



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: June 12, 2012

Place: **Workshop:** 5-6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6 p.m. Board Room, Victor Valley Community College, and 18422 Bear Valley Road, Victorville, CA 92395

AGENDA~ Board Room

1. CALL TO ORDER

5 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on June 12, 2012 in the Board Room of the Administration Building. Mr. Range, Board President called the meeting to order at 5:02 p.m.

TRUSTEE ROLL CALL: Joe Range, President; Lorrie Denson, Vice President; Dennis Henderson, Trustee; Michael Krause, Clerk; Joseph W. Brady, Trustee; Christopher Dustin, Student Trustee and Dr. O'Hearn

Absent: Christopher Dustin, Student Trustee

Christopher Dustin, Student Trustee arrived at 5:05 p.m.

GH Javaheripour led the Pledge of Allegiance to the Flag.

WORKSHOP

Accreditation Standard IV (Governance)

5-6 p.m.

To address Accreditation Standard IV (Governance), Don Averill, President, Professional Personnel Leasing (PPL) presented a workshop on Micromanagement. The 10 responsibilities of the Board of Trustees, as defined by the American Governing Boards, were reviewed. Significant activities to address micromanagement included setting board goals, setting Superintendent/President goals, reviewing "ends" vs. "means", working as a team and Board evaluation.

Break: 6:07 p.m.

Reconvene: 6:15

2. **ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** Items 5.28, 5.29 and 11.1 are deleted. Dr. O'Hearn requested that agenda item 12.1 be moved to the beginning of the agenda.

Dr. O'Hearn announced that after 20 years of service to Victor Valley College, Professor Ron Fields is retiring and has attained emeritus status. On behalf of San Bernardino County Board of Supervisors a resolution was presented to Professor Fields.

3. **PUBLIC COMMENTS RELATED TO AGENDA ITEMS:** None

4. **SUPERINTENDENT/PRESIDENT'S REPORT**

Dr. O'Hearn introduced Karen Hardy, as the new Director of Fiscal Services. A presentation was made by Professor Lee Bennett on the academy attended by Serrano High School students at the Regional Public Safety Training Center. A \$450,000 check was presented to Victor Valley College for participation in solar energy efficiency.

Academic Senate: Absent

5. **CONSENT AGENDA**

It was MSC (Dustin/Brady, 5-0) to approve the consent items in one motion with items 5.29, 5.28 and 11.2 deleted and items 5.39, 5.48, and 5.53 pulled by Trustee Brady.

- 5.1 Approval of the minutes of the May 8, 2012 regular Board meeting.

5.2 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.3 Agreement – Coca-Cola Refreshments

Approval of the agreement between Victor Valley Community College District and Coca-Cola Refreshments Coca-Cola Refreshments for exclusive beverage service. Fiscal Impact: monthly commission + \$25,000 exclusivity commission over the course of the contract.

5.4 Renewal Agreement – America's Xpress Rent-A-Car

Ratification of the agreement between Victor Valley Community College District and America's Xpress Rent-A-Car to provide rental vans for student and staff transportation for the 2012-2013 fiscal year. Fiscal Impact: \$34,000.00, budgeted item.

5.5 Renewal Agreement – Ana Septic

Ratification of the agreement between Victor Valley Community College District and Ana Septic to provide pumping services on the Student Activities Center grease interceptor for the 2012-2013 fiscal year. Fiscal Impact: \$2,010.00, budgeted item.

5.6 Renewal Agreement – B3 Backflow, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and B3 Backflow, Inc. to provide annual testing and possible repairs of approximately 19 backflow preventers located throughout the campus for the 2012-2013 fiscal year. Fiscal Impact: \$1,235.00, budgeted item.

5.7 Renewal Agreement – Dewey Pest Control

Ratification of the renewal agreement between Victor Valley Community College District and Dewey Pest Control to provide pest control services as needed to the main campus for the 2012-2013 fiscal year. Fiscal Impact: \$6,000.00, budgeted item.

