



## Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: October 13, 2015

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

**Open Session:** 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley  
Road, Victorville, CA 92395

### OPEN SESSION REGULAR MEETING AGENDA ~ Board Room

*Board Room Victor Valley Community College  
This meeting will be electronically recorded and web cast live at  
<http://www.vvc.edu/offices/president/webcast.html>*

**PUBLIC COMMENTS:** *The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350)*

1. **CALL TO ORDER** 5 p.m.
  - ROLL CALL
  - PLEDGE OF ALLEGIANCE
  - ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

### CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION** 5-6 p.m.
  - 2.1 **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Public Employee No: 1003101315  
(Government Code Section 54957(b)(1))

- 2.2 **PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS**

#### PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

At this time, the Board of Trustees will listen to communication from the public on Closed Session items pertaining to college business. Each speaker is limited to one presentation per meeting on closed session matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

## 2.3 ADJOURN TO CLOSED SESSION

# OPEN SESSION REGULAR MEETING AGENDA ~ Board Room

## 3. OPEN SESSION REGULAR MEETING

6 p.m.

### 3.1 Closed Session Report

### 3.2 SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate
- Foundation

## 4. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

### Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United
- d) Management

## 5. CONSENT AGENDA

All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.

### PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. This is the opportunity for the public to address the Board on any Consent Agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

## APPROVAL OF CONSENT ITEMS

YES \_\_\_ NO \_\_\_

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

### 5.1 Approval of the Minutes of the September 08, 2015 Regular Board meeting and September 18, 2015 Special Board of Trustees meeting.

### 5.2 Agreement – University Enterprises Corporation at CSUSB

Ratification of the agreement between Victor Valley Community College District and University Enterprises Corporation at CSUSB to provide GED Prep and Basic Computer Skills training to clients of the California State Re-Entry Initiative (CSRI) based at CSUSB. The term of this agreement is July 1, 2015 through June 30, 2016, Fiscal Impact: \$50,000.00, **Income to the District.**

- 5.3 Clinical Facility Use Contract – Knolls West Post-Acute, LLC  
Ratification of the Agreement between Victor Valley Community College District and Knolls West Post-Acute, LLC to provide clinical learning facilities for the Health Science programs. The agreement begins September 10, 2015 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at the time. Fiscal Impact: None
- 5.4 Clinical Facility Use Contract – Southern Bone and Joint Clinic  
Ratification of the Agreement between Victor Valley Community College District and Southern Bone and Joint Clinic to provide clinical learning facilities for the Health Science programs. The agreement begins October 01, 2015 and will continue for the term of two years. Either party may terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time. Fiscal Impact: None
- 5.5 Rental Agreement – Bear Valley Party Rentals  
Ratification of the Rental Agreement between Victor Valley Community College District and Bear Valley Party Rentals for equipment set up and tear down for various events held throughout the year by the Office of Instruction. The period for this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: \$2,000.00, budgeted item.
- 5.6 Library Online Database Subscriptions  
Ratification of the library online database subscriptions between Victor Valley Community College District and the Community College Library Consortium to support online access to academic research and student learning in the library. The period of this agreement is January 1, 2016 through December 31, 2016. Fiscal Impact: \$17,910.22, budgeted item.
- 5.7 Independent Contractor Agreement – Bear Valley Party Rentals  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Bear Valley Party Rentals for equipment set up and tear down for various events held throughout the year by Student Services. The period of this agreement is July 1, 2015 to June 30, 2016. Fiscal Impact: \$600.00, budgeted item.
- 5.8 Agreement– Child Development Training Consortium  
Ratification of the Agreement between Victor Valley Community College District and the Yosemite Community College District, Child Development Training Consortium continuing the 2014-2015 agreement. The term of this agreement is September 1, 2015 through June 30, 2016. Fiscal Impact: \$9,375.00 **Income to the District**. The grant must be earned through the enrollment of students who are currently employed in an early childhood setting.
- 5.9 Independent Contractor Agreement – Terrance Kurtz  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Terrance Kurtz for the filming of various sporting events to be posted on the web, etc. The period of this agreement is September 01, 2015 through December 31, 2015. Fiscal Impact: Not to exceed \$1,400.00, budgeted item.
- 5.10 Agreements – Municipal Emergency Services, Inc.  
Ratification of the Agreement between Victor Valley Community College District and Municipal Emergency Services, Inc. (MES) to provide repair and flow testing on fire equipment. The service period for this agreement is August 01, 2015 through June 30, 2016. Fiscal Impact: Estimated charges \$16,284.54, budgeted item.

- 5.11 Independent Contractor Agreement – Rosario Marquez  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Rosario Marquez to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The service period of this agreement is July 28, 2015 through July 30, 2015. Fiscal Impact: \$336.00, Grant Funded, Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant), budgeted item.
- 5.12 Independent Contractor Agreement- Laura Sutton-Crites  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Laura Sutton-Crites to structure a regional "Small Business and Entrepreneur Winter Camp" with 12 Regional Community Colleges and surrounding High Schools. The period of this agreement is August 10, 2015 through January 31, 2016. Fiscal Impact: \$10,000.00, Grant Funded, Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant), budgeted item.
- 5.13 Independent Contractor Agreement – Sage Business and Education, LLC  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Sage Business and Education, LLC for venue creation, speaker selection, break-out session coordination, venue set-up, event management, attendee registration and database coordination and logistics for the 2016 Small Business Educators Symposium. The term for this agreement is August 1, 2015 through June 30, 2016. Fiscal Impact: \$1,000.00, Grant Funded, Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant), budgeted item.
- 5.14 Independent Contractor Agreement – Full Capacity Marketing  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Full Capacity Marketing to provide technical grant support services. The period of this agreement is August 24, 2015 through December 31, 2015. Fiscal Impact: Not to exceed \$16,000.00, AB 86 Adult Education State Planning Grant, budgeted item.
- 5.15 Agreement – California Early Childhood Mentor Program  
Ratification of the Agreement between Victor Valley Community College District and Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program for the 2015-2016 Academic year. The period of this agreement is August 1, 2015 through July 31, 2016. Fiscal Impact: All eligible expenses incurred for this program will be reimbursed by the contractor, Chabot-Las Positas Community College District through the VVC Fiscal office.
- 5.16 Renewal Agreement - Sirsidynix Integrated Library System  
Ratification of the Renewal Agreement between Victor Valley Community College District and Sirsidynix Integrated Library System that supports all daily function of library services to students and provides all aspects of library technical operations. Annual renewal for July 1, 2015 through June 30, 2016. Fiscal Impact: \$17,228.04, budgeted item.
- 5.17 Independent Contractor Agreement Amendment – Evgeniya Lindstrom  
Approval of the Amended Independent Contractor Agreement between Victor Valley Community College District and Evgeniya Lindstrom extending her contract through December 30, 2015; originally board approved on June 9, 2015. Fiscal Impact: \$5,500.00, is grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

