



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: June 12, 2007

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA

This meeting will be electronically recorded

CALL TO ORDER

3 p.m.

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

1. CLOSED SESSION

- (a) CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION under Government Code Section 54956.9(a):
 - (1) G. Henderson vs. Victor Valley Community College, San Bernardino County Superior Court Case No. VCVVS 030263
 - (2) N. Halisky and C. Halisky vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 026112
 - (3) F. Freeman vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 042951
 - (4) McNack vs. Victor Valley Community College, EEOC Charge No. 480-2007-01155
 - (5) Wilkett vs. VVCC, EEOCC Charge No. 550-2007-00976
 - (6) AFT vs. VVC. PERB Case No. LA-CE-5071-E
- (b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION under Government Code Section 54956.9 (b): 3 cases (3 discrimination cases)
- (c) CONFERENCE WITH LABOR NEGOTIATORS
 - (1) Employee organization CSEA

District's representatives: Dr. Jean Malone, Dr. Marion Boenheim and Willie Davis Pringle

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

- (2) Employee organization CTA
District's representatives: Drs. Marion Boenheim, Willard Lewallen, Marianne Tortorici, and John Rude
- (3) Employee organization: AFT/PTFU
District's representative: Drs. Lori Kildal, Marianne Tortorici, Marion Boenheim
- (4) Employee organization: Management
District's representative: Dr. Jean Malone, Dr. Marianne Tortorici, Jeffrey Holmes, Robert Sewell, Sheri Nolan-Foster, Jaye Tashima
- (d) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- (e) PUBLIC EMPLOYEE APPOINTMENT, Government Code Section 54957
Superintendent/President
Instructor, Physics
Bilingual Counselor
Associate Director, CDC
Project Activity Director
Vice President, Student Services
- (f) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Executive Dean of Institutional Effectiveness
Project Activity Director, Title IV (Trio)
Director, Nursing

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

RECESS TO CLOSED SESSION

2. RECONVENE TO OPEN SESSION

6 p.m.

2.1 Closed Session Report

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

3. GOVERNING BOARD

4. SUPERINTENDENT/PRESIDENT'S REPORT

- 4.1 Deputy Superintendent/Executive Vice President/Instruction
- 4.2 Vice President, Student Services
- 4.3 Vice President, Administrative Services
- 4.4 Vice President, Human Resources

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

5.1 Approval of the minutes of the May 8, 2007 regular Board meeting

5.2 Approval of the minutes of the May 16, 2007 special Board meeting

5.3 Ratification of the following contracts that were approved by Dr. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

VENDOR	DESCRIPTION	Amount	Approved by Legal Counsel
Bonavita Quinto MacCallum	Personal services agreement to develop and conduct culturally sensitive workshops	750.00	N/A
Contract Education Services	Contraction Education Service courses	40,400.00	N/A
Teknimedia Corporation	Extension agreement of established maintenance agreement	\$11,566.19	N/A
Sharon Schlegel	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Gale George	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Karen Myers	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Jill Henry	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Matt Huffine	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Donna Mullin	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A

Jayne Harrower	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Lorra Wells	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Aaron Gansky	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Jennifer Connor	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$400.00	N/A
San Bernardino County Superintendent of Schools	Courier services	\$2,720.40	N/A

- 5.4 Authorized Agent to the Joint Powers Authorities
Approval of Lael Willingham and Bruce Baron as the Victor Valley Community College representative and alternate to the SWACC-JPA and the PIPS-JPA for 2007-2008. Fiscal Impact: None
- 5.5 Authorized Signatory – Dr. Marion Boenheim
Approval of the signature of Dr. Marion Boenheim as an authorized representative of the Board of Trustees. Fiscal Impact: None
- 5.6 Board of Trustees Payment Reports
Approval of the Board of Trustees Payments reports.
- 5.7 Board of Trustees Budget Transfers
Approval of the budget transfers.
- 5.8 Donations
Acceptance of donations as college property from the Victor Valley District Foundation for a total amount of \$91,478.62.
- 5.9 Electronic Signature Key
Approval of Bruce Baron, Mary Pringle and Lael Willingham as authorized signature key users for the period of July 1, 2007 through June 30, 2008. Fiscal Impact: None
- 5.10 Adopt Educational Master Plan
Adoption of the final Educational Master Plan.
- 5.11 Authorized Signatory – Robert Silverman, Marianne Tortorici, Bruce Baron and Mary Pringle
Approval of Robert M. Silverman, Marianne Tortorici, Bruce Baron and Mary Pringle to represent the Board of Trustees for the fiscal year 2007-2008.
- 5.12 Addendum – Weekend/Evening College Collaborative Agreement with St. Mary Regional Medical Center and Desert Valley Hospital
Approval of the addendum to the agreement for the Weekend/Evening College Associate Nursing Degree Program for the academic year 2007-2008. Fiscal Impact: None to the District. \$15,790.10 per student per year for a total of \$884,245.60 combined for the two-year term from St. Mary Regional Medical Center and Desert Valley Hospital for a total of 30 student nursing scholarships.

- 5.13 Rescind – Board Delegated Authorized Signatories
Approval to rescind all previous signatory authority for Drs. Louis E. Zellers and Willard Lewallen, effective July 1, 2007. Fiscal Impact: None
- 5.14 Agreement – Visiting Nurses Association
Approval of the agreement between Visiting Nurses Association and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007. Fiscal Impact: None to the District.
- 5.15 Agreement – San Antonio Community Hospital
Approval of the agreement between San Antonio Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007 through June 30, 2008. Fiscal Impact: None to the District.
- 5.16 Agreement – Victor Valley Community Hospital
Approval of the agreement between Victor Valley Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007. Fiscal Impact: None to the District.
- 5.17 Agreement – Barstow Community Hospital
Approval of the agreement between Barstow Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007 Fiscal Impact: None to the District.
- 5.18 Agreement – Desert Valley Hospital and Chino Valley Hospital
Approval of the agreement between Desert Valley Hospital and Chino Valley Hospital Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007 Fiscal Impact: None to the District.
- 5.19 Agreement – Desert Knolls Convalescent Hospital
Approval of the agreement between Desert Knolls Convalescent Hospital Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007 Fiscal Impact: None to the District.
- 5.20 Fire Technology Student Fees Increase
Approval of the new fee scheduled for State Fire Marshall Certifications. Fiscal Impact: None to the District.
- 5.21 Agreement – Song-Brown Registered Nursing Education Special Program Funding Award
Approval of the agreement with Song-Brown Registered Nursing Education Special Program Foundation Award for the Skills Lab Capacity Building Project from June 30, 2007 through May 30, 2009. This two year funding is provided for a Skills Lab Coordinator in the nursing department. Fiscal Impact: \$123,396.00 to the District. Funding is provided for a Skills Lab Coordinator.
- 5.22 Agreement – City of Redlands – Paramedic Programs
Approval of the agreement between the city of Redlands and Victor Valley Community College for student participation in emergency medical technical paramedic programs. The agreement commences on June 5, 2007 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party. Fiscal Impact: None to the District.

5.23 Grant-California High Exit Exam Preparation Program Fund Second Cycle Grant Number 06-0093-16

Approval of the award grant from the Chancellor's office of California Community Colleges for the California High School Exit Exam Preparation program. Fiscal Impact: \$198,000.00 to the District. The District will receive 40% of the awarded funds within 60 days of a fully executed grant agreement. The remaining 60% based upon receipt of the final report and final expenditure report for the project.

5.24 Agreement – Plato Learning Inc.

Approval to purchase software licenses and laptops that will be used for the Basic Skills Literacy Project Plan from 2006 through 2012. Fiscal Impact: None to the District (Funding provided by Verizon Grant \$110,633.39).

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

6.2 Contract for Superintendent/President

Approval of the contract for Superintendent/President at an annual salary of \$195,250 per year, beginning July 9, 2007 and ending June 30, 2010.

YES ___ NO ___

7. SUPERINTENDENT/PRESIDENT

7.1 Order of Election and Specifications for November 6, 2007

Approval of the resolution ordering school district election for Governing Board members

YES ___ NO ___

8. INSTRUCTION

10. ADMINISTRATIVE SERVICES

10.1 Draw Down Funds from the Guaranteed Investment Contract

Approval of the withdrawal of \$11,200,000.00 from the Guaranteed Investment Contract to complete the construction of the Speech/Drama Addition and the Adaptive Physical Education projects. Fiscal Impact: The necessity to complete our construction projects, which is not possible without using the Guaranteed Invest Contract funds as planned.

YES ___ NO ___

10.2 Changes to Parking Fees

Approval to discontinue the \$10.00 parking permit discount for ASB members, and also to approve the increase in daily parking permit fees from \$1.50 to \$2.00, so that the campus police budget does not operate at a deficit. Based on current estimates, this would yield an additional \$79,000 in revenue to the District.

YES ___ NO ___

10.3 2007-2008 Tentative Budget

Approval of the tentative General Operating Budget for 2007-2008. Fiscal Impact: None

YES ___ NO ___

11. HUMAN RESOURCES

11.1 Approval of Contracts of Employment of Academic Administrators

Approval of the contracts of employment of Executive Dean of Institutional Effectiveness, Project Activity Director, Title IV (Trio) and Director, Nursing.

YES ___ NO ___

- 11.2 Management: Revised Job Descriptions, Reclassifications YES ___ NO ___
Approval of revised job descriptions and salary placements for Senior Human Resources Analyst, Director, Payroll and Benefits, Director, Maintenance and Operations and Chief, Campus Police, effective July 1, 2007. Fiscal Impact: \$1,890
Approval of the reclassification of Coordinator, Human Resources. Fiscal Impact: \$257
Approval of the placement of all Vice Presidents on Range 22, effective July 1, 2007. Fiscal Impact: \$1165.60
Approval of a 5% increase to the Vice President of Instruction for Deputy Superintendent/Executive Vice President duties (Range 22). Fiscal Impact: \$597.25
Approval to drop Step A Range 22 of the management salary and add an additional step at the end of this range Effective July 1, 2007; and July 1, 2008. Fiscal Impact: N/A
Approval of 5% additional salary to the Executive Assistant to the Superintendent/President and Board of Trustees (Range 14) effective July 1, 2007, Fiscal Impact: \$278.70
- 11.3 Classified New Position, Instructional Media Services Technical Specialist YES ___ NO ___
Approval of the new classified position of Instructional Media Services Technical Specialist Range 11 of the classified salary schedule and the job description. Fiscal Impact: Budgeted.
- 11.4 Classified New Position, Instructional Media Services Coordinator YES ___ NO ___
Approval of the new classified position of Instructional Media Services Coordinator at Range 13 of the classified salary schedule and the job description. Fiscal Impact: Budgeted.
- 11.5 Faculty Salary Schedule YES ___ NO ___
Approval of the 2007-2007 salary schedule for faculty effective fall semester 2007. Fiscal Impact: Budgeted
- 11.6 Management Meet and Confer YES ___ NO ___
Approval of the management team's proposal as listed. Fiscal Impact: Budgeted
- 12. INFORMATION/DISCUSSION**
- 12.1 Monthly Financial Reports
Submitted as an informational item.
- 13. REPORTS (3 minute limit per Report)**
The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.
- 13.1 Governmental Relations
- 13.2 Foundation
- 13.3 Shared Governance
a) ASB
b) Faculty Senate

13.4 Employee Groups

- a) CCA
- b) CSEA
- c) AFT Part-Time Faculty United
- d) Management

14. TRUSTEE COMMENTS

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

15. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: May 8, 2007

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER/ROLL CALL:

The Board of Trustees of Victor Valley Community College District met in Open Session on May 8, 2007 in the Board Room of the Administration building. Mr. Range, Board President, called the meeting to order at 3 p.m.

3 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Dennis Henderson, Vice President; Thomas M. Elder II, Trustee, Donald Nelson, Clerk, Dr. Bettye Underhill, Trustee

Clyde Williams substituted for Michael Koenig and arrived at 6 p.m.

MANAGEMENT PRESENT: Dr. Louis E. Zellers, Interim, Superintendent/President; Dr. Lewallen, Vice President, Student Services; Mr. Bruce Baron, Vice President Administrative Services; Dr. Marion Boenheim, Vice President, Human Resources, Dr. Marianne Tortorici, Deputy Superintendent/Executive Vice President, Instruction; Mary Dowell, General Counsel; and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE: Suzie Selby led the Pledge of Allegiance to the Flag.

DELETIONS/CORRECTIONS TO AGENDA:

None

Mr. Range, Board President, announced the agenda items that the Board would consider in Closed Session.

1. CLOSED SESSION

1. CLOSED SESSION

(a) CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION under Government Code Section 54956.9(a):

(1) G. Henderson vs. Victor Valley Community College, San Bernardino County Superior Court Case No. VCVVS 030263

(2) N. Halisky and C. Halisky vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 026112

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

- (3) F. Freeman vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 042951
- (4) S. English vs. Victor Valley Community College, EEOC Charge No. 480-2007-00768
- (5) S. English vs. Victor Valley Community College District, Appeal under Section 59338(a) of Title 5 of the *California Code of Regulations*
- (6) CSEA vs. Victor Valley Community College, PERB Case No. LA-CE-5041-E
- (7) McNack vs. Victor Valley Community College, EEOC Charge No. 480-2007-01155
- (8) Wilkett vs. VVCC, EEOCC Charge No. 550-2007-00976
- (b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION under Government Code Section 54956.9 (b): 3 cases (3 discrimination cases)
- (c) CONFERENCE WITH LABOR NEGOTIATORS
 - (1) Employee organization CSEA

District's representatives: Dr. Jean Malone, Dr. Marion Boenheim and Willie Davis Pringle
 - (2) Employee organization CTA

District's representatives: Drs. Marion Boenheim, Willard Lewallen, Marianne Tortorici, and John Rude
 - (3) Employee organization: AFT/PTFU
District's representative: Drs. Lori Kildal, Marianne Tortorici, Marion Boenheim
 - (4) Employee organization: Management
District's representative: Dr. Jean Malone, Dr. Marianne Tortorici, Jeffrey Holmes, Robert Sewell, Sheri Nolan-Foster, Jaye Tashima
- (d) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- (e) PUBLIC EMPLOYEE APPOINTMENT
Superintendent/President
- (f) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Interim, Superintendent/President

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS: None

At 3:05 p.m., Board President, Joe Range recessed to closed session.

2. RECONVENE TO OPEN SESSION

At 6:01 p.m., Board President, Joe Range reconvened the meeting in open session and announced there was no Closed Session Report.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS ONLY: Margaret Kagy 5.2, 7.1, 11.1 and Arlene Greene (11.2)

3. GOVERNING BOARD

4. SUPERINTENDENT/PRESIDENT'S REPORT

- 4.1 Dr. Zellers congratulated Dr. Lewallen on his new appointment as the President at West Hills Community College and deferred his report to Dr. Lewallen.
- 4.2 Deputy Superintendent/Executive Vice President/Instruction
Marianne Tortorici
- 4.3 Vice President, Student Services
Willard Lewallen
- 4.4 Vice President, Administrative Services
No report
- 4.5 Vice President, Human Resources
Marion Boenheim
Chief Jack Thomas reported on the safety of the campus.

5. CONSENT AGENDA

It was MSC (Elder/Nelson, 4-1 Henderson, No) to approve the consent items in one motion and item 5.2 pulled by Mr. Henderson for separate discussion.

5.1 Approval of the minutes of the April 10, 2007 regular Board meeting

5.2 **PULLED FOR SEPARATE DISCUSSION** Ratification of the following contracts that were approved by Dr. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

VENDOR	DESCRIPTION	Amount	Approved by Legal Counsel
Contract Education Services	Contract Education Service courses	\$15,600.00	Legal review not necessary
Ron Gordon	Present workshops on College Board computerized placements tests	\$3,000.00	N/A
SixTen & Associates	Renewal – Mandate Reimbursement claim preparation services	\$24,000.00	YES
Profiles International	Psychometric instrument to investigate several areas to evaluate how an individual fits into a particular job. This process will be used to assist in the search of the Superintendent/President	\$2,000.00	N/A
Jean Malone	Labor consultant not to exceed an additional 100 hours	\$10,000.00	N/A

- 5.3 Department Chairpersons Pay for 2006-07
Approval of the department chairpersons pay for the 2006-07 academic year. Fiscal Impact: \$144,300 Budgeted item.
- 5.4 Change Order – T.B. Penick & Sons, Inc.
Approval of the Change order No. 02-01 Advanced Technology building. Fiscal Impact: \$33,521.26. (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.
- 5.5 Board of Trustees Payment Reports
Approval of the Board of Trustees Payments reports.
- 5.6 Board of Trustees Budget Transfers
Approval of the budget transfers.
- 5.7 Donations
Acceptance of donations as college property from the Victor Valley District Foundation for a total amount of \$42,764.72.
- 5.8 Revised – Child Development Center Parent Handbook
Approval of the revised Child Development Center Parent Handbook. The revisions are on pages 9, 26, 32, 39, and 41. Fiscal Impact: None
- 5.9 Child Development Center – Administrative Organization
Approval of the Administrative Organization Form LIC 309 from the State of California Department of Social Services Community Care Licensing Division with the new director of CDC, Kelley Johnson listed as the contact person. Fiscal Impact: None

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda
It was MSC (Underhill/Nelson, 4-1, Henderson, No) to ratify the contracts that were approved by Dr. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office.
- 6.2 Student Member
It was MSC (Elder/Underhill, 5-0) to approve the student member any of the following privilege commencing on June 1, 2007:
- The privilege to make and second motions.
 - The privilege to attend closed sessions, other than closed sessions on personnel or collective bargaining matters.
 - The privilege to receive compensation for meeting attendance at a level of \$600 per semester. See Board Policy 2725.
 - The privilege to serve a term commencing on June 1

Following discussion, Mr. Elder, who made the original motion and Dr. Underhill who made the second motion, accepted the amendment to allow all privileges with the exception of the privilege to attend closed sessions.

7. SUPERINTENDENT/PRESIDENT

7.1 Election Questionnaire

It was MSC (Underhill/Elder, 4-1, Henderson, No) to notify the County of Los Angeles that candidates will pay the estimated cost of the election at the time of filing and the maximum word limitation is 400 words.

8. INSTRUCTION

8.1 Agreement – California Department of Forestry

It was MSC (Henderson/Nelson, 5-0) to approve the agreement between the California Department of Forestry and Victor Valley College's Fire Technology Program to train Fire Fighters from December 12, 2007 through June 30, 2009. Fiscal Impact: A maximum of \$261,000 (\$87,000 annually) paid to CDF with VVC keeping all FTES generated. For Year 1 ending June 30, 2007, the maximum fiscal impact will be \$50,000.

10. ADMINISTRATIVE SERVICES

10.1 Award of Contract – Gymnasium Floor Replacement

It was MSC (Underhill/Nelson, 4-1, Henderson, No) to approve the agreement to provide labor and materials to replace the gymnasium floor. Fiscal Impact: \$254,816.00. The District will recover \$244,816.00 through our insurance carrier for the floor replacement costs, and will pay \$10,000.00 from Fund 71 Redevelopment funds for the cleaning component.

10.2 Agreement – Vizual Symphony – Speech/Drama

It was MSC (Nelson/Underhill, 5-0) to approve the contract to supply and install audiovisual Smart Classroom technology for the Speech/Drama addition project. Fiscal Impact: \$95,015.92 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)

10.3 Agreement – Vizual Symphony – Advanced Technology Center

It was MSC (Underhill/Elder, 5-0) to approve the contract to supply and install audiovisual Smart Classroom technology for the Advanced Technology Center addition project. Fiscal Impact: \$271,474.06 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)

10.4 Amended Agreement – Koury Engineering

It was MSC (Underhill/Nelson, 5-0) to approve the amendment to the agreement with Koury Engineering for laboratory and on-site testing services during the construction of the Advanced Technology Building and the Speech/Drama addition. Fiscal Impact: \$150,000.00 (This project is State funded and will be 100% reimbursable to the District through Fund 71.)

10.5 Agreement – O'Neal Inspection Services

It was MSC (Underhill/Elder, 5-0) to approve the agreement with O'Neal Inspection Services to provide Class I Department of State Architects inspections services for the construction of the Advanced Technology building and the Speech/Drama addition project. Fiscal Impact: \$165,000.00 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved amount.)

10.6 Agreement – Embee Technologies – Advanced Technology
It was MSC (Nelson/Underhill, 5-0) to approve agreement with Embee Technology to supply and install infrastructure cabling and Cisco equipment for the Advanced Technology Center project. Fiscal Impact: \$1,016,768.26 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)

10.7 Agreement – Embee Technologies – Speech/Drama
It was MSC (Underhill/Nelson, 5-0) to approve the agreement with Embee Technologies to supply and install infrastructure cabling for the Speech/Drama addition project. Fiscal Impact: \$67,971.73 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)

11. HUMAN RESOURCES

11.1 Public Hearing for District's Initial Negotiations Proposal to CSEA Chapter 584 for 2007-2008 Contract Reopeners

The Board president declared the hearing open. After receiving a public comment, the Board president declared the public hearing closed.

11.2 Public Hearing for CSEA's Initial Negotiations Proposal to District for 2007/2008 Contract Reopeners

The Board president declared the hearing open. Hearing no comments, the Board president declared the hearing closed.

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an informational item.

13. REPORTS (3 minute limit per Report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Governmental Relation

No report

13.2 Foundation

Ginger Ontiveros

13.3 Shared Governance

a) ASB

Clyde Williams

b) Faculty Senate

Debra Blanchard

13.4 Employee Groups

a) CCA

Debra Blanchard

c) CSEA

Arlene Greene

d) AFT Part-Time Faculty United
No report

e) Management
Robert Sewell

14. TRUSTEE COMMENTS

Don Nelson

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: The following individual made comments with respect to non-agendized items: Margaret Kagy

15. ADJOURNMENT

It was MSC (Elder/Underhill, 5-0) to adjourn the meeting at 7:09 p.m. The motion carried unanimously.

Donald Nelson, Clerk

Date Approved



Victor Valley Community College District SPECIAL MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: May 16, 2007

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER/ROLL CALL:

The Board of Trustees of Victor Valley Community College District met in Open Session on May 16, 2007 in the Board Room of the Administration building. Mr. Range, Board President, called the meeting to order at 1:17 p.m.

1 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Thomas M. Elder II, Trustee, Donald Nelson, Clerk, Dr. Bettye Underhill, Trustee, Michael Koenig, Student Trustee, Absent: Dennis Henderson, Vice President,

MANAGEMENT PRESENT: Dr. Marion Boenheim, Vice President, Human Resources, Dr. Marianne Tortorici, Deputy Superintendent/Executive Vice President, Instruction; and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE: Michael Koenig led the Pledge of Allegiance to the Flag.

DELETIONS/CORRECTIONS TO AGENDA:

None

Mr. Range, Board President, announced the agenda items that the Board would consider in Closed Session.

1. CLOSED SESSION

- (a) PUBLIC EMPLOYMENT (Government Code Section 54957)
Superintendent/President

At 1:19 p.m., Board President, Joe Range recessed to closed session.

2. RECONVENE TO OPEN SESSION

- 2.1 At 5:38 p.m., Board President, Joe Range reconvened the meeting to open session and announced that the Board voted 4-0, Henderson absent, on the selection of the Superintendent/President with the name being announced upon a successful contract negotiation with that person.

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

3. ADJOURNMENT

It was MSC (Nelson/Underhill, 4-0, Henderson absent) to adjourn the meeting at 5:39 p.m.
The motion carried unanimously.

Donald Nelson, Clerk

Date Approved

5.3 Ratification of the following contracts that were approved by Dr. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

VENDOR	DESCRIPTION	Amount	Approved by Legal Counsel
Bonavita Quinto MacCallum	Personal services agreement to develop and conduct culturally sensitive workshops	750.00	N/A
Contract Education Services	Contraction Education Service courses	40,400.00	N/A
Teknimedia Corporation	Extension agreement of established maintenance agreement	\$11,566.19	N/A
Sharon Schlegel	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Gale George	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Karen Myers	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Jill Henry	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Matt Huffine	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Donna Mullin	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Jayne Harrower	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Lorra Wells	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Aaron Gansky	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Jennifer Connor	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$400.00	N/A
San Bernardino County Superintendent of Schools	Courier services	\$2,720.40	N/A

ADMINISTRATIVE SERVICES

JUNE 12, 2007

TOPIC: AUTHORIZED AGENT TO THE JOINT POWERS AUTHORITIES

For the 2007-2008 fiscal year the district wishes to acknowledge Lael Willingham and Bruce Baron as the Victor Valley Community College District Representative and Alternate to the Statewide Association of Community Colleges (SWACC) Joint Powers Authority and the Protected Insurance Program for Schools (PIPS) Joint Powers Authority. In this role, they will represent the district in all insurance activities and committees involving property, liability and workers compensation coverages through the JPAs.

Fiscal Impact: None

RECOMMENDATION:

It is recommended that the Board of Trustees approve Lael Willingham and Bruce Baron as the Victor Valley Community College Representative and Alternate to the SWACC-JPA and the PIPS-JPA for 2007-2008.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item

Bruce Baron
Vice President, Administrative Services

Date 5/17/07

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

ADMINISTRATIVE SERVICES

JUNE 12, 2007

TOPIC: AUTHORIZED SIGNATORY

For the 2007-2008 fiscal year the Vice President of Human Resources, Dr. Marion Boenheim, should be acknowledged as authorized representative of the Board of Trustees to execute:

Certificated and Classified Contracts
Payroll Revolving Cash Fund
Contracts and Agreements

Notices of Employment
Workers Compensation Claims

Fiscal Impact: none

RECOMMENDATION:

It is recommended that the Board of Trustees approve the signature of Dr. Marion Boenheim, to represent the board in the above-named cases for fiscal year 2007-2008 per Education Code 72282.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item

David Jauer
Vice President, Administrative Services

Date 5/17/07

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

ADMINISTRATIVE SERVICES

JUNE 12, 2007

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORTS

This is of a routine nature.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Board of Trustees Payments Reports.

REFERENCE FOR AGENDA: YES

General Counsel Review: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item

Paul Sam
Vice President, Administrative Services

Date 5/17/07

I recommend the Board of Trustees approve this item

Luis E. Jellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

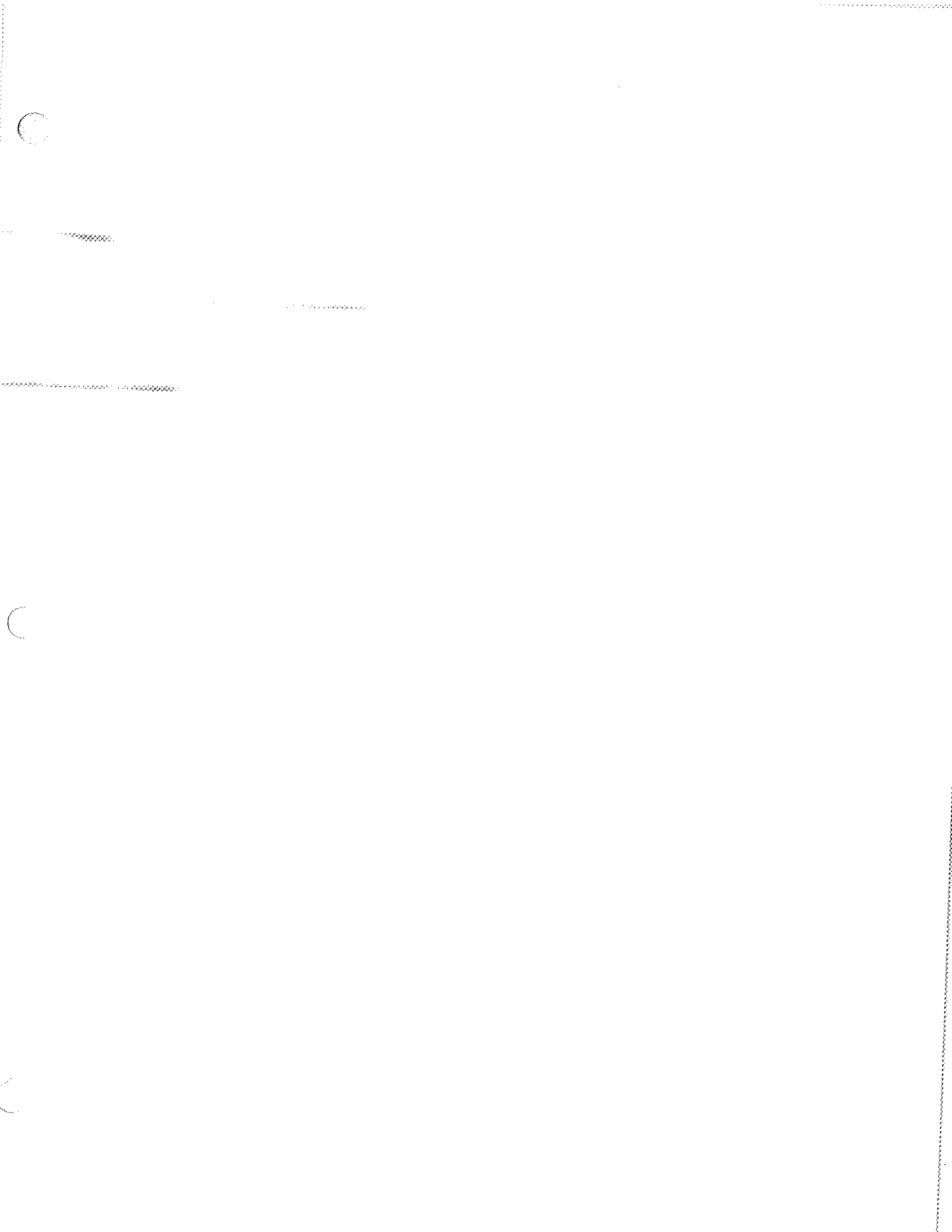
SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING JUNE 12, 2007**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 782	\$ 4,052.27					
BATCH 782A	\$ 56,856.20					
BATCH 783 VOIDED						
BATCH 783A						
BATCH 784 CONTAINS NO BATCH				\$4,224.40		
BATCH 785	\$ 7,322.21					
BATCH 786 CONTAINS NO BATCH						
BATCH 786A	\$ 20,000.00					
BATCH 787	\$ 20,588.80					
BATCH 787A	\$ 8,405.20					
BATCH 788	\$ 63,317.78					
BATCH 788A	\$ 48,500.00					
BATCH 789 VOIDED						
BATCH 789A						
BATCH 790	\$ 18,840.40					
BATCH 790A	\$ 6,003.00					
BATCH 791	\$ 13,531.01					
BATCH 792						
BATCH 793						
BATCH 794	\$ 20,927.95			\$38.00		
BATCH 795						
BATCH 796	\$ 34,224.46		4,290.00			
BATCH 796A	\$ 2,548.83			\$556.79		
BATCH 797						
BATCH 798 VOIDED						
BATCH 798A						
BATCH 799						
BATCH 800			45,587.34			
BATCH 801	\$ 1,146.37		34,120.80			
BATCH 802			21,807.68			
BATCH 802A			55,603.32			
BATCH 803			467,909.66			
BATCH 804 CONTAINS NO BATCH			37,312.13			
BATCH 805	\$ 21,283.99					
BATCH 805A	\$ 12,000.00					
						\$34,583.68



**BOARD REPORTS
BOARD FO TRUSTEES MEETING JUNE 12, 2007**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Debt Service	Student Cntr Fee
BATCH 806 CONTAINS NO BATCH						
BATCH 806A	\$ 5,992.32					
BATCH 807	\$ 3.67					
BATCH 808	\$ 47.06					
BATCH 809	\$ 260.56					
BATCH 810	\$ 189.11					
BATCH 811	\$ 3.60					
BACH 812	\$ 97.40					
BATCH 813	\$ 375.82					
BATCH 814	\$ 1,249.89					
BATCH 815	\$ 1,007.59					
BATCH 816	\$ 19,446.70					
BATCH 817	\$ 38,687.43					
BATCH 818	\$ 567.22					
BATCH 819	\$ 215.05					
BATCH 820 VOIDED						
BATCH 820A	\$ 37,500.00					
BATCH 821	\$ 584.00					
BATCH 822 VOIDED						
BATCH 822A						
BATCH 823			\$ 6,139.30			
BATCH 823A			\$ 4,899.37			
BATCH 824			\$ 136,268.10			
BATCH 824A			\$ 50,729.22			
BATCH 825			\$ 511,468.24			
BATCH 826	\$ 21,028.87					
BATCH 826A	\$ 7,296.17					
BATCH 827	\$ 26,772.98					
BATCH 828						
BATCH 828A	\$ 18,575.01			\$ 954.53		
BATCH 829	\$ 3,701.44					
BATCH 830	\$ 1,659.60					
BATCH 831	\$ 1,800.40					
BATCH 832	\$ 183.00					
BATCH 832A						\$ 39.22
BATCH 833 VOIDED						\$ 1,200.00

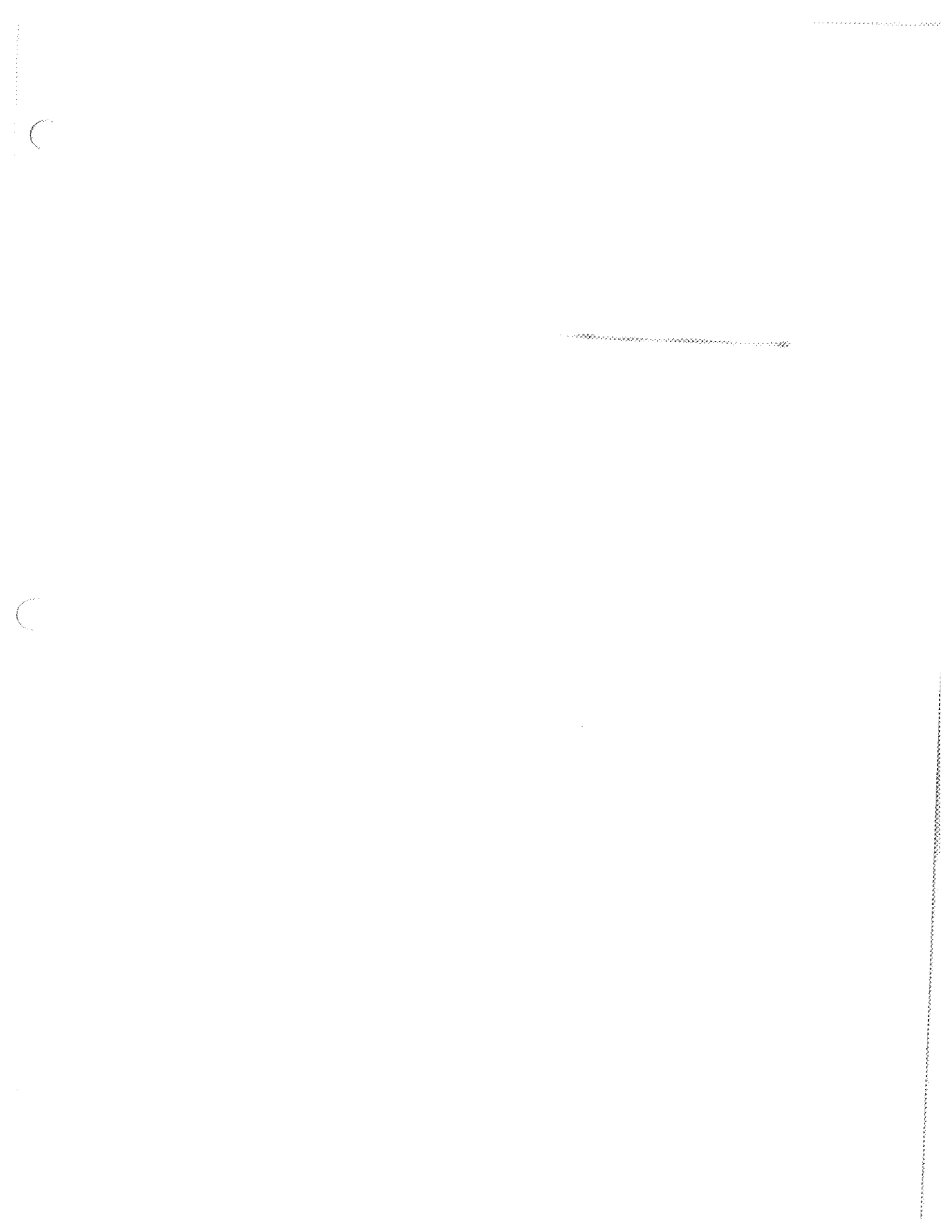
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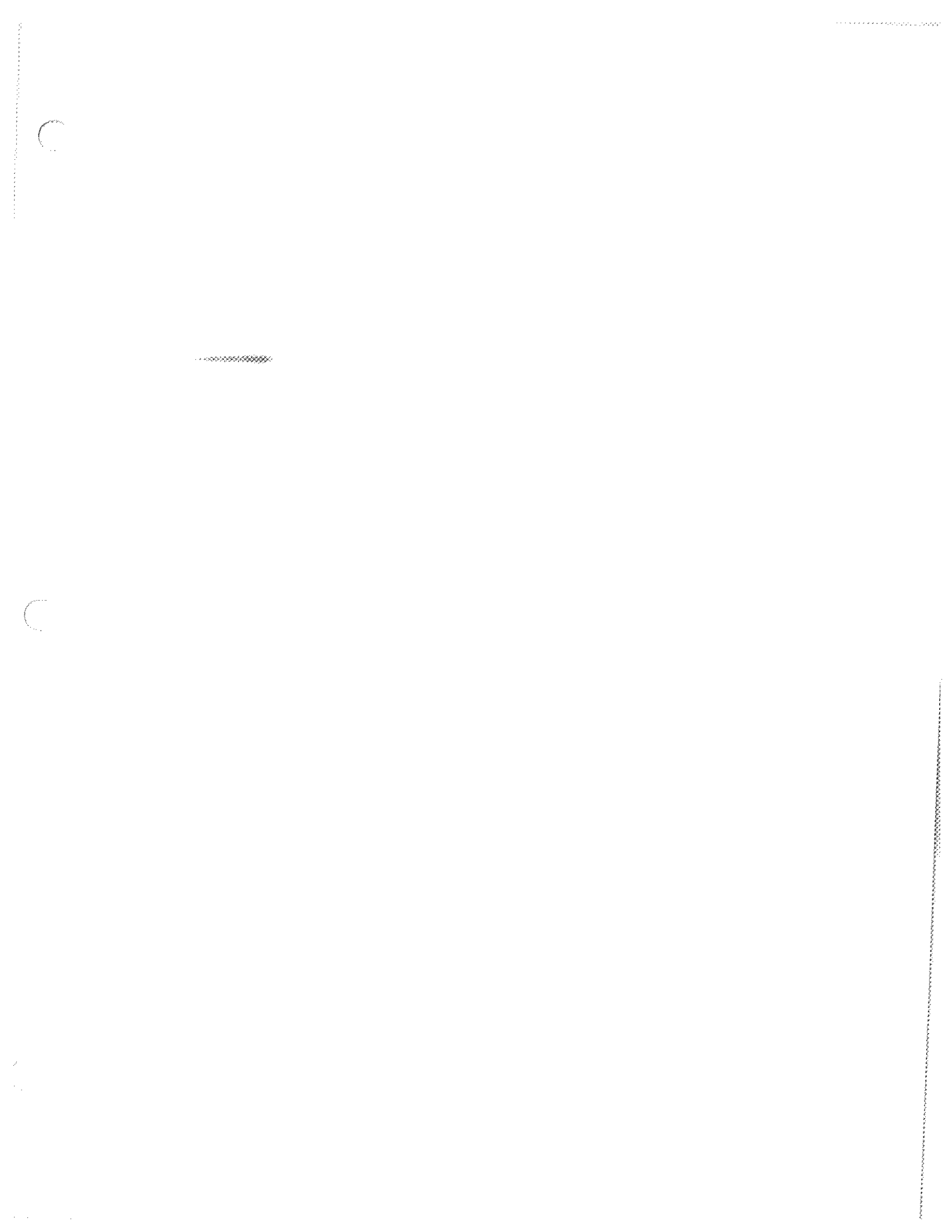
**BOARD REPORTS
BOARD FO TRUSTEES MEETING JUNE 12, 2007**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Debt Service	Student Cntr Fee
BATCH 833A						
BATCH 834	\$ 2,178.30					
BATCH 835 VOIDED			\$ 1,165.18			
BATCH 835A						
BATCH 836	\$ 2,736.21					
BATCH 837	\$ 824.79					
BATCH 838	\$ 22,357.74					
BATCH 839	\$ 2,450.54					
BATCH 840	\$ 7,644.79					
BATCH 841 VOIDED						
BATCH 841A			\$ 3,742.50			
BATCH 842	\$ 56,380.84					
BATCH 843	\$ 102.36					
BATCH 844 CONTAINS NO BATCH						
BATCH 845				\$ 769.11		
BATCH 845A	\$ 31,715.82					
BATCH 846	\$ 6,315.62					
BATCH 846A	\$ 47,979.61					
BATCH 847 CONTAINS NO BATCH						
BATCH 848	\$ 1,763.72					
BATCH 849	\$ 195,877.39					
BATCH 850					\$ 5,720.00	
BATCH 851	\$ 835.80				\$ 10,720.60	
BATCH 852	\$ 112.44					
BATCH 853	\$ 13,640.05					
BATCH 853A	\$ 5,417.90					
BATCH 854	\$ 39.70					
BATCH 855	\$ 283.50					
BATCH 856	\$ 14,705.62					
BATCH 856A	\$ 16,592.25					
BATCH 857	\$ 18,443.06					
BATCH 857A	\$ 2,053.60					
BATCH 858	\$ 758.00					
BATCH 859	\$ 19,887.05					
BATCH 859A	\$ 1,560.00					
BATCH 860	\$ 499.08					



BOARD REPORTS
BOARD OF TRUSTEES MEETING June 12, 2007

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 861 CONTAINS NO BATCH						
BATCH 861A	\$ 2,948.47					
BATCH 862	\$ 745.68					
BATCH 863A	\$ 1,658.80					
BATCH 864	\$ 4,700.00					
BATCH 865	\$ 376.00					
BATCH 866 VOIDED						
BATCH 866A		\$1,723.27				
BATCH 867	\$ 5,603.34					
BACH 868	\$ 577.54					
BATCH 869	\$ 12,926.73					
BATCH 870						
BATCH 871 VOIDED						
BATCH 871A				\$1,161.91		
BATCH 872	\$ 2,540.55					
BATCH 873	\$ 1,228.00	\$16,320.21				
BATCH 874 VOIDED						
BATCH 874A	\$ 3,212.86					
BATCH 875	\$ 167.71					
BATCH 876	\$ 8,767.10					
BATCH 877	\$ 1,699.59					
BATCH 878						
BATCH 878A			\$ 5,720.00			
BATCH 879			\$ 5,598.05			
BATCH 880			\$ 13,426.20			
BATCH 880A	\$ 43,405.53					
BATCH 881	\$ 31,948.22					
BATCH 882	\$ 576.58					
BATCH 882A	\$ 32,800.94					
BATCH 883	\$ 158,927.40					
BATCH 883A	\$ 21,433.89					
BATCH 884	\$ 26,746.28					
BATCH 885	\$ 812.40					
BATCH 886	\$ 1,273.72					
BATCH 887 CONTAINS NO BATCH	\$ 143.00					



BATCH 888 CONTAINS NO BATCH
 BATCH 889
 BATCH 890 CONTAINS NO BATCH
 BATCH 890A
 BATCH 891
 BATCH 891A
 BATCH 892
 BATCH 892A
 BATCH 893
 BATCH 894
 BATCH 895
 BATCH 896
 BATCH 897
 BATCH 897A
 BATCH 898 VOIDED
 BATCH 898A
 BATCH 899
 BATCH 900
 BATCH 901
 BATCH 602
 BATCH 903
 BATCH 904
 BATCH 904A

\$	5,880.00		
\$	5,880.00		
\$		16,004.62	
\$		3,611.92	
\$		2,590.24	
\$		57,065.58	
\$		6,261.01	
\$		12,864.71	\$424.23
\$		1,116.48	
\$		65,145.04	
\$		56,638.12	
\$		2,840.11	
\$		17,372.72	
\$		1,321.52	
\$		2,308.41	
\$		19,491.63	
\$		16,055.07	
\$		2,050.00	

\$242.22

TOTALS

\$	1,667,906.65	\$18,043.48	\$	1,433,987.69	\$10,637.67	\$34,583.68
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Victor Vall... Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0782			
PO-085316	AIR COLD SUPPLY INC #1050	Supplies/Materials	\$215.61
		Supplies/Materials	\$215.61
		** TOTAL PAYMENT AMOUNT:	\$857.50
PO-086829	ARCHANGEL	Retirement Planning Today	\$857.50
		Retirement Planning Today	\$150.00
		** TOTAL PAYMENT AMOUNT:	\$150.00
PO-086745	ASHFORD, WES	Cross Country awards	\$149.94
		Cross Country awards	\$149.94
		** TOTAL PAYMENT AMOUNT:	\$750.00
PO-085282	BOYD'S COFFEE CO.	Coffee Supplies	\$750.00
		Coffee Supplies	\$439.91
		** TOTAL PAYMENT AMOUNT:	\$607.14
PO-085258	CA SCHOOL OF NOTARY PUBLIC	Community Service/CSNP	\$607.14
		Community Service/CSNP	\$416.60
		** TOTAL PAYMENT AMOUNT:	\$416.60
PO-085129	CA TOOL & WELDING SUPPLY	Instructional Supplies	\$100.00
		Instructional Supplies	\$100.00
		** TOTAL PAYMENT AMOUNT:	\$78.41
PO-085116	COURT SQUARE LEASING CORP	Postage meter lease	\$154.60
		Postage meter lease	\$233.01
		** TOTAL PAYMENT AMOUNT:	
PO-086853	FACTS ON FILE - CHELSEA HOUSE	Library books	
		Library books	
		** TOTAL PAYMENT AMOUNT:	
PO-086793	GOLDEN WEST COLLEGE RHORC	TRAVEL/CONFERENCE	
		TRAVEL/CONFERENCE	
		** TOTAL PAYMENT AMOUNT:	
PO-086688	LEWALLEN, WILLARD C	travel reimbursement	
		travel reimbursement	
		** TOTAL PAYMENT AMOUNT:	
PO-086754	LEWALLEN, WILLARD C	travel reimbursement	
		travel reimbursement	
		** TOTAL PAYMENT AMOUNT:	



Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0782			
PO-085520	SHEREE CALDWELL	Open PO for Mileage	\$132.56
		Open PO for Mileage	\$132.56
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$4,052.27
PO-086836	AMERICAN TRAINCO INC	Staff Development Travel	\$895.00
		Staff Development Travel	\$890.00
		Staff Development Travel	\$1,785.00
		** TOTAL PAYMENT AMOUNT:	
PO-085992	DELL MARKETING LP	INSTRUCTIONAL EQUIPMENT-L	\$4,693.01
		computer equipment	\$7,704.23
		computer equipment	\$2,947.95
		computer equipment	\$37,715.70
		Computers	\$2,010.31
		Computers	\$55,071.20
		Computers	\$56,856.20
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	
BATCH: 0783		BATCH IS VOIDED	
BATCH: 0783A			
PO-086771	BEST FUNDRAISING CO INC	FUNDRAISER	\$4,224.40
		FUNDRAISER	\$4,224.40
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$4,224.40
BATCH: 0784		BATCH CONTAINS NO PAYMENT	
BATCH: 0785			
MV-092076	ADRIAN HERNANDEZ	REFUND 2007SP	\$154.00
		** TOTAL PAYMENT AMOUNT:	\$154.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	MV-092055	ALAN BOGGIE	REFUND 2007SP	\$30.00
	MV-092066	BRIAN KYLE	** TOTAL PAYMENT AMOUNT:	\$30.00
			REFUND 2007WI	\$99.00
	MV-092041	CARL HANSEN	** TOTAL PAYMENT AMOUNT:	\$99.00
			REFUND 2007SP	\$40.00
	MV-092060	CECILIA VEGA	** TOTAL PAYMENT AMOUNT:	\$40.00
			REFUND 2007SP	\$80.00
	MV-092074	CHARLETT MCEVOY	** TOTAL PAYMENT AMOUNT:	\$80.00
			REFUND 2007SP	\$89.00
	MV-092064	CHRISTINA G. SWOBODA	** TOTAL PAYMENT AMOUNT:	\$89.00
			REFUND 2006FA/2007WI	\$116.00
	MV-092047	CHRISTOPHER DE LEON	** TOTAL PAYMENT AMOUNT:	\$116.00
			REFUND 2006FA	\$227.00
	MV-092032	COURTNEY RICKS	** TOTAL PAYMENT AMOUNT:	\$227.00
			REFUND 2007SP	\$172.00
	MV-092057	DALESSA CAFFEE	** TOTAL PAYMENT AMOUNT:	\$172.00
			REFUND 2006FA/2007WI	\$260.00
	MV-092056	DANIELLE CHRISTOPH	** TOTAL PAYMENT AMOUNT:	\$260.00
			REFUND 2007SP	\$110.00
	MV-092078	DEANNA HOPKINS	** TOTAL PAYMENT AMOUNT:	\$110.00
			REFUND 2007SP	\$64.00
	MV-092039	EMILY ANDERSON	** TOTAL PAYMENT AMOUNT:	\$64.00
			REFUND 2007SP	\$52.00
			** TOTAL PAYMENT AMOUNT:	\$52.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
MV-092033	ENRIQUETA SULUB	REFUND 2007SP	\$210.00
		** TOTAL PAYMENT AMOUNT:	\$210.00
MV-092034	GRANT OSUNA	REFUND 2007SP	\$390.00
		** TOTAL PAYMENT AMOUNT:	\$390.00
MV-092052	HEATHER REANO	REFUND 2007SP	\$170.00
		** TOTAL PAYMENT AMOUNT:	\$170.00
MV-092069	ILLORA HERNDON	REFUND 2007WI	\$99.00
		** TOTAL PAYMENT AMOUNT:	\$99.00
MV-092043	JACQUELINE BAILEY	REFUND 2007SP	\$40.00
		** TOTAL PAYMENT AMOUNT:	\$40.00
MV-092071	JAMES ANDERSON	REFUND 2007SP	\$70.00
		** TOTAL PAYMENT AMOUNT:	\$70.00
MV-092077	JAMES B. O'REAR	REFUND 2006FA	\$94.00
		** TOTAL PAYMENT AMOUNT:	\$94.00
MV-092054	JOHN WOOD	REFUND 2007WI	\$50.00
		** TOTAL PAYMENT AMOUNT:	\$50.00
MV-092049	JONATHAN CARRAWAY	REFUND 2006FA	\$302.00
		** TOTAL PAYMENT AMOUNT:	\$302.00
MV-092061	JOSEPH ELVERT	REFUND 2007SP	\$70.00
		** TOTAL PAYMENT AMOUNT:	\$70.00
MV-092062	JOSHUA LAUBE	REFUND 2006FA/2007WI	\$337.00
		** TOTAL PAYMENT AMOUNT:	\$337.00
MV-092058	JUAN ENCISO	REFUND 2007SP	\$190.00
		** TOTAL PAYMENT AMOUNT:	\$190.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF	VENDOR NAME	DESCRIPTION	AMOUNT
MV-092040	JUAN PEREZ	REFUND 2007WI/SPRING	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092031	JULIE CIESLEWICZ	REFUND 2007WI	\$27.00
		** TOTAL PAYMENT AMOUNT:	\$27.00
MV-092067	KAREN R. BONIFACIO	REFUND 2007SP	\$52.00
		** TOTAL PAYMENT AMOUNT:	\$52.00
MV-092072	KATHLEEN HUGHES	REFUND 2007SP	\$30.00
		** TOTAL PAYMENT AMOUNT:	\$30.00
MV-092050	KERRI MCGOWAN	REFUND 2007SP	\$51.00
		** TOTAL PAYMENT AMOUNT:	\$51.00
MV-092037	KRISS RIZO	REFUND 2006FA/2007SP	\$450.00
		** TOTAL PAYMENT AMOUNT:	\$450.00
MV-092035	LINDA SABICER	REFUND 2007SP	\$40.00
		** TOTAL PAYMENT AMOUNT:	\$40.00
MV-092065	LOUIS AMES	REFUND 2007SP	\$115.00
		** TOTAL PAYMENT AMOUNT:	\$115.00
MV-092036	LUKE MUSCI	REFUND 2007SP	\$390.00
		** TOTAL PAYMENT AMOUNT:	\$390.00
MV-092053	MARTHA CORTES	REFUND 2007SP	\$30.00
		** TOTAL PAYMENT AMOUNT:	\$30.00
MV-092046	MEGAN RICHER	REFUND 2007SP	\$60.00
		** TOTAL PAYMENT AMOUNT:	\$60.00
MV-092051	MELISSA CHAPMAN	REFUND 2006FA	\$354.00
		** TOTAL PAYMENT AMOUNT:	\$354.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 06/12/2007

