

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, June 4, 2009
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
1	X	Contreras, Fernando		Allan, Peter	Adell, Tim
1	X	McCracken, Mike	X	Huiner, Leslie	Carlson, Bob
2	X	Burg, Ed			Harvey, Serina
2	X	Hollomon, Dave		Executive Officers	Inagi, Yoko
3	X	Davis, Tracy	X	Blanchard, D., President	James, Pam
3	X	Heaberlin, Ed (proxy to T. Davis)	X	Harvey, L., Vice-President	Johns, Meredith
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Jones, Scott
4	X	Cerreto, Richard	X	Menser, G., Past-President	Skuster, Marc
4	X	Harvey, Lisa			Tomlin, Karen
5		Truelove, Terry		Part-time Faculty Representative	Toner, Steve
6	X	Basha, Claudia (proxy C. Gollhofer)	X	Akers, Glenn	Trost, Jaclyn
6	X	Ruiz, Maria	X	Elsmore, Cheryl	Vila, Martha
6	X	Smith, Mike			Wagner, Pat
7		Slade, Neville			Young, Henry
7		Visser, Mike			
					Guests
					Johnston, Tim
					Williams, Paul

Called to order 3:33pm

Thank you to Richard Cerreto and Michael Butros for their hard work and years of service to the Curriculum Committee.

Additions and Revisions to the Agenda

Special Guest Speaker: Dr. Tim Johnston, Director of Evening Operations, night time administrator and coordinator of Advanced Technology Center, reviewed student services including tutoring, Writing Center, Math Lab, Basic Skills Lab. Pat Wagner shared information on services provided by Writing Center for faculty (referrals) and students. Tutoring program depends on faculty recommendations. Current issues at the ATC: academic freedom, access to blocked sites (MySpace, Facebook, YouTube, etc.) has been lifted; requested a resolution from Academic Senate to ensure these rights are not impeded by IT. Other issues: pay to print; function of the building, especially the mall area. Room 162 is open for adjunct faculty for computer and printing services.

1. Action Items

- 1.1 Approval of May 14, 2009 minutes (Harvey, McCracken) **Y**
- 1.2 Approval of Curriculum Committee actions (Harvey, Davis) **Y**
- 1.3 2nd reading: "VVC Policy and Process for Program Discontinuance" (Davis, Elsmore) **Y**
(approved as corrected; 4 opposed)
- 1.4 2nd reading: "AP 1202 – Implementing Institutional Effectiveness" (Harvey, Hollomon) **Y**
(approved as corrected)
- 1.5 Online Readiness Survey (Toner, Davis) (approved as amended) **Y**
- 1.6 Amend Bylaws & Constitution: Name change to "Academic Senate" (Davis, Burg) **Y**
- 1.7 Dept. Name Change: "Counseling, Guidance and Library Science" (Huiner, Smith) **Y**
- 1.8 1st Reading - Graduation Requirements: "Global Citizenship" degree requirement;
potential courses for technology and global citizenship requirements (James, Toner) Discussed and reviewed for feedback, will be brought back for vote in Fall 2009.

2. President's Report and Announcements

- 2.1 Wait List -- Discussion re: online students.
- 2.2 Hiring Prioritization -- Email sent 6/4/09 to faculty sharing all of the hiring requests. However, Dr. Silverman said no faculty hires this year and process canceled for next year.
- 2.3 Advanced Placement Update – Pamela James – Statewide Academic Senate spring plenary approved resolution to approve a general education advanced placement list and template.

3. Executive Officer's Reports

- 3.1 Past President, Gary Menser -- No report.
- 3.2 Vice President, Lisa Harvey – No report.
- 3.3 Secretary / Treasurer, Leslie Huiner – 2008-09 Senate Income & Expenditures report.
- 3.4 Part-time Representative Report -- Elsmore questions on scheduled class meeting times.

4. Shared Governance Reports

- 4.1 Finance & Budget Committee – Peter Allan – No report.
- 4.2 Safety & Security Committee – Tracy Davis – Meeting tomorrow to prepare list of recommendations to administration; request for faculty feedback about safety issues and new policies.
- 4.3 Facilities Committee – Dave Hollomon – No report.
- 4.4 Institutional Effectiveness Committee – Lisa Harvey -- Approved AP 1202 above.
- 4.5 Technology Committee – Khalid Rubayi – No report.
- 4.6 Sustainability Committee – Lisa Harvey – President Silverman has hired a company to prepare a federal grant for a solar array on lower campus. Burg recommends Senate meets in room with computers or projector rather than printed handouts.
- 4.7 Diversity Committee – Martha Vila – No report.
- 4.8 Staff Development Committee – Peter Allan – No report.
- 4.9 College Council – Debby Blanchard -- Honorary degrees will be given at graduation ceremony to Carl Ross (land donor for West Side Center) and San Bernardino County Supervisor Brad Mitzelfelt.

5. Committee Reports or Special Reports

- 5.1 Student Learning Assessment Committee – Marc Skuster – No report.
- 5.2 Academic Senate Allocations Committee – Peter Allan – No report.
- 5.3 Foundation Report – Peter Allan -- No report.
- 5.4 Online Program Committee – Henry Young – Action item 1.5 above.
- 5.5 Graduation Requirements Committee – Pam James – Action item 1.8 above.
- 5.6 Honors Program – Tim Adell – New math and biology courses for next year.
- 5.7 SLO Coordinator Report – Lisa Harvey – No report.
- 5.8 Basic Skills Committee – Carol Gollhofer – Committee has recommended a plan for expenditures including a counselor for basic skills, no response from administration.
- 5.9 Program Review Committee – Khalid Rubayi – No report.
- 5.10 Curriculum Committee – Richard Cerreto – No report.
- 5.11 Study Abroad Committee – Dino Bozonelos – Updates about Dr. Kaiser's biology classes in East Timor and the Bozonelos/Slade trip to Costa Rica.

6. Senate Representative Reports

Hollomon question about graduation; 5:30pm June 11 at AVHS.

7. Adjournment

5:25pm