- 5.18 Service Agreement – Apple Valley Communications  
Ratification of the Service Agreement between Victor Valley Community College District and Apple Valley Communications for inspecting and troubleshooting the fire alarm panels on the VVC campus. Fiscal Impact: \$6,080.00, budgeted item.
- 5.19 Appointment – Citizens’ Bond Oversight Committee  
It is recommended that the Board of Trustees appoint Ms. Jazmin Gailey for an initial two-year term as the Student Enrolled and Active in a Community College support group. This appointment is for service on the Citizens’ Bond Oversight Committee for the period of October 1, 2015 through September 30, 2017. Fiscal Impact: None.
- 5.20 Agreement – Victorville Glass Company, Inc.  
Ratification of the Agreement between Victor Valley Community College District and Victorville Glass Company, Inc. to furnish and install a mirror to replace a damaged mirror in the restroom at the Counseling/Administration Building #55. Fiscal Impact: Estimated cost, \$763.52, budgeted item.
- 5.21 Service Agreement – RY Rodriguez, Inc.  
Ratification of the Service Agreement between Victor Valley Community College District and RY Rodriguez, Inc. for the removal and replacement of the obsolete vapor recovery components on the 500 gallon, above ground fuel tank. In order to obtain compliance with the MDAQMD, the District must have the unit repaired, tested and permitted. Fiscal Impact: Estimated cost, \$7,976.00, budgeted item.
- 5.22 Purchase Agreement – G/M Business Interiors  
Ratification of the Purchase Agreement between Victor Valley Community College District and G/M Business Interiors for the purchase of furniture for the main campus. The District was allocated funding for instructional support needs from the California Community Colleges’ Chancellor’s office through the 2015-2016 Budget Act [SB 852, Ch. 25/14, Item 6970-101-0001 (19)]. The District performed a campus-wide assessment and has determined the need to purchase replacement furniture at various locations as the existing furniture is beyond its useful life. Fiscal Impact: Estimated cost, \$7,320.65, Physical Plant Instructional Support Grant.
- 5.23 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report Fiscal Impact: None
- 5.24 Agreement – Frick, Frick, & Jette Architects, Inc.  
Ratification of the agreement between Victor Valley Community College District and Frick, Frick, & Jette Architects, Inc. for architectural design, engineering and project management for the welding renovation, part of the overall Vocational Complex expansion and renovation project which was Board approved on June 14, 2011 by utilizing an existing three (3) year agreement with Frick, Frick, & Jette Architects, Inc. originally Board approved on April 9, 2013. Fiscal Impact: \$21,761.00, Local Bond Funded.
- 5.25 Rental Agreement – United Rentals  
Ratification of the Rental Agreement between Victor Valley Community College District and United Rentals for the purpose of renting equipment as needed for the 2015-2016 Fiscal Year. Fiscal Impact: Estimated need for the 2015-2016 Fiscal Year: \$15,000.00, budgeted item.

**5.26 Renewal Agreement – Datawatch**

Ratification of the Renewal Agreement between Victor Valley Community College District and Datawatch for one year to continue maintenance support for Monarch software. This product provides the capability to extract, analyze and export data from existing reports without programming. The term of this agreement is October 1, 2015 through September 30, 2016. Fiscal Impact: \$500.97, budgeted item.

**5.27 Agreement – Tricade Technologies (PowerPath)**

Ratification of the Renewal Agreement between Victor Valley Community College District and Tricade Technologies to purchase PowerPath software which is needed to support and enhance data integrity on the network. This software is used in conjunction with the virtual desktop pilot and ultimately the placement of virtual desktops throughout campus. The term of this agreement is September 14, 2015 through September 30, 2016. Fiscal Impact: \$8,383.24, budgeted item.

**5.28 Agreement – Action Duct Cleaning Company**

Ratification of the Agreement between Victor Valley Community College District and Action Duct Cleaning Company to inspect and clean the kitchen exhausts fans in both the commercial and instructional cooking areas located in the Student Activities Center Building #44 for the 2015-2016 Fiscal Year. Fiscal Impact: \$3,650.00, budgeted item.

**5.29 Renewal Agreement – Prudential Overall Supply**

Ratification of the Renewal Agreement between Victor Valley Community College District and Prudential Overall Supply for work uniforms, dry mops, and shop rags for use on campus for the 2015-2016 Fiscal Year. Fiscal Impact: \$13,000.00, budgeted item.

**5.30 Agreement – Pacific Floor Company**

Ratification of the Agreement between Victor Valley Community College District and Pacific Floor Company to provide stage floor sanding and refinishing services at Building #54. Fiscal Impact: \$11,900.00, Fund 71.

**5.31 Agreement – Thermal Combustion Innovators, Inc.**

Ratification of the Agreement between Victor Valley Community College District and Thermal Combustion Innovators, Inc. to properly dispose of all bio-hazardous medical waste on campus for the 2015-2016 Fiscal Year. Fiscal Impact: \$1,000.00, budgeted item.

**5.32 Renewal Agreement– Ana Septic**

Ratification of the Renewal Agreement between Victor Valley Community College District and Ana Septic for pumping services and a once annual jetting of plumbing lines connected to the grease interceptor at the Student Activities Center for the 2015-2016 Fiscal Year. Fiscal Impact: \$2,030.00, budgeted item.

**5.33 Agreement – Cal-Lift**

Ratification of the agreement between Victor Valley Community College District and Cal-Lift to perform diagnostic service for the Maintenance Department forklift for the 2015-2016 Fiscal Year. Fiscal Impact: \$551.88, budgeted item, not including freight.

**5.34 Agreement – Executive Cleaning Services**

Ratification of the agreement between Victor Valley Community College District and Executive Cleaning Services for janitorial services at Southern California Logistics Airport where VVC holds classes for the 2015-2016 Fiscal Year. Fiscal Impact: \$13,140.00, budgeted item.

- 5.35 Agreement – Apple Valley Communications  
Ratification of the renewal agreement between Victor Valley Community College District and Apple Valley Communications to provide fire systems monitoring for the new Health & Science Building #33. Fiscal Impact: \$540.00, budgeted item.
- 5.36 Non-Classified Temporary Employees  
Approval of the Non-Classified temporary employees as listed. Fiscal Impact: budgeted.
- 5.37 Award Contract – Performing Arts Center Curtains  
Approval to award the contract to Stagecraft Industries, Inc. to replace the PAC stage curtains as they are old and due to their age no longer meet current fire ratings and must be replaced. Fiscal Impact: \$27,425.00, Fund 71.
- 5.38 Emergency Repairs - Hampton Tedder Companies  
Ratification of the Agreement between Victor Valley Community College District and Hampton Tedder Companies for emergency repair of the transformer equipment located in the Counseling/Administration Building #55 which was damaged due to the lake rising from the storm on September 8, 2015. Per Public Contract Code 20113/20654, in an emergency, when repairs to a facility are necessary to continue existing college classes and services the District may enter into a contract without advertising for bids. Fiscal Impact: \$39,498.59, Fund 78.
- 5.39 Approval of Designated Representative to Serve s Official VVC Representative on the Victor Valley Adult Education Consortium for the 2015-2016 Fiscal Year  
Approval to appoint Dr. Peter Maphumulo, Executive Vice President of Instruction & Student Services to serve as the District Representative on the Victor Valley Adult Education Regional Consortium through June 30, 2016. Fiscal Impact: None.
- 5.40 Repair Contract – H & H Elevator Services  
Ratification of the Repair Contract between Victor Valley Community College District and H & H Elevator Services for the load testing, service and repairs of four (4) campus elevators located in Buildings 21, 41, and 54. Fiscal Impact: \$4,700.00, budgeted item.
- 5.41 Agreement – Masco & Sons Heating-Air Conditioning  
Ratification of the Agreement between Victor Valley Community College District and Masco & Sons Heating-Air Conditioning for the repair of inoperable HVAC units at the Vocational Education Drafting classroom. Fiscal Impact: \$3,180.00, budgeted item.
- 5.42 MOU – AB86 Adult Education Victor Valley Community College District Regional Planning Consortium  
Ratification of the Memorandum of Understanding between Victor Valley Community College District and the K-12 School Districts comprising the scope of service for the AB 86 Adult Education Victor Valley College District Regional Planning Consortium. K-12 School District(s); Snowline Joint Unified School District, Victor Valley Union High School District and Hesperia Unified High School District. The service period is July 1, 2015 through December 31, 2015. Fiscal Impact: \$35,700.00, AB86 Adult Education State Planning Grant, budgeted item.
- 5.43 Independent Contractor Agreement – Jean Huff  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Jean Huff to provide K16 Bridge Program coordination services at designated school sites. The service period for this agreement is August 31, 2015 through June 30, 2016. Fiscal Impact: Not to exceed \$1,000.00, budgeted item.