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	MV-092048	MICHAEL J. CHIELLO	REFUND 2007SP	\$130.00
			** TOTAL PAYMENT AMOUNT:	\$130.00
	MV-092063	MIESHA WARREN	REFUND 2007WI	\$20.64
			** TOTAL PAYMENT AMOUNT:	\$20.64
	MV-092070	RACHEL REYES	REFUND 2007SP	\$110.00
			** TOTAL PAYMENT AMOUNT:	\$110.00
	MV-092059	RAQUEL MONTEON	REFUND 2007SP	\$10.00
			** TOTAL PAYMENT AMOUNT:	\$10.00
	MV-092038	RENANDPAUL SAN FELIPE	REFUND 2007SP	\$1,138.23
			** TOTAL PAYMENT AMOUNT:	\$1,138.23
	MV-092073	RYAN SUNGLAO	REFUND 2007SP	\$115.00
			** TOTAL PAYMENT AMOUNT:	\$115.00
	MV-092044	SHELIA SIMPSON	REFUND 2007SP	\$40.00
			** TOTAL PAYMENT AMOUNT:	\$40.00
	MV-092068	SHELLIE ZIAS-CHURCHMAN	REFUND 2007SP	\$50.00
			** TOTAL PAYMENT AMOUNT:	\$50.00
	MV-092075	TERRY LYONS	REFUND 2007SP	\$39.00
			** TOTAL PAYMENT AMOUNT:	\$39.00
	MV-092045	TRAVIS R. GILLEN	REFUND 2007SP/SCHOLARSHIP	\$345.34
			** TOTAL PAYMENT AMOUNT:	\$345.34
	MV-092042	VINCENT HANKE	REFUND 2007SP	\$80.00
			** TOTAL PAYMENT AMOUNT:	\$80.00
			**** BATCH TOTAL AMOUNT:	\$7,322.21

BATCH: 0786

BATCH CONTAINS NO PAYMENT

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH: 0786A		
PV-007736	VICTOR VALLEY CCD TRUST ACCT	VVC CCD TRUST ACCT INCREA	\$20,000.00
		** TOTAL PAYMENT AMOUNT:	\$20,000.00
	BATCH: 0787		
		**** BATCH TOTAL AMOUNT:	\$20,000.00
PO-086662	ALEXANDER, RHONDA E	Local Purchase Supplies f	\$198.73
		Local Purchase Supplies f	\$198.73
		** TOTAL PAYMENT AMOUNT:	\$235.97
PO-085119	APPLE VALLEY STATIONERS	open po for postage machi	\$235.97
		open po for postage machi	\$235.97
		** TOTAL PAYMENT AMOUNT:	\$69.86
PO-086901	BARON, BRUCE	Travel Expenses for Bruce	\$69.86
		Travel Expenses for Bruce	\$69.86
		** TOTAL PAYMENT AMOUNT:	\$48.49
PO-086198	BOOTH, JON C	Reimbursement to Jon Boot	\$48.49
		Reimbursement to Jon Boot	\$48.49
PO-086559	BOOTH, JON C	Travel Expense for Jon Bo	\$624.55
		Travel Expense for Jon Bo	\$624.55
PO-086613	BOOTH, JON C	TechEd 2007 Conference	\$116.55
		TechEd 2007 Conference	\$116.55
		** TOTAL PAYMENT AMOUNT:	\$789.59
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$380.68
		ANNUAL OPEN PURCHASE ORDE	\$380.68
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$11.87
		ANNUAL OPEN PURCHASE ORDE	\$11.87
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$1.36
		ANNUAL OPEN PURCHASE ORDE	\$1.36
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$15.30
		ANNUAL OPEN PURCHASE ORDE	\$15.30
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$103.68
		ANNUAL OPEN PURCHASE ORDE	\$103.68
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$263.47
		ANNUAL OPEN PURCHASE ORDE	\$263.47
		** TOTAL PAYMENT AMOUNT:	\$776.36

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0787			
PO-086409	CARQUEST	Maintenance vehicles supp	\$7.85
PO-086409	CARQUEST	Maintenance vehicles supp	\$93.38
PO-086409	CARQUEST	Maintenance vehicles supp	\$30.26
PO-086409	CARQUEST	Maintenance vehicles supp	\$42.42
PO-086409	CARQUEST	Maintenance vehicles supp	\$25.00
PO-086409	CARQUEST	Maintenance vehicles supp	\$65.24
PO-086525	CLEAN SOURCE	** TOTAL PAYMENT AMOUNT:	\$264.15
ANNUAL OPEN Purchase Orde			\$2,797.55
Annual Open Purchase Orde			\$2,797.55
** TOTAL PAYMENT AMOUNT:			\$327.87
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$327.87
ANNUAL OPEN PURCHASE ORDE			\$327.87
** TOTAL PAYMENT AMOUNT:			\$219.42
PO-086640	DELL MARKETING LP	Dell cartridges for two p	\$1,155.09
PO-086780	DELL MARKETING LP	supplies	\$1,331.14
PO-086780	DELL MARKETING LP	Dell Monitors & Accessori	\$222.43
PO-086780	DELL MARKETING LP	Dell Monitors & Accessori	\$2,928.08
PO-086699	FARMERS INSURANCE	** TOTAL PAYMENT AMOUNT:	\$102.00
PO-086710	FARMERS INSURANCE	Employer Reimb/Farmer's I	\$390.00
PO-086749	FLINN SCIENTIFIC	Employer Reimb/Farmer's I	\$492.00
** TOTAL PAYMENT AMOUNT:			\$446.92
Chemistry Demonstrations			\$446.92
Chemistry Demonstrations			\$446.92
** TOTAL PAYMENT AMOUNT:			\$446.92

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PO-085111	GOLD STAR EQUIPMENT RENTALS	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$115.05 \$115.05
PO-086388	GOVERNMENT	Initial Design and Implem Initial Design and Implem ** TOTAL PAYMENT AMOUNT:	\$10,000.00 \$10,000.00
PO-086903	HELLMER, STEPHEN ALAN	candidate reimbursement candidate reimbursement ** TOTAL PAYMENT AMOUNT:	\$325.94 \$325.94
PO-085370	LEARN CPR 4 LIFE	Community Svs - Workshop: Community Svs - Workshop: ** TOTAL PAYMENT AMOUNT:	\$690.00 \$690.00
PO-086431	LEWALLEN, WILLARD C	travel reimbursement travel reimbursement ** TOTAL PAYMENT AMOUNT:	\$77.63 \$77.63
PO-086786	LOUIS, BARBRA	Travel Travel ** TOTAL PAYMENT AMOUNT:	\$53.10 \$53.10
BATCH: 0787A		**** BATCH TOTAL AMOUNT:	\$20,588.80
PO-085365	DEPT OF JUSTICE	fingerprints fingerprints ** TOTAL PAYMENT AMOUNT:	\$2,576.00 \$2,576.00
PO-086275	HERFF JONES	diploma covers diploma covers ** TOTAL PAYMENT AMOUNT:	\$5,829.20 \$5,829.20
BATCH: 0788		**** BATCH TOTAL AMOUNT:	\$8,405.20
PO-085076	CITY OF VICTORVILLE	utilities/trash utilities/trash utilities/trash utilities/trash utilities/trash ** TOTAL PAYMENT AMOUNT:	\$259.84 \$2,350.37 \$1,273.73 \$3,883.94

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0788			
PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$51.79
		utility/electricity	\$51.79
		** TOTAL PAYMENT AMOUNT:	\$143.48
PO-085082	COOK PAGING (CA)	paging services	\$143.48
		** TOTAL PAYMENT AMOUNT:	\$143.48
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$1,297.80
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$95.72
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$949.77
		** TOTAL PAYMENT AMOUNT:	\$2,343.29
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$2,640.98
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$1,900.10
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$1,635.23
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$2.52
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$29.81
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$31,243.66
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$1,266.40
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$14.57
		** TOTAL PAYMENT AMOUNT:	\$103.79
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$38,837.06
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$59.84
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$102.37
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$8,486.78
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$3,776.50
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$302.89
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$50.40

Victor Valley Comm. College
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Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0788			
PO-085078	SPRINT	utilities/natural gas ** TOTAL PAYMENT AMOUNT:	\$12,778.78
PO-085133	VERIZON CALIFORNIA	utilities/long distance utilities/long distance ** TOTAL PAYMENT AMOUNT:	\$1,269.57
PO-085527	VERIZON WIRELESS	T1 & 56K Circuit Rentals T1 & 56K Circuit Rentals ** TOTAL PAYMENT AMOUNT:	\$275.07
wireless phone service wireless phone service ** TOTAL PAYMENT AMOUNT:			\$3,734.80
**** BATCH TOTAL AMOUNT:			\$63,317.78
BATCH: 0788A			
PO-085173	UNITED STATES POSTAL SERVICE	UTILITIES/POSTAL CHARGES UTILITIES/POSTAL CHARGES ** TOTAL PAYMENT AMOUNT:	\$36,000.00
PO-085175	USPS (NEOPOST POSTAGE ON CALL	POSTAGE METER DEPOSITS POSTAGE METER DEPOSITS ** TOTAL PAYMENT AMOUNT:	\$12,500.00
**** BATCH TOTAL AMOUNT:			\$48,500.00
BATCH: 0789 BATCH IS VOIDED			
BATCH: 0789A			
PV-007737	AUXILIARY SERVICES	PAY AUXILIARY SVCS FOR ST SVCS FEES PLUS INTEREST ** TOTAL PAYMENT AMOUNT:	\$34,583.68
**** BATCH TOTAL AMOUNT:			\$34,583.68
BATCH: 0790			
PV-007738	FIA CARD SERVICES	MISC LUNCH MTGS, 2.7, 3.1 3.2.07, VICTORVILLE	\$101.42
PV-007739	FIA CARD SERVICES	TRUSTEES RETREAT WHICH WA CANCELLED	\$300.00
PV-007740	FIA CARD SERVICES	FINANCE CHARGE	\$9.22

Victor Valley Comm. College
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Board of Trustees Meeting ... 06/12/2007

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REF.
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NUMBER      VENDOR NAME
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BATCH: 0790
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DESCRIPTION
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AMOUNT
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** TOTAL PAYMENT AMOUNT: \$410.64

PV-007741 RAMS BOOKSTORE

BOOKSTORE CHARGES, WINTER
 SPRING 2007 \$9,378.43

** TOTAL PAYMENT AMOUNT: \$9,378.43

- PO-085134 UNITED PARCEL SERVICE
- PO-085134 UNITED PARCEL SERVICE
- PO-085134 UNITED PARCEL SERVICE
- PO-085134 UNITED PARCEL SERVICE
- PO-085134 UNITED PARCEL SERVICE

- utilities/UPS \$32.00
- utilities/UPS \$68.56
- utilities/UPS \$33.92
- utilities/UPS \$31.97
- utilities/UPS \$61.20

** TOTAL PAYMENT AMOUNT: \$227.65

PO-085173 UNITED STATES POSTAL SERVICE

UTILITES/POSTAL CHARGES \$1,000.00

UTILITES/POSTAL CHARGES \$1,000.00

PV-007743 US BANK

PRINTER PARTS FOR FISCAL
 PC MALL, 3.8.07 \$63.19

** TOTAL PAYMENT AMOUNT: \$63.19

- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA
- PO-086346 VERIZON CALIFORNIA

- Phone services for VVC Ca \$54.41
- Phone services for VVC Ca \$765.35
- Phone services for VVC Ca \$172.71
- Phone services for VVC Ca \$108.71
- Phone services for VVC Ca \$45.41
- Phone services for VVC Ca \$55.16
- Phone services for VVC Ca \$1,678.84
- Phone services for VVC Ca \$160.33
- Phone services for VVC Ca \$48.69
- Phone services for VVC Ca \$1,138.80

Victor Valley Comm. College
BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

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REF.
NUMBER VENDOR NAME
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BATCH: 0790
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PO-086346	VERIZON CALIFORNIA	Phone services for VVC Ca	\$2,420.92
PO-086346	VERIZON CALIFORNIA	Phone services for VVC Ca	\$43.32
PO-086346	VERIZON CALIFORNIA	Phone services for VVC Ca	\$52.61
PO-086346	VERIZON CALIFORNIA	Phone services for VVC Ca	\$54.21
PO-086346	VERIZON CALIFORNIA	Phone services for VVC Ca	\$754.82
PO-086346	VERIZON CALIFORNIA	Phone services for VVC Ca	\$62.10
PO-086346	VERIZON CALIFORNIA	Phone services for VVC Ca	\$54.67
PO-086346	VERIZON CALIFORNIA	Phone services for VVC Ca	\$89.43
		** TOTAL PAYMENT AMOUNT:	\$7,760.49

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BATCH: 0790A
**** BATCH TOTAL AMOUNT:
$18,840.40

CM-004160 STATE BOARD OF EQUALIZATION
CM-004161 STATE BOARD OF EQUALIZATION
CM-004162 STATE BOARD OF EQUALIZATION
PV-007742 STATE BOARD OF EQUALIZATION

CREDIT OF OVERCHARGE ON U
TAX
CREDIT FOR OVERCHARGE ON
TAX
CREDIT ON OVERCHARGE ON U
TAX
USE TAX, JAN, FEB, MAR 2
** TOTAL PAYMENT AMOUNT:
$6,071.00
**** BATCH TOTAL AMOUNT:
$6,003.00
$6,003.00
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BATCH: 0791
PO-085148 JAMES MIDDLETON & ASSO INC
PO-086911 MOJAVE WATER AGENCY

Daily Dispenser Parking P
Daily Dispenser Parking P
** TOTAL PAYMENT AMOUNT:
$1,404.98
$1,404.98

Second Quarter Well Fees
Second Quarter Well Fees
** TOTAL PAYMENT AMOUNT:
$272.47
$272.47
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Victor Valley Comm. College
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Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0791			
PO-086867	NAVARRETE, ELAINE	Travel Expenses Travel Expenses ** TOTAL PAYMENT AMOUNT:	\$70.77 \$70.77
PO-086907	RAMS BOOKSTORE	Bookstore Charges - SSPIR Bookstore Charges - SSPIR ** TOTAL PAYMENT AMOUNT:	\$3,411.66 \$3,411.66
PO-086636	REEL LUMBER	Supplies Supplies ** TOTAL PAYMENT AMOUNT:	\$1,196.47 \$1,196.47
PO-086774	REVOLVING CASH FUND	Travel Expenses for KCACT Travel Expenses for KCACT ** TOTAL PAYMENT AMOUNT:	\$2,915.00 \$2,915.00
PO-086908	S & B FOODS	Reimbursement to S&B Food Reimbursement to S&B Food	\$53.55
PO-086909	S & B FOODS	Reimbursement to S&B Food Reimbursement to S&B Food	\$237.59
PO-086930	S & B FOODS	Reimbursement to S&B Food Reimbursement to S&B Food	\$8.08
PO-086943	S & B FOODS	Reimbursement to S&B Food Reimbursement to S&B Food	\$125.80
PO-086944	S & B FOODS	Reimbursement to S&B Food Reimbursement to S&B Food	\$125.80
PO-086970	S & B FOODS	Reimbursement to S&B Food I.A.C. Meeting Lunch on T I.A.C. Meeting Lunch on T ** TOTAL PAYMENT AMOUNT:	\$20.20 \$571.02
PO-086860	SCHNEIDER, DAVID	Staff Development Travel Staff Development Travel ** TOTAL PAYMENT AMOUNT:	\$283.70 \$283.70
PO-085492	SNEAD, DELIA	Outreach Outreach ** TOTAL PAYMENT AMOUNT:	\$136.80 \$136.80
PO-086854	SPECTRUM CORPORATION	Repair of scoreboard comp Repair of scoreboard comp ** TOTAL PAYMENT AMOUNT:	\$209.61 \$209.61

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting 06/12/2007

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH: 0791			
	PO-086359	SYPKENS, MARY F	Travel Expense for Mary S	\$662.78
			Travel Expense for Mary S	\$662.78
			** TOTAL PAYMENT AMOUNT:	\$1,199.25
	PO-086461	UNIVERSITY MUSIC SERVICE	music for choral performa	\$32.45
	PO-086461	UNIVERSITY MUSIC SERVICE	music for choral performa	\$29.75
	PO-086461	UNIVERSITY MUSIC SERVICE	music for choral performa	\$6.58
	PO-086461	UNIVERSITY MUSIC SERVICE	music for choral performa	\$36.40
	PO-086461	UNIVERSITY MUSIC SERVICE	music for choral performa	\$804.50
			** TOTAL PAYMENT AMOUNT:	\$2,108.93
	PO-086315	WARD'S NATURAL SCIENCE	Lab supplies	\$16.05
			Lab supplies	\$16.05
			** TOTAL PAYMENT AMOUNT:	\$74.52
	PO-085364	WEST END UNIFORM	Police Uniforms & Equipme	\$74.52
			Police Uniforms & Equipme	\$50.05
			** TOTAL PAYMENT AMOUNT:	\$49.30
	PO-085899	ZELLERS, LOUIS E	Gas Reimbursement for Dr.	\$46.90
	PO-085899	ZELLERS, LOUIS E	Gas Reimbursement for Dr.	\$50.00
	PO-085899	ZELLERS, LOUIS E	Gas Reimbursement for Dr.	\$196.25
			** TOTAL PAYMENT AMOUNT:	\$13,531.01
	BATCH: 0792			
	FV-007744	STATE BOARD OF EQUALIZATION	USE TAX, JAN, FEB, MAR 2	\$38.00
			** TOTAL PAYMENT AMOUNT:	\$38.00

Victor Valley Comm. College
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Board of Trustees Meeting . . . 06/12/2007

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 REF. NUMBER VENDOR NAME DESCRIPTION AMOUNT
 =====
 BATCH: 0792

BATCH: 0793

PO-086924 MAZUREK, GABRIELA A.
 Citation #06-05910 Reimbu \$45.00
 Citation #06-05910 Reimbu \$45.00
 ** TOTAL PAYMENT AMOUNT: \$38.00

PO-086964 MCGRAW-HILL COMPANIES
 Library Book \$33.82
 Library Book \$33.82
 ** TOTAL PAYMENT AMOUNT: \$39.49

PO-085130 MISSION LINEN SERVICE
 PO-085130 MISSION LINEN SERVICE \$39.49
 PO-085130 MISSION LINEN SERVICE \$39.49
 PO-085130 MISSION LINEN SERVICE \$163.91
 PO-085130 MISSION LINEN SERVICE \$39.49
 ** TOTAL PAYMENT AMOUNT: \$282.38

PO-085121 MOBILE MINI INC.
 PO-085121 MOBILE MINI INC. \$105.56
 PO-085121 MOBILE MINI INC. \$152.92
 PO-085121 MOBILE MINI INC. \$152.92
 ** TOTAL PAYMENT AMOUNT: \$411.40

PO-086734 NAT'L FIRE PROTECTION ASSN
 Instructional Supplies \$813.47
 Instructional Supplies \$813.47
 ** TOTAL PAYMENT AMOUNT: \$30.17

PO-085059 PAULSON PAINT INC. \$16.37
 PO-085059 PAULSON PAINT INC. \$8.62
 PO-085059 PAULSON PAINT INC. \$167.28
 PO-085059 PAULSON PAINT INC. \$95.35
 PO-085059 PAULSON PAINT INC. \$30.39
 PO-085059 PAULSON PAINT INC. \$45.07

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH: 0793			
	PO-085059	PAULSON PAINT INC.	ANNUAL OPEN PURCHASE ORDE	\$81.33
	PO-085059	PAULSON PAINT INC.	ANNUAL OPEN PURCHASE ORDE	\$21.45
	PO-085059	PAULSON PAINT INC.	ANNUAL OPEN PURCHASE ORDE	\$32.73
	PO-085059	PAULSON PAINT INC.	ANNUAL OPEN PURCHASE ORDE	\$45.84
	PO-085630	PEPSI-COLA	** TOTAL PAYMENT AMOUNT:	\$574.60
	PO-086921	QUICK CAPTION	instructional supplies fo	\$115.31
	PO-086921	QUICK CAPTION	instructional supplies fo	\$115.31
	PO-086447	RAMS BOOKSTORE	** TOTAL PAYMENT AMOUNT:	\$480.00
	PO-086926	RIPHENBURG, MICHAEL JOHN	captioning and transcript	\$720.00
	PO-086887	S & B FOODS	captioning and transcript	\$1,200.00
	PO-086947	S & B FOODS	** TOTAL PAYMENT AMOUNT:	\$15,911.29
	PO-086948	S & B FOODS	EOPS BOOK SERVICE SPRING	\$65.00
	PO-086925	SLAY, ERIN MARIE	EOPS BOOK SERVICE SPRING	\$65.00
			** TOTAL PAYMENT AMOUNT:	\$254.94
			Citation No. 05-06648 ov	\$105.06
			Citation No. 05-06648 ov	\$170.68
			** TOTAL PAYMENT AMOUNT:	\$530.68
			food for athletic dept. m	\$45.00
			food for athletic dept. m	\$45.00
			Reimbursement to S&B Food	\$45.00
			Reimbursement to S&B Food	\$45.00
			Reimbursement to S&B Food	\$45.00
			Reimbursement to S&B Food	\$45.00
			** TOTAL PAYMENT AMOUNT:	\$45.00
			Citation No. 05-05246 rei	\$45.00
			Citation No. 05-05246 rei	\$45.00
			** TOTAL PAYMENT AMOUNT:	\$45.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting ... 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0793			
PO-085197	STANZIONE, CHARLES JOHN	Admin Hearing for Citatio	\$900.00
		Admin Hearing for Citatio	\$900.00
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$20,927.95
BATCH: 0794			
PO-085123	STATER BROS. MARKETS	food supplies for CDC	\$82.72
		food supplies for CDC	\$19.30
		food supplies for CDC	\$283.14
		food supplies for CDC	\$171.63
		food supplies for CDC	\$556.79
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$556.79
BATCH: 0795			
PO-086935	M KLEIN INSPECTIONS	Inspection Services for v	\$4,290.00
		Inspection Services for v	\$4,290.00
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$4,290.00
BATCH: 0796			
PO-085145	ANGELUS PACIFIC CO INC	parking permits	\$6,852.19
		parking permits	\$1,810.20-
		parking permits	\$5,041.99
		** TOTAL PAYMENT AMOUNT:	
		Library books	\$10,800.00
		Library books	\$10,800.00
		** TOTAL PAYMENT AMOUNT:	
		Credit Card Machine Tape	\$26.82
		Credit Card Machine Tape	\$26.82
		** TOTAL PAYMENT AMOUNT:	

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PO-086923	CROWE, STEPHANIE/NATHAN	Citation No. 06-04983: Re Citation No. 06-04983: Re ** TOTAL PAYMENT AMOUNT:	\$45.00 \$45.00
PO-086928	DEPERIO, NORMA R	Citaitaion 06-04220 Reimbu Citaitaion 06-04220 Reimbu ** TOTAL PAYMENT AMOUNT:	\$20.00 \$20.00
PO-086822	EARTH VISION ENVIRONMENT INC	Equipment Equipment ** TOTAL PAYMENT AMOUNT:	\$8,158.61 \$8,158.61
PO-086888	ELLIS, WARREN B	Reimbursement for recruit Reimbursement for recruit ** TOTAL PAYMENT AMOUNT:	\$294.04 \$294.04
PO-086351	ENCHANTED ATTIC, THE	Instructional supplies/co Instructional supplies/co ** TOTAL PAYMENT AMOUNT:	\$948.00 \$948.00
PO-086934	FARMERS INSURANCE/IRV KETTLE	Employer Reimbursement Employer Reimbursement Employer Reimbursement ** TOTAL PAYMENT AMOUNT:	\$416.00 \$563.62 \$979.62
PO-086934	FARMERS INSURANCE/IRV KETTLE	Instructional supplies, P Instructional supplies, P ** TOTAL PAYMENT AMOUNT:	\$1,586.24 \$1,586.24
PO-086501	GATEWAY COMPUTERS	Tablet PC Tablet PC ** TOTAL PAYMENT AMOUNT:	\$5,794.79 \$5,794.79
PO-085120	HERFF JONES	Open PO for replacement d Open PO for replacement d ** TOTAL PAYMENT AMOUNT:	\$9.08 \$9.08
PO-086227	HEWLETT PACKARD COMPANY	INSTRUCTIONAL SUPPLIES INSTRUCTIONAL SUPPLIES ** TOTAL PAYMENT AMOUNT:	\$329.29 \$329.29

Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0796			
PO-086927	HINTON, HEATHER MARIE	Citation 06-03828 Reimbur	\$65.00
		Citation 06-03828 Reimbur	\$65.00
		** TOTAL PAYMENT AMOUNT:	\$125.98
PO-086604	MARION BOENHEIM	LCW Public Sector Employm	\$125.98
		LCW Public Sector Employm	\$125.98
		** TOTAL PAYMENT AMOUNT:	\$34,224.46
BATCH: 0796A		**** BATCH TOTAL AMOUNT:	
PO-085129	CA TOOL & WELDING SUPPLY	Instructional Supplies	\$2,548.83
		Instructional Supplies	\$2,548.83
		** TOTAL PAYMENT AMOUNT:	\$2,548.83
BATCH: 0797		**** BATCH TOTAL AMOUNT:	
PO-085125	COSTCO	food and supplies	\$1,027.26
		food and supplies	\$1,027.26
		** TOTAL PAYMENT AMOUNT:	\$1,027.26
BATCH: 0798		**** BATCH TOTAL AMOUNT:	
BATCH: 0798A		BATCH IS VOIDED	
PO-085094	CAL K-12 CONSTRUCTION INC	Construction Management S	\$38,433.40
		Construction Management S	\$38,433.40
		** TOTAL PAYMENT AMOUNT:	\$3,906.91
PO-086826	PUBLIC ECONOMICS INC	Consulting Services	\$3,906.91
		Consulting Services	\$3,247.03
		Consulting Services	\$7,153.94
		** TOTAL PAYMENT AMOUNT:	\$45,587.34
BATCH: 0798A		**** BATCH TOTAL AMOUNT:	

Victor Valley Comm. College
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Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0799			
PO-085021	KOURY ENGINEERING	Laboratory and on-site te	\$15,639.70
PO-085021	KOURY ENGINEERING	Laboratory and on-site te	\$10,847.80
PO-085021	KOURY ENGINEERING	Laboratory and on-site te	\$7,479.30
		** TOTAL PAYMENT AMOUNT:	\$33,966.80
PO-085222	SONITROL OF LONG BEACH	Elevator Video Camers	\$154.00
		Elevator Video Camers	\$154.00
		** TOTAL PAYMENT AMOUNT:	\$34,120.80
BATCH: 0800			
MV-092079	DARELL CAINES	REISSUE OF LOST WARRENT/2	\$479.37
		** TOTAL PAYMENT AMOUNT:	\$479.37
MV-092081	MARISOL VILLAGOMEZ	REISSUE OF LOST WARRANT/2	\$74.00
		** TOTAL PAYMENT AMOUNT:	\$74.00
MV-092080	VALENCIA WALKER	SCHOLARSHIP BALANCE	\$593.00
		** TOTAL PAYMENT AMOUNT:	\$593.00
BATCH: 0801			
PO-085139	CARRIER JOHNSON	architectural svcs/maste	\$5,946.98
		architectural svcs/maste	\$5,946.98
		** TOTAL PAYMENT AMOUNT:	\$2,103.00
PO-085022	GOLDEN STATE LABOR COMPLIANCE	Labor Compliance Services	\$2,103.00
		Labor Compliance Services	\$2,103.00
		** TOTAL PAYMENT AMOUNT:	\$415.50
PO-085006	KOURY ENGINEERING	Laboratory and on-site te	\$13,342.20
PO-085006	KOURY ENGINEERING	Laboratory and on-site te	\$13,342.20
		** TOTAL PAYMENT AMOUNT:	\$13,757.70

Victor Valley Comm. College
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT

BATCH: 0801			

BATCH: 0802			

PO-085014	AIR-EX AIR CONDITIONING INC	HVAC/ATB Project. HVAC/ATB Project. ** TOTAL PAYMENT AMOUNT:	\$21,807.68 \$44,934.48 \$44,934.48
PO-085014	PACIFIC WESTERN BANK	HVAC/ATB Project. HVAC/ATB Project. ** TOTAL PAYMENT AMOUNT:	\$4,992.72 \$4,992.72 \$4,992.72
PO-085015	PRO-CRAFT PLUMBING CO	Plumbing/ATB project. Plumbing/ATB project. ** TOTAL PAYMENT AMOUNT:	\$5,676.12 \$5,676.12 \$5,676.12

BATCH: 0802A			

PO-085096	1ST CENTENNIAL BANK	Plaster & Gypsum Board /A Plaster & Gypsum Board /A ** TOTAL PAYMENT AMOUNT:	\$9,496.00 \$9,496.00 \$9,496.00
PO-085096	CASTON PLASTERING & DRYWALL	Plaster & Gypsum Board /A Plaster & Gypsum Board /A ** TOTAL PAYMENT AMOUNT:	\$85,464.00 \$85,464.00 \$85,464.00
PO-085008	COMERICA BANK	General Construction/ATB General Construction/ATB ** TOTAL PAYMENT AMOUNT:	\$14,979.16 \$14,979.16 \$14,979.16
PO-085010	KCB TOWERS INC	Structural Steel/ATB Proj Structural Steel/ATB Proj ** TOTAL PAYMENT AMOUNT:	\$53,164.80 \$53,164.80 \$53,164.80
PO-085016	PACIFIC WESTERN BANK	Electrical/ATB Project Electrical/ATB Project ** TOTAL PAYMENT AMOUNT:	\$34,250.76 \$34,250.76 \$34,250.76
PO-085016	RDM ELECTRIC CO. INC	Electrical/ATB Project Electrical/ATB Project ** TOTAL PAYMENT AMOUNT:	\$135,742.50 \$135,742.50 \$135,742.50

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0802A			
PO-085008	T B PENICK & SONS INC	General Construction/ATB	\$134,812.44
		General Construction/ATB	\$134,812.44
		** TOTAL PAYMENT AMOUNT:	\$467,909.66
BATCH: 0803			
PO-085019	CAL K-12 CONSTRUCTION INC	Construction Management S	\$37,312.13
		Construction Management S	\$37,312.13
		** TOTAL PAYMENT AMOUNT:	\$37,312.13
BATCH: 0804			
BATCH: 0805			
PO-086653	AAA CONTAINERS & EQUIPMENT	Automotive Storage Contai	\$6,896.90
		Automotive Storage Contai	\$6,896.90
		** TOTAL PAYMENT AMOUNT:	\$798.00
PO-085143	AD CLUB ADVERTISING SERVICES	Recruitment advertising	\$798.00
		Recruitment advertising	\$798.00
		** TOTAL PAYMENT AMOUNT:	\$16.92
PO-085303	CAL-STATE AUTO PARTS INC	Open P.O for Lab supplies	\$161.76
		Open P.O for Lab supplies	\$213.75
		Open P.O for Lab supplies	\$392.43
		** TOTAL PAYMENT AMOUNT:	\$1,230.00
PO-085235	CLEAR CHANNEL COMMUNICATIONS	Advertising Expenses	\$1,230.00
		Advertising Expenses	\$1,230.00
		** TOTAL PAYMENT AMOUNT:	\$83.66
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$83.66
		ANNUAL OPEN PURCHASE ORDE	\$286.62
		ANNUAL OPEN PURCHASE ORDE	\$99.60
		ANNUAL OPEN PURCHASE ORDE	\$469.88
		** TOTAL PAYMENT AMOUNT:	

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REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	PO-086750	CYNMAR CORPORATION	Bunsen Burner Hoses	\$161.45
	PO-086750	CYNMAR CORPORATION	Bunsen Burner Hoses	\$19.38
			** TOTAL PAYMENT AMOUNT:	\$180.83
	PO-086526	DELL MARKETING LP	1GB Module and PCIe, 256M	\$288.98
	PO-086827	DELL MARKETING LP	1GB Module and PCIe, 256M EQUIPMENT	\$1,236.98
			** TOTAL PAYMENT AMOUNT:	\$1,525.96
	PO-085035	DEWEY PEST CONTROL	ANNUAL OPEN PURCHASE ORDE	\$400.00
			ANNUAL OPEN PURCHASE ORDE	\$400.00
			** TOTAL PAYMENT AMOUNT:	\$400.00
	PO-086748	EDVOTEK INC	Polyacrylamide Gels	\$107.00
	PO-086748	EDVOTEK INC	Polyacrylamide Gels	\$25.33
			Polyacrylamide Gels	\$132.33
			** TOTAL PAYMENT AMOUNT:	\$2,175.72
	PO-086779	FREESTYLE PHOTOGRAPHIC	Instructional supplies, P	\$443.16
	PO-086779	FREESTYLE PHOTOGRAPHIC	Instructional supplies, P	\$797.69
	PO-086842	FREESTYLE PHOTOGRAPHIC	Instructional supplies, P	\$1,658.28
	PO-086842	FREESTYLE PHOTOGRAPHIC	Instructional Equipment f	\$349.46
			Instructional Equipment f	\$5,424.31
			** TOTAL PAYMENT AMOUNT:	\$137.52
	PO-085038	G & K SERVICES	ANNUAL OPEN PURCHASE ORDE	\$137.52
	PO-085038	G & K SERVICES	ANNUAL OPEN PURCHASE ORDE	\$137.52
	PO-085038	G & K SERVICES	ANNUAL OPEN PURCHASE ORDE	\$137.52
	PO-085038	G & K SERVICES	ANNUAL OPEN PURCHASE ORDE	\$144.94
			** TOTAL PAYMENT AMOUNT:	\$557.50
	PO-086444	G/M BUSINESS INTERIORS	Paper Management Accessor	\$159.04
			Paper Management Accessor	\$159.04
			** TOTAL PAYMENT AMOUNT:	\$159.04

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REF.	VENDOR NAME	DESCRIPTION	AMOUNT
PO-086959	HIGH DESERT OPPORTUNITY	High Desert Opportunity T	\$130.00
		High Desert Opportunity T	
		** TOTAL PAYMENT AMOUNT:	\$130.00
PO-085046	HOME DEPOT CREDIT SERVICES	ANNUAL OPEN PURCHASE ORDE	\$4.29
		ANNUAL OPEN PURCHASE ORDE	
PO-086744	HOME DEPOT CREDIT SERVICES	Open PO for Instructional	\$12.66
		Open PO for Instructional	
PO-086744	HOME DEPOT CREDIT SERVICES	Open PO for Instructional	\$108.92
		Open PO for Instructional	
PO-086744	HOME DEPOT CREDIT SERVICES	Open PO for Instructional	\$69.91
		Open PO for Instructional	
		** TOTAL PAYMENT AMOUNT:	\$195.78
PO-086969	IFSAC	MEMBERSHIP	\$1,250.00
		MEMBERSHIP	
		** TOTAL PAYMENT AMOUNT:	\$1,250.00
PO-085047	IMPERIAL SPRINKLER SUPPLY	ANNUAL OPEN PURCHASE ORDE	\$532.29
		ANNUAL OPEN PURCHASE ORDE	
PO-085047	IMPERIAL SPRINKLER SUPPLY	ANNUAL OPEN PURCHASE ORDE	\$72.41
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$604.70
PO-085048	J A SEXAUER	ANNUAL OPEN PURCHASE ORDE	\$559.35
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$559.35
PO-086772	JAMES, PAMELA A	Reimbursement for Travel	\$75.39
		Reimbursement for Travel	
PO-086798	JAMES, PAMELA A	Reimbursement for Travel	\$33.25
		Reimbursement for Travel	
PO-086799	JAMES, PAMELA A	Reimbursement for Travel	\$91.18
		Reimbursement for Travel	
		** TOTAL PAYMENT AMOUNT:	\$199.82
PO-086672	LARRIVA, JENNIFER	Travel Expenses for Jenni	\$77.16
		Travel Expenses for Jenni	
		** TOTAL PAYMENT AMOUNT:	\$77.16
PO-086870	RP GROUP GROUP	travel reimbursement	\$100.00
		travel reimbursement	
		** TOTAL PAYMENT AMOUNT:	\$100.00
		**** BATCH TOTAL AMOUNT:	\$21,283.99

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REF.	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0805A	PO-086960 COUNTY OF SAN BERNARDINO	Food Worker Certification	\$12,000.00
		Food Worker Certification	\$12,000.00
		** TOTAL PAYMENT AMOUNT:	\$12,000.00
BATCH: 0806		**** BATCH TOTAL AMOUNT:	\$12,000.00
BATCH: 0806A		BATCH CONTAINS NO PAYMENT	
PV-007745	FIA CARD SERVICES	ACCA CONFERENCE, 2.21-23	\$293.29
PV-007746	FIA CARD SERVICES	VICTORIA HINDES	\$464.60
PV-007747	FIA CARD SERVICES	ALL DIRECTOR'S MTG, 4.23-V HINDES & G MOON	\$3,873.42
PV-007748	FIA CARD SERVICES	THEATER FESTIVAL, 2.12-18 CEDAR CITY, UTAH	\$1,055.42
PV-007749	FIA CARD SERVICES	ACCA CONF, 2.20-23.07, SA FRANCISCO, TASHIMA & RUDE	\$172.22
PV-007750	FIA CARD SERVICES	MEDICAL/SURGICAL NURSING 3.25-28.07, LAS VEGAS	\$60.00
PV-007751	FIA CARD SERVICES	DEPT GEN SVCS MTG, S GARC 2.27.07, SACRAMENTO FINANCE CHARGE	\$73.37
		** TOTAL PAYMENT AMOUNT:	\$5,992.32
BATCH: 0807		**** BATCH TOTAL AMOUNT:	\$5,992.32
PV-007752	FIA CARD SERVICES	FINANCE CHARGE	\$3.67
		** TOTAL PAYMENT AMOUNT:	\$3.67
BATCH: 0808		**** BATCH TOTAL AMOUNT:	\$3.67
PV-007753	FIA CARD SERVICES	BOARD OF TRUSTEES DINNER, 07 AT VVC	\$45.47
PV-007754	FIA CARD SERVICES	FINANCE CHARGE	\$1.59
		** TOTAL PAYMENT AMOUNT:	\$47.06

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0808			

BATCH: 0809		**** BATCH TOTAL AMOUNT:	\$47.06
PV-007755	FIA CARD SERVICES	HOST FOR CAL-PASS MTG, 3. V MORAN	\$227.23
PV-007756	FIA CARD SERVICES	LATE PAYMENT & FINANCE CH	\$33.33
		** TOTAL PAYMENT AMOUNT:	\$260.56
BATCH: 0810		**** BATCH TOTAL AMOUNT:	\$260.56
PV-007757	FIA CARD SERVICES	STUDENT CLRG HOUSE AUTHOR HARD DRIVE, V MORAN	\$174.11
PV-007758	FIA CARD SERVICES	CAL-PASS MTG, SACRAMENTO, 07, PARKING AT AIRPORT	\$15.00
		** TOTAL PAYMENT AMOUNT:	\$189.11
BATCH: 0811		**** BATCH TOTAL AMOUNT:	\$189.11
PV-007760	FIA CARD SERVICES	FINANCE CHARGE	\$3.60
		** TOTAL PAYMENT AMOUNT:	\$3.60
BATCH: 0812		**** BATCH TOTAL AMOUNT:	\$3.60
PV-007759	FIA CARD SERVICES	DVD'S MEDIA DEPT, PBS HOM VIDEO, 3.5.07	\$26.93
PV-007760	FIA CARD SERVICES	FINANCE CHARGE	\$70.47
		** TOTAL PAYMENT AMOUNT:	\$97.40
BATCH: 0813		**** BATCH TOTAL AMOUNT:	\$97.40
PV-007761	FIA CARD SERVICES	BOOK PURCHASES, BARNES & 3.6 &12.07	\$217.66
PV-007762	FIA CARD SERVICES	SWACC MTG, 3.22-23.07, SA DIEGO	\$102.58
PV-007763	FIA CARD SERVICES	LATE PAYMENT AND FINANCE	\$55.58

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REF.
NUMBER  VENDOR NAME  DESCRIPTION  AMOUNT
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BATCH: 0813
  
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CHARGES
** TOTAL PAYMENT AMOUNT:      $375.82
*** BATCH TOTAL AMOUNT:      $375.82
  
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PV-007764 FIA CARD SERVICES      $752.58
PV-007765 FIA CARD SERVICES      $346.86
PV-007766 FIA CARD SERVICES      $134.85
PV-007767 FIA CARD SERVICES      $15.60
  
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** TOTAL PAYMENT AMOUNT:      $1,249.89
*** BATCH TOTAL AMOUNT:      $1,249.89
  
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BATCH: 0815

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PV-007769 FIA CARD SERVICES      $80.00
PV-007770 FIA CARD SERVICES      $718.89
PV-007771 FIA CARD SERVICES      $208.70
  
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** TOTAL PAYMENT AMOUNT:      $1,007.59
*** BATCH TOTAL AMOUNT:      $1,007.59
  
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BATCH: 0816

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PO-085073 XEROX CORPORATION      $1,563.90
PO-085073 XEROX CORPORATION      $2,979.74
PO-085073 XEROX CORPORATION      $246.99
PO-085073 XEROX CORPORATION      $246.99
PO-085073 XEROX CORPORATION      $4,525.44
PO-085073 XEROX CORPORATION      $4,525.44
PO-085073 XEROX CORPORATION      $1,176.06
  
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REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH: 0816			
	PO-085073	XEROX CORPORATION	Xerox lease pmt	\$1,176.06
			Xerox lease pmt	
			Xerox lease pmt	
			Xerox lease pmt	\$3,006.08
			Xerox lease pmt	
			** TOTAL PAYMENT AMOUNT:	\$19,446.70
			**** BATCH TOTAL AMOUNT:	\$19,446.70
	BATCH: 0817			
	PO-085073	XEROX CORPORATION	Xerox lease pmt	\$19,967.91
			Xerox lease pmt	
			Xerox lease pmt	
			Xerox lease pmt	\$19,231.82
			Xerox lease pmt	
			Xerox lease pmt	\$73.65-
			Xerox lease pmt	
			Xerox lease pmt	\$113.28-
			Xerox lease pmt	
			Xerox lease pmt	\$325.37-
			Xerox lease pmt	
			** TOTAL PAYMENT AMOUNT:	\$38,687.43
			**** BATCH TOTAL AMOUNT:	\$38,687.43
	BATCH: 0818			
	PO-085322	XEROX CORPORATION	Lease Agreements	\$283.61
			Lease Agreements	
			Lease Agreements	\$283.61
			Lease Agreements	
			** TOTAL PAYMENT AMOUNT:	\$567.22
			**** BATCH TOTAL AMOUNT:	\$567.22
	BATCH: 0819			
	PO-085912	XEROX CORPORATION	Xerox Lease Continuation	\$215.05
			Xerox Lease Continuation	
			** TOTAL PAYMENT AMOUNT:	\$215.05

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REF. =====

NUMBER VENDOR NAME DESCRIPTION AMOUNT
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BATCH: 0819

**** BATCH TOTAL AMOUNT: \$215.05

BATCH: 0820

BATCH IS VOIDED

BATCH: 0820A

PO-086889 PEOPLEADMIN INC

PeopleAdmin \$37,500.00
PeopleAdmin

** TOTAL PAYMENT AMOUNT: \$37,500.00

**** BATCH TOTAL AMOUNT: \$37,500.00

BATCH: 0821

MV-092083 DANIELLE R LAMARRE

SCHOLARSHIP BALANCE 2007S \$84.00

** TOTAL PAYMENT AMOUNT: \$84.00

SCHOLARSHIP BALANCE 2007S \$500.00

** TOTAL PAYMENT AMOUNT: \$500.00

**** BATCH TOTAL AMOUNT: \$584.00

BATCH: 0822

BATCH IS VOIDED

BATCH: 0822A

PO-086072 B & H PHOTO AND VIDEO

Darkroom Rotary Door \$6,139.30
Darkroom Rotary Door

** TOTAL PAYMENT AMOUNT: \$6,139.30

**** BATCH TOTAL AMOUNT: \$6,139.30

BATCH: 0823

PO-085007 VANCE CORPORATION

Grading, Sitework & Demol \$4,899.37
Grading, Sitework & Demol

** TOTAL PAYMENT AMOUNT: \$4,899.37

**** BATCH TOTAL AMOUNT: \$4,899.37

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0823A			
PO-085014	AIR-EX AIR CONDITIONING INC	HVAC/ATB Project. HVAC/ATB Project. ** TOTAL PAYMENT AMOUNT:	\$122,641.29 \$122,641.29
PO-085014	PACIFIC WESTERN BANK	HVAC/ATB Project. HVAC/ATB Project. ** TOTAL PAYMENT AMOUNT:	\$13,626.81 \$13,626.81
BATCH: 0824			
PO-085106	1ST CENTENNIAL BANK	Plaster & Gypsum Board fo Plaster & Gypsum Board fo ** TOTAL PAYMENT AMOUNT:	\$1,162.50 \$1,162.50
PO-085025	AIR-EX AIR CONDITIONING INC	HVAC for the Speech/Drama HVAC for the Speech/Drama ** TOTAL PAYMENT AMOUNT:	\$8,730.83 \$8,730.83
PO-085106	CASTON PLASTERING & DRYWALL	Plaster & Gypsum Board fo Plaster & Gypsum Board fo ** TOTAL PAYMENT AMOUNT:	\$10,462.50 \$10,462.50
PO-085300	CHAMPION ELECTRIC INC	Electrical for the Speech Electrical for the Speech ** TOTAL PAYMENT AMOUNT:	\$19,800.00 \$19,800.00
PO-085100	CITY NATIONAL BANK	General Construction Work General Construction Work ** TOTAL PAYMENT AMOUNT:	\$9,603.30 \$9,603.30
PO-085025	PACIFIC WESTERN BANK	HVAC for the Speech/Drama HVAC for the Speech/Drama ** TOTAL PAYMENT AMOUNT:	\$970.09 \$970.09
BATCH: 0824A			
PO-085100	ASR CONSTRUCTORS INC.	General Construction Work General Construction Work General Construction Work ** TOTAL PAYMENT AMOUNT:	\$86,429.70 \$33,682.50 \$120,112.20

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0824A			
PO-085309	BLEDSOE MASONRY	Masonry for the Speech/Dr Masonry for the Speech/Dr ** TOTAL PAYMENT AMOUNT:	\$19,199.79 \$19,199.79
PO-085101	COLUMBIA STEEL INC.	Structural Steel for the Structural Steel for the ** TOTAL PAYMENT AMOUNT:	\$332,960.63 \$332,960.63
PO-085300	PREMIER SERVICE BANK	Electrical for the Speech Electrical for the Speech ** TOTAL PAYMENT AMOUNT:	\$2,200.00 \$2,200.00
PO-085101	SECURITY BANK OF CALIFORNIA	Structural Steel for the Structural Steel for the ** TOTAL PAYMENT AMOUNT:	\$36,995.62 \$36,995.62
BATCH: 0825			
PO-086751	CCUPCA	TRAVEL EXPENSES - JACK TH TRAVEL EXPENSES - JACK TH ** TOTAL PAYMENT AMOUNT:	\$290.00 \$290.00
PO-085051	M & D FIRE EQUIPMENT CO	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$290.50 \$290.50
PO-085886	MCKINLEY, KAREN	TRAVEL/CONFERENCE--REDDY TRAVEL/CONFERENCE--REDDY ** TOTAL PAYMENT AMOUNT:	\$198.34 \$198.34
PO-085279	MCM ELECTRONICS	open PO for supplies	\$70.92
PO-085279	MCM ELECTRONICS	open PO for supplies	\$49.40
PO-085279	MCM ELECTRONICS	open PO for supplies	\$1,026.48
PO-085279	MCM ELECTRONICS	open PO for supplies	\$1,146.80
BATCH: 0825			
PO-085055	MISSION LINEN SERVICE	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$123.49 \$123.49

Victor Valley Comm. College
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REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH: 0825			
	PO-086715	MOON, GRETA I	Travel & registration for Travel & registration for ** TOTAL PAYMENT AMOUNT:	\$93.20 \$93.20
	PO-085726	NAT'L GYM SUPPLY INC	supplies for wgt rm equi supplies for wgt rm equi ** TOTAL PAYMENT AMOUNT:	\$468.48 \$468.48
	PO-086845	NOLO PRESS INC	Library book Library book ** TOTAL PAYMENT AMOUNT:	\$36.82 \$36.82
	PO-085057	NORTH STATE ENVIRONMENTAL	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$247.50 \$247.50
	PO-085058	NOVA FACILITY MGMT SYSTEMS	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$50.00 \$450.00 \$500.00
	PO-086622	OSBORNE, LORI J	Travel, Registration expe Travel, Registration expe ** TOTAL PAYMENT AMOUNT:	\$137.18 \$137.18
	PO-086781	RELIABLE OFFICE SOLUTIONS	Shredder repair service Shredder repair service ** TOTAL PAYMENT AMOUNT:	\$125.00 \$125.00
	PO-086301	REVOLVING CASH FUND	Meal money for golf team Meal money for golf team Meal money for golf team Meal money for golf team Meal money for golf team Meal money for golf team Traffic School Violator R Traffic School Violator R ** TOTAL PAYMENT AMOUNT:	\$84.00 \$84.00 \$84.00 \$171.00 \$423.00
	PO-085444	SAFETY-KLEEN	service the solvent tanks service the solvent tanks ** TOTAL PAYMENT AMOUNT:	\$277.00 \$277.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0825			
PO-086783	SAPSIS RIGGING INC	Cable cutting tool and ca	\$115.20
		Cable cutting tool and ca	\$8.43
		Cable cutting tool and ca	\$123.63
		** TOTAL PAYMENT AMOUNT:	
PO-085063	THERMAL COMEUSTION INNOVATORS	ANNUAL OPEN PURCHASE ORDE	\$74.41
		ANNUAL OPEN PURCHASE ORDE	\$74.41
		** TOTAL PAYMENT AMOUNT:	
PO-085881	THIBEAVULT, SALLY G	TRAVEL/CONFERENCE--REDDY	\$230.25
		TRAVEL/CONFERENCE--REDDY	\$230.25
		** TOTAL PAYMENT AMOUNT:	
PO-085341	TOYOTA FINANCIAL SERVICES	12-Month Lease, SUPT/PRE	\$518.99
		12-Month Lease, SUPT/PRE	\$518.99
		** TOTAL PAYMENT AMOUNT:	
PO-086905	VISSER, SANDY H	Open P.O. of \$400.00 for	\$372.25
		Open P.O. of \$400.00 for	\$372.25
		** TOTAL PAYMENT AMOUNT:	
PO-086875	WARDS NATURAL SCIENCE	Lab supplies	\$1,587.50
		Lab supplies	\$1,587.50
		** TOTAL PAYMENT AMOUNT:	
PO-085670	WRD CONSULTING GROUP LLC	ADVISORY SVCS: TITLE 5 SO	\$13,764.53
		ADVISORY SVCS: TITLE 5 SO	\$13,764.53
		** TOTAL PAYMENT AMOUNT:	
		*** BATCH TOTAL AMOUNT:	\$21,028.87
BATCH: 0826			
PO-085052	M & D FIRE EQUIPMENT CO	ANNUAL OPEN PURCHASE ORDE	\$505.89
		ANNUAL OPEN PURCHASE ORDE	\$373.90
		ANNUAL OPEN PURCHASE ORDE	\$879.79
		** TOTAL PAYMENT AMOUNT:	
PO-086303	MALONE, DR. JEAN	negotiations consultant	\$2,212.61
		negotiations consultant	\$2,212.61
		** TOTAL PAYMENT AMOUNT:	

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0826			
PO-086873	MICRO DAQ.COM LTD	Forensic Supplies	\$1,658.00
		Forensic Supplies	\$20.00
		Forensic Supplies	\$1,678.00
		** TOTAL PAYMENT AMOUNT:	
PO-086692	MOON, GRETA I	Reg & travel expenses for	\$83.03
		Reg & travel expenses for	\$83.03
		** TOTAL PAYMENT AMOUNT:	
PO-085060	PAULSON PAINT INC.	ANNUAL OPEN PURCHASE ORDE	\$325.32
		ANNUAL OPEN PURCHASE ORDE	\$325.32
		ANNUAL OPEN PURCHASE ORDE	\$325.32
		ANNUAL OPEN PURCHASE ORDE	\$325.32
		** TOTAL PAYMENT AMOUNT:	
PO-086993	REVOLVING CASH FUND	petty cash reimbursement	\$464.63
		petty cash reimbursement	\$464.63
		** TOTAL PAYMENT AMOUNT:	
PO-085061	SAFETY-KLEEN	ANNUAL OPEN PURCHASE ORDE	\$315.58
		ANNUAL OPEN PURCHASE ORDE	\$315.58
		** TOTAL PAYMENT AMOUNT:	
PO-086621	SUDERNO, JEAN A	Registration, travel expe	\$137.18
		Registration, travel expe	\$137.18
		** TOTAL PAYMENT AMOUNT:	
PO-085368	TIME OPTICS COMPANY	Open PO for repair and ma	\$265.00
		Open PO for repair and ma	\$265.00
		** TOTAL PAYMENT AMOUNT:	
PO-085884	TRUELOVE, TERRY	TRAVEL/CONFERENCE--REDDY	\$119.25
		TRAVEL/CONFERENCE--REDDY	\$119.25
		** TOTAL PAYMENT AMOUNT:	
PO-086877	WARDS NATURAL SCIENCE	Lab Prep Supplies	\$815.78
		Lab Prep Supplies	\$815.78
		** TOTAL PAYMENT AMOUNT:	

Victor Valley Comm. College
BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 06/12/2007

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REF.      NUMBER  VENDOR NAME      DESCRIPTION      AMOUNT
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BATCH: 0826

