



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: August 10, 2010

Place: Closed Session: 4:30-6 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

4:30 p.m.

The Board of trustees of Victor Valley Community College District met in Open Session on August 10, 2010 in the Board Room of the Administration Building. Ms. Valles, Board President called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Angela Valles, Board President; Chris Mollenkamp, Vice President; Dennis Henderson, Clerk; Joe Range, Trustee; Don Nelson, Trustee

Absent: Judy Schmoll, Student Trustee

Judy Schmoll, Student Trustee arrived at 5:53 p.m.

PLEDGE OF ALLEGIANCE

Joe Range led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

Deleted: Item 8.1 "Award Notification-Upward Bound Math & Science Grant".

Corrected: Item 11.2 "Foundation Employment Agreements".

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION: None

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION

4:30-6 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION– Government Code Section 54954.5 Interim Superintendent/President

PUBLIC APPOINTMENT – Government Code Section 54954.5 Superintendent/President

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Government Code Section 54956.9(a)

F. Freeman vs. VVCCD, San Bernardino Superior Court, Case No. VCVVS042951

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

BOARD OF TRUSTEES: Dennis Henderson, Chris Mollenkamp, Donald Nelson, Joe Range, Angela Valles, ASB Member

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 4:37 p.m. Board President Valles recessed to closed session

REGULAR MEETING AGENDA

Board Room Victor Valley Community College

This meeting will be electronically recorded

3. OPEN SESSION REGULAR MEETING

3.1 Closed Session Report:

At 6 p.m., Board President Valles reconvened to open session and announced that there were no actions taken in Closed Session.

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn was pleased to announce that the groundbreaking ceremony for the East Side Public Safety Center would be held on Thursday, August 12 at 10 a.m.

The city of Victorville has reported that the traffic signal at Fish Hatchery Rd. will be operational on Monday, August 23 in time for the beginning of the fall semester, which is Monday August 30.

Significant progress is being made on the self-study in preparation for our March 2011 accreditation site visit.

- **Academic Senate - Absent**

5. CONSENT AGENDA

It was MSC (Nelson/Henderson, 5-0) to approve the consent agenda items in one motion.

5.1 Approval of the minutes of the July 13 regular Board meeting.

5.2 Agreement – T3 Motion, Inc.

Approval of a two-year extended warranty for two T3 Motion motorized vehicles located in the Police Department. Fiscal Impact: Budgeted, \$4,220.00.

5.3 Agreement – Renewal – PeopleAdmin, Inc.

Approval of the renewal agreement between Victor Valley Community College District and PeopleAdmin, Inc. to provide an applicant tracking and position and performance management module. Fiscal Impact: Budgeted, \$34,600.00

5.4 Agreement/Renewal – Identix, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and Identix, Inc. to provide maintenance services for the Live Scan fingerprinting machines. The Human Resources Department uses the Live Scan fingerprinting to process background checks for applications and the Police Department use the Life Scan fingerprinting machine to process background checks for the public for a fee. Fiscal Impact: Human Resources: Budgeted, \$2,475.00; Police Department: No fiscal impact (fees charged compensate for expense)

- 5.5 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.6 Foundation Donations
Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$18,156.94 and transferred \$12,402.41 in student scholarships for a total cash contribution of \$30,559.35. Fiscal Impact: \$30,559.35 to the District.
- 5.7 Notice of Completion - SolFocus
Approval of the Notice of Completion for SolFocus for the construction of a 1-Megawatt Solar Generating Facility. Fiscal Impact: None
- 5.8 Emergency Repairs – Cooley Construction, Inc.
Ratification of the agreement between Victor Valley Community College and Cooley Construction, Inc. for emergency repairs during the parking lot repair project. The District will seek reimbursement from the county for the expense. Fiscal Impact: \$3,259.00, Fund 71 expenditure
- 5.9 Notice of Completion – Cooley Construction, Inc.
Approval of the Notice of Completion for the parking lot repair project. Fiscal Impact: None.
- 5.10 Agreement – JSC General Contractors, Inc.
Ratification of the agreement between Victor Valley Community College and JSC General Contractors, Inc. for the demolition of the existing unsafe wooden landing and railing located at the Administration Annex Building 10A. Fiscal Impact: \$7,996.00, Fund 71 expenditure.
- 5.11 Agreement – JSC General Contractors, Inc.
Ratification of the agreement between Victor Valley Community College and JSC General Contractors, Inc. for the replacement and removal of Agriculture mobile home building 60C. The mobile home building is beyond its useful life and has become unsafe for use. Fiscal Impact: \$9,870.00, Fund 71 expenditure.
- 5.12 Award Notification – The Child Development Careers WORKs! (CDC – Works!) Program
Acceptance of the Child Development Career WORKs! Program, Grant Agreement 1012-44 by and between the Victor Valley College District and the Foundation for California Community Colleges on behalf of CDC-WORKs! Program for the 2010-2011 fiscal year. Fiscal Impact: \$33,400.00 income the District for the 2010-2011 fiscal year.
- 5.13 Agreements – Contract Education Services
Approval of the Contract Education Services' agreements listed below to obtain a food handler's certification. Fiscal Impact: \$600.00 income to the District.

