



# Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: January 10, 2012

Place: **Open Session:** 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395  
**Closed Session:** 5:30 p.m. West Wing Conference Room, 18422 Bear Valley Road, Victorville, CA 92395

## AGENDA~ Board Room

### 1. CALL TO ORDER

5:30 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on January 10, 2012 in the Board Room of the Administration Building. Mr. Range, Board President called the meeting to order at 5:34 p.m.

**TRUSTEE ROLL CALL:** Joe Range, President; Lorrie Denson, Vice President; Michael Krause, Clerk; Joseph W. Brady, Trustee; Dennis Henderson, Trustee; Christopher Dustin, Student Trustee

Peter Allan led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION:**

## CLOSED SESSION ~ West Wing Conference Room

### 2. CLOSED SESSION

5:30-6 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code Section 54954.5  
Superintendent/President

#### 2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: Matthew Woods 2.1

At 5:40 p.m. Board President Henderson recessed to closed session.

### 3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 At 6:07 p.m. Board President Range reconvened the meeting and announced that as a result of Closed Session there is nothing to report out.

#### 4. PUBLIC COMMENTS RELATED TO AGENDA ITEMS: Sharon Wright (5.6)

## 5. STRATEGIC CONVERSATION

### 5.1 Discussion – Direct Student Loan Program

Board of Trustees to discuss the Direct Student Loan Program.

GH Javaheripour provided an update regarding the suspension of the student loan program that was tabled at the December 13, 2011 Board of Trustees meeting. Interim Director of Financial Aid, Arthur Lopez, stated that the institution could be in grave danger by continuing to offer this program. Detailed data was presented by Jim Murray, Financial Aid Specialist listing the various scenarios and the negative impact the Direct Student Loan Program has on the college. Mr. Lopez indicated that there currently is a 30% default and that this is the highest he has experienced in his 24 years of experience in financial. This item will be brought back for Board consideration at the January 24<sup>th</sup> meeting.

### 5.2 Discussion – Accreditation Update

Board of Trustees to discuss Accreditation.

Peter Allan, Interim Executive Vice President, Instruction and Student Services provided an update on the recommendations detailed in the June 30, 2011 letter from ACCJC.

**Recommendation #1 Mission Statement and Institutional Planning and Decision Making** The program review process has been completed with 90% completed by the December 1<sup>st</sup> deadline. Currently working on the division summaries with an anticipated completion by the end of February. The Educational Master Plan is in the process of being updated.

#### **Recommendation #2 Improving Effectiveness and Program Review**

The College Council has met frequently and is reviewing the planning functions of all the college-wide committees that are currently in progress with members of management, classified, and faculty. All of the committees are controlled and managed by College Council.

#### **Recommendation #4 Cultivate a Campus Environment of Empowerment, Innovation, and Institutional Excellence by Creating a Culture of Respect, Civility, Dialogue and Trust**

The results of the most current campus climate survey will be presented as item 7 in the agenda. We believe that we are moving forward in creating a cultural of respect civility, dialogue and trust by getting involved in all of the committees on campus.

#### **Recommendation #5 Online and Hybrid Instruction**

A committee has put together a complete plan for hybrid and online instruction which details what needs to be done to ensure to our online and hybrid instruction is as good as, and equivalent to our on-site instruction.

#### **Recommendation #6 Fiscal**

The Budget and Finance Committee are working diligently to ensure that long-term fiscal plans supports student learning programs and that we do not have unrestricted reserves covering deficits.

#### **Recommendation #7 Build and Maintain a Stable Effective Leadership System**

The Department of Human Resources is working to create a succession plan and to identify those individuals that may be able to move into leadership roles at the College.

**Recommendation #8 Board of Trustees Issue**

This requires the Board of Trustees to avoid micromanaging the College. The Board of Trustees, with the leadership of Dr. O'Hearn, have been addressing this issue.

**Recommendation #9 Ethics Policy**

The Board of Trustee Ethics Policy has been completed.

In closing, Mr. Allan points out that that many of the recommendations that the College has been asked to do are not something that can be done overnight.

**5.3 Discussion – Student Success Task Force**

Board of Trustees to discuss the Student Success Task Force.

Tim Johnson, Dean Student Services, provided an overview of the context of the work completed and how the Student Success Task Force report affects the College and how to proceed from here.

**5.4 Discussion – Educational Master Plan**

Board of Trustees to discuss the Educational Master Plan.

Faculty member and Chair of the Educational Maser Plan Committee, Michael Butros reported on the status of the Educational Maser Plan. The Educational Master Plan is the driving document that the College uses to implement, plan and evaluate the program services to students. The task force that has been meeting since the spring semester has been working on updating the last Educational Master Plan that was approved by the Board of Trustees in 2007.

**5.5 Discussion – Facilities Update**

Board of Trustees to discuss facilities.

Steve Garcia, Director Facilities and Construction, provided an update on the Facilities Master Plan. Projects accomplished on and off campus were presented. The Eastside Public Safety Center is on schedule to open for the February 13<sup>th</sup> classes. In addition, future projects, pending Board approval were presented. A financial report summarization of all bond expenditures and balances was provided.

**5.6 Discussion – Foundation Reorganization**

Board of Trustees to discuss reorganization of the VVCCD Foundation.

Ginger Ontiveros, Executive Director with the Foundation provided an overview of the reorganization which will assist in augmenting funds and develop programs to generate revenue. The program expansion will take place in 3 areas; 1) grants, 2) contact and community education and 3) charitable giving. These programs come with no risk to the College and allows more direct support by allowing the College to accept in-kind contributions.

**5.7 Discussion – Campus Climate Survey**

Board of Trustees to discuss the Campus Climate Survey.

Virginia Moran, Executive Dean Institutional Effectiveness, reported on preliminary results of the Campus Climate Survey. Out of 950 surveys distributed 234 responses were received. Of those responses, the following four themes emerged; 1) non-participation (disengagement of our workforce), 2) mixed vision of the work environment (levels of civility, respect and trust), 3) business operations have improved, 4) Shared Governance needing improvement.

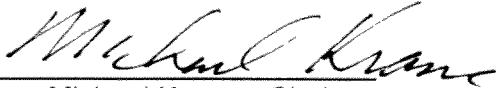
The intent is to administer campus climate surveys fairly regularly to compare against the baseline to see what progress is being made.

Dr. O'Hearn announced that a great deal of work went into tonight's presentations and thanked everyone that was involved.

**6. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** None

**7. ADJOURNMENT**

It was MSC (Brady/Henderson, 5-0) to adjourn the meeting at 7:40 p.m.

  
Michael Krause, Clerk

1-24-2012  
Date Approved