**** BATCH TOTAL AMOUNT: \$7,296.17

BATCH: 0826A

PO-085358 MLS TECHNOLOGIES INC

Contracted Services \$4,992.00

PO-085358 MLS TECHNOLOGIES INC

Contracted Services \$4,992.00

** TOTAL PAYMENT AMOUNT: \$9,984.00

PO-086364 RICCI, MELODY L

\$600.00

PO-086364 RICCI, MELODY L

\$954.90

** TOTAL PAYMENT AMOUNT: \$1,554.90

PO-085612 WRD CONSULTING GROUP LLC

\$7,819.70

PO-086164 WRD CONSULTING GROUP LLC

\$7,414.38

** TOTAL PAYMENT AMOUNT: \$15,234.08

BATCH: 0827

**** BATCH TOTAL AMOUNT: \$26,772.98

PO-085123 STATER BROS. MARKETS

\$247.05

food supplies for CDC

food supplies for CDC

** TOTAL PAYMENT AMOUNT: \$247.05

PO-085124 SYSCO FOOD SERVICES

\$707.48

food/supplies for CDC

food/supplies for CDC

** TOTAL PAYMENT AMOUNT: \$707.48

BATCH: 0828

**** BATCH TOTAL AMOUNT: \$954.53

PO-086144 AFFILIATED COMPUTER SERVICES

\$8,989.64

ANNUAL 1098-T

ANNUAL 1098-T

** TOTAL PAYMENT AMOUNT: \$8,989.64

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REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH:	0828		
	PO-086481	AUTO BODY TOOLMART	Equipment/Supplies	\$1,950.82
	PO-086481	AUTO BODY TOOLMART	Equipment/Supplies	\$1,320.75
			Equipment/Supplies	\$3,271.57
	PO-085985	BOYD'S COFFEE CO.	** TOTAL PAYMENT AMOUNT:	
			instructional supplies	\$229.25
			instructional supplies	\$229.25
			** TOTAL PAYMENT AMOUNT:	
	PO-085258	CA SCHOOL OF NOTARY PUBLIC	Community Service/CSNP -	\$320.00
			Community Service/CSNP -	\$320.00
			** TOTAL PAYMENT AMOUNT:	
	PO-085129	CA TOOL & WELDING SUPPLY	Instructional Supplies	\$329.87
			Instructional Supplies	\$329.87
			** TOTAL PAYMENT AMOUNT:	
	PO-086879	CAROLINA BIOLOGICAL SUPPLY CO	slide storage cabinet	\$1,380.70
			slide storage cabinet	\$1,380.70
			** TOTAL PAYMENT AMOUNT:	
	PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$67.80
	PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$97.41
	PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$97.41
	PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$25.00
	PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$7.21-
	PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$38.62-
	PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$97.41-
			** TOTAL PAYMENT AMOUNT:	\$144.38
	PO-086949	COAST TRAFFIC SCHOOL	Coast Traffic School - 3/	\$225.00
			Coast Traffic School - 3/	\$225.00
			** TOTAL PAYMENT AMOUNT:	\$225.00

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REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH:	0828		
	PO-085323	DATATEL INC.	Contracted Services	\$594.00
			Contracted Services	\$594.00
			** TOTAL PAYMENT AMOUNT:	\$594.00
	PO-085559	DEPT OF FORESTRY & FIRE PROTE	INSTRUCTIONAL SUPPLIES	\$601.95
			INSTRUCTIONAL SUPPLIES	\$601.95
			** TOTAL PAYMENT AMOUNT:	\$601.95
	PO-086446	EARTH VISION ENVIRONMENT INC	supplies	\$1,067.79
			supplies	\$1,067.79
			** TOTAL PAYMENT AMOUNT:	\$1,067.79
	PO-086972	GUMMO, PATRICIA	Mileage	\$144.40
			Mileage	\$144.40
			** TOTAL PAYMENT AMOUNT:	\$144.40
	PO-085112	JIM'S OTT'S POTS	ANNUAL OPEN PURCHASE ORDE	\$70.78
			ANNUAL OPEN PURCHASE ORDE	\$70.78
			** TOTAL PAYMENT AMOUNT:	\$70.78
	PO-085199	JOHN'S TIRE MAN	Patrol vehicle tires.	\$330.11
			Patrol vehicle tires.	\$330.11
			** TOTAL PAYMENT AMOUNT:	\$330.11
	PO-086840	LIGHT IMPRESSIONS	Instructional Equipment,	\$813.10
			Instructional Equipment,	\$813.10
			** TOTAL PAYMENT AMOUNT:	\$813.10
	PO-085050	LOWES	ANNUAL OPEN PURCHASE ORDE	\$16.14
			ANNUAL OPEN PURCHASE ORDE	\$16.14
	PO-085050	LOWES	ANNUAL OPEN PURCHASE ORDE	\$46.33
			ANNUAL OPEN PURCHASE ORDE	\$46.33
			** TOTAL PAYMENT AMOUNT:	\$62.47
	BATCH:	0828A	**** BATCH TOTAL AMOUNT:	\$18,575.01
	PO-085187	DAILY PRESS	Advertising Expenses	\$3,701.44
			Advertising Expenses	\$3,701.44
			** TOTAL PAYMENT AMOUNT:	\$3,701.44

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REF.  VENDOR NAME  DESCRIPTION  AMOUNT
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BATCH: 0828A
      **** BATCH TOTAL AMOUNT:  $3,701.44

BATCH: 0829
PO-087022 RESIDENCE INN BY MARRIOTT
      Annual CARE Student Confe  $1,659.60
      Annual CARE Student Confe  $1,659.60
      ** TOTAL PAYMENT AMOUNT:
      **** BATCH TOTAL AMOUNT:  $1,659.60

BATCH: 0830
PO-087023 COURTYARD BY MARRIOTT
      Rooms for CARE Students a  $1,800.40
      Rooms for CARE Students a  $1,800.40
      ** TOTAL PAYMENT AMOUNT:
      **** BATCH TOTAL AMOUNT:  $1,800.40

BATCH: 0831
MV-092084 SUSAN GARNER
      REISSUE OF STUDENT REFUND  $183.00
      ** TOTAL PAYMENT AMOUNT:  $183.00
      **** BATCH TOTAL AMOUNT:  $183.00

BATCH: 0832
PO-086770 HIGH/SCOPE EDUC'L RES FOUND
      ESSENTIAL OF ACTIVE LEARN  $39.22
      ESSENTIAL OF ACTIVE LEARN  $39.22
      ** TOTAL PAYMENT AMOUNT:
      **** BATCH TOTAL AMOUNT:  $39.22

BATCH: 0832A
PO-085172 DEPT OF SOCIAL SERVICES
      COMMUNITY CARE LICENSING  $1,000.00
PO-085172 DEPT OF SOCIAL SERVICES
      COMMUNITY CARE LICENSING  $200.00
      COMMUNITY CARE LICENSING
      ** TOTAL PAYMENT AMOUNT:  $1,200.00
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REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH: 0832A			
	BATCH: 0833		**** BATCH TOTAL AMOUNT:	\$1,200.00
	BATCH: 0833A		BATCH IS VOIDED	
	PV-007772	US BANK	REDEVELOPMENT WORK, GRAHA EQPT & DOUG'S PLUMBING ** TOTAL PAYMENT AMOUNT:	\$1,165.18 \$1,165.18
	BATCH: 0834		**** BATCH TOTAL AMOUNT:	\$1,165.18
	PV-007773	US BANK	MISC PURCHASES FOR MAINT	\$172.64
	PV-007774	US BANK	NEW EXTINGUISHERS, M&D FI EQPT, RISH MGMT DEPT	\$377.13
	PV-007775	US BANK	GROUPS DEPT SUPPLIES FRO RESOURCE BLDG MATERIALS	\$781.85
	PV-007776	US BANK	SAFETY/HAZARD DEPT RECOVER SYSTEM, FROM NEW PIG	\$706.11
	PV-007777	US BANK	TRANSPORTATION DEPT SUPPL FROM TIFCO INDUSTRIES ** TOTAL PAYMENT AMOUNT:	\$140.57 \$2,178.30
	BATCH: 0835		**** BATCH TOTAL AMOUNT:	\$2,178.30
	BATCH: 0835A		BATCH IS VOIDED	
	PV-007778	US BANK	TRANSPORTATION DEPT SVC/R FROM DIESEL INJECTION SVC	\$540.00
	PV-007779	US BANK	RISK MGMT DEPT SUPPLIES F	\$321.07
	PV-007780	US BANK	M&D FIRE EQPT & LAB SAFET GROUPS DEPT TEST FOR PES CIDE LICENSE	\$240.00
	PV-007781	US BANK	MISC SUPPLIES FOR TRANSPO TION DEPT FROM AA EQPT	\$722.19
	PV-007782	US BANK	THREE SIGNS FOR CAMPUS FR HIGH TECH SIGNS, MAINT DE	\$126.21
	PV-007783	US BANK	MISC SUPPLIES FOR GROUNDS FROM HERBOLDS & OSEORNE P	\$385.89
	PV-007784	US BANK	MAINT DEPT ADVERTISING FO BIDS, DAILY PRESS ** TOTAL PAYMENT AMOUNT:	\$400.85 \$2,736.21

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Board of Trustees Meeting ... 06/12/2007

REF.	NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH: 0835A			
	BATCH: 0836			
	PV-007785	US BANK	MAINT DEPT MISCELLANEOUS SUPPLIES	\$824.79
			** TOTAL PAYMENT AMOUNT:	\$824.79
	BATCH: 0837			
	PO-086902	BLANEY, KENNETH W	candidate reimbursement	\$209.19
			** TOTAL PAYMENT AMOUNT:	\$209.19
	PO-085839	CCCADA	Membership 2006-2007 & SP	\$100.00
			** TOTAL PAYMENT AMOUNT:	\$100.00
	PO-085462	GAUMARD SCIENTIFIC	EQUIPMENT--REDDY DONATION	\$19,995.00
	PO-085462	GAUMARD SCIENTIFIC	EQUIPMENT--REDDY DONATION	\$1,763.45
			EQUIPMENT--REDDY DONATION	\$21,758.45
			** TOTAL PAYMENT AMOUNT:	\$21,758.45
	PO-086846	LEE, ROBERT	Travel expense for CCCapp	\$290.10
			Travel expense for CCCapp	\$290.10
			** TOTAL PAYMENT AMOUNT:	\$290.10
	BATCH: 0838			
	MV-092096	BEVERLEY LEHMAN	REFUND 2006FA/2007 WI/SP	\$584.00
			** TOTAL PAYMENT AMOUNT:	\$584.00
	MV-092090	BRANDON SCHLEETER	REFUND 2006FA	\$265.00
			** TOTAL PAYMENT AMOUNT:	\$265.00

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REF.
NUMBER  VENDOR NAME      DESCRIPTION              AMOUNT
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BATCH: 0838

MV-092098 BRIDGETTE MCCOY  REFUND 2007SP           $111.00
** TOTAL PAYMENT AMOUNT:  $111.00

MV-092094 BRYN HINTERGARDT REFUND 2007SP           $30.00
** TOTAL PAYMENT AMOUNT:  $30.00

MV-092093 DARCELLA WILSON  REFUND 2007SP           $42.00
** TOTAL PAYMENT AMOUNT:  $42.00

MV-092089 DEBORAH SANCHEZ  REFUND 2007WI/SP        $210.00
** TOTAL PAYMENT AMOUNT:  $210.00

MV-092092 EILEEN RIVERA    REFUND 2007SP           $65.00
** TOTAL PAYMENT AMOUNT:  $65.00

MV-092097 FLAVIA A. CURIEL REFUND 2007SP           $70.00
** TOTAL PAYMENT AMOUNT:  $70.00

MV-092085 GINA WILSON      REFUND 2007SP           $60.00
** TOTAL PAYMENT AMOUNT:  $60.00

MV-092099 Halecci Godoy    REFUND 2007 WI/SP       $450.00
** TOTAL PAYMENT AMOUNT:  $450.00

MV-092088 KEVIN HERRINGTON REFUND 2006FA           $146.54
** TOTAL PAYMENT AMOUNT:  $146.54

MV-092091 RALPH HARO       REFUND 2007WI           $55.00
** TOTAL PAYMENT AMOUNT:  $55.00

MV-092087 STACEY THOMPSON  REFUND 2007SP           $172.00
** TOTAL PAYMENT AMOUNT:  $172.00
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REF.	VENDOR NAME	DESCRIPTION	AMOUNT
	BATCH: 0838		
MV-092086	STEPHEN C. LACOMBE	REFUND 2007SP	\$125.00
		** TOTAL PAYMENT AMOUNT:	\$125.00
MV-092095	VICTOR FLORES	REFUND 2007SP	\$65.00
		** TOTAL PAYMENT AMOUNT:	\$65.00
		**** BATCH TOTAL AMOUNT:	\$2,450.54
	BATCH: 0839		
PO-085429	RADIO SHACK CORPORATION	Misc. Media supplies for	\$77.54
		Misc. Media supplies for	\$77.54
		** TOTAL PAYMENT AMOUNT:	\$77.54
PO-087021	RAMS BOOKSTORE	Meal Vouchers for CARE St	\$3,500.00
		Meal Vouchers for CARE St	\$3,500.00
		** TOTAL PAYMENT AMOUNT:	\$3,500.00
PO-085167	RAYNE OF THE HIGH DESERT	rentals/lease of eqpt	\$38.00
		rentals/lease of eqpt	\$38.00
		** TOTAL PAYMENT AMOUNT:	\$38.00
PO-086876	REVOLVING CASH FUND	Meals for golf team at co	\$84.00
		Meals for golf team at co	\$100.00
		Entry fee for men and wom	\$151.00
		Entry fee for men and wom	\$335.00
		Entry fee for men and wom	\$335.00
		** TOTAL PAYMENT AMOUNT:	\$851.23
PO-086514	RUNTECHMEDIA INC	DVD Duplicator	\$851.23
		DVD Duplicator	\$851.23
		** TOTAL PAYMENT AMOUNT:	\$851.23
PO-085389	SCOTT ELECTRIC	open PO for equipment lam	\$550.00
		open PO for equipment lam	\$550.00
		** TOTAL PAYMENT AMOUNT:	\$550.00
PO-086362	SKUSTER, MARC	Travel Expense for Marc S	\$38.86
		Travel Expense for Marc S	\$38.86
		** TOTAL PAYMENT AMOUNT:	\$38.86

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0839			
PO-085141	SYSO FOOD SERVICES	Instructional Supplies	\$44.50
		Instructional Supplies	\$259.86
PO-085141	SYSO FOOD SERVICES	Instructional Supplies	\$1,008.09
		Instructional Supplies	\$897.09
PO-085141	SYSO FOOD SERVICES	Instructional Supplies	\$2,209.54
		** TOTAL PAYMENT AMOUNT:	
PO-086315	WARDS NATURAL SCIENCE	Lab supplies	\$14.92
		Lab supplies	\$29.70
PO-086315	WARDS NATURAL SCIENCE	Lab supplies	\$44.62
		** TOTAL PAYMENT AMOUNT:	\$7,644.79
BATCH: 0840			
PO-085100	CITY NATIONAL BANK	General Construction Work	\$3,742.50
		General Construction Work	\$3,742.50
		** TOTAL PAYMENT AMOUNT:	\$3,742.50
BATCH: 0841 BATCH IS VOIDED			
BATCH: 0841A			
PO-085236	PIPS C/O KEENAN & ASSOCIATES	W/C PREMIUMS	\$56,380.84
		W/C PREMIUMS	\$56,380.84
		** TOTAL PAYMENT AMOUNT:	\$56,380.84
BATCH: 0842			
PV-007786	UNION BANK OF CALIFORNIA		\$102.36
		** TOTAL PAYMENT AMOUNT:	\$102.36

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT

BATCH: 0842			
		**** BATCH TOTAL AMOUNT:	\$102.36

BATCH: 0843			
PO-085125	COSTCO	food and supplies	\$769.11
		food and supplies	\$769.11
		** TOTAL PAYMENT AMOUNT:	\$769.11
		**** BATCH TOTAL AMOUNT:	\$769.11

BATCH: 0844		BATCH CONTAINS NO PAYMENT	

BATCH: 0845			
PO-086530	APPLE VALLEY CHAMBER	Membership Luncheon	\$20.00
		Membership Luncheon	\$20.00
		** TOTAL PAYMENT AMOUNT:	\$20.00

PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$450.32
		bottled water	\$82.54
		bottled water	\$105.79
		bottled water	\$73.20
		bottled water	\$3.33
		bottled water	\$71.78
		bottled water	\$65.53
		bottled water	\$85.86
		bottled water	\$108.51
		bottled water	\$62.00
		bottled water	\$56.24
		bottled water	\$26.88
		bottled water	\$88.00
		bottled water	\$42.23
		bottled water	\$1,322.21
		** TOTAL PAYMENT AMOUNT:	\$1,322.21

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PO-086563	ATS SPORTS	Women's Tennis supplies (\$29.95-
PO-086563	ATS SPORTS	Women's Tennis supplies (\$70.75
PO-086563	ATS SPORTS	Women's Tennis supplies (\$5.75
PO-086563	ATS SPORTS	Women's Tennis supplies (\$66.95
PO-086563	ATS SPORTS	Women's Tennis supplies (\$5.75
		** TOTAL PAYMENT AMOUNT:	\$119.25
PO-086345	BLACKBOARD INC	BLACKBOARD LICENSE	\$440.00
		BLACKBOARD LICENSE	\$440.00
		** TOTAL PAYMENT AMOUNT:	\$78.34
PO-085303	CAL-STATE AUTO PARTS INC	Open P.O for Lab supplies	\$42.14
PO-085303	CAL-STATE AUTO PARTS INC	Open P.O for Lab supplies	\$204.54
PO-085303	CAL-STATE AUTO PARTS INC	Open P.O for Lab supplies	\$325.02
		** TOTAL PAYMENT AMOUNT:	\$24.14
PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$31.69
PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$169.58
PO-086409	CARQUEST AUTO PARTS	Maintenance vehicles supp	\$225.41
		** TOTAL PAYMENT AMOUNT:	\$864.16
PO-086525	CLEAN SOURCE	Annual Open Purchase Orde	\$864.16
		Annual Open Purchase Orde	\$69.40
		** TOTAL PAYMENT AMOUNT:	\$32.33
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$101.73
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$873.98
		** TOTAL PAYMENT AMOUNT:	\$974.41
PO-086706	COSTCO	Open PO for Costco, for b	\$1,848.39
PO-086706	COSTCO	Open PO for Costco, for b	
		** TOTAL PAYMENT AMOUNT:	

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PO-086893	DELL MARKETING LP	Computer printers	\$3,415.59
		Printer toner	\$1,583.85
PO-086918	DELL MARKETING LP	Printer toner	\$814.55
PO-086919	DELL MARKETING LP	Instructional Supplies fo	\$5,813.99
		Instructional Supplies fo	
		** TOTAL PAYMENT AMOUNT:	\$1,404.82
PO-086790	ENTERTAINMENT LIGHTING SVCS	Wireless Remote Focus Uni	\$404.22
		Wireless Remote Focus Uni	\$404.22
		** TOTAL PAYMENT AMOUNT:	\$10,000.00
PO-085195	GALLS INCORPORATED	police supplies & equipme	\$404.22
		police supplies & equipme	\$404.22
		** TOTAL PAYMENT AMOUNT:	\$10,000.00
PO-086388	GOVERNMENT	Initial Design and Implem	\$424.76
		Initial Design and Implem	\$424.76
		** TOTAL PAYMENT AMOUNT:	\$35.12
PO-086509	HINDES, VICTORIA A	Travel Reimbursement - Vi	\$37.28
		Travel Reimbursement - Vi	\$72.40
		** TOTAL PAYMENT AMOUNT:	\$117.85
PO-085047	IMPERIAL SPRINKLER SUPPLY	ANNUAL OPEN PURCHASE ORDE	\$100.20
		ANNUAL OPEN PURCHASE ORDE	\$32.25
PO-085047	IMPERIAL SPRINKLER SUPPLY	ANNUAL OPEN PURCHASE ORDE	\$132.45
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$1,164.60
PO-087007	LEWALLEN, WILLARD C	travel reimbursement	\$5,780.30
		travel reimbursement	\$1,134.26
		** TOTAL PAYMENT AMOUNT:	\$8,079.16
PO-085618	MARION BOENHEIM	travel reimbursement Mari	
		travel reimbursement Mari	
PO-085618	MARION BOENHEIM	travel reimbursement Mari	
		travel reimbursement Mari	
		** TOTAL PAYMENT AMOUNT:	
PO-085000	OFFICEMAX CONTRACT INC	Supplies	
		Supplies	
PO-085000	OFFICEMAX CONTRACT INC	Supplies	
		Supplies	
PO-085000	OFFICEMAX CONTRACT INC	Supplies	
		Supplies	
		** TOTAL PAYMENT AMOUNT:	

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0845A			
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$1,579.49
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$633.57
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$291.55
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$163.34
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$1,888.11
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$1,289.05
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$470.51
		** TOTAL PAYMENT AMOUNT:	\$6,315.62
*** BATCH TOTAL AMOUNT: \$6,315.62			
BATCH: 0846			
PO-085080	AT&T	utilities/DOJ in HR	\$329.27
		utilities/DOJ in HR	\$329.27
		** TOTAL PAYMENT AMOUNT:	\$638.54
PO-085174	CALIFORNIA OVERNIGHT	Overnight: Postal charges	\$43.21
PO-085174	CALIFORNIA OVERNIGHT	Overnight: Postal charges	\$21.79
PO-085174	CALIFORNIA OVERNIGHT	Overnight: Postal charges	\$71.50
		Overnight: Postal charges	\$136.50
		** TOTAL PAYMENT AMOUNT:	\$272.99
PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$46.82
PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$32.31
PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$931.60
PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$1,291.75
PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$41,884.42
		** TOTAL PAYMENT AMOUNT:	\$44,186.90

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PO-085037	EXXON MOBIL	ANNUAL OPEN PURCHASE ORDE	\$443.94
		ANNUAL OPEN PURCHASE ORDE	\$443.94
		** TOTAL PAYMENT AMOUNT:	
PO-085135	FEDERAL EXPRESS	utilities/Fed Ex	\$72.44
		utilities/Fed Ex	\$72.44
		** TOTAL PAYMENT AMOUNT:	
PV-007787	FIA CARD SERVICES	LUNCHEON MEETINGS, 3.6.07	\$117.20
		COUNTRY CLUB, 3.23.07, MI	
		FINANCE CHARGE	\$1.65
PV-007788	FIA CARD SERVICES	MEAL & AIRPORT PRKG, ECON	\$136.96
		DEVELOPMENT CONF, 2.17-3.	
PV-007789	FIA CARD SERVICES	OVERLIMIT FEE AND FINANCE	\$62.87
		CHARGES	
PV-007790	FIA CARD SERVICES	** TOTAL PAYMENT AMOUNT:	\$318.68
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$1,511.42
		ANNUAL OPEN PURCHASE ORDE	\$119.27
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$861.19
		ANNUAL OPEN PURCHASE ORDE	\$2,491.88
		** TOTAL PAYMENT AMOUNT:	\$47,979.61
BATCH: 0846A			
PO-085033	CHEVRON	ANNUAL OPEN PURCHASE ORDE	\$1,594.95
		ANNUAL OPEN PURCHASE ORDE	\$81.07
PO-085033	CHEVRON	ANNUAL OPEN PURCHASE ORDE	\$87.70
		ANNUAL OPEN PURCHASE ORDE	\$1,763.72
		** TOTAL PAYMENT AMOUNT:	\$1,763.72
BATCH: 0847 BATCH CONTAINS NO PAYMENT			
BATCH: 0848			
PV-007806	BLUE CROSS BLUE SHIELD OF AZ	** TOTAL PAYMENT AMOUNT:	\$642.00
		** TOTAL PAYMENT AMOUNT:	\$642.00

Victor Valley Comm. College
BOARD OF TRUSTEES PAYMENT REPORT

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=====
REF.      VENDOR NAME      DESCRIPTION      AMOUNT
=====
PV-007792 EYEMED
** TOTAL PAYMENT AMOUNT:      $844.33

MV-092100 GLORIA JOHNSON
PV-007793 HEALTH NET      $675.00
PV-007794 HEALTH NET      $675.00
** TOTAL PAYMENT AMOUNT:      $621.07

PV-007795 HEALTH NET      $1,242.14
PV-007796 HEALTH NET      $36,013.02
PV-007797 HEALTH NET      $65,140.39
PV-007798 HEALTH NET      $1,731.10
PV-007799 HEALTH NET      $4,944.19
** TOTAL PAYMENT AMOUNT:      $433.60

MV-092101 JOHN MCGOWEN
** TOTAL PAYMENT AMOUNT:      $110,125.51

PV-007800 KAISER PERMANENTE      $675.00
PV-007801 KAISER PERMANENTE      $675.00
** TOTAL PAYMENT AMOUNT:      $65,805.92

PV-007803 LIFEWISE HEALTH PLAN OF WA      $650.82
** TOTAL PAYMENT AMOUNT:      $66,456.74

PV-007802 PACIFICARE BEHAVIORAL HEALTH      $437.00
** TOTAL PAYMENT AMOUNT:      $437.00

PV-007804 REGENCE BLUE CROSS/BLUE SHIEL      $4,249.85
** TOTAL PAYMENT AMOUNT:      $4,249.85

** TOTAL PAYMENT AMOUNT:      $675.00
** TOTAL PAYMENT AMOUNT:      $675.00
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Victor Valley Comm. College
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Board of Trustees Meeting 06/12/2007

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=====
REF.      VENDOR NAME      DESCRIPTION      AMOUNT
NUMBER
=====
PV-007807 SAFEGUARD HEALTH PLANS, INC.
** TOTAL PAYMENT AMOUNT:      $237.60

PV-007808 SCEET          $9,631.25
PV-007809 SCEET          $1,228.11
** TOTAL PAYMENT AMOUNT:      $10,859.36
**** BATCH TOTAL AMOUNT:      $195,877.39

BATCH: 0849
PO-086935 M KLEIN INSPECTIONS
  Inspection Services for v      $5,720.00
  Inspection Services for v      $5,720.00
** TOTAL PAYMENT AMOUNT:      $5,720.00
**** BATCH TOTAL AMOUNT:      $5,720.00

BATCH: 0850
PO-085006 KOURY ENGINEERING
  Laboratory and on-site te      $3,355.20
  Laboratory and on-site te      $7,365.40
  Laboratory and on-site te      $10,720.60
** TOTAL PAYMENT AMOUNT:      $10,720.60
**** BATCH TOTAL AMOUNT:      $10,720.60

BATCH: 0851
PO-086857 GARCIA, LORENA
  travel for Lorena Garcia      $33.35
  travel for Lorena Garcia      $33.35
** TOTAL PAYMENT AMOUNT:      $802.45
TRAVEL REQ FOR PERSONAL R
TRAVEL REQ FOR PERSONAL R      $802.45
** TOTAL PAYMENT AMOUNT:      $835.80
**** BATCH TOTAL AMOUNT:      $835.80

BATCH: 0852
MV-092102 MEGAN LITTLE
  SCHOLARSHIP REIMB             $112.44
** TOTAL PAYMENT AMOUNT:      $112.44
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Victor Valley Comm. College
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=====
REF. VENDOR NAME DESCRIPTION AMOUNT
NUMBER =====
***** BATCH TOTAL AMOUNT: \$112.44
=====

BATCH: 0853

PO-085456 ADVANTAGE GRAPHICS

Supplies for Print Shop \$657.50
Supplies for Print Shop \$657.50
** TOTAL PAYMENT AMOUNT:

PO-086847 CAL-STATE AUTO PARTS INC

Replacement Hand Tools/ E \$7,733.62
Replacement Hand Tools/ E \$2,105.99

PO-086847 CAL-STATE AUTO PARTS INC

Replacement Hand Tools/ E \$64.54

PO-086847 CAL-STATE AUTO PARTS INC

Replacement Hand Tools/ E \$9,904.15
** TOTAL PAYMENT AMOUNT:

PO-085251 CHRISTIAN, NANCY M

supply reimbursement/N Ch \$124.56
supply reimbursement/N Ch \$124.56
** TOTAL PAYMENT AMOUNT:

PO-085306 CSK AUTO INC.

open PO for Lab Supplies \$20.46

PO-085306 CSK AUTO INC.

open PO for Lab Supplies \$25.84

PO-085306 CSK AUTO INC.

open PO for Lab Supplies \$23.53

PO-085306 CSK AUTO INC.

open PO for Lab Supplies \$22.50

PO-085306 CSK AUTO INC.

open PO for Lab Supplies \$39.95

PO-085306 CSK AUTO INC.

open PO for Lab Supplies \$33.75

PO-085306 CSK AUTO INC.

open PO for Lab Supplies \$166.03
** TOTAL PAYMENT AMOUNT:

PO-086640 DELL MARKETING LP

Dell cartridges for two p \$102.35
supplies

PO-086968 DELL MARKETING LP

Dell Supplies - ESL Lab- \$96.82
Dell Supplies - ESL Lab- \$199.17
** TOTAL PAYMENT AMOUNT:

PO-086710 FARMERS INSURANCE

Employer Reimb/Farmer's I \$363.75
Employer Reimb/Farmer's I \$363.75
** TOTAL PAYMENT AMOUNT:

PO-086624 GRIMES, FONTELLA

travel conference \$33.35
travel conference \$33.35
** TOTAL PAYMENT AMOUNT:

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Board of Trustees Meeting 06/12/2007

REF.	VENDOR NAME	DESCRIPTION	AMOUNT
PO-085045	HI DESERT ALARM	ANNUAL OPEN PURCHASE ORDE	\$50.00
PO-086459	HI DESERT ALARM	Jacaranda Annex Burglar A	\$1,485.78
		** TOTAL PAYMENT AMOUNT:	\$1,535.78
PO-086695	HINDES, VICTORIA A	Travel Reimbursement - vi	\$42.55
		** TOTAL PAYMENT AMOUNT:	\$42.55
PO-085046	HOME DEPOT CREDIT SERVICES	ANNUAL OPEN PURCHASE ORDE	\$71.33
PO-086012	HOME DEPOT CREDIT SERVICES	Instructional supplies	\$44.36
PO-086012	HOME DEPOT CREDIT SERVICES	Instructional supplies	\$125.14
		** TOTAL PAYMENT AMOUNT:	\$240.83
PO-087031	HONORS TRANSFER COUNCIL OF CA	Renewal-annual membership	\$90.00
		** TOTAL PAYMENT AMOUNT:	\$90.00
PO-086152	THOMSON GALE	Standing order books	\$282.38
		** TOTAL PAYMENT AMOUNT:	\$282.38
		**** BATCH TOTAL AMOUNT:	\$13,640.05
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$5,025.00
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$3.90
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$120.00
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$194.00
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$5,417.90
		**** BATCH TOTAL AMOUNT:	\$5,417.90

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REF.	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0854	MV-092103 STANLEY R NICHOLS		\$39.70
		** TOTAL PAYMENT AMOUNT:	\$39.70
		**** BATCH TOTAL AMOUNT:	\$39.70
BATCH: 0855	MV-092104 BRIAN GRUBB		\$283.50
		** TOTAL PAYMENT AMOUNT:	\$283.50
		**** BATCH TOTAL AMOUNT:	\$283.50
BATCH: 0856	PO-085041 GOODSPEED & SONS,R E	ANNUAL OPEN PURCHASE ORDE	\$23.88
		ANNUAL OPEN PURCHASE ORDE	\$23.88
		** TOTAL PAYMENT AMOUNT:	\$23.88
		travel conference	\$19.67
		travel conference	\$19.67
		** TOTAL PAYMENT AMOUNT:	\$19.67
		Staff Development travel	\$164.00
		Staff Development travel	\$164.00
		** TOTAL PAYMENT AMOUNT:	\$164.00
		ANNUAL OPEN PURCHASE ORDE	\$137.79
		ANNUAL OPEN PURCHASE ORDE	\$20.00
		ANNUAL OPEN PURCHASE ORDE	\$20.00
		ANNUAL OPEN PURCHASE ORDE	\$157.79
		** TOTAL PAYMENT AMOUNT:	\$157.79
		Interlibrary loan and cat	\$1,200.00
		Interlibrary loan and cat	\$1,200.00
		** TOTAL PAYMENT AMOUNT:	\$1,200.00
		Plumbing Repair	\$4,400.00
		Plumbing Repair	\$4,400.00
		** TOTAL PAYMENT AMOUNT:	\$4,400.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0856			
PO-086921	QUICK CAPTION	captioning and transcript captioning and transcript captioning and transcript captioning and transcript ** TOTAL PAYMENT AMOUNT:	\$960.00 \$480.00 \$1,440.00
PO-086874	REVOLVING CASH FUND	Entry fee for men and wom Entry fee for men and wom ** TOTAL PAYMENT AMOUNT:	\$250.00 \$250.00
PO-086547	S & B FOODS	food for meetings food for meetings prez search committee prez search committee ** TOTAL PAYMENT AMOUNT:	\$694.99 \$72.73 \$767.72
PO-086566	SOCAL WESTOP	Student Leadership Confer Student Leadership Confer ** TOTAL PAYMENT AMOUNT:	\$280.00 \$280.00
PO-086996	TECHNICAL ASSOCIATED SERVICES	Contracted Services Contracted Services ** TOTAL PAYMENT AMOUNT:	\$400.00 \$400.00
PO-086307	THIBEAULT, SALLY G	TRAVEL/CONFERENCE (REDDY TRAVEL/CONFERENCE (REDDY TRAVEL/CONFERENCE (REDDY TRAVEL/CONFERENCE (REDDY ** TOTAL PAYMENT AMOUNT:	\$80.30 \$99.25 \$179.55
PO-086825	TRANSFER CENTER DIRECTORS	Institutional Membership Institutional Membership ** TOTAL PAYMENT AMOUNT:	\$50.00 \$50.00
PO-087013	VICTOR VALLEY WASTEWATER	Waste Water Fees Waste Water Fees ** TOTAL PAYMENT AMOUNT:	\$200.00 \$200.00
PO-086725	VICTORVILLE GLASS CO INC	Window and Mirror Repair Window and Mirror Repair ** TOTAL PAYMENT AMOUNT:	\$4,804.92 \$4,804.92

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0856			
PO-086914	WARDS NATURAL SCIENCE	Lab supplies	\$181.11
		Lab supplies	\$181.11
		** TOTAL PAYMENT AMOUNT:	
PO-085364	WEST END UNIFORM	Police Uniforms & Equipme	\$186.98
		Police Uniforms & Equipme	\$186.98
		** TOTAL PAYMENT AMOUNT:	
		*** BATCH TOTAL AMOUNT:	\$14,705.62
BATCH: 0856A			
PO-085358	MLS TECHNOLOGIES INC	Contracted Services	\$9,984.00
		Contracted Services	\$4,992.00
		Contracted Services	\$4,992.00
		** TOTAL PAYMENT AMOUNT:	\$14,976.00
PO-086939	RELIABLE OFFICE SOLUTIONS	Purchase new shredder for	\$808.12
		Purchase new shredder for	\$808.13
		Purchase new shredder for	\$1,616.25
		** TOTAL PAYMENT AMOUNT:	\$16,592.25
BATCH: 0857			
PO-086848	BOSCH LLC, ROBERT	Up Date ofr the Tech 2	\$511.81
		Up Date ofr the Tech 2	\$511.81
		** TOTAL PAYMENT AMOUNT:	
PO-086973	MILLER, DAVID J	Reimbursement for Travel	\$33.25
		Reimbursement for Travel	\$33.25
		** TOTAL PAYMENT AMOUNT:	
PO-085305	NAPA AUTO PARTS	open PO for lab supplies	\$24.23
		open PO for lab supplies	\$28.45
		open PO for lab supplies	\$383.57
		open PO for lab supplies	\$7.53
		open PO for lab supplies	\$34.46
		open PO for lab supplies	\$478.24
		** TOTAL PAYMENT AMOUNT:	

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0857			
PO-086549	S & B FOODS	food for workshops food for workshops ** TOTAL PAYMENT AMOUNT:	\$707.92 \$707.92
PO-086178	SARGENT WELCH	Lab supplies for Anatomy Lab supplies for Anatomy ** TOTAL PAYMENT AMOUNT:	\$2,335.13 \$2,335.13
PO-085607	SEPUYA MD INC, SAMUEL	ANNUAL STIPEND/RT MEDICAL ANNUAL STIPEND/RT MEDICAL ** TOTAL PAYMENT AMOUNT:	\$2,000.00 \$2,000.00
PO-085114	THYSSENKRUPP ELEVATOR CORP	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$5,423.69 \$5,423.69
PO-085562	TONYAN, JOHN	Piano Maintenance Piano Maintenance ** TOTAL PAYMENT AMOUNT:	\$1,400.00 \$1,400.00
PO-085880	TOOP M.D., ROGER	CONTRACTED SERVICES--MEDI CONTRACTED SERVICES--MEDI ** TOTAL PAYMENT AMOUNT:	\$3,500.00 \$3,500.00
PO-085065	USAIRCONDITIONING DISTRIBUTOR	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE	\$51.99
PO-085315	USAIRCONDITIONING DISTRIBUTOR	Supplies / Materials Supplies / Materials ** TOTAL PAYMENT AMOUNT:	\$72.86 \$124.85
PO-086405	VALLEY SPORTING GOODS	Open p.o. for softball su Open p.o. for softball su	\$23.23
PO-086405	VALLEY SPORTING GOODS	Open p.o. for softball su Open p.o. for softball su	\$11.80
PO-086405	VALLEY SPORTING GOODS	Open p.o. for softball su Open p.o. for softball su	\$33.40
PO-086405	VALLEY SPORTING GOODS	Open p.o. for softball su Open p.o. for softball su	\$150.00
PO-086405	VALLEY SPORTING GOODS	Open p.o. for softball su Open p.o. for softball su	\$10.29
PO-086405	VALLEY SPORTING GOODS	Open p.o. for softball su ** TOTAL PAYMENT AMOUNT:	\$228.72

Victor Valley Comm. College
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0857			
PO-086545	WILLIAMS, AUDREY	travel conference	\$68.65
		travel conference	\$68.65
		** TOTAL PAYMENT AMOUNT:	
PO-086787	XPEDEX	Print Shop Supplies	\$1,338.89
		Print Shop Supplies	\$1,338.89
		** TOTAL PAYMENT AMOUNT:	
PO-087026	YOUNG, HENRY D	Travel expense reimb. for	\$291.91
		Travel expense reimb. for	\$291.91
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$18,443.06
=====			
BATCH: 0857A			
PO-085426	WHITE, FLORENCE	GRANT MGMT	\$2,053.60
		GRANT MGMT	\$2,053.60
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$2,053.60
=====			
BATCH: 0858			
MV-092117	BRITNEY M RITENOUR	CANCELLED CLASS REFUND 20	\$60.00
		** TOTAL PAYMENT AMOUNT:	\$60.00
MV-092115	CHRISTINA M VILLA	CANCELLED CLASS REFUND 20	\$74.00
		** TOTAL PAYMENT AMOUNT:	\$74.00
MV-092113	ESTRELLITA A VENTURA	CANCELLED CLASS REFUND 20	\$20.00
		** TOTAL PAYMENT AMOUNT:	\$20.00
MV-092108	FATIMA C GARNICA	CANCELLED CLASS REFUND 20	\$20.00
		** TOTAL PAYMENT AMOUNT:	\$20.00
MV-092110	GINA F RAMIREZ	CANCELLED CLASS REFUND 20	\$42.00
		** TOTAL PAYMENT AMOUNT:	\$42.00

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 BOARD OF TRUSTEES PAYMENT REPORT

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REF.  NUMBER  VENDOR NAME  DESCRIPTION  AMOUNT
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BATCH: 0858

MV-092105 HEATHER L BERNARDIN  CANCELLED CLASS 2007SP  $20.00
** TOTAL PAYMENT AMOUNT:  $20.00

MV-092119 INNA M LITVIN  CANCELLED CLASS REFUND 20  $74.00
** TOTAL PAYMENT AMOUNT:  $74.00

MV-092111 JAVIER E ROMERO  CANCELLED CLASS REFUND 20  $31.50
** TOTAL PAYMENT AMOUNT:  $31.50

MV-092112 JESSICA J MOSS  CANCELLED CLASS REFUND 20  $60.00
** TOTAL PAYMENT AMOUNT:  $60.00

MV-092109 MARIANNE WEST  CANCELLED CLASS REFUND 20  $30.00
** TOTAL PAYMENT AMOUNT:  $30.00

MV-092114 NASRIN M CHAUHAN  CANCELLED CLASS REFUND 20  $21.00
** TOTAL PAYMENT AMOUNT:  $21.00

MV-092120 RAY HUERTA  CANCELLED CLASS REFUND 20  $74.00
** TOTAL PAYMENT AMOUNT:  $74.00

MV-092106 ROBERT A NALE  CANCELLED CLASS REFUND 20  $31.50
** TOTAL PAYMENT AMOUNT:  $31.50

MV-092116 STEPHANIE M SCHNETZLER  CANCELLED CLASS REFUND 20  $74.00
** TOTAL PAYMENT AMOUNT:  $74.00

MV-092107 TIMOTHY E EASON  CANCELLED CLASS REFUND 20  $42.00
** TOTAL PAYMENT AMOUNT:  $42.00

MV-092118 TONY D DE VEYRA  CANCELLED CLASS REFUND 20  $84.00
** TOTAL PAYMENT AMOUNT:  $84.00
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0858

**** BATCH TOTAL AMOUNT: \$758.00

BATCH: 0859

PO-085031	BATTERY MART	ANNUAL OPEN PURCHASE ORDE	\$46.46
		ANNUAL OPEN PURCHASE ORDE	\$75.40
PO-085031	BATTERY MART	ANNUAL OPEN PURCHASE ORDE	\$121.86
		** TOTAL PAYMENT AMOUNT:	

PO-085642	BURKE WILLIAMS & SORENSEN LLP	General Counsel Services	\$1,646.72
		General Counsel Services	\$1,646.72
		** TOTAL PAYMENT AMOUNT:	

PO-085235	CLEAR CHANNEL COMMUNICATIONS	Advertising Expenses	\$1,930.00
		Advertising Expenses	\$1,930.00
		** TOTAL PAYMENT AMOUNT:	

PO-087020	COMMUNITY COLLEGE SEARCH SVCS	prez search	\$12,500.00
		prez search	\$12,500.00
		** TOTAL PAYMENT AMOUNT:	

PO-086929	DEMCO INC	Supplies	\$863.01
		Supplies	\$863.01
		** TOTAL PAYMENT AMOUNT:	

PO-086506	FREESTYLE PHOTOGRAPHIC	Instructional Supplies fo	\$128.67
		Instructional Supplies fo	\$675.33
PO-086506	FREESTYLE PHOTOGRAPHIC	Instructional Supplies fo	\$804.00
		** TOTAL PAYMENT AMOUNT:	

PO-085111	GOLD STAR EQUIPMENT RENTALS	ANNUAL OPEN PURCHASE ORDE	\$417.29
		ANNUAL OPEN PURCHASE ORDE	\$115.05
PO-085111	GOLD STAR EQUIPMENT RENTALS	ANNUAL OPEN PURCHASE ORDE	\$115.05
		ANNUAL OPEN PURCHASE ORDE	\$647.39
		** TOTAL PAYMENT AMOUNT:	

PO-086759	HERFF JONES	December diplomas	\$888.44
		December diplomas	\$485.63
PO-086950	HERFF JONES	certificate paper	\$1,374.07
		certificate paper	
		** TOTAL PAYMENT AMOUNT:	

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT

BATCH: 0859			

**** BATCH TOTAL AMOUNT:			\$19,887.05

BATCH: 0859A			

PO-086967	LIVE SCAN SOLUTIONS	live scan fingerprints	\$1,560.00
		live scan fingerprints	\$1,560.00
		** TOTAL PAYMENT AMOUNT:	\$1,560.00

**** BATCH TOTAL AMOUNT:			\$1,560.00

BATCH: 0860			

PV-007810	FIA CARD SERVICES	CHINA, 3.3-13.07 INTERNET	\$499.08
		PUB SECTOR, 3.29-30.07, N	\$499.08
		** TOTAL PAYMENT AMOUNT:	\$499.08

**** BATCH TOTAL AMOUNT:			\$499.08

BATCH: 0861			

BATCH: 0861A			

PV-007811	FIA CARD SERVICES	"LISTS" WHITE PAGES AND C	\$2,581.89
		ALL, 3.2.& 31.07	\$362.76
PV-007812	FIA CARD SERVICES	NCMPR, 3.18-21.07, SAN DI	\$3.82
		FINANCE CHARGE	\$3.82
PV-007813	FIA CARD SERVICES		\$2,948.47
		** TOTAL PAYMENT AMOUNT:	\$2,948.47

**** BATCH TOTAL AMOUNT:			\$2,948.47

BATCH: 0862			

PV-007814	FIA CARD SERVICES	MENS BSKTEAL FINALS, 3.9-	\$188.16
		H YOUNG, FRESNO	\$491.68
PV-007815	FIA CARD SERVICES	CCC DOCUMENT REVIEW TEAM,	\$65.84
		-30.07, V HINDES, SACRAM	\$65.84
		FINANCE CHARGE	\$65.84
PV-007816	FIA CARD SERVICES		\$745.68
		** TOTAL PAYMENT AMOUNT:	\$745.68

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0862

**** BATCH TOTAL AMOUNT: \$745.68

BATCH: 0863

BATCH IS VOIDED

BATCH: 0863A

PV-007817	FIA CARD SERVICES	CISOA/RP GROUP CONF, 3.25	\$1,319.05
PV-007818	FIA CARD SERVICES	07, GARDEN GROVE, J LARRI	\$191.56
PV-007819	FIA CARD SERVICES	KURZWEIL 3000 DEMO, DSPS,	\$80.00
PV-007820	FIA CARD SERVICES	FOOD AND DRINK	\$68.19
		CCCSFAAA SPRING TRAINING,	
		07, MT SAN JACINTO, FIN A	
		FINANCE CHARGE	
		** TOTAL PAYMENT AMOUNT:	\$1,658.80
		**** BATCH TOTAL AMOUNT:	\$1,658.80

BATCH: 0864

MV-092121 LANA ROKOTYANSKY

		SCHOLARSHIP 2007FALL	\$2,350.00
		** TOTAL PAYMENT AMOUNT:	\$2,350.00

MV-092122 LANA ROKOTYANSKY

		SCHOLARSHIP 2007SP	\$2,350.00
		** TOTAL PAYMENT AMOUNT:	\$2,350.00
		**** BATCH TOTAL AMOUNT:	\$4,700.00

BATCH: 0865

PV-007821 STAYWELL CO.