Vendor:	Income to the District
Camp Whittle	\$ 300.00
Plantas Mexican Food	\$ 300.00
TOTAL:	\$ 600.00

- 5.14 Agreement – San Antonio Community Hospital
Approval of the renewal agreement between Victor Valley Community College District and San Antonio Community Hospital to provide clinical learning facilities for the health sciences programs. The agreement begins July 1, 2010 and will expire June 30, 2011. Fiscal Impact: None
- 5.15 Independent Contractor Agreement – B. Gale George
Approval of an Independent Contractor Agreement between Victor Valley Community College District and B. Gale George to develop academic materials utilized by the K-16 Bridge Program. The period of this agreement is from August 16, 2010 to September 15, 2010. Fiscal Impact: Budgeted, \$5,000.00, grant funded.
- 5.16 Independent Contractor Agreement – Karen Myers
Approval of an Independent Contractor Agreement between Victor Valley Community College District and Karen Myers to develop academic materials utilized by the K-16 Bridge Program. The period of this agreement is from August 16, 2010 to September 15, 2010. Fiscal Impact: Budgeted, \$5,000.00, grant funded.
- 5.17 Independent Contractor Agreement – Kathryn Piercy
Approval of an Independent Contractor Agreement between Victor Valley Community College District and Kathryn Piercy to develop on-line academic materials utilized by the K-16 Bridge Program. The period of this agreement is from August 16, 2010 to September 15, 2010. Fiscal Impact: Budgeted, \$3,500.00, grant funded.
- 5.18 Independent Contractor Agreement – Erica I. Miranda
Approval of an Independent Contractor Agreement between Victor Valley Community College District and Erica I. Miranda to provide Spanish translation services for academic materials utilized by the K-16 Bridge Program. The period of this agreement is from August 16, 2010 to September 15, 2010. Fiscal Impact: Budgeted, \$5,900.00, grant funded.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

8. INSTRUCTION

- 8.1 **DELETED** Award Notification – Upward Bound Math & Science Grant
Acceptance of the grant award renewal for the 2010-2011 academic year. This 4-year TRIO Program grant is funded by the U.S. Department of Education and is issued to renew the funding for the 2010-2011 academic year, the 4th year of the grant. Fiscal Impact: \$250,000.00 grant funds to the District.

10. ADMINISTRATIVE SERVICES

- 10.1 2012-16 Five-Year Facilities Construction Plan
It was MSC (Range/Henderson, 5-0) to approve the submittal of the Five-Year Facilities Construction Plan to the Chancellor's Office. Fiscal Impact: None

10.2 Change Order #2 – CHJ, Inc. – Eastside Public Safety

It was MSC (Nelson/Henderson, 5-0) to approve the Change Order #2 with CHJ, Inc. required by The Division of the State Architect (DSA), for additional geotechnical investigation; approved by the former Superintendent/President. Fiscal Impact: \$1,437.50, Bond Funded.

11. HUMAN RESOURCES

11.1 Search Committee for Superintendent/President

It was MSC (Mollenkamp/Nelson, 5-0) to approve the formation of a search committee for the Superintendent/President. Fiscal Impact: None

11.2 **CORRECTED** Foundation Employment Agreements

It was MSC (Range/Nelson, 5-0) to approve the agreements with the Foundation for the employment of the Foundation's Executive, Executive/Financial Assistant, and Donor Relations Assistant. Fiscal Impact: None to the District; funds are reimbursed by the Foundation.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Ginger Ontiveros

13.2 Employee Groups

- a) CTA – Michael Butros
- b) CSEA – Arlene Greene
- c) AFT Part-Time Faculty United – Absent

14. TRUSTEE COMMENTS

- ASB – Judy distributed to the board members and discussed the adopted Associated Student Body Goals for 2010 – 2011. In addition, Judy thanked the board for allowing her to attend the CCLC Student Trustee Workshop August 13-14 in Newport Beach.

Trustee Nelson requested an update regarding the price of the One-Stop, the solar panels in Phelan, the Cell Tower, and landscaping.

Vice President Mollenkamp encouraged the public and employees to participate in the Presidential Search by providing comments regarding the characteristics that they would like to see in the next Superintendent/President.

Trustee Henderson felt that if anyone should have any concerns to notify the board so that they can help address the issue. In response, Trustee Range encouraged the public to go through the processes in place at the college to address any concerns rather than addressing the board first.

President Valles is concerned about the board now hearing about closures of programs through AFT and is requesting that the board be briefed prior to the board meeting.

15. **ITEMS FOR FUTURE BOARD MEETINGS:** None
Board members may request items to be placed on future Board meetings for a report or information.
16. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** None
17. **ADJOURNMENT**
It was MSC (Range/Nelson, 5-0) to adjourn the meeting at 6:38 p.m.



Dennis Henderson, Clerk

9/14/10

Date Approved