- 5.8 Renewal Agreement – Dewey Pest Control
Ratification of the renewal agreement between Victor Valley Community College District and Dewey Pest Control to provide pest control services as needed for the Regional Public Safety Training Center for the 2012-2013 fiscal year. Fiscal Impact: \$2,100.00, budgeted item.
- 5.9 Renewal Agreement – Diamond Environmental Services
Ratification of the renewal agreement between Victor Valley Community College District and Diamond Environmental Services to provide portable restroom service for the 2012-2013 fiscal year. Fiscal Impact: \$849.36, budgeted item.
- 5.10 Renewal Agreement – Thyssen Krupp Elevator
Ratification of the renewal agreement between Victor Valley Community College District and Thyssen Krupp Elevator to provide service to the elevators on campus as needed for the 2012-2013 fiscal year. Fiscal Impact: \$27,645.72, budgeted item.
- 5.11 Renewal Agreement – M&D First Aid and Safety
Ratification of the renewal agreement between Victor Valley Community College District and M&D First Aid and Safety to stock First Aid kits on main campus and at the Regional Public Safety Training Center for the 2012-2013 fiscal year. Fiscal Impact: Not to exceed \$2,800.00, budgeted item.
- 5.12 Renewal Agreement – Porter Boiler Services
Ratification of the renewal agreement between Victor Valley Community College District and Porter Boiler Services to provide inspection and maintenance service on two flex tube boilers for 2012-2013 fiscal year. Fiscal impact: \$4,350.00, budgeted item.
- 5.13 Renewal Agreement – American Fire Safety, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and American Fire Safety, Inc. to provide service to main campus and Regional Public Safety Training Center for fire sprinklers for the 2012-2013 fiscal year. Fiscal Impact: \$9,025.00, budgeted item.
- 5.14 Amend Agreement – Coalinga Motors
Ratification of the amendment to the original agreement between Victor Valley Community College District and Coalinga Motors to correct the State Wide Contract number to 1-11-23-22. Fiscal Impact: None.
- 5.15 Renewal Agreement – The Liquidation Company
Ratification of the renewal agreement between Victor Valley Community College District and The Liquidation Company to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450 for the 2012-2013 fiscal year. Fiscal Impact: Revenue to the District – Auctioneer is paid a percentage of the sales price.
- 5.16 Renewal Agreement – North State Environmental
Ratification of the renewal agreement between Victor Valley Community College District and North State Environmental to provide hazardous waste management services for the 2012-2013 fiscal year. Fiscal Impact: \$25,000.00, budgeted item.
- 5.17 Renewal Agreement – Package Products & Services, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Package Products & Services, Inc. for Opra Software which is the work order system used by Maintenance and Operations. Fiscal Impact: \$5,247.60, budgeted item.

- 5.18 Renewal Agreement – Prudential Overall Supply
Ratification of the renewal agreement between Victor Valley Community College District and Prudential Overall Supply to provide work uniforms, dry mops and shop rags for use on campus for Fiscal Year 2012-2013. Fiscal Impact: \$13,000.00, budgeted item.
- 5.19 Renewal Agreement – Safety-Kleen
Ratification of the renewal agreement between Victor Valley Community College District and Safety-Kleen to provide parts washers for the Maintenance & Operations vehicle repair and automotive areas for 2012-2013 fiscal year. Fiscal Impact: \$1,321.32, budgeted item.
- 5.20 Renewal Agreement – Hi-Desert Alarm
Ratification of the renewal agreement between Victor Valley Community College District and Hi-Desert Alarm to provide service to maintain the fire alarm system on main campus and at the Regional Public Safety Training Center for the 2012-2013 fiscal year. Fiscal Impact: \$7,164.00, budgeted item.
- 5.21 Agreement – Axceler
Ratification of the agreement between Victor Valley Community College District and Axceler to purchase SharePoint licenses for end users and a three-year annual maintenance agreement. Term 4/30/12-4/29/15. (Item #IN-36, on the Campus Technology Projects list) Fiscal Impact: \$27,900.00, budgeted item.
- 5.22 Agreement – Ferrilli Information Group
Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to provide Datatel consulting services. (Item #S-13, on the Campus Technology Projects list) Fiscal Impact: \$22,500.00, budgeted item.
- 5.23 Agreement – Idera
Ratification of the agreement between Victor Valley Community College District and Idera to purchase software and licensing for SharePoint Backup Full Farm Protection to include three-year maintenance. Term 5/1/12-4/30/15. (Item #IN-35, on the Campus Technology Projects list) Fiscal Impact: \$16,818.75, budgeted item.
- 5.24 Agreement – Idera
Ratification of the agreement between Victor Valley Community College District and Idera to purchase SQL Diagnostics Manager Licenses to include three-year maintenance. Term 4/30/12-4/29/15. (Item #IN-34, on the Campus Technology Projects list) Fiscal Impact: \$6,761.70, budgeted item.
- 5.25 Agreement – Independent Technology Group
Ratification of the agreement between Victor Valley Community College District and Independent Technology Group to purchase a Load Balancer Solution (equipment) to include installation and five-year Gold Support. (Item #S-14, on the Campus Technology Projects list) Fiscal Impact: \$55,425.68, budgeted item.
- 5.26 Agreement – Intelli Track
Ratification of the agreement between Victor Valley Community College District and Intelli Track for fixed assets support, renewable for the next three years. Term: 5/1/2012 - 4/30/2015. (Item #IN-33, on the Campus Technology Projects list) Fiscal Impact: \$2,685.00, budgeted item.
- 5.27 Agreement – Livetime Software, Inc.
Ratification of the agreement between Victor Valley Community College District and Livetime Software, Inc. to provide standard support and maintenance for 24 licenses. Term: 4/20/12-5/30/13. (Item #I-15, on the Campus Technology Projects list) Fiscal Impact: \$7,656.00, budgeted item.
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5.28 DELETED Agreement – Dell, Inc.