		LOST INVENTORY	\$376.00
		** TOTAL PAYMENT AMOUNT:	\$376.00
		**** BATCH TOTAL AMOUNT:	\$376.00

BATCH: 0866

BATCH IS VOIDED

BATCH: 0866A

PO-085983 G/M BUSINESS INTERIORS

		office furniture	\$1,000.00
		office furniture	\$723.27
		office furniture	
		office furniture	
		** TOTAL PAYMENT AMOUNT:	\$1,723.27

PO-085983 G/M BUSINESS INTERIORS

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
***** BATCH TOTAL AMOUNT: \$1,723.27			
BATCH: 0866A			
***** BATCH TOTAL AMOUNT: \$1,948.00			
BATCH: 0867			
PV-007822	FIA CARD SERVICES	ON-LINE PURCHASE, "LISTS" LEMALL, 3.03.07, VPSTUDEN	\$1,948.00
PV-007823	FIA CARD SERVICES	COADN CONF, 3.1-2.07, MON	\$396.12
PV-007824	FIA CARD SERVICES	P LUTHER & T TRUELOVE	\$484.12
PV-007825	FIA CARD SERVICES	P LUTHER & T TRUELOVE	\$920.64
PV-007826	FIA CARD SERVICES	CHAIR ACA CONF, 3.6-10.07 JACKSONVILLE, FL, JOHN RU	\$410.00
PV-007827	FIA CARD SERVICES	ACC2 CONF, REGIS, 2.21-23 B LOUIS, SAN FRANCISCO	\$359.27
PV-007828	FIA CARD SERVICES	INDEPENDENT LIVING CELEBR 3.28.07 AT VICTOR VALLEY	\$650.00
PV-007829	FIA CARD SERVICES	REGIS, 1ST YR EXP CONF, 7 12.07, KONA, HI, K BEACH	\$309.00
PV-007830	FIA CARD SERVICES	CCCAPPLY WRKSHIP, 4.2.07, CAJON, J SUDERNO & L OSBO FINANCE CHARGE	\$126.19
** TOTAL PAYMENT AMOUNT:			\$5,603.34
**** BATCH TOTAL AMOUNT:			\$5,603.34
BATCH: 0868			
PV-007831	STATE OF CA		\$577.54
** TOTAL PAYMENT AMOUNT:			\$577.54
**** BATCH TOTAL AMOUNT:			\$577.54
BATCH: 0869			
FO-085041	GOODSPEED & SONS, R E	ANNUAL OPEN PURCHASE ORDE	\$21.89
** TOTAL PAYMENT AMOUNT:			\$21.89
FO-085053	MCMASTER-CARR SUPPLY CO	ANNUAL OPEN PURCHASE ORDE	\$116.33
FO-085053	MCMASTER-CARR SUPPLY CO	ANNUAL OPEN PURCHASE ORDE	\$58.62
** TOTAL PAYMENT AMOUNT:			\$174.95

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0869			
PO-085130	MISSION LINEN SERVICE	linen service	\$58.01
		linen service	\$39.49
PO-085130	MISSION LINEN SERVICE	linen service	\$39.49
		linen service	\$136.99
		** TOTAL PAYMENT AMOUNT:	
PO-085259	NOTARY PUBLIC SEMINARS	Notary Public Seminars, I	\$225.00
		Notary Public Seminars, I	\$75.00
PO-085259	NOTARY PUBLIC SEMINARS	Notary Public Seminars, I	\$300.00
		** TOTAL PAYMENT AMOUNT:	
PO-085059	PAULSON PAINT INC.	ANNUAL OPEN PURCHASE ORDE	\$277.83
		ANNUAL OPEN PURCHASE ORDE	\$22.41
PO-085059	PAULSON PAINT INC.	ANNUAL OPEN PURCHASE ORDE	\$300.24
		** TOTAL PAYMENT AMOUNT:	
PO-085995	PETERSEN, KEITH B	Contracted Services - Six	\$755.50
		Contracted Services - Six	\$755.50
		** TOTAL PAYMENT AMOUNT:	
PO-085883	RAMMING, ALICE	TRAVEL/CONFERENCE--REDDY	\$68.68
		TRAVEL/CONFERENCE--REDDY	\$68.68
		** TOTAL PAYMENT AMOUNT:	
PO-086900	RUBAYI, KHALID N	Travel Reimbursement for	\$979.01
		Travel Reimbursement for	\$979.01
		** TOTAL PAYMENT AMOUNT:	
PO-086546	SMITH, CARL D	travel conference	\$242.75
		travel conference	\$242.75
		** TOTAL PAYMENT AMOUNT:	
PO-085893	SPEAKMAN, JEANINE	TRAVEL/CONFERENCE--REDDY	\$46.45
		TRAVEL/CONFERENCE--REDDY	\$46.45
		** TOTAL PAYMENT AMOUNT:	
PO-086358	SUMMERFORD, CATHLEEN	Travel Expense for Cathi	\$241.00
		Travel Expense for Cathi	\$241.00
		** TOTAL PAYMENT AMOUNT:	

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0869			
PO-085141	SYSCO FOOD SERVICES	Instructional Supplies	\$1,860.71
		Instructional Supplies	\$2,539.06
		Instructional Supplies	\$4,399.77
		** TOTAL PAYMENT AMOUNT:	\$4,399.77
PO-085495	SYSEX FINANCIAL LLC	contracted services	\$4,225.96
		contracted services	\$4,225.96
		** TOTAL PAYMENT AMOUNT:	\$4,225.96
PO-086262	TALLEY, REBECCA	Copy of Registration to a	\$66.63
		Copy of Registration to a	\$66.63
		** TOTAL PAYMENT AMOUNT:	\$66.63
PO-085491	TURNER, THOMAS M	INSTRUCTIONAL SUPPLIES	\$68.76
		INSTRUCTIONAL SUPPLIES	\$68.76
		** TOTAL PAYMENT AMOUNT:	\$68.76
PO-085068	WAXIE SANITARY SUPPLY	ANNUAL OPEN PURCHASE ORDE	\$33.83
		ANNUAL OPEN PURCHASE ORDE	\$33.83
		** TOTAL PAYMENT AMOUNT:	\$33.83
PO-085069	WESTERN OUTDOOR POWER EQUIP C	ANNUAL OPEN PURCHASE ORDE	\$209.71
		ANNUAL OPEN PURCHASE ORDE	\$209.71
		** TOTAL PAYMENT AMOUNT:	\$209.71
PO-087008	YUCCA CRANE	Crane Service	\$600.00
		Crane Service	\$600.00
		** TOTAL PAYMENT AMOUNT:	\$600.00
PO-085899	ZELLERS, LOUIS E	Gas Reimbursement for Dr.	\$54.61
		Gas Reimbursement for Dr.	\$54.61
		** TOTAL PAYMENT AMOUNT:	\$54.61
		**** BATCH TOTAL AMOUNT:	\$12,926.73
BATCH: 0870			
PO-085123	STATER BROS. MARKETS	food supplies for CDC	\$306.43
		food supplies for CDC	\$62.84
		food supplies for CDC	\$62.84
		food supplies for CDC	\$369.27
		** TOTAL PAYMENT AMOUNT:	\$369.27

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0870			
PO-085124	SYSCO FOOD SERVICES	food/supplies for CDC	\$792.64
		food/supplies for CDC	\$792.64
		** TOTAL PAYMENT AMOUNT:	\$1,161.91
BATCH: 0871		BATCH IS VOIDED	
BATCH: 0871A			
PO-085799	MORGAN STANLEY	COP: RE-MARKETING FEES	\$16,320.21
		COP: RE-MARKETING FEES	\$16,320.21
		** TOTAL PAYMENT AMOUNT:	\$16,320.21
		**** BATCH TOTAL AMOUNT:	\$16,320.21
BATCH: 0872			
PV-007832	STATE OF CA	** TOTAL PAYMENT AMOUNT:	\$2,540.55
		**** BATCH TOTAL AMOUNT:	\$2,540.55
BATCH: 0873			
MV-092127	ALEJANDRA MCCANDLESS	REFUND 2007SP	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092131	EVERARDO SAMANIEGO	REFUND 2007WI	\$94.00
		** TOTAL PAYMENT AMOUNT:	\$94.00
MV-092126	LAURA ZANINOVICH	REFUND 2007SP/WI	\$186.00
		** TOTAL PAYMENT AMOUNT:	\$186.00
MV-092123	LYNN J. FLOREANI	REFUND 2007SP	\$99.00
		** TOTAL PAYMENT AMOUNT:	\$99.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0873			
MV-092129	MARY SALTSMAN	REFUND 2007SP	\$111.00
		** TOTAL PAYMENT AMOUNT:	\$111.00

MV-092124	NICHOLAS SPANO	REFUND 2007SP	\$185.00
		** TOTAL PAYMENT AMOUNT:	\$185.00

MV-092125	RICARDO C. AGUAYO	REFUND 2007SP	\$70.00
		** TOTAL PAYMENT AMOUNT:	\$70.00

MV-092130	RICHARD A. ESPINOZA	REFUND 2007SP	\$280.00
		** TOTAL PAYMENT AMOUNT:	\$280.00

MV-092128	VALERIE HYATT	REFUND 2007 WI/SP	\$73.00
		** TOTAL PAYMENT AMOUNT:	\$73.00

		**** BATCH TOTAL AMOUNT:	\$1,228.00
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BATCH: 0874 BATCH IS VOIDED

BATCH: 0874A

PV-007833	FIA CARD SERVICES	LODGING, MENS BSKTBL, 3.8	\$459.36
PV-007834	FIA CARD SERVICES	FRESNO, T DUDGEON	\$205.31
PV-007835	FIA CARD SERVICES	ACADEMIC SENATE SESSION, 21.07, SAN FRAN, C GOLLIH	\$62.94
PV-007836	FIA CARD SERVICES	ADMIN TRAIN, SINGUL ARCHI 4.2-3.07, SANTA FEE SPRIN	\$1,276.15
PV-007837	FIA CARD SERVICES	MISC PURCHASES FOR LIBRAR J TREMBLAY	\$312.25
PV-007838	FIA CARD SERVICES	MISC PURCHASES FOR LIBRARY J TREMBLAY	\$91.75
PV-007839	FIA CARD SERVICES	MISC PURCHASES FOR LIBRAR J TREMBLAY	\$681.51
PV-007840	FIA CARD SERVICES	LATE PAYMENT AND FINANCE CHARGES	\$123.59
		** TOTAL PAYMENT AMOUNT:	\$3,212.86

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0874A			
**** BATCH TOTAL AMOUNT: \$3,212.86			
BATCH: 0875			
PV-007841	FIA CARD SERVICES	LUNCH MEETINGS, 3.23 & 4.	\$166.71
PV-007842	FIA CARD SERVICES	IAC MEETINGS	\$1.00
		FINANCE CHARGE	\$167.71
		** TOTAL PAYMENT AMOUNT:	\$167.71
		**** BATCH TOTAL AMOUNT:	\$167.71
BATCH: 0876			
PV-007844	UNION BANK OF CALIFORNIA		\$8,767.10
		** TOTAL PAYMENT AMOUNT:	\$8,767.10
		**** BATCH TOTAL AMOUNT:	\$8,767.10
BATCH: 0877			
PV-007845	FIA CARD SERVICES	CCCC FKCE/ILP CONF, 3.6-BURLINGAME, CHILDRESS & T	\$332.89
PV-007846	FIA CARD SERVICES	CCCC FKCE/ILP CONF, 3.6-BURLINGAME, CHILDRESS & T	\$292.68
PV-007847	FIA CARD SERVICES	TECH ED CONF REG, 3.27.07 JON BOOTH	\$125.00
PV-007848	FIA CARD SERVICES	CCCAPPY WRKSHR FOR R. LE 4.2.07, GROSSMONT COLLEGE	\$25.00
PV-007849	FIA CARD SERVICES	MEDICAL SURGICAL NURSING 3.25-28.07, LAS VEGAS	\$832.33
PV-007850	FIA CARD SERVICES	FINANCE CHARGE	\$91.69
		** TOTAL PAYMENT AMOUNT:	\$1,699.59
		**** BATCH TOTAL AMOUNT:	\$1,699.59
BATCH: 0878			
PO-086935	M KLEIN INSPECTIONS	Inspection Services for V	\$5,720.00
		Inspection Services for V	\$5,720.00
		** TOTAL PAYMENT AMOUNT:	\$5,720.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT

BATCH: 0878		**** BATCH TOTAL AMOUNT:	\$5,720.00

BATCH: 0878A			
PO-085021	KOURY ENGINEERING	Laboratory and on-site te	\$1,495.80
		Laboratory and on-site te	
PO-085021	KOURY ENGINEERING	Laboratory and on-site te	\$4,422.25
		Laboratory and on-site te	
PO-085021	KOURY ENGINEERING	Laboratory and on-site te	\$320.00-
		Laboratory and on-site te	
		** TOTAL PAYMENT AMOUNT:	\$5,598.05

BATCH: 0879		**** BATCH TOTAL AMOUNT:	\$5,598.05

PO-085022	GOLDEN STATE LABOR COMPLIANCE	Labor Compliance Services	\$2,103.00
		Labor Compliance Services	
		** TOTAL PAYMENT AMOUNT:	\$2,103.00

PO-085006	KOURY ENGINEERING	Laboratory and on-site te	\$11,323.20
		Laboratory and on-site te	
		** TOTAL PAYMENT AMOUNT:	\$11,323.20

BATCH: 0880		**** BATCH TOTAL AMOUNT:	\$13,426.20

PO-086981	A TO Z	transcripts forms from A-	\$1,050.36
		transcripts forms from A-	
		** TOTAL PAYMENT AMOUNT:	\$1,050.36

PO-085143	AD CLUB ADVERTISING SERVICES	Recruitment advertising	\$2,121.40
		Recruitment advertising	
PO-085143	AD CLUB ADVERTISING SERVICES	Recruitment advertising	\$909.00
		Recruitment advertising	
		** TOTAL PAYMENT AMOUNT:	\$3,030.40

PO-086863	ADELL, TIMOTHY	Staff Development Travel	\$389.80
		Staff Development Travel	
		** TOTAL PAYMENT AMOUNT:	\$389.80

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0880			
PO-086942	AIR COLD SUPPLY INC #1050	HVAC Equipment for Studen HVAC Equipment for Studen ** TOTAL PAYMENT AMOUNT:	\$2,101.13 \$2,101.13
PO-087054	ALLSTATE INS/R J GEMME	employer reimbursement employer reimbursement ** TOTAL PAYMENT AMOUNT:	\$101.25 \$101.25
PO-085147	CA COLLEGE & UNIVERSITY	Membership Renewal F/Y 2 Membership Renewal F/Y 2 ** TOTAL PAYMENT AMOUNT:	\$75.00 \$75.00
PO-086835	CA WOODWORKING MACHINERY	Supplies Supplies ** TOTAL PAYMENT AMOUNT:	\$506.59 \$506.59
PO-085304	CARQUEST	Open PO for lab supplies Open PO for lab supplies	\$34.30
PO-086409	CARQUEST	Maintenance vehicles supp Maintenance vehicles supp ** TOTAL PAYMENT AMOUNT:	\$56.08 \$90.38
PO-086992	CDW GOVERNMENT INC.	computer equipment for SS computer equipment for SS	\$487.09
PO-086994	CDW GOVERNMENT INC.	computer equipment for SS computer equipment for SS ** TOTAL PAYMENT AMOUNT:	\$461.23 \$948.32
PO-087072	COAST TRAFFIC SCHOOL	Coast Traffic School - 2/ Coast Traffic School - 2/	\$60.00
PO-087073	COAST TRAFFIC SCHOOL	Coast Traffic School - 3/ Coast Traffic School - 3/ ** TOTAL PAYMENT AMOUNT:	\$240.00 \$300.00
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE	\$17.42
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$50.21 \$67.63
PO-086891	DELL MARKETING LP	Computers	\$24,027.99
PO-086961	DELL MARKETING LP	OptiPlex GX620 Pentium D9 OptiPlex GX620 Pentium D9	\$1,329.11
PO-087002	DELL MARKETING LP	USB Printer Cable USB Printer Cable ** TOTAL PAYMENT AMOUNT:	\$107.64 \$25,464.74

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0880			
PO-086149	DELONG, CAROL	Travel Expenses-C DeLong Travel Expenses-C DeLong ** TOTAL PAYMENT AMOUNT:	\$700.00 \$700.00
PO-085559	DEPT OF FORESTRY & FIRE PROTE	INSTRUCTIONAL SUPPLIES INSTRUCTIONAL SUPPLIES ** TOTAL PAYMENT AMOUNT:	\$80.00 \$80.00
PO-087090	ENCHANTED ATTIC, THE	costume rental costume rental ** TOTAL PAYMENT AMOUNT:	\$1,875.00 \$1,875.00
PO-086719	EUREKA	Subscription Renewal for Subscription Renewal for ** TOTAL PAYMENT AMOUNT:	\$3,652.73 \$3,652.73
PO-086805	FREESTYLE PHOTOGRAPHIC	Instructional supplies, P Instructional supplies, P ** TOTAL PAYMENT AMOUNT:	\$40.73 \$40.73
PO-086325	FUN CORNER	Open PO for as needed mak Open PO for as needed mak ** TOTAL PAYMENT AMOUNT:	\$173.34 \$173.34
PO-086556	GROOM, SHARON L	travel travel ** TOTAL PAYMENT AMOUNT:	\$66.75 \$66.75
PO-086833	HARBOR FREIGHT TOOLS	Replacement Hand Tools fo Replacement Hand Tools fo Replacement Hand Tools fo Replacement Hand Tools fo ** TOTAL PAYMENT AMOUNT:	\$428.21 \$515.71 \$943.92
PO-086314	HARDY DIAGNOSTICS	Microbiology Lab Supplies Microbiology Lab Supplies Microbiology Lab Supplies Microbiology Lab Supplies ** TOTAL PAYMENT AMOUNT:	\$132.42 \$293.52 \$425.94
PO-086314	HARDY DIAGNOSTICS	Microbiology Lab Supplies Microbiology Lab Supplies Microbiology Lab Supplies Microbiology Lab Supplies ** TOTAL PAYMENT AMOUNT:	\$132.42 \$293.52 \$425.94
PO-085045	HI DESERT ALARM	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$151.00 \$151.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0880			
PO-086520	HINDES, VICTORIA A	Travel Reimbursement - Vi	\$13.43
		Travel Reimbursement - Vi	\$13.43
		** TOTAL PAYMENT AMOUNT:	\$79.39
PO-086744	HOME DEPOT CREDIT SERVICES	Open PO for Instructional	\$7.60
		Open PO for Instructional	\$86.99
		Open PO for Instructional	\$149.73
		** TOTAL PAYMENT AMOUNT:	\$149.73
PO-087079	HYLTON, CHRISTOPHER L	Staff Meeting Pizza	\$110.54
		Staff Meeting Pizza	\$110.54
		** TOTAL PAYMENT AMOUNT:	\$809.83
PO-086870	LEWALLEN, WILLARD C	travel reimbursement	\$809.83
		travel reimbursement	\$43,405.53
		** TOTAL PAYMENT AMOUNT:	\$43,405.53
PO-086412	LUTHER, PATRICIA E	TRAVEL/CONFERENCE	\$90.73
		TRAVEL/CONFERENCE	\$95.00
		** TOTAL PAYMENT AMOUNT:	\$11,994.89
=====			
BATCH: 0880A			
PO-085129	CA TOOL & WELDING SUPPLY	Instructional Supplies	\$425.61
		Instructional Supplies	\$7,266.55
PO-085773	CA TOOL & WELDING SUPPLY	Repair of district equipm	\$19,872.78
		Repair of district equipm	\$10,255.44
PO-086606	CA TOOL & WELDING SUPPLY	Filler Metals	\$10,255.44
		Filler Metals	\$10,255.44
PO-086791	CA TOOL & WELDING SUPPLY	Cobramatic Aluminum GMAW	\$10,255.44
		Cobramatic Aluminum GMAW	\$10,255.44
PO-086791	CA TOOL & WELDING SUPPLY	Cobramatic Aluminum GMAW	\$10,255.44
		Cobramatic Aluminum GMAW	\$10,255.44
		** TOTAL PAYMENT AMOUNT:	\$10,255.44
PO-086462	GLOBAL WATER INSTRUMENTATION	Equipment	\$10,255.44
		Equipment	\$10,255.44
		** TOTAL PAYMENT AMOUNT:	\$10,255.44

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0880A			
PO-085196	HO MD INC, JOSEPH M	Medical services	\$800.00
		Medical services	\$1,020.00
PO-085196	HO MD INC, JOSEPH M	Medical services	\$1,820.00
		** TOTAL PAYMENT AMOUNT:	\$31,948.22
BATCH: 0881			
PV-007851	STATE OF CA		\$576.58
		** TOTAL PAYMENT AMOUNT:	\$576.58
BATCH: 0882			
PO-087121	ADVANTAGE GRAPHICS/STP	Print Shop Supplies	\$843.15
		Print Shop Supplies	\$843.15
		** TOTAL PAYMENT AMOUNT:	\$500.00
PO-087018	AIRWAY CAM TECHNOLOGIES INC	INSTRUCTIONAL DVDS	\$500.00
		INSTRUCTIONAL DVDS	\$500.00
		** TOTAL PAYMENT AMOUNT:	\$1,134.00
PO-086832	AMERICAN 3B SCIENTIFIC LP	Instructional equipment f	\$32.95
		Instructional equipment f	\$1,166.95
		Instructional equipment f	\$1,166.95
		** TOTAL PAYMENT AMOUNT:	\$420.32
PO-086766	BASHA, CLAUDIA	Open PO for Instructional	\$420.32
		Open PO for Instructional	\$420.32
		** TOTAL PAYMENT AMOUNT:	\$119.91
PO-086915	CAROLINA BIOLOGICAL SUPPLY CO	Lab Supplies	\$479.60
		Lab Supplies	\$479.60
PO-086979	CAROLINA BIOLOGICAL SUPPLY CO	Lab supplies	\$599.51
		Lab supplies	\$599.51
		** TOTAL PAYMENT AMOUNT:	\$599.51

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0882			
PO-086409	CARQUEST	Maintenance vehicles supp	\$379.59
		Maintenance vehicles supp	\$150.06
		Maintenance vehicles supp	\$265.77
		Maintenance vehicles supp	\$795.42
		** TOTAL PAYMENT AMOUNT:	\$694.60
PO-085116	COURT SQUARE LEASING CORP	postage meter lease	\$694.60
		postage meter lease	\$694.60
		** TOTAL PAYMENT AMOUNT:	\$6,831.35
PO-086503	CRAIG MEDICAL INT'L	EQUIPMENT (REDDY DONATION	\$6,831.35
		EQUIPMENT (REDDY DONATION	\$75.41
		Yellow print cartridge fo	\$14,074.09
		Yellow print cartridge fo	\$14,149.50
		color duplex document sca	\$873.52
		color duplex document sca	\$873.52
		** TOTAL PAYMENT AMOUNT:	\$83.46
PO-085160	DUNSMORE, MARGARET	2006-2007 mileage reimbur	\$83.46
		2006-2007 mileage reimbur	\$83.46
		** TOTAL PAYMENT AMOUNT:	\$849.09
PO-087033	EKLUND, LAIRD	Instructional software fo	\$315.02
		Instructional software fo	\$280.83
		** TOTAL PAYMENT AMOUNT:	\$1,444.94
PO-085514	FERRELLGAS	Instructional supplies	\$38.06
		Instructional supplies	\$38.06
		Instructional supplies	\$38.06
		Instructional supplies	\$38.06
		Instructional supplies	\$38.06
		Instructional supplies	\$38.06
		** TOTAL PAYMENT AMOUNT:	\$38.06
PO-086617	HOLMES, JEFFREY D	DSPS Region IX Mtg San B	\$38.06
		DSPS Region IX Mtg San B	\$38.06
		** TOTAL PAYMENT AMOUNT:	\$38.06

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0882			
PO-085047	IMPERIAL SPRINKLER SUPPLY	ANNUAL OPEN PURCHASE ORDE	\$94.66
		ANNUAL OPEN PURCHASE ORDE	\$94.66
		** TOTAL PAYMENT AMOUNT:	
PO-086932	ISLAND PROMOTIONAL PRODUCTS	Office supplies	\$2,548.00
		Office supplies	\$253.59
PO-086932	ISLAND PROMOTIONAL PRODUCTS	Office supplies	\$822.01
		Office supplies	\$3,623.60
		** TOTAL PAYMENT AMOUNT:	
PO-087015	JAMECO	Electronics Lab Supplies	\$212.90
		Electronics Lab Supplies	\$212.90
		** TOTAL PAYMENT AMOUNT:	
PO-087095	KEENAN & ASSOCIATES	UNDERGROUND STORAGE TANK	\$429.00
		UNDERGROUND STORAGE TANK	\$429.00
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$32,800.94
BATCH: 0882A			
PO-086945	COPPER MOUNTAIN COLLEGE	Reimbursement to Taft Col	\$158,927.40
		Reimbursement to Taft Col	\$158,927.40
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$158,927.40
BATCH: 0883			
PO-085174	CALIFORNIA OVERNIGHT	Overnight: Postal charges	\$142.00
		Overnight: Postal charges	\$142.00
		** TOTAL PAYMENT AMOUNT:	
PO-085076	CITY OF VICTORVILLE	utilities/trash	\$259.84
		utilities/trash	\$2,350.37
PO-085076	CITY OF VICTORVILLE	utilities/trash	\$1,357.57
		utilities/trash	\$3,967.78
		** TOTAL PAYMENT AMOUNT:	

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0883			
PO-085082	COOK PAGING (CA)	paging services	\$108.68
		paging services	\$34.80
PO-085082	COOK PAGING (CA)	paging services	\$143.48
		paging services	\$286.96
		** TOTAL PAYMENT AMOUNT:	\$1,412.70
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$93.65
		ANNUAL OPEN PURCHASE ORDE	\$216.96
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$957.06
		ANNUAL OPEN PURCHASE ORDE	\$2,680.37
		** TOTAL PAYMENT AMOUNT:	\$1,316.75
PO-087089	IDEARC MEDIA CORP	telephone directory listi	\$1,316.75
		telephone directory listi	\$2,633.50
		** TOTAL PAYMENT AMOUNT:	\$27.60
PO-085078	SPRINT	utilities/long distance	\$1,253.83
		utilities/long distance	\$1,281.43
		** TOTAL PAYMENT AMOUNT:	\$50.72
PO-085134	UNITED PARCEL SERVICE	utilities/UPS	\$70.81
		utilities/UPS	\$17.00
PO-085134	UNITED PARCEL SERVICE	utilities/UPS	\$54.39
		utilities/UPS	\$192.92
		** TOTAL PAYMENT AMOUNT:	\$4,198.93
PO-085527	VERIZON WIRELESS	wireless phone service	\$4,198.93
		wireless phone service	\$4,198.93
		** TOTAL PAYMENT AMOUNT:	

Victor Valley Comm. College
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0883			
PV-007852	VICTOR VALLEY COLLEGE ASB	EOPS PAID ASB CARDS, JAN, AND MAR 2007	\$4,890.00
PV-007853	VICTOR VALLEY COLLEGE ASB	EOPS PAID ASB CARDS, APRIL 2007	\$150.00
PV-007854	VICTOR VALLEY COLLEGE ASB	TANF PAID ASB CARDS, JAN, MAR 2007	\$970.00
PV-007855	VICTOR VALLEY COLLEGE ASB	TANF PAID ASB CARDS, APRIL 2007	\$40.00
		** TOTAL PAYMENT AMOUNT:	\$6,050.00
		**** BATCH TOTAL AMOUNT:	\$21,433.89
BATCH: 0883A			
PV-007856	RAMS BOOKSTORE	BKST DISTRICT CHARGES, JAN MARCH 2007	\$26,746.28
		** TOTAL PAYMENT AMOUNT:	\$26,746.28
		**** BATCH TOTAL AMOUNT:	\$26,746.28
BATCH: 0884			
PV-007857	FIA CARD SERVICES	BRIDGE PROGRAM & CCCCIO/C AA TITLE V, 3.5 & 20-23.0 FINANCE CHARGES	\$799.07
PV-007858	FIA CARD SERVICES		\$13.33
		** TOTAL PAYMENT AMOUNT:	\$812.40
		**** BATCH TOTAL AMOUNT:	\$812.40
BATCH: 0885			
PV-007859	FIA CARD SERVICES	MISCELLANEOUS CHARGES	\$59.10
PV-007860	FIA CARD SERVICES	MISCELLANEOUS CHARGES	\$11.45
PV-007861	FIA CARD SERVICES	AACC CONF, 4.13-17.07, TA FLORIDA	\$1,195.20
PV-007862	FIA CARD SERVICES	FINANCE CHARGE	\$7.97
		** TOTAL PAYMENT AMOUNT:	\$1,273.72

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0885		**** BATCH TOTAL AMOUNT:	\$1,273.72
BATCH: 0886		TICKETS FOR "TOMMY" PURCH	\$143.00
	PV-007863 FIA CARD SERVICES	LAST JANUARY	\$143.00
		** TOTAL PAYMENT AMOUNT:	\$143.00
		**** BATCH TOTAL AMOUNT:	\$143.00
BATCH: 0887	THRU 0888	BATCH CONTAINS NO PAYMENT	
BATCH: 0889		PO-087071 O'NEAL CONSTRUCTION INSPECTIO	\$5,880.00
		Inspection Services	\$5,880.00
		** TOTAL PAYMENT AMOUNT:	\$5,880.00
		**** BATCH TOTAL AMOUNT:	\$5,880.00
BATCH: 0890		BATCH CONTAINS NO PAYMENT	
BATCH: 0890A		PO-087071 O'NEAL CONSTRUCTION INSPECTIO	\$5,880.00
		Inspection Services	\$5,880.00
		** TOTAL PAYMENT AMOUNT:	\$5,880.00
		**** BATCH TOTAL AMOUNT:	\$5,880.00
BATCH: 0891		PO-086897 G & L SERVICES	\$2,036.65
		steam cleaner for detail	\$2,036.65
		** TOTAL PAYMENT AMOUNT:	\$2,036.65
		**** BATCH TOTAL AMOUNT:	\$2,036.65
PO-086898	GRAINGER INC., W.W.	Supplies	\$47.95
PO-086898	GRAINGER INC., W.W.	Supplies	\$744.75
		** TOTAL PAYMENT AMOUNT:	\$744.75

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0891			
PO-086834	PATTON SALES CORP	Sheet metal and ducking f Sheet metal and ducking f ** TOTAL PAYMENT AMOUNT:	\$211.51 \$211.51
PO-086778	STATUE.COM	Instructional supplies fo Instructional supplies fo ** TOTAL PAYMENT AMOUNT:	\$438.90 \$438.90
PO-087078	SYBASE INC	Registration for Online T Registration for Online T ** TOTAL PAYMENT AMOUNT:	\$2,580.00 \$2,580.00
PO-085144	TRAUB, NORMAN A	Investigative reports Investigative reports ** TOTAL PAYMENT AMOUNT:	\$4,907.10 \$4,907.10
PO-085065	USAIRCONDITIONING DISTRIBUTOR	ANNUAL OPEN PURCHASE ORDE ANNUAL OPEN PURCHASE ORDE ** TOTAL PAYMENT AMOUNT:	\$58.75 \$58.75
PO-087113	VON INS, JOY	Mileage reimbursement and Mileage reimbursement and ** TOTAL PAYMENT AMOUNT:	\$66.05 \$66.05
PO-086877	WARDS NATURAL SCIENCE	Lab Prep Supplies Lab Prep Supplies	\$1,190.96
PO-086980	WARDS NATURAL SCIENCE	LAB SUPPLIES LAB SUPPLIES	\$19.30
PO-086980	WARDS NATURAL SCIENCE	LAB SUPPLIES LAB SUPPLIES ** TOTAL PAYMENT AMOUNT:	\$644.72 \$1,854.98
PO-086811	WOODCRAFT	Supplies Supplies	\$2,346.07
PO-086811	WOODCRAFT	Supplies Supplies	\$44.95
PO-086811	WOODCRAFT	Supplies Supplies	\$38.25
PO-086811	WOODCRAFT	Supplies Supplies	\$361.73
PO-086811	WOODCRAFT	Supplies Supplies ** TOTAL PAYMENT AMOUNT:	\$314.93 \$3,105.93

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Board of Trustees Meeting ... 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0891

**** BATCH TOTAL AMOUNT: \$16,004.62

BATCH: 0891A

PO-086768	MOORE MEDICAL LLC	INSTRUCTIONAL SUPPLIES	\$39.20-
PO-086768	MOORE MEDICAL LLC	INSTRUCTIONAL SUPPLIES	\$46.51
PO-086768	MOORE MEDICAL LLC	INSTRUCTIONAL SUPPLIES	\$38.95
PO-086768	MOORE MEDICAL LLC	INSTRUCTIONAL SUPPLIES	\$1,816.37
PO-086768	MOORE MEDICAL LLC	INSTRUCTIONAL SUPPLIES	\$50.38
PO-086768	MOORE MEDICAL LLC	INSTRUCTIONAL SUPPLIES	\$1,913.01
		** TOTAL PAYMENT AMOUNT:	

PO-086402 WILLINGHAM, LAEL C

conference attendance
conference attendance
** TOTAL PAYMENT AMOUNT: \$1,698.91

**** BATCH TOTAL AMOUNT: \$3,611.92

BATCH: 0892

PO-087019 MONOPRICE INC

Network Cabling Supplies \$608.45
Network Cabling Supplies \$608.45
** TOTAL PAYMENT AMOUNT:

PO-086904 PING

Golf bags w/monogram \$453.27
Golf bags w/monogram \$453.27
** TOTAL PAYMENT AMOUNT:

PO-086361 SKUSTER, MARC

Travel Expense for Marc S \$59.60
Travel Expense for Marc S \$59.60
** TOTAL PAYMENT AMOUNT:

PO-087041 VALLEY WIDE NEWSPAPERS

Newspaper renewals \$75.00
Newspaper renewals \$75.00
** TOTAL PAYMENT AMOUNT:

PO-087119 VICTOR VALLEY SHOOTERS

Ammunition for Officer Qu \$800.00
Ammunition for Officer Qu \$800.00
** TOTAL PAYMENT AMOUNT:

Victor Valley Comm. College
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REF. NUMBER VENDOR NAME DESCRIPTION AMOUNT
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BATCH: 0892

PO-086315 WARDS NATURAL SCIENCE Lab supplies \$14.76

PO-086315 WARDS NATURAL SCIENCE Lab supplies \$40.66

PO-086315 WARDS NATURAL SCIENCE Lab supplies \$55.42

** TOTAL PAYMENT AMOUNT:

PO-087029 ZELLERS, LOUIS E 87th Annual AACC Conventi \$458.79

PO-087029 ZELLERS, LOUIS E 87th Annual AACC Conventi \$458.79

** TOTAL PAYMENT AMOUNT:

PO-086712 ZHU, YONG Travel Expenses for Yong \$79.71

PO-086712 ZHU, YONG Travel Expenses for Yong \$79.71

** TOTAL PAYMENT AMOUNT:

**** BATCH TOTAL AMOUNT: \$2,590.24

BATCH: 0892A

PO-085068 WAXIE SANITARY SUPPLY ANNUAL OPEN PURCHASE ORDE \$1,898.93

PO-085068 WAXIE SANITARY SUPPLY ANNUAL OPEN PURCHASE ORDE \$1,898.93

** TOTAL PAYMENT AMOUNT:

PO-086592 WEST COAST MICROSCOPE SERVICE Microscopes \$49,202.69

PO-086592 WEST COAST MICROSCOPE SERVICE Microscopes \$5,963.96

PO-087087 WEST COAST MICROSCOPE SERVICE New Equipment \$55,166.65

PO-087087 WEST COAST MICROSCOPE SERVICE New Equipment \$55,166.65

** TOTAL PAYMENT AMOUNT:

**** BATCH TOTAL AMOUNT: \$57,065.58

BATCH: 0893

PO-087153 VERIZON CALIFORNIA telephone service for VVC \$103.84

PO-087153 VERIZON CALIFORNIA telephone service for VVC \$132.05

PO-087153 VERIZON CALIFORNIA telephone service for VVC \$50.86

PO-087153 VERIZON CALIFORNIA telephone service for VVC \$123.83

PO-087153 VERIZON CALIFORNIA telephone service for VVC \$171.34

PO-087153 VERIZON CALIFORNIA telephone service for VVC \$160.67

PO-087153 VERIZON CALIFORNIA telephone service for VVC \$1,691.17

PO-087153 VERIZON CALIFORNIA telephone service for VVC \$46.28

PO-087153 VERIZON CALIFORNIA telephone service for VVC

PO-087153 VERIZON CALIFORNIA telephone service for VVC

PO-087153 VERIZON CALIFORNIA telephone service for VVC

PO-087153 VERIZON CALIFORNIA telephone service for VVC

PO-087153 VERIZON CALIFORNIA telephone service for VVC

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0893			
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$49.95
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$113.80
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$1,159.37
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$52.95
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$2,258.85
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$43.14
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$48.41
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$54.50
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$6,261.01
** TOTAL PAYMENT AMOUNT:			\$6,261.01
**** BATCH TOTAL AMOUNT:			\$6,261.01
BATCH: 0894			
PO-085090	MANRIQUEZ, VERONICA R.	supply reimb/Veronica Man	\$72.67
		supply reimb/Veronica Man	\$72.67
** TOTAL PAYMENT AMOUNT:			\$145.34
BATCH: 0895			
PO-085123	STATER BROS. MARKETS	food supplies for CDC	\$278.39
PO-085123	STATER BROS. MARKETS	food supplies for CDC	\$73.17
		food supplies for CDC	\$351.56
** TOTAL PAYMENT AMOUNT:			\$703.12
**** BATCH TOTAL AMOUNT:			\$703.12
PO-085212	ARROWHEAD MT SPRING WATER	Distilled Water for Lab S	\$3.43
PO-085212	ARROWHEAD MT SPRING WATER	Distilled Water for Lab S	\$23.38
PO-087009	ARROWHEAD MT SPRING WATER	Distilled Water for Lab S	\$43.77
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$51.55
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$87.99

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Board of Trustees Meeting ... 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0895

PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$69.29
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$23.10
	** TOTAL PAYMENT AMOUNT:		\$302.51

PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$1,978.29
		ANNUAL OPEN PURCHASE ORDE	\$1,978.29
	** TOTAL PAYMENT AMOUNT:		\$548.25

PO-086699	FARMERS INSURANCE	Employer Reimb/Farmer's I	\$548.25
		Employer Reimb/Farmer's I	\$548.25
	** TOTAL PAYMENT AMOUNT:		\$9,950.86

PO-086258	G/M BUSINESS INTERIORS	FCKE furniture	\$9,950.86
		FCKE furniture	\$9,950.86
	** TOTAL PAYMENT AMOUNT:		\$39.00

PO-085205	LAW OFFICES OF DENNIS J WALSH	legal services	\$39.00
		legal services	\$39.00
	** TOTAL PAYMENT AMOUNT:		\$45.80

PO-086490	SHEREE CALDWELL	Directors Training Chance	\$45.80
		Directors Training Chance	\$45.80
	** TOTAL PAYMENT AMOUNT:		\$12,864.71

**** BATCH TOTAL AMOUNT: \$12,864.71

BATCH: 0896

PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$119.01
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$19.88
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$58.27
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$39.17
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$31.99
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$20.37
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$64.48
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$21.29

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0896

PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$33.12
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$61.66
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$13.32
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$124.48
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$13.32
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$45.98
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$114.74
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$52.70
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$1.71
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$44.72
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$42.68
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$39.17
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$55.88
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$53.53
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$45.01
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$1,116.48
** TOTAL PAYMENT AMOUNT:			\$1,116.48

**** BATCH TOTAL AMOUNT:

BATCH: 0897

PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$2,293.53
PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$41,248.86
PO-085209	CONSTELLATION NEWENERGY INC	utility/electricity	\$43,542.39
** TOTAL PAYMENT AMOUNT:			\$43,542.39

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0897			
PV-007864	RAMS BOOKSTORE	BOOKSTORE DISTRICT CHARGE APRIL 2007 ** TOTAL PAYMENT AMOUNT:	\$4,921.09 \$4,921.09
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$58.68
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$142.81
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$7,841.78
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$619.10
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$2,579.27
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$327.56
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas	\$22.21
PO-085077	SOUTHWEST GAS CORPORATION	utilities/natural gas ** TOTAL PAYMENT AMOUNT:	\$11,591.41
PV-007865	US BANK	MISC ITEMS, MAINTENANCE D	\$168.03
PV-007866	US BANK	OTHER SUPPLY, DEAN ACADEM PROGRAMS, 4.17.07 IMAGE S	\$114.10
PV-007867	US BANK	POWER CHAIR FOR DSPS, US CAL SPLY, 4.17.07 ** TOTAL PAYMENT AMOUNT:	\$1,449.00 \$1,731.13
PO-085133	VERIZON CALIFORNIA	T1 & 56K Circuit Rentals T1 & 56K Circuit Rentals ** TOTAL PAYMENT AMOUNT:	\$278.77 \$278.77
PO-085085	XEROX CORPORATION	Xerox supplies	\$118.40
PO-085085	XEROX CORPORATION	Xerox supplies	\$82.02
PO-085085	XEROX CORPORATION	Xerox supplies	\$668.05
PO-085085	XEROX CORPORATION	Xerox supplies	\$216.58
PO-085085	XEROX CORPORATION	Xerox supplies	\$1,451.87
PO-085912	XEROX CORPORATION	Xerox supplies Xerox Lease Continuation	\$328.28
PO-085912	XEROX CORPORATION	Xerox Lease Continuation Xerox Lease Continuation Xerox Lease Continuation ** TOTAL PAYMENT AMOUNT:	\$215.05 \$3,080.25

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT

BATCH: 0897			

**** BATCH TOTAL AMOUNT: \$65,145.04			

BATCH: 0897A			
PO-085073	XEROX CORPORATION	Xerox lease pmt	\$4,525.44
PO-085073	XEROX CORPORATION	Xerox lease pmt	\$1,626.07
PO-085073	XEROX CORPORATION	Xerox lease pmt	\$2,671.24
PO-085073	XEROX CORPORATION	Xerox lease pmt	\$1,176.06
PO-085073	XEROX CORPORATION	Xerox lease pmt	\$246.99
PO-085073	XEROX CORPORATION	Xerox lease pmt	\$33,861.58
PO-085073	XEROX CORPORATION	Xerox lease pmt	\$512.30
PO-086974	XEROX CORPORATION	Xerox lease pmt	\$12,018.44
		XEROX COPIER	\$56,638.12
		** TOTAL PAYMENT AMOUNT:	\$56,638.12
		**** BATCH TOTAL AMOUNT:	\$56,638.12

BATCH: 0898 BATCH IS VOIDED			

BATCH: 0898A			
PV-007868	FIA CARD SERVICES	PARMA CONF, SPEAKER'S BOO	\$20.00
PV-007869	FIA CARD SERVICES	2.13-16.07, L WILLINGHAM	\$817.40
PV-007870	FIA CARD SERVICES	CALIF PLCMNT CONF, 3.7-9.	\$1,906.60
PV-007871	FIA CARD SERVICES	BAKERSFIELD, CALDWELL/STA	\$52.96
PV-007872	FIA CARD SERVICES	NOVELL BRAINSHARE CONF, 3	\$43.15
		INFO LUNCH MTG, AT VVC, 3	\$2,840.11
		07, VP BARON FACILITATOR	\$2,840.11
		FINANCE CHARGE	
		** TOTAL PAYMENT AMOUNT:	\$2,840.11
		**** BATCH TOTAL AMOUNT:	\$2,840.11

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0899			
PO-085143	AD CLUB ADVERTISING SERVICES	Recruitment advertising Recruitment advertising ** TOTAL PAYMENT AMOUNT:	\$691.75 \$691.75
PO-087143	ALEXANDER, RHONDA E	travel reimbursement travel reimbursement ** TOTAL PAYMENT AMOUNT:	\$154.21 \$154.21
PO-087025	AVID TECHNOLOGY INC	XSI LICENSE RENEWAL MERT XSI LICENSE RENEWAL MERT XSI LICENSE RENEWAL MERT XSI LICENSE RENEWAL MERT ** TOTAL PAYMENT AMOUNT:	\$2,467.04 \$916.29 \$3,383.33
PO-085258	CA SCHOOL OF NOTARY PUBLIC	Community Service/CSNP - Community Service/CSNP - Community Service/CSNP - Community Service/CSNP - ** TOTAL PAYMENT AMOUNT:	\$280.00 \$450.00 \$730.00
PO-086807	CAMERA ESSENTIALS	Instructional Supplies fo Instructional Supplies fo ** TOTAL PAYMENT AMOUNT:	\$624.88 \$624.88
PO-087069	CARQUEST	supplies and tools supplies and tools supplies and tools supplies and tools ** TOTAL PAYMENT AMOUNT:	\$79.17 \$208.25 \$287.42
PO-086892	DELL MARKETING LP	Computer Monitors Computer Monitors PCI-E Graphics Card PCI-E Graphics Card Computer equipment, Phil/ Computer equipment, Phil/ ** TOTAL PAYMENT AMOUNT:	\$2,224.23 \$144.49 \$2,053.34 \$4,422.06
PO-086941	DELL MARKETING LP		
PO-087059	DELL MARKETING LP		
PO-087129	DEPT OF INFORMATION SERVICES	800 Radio Access & 800 Ra 800 Radio Access & 800 Ra ** TOTAL PAYMENT AMOUNT:	\$615.06 \$615.06

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0899			
PO-085365	DEPT OF JUSTICE	fingerprints fingerprints ** TOTAL PAYMENT AMOUNT:	\$2,744.00 \$2,744.00
PO-086323	DUNSMORE, MARGARET	CCEIA/CPA Annual Conferen CCEIA/CPA Annual Conferen ** TOTAL PAYMENT AMOUNT:	\$886.10 \$886.10
PO-086934	FARMERS INSURANCE/IRV KETTLER	Employer Reimbursement Employer Reimbursement ** TOTAL PAYMENT AMOUNT:	\$663.18 \$663.18
PO-086940	GENERATOR SERVICES CO.	Generator Services Generator Services ** TOTAL PAYMENT AMOUNT:	\$348.33 \$348.33
PO-086744	HOME DEPOT CREDIT SERVICES	Open PO for Instructional Open PO for Instructional ** TOTAL PAYMENT AMOUNT:	\$7.21 \$7.21
PO-086955	JAMES, PAMELA A	Reimbursement for Travel Reimbursement for Travel ** TOTAL PAYMENT AMOUNT:	\$690.32 \$690.32
PO-086817	JOHNSON, KELLEY	Staff Development Travel Staff Development Travel ** TOTAL PAYMENT AMOUNT:	\$154.93 \$154.93
PO-087144	JORDAN, PACITA A	Staff Development travel Staff Development travel ** TOTAL PAYMENT AMOUNT:	\$271.01 \$271.01
PO-087038	NATIONAL RESOURCE CENTER FOR	Travel Reimbursement - Ea Travel Reimbursement - Ea ** TOTAL PAYMENT AMOUNT:	\$650.00 \$650.00
PO-086630	SHEREE CALDWELL	TANF/CDC Conference TANF/CDC Conference ** TOTAL PAYMENT AMOUNT:	\$48.93 \$48.93
*** BATCH TOTAL AMOUNT:			\$17,372.72

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0900			
PO-085089	DANE, MARY ANN	supply reimb/Mary Ann Dan	\$194.62
		supply reimb/Mary Ann Dan	\$194.62
		** TOTAL PAYMENT AMOUNT:	
PO-085087	ERDMANN, KAREN L	supply reimb/K Erdmann	\$30.36
		supply reimb/K Erdmann	\$30.36
		** TOTAL PAYMENT AMOUNT:	
PO-085088	KAUR, UPDESH	supply reimb/U Kaur	\$17.24
		supply reimb/U Kaur	\$17.24
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$242.22
=====			
BATCH: 0901			
MV-092132	BANK OF AMERICA	SCHL REIMB 2007SP/COMPUTE	\$1,321.52
		** TOTAL PAYMENT AMOUNT:	\$1,321.52
		**** BATCH TOTAL AMOUNT:	\$1,321.52
=====			
BATCH: 0902			
PO-087128	HEABERLIN JR, WILBERT E	travel reimb/E Heaberlin	\$2,308.41
		travel reimb/E Heaberlin	\$2,308.41
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$2,308.41
=====			
BATCH: 0903			
PO-086385	PATTON SALES CORP	Instructional Supplies	\$15,030.59
		Instructional Supplies	\$15,030.59
		** TOTAL PAYMENT AMOUNT:	
PO-086921	QUICK CAPTION	captioning and transcript	\$1,080.00
		captioning and transcript	\$1,080.00
		** TOTAL PAYMENT AMOUNT:	
PO-085167	RAYNE OF THE HIGH DESERT	rentals/lease of eqpt	\$38.00
		rentals/lease of eqpt	\$38.00
		** TOTAL PAYMENT AMOUNT:	

Victor Valley Comm. College
BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0903

PO-086675	REVOLVING CASH FUND	softball stats/J Tucker	\$25.00
PO-086675	REVOLVING CASH FUND	softball stats/J Tucker	\$25.00
PO-086675	REVOLVING CASH FUND	softball stats/J Tucker	\$25.00
		** TOTAL PAYMENT AMOUNT:	\$75.00

PO-087063	RIOS AUTO IMAGE	student lab supplies for	\$1,141.09
		student lab supplies for	\$1,141.09
		** TOTAL PAYMENT AMOUNT:	\$1,141.09

PO-086315	WARDS NATURAL SCIENCE	Lab supplies	\$77.29
		Lab supplies	\$77.29
		** TOTAL PAYMENT AMOUNT:	\$77.29

PO-085364	WEST END UNIFORM	Police Uniforms & Equipme	\$95.85
PO-085364	WEST END UNIFORM	Police Uniforms & Equipme	\$8.10
PO-085364	WEST END UNIFORM	Police Uniforms & Equipme	\$232.69
PO-085364	WEST END UNIFORM	Police Uniforms & Equipme	\$212.90
		** TOTAL PAYMENT AMOUNT:	\$549.54

PO-087084	WILLIAMS TOOL REPAIRS	Electric Jack Hammer	\$1,399.67
		Electric Jack Hammer	\$1,399.67
		** TOTAL PAYMENT AMOUNT:	\$1,399.67

PO-085899	ZELLERS, LOUIS E	Gas Reimbursement for Dr.	\$50.20
PO-085899	ZELLERS, LOUIS E	Gas Reimbursement for Dr.	\$50.25
		Gas Reimbursement for Dr.	\$100.45
		** TOTAL PAYMENT AMOUNT:	\$100.45

		**** BATCH TOTAL AMOUNT:	\$19,491.63
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BATCH: 0904

PO-085041	GOODSPEED & SONS, R E	ANNUAL OPEN PURCHASE ORDE	\$62.12
		ANNUAL OPEN PURCHASE ORDE	\$62.12
		** TOTAL PAYMENT AMOUNT:	\$62.12

Victor Valley Comm. College
BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0904			
PO-085051	M & D FIRE EQUIPMENT CO	ANNUAL OPEN PURCHASE ORDE	\$389.62
		ANNUAL OPEN PURCHASE ORDE	\$299.50
		ANNUAL OPEN PURCHASE ORDE	\$689.12
		** TOTAL PAYMENT AMOUNT:	\$4,992.00
PO-085358	MLS TECHNOLOGIES INC	Contracted Services	\$4,992.00
		Contracted Services	\$4,992.00
		** TOTAL PAYMENT AMOUNT:	\$77.63
PO-085305	NAPA AUTO PARTS	open PO for lab supplies	\$185.76
		open PO for lab supplies	\$263.39
		open PO for lab supplies	\$7,704.12
		** TOTAL PAYMENT AMOUNT:	\$377.12
PO-086792	PATTON SALES CORP	Scotchman Iron worker	\$8,081.24
		Scotchman Iron worker	
		Scotchman Iron worker	
		Scotchman Iron worker	
		** TOTAL PAYMENT AMOUNT:	\$28.02
PO-085059	PAULSON PAINT INC.	ANNUAL OPEN PURCHASE ORDE	\$65.94
		ANNUAL OPEN PURCHASE ORDE	\$37.15
		ANNUAL OPEN PURCHASE ORDE	\$19.40
		ANNUAL OPEN PURCHASE ORDE	\$150.51
		** TOTAL PAYMENT AMOUNT:	\$1,044.60
PO-087125	PEOPLESUPPORT RAPIDTEXT INC	Closecaptioning service f	\$1,044.60
		Closecaptioning service f	
		** TOTAL PAYMENT AMOUNT:	\$153.90
PO-085492	SNEAD, DELIA	Outreach	\$153.90
		Outreach	
		** TOTAL PAYMENT AMOUNT:	\$9.99
PO-086995	TIGER DIRECT	computer equipment for SS	\$279.18
		computer equipment for SS	
		computer equipment for SS	\$289.17
		** TOTAL PAYMENT AMOUNT:	

Victor Valley Comm. College
BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 06/12/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0904			
PO-086914	WARDS NATURAL SCIENCE	Lab supplies	\$77.93
		Lab supplies	\$251.09
PO-086978	WARDS NATURAL SCIENCE	Lab Supplies for Human Bi	\$329.02
		Lab Supplies for Human Bi	
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$16,055.07

BATCH: 0904A			
PO-086812	PENA, LUIS A	weight im repair/L Pena	\$2,050.00
		weight im repair/L Pena	\$2,050.00
		** TOTAL PAYMENT AMOUNT:	
		**** BATCH TOTAL AMOUNT:	\$2,050.00

TOTAL NUMBER OF PAYMENTS: 632

**** GRAND TOTAL AMOUNT: \$3,165,159.17

The above Payable transactions have been issued in accordance with the District's policies and procedures. It is recommended that the Board of Trustees approve them.

Authorized Agent

JUNE 12, 2007

ADMINISTRATIVE SERVICES

TOPIC: BOARD OF TRUSTEES BUDGET TRANSFERS

The 2006-07 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 01). The budget transfers that have been requested are attached. This report has been revised to include more detail and better understanding of the transfers being requested.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the budget transfers as presented.

