



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: October 8, 2013

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Welcome to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary **before** the meeting is called to order. Those requesting to speak on an agenda item will be called upon under the "Public Comments Related to Agenda Items" section. Anyone wishing to speak to items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

REGULAR MEETING AGENDA

Board Room

Board Room Victor Valley Community College

*This meeting will be electronically recorded and web cast live at
<http://www.vvc.edu/offices/president/webcast.shtml>*

1. **CALL TO ORDER** 5 p.m.
ROLL CALL
PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION** 5-6 p.m.

CONFERENCE WITH LABOR NEGOTIATIONS –

Government Code Section 54957.6

District Representative: Randy Erickson

Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Claimant: Frank Trujillo

2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

At this time, the Board of Trustees will listen to communication from the public on Closed Session items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

REGULAR MEETING AGENDA ~ Board Room

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

3.2 PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

- 5.1 Approval of the minutes of the September 10 regular Board meeting and September 28, 2013 special Board meeting.
- 5.2 Authorized Signatory – Peter Allan
Approval of the signature of Peter Allan to represent the Board in the named matters for fiscal year 2013-2014 per Education Code 72282. Fiscal Impact: None
- 5.3 Agreements – Off Campus Locations
Ratification of the agreements between Victor Valley Community College District and the schools listed to provide classroom space for the 2013-2014 academic year. Fiscal Impact: Not to exceed \$10,000.00 for the 2013-2014 academic year.
- 5.4 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.5 Agreement – Tonyan Complete Piano Service
Ratification of the agreement between Victor Valley Community College District and Tonyan Complete Piano Service to rebuild the Music Department's Steinway and six (6) other pianos. Fiscal Impact: \$14,950.00, General Fund Restricted.
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- 5.6 Agreement – Executive Cleaning Services
Ratification of the agreement between Victor Valley Community College District and Executive Cleaning Services for janitorial services at Cobalt Middle School where VVC holds classes. Fiscal Impact: \$1,245.00, monthly, Fund 71.
- 5.7 Agreement – Galaxy Moving Company, LLC
Ratification of the renewal agreement between Victor Valley Community College District and Galaxy Moving Company, LLC to move furnishings and equipment at the Cobalt Middle School classrooms to prepare for VVC classes to be held in this location. Fiscal Impact: \$1,900.00, Fund 71.
- 5.8 Agreement– Classic Woods By Phenoyd
Ratification of the agreement between Victor Valley Community College District and Classic Woods By Phenoyd to refinish the Music Department's Steinway piano. Fiscal Impact: \$7,750.00, General Fund Restricted.
- 5.9 Agreement Renewal – Teknimedia Corp.
Ratification of the renewal agreement between Victor Valley Community College District and Teknimedia Corp. for perpetual software and licenses. This software is used to teach students how to use the computer. Term: 10/1/13-9/30/14. Fiscal Impact: \$8,486.00, budgeted item.
- 5.10 Agreement Renewal – Computerland of Silicon Valley
Ratification of the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase Microsoft Desktop Bundle for faculty and staff. Term: 9/29/13-9/30/14, year 3 of 3. Fiscal Impact: \$63,616.50, budgeted item.
- 5.11 Agreement Renewal – Dempsey Bluevar
Ratification of the renewal agreement between Victor Valley Community College District and Dempsey Bluevar for Deep Freeze ENT (EDU) licenses as well as cancel Deep Freeze MAC (EDU). This maintenance agreement will stabilize computer systems and reduce the amount of maintenance required by allowing the system to return to its basic configuration after reboot. Term: 9/26/13-9/26/14. Fiscal Impact: \$3,000.00, budgeted item.
- 5.12 Out of State Student Travel – New Orleans, LA
Approval of the travel of the Student Body representatives to travel to New Orleans, LA to attend the National Student Advocacy and Leadership Conference from November 7, 2013 through November 10, 2013. Students participating in the field trip are enrolled at Victor Valley Community College and will be accompanied by Robert Sewell, ASB Advisor. Fiscal Impact: \$15,000.00, Associated Student Body Funds, budgeted.
- 5.13 Independent Contractor Agreement – John Tonyan
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and John Tonyan to perform piano tuning and servicing in the Music Department. The period of this agreement is July 1, 2013 through June 30, 2014. Fiscal Impact: Not to exceed \$3,200.00, budgeted item.
- 5.14 Agreement Renewal – Chancellor's Office of the California Community Colleges
Ratification of the renewal agreement between Victor Valley Community College District and Chancellor's Office of the California Community Colleges for the mandatory Student-Right-To-Know Reporting Subscription. This agreement facilitates compliance by community college districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK). This agreement is for the period of July, 1, 2013 through June 30, 2015. Fiscal Impact: \$3,900.00 per year, budgeted item.

