



## Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: October 9, 2012

Place: **Open Session:** 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**Welcome** to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary **before** the meeting is called to order. Those requesting to speak on an agenda item will be called upon under the "Public Comments Related to Agenda Items" section. Anyone wishing to speak on items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

### REGULAR MEETING AGENDA

*Board Room Victor Valley Community College*

*This meeting will be electronically recorded and web cast live at  
<http://www.vvc.edu/offices/president/webcast.shtml>*

1. **CALL TO ORDER** 6:00 p.m.  
**ROLL CALL**  
**PLEDGE OF ALLEGIANCE**
2. **ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**
3. **PUBLIC COMMENTS RELATED TO AGENDA ITEMS**

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. **SUPERINTENDENT/PRESIDENT'S REPORT**
  - Academic Senate

---

**BOARD OF TRUSTEES:** Dennis Henderson, Joe Range, Lorrie Denson, Michael Krause, Joseph W. Brady, ASB Member

---

**5. CONSENT AGENDA**

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

**Approval of consent items.**

YES \_\_\_ NO \_\_\_

5.1 Approval of the minutes of the September 11, 2012 regular Board meeting.

5.2 Agreements – Contract Education Services

Ratification of the Contract Education Services agreements listed that are being offered through the Contract Education department. Fiscal Impact: \$30,000.00, potential income to the District.

<b>Vendor:</b>	<b>Potential income to the District</b>
Notary Public Seminars – <i>New Notary Certification and Renewing Notaries</i>	\$ 5,000.00
Education to Go	\$ 25,000.00
<b>Total:</b>	\$ 30,000.00

5.3 Agreement – California Early Childhood Mentor Program.

Ratification of the agreement between Victor Valley Community College District and San Francisco Community College District, on behalf of its California Early Childhood Mentor Program for the 2012-2013 academic year. The period of this agreement is from August 1, 2012 through July 31, 2013. Fiscal Impact: All eligible expense incurred for this program will be reimbursed by the contractor, San Francisco Community College District, as part of this agreement.

5.4 Independent Contractor Agreement – Lisa Phillips, DBA Professional Medical Billing Agency

Ratification of the agreement between Victor Valley Community College District and Lisa Phillips, DBA Professional Medical Billing Agency to conduct medical coding and billing classes for the Community Education Department. The period of this agreement is October 6, 2012 through April 6, 2013. Fiscal Impact: \$5,000.00 projected revenue to the District.

5.5 Contract – Shalimar Tours & Charters

Ratification of the contract between Victor Valley Community College District and Shalimar Tours & Charter to provide charter bus transportation to UC San Diego for students in the Puente Program. The period for this contract is September 15, 2012. Fiscal Impact: Not to exceed \$1,653.75, budgeted item, grant funded.

5.6 Contracts – Specialized Installations Corporation

Ratification of the contracts between Victor Valley Community College District Specialized Installations Corporation for the servicing of all banks of bleachers in the lower main gymnasium and for the installation of two shot clocks. Fiscal Impact: Not to exceed \$9,600.00, budgeted item.

5.7 Independent Contractor Agreement – John Tonyan

Ratification of the agreement between Victor Valley Community College District and John Tonyan to provide piano tuning and servicing in the Music Department. The period of this agreement is July 1, 2012 through June 30, 2013.

5.8 Agreement– HI-POD

Ratification of the agreement between Victor Valley Community College District and HI-POD for the rental of a 17 ft. telescoping mast used to film football games from the end zone. The period of this agreement is August 20, 2012 through November 15, 2012. Fiscal Impact: Not to exceed \$502.20, budgeted item.

- 5.9 License Renewal – Iparadigms, LLC  
Ratification of the Agreement between Victor Valley Community College District and Iparadigms, LLC to access Turnitin.com. The license is from November 3, 2012 through November 2, 2013. Fiscal Impact: \$19,928.00, budgeted item.
- 5.10 Agreement – ECMC Solutions Corporation  
Ratification of the agreement between Victor Valley Community College District and ECMC Solutions Corporation to provide to delinquent borrowers a combination of delinquency counseling services and features. The period of this agreement is August 27, 2012 and will automatically renew for successive one-year terms unless either party notifies the other in writing. Fiscal Impact: \$15,600, budgeted item, BFAP funded.
- 5.11 Clinical Facility Use Affiliation Agreement – Loma Linda University Medical Center  
Ratification of a clinical facility use affiliation agreement between Victor Valley Community College District and Loma Linda University Medical Center. The period of this agreement is November 15, 2012 through November 15, 2017. Fiscal Impact: None.
- 5.12 Amendment #1 – SCLA Standard Sublease Agreement  
Ratification of the amendment #1 to the SCLA Standard Sublease Agreement (Buildings 717B and 732). Fiscal Impact: None
- 5.13 Academic Equivalency Request Paul Bernard  
Approval of the academic equivalency request for Paul Bernard – Aviation. Fiscal Impact: None.
- 5.14 Amendment Agreement – System Maintenance Services, Inc.  
Ratification of the amended agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware. This amendment is to record the reduced cost initiated by an order change to contract #A1933 originally approved and submitted to the Board of Trustees on December 8, 2009. (Item #IN-15 on the Campus Management Project list.) Fiscal Impact: \$6,252.00, budgeted item.
- 5.15 Agreement – California Construction Management, Inc.  
Ratification of the agreement between Victor Valley Community College District and California Construction Management, Inc. to assist in the process of certifying nine (9) projects with Division of State Architect's Office (DSA). Fiscal Impact: Not to exceed \$15,000.00, Fund 71.
- 5.16 Agreement – A&E Inspection Services  
Ratification of the agreement between Victor Valley Community College District and A&E Inspection Services to provide Inspector of Record services necessary to certify nine (9) projects with Division of State Architect's Office (DSA). At the April 12, 2011 Board of Trustees meeting, the Board approved a three (3) year contract with A&E Inspection Services to lock in hourly rates with no escalation fees. Fiscal Impact: Not to exceed \$15,000.00, Fund 71.
- 5.17 Agreement – Merrell Johnson Companies  
Ratification of the agreement between Victor Valley Community College District and Merrell Johnson Companies to provide any testing and inspection services to certify nine (9) projects with Division of State Architect's Office (DSA). Fiscal Impact: Not to exceed \$15,000.00, Fund 71.
- 5.18 Authorized Signatories  
Ratification of the signature of Karen Hardy to represent the Board of Trustees to execute the Revolving Cash Fund for fiscal year 2012-2013 per Education Code 72282. Fiscal Impact: None.