REFERENCE FOR AGENDA: YES

General Counsel Review: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item

[Signature]
Vice President, Administrative Services

Date 5/17/07

I recommend the Board of Trustees approve this item

[Signature]
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 04/09/07 to 05/10/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
526	F01	Technical Svcs.	Technical Svcs.	5840-Contracted Services		4,500
			Technical Svcs.	4570-Network Supplies	2,000	
			Technical Svcs.	4500-Other Supplies	2,000	
			Technical Svcs.	5202-Travel/Conference-Admin	500	
					4,500	4,500
(To cover supplies & travel expenses)						
527	72	Child Development Center		3410-Health and Welfare		29,500
		Child Development Center		3510-State Unemployment Insurance		2,300
		Child Development Center		3210-Public Employees Ret System		500
		Child Development Center		3999-		10,000
		Child Development Center		5640-Contracts-Repairs		4,248
		Child Development Center	Child Development Center	3910-Other Benefits	25,000	
			Child Development Center	3920-Other Benefits-Non Instruc	4,500	
			Child Development Center	3350-Public Agency Ret System	2,800	
			Child Development Center	1230-Admin Salary-Other	10,000	
			Child Development Center	2394-Class Subs/NI	4,248	
					46,548	46,548
(To Cover Negative Balances)						
528	78	Property Insurance	Property Insurance	6400-New Equipment		2,400
				5840-Contracted Services	2,400	
(To cover funds needed in Contracted Services)						
532	F01	District-Wide Holding Program	Mathematics	8899-Miscellaneous Income	50,000	
				6405-Computers	50,000	
(Verizon: Laptops for Literacy)						
532	F01	District-Wide Holding Program	VP Student Services	8120-Higher Education Act	296,575	
			VP Student Services	1350-Personal Services	48,750	
			VP Student Services	2200-Class Sals/Instructional	22,500	
			VP Student Services	1299-Academic Release Time	39,000	
			VP Student Services	3900-Fringe Benefits-Budget Only	39,825	
			VP Student Services	5200-Travel/Conference-instructional	8,000	
			VP Student Services	6400-New Equipment	68,000	
			VP Student Services	4300-Instructional Supplies	18,000	
			VP Student Services	1480-Academic-NI/NR-Counselors	10,000	
			VP Student Services	5275-Admin Faculty Stipends	20,000	
			VP Student Services	2180-Classified-NI/Reg	22,500	
(Taft Coop Budget #2)						
534	F01	Foreign Language	Foreign Language	6400-New Equipment		815
				4300-Instructional Supplies	815	
(To cover Instructional Supplies expenses)						
537	F01	Community Services Classes	Community Services Classes	5691-Prior Year Rollovers		3,000
				6405-Computers	3,000	
(To purchase computers for office)						
543	F01	Computer Integ Design Graphics	Computer Integ Design Graphics	4300-Instructional Supplies		3,125
				5805-License Fees	3,125	
(To cover additional License Fees expenses)						
546	F01	VP Human Resources	VP Human Resources	5710-Legal Expense		18,000
		VP Human Resources		4500-Other Supplies		20,000
				5805-License Fees	38,000	
(To cover additional License Fees)						
547	F01	Library	Library	6405-Computers		2,145
				4300-Instructional Supplies	2,145	
(To cover additional Instructional Supplies expenses)						

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 04/09/07 to 05/10/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
547	F01	Student Support Svcs-Title IV		5691-Prior Year Rollovers		24,500
			Student Support Svcs-Title IV	6405-Computers	18,000	
			Student Support Svcs-Title IV	4500-Other Supplies	6,500	
(To cover funds needed for Computers and Other Supplies)						
548	F01	District-Wide Holding Program		8622-EOPS	98,810	
			CARE	2380-Class-NI/NR-Students	3,750	
			CARE	2394-Class Subs/Ni	3,000	
			CARE	7500-Grants	69,060	
			CARE	3920-Other Benefits-Non Instructional	2,500	
			CARE	4500-Other Supplies	5,000	
			CARE	5201-Travel/Conference-Non Instruc	15,000	
			CARE	5532-Bottled Water	500	
(CARE Allocations)						
549	F01	CARE		7500-Grants		8,000
			CARE	6405-Computers	7,000	
			CARE	4500.10-Misc. Supplies (Conferences)	1,000	
(Budget Adjustments)						
549	F01	Electronics & Electric Tech		6400-New Equipment		1,440
			Electronics & Electric Tech	4300-Instructional Supplies	1,440	
(To cover additional Instructional Supplies expenses)						
549	F01	Undistributed Accounts		3900-Fringe Benefits-Budget Only		23,843
			HR Presidential Search	5840-Contracted Services	23,843	
(Additional funds for Presidential Search)						
549	F01	Mens Basketball		4300-Instructional Supplies		428
			Mens Basketball	5200-Travel/Conference-Instructional	428	
(To cover additional Travel expenses)						
549	F01	Institutional Research		4500-Other Supplies		1,600
			Institutional Research	6405-Computers	1,600	
(To cover additional expense for Computers)						
549	F01	Safety/Haz Mat (M & O)		4500-Other Supplies		300
			Safety/Haz Mat (M & O)	5740-Assessment Fee	300	
(For Assessment Fee expenses)						
549	F01	Library		6400-New Equipment		13,645
			Library	6310-Library Books	11,500	
			Library	4300-Instructional Supplies	2,145	
(To cover Library Books and Instructional Supplies)						
549	F01	Automotive Technology		6400-New Equipment		10,546
		Automotive Technology		5805-License Fees		389
			Automotive Technology	5840-Contracted Services	1,000	
			Automotive Technology	4300-Instructional Supplies	9,935	
					10,935	10,935
(To cover negative balance)						
549	F01	Philosophy		6400-New Equipment		1,345
		Philosophy		3410-Health and Welfare		4,000
			Philosophy	3910-Other Benefits-Instructional	4,000	
			Philosophy	4300-Instructional Supplies	1,345	
(To cover negative balance)						

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 04/09/07 to 05/10/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
549	F01	Supt/Presidents Office		3110-State Tchrs Rtmt System		13,617
		Supt/Presidents Office		3510-State Unemployment Insurance		1,200
		Supt/Presidents Office		3410-Health and Welfare		4,674
		Supt/Presidents Office		4510-Non Instructional Software		220
		Supt/Presidents Office		5532-Bottled Water		150
		Supt/Presidents Office		5630-Contracts-Rents & Leases		3,112
		Supt/Presidents Office	Supt/Presidents Office	3920-Other Benefits-Non Instructional	700	
		Supt/Presidents Office	Supt/Presidents Office	4500-Other Supplies	1,830	
		Supt/Presidents Office	Supt/Presidents Office	5202-Travel/Conference-Admin	9,371	
		Supt/Presidents Office	Supt/Presidents Office	5275-Admin/Faculty Stipends	6,100	
		Supt/Presidents Office	Supt/Presidents Office	5300-Dues & Memberships	926	
		Supt/Presidents Office	Supt/Presidents Office	5840-Contracted Services	2,677	
		Supt/Presidents Office	Supt/Presidents Office	6400-New Equipment	769	
		Supt/Presidents Office	Supt/Presidents Office	7500-Grants	600	
					22,973	22,973
(To cover negative balance)						
549	F01	Library		5640-Contracts-Repairs		560
		Library		4510-Non Instructional Software		107
		Library	Library	4432-Microfiche	667	
(To cover cost of Microfiche)						
549	F01	Paramedics		4300-Instructional Supplies		298
		Paramedics	Paramedics	6400-New Equipment	298	
(To cover cost of new equipment)						
550	F01	Biological Sciences		6400-New Equipment		4,500
		Biological Sciences	Biological Sciences	4300-Instructional Supplies	4,500	
(To cover negative balance)						
551	F01	Biological Sciences		4300-Instructional Supplies		700
		Biological Sciences	Biological Sciences	5200-Travel/Conference-Instructional	700	
(To cover additional Travel expenses)						
554	F01	Fire Control Technology		4300-Instructional Supplies		5,429
		Fire Control Technology	Fire Control Technology	6400-New Equipment	5,429	
(To cover additional New Equipment expenses)						
554	F01	Automotive Technology		5691-Prior Year Rollover		60,000
		Automotive Technology	Automotive Technology	6400-New Equipment	60,000	
(To cover cost of new equipment)						
554	F01	Electronics & Electric Technology		6400-New Equipment		259
		Electronics & Electric Technology		5840-Contracted Services		599
		Electronics & Electric Technology	Electronics & Electric Technology	5805-License Fees	259	
		Electronics & Electric Technology	Electronics & Electric Technology	4300-Instructional Supplies	599	
(To cover additional License Fees and Instructional Supplies expenses)						
555	F01	Mens Baseball		1345-Academic-I/NR Head Coaches		1,000
		Mens Baseball	Mens Baseball	2445-Class-I/NR-Asst Coaches	1,000	
(Transfer funds from Head Coaches to Asst Coaches)						
555	F01	Dean-Academic Programs		4500-Other Supplies		229
		Dean-Academic Programs		3510-State Unemployment Insurance		879
		Dean-Academic Programs	Dean-Academic Programs	6400-New Equipment	1,108	
(To cover additional New Equipment expenses)						

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 04/09/07 to 05/10/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
556	F01	Mens Baseball	Mens Baseball	1345-Academic-I/NT Head Coaches 2445-Class-I/NR-Asst Coaches	1,000	1,500
(Transfer funds from Head Coaches to Asst Coaches)						
557	F01	Art/Photography	Art/Photography	6405-Computers 6400-New Equipment 4300-Instructional Supplies	17,323 777	18,100
(To cover additional New Equipment and Instructional Supplies expenses)						
563	F01	Security/Parking	Security/Parking	5891-Prior Year Rollover 6400-New Equipment	10,000	10,000
(To cover additional New Equipment expenses)						
565	F01	Electronics & Electronic Tech	Electronics & Electronic Tech	6400-New Equipment 4300-Instructional Supplies	1,031	1,031
(To cover additional Instructional Supplies expenses)						
566	F01	Electronics & Electronic Tech	Electronics & Electronic Tech	6400-New Equipment 4300-Instructional Supplies	5,938	5,938
(To cover additional Instructional Supplies expenses)						
567	F01	Foreign Language	Foreign Language	6400-New Equipment 4300-Instructional Supplies	150	150
(To cover additional Instructional Supplies expenses)						
568	F01	Art/Photography	Art: Paint, Draw, Sculpture	6400-New Equipment 4300-Instructional Supplies	4,000	4,000
(To cover additional Instructional Supplies expenses)						
569	F01	Grants Development/Compliance	Grants Development/Compliance	5300-Dues & Memberships 6405-Computers	1,600	1,600
(To cover additional New Equipment expenses)						
570	F01	Dramatic Arts	Dramatic Arts	3110-State Tchrs Rmt System 3315-Medicare 3510-State Unemployment Insurance 3610-Workers Compensation 4300-Instructional Supplies 5200-Travel/Conference-Instructional 3410-Health and Welfare 1100-Teachers Salary-Regular 1103-Teachers Salaries-Summer 2446-Professional Expert-Classified 3350-Public Agency Ret System 5630-Contracts-Rents & Leases 5805-License Fees	4,455 8,208 1,200 250 2,600 3,650	6,500 250 900 1,000 4,500 2,185 5,028
(To cover negative balances)						
573	F01	Restaurant/Food Svc Mgmt	Restaurant/Food Svc Mgmt	6400-New Equipment 4300-Instructional Supplies	12,440	12,440
(To cover additional instructional Supplies expenses)						
574	F01	Technical Svcs	Technical Svcs	5840-Contracted Services 4570-Network Supplies	2,000	2,000
(To cover additional Network Supplies expenses)						

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 04/09/07 to 05/10/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
578	F01	English Second Language	English Second Language	5200-Travel/Conference-Instructional 2380-Class-NI/NR-Students	3,000	3,000
(To cover additional Students expenses)						
581	F01	Admissions & Registration	Admissions & Registration	5840-Contracted Services 4500-Other Supplies	3,500	3,500
(To cover additional Supplies expenses)						
584	F01	Grounds Operations	Grounds Operations	6400-New Equipment 4500-Other Supplies	1,000	1,000
(To cover additional Supplies expenses)						
585	F01	Biological Sciences	Biological Sciences	4300-Instructional Supplies 6400-New Equipment	1,000	1,000
(To cover additional New Equipment expenses)						
586	F01	Biological Sciences	Biological Sciences	4300-Instructional Supplies 6400-New Equipment	3,499	3,499
(To cover additional New Equipment expenses)						
588	F01	Library	Library	6400-New Equipment 6310-Library Books	7,255	7,255
(To cover purchase of additional Library Books)						
589	F01	Physical Sciences	Physical Sciences	4300-Instructional Supplies 6400-New Equipment	2,050	2,050
(To cover additional New Equipment expenses)						
590	F01	Agriculture	Agriculture	4300-Instructional Supplies 5630-Contracts-Rents & Leases	753	753
(To cover Contracts-Rents & Leases expenses)						
591	F01	District Wide Holding Program	Calworks Coordination Calworks Coordination	8626-Calworks 5840-Contracted Services 2480-Class-I/NR-Students	30,000 10,000 20,000	
(To Augment 06-07 budget)						
593	F01	Political Science	Political Science	4300-Instructional Supplies 6405-Computers	1,000	1,000
To cover additional Computers expense)						
600	F01	Maintenance/Operations	Maintenance/Operations	4500-Other Supplies 5640-Contracts-Repairs	31,000	31,000
(To cover additional Contracts-Repairs expenses)						
600	F01	Safety/Haz Materials Safety/Haz Materials	Safety/Haz Materials	4500-Other Supplies 5553-Hazardous Waste Materials 5740-Assessment Fee	4,734	4,110 624
(For AQMD Fees)						
602	F01	Public Information Office	Public Information Office Public Information Office	5810-Advertising-Public Relations 4500-Other Supplies 5202-Travel/Conference-Admin	1,278 1,397 2,675	2,675 2,675
(To cover negative balances)						

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 04/09/07 to 05/10/07

Batch No.	Fund	Program		Account	Amount		
		From:	To:		Increase	Decrease	
604	F01	District-Wide Holding Program		8615-Basic Skills		154,416	
				1350-Personal Services		20,416	
			Mathematics	1350-Personal Services		15,000	
			Mathematics	1350-Personal Services		5,000	
			Mathematics	1350-Personal Services		3,000	
			Assessment	4500-Other Supplies		10,000	
			Counseling & Guidance	1480-Academic-NI/NR-Counselors		10,000	
			Learning Center	2490-Class-Short Term/Temp/Inst		38,350	
			Mathematics	4300-Instructional Supplies		52,650	
			Mathematics	6405-Computers			
		(Basic Skills Allocation)					
608	F01	Automotive Technology		6400-New Equipment			10,775
				5691-Prior Year Rollovers			43,214
			Automotive Technology	6200-Building-New & Remodel		10,775	
			Automotive Technology	4300-Instructional Supplies		43,214	
		(To cover negative balances)					
609	F01	Art: Paint, Draw & Sculpture		6400-New Equipment			1,223
			Art: Paint, Draw & Sculpture	4300-Instructional Supplies		1,233	
		(To cover additional Instructional Supplies expenses)					
610	F01	Philosophy		1350-Personal Services			831
				6400-New Equipment			1,855
			Philosophy	4300-Instructional Supplies		47	
			Philosophy	6405-Computers		2,639	
						2,686	2,686
		(To balance negative accounts)					
611	F01	Fire Control Technology		6400-New Equipment			2,971
			Fire Control Technology	5840-Contracted Services		2,971	
		(To cover additional Contracted Services -Vizual expenses)					
611	F01	Fire Control Technology		4300-Instructional Supplies			8,699
				6400-New Equipment			5,372
			Fire Control Technology	1100-Teachers Salary-Regular		7,900	
			Fire Control Technology	3210-Public Employees Ret System		85	
			Fire Control Technology	3310-OASDI		400	
			Fire Control Technology	3610-Workers Compensation		400	
			Fire Control Technology	1299-Academic Release Time		5,286	
			Fire Control Technology	4300-Instructional Supplies		14,071	14,071
					(To balance negative accounts)		
612	F01	Fire Control Technology		6400-New Equipment			2,133
			Fire Control Technology	4300-Instructional Supplies		2,133	
		(To cover additional Instructional Supplies expenses)					
613	F01	English as Second Language		6405-Computers			40,000
				6400-New Equipment			4,256
			English as Second Language	5805-License Fees		25,000	
			English as Second Language	5650-Contracts-Maint Agreements		15,000	
			English as Second Language	4310-Instructional Software		84	
			English as Second Language	4300-Instructional Supplies		4,172	
		(To cover additional expenses)					
615	F01	Paramedics		4300-Instructional Supplies			2,484
				3510-State Unemployment Insurance			386
			Paramedics	5840-Contracted Services		2,660	
			Paramedics	5300-Dues & Memberships		210	
						2,870	2,870
		(To cover negative balances)					

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 04/09/07 to 05/10/07

Batch No.	Fund	Program		Account	Amount	
					Increase	Decrease
620	F01	Technical Svcs.	Technical Svcs.	5691-Prior Year Rollovers 4500-Other Supplies	5,000	5,000
(To cover additional Supplies expenses)						
622	F01	Tanf Grant	Tanf Grant	4300-Instructional Supplies		26,000
		Tanf Grant	Tanf Grant	5840-Contracted Services		9,000
		Tanf Grant	Tanf Grant	6400-New Equipment		37,466
		Tanf Grant	Tanf Grant	4500-Other Supplies		4,174
		Tanf Grant	Tanf Grant	2180-Classified-NI/Reg	42,805	
		Tanf Grant	Tanf Grant	3210-Public Employees Ret System	5,106	
		Tanf Grant	Tanf Grant	3310-OASDI	3,624	
		Tanf Grant	Tanf Grant	3315-Medicare	848	
		Tanf Grant	Tanf Grant	3410-Health and Welfare	5,502	
		Tanf Grant	Tanf Grant	3510-State Unemployment Insurance	28	
		Tanf Grant	Tanf Grant	3610-Workers Compensation	1,280	
		Tanf Grant	Tanf Grant	3920-Other Benefits-Non Instructional	2,764	
		Tanf Grant	Tanf Grant	6405-Computers	4,094	
		Tanf Grant	Tanf Grant	7500-Grants	1,000	
		Tanf Grant	Tanf Grant	7620-Other Services-Students	5,030	
		Tanf Grant	Tanf Grant	7610-Student Book Services	2,938	
		Tanf Grant	Tanf Grant	5200-Travel/Conference-Instructional	1,298	
		Tanf Grant	Tanf Grant	5810-Advertising-Public Relations	323	
					76,640	76,640
(To cover negative balances)						
623	F01	District-Wide Holding Program	Automotive Technology	8199-Other Federal Revenues	63,566	
			Automotive Technology	1350-Personal Services	7,500	
			Automotive Technology	2455-Class-I/NR-Fee Base Instructors	37,910	
			Automotive Technology	3110-State Tchrs Rtmt System	300	
			Automotive Technology	3315-Medicare	600	
			Automotive Technology	3350-Public Agency Ret System	1,500	
			Automotive Technology	3510-State Unemployment Insurance	25	
			Automotive Technology	3610-Workers Compensation	800	
			Automotive Technology	4300-Instructional Supplies	14,931	
					127,132	
(Budget Setup 06-07)						
640	78	Property Insurance	Property Insurance	6400-New Equipment		1,500
				5840-Contracted Services	1,500	
(Insurance Medical Payments)						
641	78	Property Insurance	Property Insurance	6400-New Equipment		40
				5840-Contracted Services	40	
(Student Insurance Deductible)						
646	F01	VP Student Services	VP Student Services	1299-Academic Release Time		6,343
		VP Student Services	VP Student Services	1480-Academic-NI/NR-Counselors		10,000
		VP Student Services	VP Student Services	2180-Classified-NI/Reg		11,767
		VP Student Services	VP Student Services	2200-Class Sals/Instructional		13,775
		VP Student Services	VP Student Services	3900-Fringe Benefits-Budget Only		7,909
		VP Student Services	VP Student Services	4300-Instructional Supplies		16,000
		VP Student Services	VP Student Services	5275-Admin/Faculty Stipends		20,000
		VP Student Services	VP Student Services	1350-Personal Services	20,250	
		VP Student Services	VP Student Services	4500-Other Supplies	2,000	
		VP Student Services	VP Student Services	6400-New Equipment	57,544	
		VP Student Services	VP Student Services	6405-Computers	6,000	
					85,794	85,794
(Budget adjustment to Title V Grant)						
650	F01	Dean-Vocational Programs	Dean-Vocational Programs	5202-Travel/Conference-Admin		500
				2480-Class-I/NR-Students	500	
(To cover additional Class-I/NR-Students expense)						

JUNE 12, 2007

ADMINISTRATIVE SERVICES

TOPIC: DONATIONS

The Victor Valley College Foundation has made expenditures from cash donations to specific funds and scholarships as listed for Victor Valley College (\$72,759.44 in-kind cash donations, \$18,719.18 in scholarships) for a total amount of \$91,478.62. In addition the Foundation has also received property donations as listed. These donations are for the period ending April 30, 2007.

RECOMMENDATION:

It is recommended the Board of Trustees accept the donations as college property.

REFERENCE FOR AGENDA: YES

General Counsel Review: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item

Paul Sam
Vice President, Administrative Services

Date 5/17/07

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

VVC FOUNDATION SUPPORT TO VVC
Expenditures Made From Cash Donations
April, 2007

Project Description	Post date	Trans. Amount	Account Description	Reference
Agriculture (Mojave Sustainability Project)	4/3/07	\$400.00	Outside Labor	Honorarium for Agriculture Instruction
Agriculture Total:		\$400.00		
Baseball Fund	4/16/07	\$957.00	Admission / Entry Fees	Mavs vs VVC Rams - 4/3/07
Golf Team	4/3/07	\$59.40	Meals	Reimbursements for shirts and balls
Golf Team	4/3/07	\$387.02	Equipment / Supplies	Reimbursements for shirts and balls
Men's Basketball	4/3/07	\$335.65	Equipment / Supplies	Videos for Men's Basketball
Women's Tennis	4/3/07	\$168.21	Printing	Women's Tennis Fundraiser Dinner
Women's Tennis	4/3/07	\$2,500.00	Meals	Women's Tennis Fundraiser Dinner
Women's Tennis	4/17/07	\$1,123.70	Equipment / Supplies	Credit Card Charges
Women's Tennis	4/26/07	\$945.00	Repair & Maintenance	Tennis Nets and Windscreen Installation
Athletics Total:		\$6,475.98		
Fire Technology Program	4/13/07	\$648.14	Awards & Recognition	Reimb for Fire Tech Graduation Coins
Fire Technology Program	4/16/07	\$60.14	Hospitality	Fire Technology Program
Fire Technology Program	4/26/07	\$518.40	Equipment / Supplies	Fire Tech Uniforms
Fire Technology Program Total:		\$1,226.68		
Friends of the Library	4/3/07	\$19.00	Printing	Printing Charges for Friends of the Library
Friends of the Library Total:		\$19.00		
General Scholarship Clearing Fund	4/12/07	\$11,263.57	Scholarships	Scholarships Rec'd thru 4/5/07
General Scholarship Clearing Fund	4/26/07	\$7,455.61	Scholarships	Scholarships Received thru 4/19/07
Scholarships Total:		\$18,719.18		
Paramedic Academy	4/16/07	\$315.00	Office Expense	PHTLS Certification Cards
Paramedic Academy Total:		\$315.00		
Quesada, Gabriela (Campus Grant)	4/3/07	\$23.74	Grants Awarded	Reimbursement for Campus Grant
Quesada, Gabriela (Campus Grant)	4/26/07	\$39.10	Grants Awarded	Reimb for Campus Grant
Campus Grants Total:		\$62.84		
Spring - Odd Nursing Class	4/26/07	\$620.78	Meals	Credit Card Charges

VVC FOUNDATION SUPPORT TO VVC
Expenditures Made From Cash Donations
April, 2007

Project Description	Post date	Trans. Amount	Account Description	Reference
Spring - Odd Nursing Class	4/3/07	\$63.12	Facilities & Decorations	Reimbursement for Nursing Job Fair
Spring - Odd Nursing Class	4/3/07	\$100.00	Awards & Recognition	Reimbursement for Nursing Job Fair
Spring - Odd Nursing Class	4/16/07	\$2,534.00	Equipment / Supplies	Candle Fundraiser
VVC Nursing Weekend College	4/3/07	\$56,055.54	Grants Awarded	St. Mary and Desert Valley Hospital 2nd Qtr Pmt
Nursing Total:		\$59,373.44		
The California Wellness Foundation	4/17/07	\$2,021.50	Grants Awarded	Grant Admin. 4/1/07-4/13/07
The California Wellness Foundation	4/3/07	\$2,865.00	Grants Awarded	Grant Admin. 3/15/07 - 3/30/07
TCWF Total:		\$4,886.50		
		GRAND TOTAL:		
		\$91,478.62		

4/30/2007

Victor Valley College District Foundation, Inc.
Gifts In Kind
April, 2007

<u>Date</u>	<u>Constituent</u>	<u>Fund</u>	<u>Gift Value Reference</u>
3/23/2007	Clisten Murray	VVC-CDC	\$300.00 Computer Monitor
4/5/2007	Bureau of Auto Repair	VVC-Auto	\$1.00 Engine and Transaxle Assembly 3.8 V6
	Grand Total:		\$301.00

2 Gift(s) listed

JUNE 12, 2007

ADMINISTRATIVE SERVICES

TOPIC: ELECTRONIC SIGNATURE KEY

In accordance with Education Code Section 81655, we are requesting authorization of electronic signature key use for Bruce Baron, Mary Pringle, and Lael Willingham, from July 1, 2007 through June 30, 2008. This authorization is for the commercial order and transfer of expenditures programs.

Fiscal Impact: none

RECOMMENDATION:

It is recommended that the Board of Trustees approve Bruce Baron, Mary Pringle and Lael Willingham as authorized signature key users for the period of July 1, 2007 through June 30, 2008.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE_X___

I recommend the Board of Trustees approve this item

Bruce Baron
Vice President, Administrative Services

Date 5/17/07

I recommend the Board of Trustees approve this item

Lael Willingham
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

JUNE 12, 2007

INSTRUCTION

TOPIC: ADOPT EDUCATIONAL MASTER PLAN

The district desires to submit to the board for adoption the final Educational Master Plan. This Educational Master Plan has been reviewed at all Shared Governance levels as well as being posted on the Victor Valley College website for review.

Fiscal Impact: None to the District

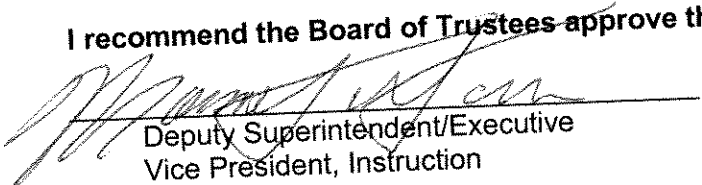
RECOMMENDATION:

It is recommended that the Board of Trustees adopt the final Educational Master Plan as submitted.

REFERENCE FOR AGENDA: NO

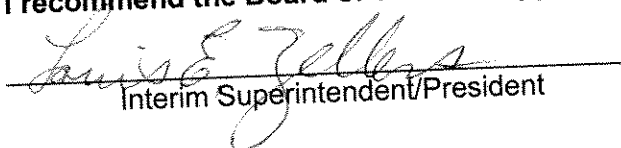
General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees ~~approve~~ approve this item


Deputy Superintendent/Executive
Vice President, Instruction

Date 5-18-07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

JUNE 12, 2007

ADMINISTRATIVE SERVICES

TOPIC: AUTHORIZED SIGNATORY

For the 2007-2008 fiscal year Robert M. Silverman, Dr. Marianne Tortorici, Bruce Baron and Mary Pringle should be acknowledged as authorized representative of the Board of Trustees to execute:

Contracts and Agreements
Resolutions and Applications
Receipts and Disbursements
County Treasurer Reports
Notices of Employment

Batch Payments
Budget Transfers
Certify/Attest Board Action
Revolving Cash Fund
Workers Compensation Claims

Employee Expense Claims
Payroll Prelists
Purchase Orders
Payroll Revolving Cash Fund

Fiscal Impact: none

RECOMMENDATION:

It is recommended that the Board of Trustees approve the signatures of Robert M. Silverman, Marianne Tortorici, Bruce Baron and Mary Pringle to represent the board in the above-named cases for fiscal year 2007-2008 per Education Code 72282.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item

Bruce Baron
Vice President, Administrative Services

Date 6/4/07

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

JUNE 12, 2007

INSTRUCTION

TOPIC: ADDENDUM - WEEKEND/EVENING COLLEGE COLLABORATIVE AGREEMENT WITH ST. MARY REGIONAL MEDICAL CENTER AND DESERT VALLEY HOSPITAL

Victor Valley College provides herewith an addendum to the Weekend/Evening College Associate Degree In Nursing Program that increases the minimum number of students enrolled in the program from 20 to 30 students for academic year 2007-2008.

The District desires to enter into an agreement with St. Mary Regional Medical Center (SMMC) and Desert Valley Hospital (DVH) wherein St. Mary Regional Medical Center and Desert Valley Hospital will collectively provide nursing scholarships to 30 Victor Valley College students who are currently listed on the Victor Valley College Associate Degree Nursing Program waiting list. The 30 students selected by the hospital partners will be entitled to participate in the Weekend/Evening College as per the attached agreement.

Fiscal Impact: None to the District. \$15,790.10 per student per year for a total of \$884,245.60 combined for the two-year term from St. Mary Regional Medical Center and Desert Valley Hospital for a total of 30 student nursing scholarships.

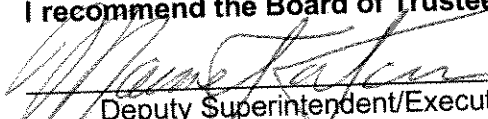
RECOMMENDATION:

It is recommended that the Board of Trustees approve the addendum to the agreement for the Weekend/Evening College Associate Nursing Degree Program in the year 2007.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

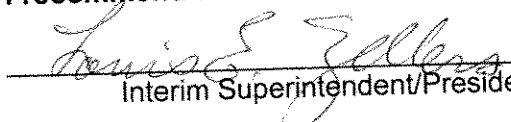
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 5-25-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

**Victor Valley Community College – Weekend/Evening College
Collaborative
Addendum to Agreement**

This Addendum (“Addendum”) is made on May 01, 2007 by and between the Victor Valley Community College, known hereafter as “VVC”, Victor Valley College District Foundation, known hereafter as “the Foundation”, and St. Mary Medical Center, known hereafter as “SMMC”.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein and for other goods and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

A(a). Victor Valley Community College

1. ENROLLMENT PERIOD - DROPS. SMMC will be allowed to select one (1) student from the traditional Associate Degree in Nursing program in replacement of one (1) dropped student from the Weekend College cohort. The transition must take place within the first thirty (30) days from the start of the Weekend College program under the following conditions:

The replacement student must:

- a. be within the first thirty (30) days of the NP1 traditional class
- b. have met all program admission requirements

SMMC

DVH

VVCDF

VVC

*Associate Degree in Nursing Weekend College
Victor Valley College Dr. Prem Reddy School of Health Sciences*

JUNE 12, 2007

ADMINISTRATIVE SERVICES

TOPIC: RESCIND - BOARD DELEGATED AUTHORIZED SIGNATORIES

Signatory authority is granted by the board, based on an individual's position of service within the district. Per Education Code Section 72282, in order to terminate signatory authority granted by the board for legal documentation, the board must specifically act to rescind that action. The district wishes to terminate the signatory authority previously granted to Dr. Louis E. Zellers and Dr. Willard Lewallen, effective July 1, 2007.

Fiscal Impact: None

RECOMMENDATION:

It is recommended the Board of Trustees rescind all previous signatory authority for Dr. Louis E. Zellers and Dr. Willard Lewallen, effective July 1, 2007.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item

Paul Davis
Vice President, Administrative Services

Date 5/17/07

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

JUNE 12, 2007

INSTRUCTION

TOPIC: AGREEMENT – VISITING NURSES ASSOCIATION

The district desires to enter in to an agreement between Visiting Nurses Association and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

Fiscal Impact: None to the District

RECOMMENDATION:

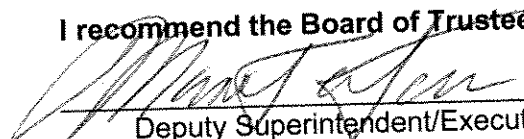
It is recommended that the Board of Trustees approve an agreement between Visiting Nurses Association and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

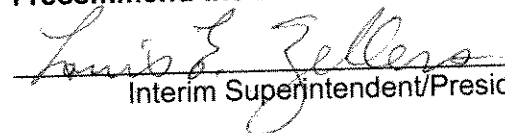
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 5-18-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

VICTOR VALLEY COMMUNITY COLLEGE

18422 Bear Valley Road
Victorville, California 92395-5849

CLINICAL FACILITY USE CONTRACT

THIS AGREEMENT is made and entered into this 1st day of July, 2007, between VISITING NURSES ASSOCIATION, VICTORVILLE, hereinafter called AGENCY, and VICTOR VALLEY COMMUNITY COLLEGE DISTRICT, hereinafter called DISTRICT

IT IS HEREBY AGREED AS FOLLOWS:

BASIS AND PURPOSE OF THE AGREEMENT

WHEREAS DISTRICT and AGENCY acknowledge a public obligation to contribute to education for Registered Nursing, Respiratory Therapy, Emergency Medical Technician, Paramedic, Nursing Assistant, Medical Assistant, Phlebotomy, and other related Health Sciences programs for the benefit of students and for the community needs, and

WHEREAS, DISTRICT has established programs in the aforementioned disciplines which require the education facilities of AGENCY in clinical practice, and

WHEREAS it is the mutual benefit of both DISTRICT and AGENCY that students have opportunities for clinical education as students and future practitioners,

The following agreement is effected by the proper authorizing bodies of both parties each in independent status from the other. The agreement is to be governed by the following general concepts of cooperative action:

PERIOD OF AGREEMENT

This agreement shall become effective when signed by all of the parties. Either party may terminate this agreement by giving to the other party **A 30-DAY** written notice that the agreement will terminate no earlier than the end of the DISTRICT term that is in session at that time.

RESPONSIBILITIES OF DISTRICT

A. Educational

1. DISTRICT assumes full responsibility for offering an educational program eligible for accreditation by all applicable including educational, occupational, and career disciplines, county, state, and national.
2. DISTRICT will ensure the same quality of educational expertise as it does all other curriculum offerings.
3. DISTRICT will provide the necessary faculty qualified, certified, licensed, or registered appropriate to the health disciplines named above.
4. DISTRICT faculty will plan, develop, and implement all clinical instruction and evaluation of students.

5. DISTRICT faculty will develop a "Clinical Instruction Plan" for use of AGENCY clinical areas to meet educational goals of the program. This plan will be made available to AGENCY prior to the beginning of the school term subject to revision based on AGENCY patient care responsibilities.
6. DISTRICT will ensure through orientation that all faculty and students are completely knowledgeable of AGENCY policies, practices standards, regulations, and available facilities prior to use of those facilities.
7. DISTRICT must assure the students meet all physical requirements, immunizations, freedom from tuberculosis, and have successfully completed all program requirements.
8. DISTRICT may select students for the programs, but will not discriminate against any employee or applicant for employment or registration in its course of study because of race, color, creed, sex, age, or national origin.

B. General

1. DISTRICT faculty may request AGENCY staff participation on a voluntary basis as resource persons, clinical experts, and in planning meetings.
2. Students will have the status of "learners" and will not replace AGENCY staff but will give service to patients as it relates to scheduled clinical instruction.
3. During clinical assignment, students are subject not only to DISTRICT policy but to the same standards set for AGENCY employees in matters relating to the welfare of patients.
4. Students will wear assigned uniforms designated by DISTRICT and/or clinical areas.

RESPONSIBILITIES OF AGENCY

A. Educational

1. AGENCY will designate a staff member who will serve as Education Coordinator for specific DISTRICT programs.
2. AGENCY may refuse educational access to its clinical areas to any DISTRICT staff or students who does not meet employee standards of conduct, appearance, safety, or health.

B. General

1. If at any time, the conduct of any student be such as to impair their usefulness or as to unfavorably affect the morale of their coworkers or of AGENCY employees; or if in the judgment of AGENCY, the work or conduct of such student shall be of an unacceptable quality or of such character as to impair or endanger the health of patients, such student may be suspended by AGENCY from further work or experience at AGENCY unless and until AGENCY and DISTRICT shall agree to the contrary.
2. AGENCY, at their discretion, may ask DISTRICT faculty to serve on committees in matters contributing to the quality of patient care as it applies to DISTRICT students participating in clinical experience, on a purely voluntary and unpaid basis.

3. AGENCY shall on any day when students are participating in the clinical experience program at AGENCY facilities, provide to students and faculty emergency health care or first aid for accidents occurring on its facilities. AGENCY shall not be financially responsible for such care.
4. AGENCY may resolve any problem situation in favor of the patients' welfare and restrict the student involved to the observer role until the incident can be clarified by the staff in charge and the instructor. AGENCY shall have ultimate responsibility for the patient.
5. AGENCY will at all times retain full responsibility for patient care.

LIABILITY STATUS OF THE CONTRACTING AGENCIES

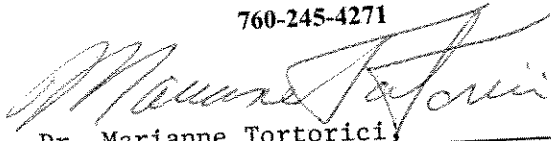
- A. DISTRICT agrees to provide evidence to AGENCY of insurance for DISTRICT students against accidents/injuries that may occur on AGENCY premises.
- B. DISTRICT hereby holds AGENCY harmless from any liability arising out of the performance of this agreement, except if liability is due to AGENCY'S negligence or wrongdoing.
- C. AGENCY hereby holds DISTRICT harmless from any liability arising out of this agreement, except if liability is due to DISTRICT'S negligence or wrongdoing.
- D. DISTRICT will require students participating in the clinical experience program to establish and maintain, at a minimum, malpractice insurance in the amount of \$1,000,000 each occurrence and \$5,000,000 aggregate.

DURATION OF CONTRACT

- A. This agreement will be reviewed by all parties concerned at least annually and changes and/or additions indicated by attached addendum.

Victor Valley Community College District
 18422 Bear Valley Road
 Victorville, CA 92395
 760-245-4271

Visiting Nurses Association, Victorville
 12421 Hesperia Rd. #11
 Victorville, CA 92395
 760-962-1966


 Dr. Marianne Tortorici
 Deputy Superintendent, Executive
 Vice President-Instruction
 5-25-07

 Date

 Date

INSTRUCTION

JUNE 12, 2007

TOPIC: AGREEMENT – SAN ANTONIO COMMUNITY HOSPITAL

The district desires to enter in to an agreement between San Antonio Community Hospital and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program from July 1, 2007 through June 30, 2008.

Fiscal Impact: None to the District

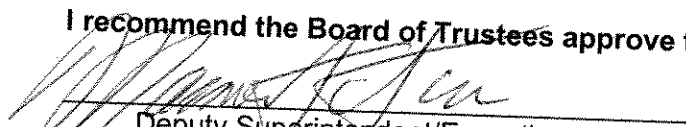
RECOMMENDATION:

It is recommended that the Board of Trustees approve an agreement between San Antonio Community Hospital and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program from July 1, 2007 through June 30, 2008.

REFERENCE FOR AGENDA: YES

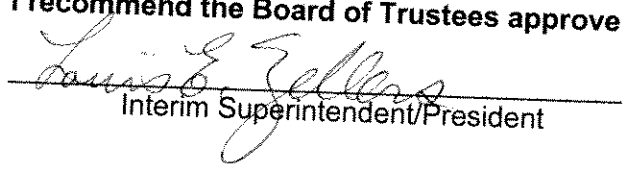
General Counsel Approval: YES NO NOT APPLICABLE

I recommend the Board of Trustees approve this item


Deputy Superintendent/Executive
Vice President, Instruction

Date 5-18-07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes _____ Noes _____

INFORMATION ONLY _____

SAN ANTONIO COMMUNITY HOSPITAL AGREEMENT
FOR CLINICAL EDUCATION

This agreement is entered into this first day of July, 2007, by and between San Antonio Community Hospital (hereinafter 'Hospital') and VICTOR VALLEY COMMUNITY COLLEGE DISTRICT (hereinafter 'College') and will expire on this 30th day of June 2008.

WITNESSETH

WHEREAS, College operates community education for Registered Nursing, Respiratory Therapy, EMT, Paramedic, CNA, HHA, and related Health Sciences programs; and

WHEREAS, the said curriculum complies with all applicable laws and regulations; and

WHEREAS, the Hospital operates facilities which are suitable for the Program; and

WHEREAS, all parties will benefit if students of the Program use the Hospital which is located at 999 San Bernardino Rd., Upland, CA 91786 during their participation in the Program.

NOW THEREFORE, the parties hereto enter into this Agreement as a full statement of their respective responsibilities during the term of this Agreement and in consideration of the representations made above the covenants and the conditions set forth herein, the parties agree as follows:

PROVISIONS

1. **OBLIGATIONS OF COLLEGE**

1.1 COLLEGE SHALL:

- A. It shall be the responsibility of the Academic Coordinator of Clinical Education, after consultation with the Hospital, to help plan the clinical educational program for student clinical experiences.
- B. Designate the students who are enrolled and in good standing in the said curriculum to be assigned for clinical training at the facilities. The College will assign to the Hospital only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum.
- C. Supervise all students and their clinical training at the facilities and provide the instructors for the Program.
- D. Maintain all attendance and academic records of students participating in the Program.

- E. Provide a list of names and telephone numbers of students and instructors on or before commencement of program. The list will be available in the Clinical Coordinator of Education Office.
- F. Require every student and faculty to conform to all applicable Hospital policies, procedure and regulations, and to all additional requirements and restrictions agreed upon by representatives of the College and Hospital.
- G. Require College's program administrator and instructors to reach mutual agreement with the Hospital's designated representatives to the appropriateness of clinical objectives with designated area of facility to be utilized for instruction of students.
- H. Be responsible for the care and control of educational supplies, materials and equipment used for instruction during the Program.
- I. Report to the Hospital the clinical schedule for each student and the instructor assigned before the commencement of each instructional session.
- J. Require program administrator and instructors to attend any orientation program presented for them by the Hospital, if applicable.
- K. Provide Program students with orientation information about the facilities in accord with any orientation presented by the Hospital to Program instructors.
- L. Assumes the responsibility for instructing students in safety awareness relative to occupational exposure to bloodborne pathogens.
- M. Require that at the time each student first reports to the Hospital, the student complies with the Hospital's requirements for immunizations and tests.
- N. Ensure that, prior to clinical placement, each student will be tested for tuberculosis with the PPD skin test within one year or if the student has a history of positive skin tests they will have a chest x-ray within the last three years in accordance with Hospital Policy. Chest x-rays will be accompanied by a TB questionnaire.
- O. Ensure that, prior to clinical placement, each student take or decline the Hepatitis B series.
- P. Ensure that, prior to clinical placement, each student will provide to University documentation of required immunization(s) as follows:
 - a. Measles, Mumps, Rubella (MMR)
 - b. Tetanus/Diphtheria booster
 - c. Chickenpox
 - d. Rubeola (2MMRs)

- Q. Ensure that its instructors and students in the Program maintain the confidentiality of any and all patient and other information received in the course of the Program and do not discuss, transmit or narrate in any form, any patient information of a personal nature, medical or otherwise, except as a necessary part of a patient's treatment plan or the Program.
- R. Ensure that, at the beginning of a school program and prior to clinical placement, a background check will be conducted at the expense of either the student or the College. The background check will meet the requirements listed in **Attachment I** of this Agreement which include the Medicare/MediCal exclusion list.

2. **OBLIGATIONS OF THE HOSPITAL**

2.1 HOSPITAL SHALL:

- A. Permit access for the Program instructors and those designated by College, pursuant to Paragraph 1B above, to the facilities as necessary to participate in the Program, so long as such access does not interfere with the regular activities of the facilities.
- A. Maintain the facilities so that they at all times shall conform to the requirements of the state and/or federal regulations and other accrediting agencies.
- B. Provide, when possible, a reasonable amount of storage space for College's instructional materials and reasonable classroom or conference room space at the facilities for use in the Program.
- C. Assign a member or members of the Hospital staff to participate with the Program administrator or designee to plan, implement, and coordinate the Program, so long as such participation does not interfere with the personnel's regular service commitments. The name of the designated person(s) shall be given to College prior to commencement of each instructional session.
- D. Recommend that the College withdraw from the facilities any student who the Hospital determines is not performing satisfactorily or is not complying with the Hospital's policies, procedures and regulations. Such recommendation shall be in writing and include a statement why the Hospital recommends that the student be withdrawn. College shall comply with such recommendation within (5) days of receiving it. The Hospital also reserves the right, exercisable in its discretion after consultation with the College, to exclude any student from its premises in the event that such a person's conduct or state of health is deemed objectionable or detrimental, having in mind the proper administration of said Hospital.
- E. Provide necessary emergency health care or first aid necessitated by an accident occurring at the facilities for a student participating in the Program. The Hospital shall be reimbursed such costs in accordance with the usual workers' compensation provisions.

- F. Retain ultimate professional and administrative accountability for all patient care.
- G. Shall maintain their customary number of staff as a result of the assignment of Program students to the facilities.
- I. Provide students and instructors with the San Antonio Community Hospital Contractor Handbook, HIPAA Training Handbook, and Information Security Handbook for the purpose of orienting students to the Hospital policies and procedures. Instructors will acknowledge receipt of these Handbooks by signing an acknowledgement form, which will be kept in the clinical group's file in the appropriate clinical department.
- J. Retain the right to conduct random audits on student background checks with the College.

3. **CONFIDENTIALITY**

Employees, students and all representatives of the College agree to comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320 through d-8 ("HIPAA"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Part 164, and the federal security standards as contained in 45 C.F.R. Part 142 (collectively, the "Regulations"). Employees, students and all representatives of the College shall not use or further disclose any protected health information, as defined in 45 C.F.R. § 164.504, or individually identifiable health information, as defined in 42 U.S.C. § 1320d (collectively, the "Protected Health Information"), other than as permitted by this Agreement and the requirements of HIPAA or the Regulations. Employees, students and all representatives of the College shall implement appropriate safeguards to prevent the use or disclosure of Protected Health Information other than as contemplated by this Agreement. Employees, students and all representatives of the College shall promptly report to SACH any use or disclosures, of which they become aware, of Protected Health Information in violation of HIPAA or the Regulations. In the event that employee, student and/or any representatives of the College contracts with any agents to whom they provide Protected Health Information (*i.e.*, a billing company), employees, students and all representatives of the College shall include provisions in such agreements pursuant to which they and such agents agree to the same restrictions and conditions that apply to employees, students and all representatives of the College with respect to Protected Health Information. Employees, students and all representatives of the College shall make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the

Department of Health and Human Services to the extent required for determining compliance with HIPAA and the Regulations. No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by employees, students and all representatives of the College or SACH by virtue of this Section 3. The provisions set forth herein shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

4. INSURANCE

4.1 College shall purchase and maintain for the duration of this Agreement and after the expiration of this Agreement as provided below, the following insurance coverage:

4.2 Comprehensive general liability insurance to cover College's employees and students while at the facilities at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate.

4.3 Professional liability insurance for such employees and students at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate.

4.4 If College obtains insurance on a "claims-made" basis (as opposed to an on an "occurrence" basis), such party shall be responsible for purchasing "tail" coverage upon the expiration or the earlier termination of this Agreement in order to cover claims made following the expiration or the earlier termination of this Agreement.

4.5 College shall provide upon request, a certificate of insurance evidencing all of the herein-specified policies of insurance with limits meeting the requirements of this Agreement. College shall give immediate notice to Hospital of any cancellation, reduction or restriction of the insurance as required by this Section 4.

5. TERM AND TERMINATION

5.1 This Agreement shall be in effect for a term of one year from the date of execution and may be renewed for an additional one year term upon mutual and written agreement of both parties.

5.2 This Agreement may be terminated by either party, at any time, for any reason, upon thirty (30) days written notice to the other party.

5.3 If the termination date occurs while a student of the College has not completed his or her clinical learning experience at the Hospital and is in good standing with the Hospital, the student shall be permitted to complete the scheduled learning experience, and the College and the Hospital shall cooperate to accomplish this goal.

6. ARBITRATION

6.1 All disputes arising under, in connection with, or concerning the interpretation, enforcement or breach of this Agreement shall be arbitrated by the Los Angeles Office of the American Arbitration Association in accordance with its applicable commercial rules. The losing party shall pay the reasonable attorneys' fees and costs of the prevailing party in the arbitration, as well as with respect to any procedure or litigation, including any appeal, related to any arbitration award or judgment and/or the enforcing and/or collection of any such judgment or award. The parties intend that the Arbitrator shall have the broadest power possible to conclusively resolve all such disputes, and that no judicial review shall be made of the Arbitrator's decision on any grounds, including public policy, except for fraud or corruption in or by the Arbitrator, or lack of due process in the Arbitration hearing.

7. GOVERNING LAW

7.1 This Agreement shall be governed by and interpreted under the laws of the State of California.

7.2 Employees, students and all representatives of the College shall at all times comply with all applicable federal, state and local laws.

8. NONWAIVER

8.1 The failure of any party to enforce at any time any of the provisions hereof shall not be construed to be a waiver of the right of such party thereafter to enforce such provisions.

9. **NOTICES**

9.1 Any notice to be made in connection with this Agreement shall be in writing and shall be deemed effectively given when delivered in person or sent by registered or certified mail, telegram or telex by one party to the other party, as follows:

Hospital San Antonio Community Hospital
999 San Bernardino Road
Upland, CA 91786
Attention: Liz Aragon RN, MHA, Vice President, Nursing Services

College: Victor Valley Community College District
18422 Bear Valley Road
Victorville, CA 92395
Attention: Patricia Luther, RN, Ed.D., Director of Nursing

or such other addressees as any party may specify by written notice to the other.

10. **INDEMNIFICATION**

10.1 College shall save and hold Hospital harmless from and against and shall indemnify Hospital for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of College or any of its staff, students or other representatives. If Hospital is sued in any court for damages by reason of any of the acts of College, its staff, students or other representatives, College shall defend said action (or cause same to be defended) at its own expense and shall pay and discharge any judgment that may be rendered in any such action. If College fails or neglects to so defend said action, Hospital may defend the same and any expenses, including reasonable attorneys' fees, which Hospital may pay or incur in defending said action and the amount of any judgment which Hospital may be required to pay shall be promptly reimbursed by College upon demand.

10.2 Hospital shall save and hold College harmless from and against and shall indemnify College for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any

person or to property by reason of any act, neglect, default or omission of Hospital or any of its staff, directors, or other representatives. If College is sued in any court for damages by reason of any of the acts of Hospital, its staff, students or other representatives, Hospital shall defend said action (or cause same to be defended) at its own expense and shall pay and discharge any judgment that may be rendered in any such action. If Hospital fails or neglects to so defend said action, College may defend the same and any expenses, including reasonable attorney's fees, which College may pay or incur in defending said action and the amount of any judgment which College may be required to pay shall be promptly reimbursed by Hospital upon demand.

10.3 Neither termination of this Agreement nor completion of the term of this Agreement shall release any party from its obligations to indemnify as to any claim or cause of action asserted so long as the event upon which such claim or cause of action is predicted shall have occurred prior to the effective date of any such termination or completion.

11. STATUS OF COLLEGE, ITS PERSONNEL AND HOSPITAL

The parties expressly understand and agree that:

11.1 This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between College and the Hospital and their employees, students, partners, or agents, but rather is an agreement by and among independent Agencies.

11.2 College's instructors and students are present at the facilities only for educational purposes, and such instructors and students are not to be considered employees or agents of the Hospital for any purpose including, but not limited to, compensation for services, employee welfare and pension benefits, or any other fringe benefits of employment. None of the College's students, instructors, employees, or agents shall receive any compensation from the Hospital.

11.3 The Hospital will assess no fees to the College for the use of the Hospital's clinical resources; likewise, the students will receive no remunerations from the Hospital for services incidental to their clinical experience.

12. PUBLICITY

12.1 Neither College nor the Hospital shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identify another party or its facilities with

respect to the Program without the prior written consent of the other party.

13. SEVERABILITY

13.1 If any part of this Agreement is held by a court of competent jurisdiction of California or federal law to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect.

14. FORCE MAJEURE

14.1 Either party shall be excused for failures and delays in performance of its respective obligations under this Agreement due to any cause beyond the control and without the fault of such party, including without limitation, any act of God, war, terrorism, riot or insurrection, law or regulation, strike, flood, fire, explosion or inability due to any of the aforementioned causes to obtain labor, materials or facilities. Nevertheless, each party shall use its best efforts to avoid or remove such causes and to continue performance whenever such causes are removed, and shall notify the other party of the problem.

15. ASSIGNMENT

15.1 Nothing contained in this Agreement shall be construed to permit assignment by either party of any rights or duties under this Agreement, and such assignment is expressly prohibited without prior written approval of the other party. Any unauthorized attempted assignment by either party shall be null and void and of no further force or effect.

16. MODIFICATIONS/AMENDMENTS

16.1 All modifications to this Agreement shall be effective only when reduced to writing and signed by the parties hereto.

17. ENTIRE AGREEMENT

17.1 This Agreement contains the final, complete and exclusive Agreement between the parties hereto. Any prior agreements, promises, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect.

18. HEADINGS

18.1 The section headings set forth in this Agreement are for the purposes of convenience only, and shall have no bearing whatsoever on the actual content or interpretation of this Agreement.

19. AUTHORIZATION

19.1 The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

-- IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date first above written.

Hospital:

San Antonio Community Hospital

By: _____

Title: _____

Chief Operating Officer

Date: _____

By: _____

Title: _____

Vice President/Chief Nursing Officer

Date: _____

College:

Victor Valley Community College District

By: _____

Title: _____

Deputy Superintendent, Executive VP of Instruction

Date: _____

5-25-09

ATTACHMENT I

Background Check Requirements

Required Background Check Elements

Cover past 7 years
Cover 3 counties
Office of Inspector General (OIG – Medicare fraud)
Medi-Cal Suspended and Ineligible List
Social Security #
Two names – such as maiden, married, also-known-as
Addresses
Sex Offender

Unacceptable Offense ‘Hit’ List

Murder
Sexual offenses
Felonies involving weapons and/or violence
Felony assault
Felony possession and furnishing (without certificate of rehab – both drugs and alcohol)
Felony theft
Class A and Class B misdemeanor theft
Fraud

School Responsibility

At the beginning of a school program, a one-time background check will be required for all potential students coming into a hospital facility or institution prior to the start of their requested clinical rotation. The students will request their own background check, including all the elements noted above, through a reputable vendor- example vendor www.Mybackgroundcheck.com – payable by the student or school. The school must review all background check results for any of the above-noted unacceptable offense ‘hits.’ If even one hit is identified, the student will not be able to participate in any clinical rotation at the facility/institution. The school must review a student’s ability to continue a rotation if the student is arrested during the course of the program. If a student discontinues or suspends participation in a program for a period of time, a background check will be required upon re-application/re-entry to the program.

Hospital facilities and institutions retain the right to conduct random audits on student background checks with affiliated schools. If agreed upon by the hospital facility or institution, all background check provisions will become a part of the institution policy, practice, and Affiliation Agreement documents.

Revised 12-14-2006

INSTRUCTION

JUNE 12, 2007

TOPIC: AGREEMENT – VICTOR VALLEY COMMUNITY HOSPITAL

The district desires to enter in to an agreement between Victor Valley Community Hospital and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

Fiscal Impact: None to the District

RECOMMENDATION:

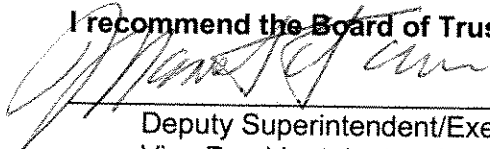
It is recommended that the Board of Trustees approve an agreement between Victor Valley Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES x NO NOT APPLICABLE

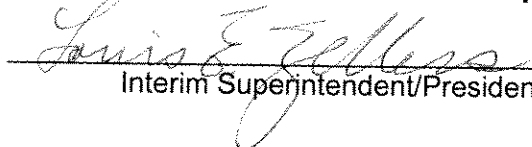
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 5-18-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes _____ Noes _____

INFORMATION ONLY _____

VICTOR VALLEY COMMUNITY COLLEGE

18422 Bear Valley Road
Victorville, California 92395-5849

CLINICAL FACILITY USE CONTRACT

THIS AGREEMENT is made and entered into this 1st day of July, 2007, between VICTOR VALLEY COMMUNITY HOSPITAL hereinafter called HOSPITAL, and VICTOR VALLEY COMMUNITY COLLEGE DISTRICT, hereinafter called DISTRICT

IT IS HEREBY AGREED AS FOLLOWS:

BASIS AND PURPOSE OF THE AGREEMENT

WHEREAS DISTRICT and HOSPITAL acknowledge a public obligation to contribute to education for Registered Nursing, Respiratory Therapy, Emergency Medical Technician, Paramedic, Nursing Assistant, Medical Assistant, Phlebotomy, and other related Health Sciences programs for the benefit of students and for the community needs, and

WHEREAS, DISTRICT has established programs in the aforementioned disciplines which require the education facilities of HOSPITAL in clinical practice, and

WHEREAS it is the mutual benefit of both DISTRICT and HOSPITAL that students have opportunities for clinical education as students and future practitioners,

The following agreement is effected by the proper authorizing bodies of both parties each in independent status from the other. The agreement is to be governed by the following general concepts of cooperative action:

PERIOD OF AGREEMENT

This agreement shall become effective when signed by all of the parties. Either party may terminate this agreement by giving to the other party **A 30-DAY** written notice that the agreement will terminate no earlier than the end of the DISTRICT term that is in session at that time.

RESPONSIBILITIES OF DISTRICT

A. Educational

1. DISTRICT assumes full responsibility for offering an educational program eligible for accreditation by all applicable including educational, occupational, and career disciplines, county, state, and national.
2. DISTRICT will ensure the same quality of educational expertise as it does all other curriculum offerings.
3. DISTRICT will provide the necessary faculty qualified, certified, licensed, or registered appropriate to the health disciplines named above.
4. DISTRICT faculty will plan, develop, and implement all clinical instruction and evaluation of students.

5. DISTRICT faculty will develop a "Clinical Instruction Plan" for use of HOSPITAL clinical areas to meet educational goals of the program. This plan will be made available to HOSPITAL prior to the beginning of the school term subject to revision based on HOSPITAL patient care responsibilities.
6. DISTRICT will ensure through orientation that all faculty and students are completely knowledgeable of HOSPITAL policies, practices standards, regulations, and available facilities prior to use of those facilities.
7. DISTRICT must assure the students meet all physical requirements, immunizations, freedom from tuberculosis, and have successfully completed all program requirements.
8. DISTRICT may select students for the programs, but will not discriminate against any employee or applicant for employment or registration in its course of study because of race, color, creed, sex, age, or national origin.

B. General

1. DISTRICT faculty may request HOSPITAL staff participation on a voluntary basis as resource persons, clinical experts, and in planning meetings.
2. Students will have the status of "learners" and will not replace HOSPITAL staff but will give service to patients as it relates to scheduled clinical instruction.
3. During clinical assignment, students are subject not only to DISTRICT policy but to the same standards set for HOSPITAL employees in matters relating to the welfare of patients.
4. Students will wear assigned uniforms designated by DISTRICT and/or clinical areas.

RESPONSIBILITIES OF HOSPITAL

A. Educational

1. HOSPITAL will designate a staff member who will serve as Education Coordinator for specific DISTRICT programs.
2. HOSPITAL may refuse educational access to its clinical areas to any DISTRICT staff or students who does not meet employee standards of conduct, appearance, safety, or health.

B. General

1. If at any time, the conduct of any student be such as to impair their usefulness or as to unfavorably affect the morale of their coworkers or of HOSPITAL employees; or if in the judgment of HOSPITAL, the work or conduct of such student shall be of an unacceptable quality or of such character as to impair or endanger the health of patients, such student may be suspended by HOSPITAL from further work or experience at HOSPITAL unless and until HOSPITAL and DISTRICT shall agree to the contrary.
2. HOSPITAL, at their discretion, may ask DISTRICT faculty to serve on committees in matters contributing to the quality of patient care as it applies to DISTRICT students participating in clinical experience, on a purely voluntary and unpaid basis.