- 5.44 Independent Contractor Agreement – Marken Enterprises/Marken PPE Restoration  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Marken Enterprises/Marken PPE Restoration to provide compliant care and maintenance of protective ensembles for structural firefighting (NFPA 1851-2014 Edition); onsite repairs will be done with approval from the site coordinator. The service period for this agreement is September 01, 2015 through June 30, 2016. Fiscal Impact: \$2,000.00, budgeted item.
- 5.45 Curriculum Changes  
Approval of the Curriculum Changes made on September 10, 2015 that have been recommended by the College Curriculum Committee. Fiscal Impact: None.
- 5.46 Agreement – Apple Valley Communications  
Ratification of the Agreement between Victor Valley Community College District and Apple Valley Communications to repair existing fire alarm systems throughout the Victor Valley College Campus. After diagnosing the alarm systems on campus, many were found in need of service and repair in order to make them operable and to maintain compliance with fire codes. Fiscal Impact: Not to exceed \$50,000.00, budgeted item.
- 5.47 Lease Agreement – XEROX/ImageSource  
Ratification of the Lease Agreement between Victor Valley Community College District and XEROX/ImageSource for the lease of a Xerox 5955 System for use in the Dr. Prem Reddy Health Sciences Building. The term for this agreement is August 2015 through June 2020. Fiscal Impact: Lease term is 60 months at \$207.56 per month with a per copy charge of \$.0049 per copy.
- 5.48 Agreement – Education, Leadership, Management Consulting Services, LLC.  
Ratification of the Agreement between Victor Valley Community College District and Education, Leadership, Management Consulting Services, LLC for Skelly Services for the period of October 1, 2015 through June 30, 2016. Fiscal Impact: \$1,000.00, budgeted item.

## **ACTION AGENDA**

### **PUBLIC COMMENTS RELATED TO ACTIONS ITEMS**

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

### **6. BOARD OF TRUSTEES**

- 6.1 Separate approval of items pulled from consent agenda YES \_\_\_ NO \_\_\_
- 6.2 Board Resolution No. 15-11, California State University, San Bernardino 50<sup>th</sup> Anniversary Resolution YES \_\_\_ NO \_\_\_  
Approval of Resolution No. 15-11, acknowledging California State University, San Bernardino 50<sup>th</sup> Anniversary Resolution. Fiscal Impact: None.
- 6.3 Second Reading – Revised Board Policy 2740, Board Education YES \_\_\_ NO \_\_\_  
Approval of the second read for revised Board Policy 2740, Board Education. Fiscal Impact: None
- 6.4 Board Resolution No. 15-12, Victor Valley Community College District Foundation 40<sup>th</sup> Anniversary Resolution YES \_\_\_ NO \_\_\_  
Adoption of Resolution #15-12 recognizing the Victor Valley Community College District Foundation 40<sup>th</sup> Anniversary Resolution. Fiscal Impact: None.



**11. HUMAN RESOURCES**

**11.1 Public Hearing on the CSEA Collective Bargaining Reopener Proposals YES \_\_\_ NO \_\_\_**

- a) The Board president hereby declares the hearing open.
- b) The public may now comment on the CSEA Collective Bargaining Reopener Proposals.
- c) The Board president hereby declares the hearing closed.

Fiscal Impact: None

**11.2 AFT Part-Time Faculty United Agreement YES \_\_\_ NO \_\_\_**

Approval of the ratified articles which is necessary to amend the contract with AFT Part-Time Faculty United. The District and the Part-Time Faculty Association have met and reached an agreement concerning reopeners on the attached articles for contract year 2015-2016. Fiscal Impact: \$12,000.00, budgeted item.

**12. INFORMATION/DISCUSSION**

**12.1 Quarterly Financial Reports  
Submitted as an informational item. Fiscal Impact: None**

**13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

**14. BOARD COMMUNICATION**

*At this time, the Board of Trustees will report on the following directly related to their functions as Board members:*

- *matters related to attendance at conferences*
- *professional affiliations*
- *community involvement*

**15. ADJOURNMENT YES \_\_\_ NO \_\_\_**

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Trinda Best, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.





## Victor Valley Community College District MINUTES OF THE BOARD OF TRUSTEES

Date: September 8, 2015

Place: **Budget Workshop:** 5:30-6 p.m. Board Room, Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

**Open Session:** 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

### OPEN SESSION REGULAR MEETING AGENDA ~ Board Room

#### 1. CALL TO ORDER

5:30 p.m.

The Board of Trustees of the Victor Valley Community College District met in Open Session on September 8, 2015 in the Board Room. Board President Brady called the meeting to order at 5:31p.m.

#### TRUSTEE ROLL CALL

Joseph W. Brady, President; John Pinkerton, Vice President; Brandon Wood, Clerk; Marianne Tortorici, Trustee; Dennis Henderson, Trustee; Gabrielle Galindo, Student Trustee.

- **PLEDGE OF ALLEGIANCE**

Robert Read led the Pledge of Allegiance to the Flag.

- **ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

### BUDGET WORKSHOP ~ BOARD ROOM

#### 2. BUDGET WORKSHOP

At 5:34 p.m. Dr. Wagner opened the workshop with a Power Point presentation of the 2015-2016 final budget which consisted of a thorough breakdown of our FTES to Expenditure Data, Cautions and Concerns, General Budget Assumptions (unrestricted), Revenue Assumptions, & Expense Assumptions; explained the General Fund Budget, Access, COLA, General Operating Increase, and Categorical Programs. The Board members received a copy of the presentation.

#### 3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Invocation was delivered by Norm Hurst.

3.2 Closed Session Report: Board President Brady reported out during this time; voiced his concerns about the perception of polarization; going to ask the public if they have any issues with the board in an effort to change attitudes at the board meetings; going to ask employees who speak on agenda items if they have spoken to their supervisors prior to speaking at the meeting.

3.3 **SUPERINTENDENT/PRESIDENT'S REPORT**

Dr. Wagner announced that ASB has 450 goals and they will be providing the board with an update during each meeting. ASB Student Trustee Gabrielle Galindo provided the Board with an update on their ASB Goals and called up a few members of the Council to report out; Vice President Jazmin Gailey, Social Sciences Senator Blythe Mueller, and Fine Arts Senator Nina Venegas.

- **Academic Senate:**

Academic Senate President, Claude Oliver reported out.

- **Foundation:**

Foundation President, Eric Schmidt reported out.

Dr. Wagner announced and introduced three new members of our leadership team; Trish Ellerson, Dean of Humanities, Arts & Social Sciences (HASS); Herbert English, Associate Dean of Student Equity and Success; and Ronald Graham, Dean Health Sciences, Public Safety and Industrial Technology (HSPSIT).

