

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, April 2, 2009
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members / Guests
1		Contreras, Fernando	X	Allan, Peter	Adell, Tim
1	X	McCracken, Mike	X	Huiner, Leslie	Ellis, Lisa
2		Burg, Ed			James, Pam
2	X	Hollomon, Dave		Executive Officers	Johns, Meredith
3	X	Davis, Tracy	X	Blanchard, D., President	Jones, Scott
3		Heaberlin, Ed	X	Harvey, L., Vice-President	Skuster, Marc
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Toner, Steve
4	X	Cerreto, Richard	X	Menser, G., Past-President	Vila, Martha
4	X	Harvey, Lisa			
5		Truelove, Terry		Part-time Faculty Rep.	Johnston, Tim
6	X	Basha, Claudia (proxy Carol Gollhofer)	X	Akers, Glenn	Williams, Paul
6	X	Ruiz, Maria		Elsmore, Cheryl	
6		Smith, Mike			
7		Slade, Neville			
7		Visser, Mike			

Called to order 3:33pm.

Additions and Revisions to the Agenda

1. Action Items

- 1.1 Approval of March 5, 2009 minutes (Allan, Menser) **Y**
- 1.2 Approval of Curriculum Committee actions (Malone, Allan) **Y**
- 1.3 1st Reading: Revised "AP 4000 – Sustaining Standards of Educational Excellence" -- Discussion and changes; 2nd reading at May senate mtg.

2. President's Report and Announcements

- 2.1 Dr. Paul Williams – New Wait List Process
Automated WebAdvisor wait list process will start this summer for all classes, faculty will meet with administration next week to work out details and will send email to advise all faculty of new process.

3. Executive Officer's Reports

- 3.1 Past President, Gary Menser – Applauded chairs for completing budget request forms.
- 3.2 Vice President, Lisa Harvey – No report.
- 3.3 Secretary / Treasurer, Leslie Huiner – Collection for food money \$134.50
- 3.4 Part-time Representative Report – Adjunct faculty concerned about dedicated meeting place to confer with students, especially at night.

4. Shared Governance Reports

- 4.1 Finance & Budget Committee – Peter Allan – CCL Pres. Scott Lay says prop. 1A may not pass, will mean shortfall in state funding for community colleges and property taxes. For 2009-2010, over half of the departments submitted budget requests to the committee. Praise reports will be used for 2010-2011.

- 4.2 Environmental Health and Safety Committee – Scott Jones –New emergency contact flip charts to be distributed to be placed near every phone. Disaster plan’s “emergency response plan” is being finalized, send him comments. Smoking areas have been established, goal is to have designated areas with signage and receptacles, but there is no money to fund. Looking at faded “stop” line paint in parking lots. Planning fire extinguisher training and crime prevention training. OSHA mandates infection control agent, need certificated appointee.
- 4.3 Facilities Committee – Dave Hollomon – Projects: reorganized parking plan for faculty/staff but no funds for striping; selected institutional paint colors for interior rooms and offices and in process of selecting carpeting colors for future remodels.
- 4.4 Institutional Effectiveness Committee – Lisa Harvey – Last meeting canceled.
- 4.5 Technology Committee – Khalid Rubayi – No report.
- 4.6 Sustainability Committee – Lisa Harvey – President Silverman has proposed grant for solar energy generation on the college’s 160-acre site in Phelan and hired a grant write from UC Berkeley to prepare related grant.
- 4.7 Diversity Committee – Martha Vila – Organizing event for Ram’s week to celebrate diversity.
- 4.8 Staff Development Committee – No representative. Peter Allan and Martha Vila volunteered to be faculty representatives.
- 4.9 College Council – Debby Blanchard – Reviewing board and administrative policies.

5. Committee Reports or Special Reports

- 5.1 Study Abroad Committee – Dino Bozonelos – No report.
- 5.2 Academic Senate Allocations Committee – Peter Allan – Has not met.
- 5.3 Foundation Report – Peter Allan – Foundation sent out campus email to everyone regarding mini-grants.
- 5.4 SLO Coordinator Report – Lisa Harvey – Attending WASC mtg. on 4/17, Barbara Beno to discuss SLO and assessment guidelines, penalties, standardized methods of assessment.
- 5.5 Basic Skills Committee – Carol Gollither – Meeting Friday to discuss BSI and expenditure plan.
- 5.6 Program Review Committee – Khalid Rubayi – Per Blanchard, training in May.
- 5.7 Curriculum Committee – Richard Cerreto – Moving classes stuck in Curricunet forward, new courses flowing through.
- 5.8 Honors Program – Tim Adell – Dean Williams & Adell going to Stanford Community College Research Conference in April; Student Chere Smith won western regional Phi Theta Kappa essay contest.
- 5.9 Graduation Requirements Committee – Pam James – Finalized “global citizenship” graduation requirement, will present at April meeting.
- 5.10 Online Program Committee – Henry Young – Survey on student success in online classes, looking at online prerequisite for students enrolling in online classes.
- 5.11 Student Learning Assessment Committee – Marc Skuster – No report.

6. Senate Representative Reports

7. Adjournment

Adjourned at 5:09pm.