

Subject: Program Review Committee Meeting Notes 1-9-12

Program Review Committee Meeting Notes – January 9, 2012

Attendees: Theresa Shellcroft, Jennifer West, Ed Heaberlin, Claude Oliver, Debby Blanchard

1. The attendees looked through 5 or 6 handbooks from other colleges
2. The committee agreed on the following:
 - a. Two types of program reviews
 1. One will be a full program review submitted every sixth year. The campus programs will be divided into three groups. Group A will submit in 2012, Group B in 2014 and Group C in 2016.
 2. The second will be the version we used this year which will be submitted every year indicating progress, budget augmentations and program changes.
3. We are now reviewing the example PR Handbooks and taking what we want from examples. We are bringing our suggestions to the next meeting.
4. Attendees worked on groupings A, B and C. Claude is finalizing the list.

Next meeting: January 23rd, 10am-noon, **VE3 (located on lower campus, in the same building group as Pat Luther's office)**