Ratification of the agreement between Victor Valley Community College District and Dell, Inc. to purchase KACE 1000 Series equipment to include one-year Pro-support (term 6/15/12-6/30/15) and three-year support for hardware (term 5/6/12-5/7/15). The purchasing of all computer equipment and software for all California political subdivisions/local governments conforms to Western States Contracting Alliance (WSCA) #B27160. Fiscal Impact: \$49,631.11, budgeted item.

5.29 DELETED Agreement – Dell, Inc.

Ratification of the agreement between Victor Valley Community College District and Dell, Inc. to purchase KACE 2000 Series equipment to include one year Pro-Support for software (term 5/16/12-5/7/13) and three-year support for hardware (term 5/6/12-5/7/15). The purchasing of all computer equipment and software for all California political subdivisions/local governments conforms to Western States Contracting Alliance (WSCA) #B27160. (Item #N-37, on the Campus Technology Projects list) Fiscal Impact: \$23,476.87, budgeted item.

5.30. Agreement – Ferrilli Information Group

Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to install FIG Commerce Solution with three-year support (term 5/25/12-5/24/15). (Item #S-12, on the Campus Technology Projects list) Fiscal Impact: None.

5.31 Agreement – S & L International

Ratification of the agreement between Victor Valley Community College District and S & L International to purchase Policy Center software, licenses, and to coterminous the initial purchase of Blue Coat Package Shaper Support approved by the Board of Trustees on December 13, 2011 good through January 27, 2015. (Item #IN-2, on the Campus Technology Projects list) Fiscal Impact: \$5,136.47, Fund 71.

5.32 Renewal Agreement – Datalink Networks

Ratification of the renewal agreement between Victor Valley Community College District and Datalink Networks for Fortinet FortiAnalyzer to provide advanced security management functions such as quarantined file archiving, event correlation, vulnerability assessments, traffic analysis, and archiving of email, Web access, instant messaging and file transfer content (term 6/2/12-6/1/13). (Item #IN-41, on the Campus Technology Projects list) Fiscal Impact: \$1,649.25, budgeted item.

5.33 Agreement – Point and Pay, LLC

Ratification of the agreement between Victor Valley Community College District and Point and Pay, LLC to purchase E-Payment Services allowing VVC to become PCI compliant (term: 7/1/12-6/30/17). (Item #IN-39, on the Campus Technology Projects list) Fiscal Impact: None

5.34 Notice of Completion – Compass Energy Solutions

Ratification of the Notice of Completion for the various energy projects on the main campus. This project was originally Board approved on May 10, 2011. Fiscal Impact: None

5.35 Agreement – Merrell Johnson Companies

Approval of the agreement between Victor Valley Community College District and Merrell Johnson Companies to review entitlement documents pertaining to the proposed Tamarisk Market Place project. Fiscal Impact: \$1,340.00, Fund 71.