5.19 Agreement – Trane Building Services

Ratification of the agreement between Victor Valley Community College District and Trane Building Services Building Services to troubleshoot Central Plant controls and chiller function. Fiscal Impact: \$4,441.34, Fund 71.

5.20 Agreement – Industrial Technical Services

Ratification of the agreement between Victor Valley Community College District and Industrial Technical Services to repair the Variable Frequency Drive for air handler #2 Technology Center Building. Fiscal Impact: \$1,940.00, Fund 71.

5.21 Agreement – Ellucian, Inc.

Ratification of the agreement between Victor Valley Community College District and Ellucian, Inc. to purchase the Resource25 license along with consulting hours. This software purchase is in concurrence with CollegeNet for the purchase of Series 25 software system, Board approved August 14, 2012. The two programs work together with one another to provide campus-wide integration of academic and event scheduling. (Item #1-4, on the Campus Technology Project list). Fiscal Impact: \$6,695.00, budgeted item.

5.22 Agreement – Stanley Security Solutions

Ratification of the agreement between Victor Valley Community College District and Stanley Security Solutions to continue maintenance on all security cameras located in the Technology building. Term: 8/1/12-7/31/13. Fiscal Impact: \$1,193.40, budgeted item.

5.23 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report as submitted. Fiscal Impact: None

5.24 Out of State Travel – Student Travel

Approval to allow Associated Student Body representatives to travel to Tampa, FL to attend the National Student Advocacy and Leadership Conference from November 8, 2012 through November 12, 2012. Students will be accompanied by Robert Sewell, ASB Advisor. Fiscal Impact: \$20,000.00, budgeted item, Associated Student Body funds.

**ACTION AGENDA**

**6. BOARD OF TRUSTEES**

6.1 Separate approval of items pulled from consent agenda

YES \_\_\_ NO \_\_\_

**8.0 INSTRUCTION**

8.1 Educational Master Plan

YES \_\_\_ NO \_\_\_

Adoption of the 2012 Educational Master Plan as submitted. Fiscal Impact: None

8.2 Grant Award – Enrollment and Retention Program

YES \_\_\_ NO \_\_\_

Acceptance of the Enrollment Growth and Retention Program funding. Fiscal Impact: \$126,737.00, Income to the District.

**10. ADMINISTRATIVE SERVICES**

YES \_\_\_ NO \_\_\_

10.1 Award Contract – Apple Valley Communications

Approval to award the contract to Apple Valley Communications for the Main Campus Fiber Relocation project. Fiscal Impact: \$75,000.00, plus additive alternatives 1&2 for a total of \$101,974.00, Local Bond Funded.

**10.2 Public Hearing and Approval of an Agreement with Compass Energy Solutions**

YES \_\_\_ NO \_\_\_

Approval to hold a public hearing to accept comments regarding an agreement with Compass Energy Solutions to furnish all labor, materials and equipment to construct solar covered parking structures Photovoltaic (PV) systems in parking lots 11 and 12 and completion of the Main Campus EMS system pursuant to California Code Sections 4217.12-4217.13

- a) The Board president hereby declares the hearing open
- b) The public may now comment on the agreement with Compass Energy Solutions.
- c) The Board president hereby declares the hearing closed

Approval of the agreement with Compass Energy Solutions for energy efficient projects on the Main Campus. Fiscal Impact: \$1,854,328.00, Local Bond Funded.

YES \_\_\_ NO \_\_\_

**11. HUMAN RESOURCES**

**11.1 Public Hearing for the District for AFT Successor Contract**

YES \_\_\_ NO \_\_\_

Approval to hold a public hearing to provide the opportunity for comments on their initial proposals, Article 6 – Evaluations and Article 13 – Faculty Assignments.

- a) The Board President hereby declares the hearing open
- b) The public may now comment on the initial proposals, Article 6 – Evaluations and Article 13 – Faculty Assignments.
- c) The Board President hereby declares the hearing closed

**12. INFORMATION/DISCUSSION**

**12.1 Monthly Financial Reports**

Submitted as an information item.

**12.2 ACCJC Follow-Up Report**

Submitted as an information item.

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

13.1 Foundation

13.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

**14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

**15. BOARD COMMUNICATION**

*At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.*

**16. ADJOURNMENT**

YES \_\_\_ NO \_\_\_

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5850, (760) 245-4271. Ext. 2455, from 8:30 a.m. to 5:00 p.m.. Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.