

Instructional Program Review Committee

Minutes

Date: 10/10/14

Location: AC 5

IPRC Member Name	Present/ Absent	IPRC Member Name	Present/ Absent
Jessica Gibbs (Chair, PR Coordinator)	P	Marsha (DeeDee) Cole	A
Deborah Chesser	P	Ed Heaberlin	A
Ed Burg	P	Donnell Thomas	A
Claude Oliver	P	John Reid	A
Patricia Wagner	P	Jennifer West	A
Karen Tomlin	P	Eartha Johnson	A
Theresa Shellcroft	A	Guest: Virginia Moran	

Action Items

- Motion to add approval of minutes for meetings on Sept. 12 and 26 to agenda: approved.
 - Review of minutes. Minutes for Sept 12 approved; minutes for Sept. 26 approved with corrections: Program Review workshops for the remainder of the semester will be changed from the LA Conference room to AC 5- computers will be available in AC-5
- Review revisions to the Program Review Handbook (see attached)
 - The committee reviewed revision together and made agreed upon changes. JG will incorporate the changes agreed upon in this meeting and redistribute to the committee members. Members will continue to review and send comments to JG. The committee plans to finish revisions on Oct. 24.
 - Proposed timeline for Senate: 1st read November 6, 2nd read December 4

PR Coordinator Report

- Meeting with surrounding schools

JG contacted SBVCC, RCC and Chaffey to form a learning community for program review. SBVCC would like to meet in the spring; no response from other two yet. JG will send a second invitation.

- VPI/PRC meeting topics: The VPI was at conference during the regularly scheduled meeting. No report.

Discussion Items

- All Call for addition of 3 more members: call open until Oct. 27; we have had a few responses.
- Program Review and faculty empowerment
 - Definition of the “healthy” program, and the implication of the phrase “program improvement” at VVC

Began discussion; JG and VM provided context for the topic. November IPRC focus on continuing this discussion.

Other- none

Definitions:

IPRC- Instructional Program Review Committee

NIPRC- Non-Instructional Program Review Committee

PRAISE- Program Review, Allocation and Institutional Strategies for Excellence

OIER- Office of Institutional Effectiveness and Research

EDIE- Executive Dean of Institutional Effectiveness

FBPC- Finance, Budget and Planning Committee

FC- Facilities Committee

TC- Technology Committee

ASET- Academic Senate Executive Team

PRC- Program Review Coordinator

CFIE- Center for Institutional Excellence