5.36 Board of Trustees Budget Transfer Request Report

Approval of the Board of Trustees Budget Transfer Request Report. Fiscal Impact: None

5.37 Renewal Agreement – Keenan & Associates

Ratification of the agreement between Victor Valley Community College District and Keenan & Associates to provide loss control services as needed for the 2012-2013 fiscal year. These services are intended to promote safety awareness, assist in the identification of conditions which may pose a risk of bodily injury and/or property damage, and offer recommendations to help mitigate the District's risk of loss. Fiscal Impact: Not to exceed \$20,000.00 budgeted item.

5.38 Agreement Renewal – Keenan & Associates

Ratification of the agreement between Victor Valley Community College District and Keenan & Associates to provide property and casualty claims administration for the 2012-2013 fiscal year. Services include all currently open claims and any new accidents, incidents, or claims that may arise. Fiscal Impact: Not to exceed \$20,000.00, budgeted item.

5.39 PULLED Agreement – 3D Systems Corporation

It was MSC (Denson/Henderson, 5-0) to ratify the agreement between Victor Valley Community College District and 3D Systems Corporation for the onsite servicing of purchased equipment for the Media Arts and Computer Integrated and Design & Graphics Department. The service period of this agreement is May 17, 2012 through May 16, 2015. Fiscal Impact: \$50,747.56, Perkins Grant funded.

5.40 Snowline School District

Ratification of the transportation charge to transport Serrano High School students to the Regional Public Safety Training Center and Victor Valley College on May 4, 2012 and May 11, 2012. Fiscal Impact: \$432.28, CTE Tech Prep Transition Grant, budgeted item.

5.41 Independent Contractor Agreement – Steven Farr

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Steven Farr to assist the community education instructor conducting the Phlebotomy course. The service period of this agreement is February 14, 2012 through June 7, 2013. Fiscal Impact: \$800.00, budgeted item.

5.42 Agreement – Education To Go

Ratification of the agreement between Victor Valley Community College District and Education To Go (previously approved on February 13, 2008 as Gatlin Education Services) to provide online classes administered through the career programs. The period of this agreement is January 10, 2012 to July 31, 2012. Fiscal Impact: Approximately \$20,000.00 Income to the District.

5.43 Out-of-Country Travel – Dankook University, South Korea

Approval of out-of-country travel for James Martinez and Andrew Klokeid, students enrolled in an Independent Study, POLS 129 course, to serve as interns in the English Village Program at Dankook University in South Korea from June 19, 2012 through August 11, 2012. Fiscal Impact: Non to the District. Dankook University reimburses and pays for all costs.

5.44 Independent Contractor Agreement – Johnny Ramirez

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Johnny Ramirez to provide academic services to GEAR UP Summer Academy consistent with the GEAR UP program grant objectives. Fiscal Impact: \$2,000.00, GEAR UP grant funded.