4. **REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

Employee Groups

- a) CTA - No report
- b) CSEA - Justin Gatewood reported out.
- c) AFT Part-Time Faculty United - Lynne Glickstein reported out.
- d) Management - Robert Sewell reported out on behalf of Steve Garcia.

5. **CONSENT AGENDA**

It was MSC (Wood/Tortorici, 5-0) to approve the consent items in one motion with agenda item 5.33 pulled by Trustee Pinkerton for separate discussion.

**Public Comments:** Justin Gatewood, 5.2, 5.11, 5.3, 5.28, 5.33, 5.46, 5.47; Michael Gatewood, 5.33; John Mitchell, 5.33; Adele McClain, 5.33.

Board President Brady called a break at 7:31p.m.

Board President Brady reconvened the meeting at 7:39 p.m.

5.1 Approval of the minutes of the August 11, 2015 Regular Board meeting.

5.2 Independent Contractor Agreement – Rise Interpreting

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Rise Interpreting to provide as needed interpreting services for the deaf and hard of hearing students in Disabled Students Programs and Services (DSPS). The period of this agreement is August 31, 2015 through June 30, 2016. Fiscal Impact: Estimated charges, \$40,000.00, Budgeted Item.

- 5.3 Agreement – Total Recall Captioning, Inc.  
Ratification of the Agreement between Victor Valley Community College District and Total Recall Captioning, Inc. to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is August 31, 2015 through June 30, 2016. Fiscal Impact: \$9,000.00, DSPS, Budgeted Item.
- 5.4 Clinical Training Affiliation Agreement – St. Joseph Heath/St. Mary (With School Instructor on Hospital Premises)  
Ratification of the Clinical Training Affiliation Agreement between Victor Valley Community College District and St. Joseph Health/St. Mary (with school instructor on hospital premises) to provide clinical facilities for the Health Sciences programs. The term of this agreement shall commence as of the Effective Date and shall continue for two (2) year(s) unless terminated sooner. Either party may terminate this agreement without cause by giving thirty (30) days' written notice to the other party. However, in such a case, this agreement shall continue in full force until students complete current clinical rotations. Fiscal Impact: None
- 5.5 Agreement – Certified Background Inc.  
Ratification of the Agreement between Victor Valley Community College District and Certified Background Inc. to perform background checks on phlebotomy students. The service period is effective upon Board of Trustees approval and remains in effect until such time either party submits a termination of agreement. Fiscal Impact: No District Impact. Students pay \$45.00 for the background check upon registration, and the EMS program will withdraw the collected funds to pay the vendor.
- 5.6 Independent Contractor Agreement – John Tonyan  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and John Tonyan to provide piano tuning and servicing in the Music Department. The period of this agreement is July 1, 2015 through May 31, 2016. Fiscal Impact: Not to exceed \$3,380.00, Budgeted Item.
- 5.7 Independent Contractor Agreement – San Bernardino Valley College  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and San Bernardino Valley College food services for lunch service for 100 for two days at the Small Business and Entrepreneurial Summer Camp. The period of this agreement is July 29, 2015 to July 30, 2015. Fiscal Impact: \$1,750.00, Grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).
- 5.8 Agreement Renewal– Chancellor's Office of the California Community Colleges  
Ratification of the Agreement Renewal between Victor Valley Community College District and Chancellor's Office of the California Community Colleges for the mandatory Student-Right-To-Know Reporting Subscription. This agreement facilitates compliance by Community College Districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK). This agreement is for the period of July 1, 2015 – June 30, 2017. Fiscal Impact: \$3,900.00 per year, Budgeted Item.
- 5.9 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report Fiscal Impact: None
- 5.10 Agreement – Nextgen Web Solutions, LLC.  
Ratification of the Renewal Agreement between Victor Valley Community College District and Nextgen Web Solutions originally board approved December 10, 2013 to provide software, setup, license, and support for JobX, TimesheetX and Scholarship Manger, web-based programs, for use in Financial Aid. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: \$18,000.00, renewable annually for three years.

- 5.11 Contract – Quick Caption  
Ratification of the Contract between Victor Valley Community College District and Quick Caption to provide real-time captioning for students who participate in DSPS. The period of this agreement is August 31, 2015 through June 30, 2018. Fiscal Impact: Estimated Charges, \$40,000.00, for 2015-2016 Academic Year.
- 5.12 Clinical Training Affiliation Agreement – St. Joseph Heath/St. Mary (Without School Instructor on Hospital Premises)  
Ratification of the Clinical Training Affiliation Agreement between Victor Valley Community College District and St. Joseph Health/St. Mary (without school instructor on hospital premises) to provide clinical facilities for the Health Sciences programs. The term of this agreement shall commence as of the Effective Date and shall continue for two (2) year(s) unless terminated sooner. Either party may terminate this agreement without cause by giving thirty (30) days' written notice to the other party. However, in such a case, this agreement shall continue in full force until students complete current clinical rotations. Fiscal Impact: None
- 5.13 Clinical Facility Use Contract – Keen Medical Group  
Ratification of the Agreement between Victor Valley Community College District and Keen Medical Group to provide clinical learning facilities for the Health Science programs. The agreement shall be in effect for a two-year (24-month) period. It will be reviewed by all parties concerned at least annually and changes and/or additions indicated by the addendum. Fiscal Impact: None.
- 5.14 Amendment – 2015-2016 Academic Calendar  
Approval to amend the 2015-2016 Academic Calendar originally Board approved on March 10, 2015; 2016 Winter Session has been added to the calendar. Fiscal Impact: None
- 5.15 Contract – The Woodall Group  
Ratification of the Contract between Victor Valley Community College District and The Woodall Group, Inc. to provide Live Scan Fingerprinting Services to both Certified Nursing Assistants (CNA) and Registered Nursing (RN) students. The term of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: \$4,000.00 estimated to cover CNA program. RN program students self-pay for services, Budgeted Item.
- 5.16 Agreement Renewal – Samuel Sepuya, M.D.  
Ratification of the Renewal Agreement between Victor Valley Community College District and Samuel Sepuya, M.D. to serve as the Medical Director for the District's Respiratory Therapy Program for the 2015-2016 school year. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: \$4,000.00, Budgeted Item.
- 5.17 Grant Acceptance: California Community Colleges Chancellor's Office Grant (CCCCO) For Assessment, Remediation, and Retention #15-180-030  
Ratification of the Grant Acceptance of the CCCCCO Assessment, Remediation and Retention Grant #15-180-030, for the Victor Valley College Associate Degree Nursing Program. The term of this grant shall be from July 1, 2015 through June 30, 2016. Fiscal Impact: **\$57,000.00 to the District for the Nursing Program for FY 2015-2016.**
- 5.18 Kaiser Foundation Hospitals, Fontana (TRAIN) – Teaching, Retention and Increasing Nurses Grant to the Victor Valley College Foundation for VVC Nursing  
Ratification of the Grant Acceptance of the Kaiser Foundation Hospitals, Fontana (TRAIN), Teaching, Retention and Increasing Nurses award to the Victor Valley College Foundation in support of the Victor Valley College Associate Degree Nursing Program. This grant presents an opportunity for VVC to provide tutoring hours to nursing students in need of remediation via the Peers Educating and Empowering Peers (PEEPS) program in effort to increase retention rates of students in the Associate Degree Nursing Program. The term of this grant

shall be from July 1, 2015 through June 30, 2016. Fiscal Impact: \$10,000.00, Donation to the Foundation.