- 5.15 Agreement Renewal – Nuventive
Ratification of the renewal agreement between Victor Valley Community College District and Nuventive originally approved on October 11, 2011, for an annual site subscription for TracDat Enterprise, a software package for the management of strategic planning and assessment processes. The period of this renewal is November 7, 2013 through November 6, 2018 with the option of discontinuing the annual subscription renewal at the end of each annual renewal period. Fiscal Impact: Not to exceed \$14,994.40, annually, budgeted item.
- 5.16 Independent Contractor Agreement – Ebmeyer Charter
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Ebmeyer Charter to provide transportation for Upward Bound participants during the 2013/2014 academic year. The period of this agreement is July 1, 2013 to June 30, 2014. Fiscal Impact: \$16,000.00, budgeted item, Grant funded.
- 5.17 License Agreement Renewal - Eureka
Ratification of the renewal of a site license agreement between Victor Valley Community College District and Eureka, a computerized career exploration program for use within the Student Services Division. The period of this agreement is July 1, 2013 through June 30, 2014. Fiscal Impact: Not to exceed \$1,351.57, budgeted item.
- 5.18 Agreement – FP Mailing Solutions
Ratification of the agreement between Victor Valley Community College District and FP Mailing Solutions for a FPI-600 Folder/Inserter machine and maintenance agreement for the Financial Aid Department. Fiscal Impact: \$5,250.00, BFAP grant funded, budgeted item. Included in the amount is a 24-month service and maintenance agreement to be billed quarterly.
- 5.19 License Renewal – iParadigms LLC
Ratification of the license renewal between Victor Valley Community College District and iParadigms LLC to access Turnitin.com for the prevention of plagiarism. The license is from November 5, 2013 through July 31, 2014. Fiscal Impact: \$18,870.00, budgeted item.
- 5.20 Agreement– Hi-POD
Ratification of the renewal agreement between Victor Valley Community College District and Hi-POD for the rental of a telescoping mast used to film football games from the end zone. The period of this agreement is September 1, 2013 to November 23, 2013. Fiscal Impact: \$1,000.00, budgeted item.
- 5.21 Agreement – Elijah Mobley, M.D.
Ratification of the agreement between Victor Valley Community College District and Elijah Mobley, M.D. to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.22 Agreement Renewal – Samuel Sepuya, M.D.
Ratification of the renewal agreement between Victor Valley Community College District and Samuel Sepuya, M.D. to serve as the Medical Director for the District's Respiratory Therapy Program for the 2013-2014 school year. The period of this agreement is August 27, 2013 to August 26, 2014. Fiscal Impact: \$4,000.00, budgeted item.
- 5.23 Curriculum Changes
Approval of the curriculum changes made on September 12, 2013 and September 26, 2013 that have been recommended by the College Curriculum Committee Fiscal Impact: None

ACTION AGENDA

- 6. BOARD OF TRUSTEES**
- 6.1 Separate approval of items pulled from consent agenda YES ___ NO ___
- 6.2 Amended Interim, Superintendent/President Contract YES ___ NO ___
Ratification of the amended Interim, Superintendent/President contract for Peter Allan, effective September 24, 2013. Monthly salary (\$14,456) per month plus longevity \$1,228.76 and \$400 monthly stipend for general expenses. Range level 22, Step E. Total monthly \$15,684.76.
Fiscal Impact: Budgeted item.
- 6.3 First Reading of Board Policy #2350 – Speakers YES ___ NO ___
Review and discussion of recommended changes to Board Policy #2350.
Fiscal Impact: None
- 6.4 First Reading Revised Board Policy #2210 – Officers YES ___ NO ___
Review and discussion of recommended changes to Board Policy #2210.
Fiscal Impact: None
- 10. ADMINISTRATIVE SERVICES**
- 10.1 Proposition 30 Education Protection Account Expense Determination YES ___ NO ___
Approval of the determination that proposition 30 Education Protection Account funds to be used for instructional faculty salaries and benefits for the 2012-2013 and 2013-2014 fiscal Years. Fiscal Impact: Retroactive for the 2012/13 Fiscal Year – \$7,872,247.00, Estimated for the 2013-14 Fiscal Year - \$6,384.270.00.
- 12. INFORMATION/DISCUSSION**
- 12.1 ACCJC Follow-Up Report #3
- 13. REPORTS (3 minute limit per report)**
The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.
- 13.1 Foundation
- 13.2 Employee Groups
- a) CTA
 - b) CSEA
 - c) AFT Part-Time Faculty United
- 14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

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15. BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

16. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jon Tyler, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5850, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.