3. HOSPITAL shall on any day when students are participating in the clinical experience program at hospital facilities, provide to students and faculty emergency health care or first aid for accidents occurring on its facilities. HOSPITAL shall not be financially responsible for such care.
4. HOSPITAL may resolve any problem situation in favor of the patients' welfare and restrict the student involved to the observer role until the incident can be clarified by the staff in charge and the instructor. HOSPITAL shall have ultimate responsibility for the patient.
5. HOSPITAL will at all times retain full responsibility for patient care.

LIABILITY STATUS OF THE CONTRACTING AGENCIES


- A. DISTRICT agrees to provide evidence to HOSPITAL of insurance for DISTRICT students against accidents/injuries that may occur on HOSPITAL premises.
- B. DISTRICT hereby holds HOSPITAL harmless from any liability arising out of the performance of this agreement, except if liability is due to HOSPITAL'S negligence or wrongdoing.
- C. HOSPITAL hereby holds DISTRICT harmless from any liability arising out of this agreement, except if liability is due to DISTRICT'S negligence or wrongdoing.
- D. DISTRICT will require students participating in the clinical experience program to establish and maintain, at a minimum, malpractice insurance in the amount of \$1,000,000 each occurrence and \$5,000,000 aggregate.

DURATION OF CONTRACT

- A. This agreement will be reviewed by all parties concerned at least annually and changes and/or additions indicated by attached addendum.

Victor Valley Community College District
 18422 Bear Valley Road
 Victorville, CA 92395
 760-245-4271

Victor Valley Community Hospital
 15248 11th Street
 Victorville, CA 92392
 760-245-8691



 Dr. Marianne Tortorici,
 Deputy Superintendent, Executive
 Vice President-Instruction
 5-25-07

 Date

 Date

INSTRUCTION

JUNE 12, 2007

TOPIC: AGREEMENT – BARSTOW COMMUNITY HOSPITAL

The district desires to enter in to an agreement between Barstow Community Hospital and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

Fiscal Impact: None to the District

RECOMMENDATION:


It is recommended that the Board of Trustees approve an agreement between Barstow Community Hospital and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

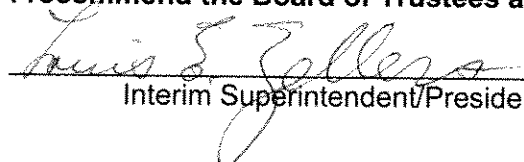
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 5-18-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

VICTOR VALLEY COMMUNITY COLLEGE

18422 Bear Valley Road
Victorville, California 92395-5849

CLINICAL FACILITY USE CONTRACT

THIS AGREEMENT is made and entered into this 1st day of July, 2007, between BARSTOW COMMUNITY HOSPITAL hereinafter called HOSPITAL, and VICTOR VALLEY COMMUNITY COLLEGE DISTRICT, hereinafter called DISTRICT

IT IS HEREBY AGREED AS FOLLOWS:

BASIS AND PURPOSE OF THE AGREEMENT

WHEREAS DISTRICT and HOSPITAL acknowledge a public obligation to contribute to education for Registered Nursing, Respiratory Therapy, Emergency Medical Technician, Paramedic, Nursing Assistant, Medical Assistant, Phlebotomy, and other related Health Sciences programs for the benefit of students and for the community needs, and

WHEREAS, DISTRICT has established programs in the aforementioned disciplines which require the education facilities of HOSPITAL in clinical practice, and

WHEREAS it is the mutual benefit of both DISTRICT and HOSPITAL that students have opportunities for clinical education as students and future practitioners,

The following agreement is effected by the proper authorizing bodies of both parties each in independent status from the other. The agreement is to be governed by the following general concepts of cooperative action:

PERIOD OF AGREEMENT

This agreement shall become effective when signed by all of the parties. Either party may terminate this agreement by giving to the other party **A 30-DAY**.written notice that the agreement will terminate no earlier than the end of the DISTRICT term that is in session at that time.

RESPONSIBILITIES OF DISTRICT

- A. Educational
1. DISTRICT assumes full responsibility for offering an educational program eligible for accreditation by all applicable including educational, occupational, and career disciplines, county, state, and national.
 2. DISTRICT will ensure the same quality of educational expertise as it does all other curriculum offerings.
 3. DISTRICT will provide the necessary faculty qualified, certified, licensed, or registered appropriate to the health disciplines named above.
 4. DISTRICT faculty will plan, develop, and implement all clinical instruction and evaluation of students.

5. DISTRICT faculty will develop a "Clinical Instruction Plan" for use of HOSPITAL clinical areas to meet educational goals of the program. This plan will be made available to HOSPITAL prior to the beginning of the school term subject to revision based on HOSPITAL patient care responsibilities.
6. DISTRICT will ensure through orientation that all faculty and students are completely knowledgeable of HOSPITAL policies, practices standards, regulations, and available facilities prior to use of those facilities.
7. DISTRICT must assure the students meet all physical requirements, immunizations, freedom from tuberculosis, and have successfully completed all program requirements.
8. DISTRICT may select students for the programs, but will not discriminate against any employee or applicant for employment or registration in its course of study because of race, color, creed, sex, age, or national origin.

B. General

1. DISTRICT faculty may request HOSPITAL staff participation on a voluntary basis as resource persons, clinical experts, and in planning meetings.
2. Students will have the status of "learners" and will not replace HOSPITAL staff but will give service to patients as it relates to scheduled clinical instruction.
3. During clinical assignment, students are subject not only to DISTRICT policy but to the same standards set for HOSPITAL employees in matters relating to the welfare of patients.
4. Students will wear assigned uniforms designated by DISTRICT and/or clinical areas.

RESPONSIBILITIES OF HOSPITAL

A. Educational

1. HOSPITAL will designate a staff member who will serve as Education Coordinator for specific DISTRICT programs.
2. HOSPITAL may refuse educational access to its clinical areas to any DISTRICT staff or students who does not meet employee standards of conduct, appearance, safety, or health.

B. General

1. If at any time, the conduct of any student be such as to impair their usefulness or as to unfavorably affect the morale of their coworkers or of HOSPITAL employees; or if in the judgment of HOSPITAL, the work or conduct of such student shall be of an unacceptable quality or of such character as to impair or endanger the health of patients, such student may be suspended by HOSPITAL from further work or experience at HOSPITAL unless and until HOSPITAL and DISTRICT shall agree to the contrary.
2. HOSPITAL, at their discretion, may ask DISTRICT faculty to serve on committees in matters contributing to the quality of patient care as it applies to DISTRICT students participating in clinical experience, on a purely voluntary and unpaid basis.

3. HOSPITAL shall on any day when students are participating in the clinical experience program at hospital facilities, provide to students and faculty emergency health care or first aid for accidents occurring on its facilities. HOSPITAL shall not be financially responsible for such care.
4. HOSPITAL may resolve any problem situation in favor of the patients' welfare and restrict the student involved to the observer role until the incident can be clarified by the staff in charge and the instructor. HOSPITAL shall have ultimate responsibility for the patient.
5. HOSPITAL will at all times retain full responsibility for patient care.

LIABILITY STATUS OF THE CONTRACTING AGENCIES

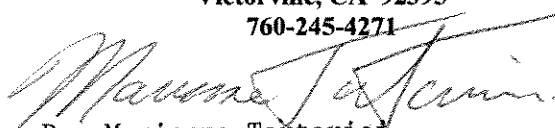
- A. DISTRICT agrees to provide evidence to HOSPITAL of insurance for DISTRICT students against accidents/injuries that may occur on HOSPITAL premises.
- B. DISTRICT hereby holds HOSPITAL harmless from any liability arising out of the performance of this agreement, except if liability is due to HOSPITAL'S negligence or wrongdoing.
- C. HOSPITAL hereby holds DISTRICT harmless from any liability arising out of this agreement, except if liability is due to DISTRICT'S negligence or wrongdoing.
- D. DISTRICT will require students participating in the clinical experience program to establish and maintain, at a minimum, malpractice insurance in the amount of \$1,000,000 each occurrence and \$5,000,000 aggregate.

DURATION OF CONTRACT

- A. This agreement will be reviewed by all parties concerned at least annually and changes and/or additions indicated by attached addendum.

**Victor Valley Community College District
18422 Bear Valley Road
Victorville, CA 92395
760-245-4271**

**Barstow Community Hospital
555 South 7th Street
Barstow, CA 92310
760-256-1761**


Dr. Marianne Tortorici,
Deputy Superintendent, Executive
Vice President-Instruction

5-25-07
Date

Date

INSTRUCTION

JUNE 12, 2007

TOPIC: AGREEMENT – DESERT VALLEY HOSPITAL AND CHINO VALLEY HOSPITAL

The district desires to enter in to an agreement between Desert Valley Hospital, Chino Valley Hospital, or any other facility with Prime Health Services and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

Fiscal Impact: None to the District

RECOMMENDATION:

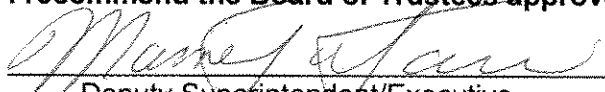
It is recommended that the Board of Trustees approve an agreement between Desert Valley Hospital, Chino Valley Hospital, or any other facility with Prime Health Services and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE


I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 5-25-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

VICTOR VALLEY COMMUNITY COLLEGE

18422 Bear Valley Road
Victorville, California 92395-5849

CLINICAL FACILITY USE CONTRACT

THIS AGREEMENT is made and entered into this 1st day of July, 2007, between DESERT VALLEY HOSPITAL/CHINO VALLEY HOSPITAL or any other facility within Prime Health Services hereinafter called AGENCY, and VICTOR VALLEY COMMUNITY COLLEGE DISTRICT, hereinafter called DISTRICT

IT IS HEREBY AGREED AS FOLLOWS:

BASIS AND PURPOSE OF THE AGREEMENT

WHEREAS DISTRICT and AGENCY acknowledge a public obligation to contribute to education for Registered Nursing, Respiratory Therapy, Emergency Medical Technician, Paramedic, Nursing Assistant, Medical Assistant, Phlebotomy, and other related Health Sciences programs for the benefit of students and for the community needs, and

WHEREAS, DISTRICT has established programs in the aforementioned disciplines which require the education facilities of AGENCY in clinical practice, and

WHEREAS it is the mutual benefit of both DISTRICT and AGENCY that students have opportunities for clinical education as students and future practitioners,

The following agreement is effected by the proper authorizing bodies of both parties each in independent status from the other. The agreement is to be governed by the following general concepts of cooperative action:

PERIOD OF AGREEMENT

This agreement shall become effective when signed by all of the parties. Either party may terminate this agreement by giving to the other party **A 30-DAY** written notice that the agreement will terminate no earlier than the end of the DISTRICT term that is in session at that time.

RESPONSIBILITIES OF DISTRICT

A. Educational

1. DISTRICT assumes full responsibility for offering an educational program eligible for accreditation by all applicable including educational, occupational, and career disciplines, county, state, and national.
2. DISTRICT will ensure the same quality of educational expertise as it does all other curriculum offerings.
3. DISTRICT will provide the necessary faculty qualified, certified, licensed, or registered appropriate to the health disciplines named above.

4. DISTRICT faculty will plan, develop, and implement all clinical instruction and evaluation of students.
5. DISTRICT faculty will develop a "Clinical Instruction Plan" for use of AGENCY clinical areas to meet educational goals of the program. This plan will be made available to AGENCY prior to the beginning of the school term subject to revision based on AGENCY patient care responsibilities.
6. DISTRICT will ensure through orientation that all faculty and students are completely knowledgeable of AGENCY policies, practices standards, regulations, and available facilities prior to use of those facilities.
7. DISTRICT must assure the students meet all physical requirements, immunizations, freedom from tuberculosis, and have successfully completed all program requirements.
8. DISTRICT may select students for the programs, but will not discriminate against any employee or applicant for employment or registration in its course of study because of race, color, creed, sex, age, or national origin.

B. General

1. DISTRICT faculty may request AGENCY staff participation on a voluntary basis as resource persons, clinical experts, and in planning meetings.
2. Students will have the status of "learners" and will not replace AGENCY staff but will give service to patients as it relates to scheduled clinical instruction.
3. During clinical assignment, students are subject not only to DISTRICT policy but to the same standards set for AGENCY employees in matters relating to the welfare of patients.
4. Students will wear assigned uniforms designated by DISTRICT and/or clinical areas.

RESPONSIBILITIES OF AGENCY

A. Educational

1. AGENCY will designate a staff member who will serve as Education Coordinator for specific DISTRICT programs.
2. AGENCY may refuse educational access to its clinical areas to any DISTRICT staff or students who does not meet employee standards of conduct, appearance, safety, or health.

B. General

1. If at any time, the conduct of any student be such as to impair their usefulness or as to unfavorably affect the morale of their coworkers or of AGENCY employees; or if in the judgment of AGENCY, the work or conduct of such student shall be of an unacceptable quality or of such character as to impair or endanger the health of patients, such student may be suspended by AGENCY from further work or experience at AGENCY unless and until AGENCY and DISTRICT shall agree to the contrary.

2. AGENCY, at their discretion, may ask DISTRICT faculty to serve on committees in matters contributing to the quality of patient care as it applies to DISTRICT students participating in clinical experience, on a purely voluntary and unpaid basis.
3. AGENCY shall on any day when students are participating in the clinical experience program at AGENCY facilities, provide to students and faculty emergency health care or first aid for accidents occurring on its facilities. AGENCY shall not be financially responsible for such care.
4. AGENCY may resolve any problem situation in favor of the patients' welfare and restrict the student involved to the observer role until the incident can be clarified by the staff in charge and the instructor. AGENCY shall have ultimate responsibility for the patient.
5. AGENCY will at all times retain full responsibility for patient care.

LIABILITY STATUS OF THE CONTRACTING AGENCIES

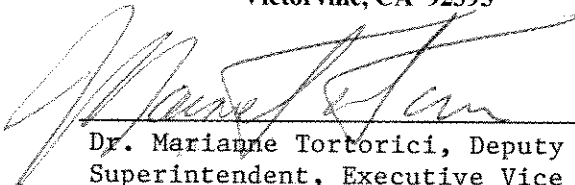
- A. DISTRICT agrees to provide evidence to AGENCY of insurance for DISTRICT students against accidents/injuries that may occur on AGENCY premises.
- B. DISTRICT hereby holds AGENCY harmless from any liability arising out of the performance of this agreement, except if liability is due to AGENCY'S negligence or wrongdoing.
- C. AGENCY hereby holds DISTRICT harmless from any liability arising out of this agreement, except if liability is due to DISTRICT'S negligence or wrongdoing.
- D. DISTRICT will require students participating in the clinical experience program to establish and maintain, at a minimum, malpractice insurance in the amount of \$1,000,000 each occurrence and \$5,000,000 aggregate.

DURATION OF CONTRACT

- A. This agreement will be reviewed by all parties concerned at least annually and changes and/or additions indicated by attached addendum.

**Victor Valley Community College District
18422 Bear Valley Road
Victorville, CA 92395**

**Desert Valley Hospital/Prime Health Services
16850 Bear Valley Rd
Victorville, CA 92395**



Dr. Marianne Tortorici, Deputy
Superintendent, Executive Vice
President, Instruction 5/05/07

Date

Date

INSTRUCTION

JUNE 12, 2007

TOPIC: AGREEMENT – DESERT KNOLLS CONVALESCENT HOSPITAL

The district desires to enter in to an agreement between Desert Knolls Convalescent Hospital and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

Fiscal Impact: None to the District

RECOMMENDATION:

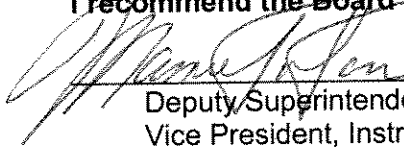
It is recommended that the Board of Trustees approve an agreement between Desert Knolls Convalescent Hospital and Victor Valley Community College to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007.

This agreement is perpetual. Either party may terminate this agreement by giving the other party a 30-day written notice that the agreement will terminate no earlier than the end of the District term that is in session at that time.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

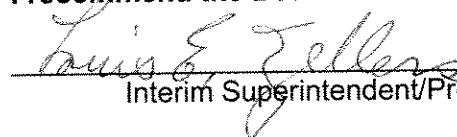
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 5-18-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

VICTOR VALLEY COMMUNITY COLLEGE

18422 Bear Valley Road
Victorville, California 92395-5849

CLINICAL FACILITY USE CONTRACT

THIS AGREEMENT is made and entered into this 1st day of July, 2007, between DESERT KNOLLS CONVALESCENT HOSPITAL hereinafter called HOSPITAL, and VICTOR VALLEY COMMUNITY COLLEGE DISTRICT, hereinafter called DISTRICT

IT IS HEREBY AGREED AS FOLLOWS:

BASIS AND PURPOSE OF THE AGREEMENT

WHEREAS DISTRICT and HOSPITAL acknowledge a public obligation to contribute to education for Registered Nursing, Respiratory Therapy, Emergency Medical Technician, Paramedic, Nursing Assistant, Medical Assistant, Phlebotomy, and other related Health Sciences programs for the benefit of students and for the community needs, and

WHEREAS, DISTRICT has established programs in the aforementioned disciplines which require the education facilities of HOSPITAL in clinical practice, and

WHEREAS it is the mutual benefit of both DISTRICT and HOSPITAL that students have opportunities for clinical education as students and future practitioners,

The following agreement is effected by the proper authorizing bodies of both parties each in independent status from the other. The agreement is to be governed by the following general concepts of cooperative action:

PERIOD OF AGREEMENT

This agreement shall become effective when signed by all of the parties. Either party may terminate this agreement by giving to the other party **A 30-DAY** written notice that the agreement will terminate no earlier than the end of the DISTRICT term that is in session at that time.

RESPONSIBILITIES OF DISTRICT

A. Educational

1. DISTRICT assumes full responsibility for offering an educational program eligible for accreditation by all applicable including educational, occupational, and career disciplines, county, state, and national.
2. DISTRICT will ensure the same quality of educational expertise as it does all other curriculum offerings.
3. DISTRICT will provide the necessary faculty qualified, certified, licensed, or registered appropriate to the health disciplines named above.
4. DISTRICT faculty will plan, develop, and implement all clinical instruction and evaluation of students.

5. DISTRICT faculty will develop a "Clinical Instruction Plan" for use of HOSPITAL clinical areas to meet educational goals of the program. This plan will be made available to HOSPITAL prior to the beginning of the school term subject to revision based on HOSPITAL patient care responsibilities.
6. DISTRICT will ensure through orientation that all faculty and students are completely knowledgeable of HOSPITAL policies, practices standards, regulations, and available facilities prior to use of those facilities.
7. DISTRICT must assure the students meet all physical requirements, immunizations, freedom from tuberculosis, and have successfully completed all program requirements.
8. DISTRICT may select students for the programs, but will not discriminate against any employee or applicant for employment or registration in its course of study because of race, color, creed, sex, age, or national origin.

B. General

1. DISTRICT faculty may request HOSPITAL staff participation on a voluntary basis as resource persons, clinical experts, and in planning meetings.
2. Students will have the status of "learners" and will not replace HOSPITAL staff but will give service to patients as it relates to scheduled clinical instruction.
3. During clinical assignment, students are subject not only to DISTRICT policy but to the same standards set for HOSPITAL employees in matters relating to the welfare of patients.
4. Students will wear assigned uniforms designated by DISTRICT and/or clinical areas.

RESPONSIBILITIES OF HOSPITAL

A. Educational

1. HOSPITAL will designate a staff member who will serve as Education Coordinator for specific DISTRICT programs.
2. HOSPITAL may refuse educational access to its clinical areas to any DISTRICT staff or students who does not meet employee standards of conduct, appearance, safety, or health.

B. General

1. If at any time, the conduct of any student be such as to impair their usefulness or as to unfavorably affect the morale of their coworkers or of HOSPITAL employees; or if in the judgment of HOSPITAL, the work or conduct of such student shall be of an unacceptable quality or of such character as to impair or endanger the health of patients, such student may be suspended by HOSPITAL from further work or experience at HOSPITAL unless and until HOSPITAL and DISTRICT shall agree to the contrary.
2. HOSPITAL, at their discretion, may ask DISTRICT faculty to serve on committees in matters contributing to the quality of patient care as it applies to DISTRICT students participating in clinical experience, on a purely voluntary and unpaid basis.

3. HOSPITAL shall on any day when students are participating in the clinical experience program at hospital facilities, provide to students and faculty emergency health care or first aid for accidents occurring on its facilities. HOSPITAL shall not be financially responsible for such care.
4. HOSPITAL may resolve any problem situation in favor of the patients' welfare and restrict the student involved to the observer role until the incident can be clarified by the staff in charge and the instructor. HOSPITAL shall have ultimate responsibility for the patient.
5. HOSPITAL will at all times retain full responsibility for patient care.

LIABILITY STATUS OF THE CONTRACTING AGENCIES

- A. DISTRICT agrees to provide evidence to HOSPITAL of insurance for DISTRICT students against accidents/injuries that may occur on HOSPITAL premises.
- B. DISTRICT hereby holds HOSPITAL harmless from any liability arising out of the performance of this agreement, except if liability is due to HOSPITAL'S negligence or wrongdoing.
- C. HOSPITAL hereby holds DISTRICT harmless from any liability arising out of this agreement, except if liability is due to DISTRICT'S negligence or wrongdoing.
- D. DISTRICT will require students participating in the clinical experience program to establish and maintain, at a minimum, malpractice insurance in the amount of \$1,000,000 each occurrence and \$5,000,000 aggregate.

DURATION OF CONTRACT

- A. This agreement will be reviewed by all parties concerned at least annually and changes and/or additions indicated by attached addendum.

Victor Valley Community College District
18422 Bear Valley Road
Victorville, CA 92395
760-245-4271

Desert Knolls Convalescent Hospital
14973 Hesperia Road
Victorville, CA 92392
760-245-6477



Dr. Marianne Tortorici,
 Deputy Superintendent, Executive
 Vice President-Instruction

5-25-07

 Date

 Date

INSTRUCTION

JUNE 12, 2007

TOPIC: FIRE TECHNOLOGY STUDENT FEES INCREASE

The State Fire Marshall is implementing a new fee structure for several Fire Tech certifications. The Fire Technology program at VVC is an authorized site for issuing State Certificates. Beginning July 1, 2007 Student fees will be increased to reflect the new fee schedule.

Fiscal Impact: None to the District

RECOMMENDATION:

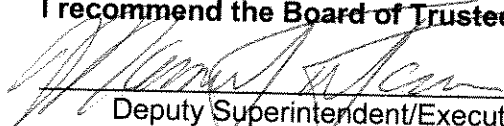
It is recommended that the Board of Trustees approve the new fee schedule for State Fire Marshall Certifications:

- Fire 95 -- \$150 certification fees plus \$150 material fee
- Fire 65 -- \$20 certification plus \$25 material fee
- Fire 9, 11B, 60B, 66, 67, 86, 91, --\$20 certification fee
- Fire 9A, 11, -- \$20 certification plus \$50 material fee

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

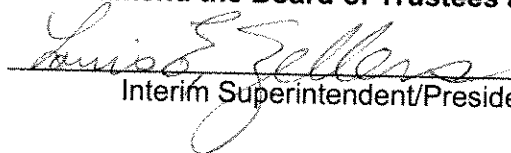
I recommend the Board of Trustees approve this item



 Deputy Superintendent/Executive
 Vice President, Instruction

Date 5-25-07

I recommend the Board of Trustees approve this item



 Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

INSTRUCTION

JUNE 12, 2007

TOPIC: AGREEMENT – SONG-BROWN REGISTERED NURSING EDUCATION SPECIAL PROGRAM FUNDING AWARD

The district desires to enter into an agreement with the Song-Brown Registered Nursing Education Special Program Funding Award for the Skills Lab Capacity Building Project from July 01, 2007 through June 30, 2009.

Fiscal Impact: \$123,396.00 to the District. Funding is provided for a Skills Lab Coordinator.


RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with the Song-Brown Registered Nursing Education Special Program Foundation Award for the Skills Lab Capacity Building Project from June 30, 2007 through May 30, 2009. This two year funding is provided for a Skills Lab Coordinator in the nursing department.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

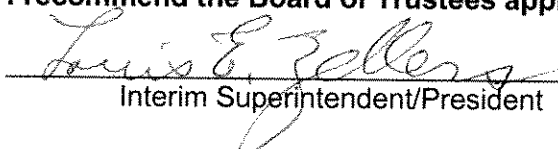
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 5-18-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER

07-7034

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Office of Statewide Health Planning and Development (OSHPD)

CONTRACTOR'S NAME

Victor Valley Community College

2. The term of this Agreement is: 07/01/2007 through 06/30/2009

3. The maximum amount of this Agreement is: \$ 123,396.00
 One hundred twenty-three thousand, three hundred ninety-six dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work 02 page(s)

Exhibit B – Budget Detail and Payment Provisions 02 page(s)

Exhibit C* – General Terms and Conditions GTC306

Check mark one item below as Exhibit D:

Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement) 02 page(s)

Exhibit - D* Special Terms and Conditions

Exhibit E – Additional Provisions 04 page(s)

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. This document can be viewed at www.ois.dgs.ca.gov.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

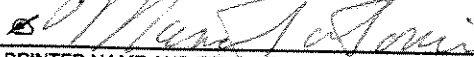
CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

Victor Valley Community College

BY (Authorized Signature)

DATE SIGNED(Do not type)



5-25-07

PRINTED NAME AND TITLE OF PERSON SIGNING

Dr. Marianne Tortorici, Deputy Superintendent, Executive Vice
 President, Instruction

ADDRESS
 18422 Bear Valley Road
 Victorville, Ca 92395


STATE OF CALIFORNIA

AGENCY NAME

OSHPD

BY (Authorized Signature)

DATE SIGNED(Do not type)



PRINTED NAME AND TITLE OF PERSON SIGNING

Lucila Martinez, Contracts Officer

ADDRESS

1600-9th Street, Room 400, Sacramento, Ca 95814

California Department of General
 Services Use Only

Exempt per:

EXHIBIT A

SCOPE OF WORK

1. Contractor agrees to the following:
 - A. Under the direction of the Director of the Victor Valley Community College Associate Degree in Nursing Program assist students in successfully completing the Associate Degree in Nursing (ADN) Program by hiring a full-time Nursing Faculty Skills Lab Coordinator (SLC) for the nursing program. The SCL will serve as an instructor and provide the ADN students with the knowledge and skills necessary to function in accordance with Board of Registered Nurse (BRN) standards.
 - B. Submission of a progress report evaluating the program's effectiveness after one (1) year of the award date.
 - C. Submission of a complete final report including data outcomes on the special program at the end of the Contract period.
 - D. Budgeted personnel with anticipated duties:
 1. Skills Lab Coordinator – responsible for carrying out all activities associated with the goals and objectives of the proposal submitted for funding.
2. OSHPD agrees to provide:
 - A. The Program Director of the Registered Nursing Education Program, the current fiscal year's (07-01-2007 to 06-30-2008) master certification form and instructions by September 30th of the current fiscal year.
3. The program representatives during the term of this Contract will be:

State Agency: Office of Statewide Health Planning & Development	Training Program: Victor Valley Community College – Associate Degree in Nursing Program
Name: Manuela Lachica Program Administrator	Name: Dr. Patricia Luther Program Director
Phone: (916) 654-1311	Phone: 760-245-4271 x2412
Fax: (916) 654-3138	Fax: N/A
E-mail: mlachica@oshpd.ca.gov	E-mail: lutherp@vvc.edu

EXHIBIT A

Direct all Contract inquiries to:

State Agency: OSHPD	Contractor: Victor Valley Community College
Section/Unit: Health Care Workforce and Community Development Division	Section/Unit: Associate Degree Nursing Program
Attention: Melissa Omand Program Analyst	Attention: Dr. Patricia Luther Program Director
Address: 1600 Ninth Street Sacramento, CA 95814	Address: 18422 Bear Valley Road Victorville, Ca 92395
Phone: (916) 654-2091	Phone: 760-245-4271 x2412
Fax: (916) 654-3138	Fax: N/A
E-mail: momand@oshpd.ca.gov	E-mail: lutherp@vvc.edu

EXHIBIT B

The OSHPD shall reimburse the Contractor for the expenses incurred in providing the services outlined in Exhibit A in accordance with the following schedule:

FISCAL YEAR: 07-01-2007 to 06-30-2008

PERSONNEL SERVICES:

**Total Reimbursement
Not to Exceed:**

Skills Lab Coordinator
Salary & Benefits

\$58,760.00

Indirect Costs (8% maximum)

\$2,938.00

Sub-Total for Fiscal Year: 07-01-2007 to 06-30-2008

\$61,698.00

FISCAL YEAR: 07-01-2008 to 06-30-2009

PERSONNEL SERVICES:

**Total Reimbursement
Not to Exceed:**

Skills Lab Coordinator
Salary & Benefits

\$58,760.00

Indirect Costs (8% maximum)

\$2,938.00

Sub-Total for Fiscal Year: 07-01-2008 to 06-30-2009

\$61,698.00

Contract Total

\$123,396.00

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Payment

- A. For services satisfactorily rendered and upon receipt and approval of the quarterly certifications as specified in this Article, Item B, OSHPD agrees to compensate Victor Valley Community College for actual expenditures incurred in accordance with the rates specified in Exhibit B, page 1 of 2.
- B. Quarterly certifications shall include the Contract Number, the names of the people employed under this Contract, and a certification by the Director of the Registered Nurse Education Program (original signature) that each person was engaged in activities authorized by this Contract. These documents shall be submitted on a quarterly basis in arrears to:

Melissa Omand, Program Analyst
Song-Brown Training Program
Office of Statewide Health Planning and Development
1600 Ninth Street, Room 440
Sacramento, CA 95814

- C. A final quarterly certification shall be submitted within 120 days after the Contract has ended (i.e., Contract ends June 30th, final certification is due by October 30th) after which time, the monies revert back to OSHPD.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Contract does not appropriate sufficient funds for the program, this Contract shall be of no further force and effect. In this event, OSHPD shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Contract and Contractor shall not be obligated to perform any provisions of this Contract.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, OSHPD shall have the option to either cancel this Contract with no liability occurring to OSHPD, or offer a Contract amendment to Contractor to reflect the reduced amount.

EXHIBIT D**SPECIAL TERMS AND CONDITIONS****1. RESOLUTION OF CONTRACT DISPUTES:**

Any dispute arising under this Contract, which cannot be resolved at the State Program Administrator level nor at the Director's level of the Department (OSHDP) signing this Contract shall be submitted to non-binding arbitration after the following process, has been completed:

- (A) The Contractor first discusses a problem informally with the Song Brown Health Care Workforce Training Act Administrator. If unresolved, the problem shall be presented as a grievance to the Deputy Director, Healthcare Workforce and Community Development Division, in writing, stating the issues in dispute, the legal authority or other basis for the Contractor's position and the remedy sought.
- (B) The Deputy Director shall make a determination on the problem within ten (10) working days after receipt of the written communication from the Contractor and shall respond in writing to the Contractor indicating the decision and reasons for it.
- (C) Should the Contractor find the Deputy Director's decision an unacceptable one, a letter shall be sent to the Director within ten (10) working days of receipt of the Deputy Director's decision. The Director or designee shall meet with the Contractor within twenty (20) working days of receipt of the Contractor's letter. Should the Contractor disagree with the Director's decision, the Contractor and Director may agree to submit the matter to binding arbitration.
- (D) Binding Arbitration
 - (1) At the option of the parties, binding arbitration of a dispute of grievance may be sought. Each party shall provide written notice to the other of an intention to exercise this provision. Both parties must agree to submit to arbitration. The dispute or grievance shall be resolved by a panel of three (3) experts in the particular field of dispute. Each party shall have the right to select one (1) panelist. If the party does not exercise that right within ten (10) working days after written Contract to submit to arbitration, the other party may select one (1) additional panelist. The selected panel will then select a third member.
 - (2) The panel shall set a hearing day, time and place convenient to both within thirty (30) working days of panel selection. Each party shall submit a written statement to the panel and the opposing party issues and arguments to be presented within five (5) working days of the hearing date. The hearing shall be informal with an opportunity for both parties to present their arguments. A court reporter may be present at the expense of the requesting party. The panel shall provide the parties with a written decision within thirty (30) working days of the hearing. The decision shall be binding on the parties.

EXHIBIT D

- (3) The costs of the arbitration panel shall be borne equally by the parties. At the option of the parties, these costs may be deducted from any balance of the contract funds. Both parties must agree, in writing, to utilize Contract funds to reimburse the arbitration.

EXHIBIT E

ADDITIONAL PROVISIONS

1. Registered Nurse Standards Adopted by the California Healthcare Workforce Policy Commission on April 21, 2006.

- I. Each Registered Nursing Education Program approved for funding under the Song-Brown Family Physician Training Act (hereinafter "the Act") shall be operated by an accredited California School of Nursing or shall be approved by the Regents of the University of California or by the Trustees of the California State University and Colleges, or the Board of Governors of the California Community Colleges, and shall be approved by the Board of Registered Nursing pursuant to Section 2834-2837, Article 8, Chapter 6, Div. 2, of the Business and Professions Code.
- II. Each Registered Nursing Education Program approved for funding under the Act shall include a component of clinical experience and curriculum in medically underserved multi-cultural communities, lower socioeconomic neighborhoods, or rural communities, and shall be organized to prepare nurses for service in such neighborhoods or communities.
- III. Appropriate strategies shall be developed by each nursing education institution receiving funds under the Act to encourage nursing students who are educated in programs funded by the Act to enter into practice in underserved areas for nurses within California as defined by the Healthcare Workforce Policy Commission (hereinafter referred to as "areas of unmet need"). Such strategies shall incorporate the following elements:
 - A. An established procedure to identify, recruit, and admit nursing students who possess characteristics which would suggest a predisposition to practice in areas of unmet need, and who express a commitment to serve in areas of unmet need.
 - B. An established counseling and placement program designed to encourage nursing program graduates to enter practice in underserved areas.
 - C. A program component such as a preceptorship experience in an underserved area, which will enhance the potential of nursing program graduates to practice in such an area.

2. Registered Nursing Contract Criteria Adopted by the California Healthcare Workforce Policy Commission on April 21, 2006.

- I. Contract Awards
 - A. Each contract entered into, pursuant to the Song-Brown Family Physician Training Act, Health and Safety Code, Sections 128200, et., (hereinafter "the Act"), shall be based on the recommendation of the Healthcare Workforce Policy Commission to the Director of the Office of Statewide Health Planning and Development recorded in the Healthcare Workforce Policy Commission official minutes.

EXHIBIT E

- B. Each contract shall be for a purpose authorized by the Healthcare Workforce Policy Commission Standards for Registered Nursing Education Programs.
- C. Each contract shall be between the Office of Statewide Health Planning and Development and a Contractor authorized to apply for funds by the Healthcare Workforce Policy Commission Standards for Registered Nursing Education Programs.
- D. Purpose for Which Contract Funds May be Expended
 - 1. Contract funds may be expended for any purpose which the educational institution judges will most effectively advance the education of nursing students, but may not be expended for any purpose specifically prohibited by State law, by these contract criteria, or by the contract with the nursing education institution.
 - 2. Contract funds may be used for expenses incurred for the provision of nursing education, including faculty and staff salaries, nursing student stipends, alterations and renovations necessary to the provision of the nursing education programs, and supplies and travel directly related to the nursing education program.
 - 3. Contract funds may be used for new construction only when such construction is specifically provided for in the contract.

II. Contract Terms

- A. Funds must be expended during such months and in accordance with such provisions as are provided in the contract, which shall be in accordance with recommendations of the Healthcare Workforce Policy Commission.
- B. Payment shall be made quarterly in arrears on the basis of amounts set forth by the Contractor with final invoice submitted within 120 days of contract's end to the Healthcare Workforce and Community Development Division. The invoice shall include the name of the person employed under this contract, certification by the Program Director that the person was engaged in activities authorized by this Contract, and costs to the Contractor for the services for which reimbursement is sought. The required invoice format shall be provided to the Contractor prior to the effective date of the Contract.
- C. Each Contract shall specify the total amount allowable under the Contract and allowable in each budget category authorized under the Contract, and shall be in accordance with recommendations of the Healthcare Workforce Policy Commission. Transfer of funds between budget categories is permitted only with express written permission of the Deputy Director of the Healthcare Workforce and Community Development Division, and only when not prohibited by other provisions of these Contract Criteria.

EXHIBIT E

III. Accounting Records and Audits

A. Accounting

Accounting for contract funds will be in accordance with the education institution's accounting practices based on generally accepted accounting principles consistently applied regardless of the source of funds. Supporting records must be in sufficient detail to show the exact amount and nature of expenditures.

Education institutions may elect to commingle capitation funds received under the Act with any other income available for operation of the nursing education program provided that the institution maintains such written fiscal control and accounting procedures as are necessary to assure proper disbursement of, and accounted for, such commingled funds, including provisions for:

1. The accurate and timely separate identification of funds received under the Act.
2. The separate identification of expenditures prohibited by the contract criteria.
3. An adequate record of proceeds from the sale of any equipment purchased by funds received under the Act.

B. Expenditure Reporting

Reports of nursing education program expenditures and enrollment of nursing students under the contract must be submitted as requested by the Commission or the Director of the Office of Statewide Health Planning and Development for purposes of program administration, evaluation, or review.

C. Record Retention and Audit

1. The education institution shall permit the Director of the Office of Statewide Health Planning and Development, or the Auditor General, or the State Controller, or their authorized representatives, access to records maintained on source of income and expenditures of its nursing education program for the purpose of audit and examination.
2. The education institution shall maintain books, records, documents, and other evidence pertaining to the costs and expenses of this contract (hereinafter collectively called the "records") to the extent and in such detail as will properly reflect all net costs, direct and indirect, of labor, materials, equipment, supplies and services, and other costs and expenses of whatever nature for which reimbursement is claimed under the provisions of this contract.
3. The education institution agrees to make available at the office of the education institution at all reasonable times during the period set forth in subparagraph 4 below any of the records for inspection, audit or reproduction by an authorized representative of the State.

EXHIBIT E

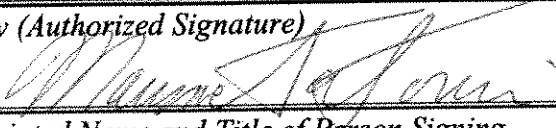
4. The education institution shall preserve and make available its records (a) for a period of three years from the date of final payment under this contract, and (b) for such longer period, if any, as is required by applicable statute, by any other clause or this subcontract, or by subparagraph a or b below:
 - a. If this contract is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of three years from the date of any resulting final settlement.
 - b. Records which relate to (1) litigation of the settlement of claims arising out of the performance of this contract, or (2) costs and expenses of this contract as to which exception has been taken by the State or any of its duly authorized representatives, shall be retained by the education institution until disposition of such appeals, litigation, claims, or exceptions.

5. Except for the records described in subparagraph 4 above, the education institution may in fulfillment of its obligation to retain the records as required by this clause substitute photographs, microphotographs, or other authentic reproductions of such records, after the expiration of the two years following the last day of the month or reimbursement to the education institution of the invoice or voucher to which such records relate, unless a charter person is authorized by the State or its duly authorized representatives.

CCC-1005

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

<i>Contractor/Bidder Firm Name (Printed)</i> Victor Valley Community College		<i>Federal ID Number</i> 07-7034 95-6006576
<i>By (Authorized Signature)</i> 		
<i>Printed Name and Title of Person Signing</i> Dr. Marianne Tortorici, Deputy Superintendent/Executive Vice President, Inst.		
<i>Date Executed</i> May 25, 2007	<i>Executed in the County of</i> San Bernardino	

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE:** Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS:** Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed Agreement will:
 - 1) receive a copy of the company's drug-free workplace policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the

certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations,

or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. **DOMESTIC PARTNERS:** For contracts executed or amended after July 1, 2004, the contractor may elect to offer domestic partner benefits to the contractor's employees in accordance with Public Contract Code section 10295.3. However, the contractor cannot require an employee to cover the costs of providing any benefits which have otherwise been provided to all employees regardless of marital or domestic partner status.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. **CONFLICT OF INTEREST:** Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

- 1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

INSTRUCTION

JUNE 12, 2007

TOPIC: AGREEMENT – CITY OF REDLANDS-PARAMEDIC PROGRAMS

The district desires to enter in to an agreement between the City of Redlands and Victor Valley Community College for student participation in emergency medical technician and emergency medical technician, Paramedic Programs. The agreement commences on June 5, 2007 and will remain in effect unless terminated by either Party upon thirty (30) days written notice to the other Party.

Fiscal Impact: None to the District

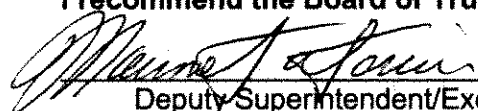
RECOMMENDATION:

It is recommended that the Board of Trustees approve an agreement between the City of Redlands and Victor Valley Community College for student participation in emergency medical technician and Paramedic Programs. The agreement commences on June 5, 2007 and will remain in effect unless terminated by either Party upon thirty (30) days written notice to the other Party.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

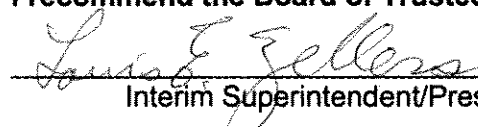
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 05-18-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

**AGREEMENT FOR STUDENT PARTICIPATION IN EMERGENCY MEDICAL
TECHNICIAN AND EMERGENCY MEDICAL TECHNICIAN—PARAMEDIC PROGRAMS**

This Agreement ("Agreement") is made and entered into this 5th day of June 2007 ("Effective Date"), between the City of Redlands (the "City") and Victor Valley Community College District (the "District"). City and District are sometimes individually referred to herein as a "Party" and, together, as the "Parties."

RECITALS

WHEREAS, District and City acknowledge a public obligation to contribute to education for Emergency Medical Technician and Emergency Medical Technician-Paramedic programs (collectively the "Disciplines") for the benefit of students and for community needs; and

WHEREAS, District has established programs in the Disciplines which require the clinical facilities of City, and

WHEREAS, it is to the mutual benefit of both District and City that students have opportunities for clinical education as students and future practitioners;

NOW, THEREFORE, for and in consideration of the mutual promises contained herein, the Parties agree as follows:

AGREEMENT

I. PURPOSE OF THE AGREEMENT

The purpose of this Agreement is to establish terms and conditions for District's students participation in Emergency Medical Technician and Emergency Medical Technician – Paramedic Programs and their associated use of City clinical facilities.

II. TERM AND TERMINATION OF AGREEMENT

The term of this Agreement shall commence on the Effective Date and this Agreement shall thereafter remain in effect unless terminated by either Party upon thirty (30) days written notice to the other Party.

III. RESPONSIBILITIES OF DISTRICT

A. Educational

1. Beginning the Term commencing Fall 2007, District will offer as part of its programs in the Disciplines a clinical educational program eligible for accreditation by the California Emergency Medical Services Authority, the Inland

Counties Emergency Medical Agency and the Commission on Accreditation of Allied Health Education Programs (the "Clinical Program").

2. District shall provide the necessary qualified, certified licensed or registered faculty appropriate and/or required to teach the Clinical Program.
3. District faculty shall plan, develop and implement all clinical instruction and evaluation of students required to teach the Clinical Program.
4. District faculty shall develop a clinical instruction plan for use of City's clinical facilities to meet the educational goals of the Clinical Program ("Clinical Instruction Plan"). The Clinical Instruction Plan shall be made available to City at least sixty (60) days prior to the beginning of each Term subject to revision based on City's patient care responsibilities. However, District is responsible for final approval of the Clinical Instruction Plan prior to the beginning of each Term.
5. As part of the Clinical Program, prior to the use by students and faculty of any of City's clinical facilities, District shall provide students and faculty with an orientation regarding City's policies, practices, standards and regulations pertaining to those facilities. City shall provide one of its staff with sufficient knowledge of those policies, practices, standards and regulations to assist District with said orientation.
6. Students participating in the Clinical Program are required to produce to District documentation indicating that they are physically fit to participate in the Clinical Program.
7. District may select students to participate in the Clinical Program, but in so doing shall not discriminate against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, ancestry or any other protected class, as required by law.

B. General

1. District faculty participating in the Clinical Program may request participation of City's staff on a voluntary basis as resource persons and clinical experts, and in planning meetings related to the Clinical Program.
2. Students shall have the status of "learners" and shall not replace City staff, but shall provide services to patients related to the Clinical Instruction Plan. At all times while participating in the Clinical Program, students shall be supervised by at least one City Emergency Medical Technician or Emergency Medical Technician-Paramedic.
3. At all times while participating in the Clinical Program, District faculty, staff and students are subject to all District standards of conduct, as well as all standards of

conduct, appearance, safety and health established for City employees in matters relating to the welfare of patients.

4. Students shall wear assigned uniforms designated by District and/or City's clinical facilities.

IV. RESPONSIBILITIES OF CITY

A. Educational

1. City shall designate a staff member who will serve as the Education Coordinator for the Clinical Program. The Education Coordinator is responsible for working with District and making all reasonable efforts to assist District in meeting its responsibilities set forth in Part III of this Agreement.
2. City may refuse educational access to any clinical facilities to any District faculty, staff or students who do not meet City employee standards of conduct, appearance, safety or health.

B. General

1. If at any time the conduct of any student impairs his or her usefulness to the Clinical Program or otherwise unfavorably affects the morale of other students or City employees, or if in the judgment of City, the work or conduct of such student is unacceptable or otherwise impairs or endangers the health of patients in any way, City may suspend said student from further participation in the Clinical Program unless and until City and District agree that the student should be permitted to resume his or her participation in the Clinical Program.
2. City, at its discretion, may ask District faculty to serve on committees in matters contributing to the quality of patient care as it applies to college students participating in the Clinical Program.
3. City shall, on any day when students are participating in the Clinical Program at City facilities, provide to District students, faculty and staff all necessary emergency health care or first aid for accidents occurring at City's facilities. City shall not be financially responsible for such emergency health care or first aid, nor shall City be responsible for any workers compensation or any other claim, suit or legal action of students, including, but not limited to any workers' compensation claim.
4. If in the judgment of City's staff, any student's participation in the Clinical Program endangers or has the potential of endangering any patient's welfare, City's staff may restrict said student to an observer role until City staff and the District faculty member in charge of the student agree that the student is able to resume providing care to patients without endangering any patients. In

participating in the Clinical Program, City's ultimate responsibility is the care and welfare of patients.

5. City shall be solely responsible and liable for the welfare, control and care of all patients of City at all times as a result of, or in connection with, this Agreement or for purposes related to City's programs and activities.
6. City shall provide students in the Clinical Program the opportunity to achieve a minimum of twenty (20) "continuum of care" advanced life support patient contacts pursuant to title 22, California Code of Regulations ("CCR"), sections 100152 and 100158. As defined in title 22, CCR, section 10158(b), an advanced life support patient contact is defined as "the student performance of one or more [advanced life support] skills, except cardiac monitoring and basic cardiopulmonary resuscitation (CPR), on a patient." As defined in title 22, CCR, section 100152(e), a "continuum of care" advanced life support patient contact is an advanced life support patient contact wherein the student is "required to provide the full continuum of care of the patient beginning with the initial contact with the patient upon arrival at the scene through release of the patient to a receiving hospital or medical care facility."
7. Subject to the approval of City, at the request of District faculty participating in the Clinical Program, City staff may participate on a voluntary basis as resource persons and clinical experts and in planning meetings related to the Clinical Program.

V. LIABILITY STATUS OF THE PARTIES

- A. **Indemnification of City by District.** District shall, except to the extent of any related negligence or willful misconduct of City, defend, indemnify and hold harmless City and its elected and appointed officials, officers and employees from any and all claims, liabilities, and expenses, including attorneys' fees, damage to property or injuries to or death of any person or persons or damages of any nature including, but not by way of limitation, all civil claims and workers' compensation claims arising out of or in any way connected with the intentional or negligent acts, errors or omissions of District, its employees, students, agents or subcontractors in the performance of this Agreement. District's duty to indemnify City pursuant to this Section, with respect to acts or incidents occurring during the term of this Agreement, shall survive the expiration or termination of this Agreement.
- B. **Student Coverage.** District shall require each student participating in the Clinical Program to establish and maintain through District throughout the term of each student's participation in the Clinical Program, malpractice insurance coverage, written on an occurrence basis, providing coverage for all claims, demands, actions, damages, losses, costs and expenses, including attorneys' fees and expenses, arising from or attributable to the student's participation in the Clinical Program ("Student Coverage"). Student Coverage shall contain a cross liability endorsement and a waiver of the insurer's rights

of subrogation against City with respect to any act or omission of a Party pursuant to, or claim, action or liability arising from or related to, this Agreement. Each Student's Policy shall provide coverage in a face amount not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate specifically applicable to this Agreement. Prior to each Term in which District is offering the Clinical Program, District shall provide City with a certificate of insurance demonstrating compliance with the requirements of this Section. Each certificate of insurance shall name City as a certificate holder, and shall specify that the insurer shall provide City with written notice not less than thirty (30) days prior to any cancellation each Student's Policy, except in the case of cancellation of or nonpayment of premium, in which case the notice shall be provided not less than ten (10) days prior to cancellation.

- C. **District Insurance Policy.** District shall maintain throughout the term of this Agreement, at its own cost and expense, a policy of commercial general liability insurance or self-insurance, written on an occurrence basis, providing coverage for all claims, demands, actions, damages, losses, costs and expenses, including attorneys' fees and expenses, arising from or attributable to District's operations, services, programs or activities undertaken pursuant to this Agreement ("District Policy"). District's Policy shall also provide coverage for the contractual liability assumed pursuant to Section A of Part V of this Agreement. District's Policy shall contain a cross liability endorsement and a waiver of the insurer's rights of subrogation against City with respect to any act or omission of a Party pursuant to, or claim, action or liability arising from or related to, this Agreement. District's Policy shall provide coverage in a face amount not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate specifically applicable to this Agreement. Prior to each Term in which District is offering the Clinical Program, District shall provide City with a certificate of insurance to demonstrate compliance with the requirements of this Section. The certificate of insurance and District's Policy shall name City as certificate holder, and shall specify that the insurer shall provide City with written notice not less than thirty (30) days prior to any cancellation of District's Policy, except in the case of cancellation for nonpayment of premium, in which case the notice shall be provided not less than ten (10) days prior to cancellation.
- D. **Indemnification of District and Students by City.** City shall, except to the extent of any related negligence or willful misconduct of District, defend, indemnify and hold harmless District and its elected and appointed officials, officers and employees and each student of District participating in the Clinical Program from any and all claims, liabilities, expenses, including attorneys' fees, damage to property or injuries to or death of any person or persons or damages of any nature including, but not by way of limitation, all civil claims and workers' compensation claims arising out of or in any way connected with the intentional or negligent acts, error or omissions of City, its employees, agents or subcontractors in the performance of this Agreement. City's duty to indemnify District pursuant to this Section, with respect to acts or incidents occurring during the term of this Agreement, shall survive the expiration or termination of this Agreement.

- E. **City Insurance Policy.** City shall maintain throughout the term of this Agreement, at its own cost and expense, a policy of commercial general liability insurance or self-insurance, written on an occurrence basis, providing coverage for all claims, demands, actions, damages, losses, costs and expenses, including attorneys' fees and expenses, arising from or attributable to City's operations, services, programs or activities pursuant to this Agreement ("City Policy"). City's Policy shall also provide coverage for the contractual liability assumed pursuant to Section D of Part V of this Agreement. City's Policy shall contain a cross liability endorsement and a waiver of the insurer's rights of subrogation against District and each student of District participating in the Clinical Program with respect to any act or omission of a Party pursuant to, or claim, action or liability arising from or related to, this Agreement. City's Policy shall provide coverage in a face amount not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate specifically applicable to this Agreement. Prior to each Term in which District is offering the Clinical Program, City shall provide District with a certificate of insurance to demonstrate compliance with the requirements of this Section. The certificate of insurance and City's Policy shall name District and each student of District participating in the Clinical Program as certificate holders, and shall specify that the insurer shall provide District with written notice not less than thirty (30) days prior to any cancellation of City's Policy, except in the case of cancellation for nonpayment of premium, in which case the notice shall be provided not less than ten (10) days prior to cancellation.