5.19 2015 Fall CTE Faculty Retreat: Riverside Community College District

Ratification of the Contract between Victor Valley Community College District and Riverside Community College District for the 2015 Fall CTE Faculty Retreat. The period of this agreement is from July 14, 2015 to December 30, 2015. Fiscal Impact: \$10,000.00, grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.20 Independent Contractor Agreement – Willene Biere

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Willene Biere to facilitate Small Business and Entrepreneurial Summer Camp Workshops, including a six hour breakout development, eight hours of workshop facilitation, and two hours of panel participation. The period of this agreement is from July 28, 2015 through July 30, 2016. Fiscal Impact: \$896.00, Grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.21 Independent Contractor Agreement – Gail Zwart, DPA

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Gail Zwart, DPA., to create the third phase in a three-phase Entrepreneurial certificate program. This program will be shared with all Community Colleges with the region. The period of this agreement is from July 1, 2015 through June 01, 2016. Fiscal Impact: \$5,000.00, Grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.22 Independent Contractor Agreement – Tammy Trujillo DBA Fabulous Jerome Productions

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Tammy Trujillo dba Fabulous Jerome Productions to facilitate Small Business and Entrepreneurial Summer Camp Workshops, including a six hour breakout development, eight hours of workshop facilitation, two hours of judging, and two hours of panel participation. The period of this agreement is from July 28, 2015 to July 30, 2015. Fiscal Impact: \$1,008.00, Grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.23 Field Experience Agreement Between Victor Valley College and California State University, San Bernardino, Department of Social Work

Ratification of the field experience Agreement between Victor Valley Community College District and California State University San Bernardino to provide graduate social work students with field experience through the provision of Micro and Macro practice interventions. The period of this agreement is from August 11, 2015 through June 30, 2016. Fiscal Impact: None.

5.24 Agreement – Janet A. Long

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Janet A. Long for organizing and hosting a parent involvement seminar for Upward Bound Program parents. The period of this agreement is from August 17, 2015 through August 30, 2015. Fiscal Impact: \$3,746.40, Upward Bound Grant funded.

5.25 Agreement – Maria Elena Huizar

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Maria Elena Huizar for providing Parent Involvement Seminar Workshops for Upward Bound Program parents. The period of this agreement is from August 17, 2015 through August 30, 2015. Fiscal Impact: \$2,500.00, Upward Bound Grant funded.

- 5.26 Agreement Renewal – NEOGOV  
Ratification of the Renewal Agreement between Victor Valley Community College District and GovernmentJobs.com, Inc., (dba NEOGOV) for the recruitment management solution used in Human Resources to provide online hiring and recruitment services. The period of this agreement is from September 1, 2015 through August 31, 2016. Fiscal Impact: Not to exceed \$10,500.00.
- 5.27 Agreement – Nancy K. Bohl, Inc., DBA The Consulting Team International  
Ratification of the Agreement between Victor Valley Community College District and Nancy K. Bohl, Inc., dba The Counseling Team International to provide psychological testing for police officers. The Counseling Team International will be used as the primary contractor for psychological testing services. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: \$275.00 per evaluation, Not to Exceed \$2,200.00, Automatic Renewal, Budgeted Item.
- 5.28 Agreement – Shaw HR Consulting  
Ratification of the Agreement between Victor Valley Community College District and Shaw HR Consulting. Professionals who understand Risk Management and California and Federal Disability Laws will provide FEHA/ADA Disability interactive process coordination and facilitation, job analysis development, fitness for duty management, etc. as needed. The term of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: \$175.00 per hour plus customary travel expenses, Budgeted Item.
- 5.29 Agreement – Vector Resources, Inc.  
Ratification of the Agreement between Victor Valley Community College District and Vector Resources, Inc., for the purchase of supplies and contracted services to install fiber patch configuration switch at the Southern California Logistics Airport (SCLA). (Item # IN-104 on the Campus Technology Project List) Fiscal Impact: \$2,261.04, Budgeted Item.
- 5.30 Agreement – Accudata Systems, Inc. (WEBSense)  
Ratification of the Agreement between Victor Valley Community College District and Accudata Systems, Inc. for the license subscription of Websense Web Security Software, tools used to enhance and maintain the security of student information and critical applications. The term of this agreement is from October, 18, 2015 through June 30, 2016. Fiscal Impact: \$19,875.00, Budgeted Item.
- 5.31 Agreement Renewal – Computerland of Silicon Valley  
Ratification of the Renewal Agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase Microsoft Desktop Bundle for faculty and staff. The period of this agreement is October 1, 2015 to September 30, 2016. Fiscal Impact: Budgeted, \$61,397.50, Budgeted Item.
- 5.32 Agreement – Academic Advertising LLC  
Ratification of the Agreement between Victor Valley Community College District and Academic Advertising LLC for online recruitment advertising used in Human Resources to provide online hiring and recruitment services. The term of this agreement is September 1, 2015 through August 31, 2016 with automatic renewal. Fiscal Impact: \$5,260.00, Potential Savings, Budgeted Item.
- 5.33 Pulled Agreement – Cynosure New Media, Inc.  
Ratification of the Agreement between Victor Valley Community College District and Cynosure New Media, Inc. for creating a customized, online, media-based, self-guided orientation program to help students learn the matriculation requirements needed to successfully navigate through their first year experience. The contract has been modified to have VVC staff use the District's Distance Education platform and perform the SIS (Student Information System) integration. The term for this agreement begins on the date of contract execution and continues for a period of 4-6 months until completion. Fiscal Impact: Not to



exceed \$36,900.00, Student Support Success Programs (SSSP) Funds, Budgeted Item. Payments to be made in four equal installments according to milestone schedule:

5.34 Notice of Completion – Cooley Construction, Inc.

Ratification of the Notice of Completion for Cooley Construction, Inc. for the work completed for the Lower Campus Roadway Repair Project. The agreement was originally board approved on July 14, 2015. Fiscal Impact: None.

5.35 Agreement – Golden Star Technology

Ratification of the Agreement between Victor Valley Community College District and Golden Star Technology to purchase Professional Services to upgrade network infrastructure for the new Dr. Prem Reddy Health Science Building. (Item # IN-103, on the Campus Technology Project List). Fiscal Impact: \$2,268.00, Local Bond Funded.

5.36 Agreement Renewal – System Maintenance Services, Inc.

Ratification of the Renewal Agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware used in support of all operations and instructional activities on campus. This agreement provides the ability to repair, replace, and service this infrastructure with minimum down time to campus operations. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: \$2,106.24, Budgeted Item.

5.37 Agreement– Custom Answers Software, Inc.

Ratification of the Agreement between Victor Valley Community College District and Custom Answers Software, Inc. for the web-based application that offers on-line customer service allowing students to be able to find answers to their questions regarding Victor Valley College programs and services 24/7, and provide the District a way to track our effectiveness in delivering this information to students. The period of this agreement is September 1, 2015 through June 30, 2016 (yr. 1 of 5). Fiscal Impact: \$12,500 budgeted item.

5.38 Agreement– ROC Software System, Inc.

Ratification of the Agreement between Victor Valley Community College District and ROC Software Systems, Inc. to purchase maintenance for EasySpooler software. EasySpooler is an advanced print spooler that will help spend less time managing printer and output issues while improving the reliability of the entire output environment. The period of this agreement is September 1, 2015 through August 31, 2016. Fiscal Impact: \$1,310.00, Budgeted Item.

