# Instructional Program Review Committee
## Minutes

Date: 04/10/15 10:00 -11:30 am
Location: AC 4

| IPRC Member Name | Present/ Absent | IPRC Member Name | Present/ Absent |
|---|---|---|---|
| Jessica Gibbs (Chair, PR Coordinator) | P | David Gibbs | P |
| Deborah Chesser | P | Ed Heaberlin | P |
| Ed Burg | P | Chris Ohshita | A |
| Claude Oliver | E | Josh Briggs | A |
| Karen Tomlin | P | Jason Shibley | A |
| Theresa Shellcroft | E | | |
| | | Guest: | |

## Action Items

➢ Approve minutes 03/13/15      Y      N

## Program Review Coordinator Report

➢ Update- Program Review workshop development for Spring 2015- JG will be offering training primarily for HSPSIT division in May. Since all divisions have done at least two Annual Update (AU) reports there will be no formal training for AU this term. Dates, times and locations will be sent out to faculty after spring break. Also, the Office of Institutional Research will be offering two training sessions (dates and times TBA) for using Chancellor's Office data for program planning. These sessions will be interactive and assist faculty in accessing the data online and discussions on using it. Finally, the JG and the Research Office will request time to present Scorecard data to department chairs at their next meeting.

## Discussion Items

• Complete 2014 Peer Technical Review and Report- The committee completed the 2014 cycle Peer Technical Review. Although the report deadline has long since passed the committee gains valuable information regarding how well the program review template and process is working to plan for improvements. JG will provide an analysis and report of the data at the next IPRC meeting.

Definitions:

IPRC- Instructional Program Review Committee
NIPRC- Non-Instructional Program Review Committee
PRAISE- Program Review, Allocation and Institutional Strategies for Excellence
OIER- Office of Institutional Effectiveness and Research
EDIE- Executive Dean of Institutional Effectiveness
FBPC- Finance, Budget and Planning Committee
FC- Facilities Committee
TC- Technology Committee
ASET- Academic Senate Executive Team