VI. MISCELLANEOUS PROVISIONS

- A. **Default.** If a Party fails to perform any duty or obligation as and when required pursuant to this Agreement, that Party shall be in default of this Agreement ("Defaulting Party"). Unless a different period is specified elsewhere in this Agreement, the Defaulting Party shall cure any and all defaults within a reasonable time, which in no event shall exceed ten (10) days after notice from the other Party ("Non-Defaulting Party"). The Non-Defaulting Party may, in its sole discretion, after request of the Defaulting Party, grant additional time for the Defaulting Party to cure any default, if the Defaulting Party has made reasonable and continuous efforts to cure the default after notice thereof, but has been unable to cure such default. If the Defaulting Party fails to cure any such default within the foregoing ten (10) day period or extension thereto, the Defaulting Party shall be in breach of this Agreement and this Agreement shall terminate. In the event of any such termination, the Non-Defaulting Party shall be entitled to recover from the Defaulting Party (and, upon request, the Defaulting Party shall pay to the Non-Defaulting Party) any and all costs, expenses and damages incurred or suffered by the Non-Defaulting Party proximately caused by the Defaulting Party's breach.
- B. **Entire Agreement.** The making, execution and delivery of this Agreement by the Parties has not been induced by any representations, statements, warranties or agreements, other than those expressed herein. This Agreement constitutes the entire agreement between the Parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations related thereto. Except as expressly set forth herein, there are no writings, conversations, representations, warranties or agreements that the

Parties intend to be a part hereof, and this Agreement represents the entire agreement between the Parties hereto and supersedes any and all previous written or oral agreements or discussions between the Parties and any other person or legal entity concerning the transaction(s) contemplated herein. This Agreement may be modified only in writing, and signed by the Parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

- C. **Not for Benefit of Third Parties.** This Agreement and every provision hereof is for the exclusive benefit of the Parties and, it is not for the benefit of any third party.
- D. **Waiver.** The failure of either Party at any time to require performance by the other Party of any provision hereof shall not affect in any way the full right to require such performance at any time thereafter. The waiver of my breach of any provision of this Agreement shall not be deemed to be a waiver of any preceding or subsequent breach of the same or any other provision of this Agreement.
- E. **Force Majeure.** Except for the Parties' indemnification and insurance obligations, non-performance by a Party of any obligation set forth in this Agreement shall be excused if reasonably prevented or delayed by reason of any act, event or condition reasonably beyond the control of that Party including: (i) war, acts of public enemy, insurrection, significant and substantial civil commotion or riot; (ii) earthquake, fire, flood or other severe, inclement weather; (iii) governmental restriction or the act or failure to act of any governmental agency or entity other than the non-performing Party; and (iv) litigation (including, without limitation, litigation contesting the validity of, or seeking the enforcement or clarification of, this Agreement).
- F. **Representatives.** The Chief Advanced Life Support Coordinator of City, or his or her designee, shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of City called for by this Agreement, except as otherwise expressly provided in this Agreement.
- G. **District shall designate a Project Manager** who shall represent it and be its agent in all consultations with City during the term of this Agreement. District or its Project Manager shall attend and assist in all coordination meetings called by City in all matters regarding the performance of this Agreement.
- H. **Notices.** Any notices, demands, documents, correspondence or other communications concerning this Agreement may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communications shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; or c) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail. Any Party may, for purposes of this Agreement, change its name, address, facsimile number or person to whom attention should be directed by giving notice in the manner specified in this Section. A

copy of any notices, demands, documents, correspondence or other communications sent to District should also be sent to District's legal counsel, and a copy of any notices, demands, correspondence or other communications sent to City shall also be sent to City's legal counsel. Notices, demands and communications shall be duly addressed as follows:

IF TO DISTRICT:

Victor Valley Community College District
18422 Bear Valley Road
Victorville, CA 92395
Fax: 760-245-427 1
Tel: 760-245-4271 Ext. 2338
Attn: Scott C. Jones

IF TO CITY:

Redlands Fire Dept.
35 Cajon Street, Ste. 12
Redlands, CA 92373
Fax: 909-798-7602
Tel: 909-798-7600

IF TO DISTRICT'S LEGAL COUNSEL:

Liebert, Cassidy, Whitmore
6033 W. Century Blvd., Suite 500
Los Angeles, CA 90045
Fax: 310-337-0837
Tel: 310-981 -2000
Attn: Peter Brown

IF TO CITY'S LEGAL COUNSEL:

City Attorney, City of Redlands
P.O. Box 3005
Redlands, CA 92373
Fax: 909-798-7503
Tel: 909-798-7595
Attn: Daniel J. McHugh

- I. **Cooperation of the Parties.** Each Party shall execute and deliver to the other Party all such other further instruments and documents as are reasonably necessary to carry out this Agreement in order to provide and secure to the other Party the full and complete enjoyment of its rights and privileges hereunder.
- J. **Time Limits.** Any time limits set forth in this Agreement may be extended by mutual consent of the Parties in accordance with the respective procedures for adoption by the Parties of an agreement.
- K. **Compliance with Laws.** Each Party shall, at its own cost and expense, comply with all laws and governmental rules and regulations applicable to the transaction contemplated in this Agreement, including, but not limited to, any required filings with governmental authorities.
- L. **Comparative Fault.** Notwithstanding anything in this Agreement to the contrary, in the event any settlement, court judgment, or arbitration or mediation award allocates or determines the comparative fault of the Parties, either Party, consistent with such allocation or determination, may seek reimbursement from the other Party with respect to defense costs, settlement payments, judgments and awards.
- M. **Attorneys' Fees.** In any action or other proceeding between the Parties seeking enforcement or interpretation of any provision of this Agreement, the prevailing Party in such action or other proceeding shall be awarded its reasonable costs and expenses,

including, but not limited to, reasonable attorneys' fees (and including fees for the use of in-house counsel by a Party), disbursements and court costs, in addition to any damages, injunctive, or other relief awarded, and, without limitation, attorneys' fees, disbursements and court costs, incurred in any post-judgment proceedings to collect or enforce any judgment.

- N. **Representation by Independent Counsel.** The Parties agree and acknowledge that they have been represented by independent legal counsel of their own choice throughout all negotiations preceding the execution of this Agreement, and that they have executed this Agreement with the consent of, and upon the advice of, their own legal counsel.
- O. **Governing Law.** This Agreement shall be governed by and construed under the laws of the State of California.
- P. **Venue for Resolving Disputes.** Any arbitration, mediation, litigation or other proceeding arising out of, or connected with, this Agreement shall be conducted only in the County of San Bernardino.
- Q. **Assignment.** District shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of District's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. City shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of City's interest in this Agreement without District's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement.
- R. **Headings.** Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.
- S. **Construction.** The Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the Parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any Party by virtue of the authorship of any of the provisions of this Agreement. Unless specified otherwise, all references in this Agreement to the words "Part" or "Section" shall be references to Parts or Sections contained within this Agreement. Where necessary or useful in the context of this Agreement, use of the singular shall be deemed to include the plural, and use of the plural shall be deemed to include the singular. For all purposes of this Agreement, "shall" shall be interpreted as mandatory and "may" shall be interpreted as permissive.

- T. Amendments. Only a writing executed by the Parties or their respective successors and assigns may amend this Agreement.
- U. Severability. If any Part, Section, term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining Parts, Sections, terms, provisions, covenants and conditions of this Agreement shall be unaffected thereby and shall continue in full force and effect.
- V. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.
- W. Due Authority of Signatories. The persons executing this Agreement on behalf of the Parties warrant that they are duly authorized to execute this Agreement on behalf of said Parties and that by doing so, the Parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF REDLANDS

Jon Harrison, Mayor

Attest:

City Clerk

**VICTOR VALLEY COMMUNITY
COLLEGE DISTRICT**



Dr. Marianne Tortorici

INSTRUCTION

JUNE 12, 2007

TOPIC: GRANT-CALIFORNIA HIGH SCHOOL EXIT EXAM PREPARATION PROGRAM FUND
SECOND CYCLE GRANT NUMBER 06-0093-16

The district desires to approve the awarded Grant from the Chancellor's Office of California Community Colleges for the California High School Exit Exam Preparation Program. This grant is for the development of a California High School Exit Examination Preparation Program.

Fiscal Impact: \$198,000.00 to the District. The District will receive forty percent (40%, \$79,200.00) of the awarded funds within sixty (60) days of a fully executed grant agreement. The remaining sixty percent (60%, \$118,800.00) based upon receipt and approval of the Final Report and Final Expenditure Report for the project.

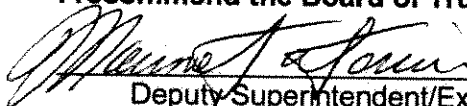
RECOMMENDATION:

It is recommended that the Board of Trustees approve the awarded Grant from the Chancellor's Office of California Community Colleges for the California High School Exit Exam Preparation Program. This grant is for the development of a California High School Exit Examination Preparation Program.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

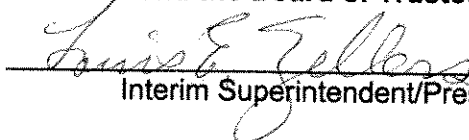
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 5-30-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

RECEIVED
MAY 14 2007

DISTRICT RECEIVED
MAR 01 2007

THIS FORM MAY BE REPLICATED
BUT UNDER NO CIRCUMSTANCES CAN THE LANGUAGE BE ALTERED

Chancellor's Office California Community Colleges	District: <u>Victor Valley Community College District</u> College: <u>Victor Valley Community College</u> RFA Specification Number: <u>06-0093-16</u>
I. Grant Agreement CALIFORNIA HIGH SCHOOL EXIT EXAM PREPARATION PROGRAM FUND	TO BE COMPLETED BY COCCC Grant Is Renewable: Yes/ <input checked="" type="checkbox"/> No First Year Funded: <u>2007</u> Maximum Period for which funding is available: <u>12 months</u> Grant Agreement No.: <u>06-093-16</u> Date: <u>4/26/07</u> Amount Encumbered: <u>\$198,000</u>

This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA Specification; this Grant Agreement face sheet, the Grantee's application, with all required forms; and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 10/06 and II, Rev. 10/06), as set forth in the RFA Instructions. All of these items are incorporated into this grant by reference.

The total amount payable for this grant shall not exceed the amount specified above as "Amount Encumbered."

The term of this grant shall be from **April 1, 2007**, to and including **March 31, 2008**. All performance under this grant shall be completed by **March 31, 2008**, except for the submission of any Final Report that may be required by Article I of the Grant Agreement.

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

STATE OF CALIFORNIA				GRANTEE	
Item	3	Chapter	Statute	Fiscal Year	Total
6870-101-0001(20)	47		2006	2006-2007	Grant Funds Requested: \$ 198,000
Object of Expenditure (Code and Title)					Project Director
0238-751-11030 - California High School Exit Exam					Dr. Barbra Louis <i>[Signature]</i>
Signature, Accounting Officer (or authorized Designee)					District (Grantee) Address
April Lovan-Martinez <i>[Signature]</i>					18422 Bear Valley Road, Victorville, CA 92395
Project Monitor					
Juan Cruz <i>[Signature]</i>					
Agency					
Chancellor's Office California Community Colleges 1102 Q Street Sacramento, CA 95814-6511					
Signature, Executive Vice Chancellor (or authorized Designee)				Date	Signature, Chief Executive Officer (or authorized Designee)
<i>[Signature]</i>					<i>[Signature]</i> 2/28/07
Printed Name of Person Signing					Dr. Louis Zellers
Steve Bruckman					Title
Title					Interim Superintendent/President
Executive Vice Chancellor					

JUNE 12, 2007

INSTRUCTION

TOPIC: AGREEMENT – PLATO LEARNING, INC.

The district desires to purchase 40 Concurrent/Simultaneous subscription licenses for Plato Web Learning Network, (PWLN) users for 5 years from 2007 through 2012 for the Basic Skills Literacy Project Plan. Purchase order number is 087122.

Fiscal Impact: None to the District (Funding provided by a Verizon Grant, \$110,633.39)

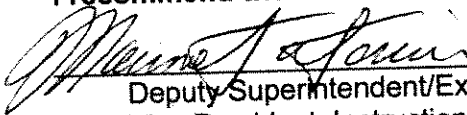
RECOMMENDATION:

It is recommended that the Board of Trustees accept the purchase of software licenses and laptops that will be used for the Basic Skills Literacy Project Plan from 2006 through 2012.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

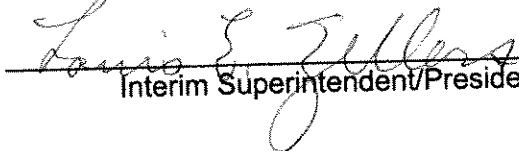
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 05-31-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___



Victor Valley College

Original Date of February 22, 2007

Date Revised 5-17-07

Presented by:

Gary Bannon
PLATO Learning, Inc.
5772 Blackbird
La Verne, California 91750
Phone: 909 593-1261

**PLATO COURSEWARE PACKAGE PRICING FOR POST-SECONDARY/ADULT
REQUESTED BY JEFF REDONA**

	Full Dev. Ed. Content Library	Hours	Objectives
PLATO Product Number	99609497		
Fastrack Math	X		
Foundational Math	X	95	671
Math Fundamentals	X	95	671
Math Problem Solving	X	57	
Applied Math	X	14	13
Data Skills	X	35	84
Algebra 1, Part 1	X	98	74
Algebra 1, Part 2	X	96	72
Algebra 2, Part 1	X	56	42
Algebra 2, Part 2	X	64	48
Geometry and Measurement 1	X	10	78
Geometry and Measurement 2	X	14	33
Trigonometry	X	16	36
Fastrack Reading	X		
Essential Reading Skills	X	21	32
Fundamental Reading Strategies	X	61	27
Intermediate Reading Strategies	X	61	27
Advanced Reading Strategies	X	76	64
Vocabulary & Reading Comprehension	X	70	28
Reading for Info	X	74	98
Fastrack Writing	X		
Writing in the Workplace	X	38	50
Writing Series	X	122	455
Essential Writing Process & Practice	X	26	27
Fundamental Writing Process & Practice	X	26	27
Intermediate Writing Process & Practice	X	48	49
Advanced Writing Process & Practice	X	39	39
Earth and Space Science	X	17	140
Life Science	X	12	158
Physical Science	X	12	158
Biology Series (CyberEd)	X	76	1215
Chemistry Series (CyberEd)	X	32	671
Communication	X	27	75
Technology Fundamentals	X	5	5
Life & Job Skills	X	30	119
Daily Living Skills	X	80	20
Business Basics	X	5	5
Job Seeking Skills	X	30	10
Quality Fundamentals	X	27	54

INVESTMENT SUMMARY

<u>Quantity</u>	<u>Description</u>	<u>Total</u>
40 Concurrent/Simultaneous subscription license pricing for PWLN users for 5 years	Option #3 above with full Developmental Education Content Library (includes 7.5% discount) Product # 99609497	\$102,676.00
	CA state sales tax 7.75%	<u>\$ 7,957.39</u>
	Total	\$110,633.39

This quote is valid for 30 days from above date.



Order Authorization Form

Order Authorization Form must be signed and submitted with purchase order

Order Date: 03-30-2007
Customer: 4567281101
PO Number:

Order ID: PLO0588683
VICTOR VALLEY COLLEGE

Subtotal:	102,676.00
Tax:	7,957.39
Shipping:	
Total:	110,633.39

Product Detail Attached

Client Orders and PLATO Learning, Inc. agrees to furnish, subject to terms and conditions of the license agreement, the products and services specified on this Order Authorization Form. PLATO Learning reserves the right to pursue the collection of all monies due to it under this Contract

Client Name: Jeff Redona
By (Authorized Signature):
Name (Type or Print):
Title:
Date:

TERMS

Subject to the terms and conditions of the license agreement that governs Your ("Customer's") use of the PLATO Product /Service (the "License Agreement"), Customer orders, and PLATO Learning, Inc. and/or its subsidiaries (collectively "PLATO Learning") agree to furnish, the products and services specified in the Product Information section of this Order Authorization Form (the PLATO Product /Services). Customer understands and acknowledges that Customer and Customer's users must at all times fully comply with the terms and conditions of the License Agreement.

All deliveries will be made F.O.B. Origin, PLATO Learning's shipping dock. Payment is due within thirty (30) days of the invoice date.

PLATO Learning and Customer understand, acknowledge and agree that, in the event that the Customer's purchasing process does not include use of a purchase order, this executed Order Authorization Form shall be deemed a valid, binding and enforceable contractual instrument, which fully satisfies and fulfills all requirements for contractual documentation necessary to perform this transaction for all purposes, including without limitation, the purposes of payment.

PLATO Learning reserves the right to pursue the collection of all monies due to it under this Order Authorization Form.

Customer hereby acknowledges that for PLATO Products/Service s furnished to Customer in software format (e.g. Compact Disc or other tangible media on which the software is installed) PLATO shall provide software support and maintenance services to Customer at no additional charge for the first year from the date of delivery. Thereafter, such software support and maintenance services are available from PLATO on a yearly basis through purchase of an annual Software Support Plan (SSP) at prices set forth in PLATO's then-current price catalog. Such software support and maintenance services are provided for PLATO-developed software and content, and does not include such services for any third party software or content which may be furnished as part of the PLATO Product/Services.

Any inconsistency or ambiguity between the terms and conditions of this Order Authorization Form, the License Agreement or a Customers purchase order will be resolved by giving precedence to the terms and conditions of the documents in the order in which they are listed in this sentence.

Taxes that appear on your Order Authorization Form are approximate.

Notes

applied 7.5% multiyear promotion for 5 years.

Product Information

Install Site	Product Description	ID	Qty	Unit Price	Total Price
VICTOR VALLEY COLLEGE	POST SECONDARY CONTENT LIBRARY	99609497AIW 1	40	2,566.90	102,676.00

Line Notes

Install Site	Product Description	Notes
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BOARD OF TRUSTEES

June 12, 2007

TOPIC: CONTRACT FOR SUPERINTENDENT/PRESIDENT

Fiscal Impact: Budgeted

RECOMMENDATION:

It is recommended the Board of Trustees approve the contract for the Superintendent/President at an annual salary of \$195,250, beginning July 9, 2007 and ending June 30, 2010.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES NO NOT APPLICABLE

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

SUPERINTENDENT/PRESIDENT

June 12, 2007

TOPIC: ORDER OF ELECTION AND SPECIFICATIONS FOR NOVEMBER 6, 2007

TO THE BOARD OF TRUSTEES:

Fiscal Impact: Budgeted

RECOMMENDATION:

It is recommended the Board of Trustees adopt the resolution.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NCT APPLICABLE X

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

**ORDER OF ELECTION
AND
SPECIFICATIONS OF THE ELECTION ORDER**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT OF SAN BERNARDINO AND
LOS ANGELES COUNTIES, CALIFORNIA**

**RESOLUTION ORDERING SCHOOL DISTRICT ELECTION FOR
GOVERNING BOARD MEMBERS WHOSE TERMS EXPIRE DECEMBER 7, 2007**

Resolved that, pursuant to Education Code, Section 5302, the County Superintendent of Schools of this County is hereby ORDERED to call an election for the purpose and in accordance with designations contained in the following specifications of the Election Order made under the authority of Education Code Sections 5304, 5320, and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

Date of Election: Tuesday, November 6, 2007
Purpose: Election of Governing Board Members
Polls will open at 7 a.m. and close at 8 p.m.

PLEASE FILL IN THE NAMES BELOW:

Governing Board Members whose Terms expire DECEMBER 7, 2007

FULL TERM

SHORT TERM

Thomas M. Elder, II

Joe Range

I, Donald Nelson, Clerk/~~Secretary~~ of the Governing Board of the Victor Valley College School District of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at its regular place of meeting on June 12, 2007.

Dated: _____

Clerk/Secretary

Submit one (1) copy to the Registrar of Voters office
Submit one (1) copy to the County Superintendent of Schools
One (1) copy for your files

ADMINISTRATIVE SERVICES

JUNE 12, 2007

TOPIC: DRAW DOWN FUNDS FROM THE GUARANTEED INVESTMENT CONTRACT

The district wishes to withdraw \$11,200,000.00 from the Guaranteed Investment Contract to complete construction of the Speech Drama Addition and the Adaptive Physical Education Building in accordance with planned funding for those projects.

Fiscal Impact: The necessity to complete our construction projects, which is not possible without using the Guaranteed Investment Contract funds as planned. Also, to continue paying the principle and interest of the currently outstanding Certificate of Participation in 2024 from other funding sources, or to retire that debt through a General Obligation Bond issue, or refinance that debt over a new period of time with restructured payments.

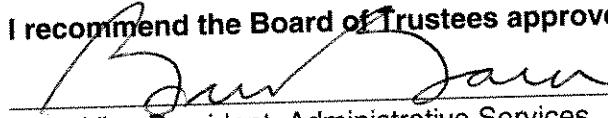
RECOMMENDATION:

It is recommended that the Board of Trustees approve the withdrawal of \$11,200,000.00 from the Guaranteed Investment Contract to complete construction of the Speech Drama Addition and the Adaptive Physical Education projects.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___


I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 5/21/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

TOPIC: DRAW DOWN FUNDS FROM THE GUARANTEED INVESTMENT CONTRACT

BACKGROUND:

The state funding for the Speech Drama Addition is \$7,904,000.00. The state funding for the Adaptive Physical Education building is \$3,290,000.00. Both of these projects were funded by the state more than six years ago. Unfortunately, these construction projects were not moved forward in a timely manner over the past several years due to technical problems with the lease and financing arrangements necessary to obtain state bond funding. When the current Vice President for Administrative Services and the new Director of Construction and Contracts took office, they were able to work with the state Department of Finance and the Chancellor's Office to obtain the necessary approvals to move the projects forward. The State Chancellor's Office staff was assured by the college administration; the previous Superintendent/President that the funding required to build these projects would be available from the campus.

The Speech Drama Addition will cost about \$13,800,000.00 with about \$5,900,000.00 coming from the college's funds. The Adaptive Physical Education Building will cost about \$8,500,000.00 with about \$5,300,000.00 coming from college funds. The source of those funds will be the Guaranteed Investment Contract which is currently funded at about \$39,000,000.00. The Guaranteed Investment Contract is currently covering the principle and interest payments on the college's outstanding Certificate of Participation debt which costs about \$2,400,000.00 annually and will increase over time.

The impact of withdrawing \$11,200,000.00 from the Guaranteed Investment Contract over the next twelve months will be to reduce the balance in that fund to about \$28,000,000.00. The earnings on this amount will cover the interest and principle payments on the Certificate of Participation until the Guaranteed Investment Contract is liquidated projected to be in the year 2024. At that time the Certificate of Participation will still have \$23,000,000.00 in principle and interest payments to be made which will have to come from another source, or would need to be refinanced, or may have already been paid-off with other funding such as a General Obligation Bond.

The original Certificate of Participation of \$53,000,000.00 is from 1997 and included the refinancing of two previous Certificates of Participation. The funds received by the District from the various Certificates of Participation were used, as far as the records show, to fund several construction projects on campus including the Science Building, the Library, the Central Plant, and others. This District has been self-funding many of its construction projects over the past two decades and has never gone to the public for funding until the General Obligation Bond issue that was not successful, in 2006.

JUNE 12, 2007

ADMINISTRATIVE SERVICES

TOPIC: CHANGES TO PARKING FEES

The District wishes to change the parking fee structure to better reflect the actual costs of securing the campus and maintaining the various campus parking lots.

BACKGROUND:

In recent years, the District has provided a parking fee reduction of \$10.00 for students as an incentive to join the Associated Student Body, which costs \$10.00. This has reduced the potential income to the District for parking permits by approximately \$65,000 per year. During the current 2006-2007 fiscal year, we are in a deficit position in the operations costs of parking security and maintenance by \$150,000. This is due, in part, to the fact that the entire campus police operation is charged to parking revenues, which was a decision approved by the Board several budgets ago. In addition, we are unable to provide adequate maintenance for the parking lots, including paving and striping, because of inadequate revenues.

It is recommended that the \$10.00 discount in the cost of parking permits be eliminated effective Fall Semester 2007. Additionally, it is recommended that the cost of daily parking, which has been at \$1.50 for the past few years, be increased to \$2.00 which is more in-line with other colleges in the state. This would potentially increase parking revenues by about \$14,000.

Fiscal Impact: To increase parking permit fee revenues by approximately \$79,000 per year to better meet the costs of securing the campus and maintaining the parking lots.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the discontinuance of the \$10.00 parking permit discount for ASB members, and also to approve the increase in daily parking permit fees from \$1.50 to \$2.00, so that the campus police budget does not operate at a deficit. Based on current estimates, this would yield an additional \$79,000 in revenue to the District.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item

[Signature]
Vice President, Administrative Services

Date 5/17/07

I recommend the Board of Trustees approve this item

[Signature]
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

ADMINISTRATIVE SERVICES

JUNE 12, 2007

TOPIC: 2007-2008 TENTATIVE BUDGET

Based upon the Governor's Budget and the May Revise, a Tentative General Operating Budget has been prepared which includes estimated revenues and expenditures for 2007-2008.

Fiscal Impact: Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September. The philosophy of the budget development process includes input through the shared governance process, developing a balanced budget and meeting required unfunded liabilities.

Fiscal Impact: None

RECOMMENDATION:

The District recommends that the Board of Trustees approve the Tentative General Operating Budget for 2007-2008.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item

Paul Davis
Vice President, Administrative Services

Date 5/22/07

I recommend the Board of Trustees approve this item

Louis Zellers
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

Victor Valley College
2007-08 Tentative General Fund Budget
Key Budget Development Assumptions

REVENUE ASSUMPTIONS

- The District growth target from the state will be approximately 8%. No growth funding is being added to the budget until growth is earned. In 2004-2005 and 2005-2006 the college did not make growth and lost the opportunity to add approximately \$5 million to its base budget. Additionally, the college has lost base FTES for which it was penalized financially. Current projections for 2006-2007 are for no growth.
- The Cost-of-Living Adjustment (COLA) is budgeted at 4.53% based on the recommendations in the Governor's May Revise.
- Fee income is reduced by 10 percent (10%) to reflect an additional six months of reduced fees based on the January 2007 implementation of a fee reduction from \$26 to \$20 dollars.
- Increased revenues for parking fees of approximately \$69,000 is being included (based on Board action) to help support costs of securing and maintaining the parking operations.

EXPENDITURE ASSUMPTIONS

- Cost of step and column salary increases is funded right off the top of the COLA funding.
- Funding equal to 6.53% of full-time salaries is being established for projected salary increases effective July 1. This is a projection since not all contracts are settled at this time.
- Funding to increase negotiated salaries for hourly faculty equal to 20% annually has been included in the expenditures.
- We will set aside \$515,135 for retiree benefits to fully comply with the GASB 43/45 requirements.
- Limited funding will be provided to meet highest priority needs identified through the shared governance budget processes. Final amounts for allocation will be determined at the final budget passage.
- Instructional supply budgets will be implemented at last year's base plus augmentations intended to be ongoing. Allocations for one-time needs will be part the budget prioritization process.
- The unrestricted reserve fund is projected to drop to 3% due to costs exceeding revenues. This may change for the worse based on final enrollment analysis.
- Work must be done to increase enrollments to achieve growth funding to reverse the trend of budgetary overspending. Work should begin immediately on how to bring the budget back into balance.

**Victor Valley College
2007-08 Tentative Budget
General Fund: Unrestricted and Restricted**

Category	2007-2008 TENTATIVE				2006-2007 PROJECTED			
	Unrestricted	% of Total Budget	Restricted	% of Total Budget	Unrestricted	% of Total Budget	Restricted	% of Total Budget
Beginning Fund Balance	\$2,586,742		\$500,000		\$2,200,299		\$1,355,480	
ESTIMATED REVENUES								
Federal	\$0	0.0%	\$2,289,615	22.1%	\$0	0.0%	\$2,289,615	22.1%
State	34,067,000	71.4%	6,360,529	1	31,319,010	68.8%	6,360,529	61.3%
Local	11,124,000	23.3%	1,717,885	0	11,684,454	25.7%	1,717,885	16.6%
Transfers In	2,500,000		0		2,500,000		0	
Total Revenues	\$47,691,000	100.0%	\$10,368,029	100.0%	\$45,503,464	100.0%	\$10,368,029	100.0%
ESTIMATED EXPENDITURES								
Academic Salaries	\$20,500,000	42.0%	\$1,784,006	17.2%	\$19,558,445	43.4%	\$1,784,006	15.9%
Classified Salaries	10,340,952	21.2%	2,789,544	0	9,053,899	20.1%	2,789,544	24.9%
Employee Benefits	7,400,000	15.2%	1,115,452	0	6,884,843	15.3%	1,115,452	9.9%
Books and Supplies	913,219	1.9%	765,816	0	836,537	1.9%	765,816	6.8%
Services and Operations	5,437,945	11.1%	2,141,982	0	4,247,354	9.4%	2,141,982	19.1%
Capital Outlay	1,150,000	2.4%	615,730	0	1,566,921	3.5%	615,730	5.5%
Reserves, Grants, and Transfers	2,399,000	4.9%	1,155,499	0	2,200,000	4.9%	2,010,979	17.9%
High Desert Cola	\$0	0.0%			\$234,022	0.5%		
Post-Employment Benefits	515,135	1.1%			515,135	1.1%		
Vacation Liability	125,000	0.3%		0		0.0%		
Total Expenditures	\$48,781,251	100.0%	\$10,368,029	100.0%	\$45,097,156	100.0%	\$11,223,509	100.0%
Reserve to Cover Partial Repay of Unearned Growth Funds								
Net Increase/(Loss)	-\$1,090,251				\$406,308			
Projected Fund Balance	\$1,496,491	3.1%	\$500,000		\$2,606,607	5.8%	\$500,000	

HUMAN RESOURCES

JUNE 12, 2007

TOPIC: APPROVAL OF CONTRACTS OF EMPLOYMENT OF ACADEMIC ADMINISTRATORS

The board will consider approval of contracts of employment of academic administrators:

- Executive dean of institutional effectiveness
- Project activity director, Title IV (Trio)
- Director, nursing

RECOMMENDATION:

It is recommended that the Board of Trustees consider approval of contracts of employment of academic administrators listed.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE ___

I recommend the Board of Trustees approve this item

III R. Graham
 Vice President, Human Resources

Date 5-17-07

I recommend the Board of Trustees approve this item

Louis E. Zellers
 Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

BOARD OF TRUSTEES
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CONTRACT OF EMPLOYMENT
Administrative Positions
(California Education Code Section 72411)

Date of Offer: June 13, 2007

The Board of Trustees of the Victor Valley Community College District offers you employment in the position of Executive Dean of Institutional Effectiveness for the period commencing July 1, 2007 and ending on June 30, 2008. This offer of employment is valid for ten (10) calendar days from the date of offer specified above. Pursuant to California Education Code Section 72411.5, failure to enter into this contract results in your employment in our administrative position being at will.

This contract expires on June 30, 2008 and is not subject to automatic re-employment pursuant to sub-section 'c' of Section 72411 of the Education Code.

This contract of employment is subject to all the rules and regulations of the Board of Trustees and all the laws of the State of California in effect during the period of employment. The terms and conditions of your employment may be changed during the period of time covered by the agreement. Your compensation shall be on Range 20 of the Victor Valley College management salary schedule. In addition, you shall receive a monthly stipend of \$300 for use of personal vehicles to conduct college business.

Pursuant to Education Code Section 72411.5, if you do not have tenure in the District as a faculty member, you may be dismissed, suspended, or demoted at the will of the Board of Trustees. If you do have tenure as a faculty member, the imposition of dismissal or other penalties, for cause, shall be in accordance with the provisions of the Education Code applicable to faculty members.

Pursuant to Government Code Section 53260, if this contract is terminated, the maximum cash settlement that the employee may receive is to be an amount equal to the monthly salary of the employee multiplied by the number of months left on the unexpired term of the contract. However, if the unexpired term of the contract is greater than 18 months, the maximum cash settlement is an amount equal to the monthly salary of the employee multiplied by 18.

This contract shall become void should Section 72411.5 be repealed or otherwise made ineffective by subsequent legislation.

If you desire to accept this contract, please sign and return to:

Victor Valley Community College District
Office of Human Resources
18422 Bear Valley Road
Victorville, Ca 92395

BOARD OF TRUSTEES OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

By _____
Louis E. Zellers, Ed. D.,
Interim Superintendent/President

I accept the offer of employment set forth above subject to the terms and conditions therein.

Virginia Moran

Date _____

BOARD OF TRUSTEES
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CONTRACT OF EMPLOYMENT
Administrative Positions
(California Education Code Section 72411)

Date of Offer: June 13, 2007

The Board of Trustees of the Victor Valley Community College District offers you employment in the position of Project Activity Director-Title IV (Trio) for the period commencing July 1, 2007 and ending on June 30, 2008. This offer of employment is valid for ten (10) calendar days from the date of offer specified above. Pursuant to California Education Code Section 72411.5, failure to enter into this contract results in your employment in our administrative position being at will.

This contract expires on June 30, 2008 and is not subject to automatic re-employment pursuant to sub-section 'c' of Section 72411 of the Education Code.

This contract of employment is subject to all the rules and regulations of the Board of Trustees and all the laws of the State of California in effect during the period of employment. The terms and conditions of your employment may be changed during the period of time covered by the agreement. Your compensation shall be on Range 15, of the Victor Valley College management salary schedule.

Pursuant to Education Code Section 72411.5, if you do not have tenure in the District as a faculty member, you may be dismissed, suspended, or demoted at the will of the Board of Trustees. If you do have tenure as a faculty member, the imposition of dismissal or other penalties, for cause, shall be in accordance with the provisions of the Education Code applicable to faculty members.

Pursuant to Government Code Section 53260, if this contract is terminated, the maximum cash settlement that the employee may receive is to be an amount equal to the monthly salary of the employee multiplied by the number of months left on the unexpired term of the contract. However, if the unexpired term of the contract is greater than 18 months, the maximum cash settlement is an amount equal to the monthly salary of the employee multiplied by 18.

This contract shall become void should Section 72411.5 be repealed or otherwise made ineffective by subsequent legislation.

If you desire to accept this contract, please sign and return to:

Victor Valley Community College District
Office of Human Resources
18422 Bear Valley Road
Victorville, Ca 92395

BOARD OF TRUSTEES OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

By _____
Louis E. Zellers, Ed. D.,
Interim Superintendent/President

I accept the offer of employment set forth above subject to the terms and conditions therein.

_____ Date _____
Janet Long

BOARD OF TRUSTEES
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CONTRACT OF EMPLOYMENT
Administrative Positions
(California Education Code Section 72411)

Date of Offer: June 13, 2007

The Board of Trustees of the Victor Valley Community College District offers you employment in the position of Director, Nursing for the period commencing July 1, 2007, and ending on June 30, 2008. This offer of employment is valid for ten (10) calendar days from the date of offer specified above. Pursuant to California Education Code Section 72411.5, failure to enter into this contract results in your employment in our administrative position being at will.

This contract expires on June 30, 2008, and is not subject to automatic re-employment pursuant to sub-section 'c' of Section 72411 of the Education Code.

This contract of employment is subject to all the rules and regulations of the Board of Trustees and all the laws of the State of California in effect during the period of employment. The terms and conditions of your employment may be changed during the period of time covered by the agreement. Your compensation shall be on Range 18 of the Victor Valley College management salary schedule.

Pursuant to Education Code Section 72411.5, if you do not have tenure in the District as a faculty member, you may be dismissed, suspended, or demoted at the will of the Board of Trustees. If you do have tenure as a faculty member, the imposition of dismissal or other penalties, for cause, shall be in accordance with the provisions of the Education Code applicable to faculty members.

Pursuant to Government Code Section 53260, if this contract is terminated, the maximum cash settlement that the employee may receive is to be an amount equal to the monthly salary of the employee multiplied by the number of months left on the unexpired term of the contract. However, if the unexpired term of the contract is greater than 18 months, the maximum cash settlement is an amount equal to the monthly salary of the employee multiplied by 18.

This contract shall become void should Section 72411.5 be repealed or otherwise made ineffective by subsequent legislation.

If you desire to accept this contract, please sign and return to:

Victor Valley Community College District
Office of Human Resources
18422 Bear Valley Road
Victorville, Ca 92395

BOARD OF TRUSTEES OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

By _____
Louis E. Zellers, Ed. D.,
Interim Superintendent/President

I accept the offer of employment set forth above subject to the terms and conditions therein.

Patricia Luther

Date _____

HUMAN RESOURCES

JUNE 12, 2007

TOPIC: MANAGEMENT: REVISED JOB DESCRIPTIONS, RECLASSIFICATIONS

1. The Classification and Salary Committee and the vice presidents have reviewed the revised job descriptions for the positions listed below and have recommended to the vice president of Human Resources the following salary placements. These changes will result in the incumbents being placed on the new range at the step that affords them a 5% increase in salary.

<u>Position Title</u>	<u>Current Grade Level</u>	<u>Recommended Grade Level</u>
Senior human resources analyst (currently HR Analyst II)	15	16
Director, payroll & benefits (currently coordinator, payroll & benefits)	14	17
Director, maintenance & operations	18	19
Chief, campus police	18	19

Fiscal impact: \$1890

2. The Classification and Salary Committee and the vice presidents have reviewed changes in job descriptions or duties. This recommendation has been given to the vice president of Human Resources, who has also reviewed the current/revised job descriptions for the employee listed below. The following reclassification action is proposed for implementation effective July 1, 2007:

<u>Employee, Current Position, Range</u>	<u>Recommended Position, Range</u>
Linda Cera, Administrative Assistant (13)	Coordinator, Human Resources (14)

Fiscal impact: \$257

Further, while the Board of Trustees commissioned Dr. Jean Malone to do a salary study to avoid a conflict of interest, the results of that study have not been made public. As an alternative to that study, the following actions to revise the management salary schedule are recommended for implementation:

3. Effective July 1, 2007, place all of the vice presidents on Range 22.
Fiscal Impact: \$1165.60
4. Effective July 1, 2007, grant 5% additional salary to the vice president of instruction for deputy superintendent/executive vice president duties (Range 22).
Fiscal Impact: \$597.25
5. Effective July 1, 2007; and July 1, 2008, drop Step A of Range 22 of the management salary schedule, and add an additional step at the end of this range.

Fiscal Impact: N/A

6. Effective July 1, 2007, grant 5% additional salary to the executive assistant (Range 14).

Fiscal impact: \$278.70


RECOMMENDATION:

1. It is recommended that the Board of Trustees approve the revised job descriptions and salary placements for the positions listed in Item #1 above, effective July 1, 2007.
2. It is recommended that the Board of Trustees approve the reclassification as listed in Item #2 above, effective July 1, 2007.
3. It is recommended that the Board of Trustees approve placement of all vice presidents on Range 22, effective July 1, 2007.
4. It is recommended that the Board of Trustees approve a 5% increase to the deputy superintendent/executive vice president (Range 22) and the executive assistant (Range 14).
5. It is recommended that the Board of Trustees approve dropping Step A of Range 22 of the management salary schedule and add an additional column at the end of Range 22, effective July 1, 2007, and July 1, 2008.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE ___

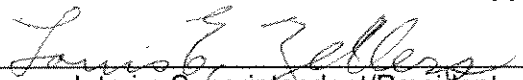
I recommend the Board of Trustees approve this item



Vice President, Human Resources

Date 6-4-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: SENIOR HUMAN RESOURCES ANALYST

Deleted: HUMAN RESOURCES ANALYST

BASIC FUNCTION:

Under the direction of the Vice President of Human Resources, coordinate and assist the Vice President with the planning of the operational activities of the Human Resources department. Coordinate, plan, manage, and perform complex and technical analytical functions related to the employee service programs and activities, including recruitment, selection, employment, compensation, and record maintenance of District academic and classified personnel; interpret and assure compliance with County, State and federal regulations and guidelines concerning human resources administration; provide analytical research, recommendations and administrative support services to the Director of Human Resources; perform complex analytical research and studies related to seniority, salary placement, classification specifications, position descriptions, job analysis, job codes and various special projects as assigned; manage, coordinate plan and perform complex technical duties preparing and processing a variety of confidential information including but not limited to evaluations, salary analysis, upward mobility, and reclassifications, along with other legal and compliance issues; provide analytical research, input, information and documentation for the collective bargaining process; supervise, train, provide work direction and input for performance evaluation of office personnel as assigned.

Deleted: Director

Deleted: duties

REPRESENTATIVE DUTIES:

Manage, coordinate, plan, and perform a variety of complex and technical analytical functions related to the employee services programs and activities including the recruitment, selection, employment, compensation, and record maintenance of District academic and classified personnel; interpret and assure compliance with county, state and federal regulations and guidelines concerning human resources administration. E

Deleted: duties

Manage, coordinate, plan and perform complex analytical research and studies related to seniority, salary placement, classification specifications, position descriptions, job analysis, job codes and various special projects as assigned. Establish and maintain job codes, job classifications, position descriptions and tables on applicable computerized system for classified personnel. E

Manage, coordinate, plan and perform complex technical duties preparing and/or directing the processing a variety of confidential information including but not limited to evaluations, salary analysis, upward mobility, and reclassifications, along with other legal and compliance issues. E

Provide complex, responsible and technical research and administrative support services and assist with various programs and activities of the Human Resources department; assist in the investigation of Title V discrimination issues, including research and maintenance of investigative logs; prepare and submit complaint summaries, reports, correspondence to the Chancellor's office as required by federal, state and district

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May 2007

mandates. *E*.

Serve as a resource and provide information, documents, and analyze complex data for the collective bargaining process; conduct research and prepare documents for grievances and the fact-finding and arbitration process. *E*

~~Deleted:~~ and

Coordinate with the Human Resources Analyst I to schedule the recruitment/selection process for academic and classified employment, including development of time lines, advertising schedules, application deadlines and applicant testing, paper screening and interview process; create position announcements and advertisements for regular classified and academic position vacancies; administer validated tests to qualified applicants assuring compliance with current regulations and procedures; prepare and maintain applicant files related to academic and classified recruiting; process related forms to assure compliance with federal, State and District policies and affirmative action guidelines. *E*

~~Deleted:~~ and

Serve as affirmative action representative on selection committees; assure compliance with equal employment opportunity rules and regulations. *E*

In coordination with the Human Resources Analyst I, function as the system administrator for computerized applicant tracking system including analyzation, enhancement, creation, revision and maintenance of all codes, reports, communication and documentation provided for the recruitment/selection process and various government reports; provide materials for annual staff data reports on employee demographics to comply with government requirements. *E*

Conduct confidential reference checks with individuals, companies, organizations and public agencies, using tact, discretion and analytical ability, to assist in determining potential applicants' suitability for employment. *E*

Manage and coordinate the hiring processes of adjunct faculty and short term temporary employees; assure compliance with minimum qualification standards or equivalency process requirements established by the District, state or federal law; prepare contracts; assure completion and timely processing of paperwork in accordance with established procedures and regulations. *E*

Supervise, coordinate and plan the fingerprint program. *E*

Research and analyze documentation to prepare annual contracts and assignment documentation for academic and classified staff and to compute change in salary placement. *E*

Communicate with District, county, state and public officials to exchange or gather information; compile, arrange and present information and recommendations in written and oral form to assist with management decision making. *E*

Provide information and answer questions from students, District personnel and the

~~Deleted:~~ new employees and process cards according to established procedures

~~Deleted:~~ Process and provide benefits and worker's compensation information to new and current employees; assure forms and notices are completed thoroughly and properly according to worker's compensation requirements and time lines; process status changes; process changes in benefits for employees and provide information to employees and benefits carriers to answer questions and resolve issues. *E*

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May 2007

general public regarding District programs, policies, procedures and regulations and employee contracts; relay information, messages and directives from the Vice President of Human Resources. *E*

Deleted: Director

Prepare personnel-related Board actions in accordance with established formats and time lines; prepare, compile and organize appropriate background materials. *E*

Manage and coordinate the establishment, preparation, maintenance and organization of a variety of complex technical reports, records, logs and files, often involving confidential materials including but not limited to affirmative action records, employment verifications, employee personnel files, department reports, collective bargaining and other reports; maintain confidentiality of information regarding Board, District, personnel, student, collective bargaining, affirmative action or controversial matters. Review and proof documents, records and forms for accuracy, completeness and conformance to applicable rules and regulations. *E*

Deleted: maintain

Develop and implement new and comprehensive department operating procedures methods and systems, as needed to improve procedures and in accordance with legal and contract changes; conduct internal audits as required. Learn, apply and recommend emerging technologies, as necessary. *E*

Deleted: record keeping methods and procedures

Establish and maintain positive staff and public relations. *E*

Process requisitions for expenditures; assist in the budget preparation process. *E*

Deleted: preparation process

Operate a computer terminal, microcomputer, peripheral equipment and applicable software to process, maintain and generate a variety of data and reports related to the Human Resources office function; operate a typewriter, fax machine, scanning machine, calculator, word processing ,spreadsheet and other software as required by the position. *E*

Schedule meetings, conferences and appointments; maintain appointment calendar, make travel arrangements as required for the Director of Human Resources. *E*

Assist in the preparation of materials for, and participate in, various training workshops. *E*

Supervise, train, and provide work direction and input for performance evaluation of office personnel as assigned. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

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May 2007

KNOWLEDGE OF:

Methods, practices, terminology and procedures used in human resources and benefits administration.

Recruitment and placement of academic or classified employees.

Applicable sections of State Education Code and other applicable laws.

State and federal laws, codes and regulations concerning human resources administration including equal employment opportunity, affirmative action, workers' compensation, and COBRA.

State minimum qualifications for faculty, administration and other academic positions.

Research methods, report writing, and proof-reading techniques.

Statistical concepts, methods and data collection procedures

Job analysis methods and techniques.

Reclassification principles and procedures.

Duties performed in a variety of occupational fields.

Specified guidelines for selection compliance.

Technical aspects of processing new employees and maintenance of employee files

Fingerprinting techniques, regulations, policies and procedures.

Correct English usage, grammar, spelling, punctuation and vocabulary.

District personnel policies and procedures.

Interpersonal skills using tact, patience and courtesy.

Record-keeping techniques.

District organization, operations, policies and objectives.

Modern office practices, procedures and equipment.

Deleted: Organization and collection of data.†

Deleted: Operation of automated equipment and advanced operating procedures of word processing and spreadsheet applications.†

ABILITY TO:

Coordinate and assist with planning of operational activities of the Human Resources office.

Coordinate, plan manage and perform a variety of complex technical duties related to the employment, recruitment, benefits and records for the District's academic or classified personnel.

Perform complex technical duties preparing and processing a variety of confidential information.

Manage, coordinate, plan and perform complex analytical research.

Manage and coordinate district fingerprinting program.

Perform complex assignments independently. Ability to research information and analyze data to arrive at valid conclusions, recommendations, and plans of action.

Perform simultaneously numerous assignments with close attention to detail, schedules and deadlines.

Provide administrative support services to the Vice President of Human Resources to accomplish the objectives of the department.

Assure compliance with a variety of complex government regulations.

Learn new procedures, files, systems, and equipment including utilization of data processing systems.

Research and prepare position descriptions.

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May 2007

- Learn, interpret, apply and explain rules, regulations, policies and procedures.
- Develop and maintain confidential personnel records.
- Provide information and assistance to employees, supervisors and administrators.
- Analyze situations accurately and adopt an effective course of action.
- Update and maintain a variety of files and records.
- Operate a variety of office equipment including a computer terminal, microcomputer and peripheral equipment.
- Utilize advanced word processing and spreadsheet applications.
- Distribute, screen and evaluate employment applications.
- Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic and disability backgrounds.
- Train, provide work direction and input for performance evaluation of office personnel as assigned.

Deleted: Type accurately at a rate of 60 wpm.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree in human resources, business management, business administration, public administration or related field and five years of increasingly responsible human resources experience.

Deleted: associate's degree

Deleted: in

Deleted: four (4) years of increasingly responsible clerical experience, including at least two (2) years of related Human Resources experience.

WORKING CONDITIONS:

Office environment.

Position requires sitting and viewing a computer monitor for extended periods of time, dexterity of hands and fingers to operate a typewriter and computer keyboard, reaching overhead, above the shoulders and horizontally, bending at the waist, and hearing and speaking to communicate and provide information to others.

Incumbents may be exposed to abusive and hostile individuals.

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May 2007

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DIRECTOR OF PAYROLL & BENEFITS SERVICES

BASIC FUNCTION:

Under the direction of the vice president of human resources, direct, plan, integrate, organize, manage, and evaluate the activities, services, and operations of the district payroll, employee benefits, retirement, and worker compensation programs; develop, enhance, and implement supplemental and innovative employee programs and processing methods to ensure employees are paid in an accurate and timely manner; ensure compliance with legal and regulatory requirements; direct and provide leadership in a variety of areas, including complex salary and benefits analysis, collaboration with administrators for position budgeting, negotiations, litigation, and statistical research; develop and provide district policy recommendations; develop and implement departmental policies; recommend for hire, direct, train, supervise, and evaluate staff.

REPRESENTATIVE DUTIES:

Direct, plan, integrate, organize, manage, and evaluate the broad activities, services, and operations of the district payroll and benefits unit, including the development and implementation of policies and procedures ensuring district employees are paid on an accurate, timely basis. *E*

Direct, plan, and provide the development, implementation, and maintenance of special projects, related payroll/HRIS/position budgeting, salary schedules, database work calendars; establish timelines, goals and objectives. Operate as the project leader for database systems implementations and updates; train and guide payroll & other departmental staff on such systems; coordinate communications, information systems, payroll system, and personnel information to assure smooth and efficient payroll & benefits activities; direct and provide proper and timely resolution of payroll and benefits discrepancies, issues and conflicts. *E*

Develop and direct the application of procedures for compliance specific to bargaining unit agreements, MOUs, and policies; interpret and implement provisions of newly negotiated labor contracts in a timely manner. *E*

Monitor and enforce the district's compliance with established and new requirements for internal controls, CCC Budget and Accounting Manual, retirement, tax, unemployment, and labor laws, codes, rules, regulations, policies, and procedures as it relates to county, federal and state regulations and guidelines governing all payroll benefits, retirement, leaves, and related activities. *E*

Recommend for hire, direct, train, supervise and evaluate assigned payroll and benefits personnel; provide leadership, technical direction and guidance; assign and prioritize work to optimize efficiency and effectiveness. *E*

Direct, provide, organize, review, and supervise the accurate compilation, calculation, and preparation of complex and technical salaried, hourly, student worker, and special payrolls;

ensure proper processing of new hire payroll information, terminations, employee status changes, banking, employee benefits, payroll tax payments and tax reporting, retirements, employee leaves such as vacations, compensatory time, and sick leave. *E*

Direct, provide, organize, and supervise the preparation, organization and maintenance of a variety of complex, technical and confidential records, logs, files, payroll reports, statistical reports, tax returns, and other forms, including but not limited to W-4s, W-2s, retirements, fringe benefits, unemployment, enrollment materials; review reports and documents for accuracy, completeness and conformance to applicable rules and regulations. *E*

Direct and manage the Worker's Compensation program, provide compliance monitoring by ensuring proper documentation and regulations are followed, including distribution of information to employees and integration of financial data into payroll; meet stringent timelines for Cal/OSHA regulations pertaining to events and reporting; review and assist with investigation, safety issues, and settlements; monitor work status with supervisors; work in conjunction with administrators on the Return-to-Work program for cost containment; budget manager for the district's First Aid Program; liaison with worker's compensation insurance provider. *E*

Direct, develop, establish, and manage a comprehensive district fringe benefits program for employees and retirees; provide for orientations and materials for enrollment into a variety of insurance, salary reduction, and retirement plans; develop and coordinate the dissemination of materials for open enrollment, provide or conduct workshops for open enrollment and retirement, including mandatory IRC 125/457/403b workshops; coordinate and supervise accurate processing of selections for both retirement and benefits; direct and ensure information regarding significant choices is communicated in a timely manner; develop and enhance methods of benefits enrollments and processing by researching and implementing innovative technologies and methodologies. *E*

Direct the preparation, calculation, maintenance, and timely remittance of payments for employee and retiree benefits, district contributions, and employee payroll deductions; implement and direct the FTP transmittal of retirement financial data to financial institutions; provide resolutions to complex issues and direct the auditing and reconciliation of insurance company billings for accurate payments, and retiree and COBRA benefit payments; coordinate retiree data with the district's CBO for GASB compliance. *E*

Communicate and collaborate with district administrators and staff, union leadership, and outside organizations such as insurance carriers, brokers, trusts, school districts, financial institutions, and governmental agencies to exchange information and coordinate activities; provide and communicate current or new solutions to a variety of concerns or questions on procedures, pay, benefits, employee injuries, leaves, bargaining, retirement, independent contractors, employment and management issues, and other such activities. *E*

Provide leadership by serving as a member of a variety of organizations and committees, both district and external; support bargaining negotiations and litigation by providing technical recommendations, solutions, data analysis, and information; attend conferences, workshops, and training seminars to keep abreast of changes in federal and state regulations. *E*

Establish and provide on-going monitoring and recommendations for benefit programs to assure employee needs are met; provide recommendations to administration in planning and developing modifications to medical benefit offerings; coordinate and serve as a district representative on the employee insurance committee; serve as a director on management health insurance JPA board; implement and coordinate wellness/benefits workshops & fairs. *E*

Perform complex and technical budget and financial analysis; extract data, compile, analyze, and provide payroll and benefit data to area administrators for state/district/departmental budgeting and reporting; prepare reports and presentations or recommendations as requested; provide salary and benefit data to external agencies via salary surveys/studies and other reports. *E*

Provide government agencies with the timely submission of a variety of district, county, state, and federal reports including retirement data, unemployment data, statistical staffing data for the chancellor's office and federal IPEDS; statistical data related to GASB, Title V, and California Budget Act, including the chancellor's office reports for Full Time Faculty Equivalent and Part Time Faculty Compensation. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles and practices used in administering community college payroll, benefits, and leaves, human resources policies and actions, actions related to collective bargaining activities and legal settlements, classification and salary study implementations and surveys
Principles, practices, and procedures of public school district accounting and auditing, budgeting, retirement & community college account code structures; applicable provisions of the California Community College Budgeting and Accounting Manual, Title IV & Title V, GASB, and district bargaining unit agreements and MOUs

Principles and practices of administration, supervision, training, leadership, and communication

Procedures, rules, and regulations from applicable sections of the State Education Code and federal/state tax and labor law, including tax withholding, social security and medicare, IRC 125 plan, salary reduction 403(b) and 457 plans, family medical leaves, payroll deductions, garnishment/levies, wages and working conditions, and unemployment law

State and federal retirement plans, including PERS, STRS, and alternate retirement plans

District, federal and state rules, regulations, policies, policy development, and procedures related to payroll and hiring procedures for all employees, including student worker rules and regulations, employee benefits and insurance, including health carrier contract language

Worker's Compensation regulations, rules, and reporting requirements including Cal-OSHA

Community college and district organization, operations, policies and objectives

A variety of record keeping including statistical, research, analysis, and survey techniques

Class Title: Director of Payroll & Benefits Services

4

Modern office practices, procedures and equipment, including operation of a computer and related software, including Microsoft Office Suite, data-mining software, and file transfer methods

Payroll, benefits and HRIS database systems, related district and county schools systems and applications

ABILITY TO:

Direct, plan, organize, implement, and integrate policies and procedures to ensure the accurate, proper, and timely operations of broad variety of activities of the payroll & benefits programs.

