

Area		Area Representatives		At-Large Area Representatives	Members/Guests
1		McCracken, Mike	X	Allan, Peter	Steve Mcdevitt
1		Contreras, Fernando	X	Huiner, Leslie	Joe Pendleton
2	X	Burg, Ed			Khalid Rubayi
2		Hollomon, David		Executive Officers	Marc Skuster
3		Heaberlin, Ed	X	Menser, Gary, President	Marianne Tortorici
3	x	Malone, Patrick	X	Blanchard, Debby, Vice President	Victoria Hindes
3		Davis, Tracy	X	Golliher, Carol, Secretary	Cheryl Elsmore
4		Cerreto, Richard	X	Wilson, Jim, Treasurer	
4		Harvey, Lisa			
5		Truelove, Terry (Diane Cline, Proxy)		Adjunct Faculty Representatives	
6	x	Basha, Claudia		Don Peavy	
6	x	Smith, Mike		Akers, Glenn	
6	x	Ruiz, Maria			
7	x	Slade, Neville			
7		Visser, Mike			

VVC Faculty Senate Meeting

Minutes

Thursday December 6, 2007

Administration Building Room 8, 3:00 P.M.

Additions and Revisions to the Agenda

Meeting called to order at 3:25 P.M.

1. Action Items

1.1 **Approval of November 1, 2007 Minutes – y;** N next meeting.

1.2 **Approval of SLO Coordinator Resolution – Y** 1 abstention Mike McCracken

MSC Peter Allan/Richard Cerreto – President is aware of the resolution. Debby will take to President Silverman

1.3 **Approval of Student Grade Appeal Form – Y**

Marianne Tortorici said auditors last year needed a written plan, one that works with the president, students, A & R, and counseling. She did research and replicated what other colleges did and formalized the processes we already have. The burden of proof is on the student. Fernando Contreras asked about the grievance process we have now. Discussion was that yes it is repetitive but we need a form and better awareness. Marc Skuster said the department chair needs to be on the form. A student agreement to withdraw request should be on the form as well. Definitions concerned him as well. Should students be making these distinctions? Some wiggle room in them but not too much since title V informs it. Don Peavy asked about a maximum time frame. That is the limit. Is there a lesser limit? Tortorici said no, but that is our local practice. Joe Pendleton said that administrative pressure has happened so Marc's concerns are realistic. He suggested that we add a statement that the grade is ultimately the concern of the teacher. Glenn Akers suggested that we strike the word fraud. Tortorici said we can't do that, but we can redesign the form. Debby Blanchard said let's create a senate committee that can create a form that we are more satisfied with. Also the Petitions Committee should be involved since this is a faculty issue. Tortorici said fine but since the code has changed, we need to act to get with the latest language. Mike Visser suggested the form has information that may not be applicable for students to use. Let them provide the facts. Dave Hollomon suggested then two boxes; mistake or other. Tortorici said we get to list the terms. Victoria Hindes suggested that we list codes. Debby Blanchard said the definitions are only for us right now; so if we list, then we need to list code. Peter Allan/Mike Visser MSC form a senate committee to develop a student grade appeal form, policy, and procedure. Y. Debby suggested that Peter Allan, Marc Skuster, Mike Visser, Glenn Akers, Fernando Contreras, and Don Peavy serve on the committee.

2. President's Report and Announcements

2.1 Mike Smith won a Statewide Student Equity Award. Hiring prioritization process is complete top 5 remain top 5, President will send up 7. Plans to approach 6/7 to revise. Great job in the presentations. Tortorici pleased as well. Gary introduced Glenn Akers and Cheryl Elsmore. Patty Golder took stipend position in Dean of Science and Math.

Gary left the meeting; gavel to Debby Blanchard

3. Executive Officer's Reports

Vice President – Debby Blanchard – Equivalency has time limitations; no time for more submissions after next week.

Secretary – Carol Gollither – no report.

Treasurer – Jim Wilson – food expenses are up-to-date; collect money next time.

Part-time Representative Report – Don Peavy: Part-timers were represented by Carol Scissell on hiring committee. Can elected reps have input on committee appointments? Can there be a VP level position for adjunct? Glenn Akers: Supported Don Peavy's comments. Dave Hollomon: we support the adjunct but that support is double-edged; adjunct have to come to meetings as well.

4. Committee Reports or Special Reports

4.1 Curriculum Committee – Richard Cerreto – Curricunet is up and working although there are small issues still to be worked out. Contact the Curricunet sub-committee for help. Leslie Huiner, Debby Blanchard, Pam James, Mike Butros, and Richard Cerreto. Workshop Friday at 11:00 in the TLC. Clean-up is still in process especially course descriptions. Certificates between 12 to 18 units are going to have to go through the chancellor's approval process. This is new. We might need to delete and start over again.

4.2 Student Learning Assessment Committee – Marc Skuster – meeting tomorrow at 10; Then at 11:00 in TLC is the last SLO Friday.

4.3 Program Review – Khalid Rubayi – Marc Clair and Ginnie Moran are working on the data for the next report.

4.4 Equivalency – Debby Blanchard – going fine.

4.5 Senate Budget Committee -- Peter Allan; work is mainly done. He is chairing the college-wide committee that is looking at the doom and gloom from the state. Some cuts seem realistic. January budget report will be interesting. Figures aren't sure yet. The committee will meet to make plans.

4.6 Grant Writing and Compliance – no report, no chair? Debby will go back to committee.

4.7 Foundation – Becky Palmer – please, send requests for information about foundation to her. Please send us a report. Contracts donated a donor wall.

4.8 College Council – Executive Officer team – no report.

4.9 Honors – Tim Adell – no report.

4.10 Graduation Requirements – Pam James – no report.

4.11 Online Program – no report – Glenn Akers volunteered to be chair.

4.12 Synergy Committee – Dave Hollomon – Focus on reorg. Looking at other community colleges in California to look at models. Want more faculty to be involved. Cheryl E. said that president wants to meet with faculty to clear up misconceptions – not looking for a new chart by February. Good committee, please give back feedback and pay attention. Peter Allan asked what the objective is for the committee? Does it affect faculty? Dave: Might change dean/chair/coordinating structure. Might streamline processes. Executive Team eyeballing it to make sure that teaching isn't affected.

ADJOURNMENT – the meeting adjourned at 4:32 P.M.

Ed Heaberlin: Go see Alice! And eat at Applebee's.