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- 5.45 Agreement – Ferrilli Information Group
Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to port Financial Aid Director reports from the old MIS Access environment to the new MS SQL 2012 environment and develop transitional reports for the Financial Aid staff to assist with daily processing. The period of this agreement is June 4, 2012 through June 8, 2012. Fiscal Impact: \$7,400.00, plus any travel expenses, BFAP Funded.
- 5.46 Independent Contractor Agreement – First Student
Approval of the Independent Contractor Agreement between Victor Valley Community College District and First Student to provide transportation for Upward Bound Math & Science (UBMS) participants during the 2012 summer academy. The period of this agreement is July 1, 2012 through August 1, 2012. Fiscal Impact: Not to exceed \$8,500.00, UBMS Grant Funded, budgeted item.
- 5.47. Independent Contractor Agreement – First Student
Approval of the Independent Contractor Agreement between Victor Valley Community College District and First Student to provide transportation for Upward Bound Program, participants during the 2012 summer academy. The period of this agreement is July 2, 2012 through July 25, 2012. Fiscal Impact: Not to exceed \$7,172.00, Upward Bound Grant Funded, budgeted item.
- 5.48 PULLED Agreement – Moran Consulting
It was MSC (Dustin/Brady, 5-0) to approve the agreement between Victor Valley Community College District and Moran Consulting to conduct a one-day customer service training session to District staff members. The service period of this agreement is June 14, 2012. Fiscal Impact: \$7,500.00, budgeted item. Travel expenses to be invoiced upon completion of training.
- 5.49 Independent Contractor Agreement – Learn CPR 4 Life
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Learn CPR 4 Life to provide a CPR and First Aid training workshop to the Upward Bound, Upward Bound Math & Science and GEAR UP programs summer staff. The service period of this agreement is June 14, 2012. Fiscal Impact: \$1,584.00, Upward Bound, Upward Bound Math & Science and GEAR UP grant funded.
- 5.50 Agreement – Lucerne Valley Unified School District
Approval of the agreement between Victor Valley Community College District and Lucerne Valley Unified School District to provide transportation for UBMS participants at Lucerne Valley School to UBMS activities/events during the 2012 summer academy. The period of this agreement is from July 1, 2012 through August 1, 2012. Fiscal Impact: Not to exceed \$5,000.00, UBMS grant funded, budgeted item.
- 5.51 Independent Contractor Agreement – H&L Charter Co., Inc.
Approval of the Independent Contractor Agreement between Victor Valley Community College District and H&L Charter Co., Inc. to provide transportation services to GEAR UP students and parents from partner schools to educational and academic activities. The service period for this agreement is July 1, 2012 through December 31, 2012. Fiscal Impact: Not to exceed \$20,000.00, GEAR UP grant funded, budgeted item.
- 5.52 Independent Contractor Agreement – Kent E. Dickerson
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Kent E. Dickerson to take photos/videos of the students who participated in the Public Safety Academy. The period of this agreement is May 4, 2012 through May 6, 2012. Fiscal Impact: \$500.00, CTE Tech Prep Transition Grant, budgeted item.
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- 5.53 **PULLED Independent Contractor Agreement – Marshall E. Reddick**
It was MSC (Dustin/Henderson, 4-1, Brady, No) to approve the Independent Contractor Agreement between Victor Valley Community College District and Marshall E. Reddick to conduct "Real Estate Investing for Beginners," a community education course. The service period for these agreements is July 1, 2012 through June 30, 2013. Fiscal Impact: \$2,500.00, **Income to the District.**
- 5.54 **Independent Contractor Agreement – Ambassadors Unlimited, Inc.**
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Ambassadors Unlimited, Inc. to conduct "Keys to Success," a community education course. The service period for this agreement is July 1, 2012 through June 30, 2013. Fiscal Impact: \$2,000.00, **Income to the District.**
- 5.55 **Independent Contractor Agreement – Myrna Foster, Jared Nichols, Dawn Niemeyer, Oluronke Ogunleye, Jodi Perkins, Maria Peterson, and Shannon Pruitt**
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster, Jared Nichols, Dawn Niemeyer, Oluronke Ogunleye, Jodi Perkins, Maria Peterson, and Shannon Pruitt to provide academic support services to students in the GEAR UP Summer Academy. The period of the agreements is June 13, 2012 through July 19, 2012. Fiscal Impact: Not to exceed \$18,500, GEAR UP grant funded, budgeted item.
- 5.56 **Independent Contractor Agreement – Tasha Tait**
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Tasha Tait to provide foreign language supplemental to Upward Bound (UB) and Upward Bound Math Science (UBMS) participants during the Summer Academy. The period of this agreement is June 18, 2012 through July 27, 2012. Fiscal Impact: \$3,000.00 UB and UBMS grant funded, budgeted item.
- 5.57 **Academic Equivalency – Robert Spencer Construction Technology**
Approval of the academic equivalency for Robert Spencer Construction Technology. Fiscal Impact: None
- 5.58 **Renewal Agreement – Pacific Parking Systems, Inc.**
Approval of the agreement between Victor Valley Community College District and Pacific Parking Systems, Inc. to renew the warranty agreement with Pacific Parking Systems, Inc. for maintenance of the college's parking meter equipment. Fiscal Impact: \$3,200.00 annually, budgeted item.
- 5.59 **Renewal Agreement – Omniupdate, Inc.**
Ratification of the renewal agreement between Victor Valley Community College District and Omniupdate, Inc. Corporation to continue maintenance support on Content Management's System for the Victor Valley College web site (term 7/1/12-6/30/13). (Item #IN-38, on the Campus Technology Projects list) Fiscal Impact: \$29,000.00, budgeted item.
- 5.60 **Agreement – San Bernardino & Riverside Counties Fire Equipment**
Approval of the agreement between Victor Valley Community College District and San Bernardino & Riverside Counties Fire Equipment to provide monthly service to main campus fire extinguishers and the Regional Public Safety Training Center fire extinguishers for the 2012-2013 fiscal year. Fiscal Impact: \$4,560.00, budgeted item.
- 5.61 **Rescind – Board Delegated Authorized Signatory – Marie Vidana-Bara**
Approval to rescind all signatory authority for Marie Vidana-Bara, effective immediately. Fiscal Impact: None

