

Instructional Program Review Committee

Meeting Minutes

Date: 11/09/12

Location: TLC (ATC 171)

JOINT MEETING WITH IPRC, NIPRC AND FB&P COMMITTEES

IPRC Present: Jessica Gibbs, Debbie Chesser, Karen Tomlin, Pat Wagner, Claude Oliver, Ed Burg

Discussion Items

- Virginia Moran reviewed AP 1202 for the committees. Some proposed revisions have been made to include technical review of the PRAISE documents and flow and use of the documents.
- Tim Isbell introduced AP 6200- this AP is still in its draft form. Tim indicated that after one more draft the AP will be posted to SharePoint. He requests that all members of the committees meeting today review the draft and provide comments. It will then be sent to Academic Senate. This AP outlines budget development procedures for VVC.
 - Questions in regards to prioritizing human resource requests were discussed. In the future, perhaps the Budget Worksheet can be categorized for hiring and for other resources since the recommendations for hiring are not made by the FB&P committee, but rather by the Academic Senate where faculty are concerned.
- GH Javaheripour recommended that these committees should continue to meet regularly. Jessica Gibbs suggested monthly joint meeting might be a good option and will continue in the spring term.

IPRC Action Items

- Official vote for chairperson
 - Jessica Gibbs called for nominations. Jessica Gibbs was nominated by IPRC committee members, and then voted in unanimously by IPRC committee members to serve as committee chair.