5.39 Agreement – Chancellor's Office Tax Offset Program

Ratification of the Agreement between Victor Valley Community College District and the Chancellor's Office to participate in the Chancellor's Office Tax Offset Program (COTOP). Under the COTOP program, the Chancellor's Office requests the Franchise Tax Board to offset (deduct) the amount owed to a District from a student/debtor's personal state income tax refund, lottery winnings, or other state refund. The Franchise Tax Board remits any amounts offset to the Chancellor's Office. Authorization is then given to the State Controller to disburse the offset amount, minus a 25 percent administrative fee to the participating local Districts. As a result of this program the District is able to collect on debts that might otherwise be lost. The period of this agreement is October 1, 2015 through December 20, 2016. Fiscal Impact: Variable amount of revenue to the District.

5.40 Authorized Signatories – Dr. Peter Maphumulo

Approval of the signature of Dr. Peter Maphumulo to represent the Board in the named matters for fiscal year 2015-2016. Fiscal Impact: None

- 5.41 Agreement – Ventek Online Services  
Approval of the Agreement between Victor Valley Community College District and Ventek Online Services to provide online transaction processing services ensuring secure communications, processing, and the reporting of transactions for the campus parking dispensers. The period of this agreement is from October 1, 2015 through September 30, 2016. Fiscal Impact: 7,350.00, Budgeted Item.
- 5.42 Approval of Academic Equivalency Request  
Approval of the Academic Equivalency request for Fatemeh Almasarweh, Biological Sciences. Fiscal Impact: None.
- 5.43 Approval of Academic Equivalency Request  
Approval of the Academic Equivalency request for John Sims, Automotive Technology. Fiscal Impact: None.
- 5.44 Approval of Academic Equivalency Request  
Approval of the Academic Equivalency request for Dennis Beeson, Automotive Technology. Fiscal Impact: None.
- 5.45 Agreement – Courtyard by Marriott  
Ratification of the Agreement between Victor Valley Community College District and Courtyard by Marriott to provide facility use and food service for the Upward Bound Parent Involvement Seminar Event. The period of this agreement is from August 29, 2015 through August 29, 2015. Fiscal Impact: \$1,950.00, Upward Bound Federally Funded Grant, Budgeted Item.
- 5.46 Agreement - BoardDocs  
Ratification of the agreement between Victor Valley Community College District and BoardDocs to provide online agenda support to the District. The period of this agreement is from August 24, 2015 through August 24, 2016. Fiscal Impact: \$10,000.00, Budgeted Item.
- 5.47 Non-Classified Employees  
Approval of the Non-Classified temporary employees as listed. Fiscal Impact: budgeted.
- 5.48 Change Order – Cooley Construction, Inc.  
Ratification of Change Order No. 01 with Cooley Construction, Inc. During the course of construction various changes may be made which can both increase or decrease the cost of the project. Work was added to the original scope of work to repair damage caused to sections of Jacaranda traveled by the VVTA busses. By including this additional work into the original scope of work, the District was able to realize substantial savings. Fiscal Impact: \$10,800.00, Fund 71.

## **ACTION AGENDA**

### **6. BOARD OF TRUSTEES**

#### **6.1 Separate approval of items pulled from consent agenda**

##### **5.33 Pulled - Agreement – Cynosure New Media, Inc.**

It was MSC (Wood/Tortorici, 5-0) to approve the ratification of the Agreement between Victor Valley Community College District and Cynosure New Media, Inc. for creating a customized, online, media-based, self-guided orientation program to help students learn the matriculation requirements needed to successfully navigate through their first year experience. The contract has been modified to have VVC staff use the District's Distance Education platform and perform the SIS (Student Information System) integration. The term for this agreement begins on the date of contract execution and continues for a period of 4-6 months until completion. Fiscal Impact: Not to exceed \$36,900.00, Student Support Success Programs (SSSP) Funds, Budgeted Item. Payments to be made in four equal installments according to milestone schedule:

6.2 Board Member Compensation

It was MSC (Pinkerton/Wood, 5-0) to approve and adopt Resolution No. 15-09 excusing Trustee Dennis Henderson's absence from the Special Board meeting of July 09, 2015 allowing him to be compensated for that meeting due illness. Fiscal Impact: \$120.00, budgeted item.

6.3 First Reading – Revised Board Policy 2740, Board Education

It was MSC (Wood/Tortorici, 5-0) to approve the first read for revised Board Policy 2740, Board Education. Fiscal Impact: None

10. **ADMINISTRATIVE SERVICES**

10.1 Sub-Recipient Agreements – RAMP UP Grant

It was MSC (Wood/Henderson, 5-0) to approve the Sub-Recipient Agreements between Victor Valley Community College District and the listed partners to carry out RAMP UP Program objectives within their schools based on the requirements of the California Career Pathways Trust 2014 Award #14-25239-67921-00. Fiscal Impact: \$2,934,313.00, Grant funded allocations for the 2015-2016 fiscal year, Budgeted Item.

10.2 Independent Contractor Agreement – BCT Consulting.

It was MSC (Henderson/Wood, 5-0) to approve the Independent Contractor Agreement between Victor Valley Community College District and BCT Consulting, Inc., to carry out RAMP UP Program objectives based on the requirements of the California Career Pathways Trust 2014 Award #14-25239-67921-00. Fiscal Impact: Not to exceed \$85,000.00, Grant Funded, Budgeted Item.

10.3 Grant Acceptance: California Community Colleges Chancellor's Office Grant (CCCCO) Enrollment Growth for Associate Degree Nursing Program #15-179-049

It was MSC (Henderson/Wood, 5-0) to ratify the Grant Acceptance of the CCCCCO Enrollment Growth for the Victor Valley College Associate Degree Nursing Program #15-179-049. The grant will enable VVC to admit an additional nine students to enter the nursing program each semester over baseline, totaling 18 additional students over the grant period. The term of this grant shall be from July 1, 2015 through June 30, 2016. Fiscal Impact: \$197,987.00 to the District for the Nursing Program for FY 2015-2016.

10.4 Agreement – James Spencer, AIA

It was MSC (Wood/Tortorici, 5-0) to approve the Agreement between Victor Valley Community College District and James Spencer, AIA to work in conjunction with the District to perform the programming work for a new Student Services One Stop Center Building. The work will include programming as well as scoping and bridging documents which also includes all electrical, mechanical and plumbing pre-engineering to ensure constructability. The One Stop Center Building was approved by the Board of Trustees on June 14, 2011 as one of the projects funded through Measure JJ Bond proceeds. Fiscal Impact: Not to exceed, \$109, 00.00, Local Bond Funded.

10.5 Agreement – Vector Resources, Inc.

It was MSC (Henderson/Wood, 5-0) to approve the correction to board agenda item #10.7 originally submitted and approved at the July 14, 2015 Board of Trustees meeting. The District entered into an Agreement with Vector Resources, Inc. for hourly technical services needed to support campus network infrastructure. An error on the fiscal impact reflects \$74,500.00, fiscal impact correction is \$73,500.00 making it a \$1,000.00 savings to the District. Fiscal Impact: Not to exceed, \$73,500.00, Budgeted Item.