Evaluate, create, establish, and integrate departmental or district-wide payroll and benefits and related systems, procedures and controls; evaluate issues and alternatives; develop and implement improvements and alternative courses of actions; persuade and/or recommend district policy additions or modifications.

Read, understand, interpret, apply application of a broad spectrum of district, county, state, federal regulations, procedures, laws, and rules, including application of provisions under bargaining unit agreements, labor, tax, education, health insurance contracts, and retirement law.

Extract, evaluate, and interpret complex statistical, narrative, & financial data, present findings and make recommendations.

Establish and maintain cooperative, collaborative, and effective working relationships with administrators, program managers, faculty and staff, government agencies, attorneys, and the public, including those from diverse academic, socioeconomic, cultural, ethnic, and disability backgrounds.

Analyze situations accurately and adopt effective courses of action.

Create and/or provide a variety of solutions for employee concerns.

Locate, assess & implement innovative technologies for the benefit of district employees.

Direct, plan, supervise, train, prioritize, and evaluate the activities of others.

Encourage pride and satisfaction in work performance and teamwork.

Prepare and maintain a variety of district records, accounts and reports.

Monitor, audit, and reconcile payroll and benefits data, including accounts, wages, & employer costs.

Develop and disseminate documentation for benefits, payroll, worker comp, retirement, & leaves.

Operate as a resource for district administration and staff and district bargaining team as needed.

Exercise tact and diplomacy in dealing with sensitive, complex, and difficult situations.

Communicate clearly and concisely both orally and in writing.

Work confidentiality with discretion.

Manage budget related to the responsible areas, including First Aid Program.

Work independently with little direction, manage multiple projects, and meet schedules and time lines.

EDUCATION AND EXPERIENCE:

Bachelor's degree in business, accounting, human resources management or closely related field. Minimum five (5) years increasingly responsible payroll and benefits experience, public school environment preferred, including two (2) years supervisory or management capacity.

WORKING CONDITIONS:

Office environment; subject to constant interruptions. Position requires viewing a computer monitor for extended periods of time, reaching to maintain files, bending and standing or sitting for long periods of time.

Incumbents are exposed to occasional contact with dissatisfied or abusive individuals.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: COORDINATOR OF PAYROLL AND BENEFITS

BASIC FUNCTION:

Under the direction of the Director of Human Resources, coordinate, plan and process the District payroll function to assure that District classified and certificated employees are paid on an accurate and timely basis; coordinate, plan and process a comprehensive District fringe benefits program for employees and retirees; provide a variety of complex and technical information and assistance to District personnel, medical and legal professionals and insurance vendors regarding benefit programs; perform complex analytical research related to payroll and fringe benefits; provide information and documentation for the collective bargaining process; train, provide work direction and input for performance evaluation of office personnel as assigned.

REPRESENTATIVE DUTIES:

Coordinate, plan and process the District payroll function to assure that District classified and certificated employees are paid on an accurate and timely basis; prepare and coordinate payroll schedules with District and County Schools offices. *E*

Compile, calculate and prepare complex and technical salaried, hourly, student workers, and special payrolls; review and analyze computerized payroll reports for processing and balancing various payrolls and related accounts. *E*

Perform complex analytical research related to payroll and fringe benefits; respond to and research questions, concerns or issues regarding employment, income verification, retirement benefits and others, and general interpretation of complex laws, rules and regulations governing District payrolls and benefits such as garnishments, IRC Section 125 and retirement plans; distribute information as needed; review, analyze and process state unemployment claims; prepare documentation as needed; compile employee information for the District as directed. *E*

Validate step and anniversary increment increases for classified employees; prepare and maintain salary schedules for academic, classified and management groups; prepare assignment documentation for classified and management group employees. *E*

Prepare, record, process, organize and maintain a variety of complex, technical and confidential records, logs, files, statistical reports, and forms related to the payroll and benefits functions, including, but not limited to W-4s, W-2s, sick leave and vacation pay, payroll taxes and bank accounts, retirement, and fringe benefits, enrollment materials, appointment and change of status; maintain confidentiality of information regarding Board, District, personnel, student, collective bargaining, affirmative action or controversial matters; review and proof documents, records and

forms for accuracy, completeness and conformance to applicable rules and regulations. *E*

Coordinate, plan and process a comprehensive District fringe benefits program for employees and retirees; enroll and process District personnel in District insurance plans such as life, health, medical, dental and vision insurance plans as assigned; provide benefits summary information to District personnel; coordinate and prepare benefit information and materials for open enrollment; conduct meetings for open enrollment; process open enrollment changes. *E*

Monitor benefit programs to assure employee needs are met; make recommendations for modifications to benefit offerings; coordinate and schedule employee benefits committee; submit reports for health and welfare benefits as requested. *E*

Orient employees regarding fringe benefit program; provide a variety of complex technical information to employees, retirees and dependents regarding eligibility, available insurance and benefits options, contract requirements and policies and procedures; assist employees and retirees in resolving claims issues. *E*

Coordinate communication with other District departments and personnel, insurance companies, health organizations and governmental agencies; maintain communication with retired employees regarding benefits; monitor retirees' COBRA benefits payments to the District; counsel beneficiaries of medical and life insurance benefits regarding options for payment and conversion rights. *E*

Prepare and maintain calculations and payment for employee benefits, District contributions and employee voluntary deductions to assure accurate and timely payments; process discrepancies as needed; review, reconcile, record and process billings from insurance companies. *E*

Report, document and maintain all facets of Worker's Compensation; meet stringent time lines for Cal/OSHA regulations pertaining to events and reporting; review and assist with investigation, safety issues, and settlement with work status; cost containment; Cal/Osha reporting; liaison with worker's compensation insurance company; calculate and process proper pay and leave deductions on payroll. *E*

Establish and maintain accurate database for use in payroll and benefits processing and in a variety of reports, such as annual staff data report; perform data entry and analyze for accuracy of information; implement additional components to district database as requested by County or district. *E*

Develop new record keeping methods and procedures as needed in accordance with legal and contract changes; assure proper and accurate maintenance of payroll, benefits and other financial and confidential records and files; conduct internal audits as required. *E*

Report and provide information and documentation for the District bargaining team. Provide technical recommendations and information as requested by management and administrators. *E*

Operate a variety of office equipment such as a computer terminal, microcomputer, printer and other peripheral equipment as well as financial and other applicable software to process, maintain and generate a variety of data and reports related to payroll and fringe benefits; operate a microfiche machine, calculator and fax machine; utilize word processing, spreadsheet and other software as required by the position. *E*

Assist the Director in reconciling budget and adjust as necessary. *E*

Establish and maintain positive staff and public relations. *E*

Train, coordinate and assign duties, oversee and provide work direction and input for performance evaluation of office personnel as assigned. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles and practices of payroll and employee benefits processing and financial recordkeeping.

Procedures, rules and regulations of FLSA and applicable sections of the State Education Codes. Federal and State tax rules and regulations pertaining to payroll and fringe benefits, including social security and medicare benefits, deductions,—union contracts, and retirement programs.

Employee benefit and insurance programs, rules, regulations policies and procedures.

Worker's Compensation regulations, rules and reporting requirements.

District organization, operations, policies and objectives.

Statistical recordkeeping, research and survey techniques.

Bargaining unit contracts.

Modern office practices, procedures and equipment.

Operation of a computer terminal and data entry techniques.

Oral and written communication skills.

Interpersonal skills using tact, patience and courtesy.

ABILITY TO:

Coordinate, plan and process the District payroll function to assure that District classified and certificated employees are paid on an accurate and timely basis.

Perform complex analytical research.

Perform complex technical duties preparing and processing District payrolls and fringe benefits.

Coordinate, plan and process the fringe benefit program for classified, academic and retirees according to District policies and procedures and contract rules

Provide a variety of technical information and assistance to employees regarding payroll and fringe benefits.

Assure compliance with applicable district and governmental policies, procedures and regulations.

Interpret and apply general payroll methods, practices and terminology.

Monitor, adjust and reconcile payroll data.

Maintain accurate financial and statistical records.

Understand and follow oral and written directions.

Communicate effectively both orally and in writing.

Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic and disability backgrounds.

Operate a computer terminal, microcomputer and peripheral equipment to enter data, maintain records and generate reports.

Utilize word processing, spreadsheet and other software applications as required by the position.

Prioritize and schedule work.

Learn District organization, operations, policies and objectives.

Meet schedules and time lines.

Work confidentially with discretion.

Work independently with little direction.

Train, coordinate and assign duties, oversee and provide work direction and input for performance evaluation of office personnel as assigned.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: associate's degree in accounting, bookkeeping or closely related field and four (4) years increasingly responsible experience in financial accounting or statistical record-keeping including at least two (2) years payroll and/or fringe benefits experience.

WORKING CONDITIONS:

Office environment.

Position requires sitting for extended periods of time, reaching overhead, above the shoulders and horizontally, hearing and speaking to communicate with District employees, and seeing to complete documents, records and reports.

Incumbents may be exposed to abusive or hostile individuals.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DIRECTOR OF MAINTENANCE & OPERATIONS

BASIC FUNCTION:

Under the direction of an area administrator, plan, organize, coordinate and direct the maintenance, grounds maintenance and, custodial, *warehouse, and recycling* operations of the district; ~~plan, organize, direct, coordinate and evaluate the development, installation and maintenance of the district telecommunications systems;~~ direct and coordinate the district transportation program including maintenance and repair; ~~assist with the~~ *provide* direction and coordination of the maintenance, refurbishing, and remodeling of district facilities; assist with the implementation of District disaster preparedness program; train, supervise, direct, evaluate and participate in the selection of assigned staff.

REPRESENTATIVE DUTIES:

Plan, organize, coordinate and direct the maintenance, grounds maintenance and, custodial, *warehouse, and recycling* operations of the district; plan and schedule the maintenance and repair of buildings and grounds; *oversee and coordinate a campus wide recycling program;* ~~assist in the preparation of~~ bid specifications for maintenance, refurbishing and remodeling activities; prepare work schedules and assign to appropriate personnel. *E*

~~Plan, organize, direct, coordinate and evaluate the development, installation and maintenance of the district telecommunications systems; supervise and evaluate assigned telecommunications personnel. E~~

Develop, organize, and implement a campus wide recycling program that supplements the annual operating budget for the recycling program and encourages sustainability and environmental stewardship from all members of the College community. E

Assist with the coordination of the campus safety program; *conduct regularly scheduled safety training for department personnel in coordination with the district designated representative; coordinate and oversee the district's hazardous material and waste program; monitor and update the district's Business Plan as required by law;* inspect facilities and work in progress and upon completion to assure that work complies with laws, specifications, time lines and safety requirements. *E*

~~Assist in Solving~~ personnel and technical issues and ~~in determining~~ the appropriate personnel, equipment and materials requirements; evaluate work projects to determine personnel, equipment, materials and time requirements; determine the need to seek outside contractor services and develop specifications as needed. *E*

~~Assist with the Implementation of~~ *and supervise* the comprehensive energy conservation and preventive maintenance programs for the District, including but not limited to supervision of the operation and maintenance of the Central Plant and energy management system; maintain E.P.A. approved certification as a Universal type technician. *E*

Train, supervise, direct, evaluate and participate in the selection of assigned staff; train personnel regarding proper methods and procedures of work, supply and equipment requirements and operational priorities of work. *E*

Provide specific and general direction to assure effective and efficient use of resources to maintain the District plant, equipment, maintenance, custodial and grounds keeping operations. *E*

Assist with the implementation of the District's disaster preparedness program; assume leadership in emergency situations; assist in disaster training exercises for other district personnel and students as required by law and district policy; maintain and implement the emergency plan to shut down the campus electrical system upon request of the utility company. *E*

Prepare and maintain a variety of records and reports related to assigned areas of responsibility, such as hazardous material records, health inspections, *integrated waste management, recycled material refunds, records retention and destruction, payroll* and other documentation as required; prepare and maintain work orders and records related to work performed. *E*

Direct and coordinate the district transportation program, including maintenance and repair; direct and coordinate the functions associated with the renting/leasing of vehicles for district use; coordinate the process of using district vehicles for travel within and outside the district. *E*

Direct and coordinate the district warehouse operations; maintain the district's fixed asset and equipment inventory through regular spot and full inventories; monitor and oversee the district's document retention and destruction program in compliance with established Board policies and administrative procedures; supervise and direct the warehouse personnel. E

Communicate with District personnel, departments and outside contractors and civic organizations to exchange information, prioritize and coordinate activities and resolve issues, concerns and questions. *E*

Develop and manage the annual departmental budget; recommend personnel needs; prepare cost estimates regarding required work projects. *E*

Direct a variety of District programs and reporting to assure compliance with federal, State and District rules and regulations. *E*

Operate a computer terminal and applicable software to develop spreadsheets and maintain related data; operate a vehicle and a variety of skilled maintenance equipment and tools. *E*

Attend meetings and workshops and serve on committees as directed; conduct employee hazard awareness, disaster preparedness training and health and safety seminars as

CLASS TITLE: DIRECTOR OF MAINTENANCE AND OPERATIONS

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necessary, in coordination with other district personnel. *E*

Perform minor maintenance and repair to District equipment as necessary. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, practices, equipment and supplies used in the maintenance and repair of structures and grounds keeping.

Practice, procedures and legal requirements related to the maintenance and operations of college vehicles.

Electrical, plumbing, carpentry, painting and drywall, air conditioning/heating, paving and grading and snow removal.

~~Characteristics and capabilities of modern electronic telecommunications equipment.~~

Standard safety practices and principles.

Disaster preparedness and emergency procedures.

Inventory control and budget development and management.

Laws and codes controlling the repair and construction of college facilities.

Requirements of maintaining buildings and facilities in good repair.

Safety requirements for maintenance and operations of District buildings, grounds and equipment.

EPA rules and regulations pertaining to handling and storage of hazardous and toxic materials.

Proper methods, materials, tools, terminology and equipment used in the building maintenance trades.

Applicable building codes, ordinances, fire regulations and safety precautions.

Principles and practices of administration, supervision and training.

District organization, operations, policies and objectives.

Operation of a computer terminal and data entry techniques.

Record-keeping techniques.

Oral and written communication skills.

Health and safety regulations.

Inventory methods and practices.

Warehousing operations and techniques

Technical aspects of field of specialty.

ABILITY TO:

Plan, coordinate and supervise the District maintenance and operations program including buildings, grounds, warehouse, security and transportation.

~~Plan, organize, direct, coordinate and evaluate the development, installation, and maintenance of the district telecommunications systems.~~

Assume leadership in emergency situations.

Assign, train, supervise and evaluate the work of others.

Evaluate new products and recommend usage.

CLASS TITLE: DIRECTOR OF MAINTENANCE AND OPERATIONS

4

- Estimate time and materials needed on a wide variety of projects.
- Determine priorities and schedule work accordingly.
- Interpret plans, blueprints and specifications.
- Maintain accurate records and make projections where appropriate.
- Understand, interpret and apply policies, laws, rules and regulations.
- Communicate effectively with others both verbally and in writing.
- Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic and disability backgrounds.
- Exercise initiative and independent judgment.
- Work variable hours, including evenings as needed.
- Inspect facilities for maintenance and repair needs and fire, safety and health hazards.
- Order parts and supplies according to established guidelines.
- Operate a computer terminal to enter data, maintain records and generate reports.
- Maintain current knowledge of program rules, regulations, requirements and restrictions.
- Analyze situations accurately and adopt an effective course of action.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Observe health and safety regulations.
- Operate, service and make minor repairs on equipment.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree in business administration or related field to maintenance and construction and five years experience in building maintenance including two years experience in a supervisory capacity.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

Indoor, outdoor and shop environment; subject to driving from site to site to conduct work; subject to adverse weather conditions; subject to noise from equipment operation.

Position requires heavy lifting (over 50 pounds), standing and walking for extended periods of time, climbing, bending at the waist, crawling, kneeling, reaching, pulling, pushing, carrying, climbing ladders and working at heights, manual dexterity to operate power tools and equipment, and seeing to observe needed repair and to produce repairs.

Incumbents may be exposed to working on ladders or scaffolding, high voltage, fumes, dirt, working in a cramped or restrictive work chamber, and working around and with machinery having moving parts.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

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CLASS TITLE: CHIEF, CAMPUS POLICE

BASIC FUNCTION:

Under the direction of an area administrator, plan, organize, direct and administer a District-wide police and public safety program compatible with the needs of the campus community and District objectives and goals; provides leadership for and ensures that Campus Police policies, procedures, practices, services, and programs are appropriate and responsive to a well-established college campus community; serve as liaison between the District and local law enforcement agencies in police matters involving the campus community; make criminal arrests and conduct criminal investigations; serve as an arm of the criminal justice system; supervise, train and evaluate the performance of assigned staff.

REPRESENTATIVE DUTIES:

Lead, plan, organize, supervise, manage, command and evaluate all areas of Campus Police for effectiveness and efficiency, including the implementation and enforcement of the policies, procedures, and activities of the Campus Police Department.

Plan, organize, direct and administer a District-wide police and public safety program compatible with the needs of the campus community and District objectives and goals. **E**

Anticipate, prevent, and resolve problems and conflicts under area of supervision.

Serve as liaison between the District and local law enforcement agencies, the FBI, and District Attorney's office in police matters involving the campus community; make criminal arrests and conduct criminal investigations. **E**

Develop and recommend policies and procedures to facilitate District police and public safety program objectives in accordance with federal and state requirements; maintain current knowledge of federal, state and local laws and requirements applicable theory, legislation, court decisions and trends for college police department and related functions; develop and implement a variety of District-wide public safety programs. **E**

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Select, train, supervise, assign and evaluate the performance of police and public safety personnel; provide technical direction and guidance. **E**

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Plan, implement and administer an on-going program of continuous campus-wide surveillance assuring the protection of lives and property; advise students regarding restraining orders and implement procedures necessary for

enforcing restraining orders. **E**

Inform District administration of security and safety problems as they arise and propose solutions as required; advise appropriate administrator of student discipline matters and prepare necessary reports; interview and inform involved students of discipline matters. **E**

Develop, monitor accounts for, and maintain Campus Police-related revenue sources; prepare and monitor security program budget; prepare and maintain appropriate fiscal and operating records; prepare a variety of other records and reports as required to assure the accountability of District security services. **E**

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Plan, organize, direct and administer a district wide plan to provide parking accommodations for faculty, staff, students, visitors, and guests of the district; enforce traffic laws and issue citations. **E**

Serve as a member of various committees and other groups as needed to facilitate and promote District security services. **E**

Assist health personnel with public health problems and services and coordinate District security services as needed; deliver/serve confidential district documents as required. **E**

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

District-wide police and public safety programs, goals and objectives.
Policies and procedures to facilitate District police and public safety objectives.

Methods, practices and procedures necessary to prepare, monitor and maintain police and public safety program budget and appropriate fiscal records and reports.

Law enforcement legal codes and practices such as P.O.S.T. standards (Peace Officer Standards and Testing)

Laws relating to youth, juveniles, and college students and laws pertaining to school, college, and university mandated crime reporting.

Penal and Civil law.

Proper techniques for evidence gathering, handling, documentation and preservation.

Techniques used for conducting a criminal investigation.

District organization, operations, policies and objectives

Principles and practices of administration, supervision and training.

Record keeping techniques.

CLASS TITLE: CHIEF, CAMPUS POLICE - continued

Oral and written communication skills.
Personal computer software operations and data entry techniques.
Current legislation and regulations appropriate to a college police department.

ABILITY TO:

Plan, develop, assess, improve, organize, direct and administer District-wide police and public safety program assuring protection of lives and property.

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Serve as liaison between District local law enforcement agencies, the FBI and District Attorney's office in police matters involving the campus community.

Train, supervise, and evaluate assigned staff and police and public safety personnel.

Make criminal arrests and conduct criminal investigations.

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Plan, organize, direct and administer district wide plan to provide parking accommodations for faculty, staff, students and visitors.

Cope with law violation situations and suspects.

Gather, handle, document and preserve evidence.

Prepare, monitor and maintain security program budget.

Prepare a variety of reports and records required to assure accountability of District security needs.

Communicate effectively with others both verbally and in writing.

Exercise initiative and independent judgment.

Work variable hours, including evenings as needed.

Operate a personal computer to enter data, maintain records and generate reports.

Maintain current knowledge of program rules, regulations, requirements and restrictions.

Analyze situations accurately and adopt an effective course of action.

Read, interpret, understand, apply and explain rules, regulations, policies and procedures.

Observe health and safety regulations.

Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic and disability backgrounds.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: associate's degree in Criminal Justice or related field, supplemented by a minimum of five (5) years experience directly

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supervising law enforcement or security operations; and training equal to
Level I Reserve Deputy Sheriff in P.O.S.T. Certifications.

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LICENSES AND OTHER REQUIREMENTS:

CLASS TITLE: CHIEF, CAMPUS POLICE - continued

Completion of P.C. 832.
Completion of School Peace Officer Course 832.2 within one year from date
employment commences.
Valid California License to carry concealed firearm.
Valid California Driver's License.
Valid California Private Patrol Operators License.
Valid First Aid Certificate and CPR Certificate issued by an authorized agency.

WORKING CONDITIONS:

ENVIRONMENT:

Office, indoor, and outdoor environment.
Driving from site to site to conduct work.
Adverse weather conditions.

PHYSICAL ABILITIES:

Heavy lifting (over 50 pounds).
Standing and walking for extended periods of time.
Climbing.
Bending at the waist.
Crawling.
Kneeling.

Reaching.
Pulling, pushing and carrying.
Climbing ladders.
Manual dexterity to operate computer keyboard, and other equipment.
Seeing to observe.

HAZARDS:

Exposure to abusive individuals.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: ADMINISTRATIVE ASSISTANT COORDINATOR, HUMAN RESOURCES

BASIC FUNCTION:

Under the direction of **the vice president of Human Resources** ~~an area administrator~~, **and in collaboration with faculty and staff, coordinate the development, implementation, internal and external promotion (i.e. information sharing) of various program and activities within the office of Human Resources;** provide complex and responsible administrative support to assist with the administration of various programs and activities of the District, **including, but not limited to collective bargaining, claims against the district, and other legal and confidential matters;** perform research and assist with or direct the efforts of various special projects as assigned; train, assign, lead, or supervise and evaluate the work of assigned clerical personnel.

REPRESENTATIVE DUTIES:

Oversee and coordinate the development, review, and production of Human Resources publications and materials, including, but not limited to collective bargaining agreements, board policies and procedures, and other district communications. E

Coordinate the administration of the various programs and activities within Human Resources; provide complex and responsible administrative support to assist with the administration of various programs and activities of the District; perform duties requiring specialized or extensive knowledge of **Human Resources** ~~the assigned area of administration.~~ **E**

Conduct research, interpret information, and provide recommendations to the vice president of Human Resources including, but not limited to legal proceedings, Education Code, labor law, collective bargaining agreements, other confidential matters, and development of district policies and procedures.

Perform research and assist with or direct the efforts of various special projects as assigned; communicate with district, county, state or public officials to exchange or gather information; compile, arrange and present information in written and oral form to assist with management decision making; communicate policies and procedures with faculty, administration and staff. **E**

Train, assign, lead, or supervise and evaluate the work of assigned clerical personnel; complete or provide input into performance evaluations; participate in selecting student workers as requested; assure completion of clerical assignments in accordance with established time lines and approved procedures. **E**

Serve as liaison for legal entities providing services on campus; serve as liaison for faculty, staff, students, and community members, attempting to resolve various legal, Human Resources issues. E

Develop strategies to communicate information about Victor Valley College Human Resources programs and serve as a campus resource assisting in the interpretation of policies and procedures of Human Resources and the district, collective bargaining agreements, and other district-wide communications.

Respond to phone calls and written correspondence on behalf of the **Vice President of Human Resources** ~~assigned administrator~~; attend meetings and conferences to represent the administrator and to convey the administrator's perspectives, opinions and findings. *E*

Coordinate communications and activities with other District departments and personnel, students, educational institutions, vendors, outside organizations and the public. *E*

Provide information and answer questions from students, District personnel and the general public regarding District programs, policies, procedures and regulations; relay information, messages and directives from the administrator. *E*

Compose, type and prepare Board actions in accordance with established formats and timelines; compile and organize appropriate background materials. *E*

Operate a computer terminal, microcomputer and peripheral equipment to enter data, maintain records and generate reports; utilize fax machine, fax, and word processing, spreadsheet and other software as required by the position. *E*

Type a variety of regular and confidential reports, correspondence, memoranda and other documents; format, proofread and prepare materials on a computer or typewriter. *E*

Transcribe lengthy, complex, confidential meetings; operate transcription equipment to transcribe dictation of letters and memoranda, including material of a confidential nature; prepare agendas, correspondence and memoranda independently or from oral instructions. *E*

Maintain a variety of complex files and records often involving confidential materials; maintain confidentiality of information including information regarding Board, District, personnel, student, collective bargaining or controversial matters, **including, but not limited to, sexual harassment and discrimination claims and lawsuits.** *E*

Compile information and data for reports and assist in the preparation of statistical and narrative reports; inspect documents, forms, records and other materials for accuracy and completeness; process forms and documents according to established procedures. *E*

Prepare agenda items for Division meetings; attend meetings and take and transcribe minutes and distribute to appropriate personnel. *E*

Assist with budget preparation and monitor assigned budgets and capital outlays.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Organization, policies and procedures of **Human Resources** ~~an assigned area of administration.~~
Collective bargaining agreements for part-time and full-time faculty and classified employees; management employees' handbook
Board policies and procedures
Specialized or extensive policies, procedures, objectives, and requirements of assigned programs and activities.
Principles of supervision and training.
Administrative analysis and report writing techniques.
Budget preparation and monitoring and control methods and procedures.
District organization, operations, policies and objectives.
Automated equipment and advanced operating procedures of word processing and spreadsheet software applications.
Applicable sections of state Education Code and other applicable laws, including the Privacy Act, **state and federal laws, codes, and regulations concerning Human Resource administration, Equal Opportunity Employment, and labor law.**
Modern office practices, procedures and equipment.
Correct English usage, grammar, spelling, punctuation and vocabulary.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.
Telephone techniques and etiquette.

ABILITY TO:

Communicate effectively, both orally and in writing.

Provide complex and responsible administrative support to assist with the administration of various programs and activities of the District.
Perform research, **provide recommendations**, and assist with or direct the efforts of various special **Human Resources** projects.
Train, assign, supervise and evaluate the work of assigned clerical personnel.
Interpret, apply and explain rules, regulations, policies and procedures.
Develop and conduct oral and written presentations.
Compose and produce letters, reports and other correspondence.
Operate a computer terminal and microcomputer to enter data, maintain records and generate reports.
Operate a variety of office equipment such as typewriter, transcription machine, calculator, copier and facsimile machine.
Transcribe dictation of letters and memoranda, including material of a confidential nature; **accurately transcribe lengthy, complex, confidential meetings.**
Type at 70 words net per minute from clear copy.
Work independently with little direction.
Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic and disability backgrounds.
Meet schedules and time lines.
Work confidentially with discretion.

Analyze situations accurately and adopt an effective course of action.
Make decisions in procedural matters without immediate supervision.
Complete work with many interruptions.
Operate a computer terminal, typewriter, calculator, copier and transcription equipment.
Maintain a variety of records including statistical and financial data.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: **associate's degree** ~~graduation from high school supplemented by college level courses in business, secretarial science or related subjects~~ and five years increasingly responsible ~~secretarial~~ experience **in administration and legal matters.**

WORKING CONDITIONS:

Office environment.

Position requires sitting and viewing a computer monitor for extended periods of time, hand and digit dexterity to operate a typewriter and computer keyboard, reaching, bending at the waist, and hearing and speaking to communicate and provide information to others.

Incumbents may be exposed to abusive and hostile individuals.

JUNE 12, 2007

HUMAN RESOURCES

TOPIC: CLASSIFIED NEW POSITION, INSTRUCTIONAL MEDIA SERVICES TECHNICAL SPECIALIST

The district proposes to create the position of instructional media services technical specialist; the job description is attached and is recommended for board approval.

The Classification and Salary Committee has reviewed the job description and recommended salary placement of Range 11 of the classified salary schedule.

Fiscal Impact: Budgeted

RECOMMENDATION:

It is recommended that the Board of Trustees approve the new classified position of instructional media services technical specialist at Range 11 of the classified salary schedule and the job description as listed.

REFERENCE FOR AGENDA: YES

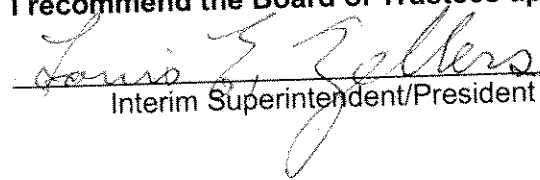
General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item


Vice President, Human Resources

Date 5-17-07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

VICTOR VALLEY COLLEGE DISTRICT

CLASS TITLE: INSTRUCTIONAL MEDIA SERVICES TECHNICAL SPECIALIST

FLSA STATUS: NONEXEMPT

BASIC FUNCTION:

Under the direction of the Director of Technical Services, assist with installing and maintaining audio/visual presentation and productions systems; receive, deliver and operate audio/visual and other instructional media equipment; provide audio/visual services to faculty, students and staff on campus; perform repairs and preventive maintenance on media equipment and systems.

REPRESENTATIVE DUTIES:

Assist with the installation and upgrade of audio-video systems including audio-video presentation and production systems, cable and satellite television receiving and distributing systems; specify equipment and supplies needed for these systems; maintain schematic drawings and configurations of as-builts for all audio-video systems. *E*

Perform troubleshooting, preventive maintenance and mechanical repair of audio-visual and computer equipment in the office and in the field; test all new audio-video purchases; change belts and light bulbs, splice wires and clean contacts; calibrate and adjust equipment; maintain parts inventory; contact repair vendors; receive and test repaired equipment; clean equipment on regular basis. *E*

Answer telephones and direct callers as necessary. Answer questions about procedures for ordering films and other instructional material. Provide routine information on needed audio-visual materials and equipment. Receive equipment requests from faculty, staff and students and advise requestors on whether the request can be met and their options for accomplishing their specified goal. *E*

Take reservations for equipment, complete equipment slips and check out equipment to faculty and students; create and maintain a database of requests, delivery times, and pick up times on a computer. Deliver, set up and pick up equipment. Determine equipment needs for instructional and special event uses; set up and operate such equipment; contact rental agencies when needed. *E*

Maintain records, logs and files related to media equipment distribution, inventory, warranties, repair history and preventive maintenance schedules; contact manufacturers and sales representatives regarding the repairs and warranties; track ordering of equipment for the audio-video department. *E*

Duplicate, splice, and edit audio and video media; repair miscellaneous multimedia equipment and software as needed; tape telecourses, satellite teleconferences and other programs requested by faculty and staff. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Operation, use and terminology related to audio-visual equipment including video and instructional media equipment; methods of servicing and repairing audio-visual equipment.

Appropriate tools and instruments and their use.

Appropriate safety precautions.

Inventory control methods and techniques.

Office practices and equipment including record keeping and filing.

Interpersonal skills using tact, patience and courtesy.

Technical aspects of field of audio-visual production, dubbing and recording, satellite, down-link and cable transmission systems;

Basic photography and lighting skills

Cable TV/educational access rules.

Audio-video post-production techniques.

Electronic systems schematics and construction blueprints.

Basic principles of training and supervision.

ABILITY TO:

Receive, process, operate and perform preventive maintenance on audio-visual and other instructional media equipment

Assist faculty, staff and students in the proper operation of a wide variety of audio-visual equipment including video production equipment.

Train and provide work direction to student employees and Media Services Aides.

Train others in audio-visual use and video production techniques.

Establish and maintain cooperative and effective working relationships with others.

Communicate effectively both orally and in writing, including the ability to communicate well both in person and by phone with a variety of people individually or in a group, on a regular basis.

Understand and follow oral and written directions.

Plan and organize work.

Maintain records and prepare reports.

Assist in determining needs and select appropriate media equipment for classroom and other requests.

Operate a motor vehicle observing legal and defensive driving practices.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: Associates degree in media or a closely related field and two years related experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING ENVIRONMENT AND PHYSICAL DEMANDS:

Disclosure:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Indoor Environment (occasional outdoor environment):

While performing the duties of this job, the employee is required to bend, lift, push, climb, crawl through ceilings or confined spaces to repair and replace wiring, carry light to moderately heavy equipment weighing up to 35 pounds, while installing and/or demonstrating such equipment. The employee primarily works in an office, or classroom environment; occasional outdoor environment including extreme weather conditions; ability to travel and/or drive to various locations to conduct work during day and/or evening hours including weekends on an as-needed basis.

FLEXIBLE HOURS: 12pm – 8pm Monday – Thursday 7:30am - 4:00pm Friday
Some Saturday work required.

JUNE 12, 2007

HUMAN RESOURCES

TOPIC: CLASSIFIED NEW POSITION, INSTRUCTIONAL MEDIA SERVICES COORDINATOR

The district proposes to create the position of instructional media services coordinator; the job description is attached and is recommended for board approval.

The Classification and Salary Committee has reviewed the job description and recommended salary placement of Range 13 of the classified salary schedule.

Fiscal Impact: Budgeted


RECOMMENDATION:

It is recommended that the Board of Trustees approve the new classified position of instructional media services coordinator at Range 13 of the classified salary schedule and the job description as listed.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

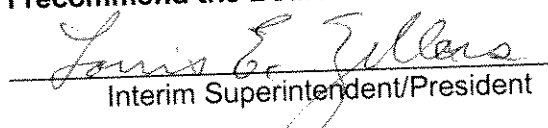
I recommend the Board of Trustees approve this item



Vice President, Human Resources

Date 5-17-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

VICTOR VALLEY COLLEGE DISTRICT

CLASS TITLE: INSTRUCTIONAL MEDIA SERVICES COORDINATOR

FLSA STATUS: NONEXEMPT

BASIC FUNCTION:

Under the direction of the Director of Technical Services, or an area administrator, perform a variety of advanced and specialized duties to coordinate media services and related technologies District-wide for classroom and distributed learning environments, and college and community events. Install and maintain audio/visual presentation and productions systems; receive, deliver and operate audio/visual and other instructional media equipment; provide audio/visual services to faculty, students and staff on campus; perform repairs and preventive maintenance on media equipment and systems.

REPRESENTATIVE DUTIES:

Coordinate media services and related technologies District-wide for classroom, distributed learning environments and college and community events; oversee and provide direction for the day-to-day clerical and technical activities of the department. *E*

Coordinate the District's distributed learning program (Instructional Television-ITV) according to established procedures; oversee day-to-day operation; schedule ITV classes and instructors; perform other coordination functions as needed. *E*

Install and upgrade audio/visual systems including presentations and production systems, cable and satellite TV receiving and distributing systems; specify equipment and supplies needed for these systems; maintain schematic drawings and configurations of as-builts for all audio-video systems. *E*

Provide technical support to faculty, staff, and others through equipment demonstrations and training; Provide guidance in the selection of instructional media for use within the curriculum; perform research, compile data, and prepare equipment quotes as requested and arrange demonstrations of new equipment. Assist in creation of instructional multimedia projects for faculty and staff; inform faculty, staff and students of available services. *E*

Determine equipment replacement needs, make equipment repair decisions and recommend replacement. *E*

Receive faculty and staff requests for multimedia material, order those materials, process and deliver to library. *E*

Assess department needs and initiate budget recommendations; set up annual open purchase orders and follow up on status; initiate purchases and monitor budget expenditures; coordinate with fiscal services to perform fiscal year-end budget closures. *E*

Schedule delivery of audio/video equipment to and from classrooms and offices; develop and implement procedures and materials to instruct faculty, staff, and students in the use of audio/video and multimedia equipment. Determine equipment needs for instructional and special event uses; set up and operate such equipment as needed District wide. *E*

Oversee the records, logs and files related to media equipment distribution, inventory, warranties, repair history and preventive maintenance schedules District wide; contact manufacturers and sales representatives regarding the repairs and warranties; order and track ordering of equipment for Instructional Media Services. *E*

Interview, select, and schedule student workers; train and assist student workers, aides, and technician and coordinate activities as assigned; provide orientation of office policies and procedures, safe and proper use and transportation of audio-visual equipment and materials, and minor equipment repairs. *E*

Oversee the development of the Media Services website; update, produce, edit and distribute the annual media catalogue of available audio-visual equipment. *E*

Under the direction of the Director of Computer and Information Resources consult with architects, planners and departments during the planning, construction and installations of new facilities. Assist with audio/visual designs as required. *E*

Represent the District at local, State and national conferences and workshops; participate in a variety of campus committees; participate in State and national organizations. *E*

Develop strategies for the instructional use teleconferencing. *E*

Perform related duties as assigned

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Operation, use and terminology related to audio-visual equipment including video and instructional media equipment.
Methods of servicing and repairing audio-visual equipment, appropriate tools and instruments and their use, and appropriate safety precautions.
Inventory control methods and techniques.
Office practices and equipment including recordkeeping and filing.
Applicable copyright rules and regulations.
Interpersonal skills using tact, patience and courtesy.
Technical aspects of field of audio-visual production, dubbing and recording, satellite.
Down-link and cable transmission systems.
Basic principles of training and coordinating.

ABILITY TO:

Receive, process, operate and perform preventive maintenance on audio-visual and other instructional media equipment.
Assist faculty, staff and students in the proper operation of a wide variety of audio-visual equipment including video production equipment.
Operate motor vehicle observing legal and defensive driving practices.
Train and provide work direction to student employees and Media Services Aides.

Train others in audio-visual use and techniques.
Establish and maintain cooperative and effective working relationships with others.
Communicate effectively both orally and in writing.
Understand and follow oral and written directions.
Plan and organize work.
Maintain records and prepare reports.
Plan, organize and coordinate the use of media materials and equipment at a community college.
Plan and monitor budget expenditures.
Determine need and select media equipment to provide best quality of service and equipment in a timely manner.
Work independently with little direction.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: an Associate Degree in media or closely related field and three years directly related work experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING ENVIRONMENT AND PHYSICAL DEMANDS:

Disclosure:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORKING ENVIRONMENT AND PHYSICAL DEMANDS:

Indoor Environment:

While performing the duties of this job, the employee is required to climb into vehicles and drive from site to site to conduct work and to pick-up and deliver equipment. The position requires moderate lifting, bending and crawling; speaking and hearing to communicate; seeing to observe work and drive a vehicle; dexterity of hands and fingers to operate equipment. The employee must be able to lift and/or move up to 35 pounds.

JUNE 12, 2007

HUMAN RESOURCES

TOPIC: FACULTY SALARY SCHEDULE

The faculty have negotiated a salary agreement of COLA plus 2% for the 2007-2008 academic year, COLA plus 2% for the 2008-2009 academic year, and COLA plus 1% for the 2009-2010 academic year.

The attached 2007-2008 faculty salary schedule has been sent to faculty for ratification.

The proposed 2007-2008 faculty salary schedule will take effect in the fall 2007 semester, pending ratification of the faculty and Board of Trustees.

Fiscal Impact: Budgeted

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached 2007-2008 salary schedule for faculty effective fall semester 2007.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item

[Signature]
Vice President, Human Resources

Date 5-23-07

I recommend the Board of Trustees approve this item

[Signature]
Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

PROPOSED 2007-2008 VICTOR VALLEY COLLEGE FACULTY SALARY SCHEDULE

Base: \$48,497; Class Change: \$3100; Step Change \$2150
 INCREASES: Base + \$3412; Class Change + \$100; Step Change + \$150

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	STEP
1	\$48,497	\$51,597	\$54,697	\$57,797	\$60,897	1
2	\$50,647	\$53,747	\$56,847	\$59,947	\$63,047	2
3	\$52,797	\$55,897	\$58,997	\$62,097	\$65,197	3
4	\$54,947	\$58,047	\$61,147	\$64,247	\$67,347	4
5	\$57,097	\$60,197	\$63,297	\$66,397	\$69,497	5
6	\$59,247	\$62,347	\$65,447	\$68,547	\$71,647	6
7	\$61,397	\$64,497	\$67,597	\$70,697	\$73,797	7
8	\$63,547	\$66,647	\$69,747	\$72,847	\$75,947	8
9	\$65,697	\$68,797	\$71,897	\$74,997	\$78,097	9
10	\$67,847	\$70,947	\$74,047	\$77,147	\$80,247	10
11	\$69,997	\$73,097	\$76,197	\$79,297	\$82,397	11
12	\$72,147	\$75,247	\$78,347	\$81,447	\$84,547	12
13	\$74,297	\$77,397	\$80,497	\$83,597	\$86,697	13
14	\$76,447	\$79,547	\$82,647	\$85,747	\$88,847	14
15	\$78,597	\$81,697	\$84,797	\$87,897	\$90,997	15
16	\$80,747	\$83,847	\$86,947	\$90,047	\$93,147	16
17	\$82,897	\$85,997	\$89,097	\$92,197	\$95,297	17
18	\$85,047	\$88,147	\$91,247	\$94,347	\$97,447	18
19	\$87,197	\$90,297	\$93,397	\$96,497	\$99,597	19
20	\$89,347	\$92,447	\$95,547	\$98,647	\$101,747	20

	ACADEMIC	PROFESSIONAL*
CLASS I	Masters Degree	Minimum qualifications**
CLASS II	MA +15 or BA +60***	AA with six (6) years of professional experience**
CLASS III	MA +30 or BA +75***	BA with two (2) years of professional experience**
CLASS IV	MA +45 or BA +90***	MA with two (2) years of professional experience**
CLASS V	MA +60 or BA +105***	MA +15 or BA +60 or PHD with two (2) years of professional experience**

* Those disciplines for which a Masters Degree is not generally expected or available.

** Required professional experience cannot be used for vertical progression on schedule.

*** Including Masters Degree

NOTE: Initial step placement not to exceed Step 8

JUNE 12, 2007

HUMAN RESOURCES

TOPIC: MANAGEMENT MEET AND CONFER

It is recommended that the Board of Trustees approve the following:

- 1) Effective July 1, 2007, management will receive COLA as defined by the state and 2%, plus continuation of the existing district-paid benefits package
- Effective July 1, 2008, management will receive COLA as defined by the state and 2%, plus continuation of the existing district-paid benefits package
- Effective July 1, 2009, management will receive COLA as defined by the state and 1%, plus continuation of the existing district-paid benefits package
- 2) In the event that any other constituency groups are provided a stipend or percentage salary increase greater than that provided in this proposal, a comparable stipend or salary increase will be granted to management employees

Fiscal Impact: Budgeted

RECOMMENDATION:

It is recommended that the Board of Trustees approve the management team's proposal as listed.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item

W. Benham
 Vice President, Human Resources

Date 5-25-07

I recommend the Board of Trustees approve this item

Louise Zellers
 Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

JUNE 12, 2007

ADMINISTRATIVE SERVICES

TOPIC: MONTHLY FINANCIAL REPORTS

Financial reports are being presented for the period ending April 30, 2007, for the General Fund (01), Debt Service Payment Fund (29), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Insurance Trust Fund (75), Health Trust Fund (78), and Federal Grant Funds.

RECOMMENDATION:

This is an information only item.

REFERENCE FOR AGENDA: YES

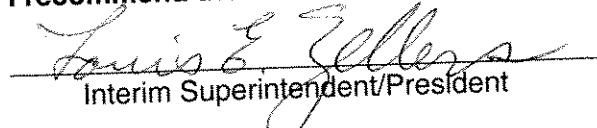
General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item


Vice President, Administrative Services

Date 5/21/07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-5-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY ___X___

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
GENERAL FUND - FUND 01
As of 4/30/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 3,555,779			
<u>Revenues</u>				
Federal	\$ 3,068,800	\$ 1,865,559	\$ 1,203,241	39.21%
State	\$ 38,846,032	\$ 31,695,887	\$ 7,150,145	18.41%
Local	\$ 12,749,850	\$ 8,387,809	\$ 4,362,041	34.21%
Transfers In	\$ 2,500,000	\$ 2,500,000	\$ -	0.00%
<u>Total Revenues</u>	<u>\$ 57,164,682</u>	<u>\$ 44,449,255</u>	<u>\$ 12,715,427</u>	22.24%
<u>Expenditures</u>				
Academic Salaries	\$ 21,328,560	\$ 15,946,348	\$ 5,382,212	25.23%
Classified Salaries	\$ 11,451,117	\$ 10,033,536	\$ 1,417,581	12.38%
Benefits	\$ 8,230,165	\$ 6,351,360	\$ 1,878,805	22.83%
Supplies	\$ 2,078,532	\$ 1,051,775	\$ 1,026,757	49.40%
Operating Expenses	\$ 8,736,459	\$ 5,239,699	\$ 3,496,760	40.02%
Capital Outlay	\$ 3,497,263	\$ 3,007,274	\$ 489,989	14.01%
Transfers, Grants, Contingency	\$ 1,898,066	\$ 461,893	\$ 1,436,173	75.67%
Debt Service Retirement/Interest	\$ 1,300,000	\$ 1,253,664	\$ 46,336	
<u>Total Expenditures</u>	<u>\$ 58,520,162</u>	<u>\$ 43,345,549</u>	<u>\$ 15,174,613</u>	25.93%
Excess Revenues/(Expenditures)	\$ (1,355,480)	\$ 1,103,706		
Month Ending Fund Balance 4/30/07		\$ 4,659,485		
Projected Ending Fund Balance	\$ 2,200,299			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
DEBT SERVICE PAYMENT - FUND 29
As of 4/30/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 42,116,356			
<u>Revenues</u>				
Local Revenues	\$ 2,631,390	\$ 1,555,440	\$ 1,075,950	40.89%
Transfers In	\$ 2,075,300	\$ -	\$ 2,075,300	
<u>Total Revenues</u>	\$ 4,706,690	\$ 1,555,440	\$ 3,151,250	66.95%
<u>Expenditures</u>				
Debt Service Payments	\$ 2,539,000	\$ 311,461	\$ 2,227,539	87.73%
<u>Total Expenditures</u>	\$ 2,539,000	\$ 311,461	\$ 2,227,539	
Net Change in Fund Balance	\$ 2,167,690	\$ 1,243,979		
Month Ending Fund Balance 4/30/07		\$ 43,360,335		
Projected Ending Fund Balance	\$ 44,284,046			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
CAPITAL OUTLAY PROJECTS - FUND 71
As of 4/30/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 1,514,870			
<u>Revenues</u>				
State	\$ 30,119,187	\$ 8,056,909	\$ 22,062,278	73.25%
Interest Income	\$ 25,000	\$ 32,661	\$ (7,661)	
Redevelopment	\$ 470,000	\$ 916,251	\$ (446,251)	-94.95%
Local	\$ -	\$ 84,957	\$ (84,957)	
<u>Total Revenues</u>	<u>\$ 30,614,187</u>	<u>\$ 9,090,778</u>	<u>\$ 21,523,409</u>	70.31%
<u>Expenditures</u>				
Contracts	\$ 87,923	\$ 45,076	\$ 42,847	
Sites	\$ -	\$ -	\$ -	0.00%
Buildings-New & Remodel	\$ 30,526,264	\$ 10,617,054	\$ 19,909,210	65.22%
Equipment	\$ -	\$ -	\$ -	
Transfers/Grants/Contingency	\$ -	\$ -	\$ -	0.00%
<u>Total Expenditures</u>	<u>\$ 30,614,187</u>	<u>\$ 10,662,130</u>	<u>\$ 19,952,057</u>	65.17%
 Net Change in Fund Balance	 \$ -	 \$ (1,571,352)		
Month Ending Fund Balance 4/30/07		\$ (56,482)		
Projected Ending Funding Balance	\$ 1,514,870			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
CHILD DEVELOPMENT CENTER - FUND 72
As of 4/30/07

	Annual Budget	YTD Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 252,232			
<u>Revenues</u>				
Federal	\$ 244,216	\$ 180,610	\$ 63,606	26.04%
State	\$ 724,850	\$ 713,092	\$ 11,758	1.62%
Local	\$ 61,948	\$ 62,851	\$ (903)	-1.46%
Transfers In	\$ -	\$ -	\$ -	
<u>Total Revenues</u>	\$ 1,031,014	\$ 956,553	\$ 74,461	7.22%
<u>Expenditures</u>				
Academic Salaries	\$ 380,150	\$ 433,157	\$ (53,007)	-13.94%
Classified Salaries	\$ 233,704	\$ 172,917	\$ 60,787	26.01%
Benefits	\$ 228,000	\$ 192,376	\$ 35,624	15.62%
Instructional Supplies	\$ 49,400	\$ 40,402	\$ 8,998	18.21%
Operating Expenses	\$ 6,165	\$ 2,119	\$ 4,046	65.63%
Reserve/Contingencies	\$ 133,595	\$ 133,595	\$ -	0.00%
<u>Total Expenditures</u>	\$ 1,031,014	\$ 974,566	\$ 56,448	5.47%
 Net Change in Fund Balance	 \$ -	 \$ (18,013)		
 Month Ending Fund Balance 4/30/07		 \$ 234,219		

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
STUDENT CENTER FEE - FUND 73
As of 4/30/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 8,170			
<u>Revenues</u>	\$ 101,000	\$ 76,617	\$ 24,383	24.14%
<u>Expenditures</u>				
Transfers Out	\$ 101,000	\$ 76,378	\$ 24,622	24.38%
Net Change in Fund Balance	\$ -	\$ 239		
Month Ending Fund Balance 4/30/07		\$ 8,409		

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
HEALTH TRUST FUND - FUND 75
As of 4/30/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 2,511			
<u>Revenues</u>				
Interest Income	\$ 1,200	\$ 248	\$ 952	79.33%
Transfers In	\$ 10,000	\$ 1,273	\$ 8,727	0.00%
<u>Total Revenues</u>	\$ 11,200	\$ 1,521	\$ 9,679	86.42%
<u>Expenditures</u>				
Reserve For Contingencies	\$ 11,200	\$ -	\$ 11,200	100.00%
<u>Total Expenditures</u>	\$ 11,200	\$ -	\$ 11,200	
Net Change in Fund Balance	\$ -	\$ 1,521		
Month Ending Fund Balance 4/30/07		\$ 4,032		
Projected Ending Fund Balance	\$ 2,511			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
SELF INSURANCE TRUST - FUND 78
As of 4/30/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 186,542			
<u>Revenues</u>				
Interest Income	\$ 5,900	\$ 6,966	\$ (1,066)	-18.07%
Miscellaneous Income	\$ 82,888	\$ 82,888	\$ -	
Transfers In	\$ -	\$ -	\$ -	
<u>Total Revenues</u>	\$ 88,788	\$ 89,854	\$ (1,066)	19.74%
<u>Expenditures</u>				
Supplies	\$ -	\$ -	\$ -	
Contracted Services	\$ 54,300	\$ 43,581	\$ 10,719	19.74%
New Equipment	\$ 34,488	\$ 12,926	\$ 21,562	0.00%
Reserve for Contingencies	\$ -	\$ -	\$ -	
<u>Total Expenditures</u>	\$ 88,788	\$ 56,507	\$ 32,281	36.36%
Net Change in Fund Balance	\$ -	\$ 33,347		
Month Ending Fund Balance 4/30/07		\$ 219,889		
Projected Ending Fund Balance	\$ 186,542			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
FEDERAL/STATE GRANT FUNDS
As of 4/30/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 65,911			
<u>Revenues</u>				
PELL	\$ 10,035,212	\$ 8,048,294	\$ 1,986,918	0.00%
SEOG	\$ 310,138	\$ 205,800	\$ 104,338	7.40%
Direct Loan	\$ 423,417	\$ 2,953,984	\$ (2,530,567)	0.00%
Cal Grant	\$ 742,062	\$ 792,804	\$ (50,742)	0.00%
CARE	\$ 103,595	\$ 90,000	\$ 13,595	0.00%
TRIO	\$ 30,000	\$ -	\$ 30,000	87.21%
EOPS	\$ 8,800	\$ -	\$ 8,800	0.00%
Total Revenues	\$ 11,653,224	\$ 12,090,882	\$ (437,658)	0.20%
<u>Expenditures</u>				
PELL	\$ 10,035,212	\$ 8,048,800	\$ 1,986,412	0.00%
SEOG	\$ 310,138	\$ 205,400	\$ 104,738	8.11%
Direct Loan	\$ 423,417	\$ 2,954,015	\$ (2,530,598)	0.00%
Cal Grant	\$ 742,062	\$ 767,682	\$ (25,620)	1.02%
CARE	\$ 103,595	\$ 73,925	\$ 29,670	21.76%
TRIO	\$ 30,000	\$ 400	\$ 29,600	100.00%
EOPS	\$ 8,800	\$ -	\$ 8,800	100.00%
Bank Charges	\$ -	\$ -	\$ -	
Origination Fee	\$ -	\$ -	\$ -	
Total Expenditures	\$ 11,653,224	\$ 12,050,222	\$ (396,998)	0.81%
 Net Change in Fund Balance	 \$ -	 \$ 40,660		
Month Ending Fund Balance 4/30/07		\$ 106,571		
 Projected Ending Fund Balance	 \$ 65,911			