

**VVC Faculty Senate Meeting**  
**DRAFT MINUTES**  
 Thursday September 4, 2008  
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members / Guests
1		Contreras, Fernando	X	Allan, Peter	Butros, Michael
1	X	McCracken, Mike	X	Huiner, Leslie	Ellis, Lisa
2		Burg, Ed			Golliher, Carol
2	X	Hollomon, Dave		<b>Executive Officers</b>	James, Pam
3	X	Davis, Tracy	X	Blanchard, D., President	Jones, Scott
3		Heaberlin, Ed	X	Harvey, L., Vice-President	Skuster, Marc
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Vila, Martha
4	X	Cerreto, Richard	X	Menser, G., Past-President	Holmes, Jeffrey
4	X	Harvey, Lisa			O'Hearn, Chris
5		Truelove, Terry		<b>Part-time Faculty Rep.</b>	
6	X	Basha, Claudia	X	Akers, Glenn	
6	X	Ruiz, Maria	X	Elsmore, Cheryl	
6		Smith, Mike			
7	X	Slade, Neville			
7		Visser, Mike			

**Additions and Revisions to the Agenda**

Meeting was called to order 3:35 p.m.

**1. Action Items**

1.1 **Approval of June 5, 2008 Minutes – Y**

**2. President's Report and Announcements**

Introduced new interim Deputy Superintendent / Executive Vice President Dr. Chris O'Hearn who said department chair meetings will no longer be held on a monthly basis. Introduced interim Dean, Instructional Programs, Student & Workforce Development Jeffrey Holmes, who said that Perkins allocations will be determined by a committee.

Discussion about faculty / staff parking situation. SLO update: courses not updated with SLOs will be deactivated per VPI effective spring 09. Pow Wow will be held on lower campus on 9/13/08. Students who do not have textbooks due to changes in financial aid can get books from bookstore by showing their financial aid award letter & proof of enrollment. Discussion about cost of books at VVC bookstore. Later discussion: Hollomon suggested a faculty memorial to our late colleague Robert Feddersen.

2.1– New news:

Meeting time will be 3:30pm, introduced new executive team, Cheryl Elsmore is part-time representative and Peter Allan is Foundation representative

2.2 – Technology issues

Problem with IT department policing student Internet use, but no written policy; supposedly Tech. Committee has approved 4 sites for filtering but it is not clear what sites and which locations on campus are restricted. Restricting access to “MySpace” limits students from accessing legitimate information on that site.

### 3. Executive Officer's Reports

#### **Past President – Gary Menser**

New faculty hires for this year: Librarian - Yoko Inagi; Basic Skills - Carol Gollither; Child Development – Marsha Cole; Biology (1-year, full-time temporary) - Carla Stout; there will be a mid-year hire for Fire Tech. Per President Silverman, there will be 4 or 5 new full-time faculty hires for next year.

#### **Vice President – Lisa Harvey**

Student Learning Outcomes - 90% of courses have been updated w/SLOs.

#### **Secretary / Treasurer – Leslie Huiner**

No report.

#### **Part-time Representative Report**

No report. Question about ad-hoc Basic Skills committee.

### 4. Committee Reports or Special Reports

#### 4.1 Curriculum Committee—Richard Cerreto

First meeting will be 9/11/08. Stand-alone course certification training will be held for committee members. During summer, Cerreto worked with Governet to audit and correct coding problems in Curricunet. Reminder to faculty: curriculum still needs to be updated even if student learning outcomes have been submitted to SLO coordinator.

#### 4.2 Student Learning Assessment Committee—Marc Skuster

Dr. Skuster suggested SLO coordinator co-chair committee or be a member of the committee. Need to look for new members & need a statement of committee charge.

#### 4.3 Program Review—Khalid Rubayi

No report.

#### 4.4 Equivalency—Debby Blanchard

Equivalency standards being strictly adhered to in hiring all faculty.

#### 4.5 Senate Budget Committee—Peter Allan

Chair to meet with Mary Pringle on 9/8/08.

#### 4.6 Grant Writing and Compliance— NEED A CHAIR

#### 4.7 Foundation—Peter Allan

Focus is on Measure JJ bond.

#### 4.8 College Council/Synergy—Dave Hollomon

Hollomon suggests 1-year trial before evaluating new organizational structure.

#### 4.9 Honors—Tim Adell

No report.

#### 4.10 Graduation Requirements—Pam James

Liberal Arts degree application is moving through process at Chancellor's Office.

#### 4.11 Online Program—Glenn Akers

Discussed online programs at other colleges.

#### 4.12 Program Development and Discontinuance Policy and Procedures

No report.

#### 4.13 Professional Relations/Ethics Committee

This is a standing committee, in process of being re-established.

#### 4.14 Travel

No report.

#### 4.15 Academic Development

Status of this committee is not clear.

#### 4.16 Catalog

Pam James reported that the catalog is being printed.

#### 4.17 Education Master Plan Committee

This committee was combined into the program review committee.

4.18 Fair Employment Relations

This is a Faculty Association committee.

4.19 Faculty Hiring Procedures

No report.

4.20 Government Publications

Need to contact former committee member Patty Jennings regarding status.

4.21 Petitions Committee

Need to review membership.

4.22 Plagiarism

Need to check status.

4.23 Study Abroad Committee

Tracy Davis to investigate status of this committee, may need new chair.

4.24 Vocational Technical Education

Need to re-evaluate this committee.

**5. Adjournment 5:15**