10.6 Foundation Donations

It was MSC (Henderson/Wood, 5-0) to accept the donations as District property from the Victor Valley College Foundation for the period April – June 2015. Fiscal Impact: \$2,096,693.04, Income to the District.

**10.7 Public Hearing and Adoption of the 2015 – 2016 Budget**

- a) The Board president hereby declares the hearing open.
- b) The public may now comment on the 2015-2016 Budget.
- c) The Board president hereby declares the hearing closed.

Fiscal Impact: None – Formally establishes budget.

The Board President hereby declared the hearing open to accept comments regarding the Adoption of the 2015-2016 Budget, the Board President hereby declared the hearing closed.

It was MSC (Pinkerton/Wood, 5-0) to close the hearing.

**11. HUMAN RESOURCES**

**11.1 Public Hearing on the District and Faculty Association Reopener Collective Bargaining Proposals**

- a) The Board president hereby declares the hearing open.
- b) The public may now comment on the District and Faculty Association Reopener Collective Bargaining Proposals.
- c) The Board president hereby declares the hearing closed.

Fiscal Impact: None

The Board President hereby declared the hearing open to accept comments regarding the District and Faculty Association Reopener Collective Bargaining Proposals, the Board President hereby declared the hearing closed.

It was MSC (Henderson/Pinkerton, 5-0) to close the hearing.

**12. INFORMATION/DISCUSSION**

- 12.1 2015 Student Success Scorecard –Submitted as an informational item. Fiscal Impact: None**  
Presentation by Virginia Moran, Rolando Regino, Herbert English, Carey Alstadt and Hamid Eydgahi.

- 12.2 Sunshine Items with the District and CSEA for Reopeners**  
Submitted as an informational item. Fiscal Impact: None

- 12.3 Distinguished Service – April Allen and Margaret Kagy**  
Submitted as an informational item. Fiscal Impact: None

- 13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Robert Read, Justin Gatewood, Ed Burg, and Adele McClain.

**14. BOARD COMMUNICATION:**

*At this time, the Board of Trustees will report on the following directly related to their functions as Board members:*

- *matters related to attendance at conferences*
- *professional affiliations*
- *community involvement*

Inclement weather did not permit closing comments as it was imperative that the meeting be adjourned due to electrical powering down in the building for safety.

**15. ADJOURNMENT**

It was MSC (Brady/Wood, 5-0) to adjourn the meeting at 8:58 p.m.

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Brandon Wood, Clerk

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Date Approved

**Victor Valley Community College District  
SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
MINUTES**

**Date:** September 18, 2015

**Place:** Open Session: 4:15 p.m. Student Activities Center, Building 44, Quiet Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Closed Session: 4:15 p.m. Student Activities Center, Building 44, Quiet Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Dennis Henderson participating telephonically: Mohave County Public Library, 1170 E. Hancock Road, Bullhead City, Arizona, 86442

**SPECIAL MEETING AGENDA ~ STUDENT ACTIVITIES CENTER, QUIET ROOM**

**1. CALL TO ORDER 4:15p.m.**

The Board of Trustees of the Victor Valley Community College District met in Open Session on September 18, 2015 in the Quiet Room of the Student Activities Center. Board President Brady called the meeting to order at 4:15pm.

**TRUSTEE ROLL CALL**

Joseph W. Brady, President; John Pinkerton, Vice President; Brandon Wood, Clerk; Marianne Tortorici, Trustee; Dennis Henderson, Trustee was present telephonically.

**Absent:** Gabrielle Galindo, Student Trustee

**PLEDGE OF ALLEGIANCE**

Trustee Pinkerton led the Pledge of Allegiance to the flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION**

At 4:19 p.m. Board President Brady recessed to closed session.

**CLOSED SESSION ~ STUDENT ACTIVITIES CENTER, QUIET ROOM**

**2. CLOSED SESSION – Building 44 4:15 – 5:15p.m.**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Public Employee No: 0107091815

Government Code Section 54957(b)(1)

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Public Employee No: 072091815

Government Code Section 54957(b)(1)

**3. Open Session**

**3.1 Closed Session Report**

At 5:05 p.m. Board President Brady reconvened the meeting with nothing to report out.

**4. ADJOURNMENT**

It was MSC (Wood/Pinkerton) to adjourn the meeting at 5:06 p.m.

\_\_\_\_\_  
Brandon Wood, Clerk

\_\_\_\_\_  
Date Approved

*Recorder: Roger W. Wagner, Superintendent/President*





**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – UNIVERSITY ENTERPRISES CORPORATION AT CSUSB

**SUBMITTED BY:** James Johnson, Director, Contract & Community Education

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The district desires to ratify an agreement between University Enterprises Corporation at CSUSB and Victor Valley Community College to provide GED Prep and Basic Computer Skills training to clients of the California State Re-Entry Initiative (CSRI) based at CSUSB. The term of this agreement is July 1, 2015 through June 30, 2016.

**Need:**

The CSRI students are provided with GED test preparation and basic computer instruction upon their release from incarceration. We provide these former offenders with much needed job training skills to reduce crime recidivism.

**Fiscal Impact:**

\$50,000 income to the District

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement between University Enterprises Corporation at CSUSB and Victor Valley Community College to provide GED Prep and Basic Computer Skills training to clients of the California State Re-Entry Initiative (CSRI) based at CSUSB. The term of this agreement is July 1, 2015 through June 30, 2016.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** CLINICAL FACILITY USE CONTRACT – KNOLLS WEST POST ACUTE LLC

**SUBMITTED BY:** Joseph Morris, Director of Nursing & Allied Health Programs

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The District wishes to ratify an agreement between Victor Valley Community College District and Knolls West Post Acute LLC to provide clinical learning facilities for the Health Science programs. The agreement begins September 10, 2015 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

A copy of this agreement is available for review in the Superintendent/President's office.

**Need:**

To provide clinical learning facilities for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended by the Superintendent/President that Board of Trustees ratify an agreement between Victor Valley Community College District and Knolls West Post Acute LLC to provide clinical learning facilities for the Health Science programs. The agreement begins September 10, 2015 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



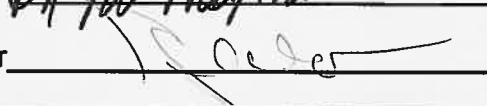
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** CLINICAL FACILITY USE CONTRACT – SOUTHERN BONE AND JOINT CLINIC

**SUBMITTED BY:** Joseph Morris, Director of Nursing & Allied Health Programs

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The District wishes to ratify an agreement between Victor Valley Community College District and Southern Bone and Joint clinic to provide clinical learning facilities for the Health Science programs. The agreement begins October 1, 2015 and will continue for the term of two years. Either party may terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

A copy of this agreement is available for review in the Superintendent/President's office.

**Need:**

To provide clinical learning facilities for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended by the Superintendent/President that Board of Trustees ratify an agreement between Victor Valley Community College District and Southern Bone and Joint clinic to provide clinical learning facilities for the Health Science programs. The agreement begins October 1, 2015 and will continue for the term of two years. Either party may terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** RENTAL AGREEMENT – BEAR VALLEY PARTY RENTALS

**SUBMITTED BY:** Margie Sandello, Coordinator, Instruction and Student Services

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The Victor Valley Community College District wishes to ratify an Independent Contractor Agreement with Bear Valley Party Rentals for equipment set up and tear down for various events held throughout the year by the Office of Instruction. The period for this agreement is July 1, 2015 through June 30, 2016.

**Need:**

For various events held during the fiscal year.