5.62 Authorized Electronic Signature Key Users

Approval of G.H. Javaheripour, Josanna Orta and Karen Hardy as authorized signature key users for the period of July 1, 2012 through June 30, 2013. Fiscal Impact: None.

5.63 Authorized Signatories

Approval of Christopher O'Hearn, G.H. Javaheripour, Josanna Orta and Karen Hardy as authorized representatives of the District to sign various documents for the fiscal year 2012-2013. Fiscal Impact: None

5.64 Authorized Signatories

Approval of Peter Allen and Fusako Yokotobi as authorized representatives of the District to sign various documents for the fiscal year 2012-2013. Fiscal Impact: None

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.39 PULLED Agreement – 3D Systems Corporation

It was MSC (Denson/Henderson, 5-0) to ratify the agreement between Victor Valley Community College District and 3D Systems Corporation for the onsite servicing of purchased equipment for the Media Arts and Computer Integrated and Design & Graphics Department. The service period of this agreement is May 17, 2012 through May 16, 2015. Fiscal Impact: \$50,747.56, Perkins Grant funded.

5.48 PULLED Agreement – Moran Consulting

It was MSC (Dustin/Brady, 5-0) to approve the agreement between Victor Valley Community College District and Moran Consulting to conduct a one-day customer service training session to District staff members. The service period of this agreement is June 14, 2012. Fiscal Impact: \$7,500.00, budgeted item. Travel expenses to be invoiced upon completion of training.

5.53 PULLED Independent Contractor Agreement – Marshall E. Reddick

It was MSC (Dustin/Henderson, 4-1, Brady, No) to approve the Independent Contractor Agreement between Victor Valley Community College District and Marshall E. Reddick to conduct "Real Estate Investing for Beginners," a community education course. The service period for these agreements is July 1, 2012 through June 30, 2013. Fiscal Impact: \$2,500.00, **Income to the District.**

10. ADMINISTRATIVE SERVICES

10.1 2012-2013 Tentative Budget

It was MSC (Dustin/Brady, 5-0) to approve the 2012-2013 Tentative Budget. Fiscal Impact: Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September. The philosophy of the budget development process includes input through the shared governance process, developing a balanced budget and meeting required unfunded liabilities.

10.2 Student Accident Insurance

It was MSC (Henderson/Brady, 5-0) to approve the contract between Victor Valley Community College District and Student Accident Insurance to provide student accident insurance coverage for Victor Valley College students during fiscal year 2012-13. Fiscal Impact: \$161,921.00, budgeted item from Fund 01.

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10.3 Foundation Donations – January-March 2012

It was MSC (Henderson/Dustin, 5-0) to accept donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$43,994.56 and transferred \$82,453.35 in student scholarships. The Foundation also received and is transferring ownership of in-kind (non-cash) gifts valued at \$12,027.23. Total contributions from the Foundation for January-March 2012 were \$138,475.14. Fiscal Impact: \$138,475.14 to the District.

10.4 Amendment – Facility Use Agreement – Excelsior Charter School

It was MSC (Dustin/Henderson, 4-0, Denson Recused) to approve amend the Facilities Use Agreement with Excelsior Charter Schools which was approved by the Board on December 13, 2011. The original approved agreement called for Excelsior to fund up to \$450,000.00 for stadium lighting and various field and safety improvements to the existing campus football facility. Fiscal Impact: Revenue to the District: Annual use fee of \$56,917.00, initial annual maintenance fees of \$16,500.00 plus 3% annual increase.

