

VVC Faculty Senate Meeting
APPROVED MINUTES
 Thursday, December 4, 2008
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
1	X	Contreras, Fernando	X	Allan, Peter	Adell, Tim
1	X	McCracken, Mike	X	Huiner, Leslie	Butros, Michael
2	X	Burg, Ed			Golliher, Carol
2		Hollomon, Dave		Executive Officers	James, Pam
3	X	Davis, Tracy	X	Blanchard, D., President	Johns, Meredith
3		Heaberlin, Ed	X	Harvey, L., Vice-President	Jones, Greg
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Rubayi, Khalid
4	X	Cerreto, Richard		Menser, G., Past-President	Skuster, Marc
4	X	Harvey, Lisa			Tonning, Paul
5		Truelove, Terry		Part-time Faculty Rep.	Vila, Martha
6		Basha, Claudia	X	Akers, Glenn	Visser, Sandy
6	X	Ruiz, Maria	X	Elsmore, Cheryl	Wilson, James
6		Smith, Mike			Guests
7	X	Slade, Neville			Garcia, Steve
7		Visser, Mike			Greulich, Bill
					Messer, Michelle
					Silverman, Robert
					Smith, Frank
					Yokotobi, Fusako

Called to order 3:35pm.

Special Guest Speaker on Bond – Dr. Robert Silverman gave a presentation on proposed timelines for bond sales, paying off certificates of participation, building of new east and west side centers, functions of the oversight committee, and design build process. Documents will be available on the VVC website.

Additions and Revisions to the Agenda

1. Action Items

- 1.1 Approval of Nov. 13, 2008 minutes (Allan, Davis) Y

2. President's Report and Announcements

- 2.1 Academic Freedom -- Faculty is working with administration and new IT Dean Frank Smith. Some problems have been resolved, other issues still in process.
- 2.2 Hiring Prioritization – Not happening this semester due to budget cuts and process, look for midyear hires in 2009-2010; probable that new hires will be in support of new west side and east side centers. Fire technology currently in process, administrative positions being hired as a result of re-organization.
- 2.3 Meeting Dates – Suggestion to change to twice monthly meetings of shorter duration, to have more time to look over action items, give administration feedback on shared governance documents, etc. Discussion. Idea for virtual meeting? Check constitution and bylaws. Bring back for future discussion.

3. Executive Officer's Reports

- 3.1 Past President, Gary Menser – No report.
- 3.2 Vice President, Lisa Harvey – College council report on proposed board policy and administrative procedures for “AP 1202 - Implementing Institutional Effectiveness” and new zero-based budget process built into program review. Please read. Proposal for “Implementing Remodels,” suggestions and questions regarding faculty parking. Suggestion for tiered parking

rates. Raised rent for Excelsior and asked them for funding for additional paved parking. Facilities committee to determine new “ECO stalls.” Important to send comments to Lisa or college council reps.

- 3.3 Secretary / Treasurer, Leslie Huiner -- Food money collection \$117.
- 3.4 Part-time Representative Report -- Glenn Akers concerned about comments from associate faculty about bond passage, but worried about job security and contract issues. Advised that this is a union issue. Cheryl Elsmore is still concerned about getting associate reps. on all senate committees.

4. Committee Reports or Special Reports

- 4.1 Study Abroad Committee – Dino Bozonelos -- No report
- 4.2 Model United Nations – Dino Bozonelos – No report
- 4.3 Senate Budget Committee – Peter Allan – Defers to Program Review committee for program review update. Allan assumes Senate Budget Committee will fit into new program review process in some way; shared governance budget committee will be meeting to address mid-year budget cuts.
- 4.4 Foundation Report – Peter Allan – Additional congratulations on Measure JJ at today’s President’s Circle meeting. Annual Foundation awards ceremony presentation planned for February.
- 4.5 Program Review – Khalid Rubayi – New administrative procedure AP 1202 “Implementing Institutional Effectiveness” includes program review with zero-based budgeting; deadline of 3/15/09 for new program review process is in time for accreditation report; this document eliminates the Senate Budget Committee from the planning process. Program review will be completed for next year, timelines, forms and process not clear, but any changes need to be approved through Program Review Committee.
- 4.6 Technology Committee – Khalid Rubayi -- Committee charge: policies and procedures recommendations for telecommunications (phones,) overview of technology, classroom technology, planning for implementation of new software and hardware, computer use, back-up and security policies. Do not determine which web sites are blocked. Recommendations should go to Academic Senate who then takes it to College Council.
- 4.7 Sustainability Committee – Lisa Harvey – Windmill fell through planning process; asks faculty to consider adding sustainability issues to curriculum.
- 4.8 Institutional Effectiveness Committee – Lisa Harvey – Discussed above.
- 4.9 Basic Skills – Carol Gollhofer – Meeting Friday.
- 4.10 Curriculum Committee – Richard Cerreto – No report.
- 4.11 Student Learning Assessment Committee – Marc Skuster -- Training workshop tomorrow, more in winter and spring; look for expanded SLO web page soon.
- 4.12 College Council – Debby Blanchard -- Discussed above.
- 4.13 Honors – Tim Adell – Looking at developing an 18-unit program and getting a budget.
- 4.14 Graduation Requirements – Pam James – No report.
- 4.15 Online Program – Henry Young -- No report.

5. Senate Representative Reports

Tracy Davis – Requests workshops or training in Turnitin.com, Blackboard Safe Assign, and syllabus development due to recent problems with plagiarism and cheating. Tim Adell to present a Turnitin workshop in March.

6. Adjournment

Adjournment at 5:09pm.