10.5 Agreement – Perceptive Software, LLC

It was MSC (Krause/Henderson, 5-0) to approve the agreement between Victor Valley Community College District and Perceptive Software, LLC to purchase a document copying and management system that saves resources and improves service to student and includes professional service for its implementation on the Admission and Records, Financial Aid, and Human Resources departments). (Item #S-9, S-9a,S-9b, S-9c, on the Campus Technology Projects list) Fiscal Impact: Not to exceed \$290,142.07 (\$85,000.00 BFAP, \$143,000.00 Fund 71, \$62,142.07, budgeted item)

10.6 Agreement – Vector Resources, Inc.

It was MS (Henderson/Dustin) to approve the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase ATC Switch replacements. The pricing of this equipment conforms to California Multiple Award Schedule (CMAS) 3-11-0-0876-AG.). (Item #IN-40, on the Campus Technology Projects list) Fiscal Impact: \$96,518.76, budgeted item. Backup

Following discussion, it was motioned by Trustee Dustin and seconded by Trustee Brady to correct the building location change to Building 21. The motion carried unanimously.

It was MSC (Henderson/Dustin, 5-0) to approve the agreement between Victor Valley Community College District and Vector Resources, Inc.

11. HUMAN RESOURCES

11.1 DELETED Lay-Off Resolution - Classified

Approval to adopt the resolution to layoff for lack of funds and authorize and direct the Vice President, Human Resources, to give notice of layoff to employees in the classifications listed. Fiscal Impact: None, grant funded.

11.2 Extension of Interim Appointment – Executive Vice President, Instruction and Student Services

It was MSC (Dustin/Brady 5-0) to approve the extension of the appointment of Peter Allan as Interim Executive Vice President, Instruction and Student Services, beginning July 1, 2012 and ending no later than June 30, 2013. Fiscal Impact: \$13,766 month plus benefits, budgeted item.

11.3 Classified Request for Unpaid Leave of Absence – Thomas Gilbert

It was MSC (Dustin/Brady 5-0) to approve an unpaid leave of absence for Thomas Gilbert effective June 12, 2012 through June 30, 2012. Fiscal Impact: None

12. INFORMATION/DISCUSSION

12.1 Emeritus Status – Ronald Fields, Professor Emeritus, Administrative of Justice
Submitted as an information item.

12.2 Monthly Financial Reports
Submitted as an information item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Ginger Ontiveros

13.2 Employee Groups

a) CTA - absent

b) CSEA – Fred Board

c) AFT Part-Time Faculty United – absent

14. Public Comments Related to Non-Agenda Items: None

15. BOARD REPORTS

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

Trustee Range: Thanked Student Trustee Dustin for his service on the Board and admired the many programs and projects he has been involved in. Trustee Range spoke on the commencement ceremonies and congratulated all students in the many disciplines.

Trustee Krause: Announced that it was a great graduation ceremony. He thanked Student Trustee Dustin for his leadership with ASB and congratulated Monique Ballard as incoming ASB President and looks forward to working with her.

Trustee Henderson: Announced that it was an outstanding graduation ceremony and wished the students luck in their endeavors.

Trustee Denson: Reported that she recently toured the Child Development Center. She enjoyed commencement ceremonies and suggested that the ceremony include a meaningful "Words of Inspiration" section.

Trustee Brady: Announced that Student Trustee Dustin's energy is contagious and appreciates what he has done for Victor Valley College. Read aloud an email he received from an individual involved with the Relay for Life. He recently attended the CSEA luncheon and expressed that it was fun with good conversation. The commencement ceremonies made him proud to be a trustee at Victor Valley College.

Student Trustee Dustin: Kelli Pribble, ASB Student Advocate, made a presentation regarding the Model UN event which brought home several outstanding awards. She spoke of the many students who are transferring to 4-year colleges and felt that the program encourages students to succeed. Christopher Dustin announced that this was his last Board meeting and introduced his replacement Monique Ballard and Vice President Toroto.

16. ADJOURNMENT

It was MSC Dustin/Brady to adjourn the meeting at 7:40 p.m.


Michael Krause, Clerk

7-10-12
Date Approved