**Fiscal Impact:**

Budgeted. \$2000.00

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the rental agreement with Bear Valley Party Rentals for equipment set up and tear down for various events held throughout the year by the Office of Instruction. The period for this agreement is July 1, 2015 through June 30, 2016.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO





Meeting Date: October 13, 2015

Item Number: 5.6

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** LIBRARY ONLINE DATABASE SUBSCRIPTIONS

**SUBMITTED BY:** Leslie Huiner, Library

**RECOMMENDED BY:** Peter Maphumulo *Peter Maphumulo*

**APPROVED BY:** Roger Wagner *Roger Wagner*

**Description/Background:**

Annual renewal of online database subscriptions through the Community College Library Consortium for the period January 1, 2016 through December 31, 2016. The online databases are: Gale – Opposing Viewpoints in Context; Oxford University Press – Grove Art Online and Grove Music Online; ProQuest – Biology Journals; R.R. Bowker – Books in Print; and Springshare – LibGuides CMS.

**Need:**

The library provides access to online database subscriptions to support academic research and student learning.

**Fiscal Impact:**

Budgeted -- \$17,910.22

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the renewal of online database subscriptions through the Community College Library Consortium for the period of January 1, 2016 through December 31, 2016.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO




**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** INDEPENDENT CONTRACTOR AGREEMENT – BEAR VALLEY PARTY RENTALS

**SUBMITTED BY:** Arthur Lopez, Dean, Student Services

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The Victor Valley Community College District wishes to ratify an Independent Contractor Agreement with Bear Valley Party Rentals for equipment set up and tear down for various events held throughout the year by Student Services. The period for this agreement is July 1, 2015 through June 30, 2016.

**Need:**

For various events held during the fiscal year.

**Fiscal Impact:**

Budgeted. \$600

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the rental agreement with Bear Valley Party Rentals for equipment set up and tear down for various events held throughout the year by Student Services. The period for this agreement is July 1, 2015 through June 30, 2016.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

the 1990s, the number of people with a diagnosis of schizophrenia has increased in many countries (Murray & Lopez 1996).

There is a need to understand the nature of the illness and the reasons for the increase in prevalence. The illness is a complex one, with aetiology involving genetic, environmental and social factors. The illness is also a chronic one, with a high rate of relapse and a high level of disability. The illness is also a costly one, with a high level of hospitalization and a high level of social exclusion.

The purpose of this paper is to review the current knowledge of the illness and to discuss the implications for research and practice.

## Definition

The illness is defined as a chronic mental illness characterized by a disturbance of thought, feeling and behaviour.

The illness is characterized by a disturbance of thought, feeling and behaviour. The illness is also characterized by a disturbance of the person's ability to function in society.

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VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: AGREEMENT—CHILD DEVELOPMENT TRAINING CONSORTIUM

SUBMITTED BY: Kelley Johnson, Program Director, Child Development

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

**Description/Background:**

The District wishes to ratify an agreement between Victor Valley College District and the Yosemite Community College District, Child Development Training Consortium. This agreement is a continuum of the 2014-2015 Agreement. The Child Development Department has the opportunity to earn \$9,375 by generating up to 375 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing for permits. The majority of the funds earned are paid to students to reimburse them for tuition and books. Any remaining funds are used to benefit the department as a whole. In the past the department has been able to increase its video collection, materials for curriculum classes, purchase textbooks for library reserves, etc. The term of this agreement is September 1, 2015 through June 30, 2016.

**Need:**

The grant program benefits our students who are currently employed in an early childhood setting, encouraging them to come back to school to further their education and increase their skills. By assisting them in their tuition costs and textbook expenses, these students are more readily able to attend the College.

**Fiscal Impact:**

\$9,375 to the District

The grant must be earned through the enrollment of students, who are currently employed in an early childhood setting, in college classes.

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement between Victor Valley College District and the Yosemite Community College District, Child Development Training Consortium continuing the 2014-2015 agreement. The term of this agreement is September 1, 2015 through June 30, 2016.

Legal Review: YES  NOT APPLICABLE

Reference for Agenda: YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** INDEPENDENT CONTRACTOR AGREEMENT – TERRANCE KURTZ

**SUBMITTED BY:** Jaye Tashima, Athletic Director

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The District desires to ratify an agreement between Victor Valley Community College District and Terrance Kurtz, for the filming of various sporting events to be posted on the web, etc. The period of this agreement is from September 1, 2015 through December 31, 2015.

A copy of this agreement is available for review in the Superintendent/President's Office.

**Need:**

To showcase athletic sporting events.

**Fiscal Impact:**

Budgeted item. Not to exceed \$1400.00

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Terrance Kurtz, for the filming of various sporting events to be posted on the web, etc. The period of this agreement is from September 1, 2015 through December 31, 2015.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO





**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – MUNICIPAL EMERGENCY SERVICES, INC.  
**SUBMITTED BY:** Ronald Graham, Dean, Health Sciences, Public Safety & Industrial Technology  
**RECOMMENDED BY:** Peter Maphumulo *Peter Maphumulo*  
**APPROVED BY:** Roger W. Wagner *Roger W. Wagner*

**Description/Background:**

The District wishes to ratify an agreement between Victor Valley Community College District and Municipal Emergency Services (MES) Inc., for providing repair and flow testing on fire equipment. The period of this agreement is from August 1, 2015 through June 30, 2016.

A copy of the agreement listed above is available for review in the Superintendent/President's Office.

**Need:**

To maintain Fire student equipment.

**Fiscal Impact:**

Budgeted- Estimate charges \$16,284.54

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement between Victor Valley Community College District and Municipal Emergency Services (MES), Inc. to provide repair and flow testing on fire equipment. The service period is August 1, 2015 through June 30, 2016.

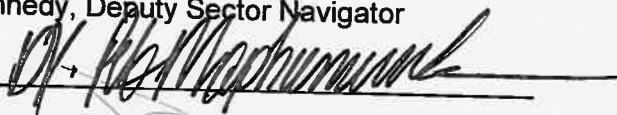

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** INDEPENDENT CONTRACTOR AGREEMENTS: ROSARIO MARQUEZ  
**SUBMITTED BY:** Lisa Kiplinger Kennedy, Deputy Sector Navigator  
**RECOMMENDED BY:** Peter Maphumulo   
**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Rosario Marquez, to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The service period for this agreement is July 28, 2015 through July 30, 2015.

A copy of the original contract is available for review in the Superintendent/President's Office.

**Need:**

High School and community college students will learn about teamwork, leadership, corporate social responsibility, business principals, financial accounting, marketing, entrepreneurial skills, and business plans. They will also participate in a Business Plan Pitch competition and be exposed to many different small business resource agencies, who will be in attendance to give information and answer questions. This will increase entrepreneurial awareness and soft-skill in students which are in demand in the regional economy,

**Fiscal Impact:**

Budgeted - \$336 – Grant funded, Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the Independent Contractor Agreement with Rosario Marquez, to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The service period for this agreement is July 28, 2015 through July 30, 2015.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** INDEPENDENT CONTRACTOR AGREEMENTS: LAURA SUTTON-CRITES

**SUBMITTED BY:** Lisa Kiplinger Kennedy, Deputy Sector Navigator

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Laura Sutton-Crites to structure a regional "Small Business and Entrepreneur Winter Camp" with 12 regional community colleges and surrounding high schools, to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The service period for this agreement is August 10, 2015 through January 31, 2016.

A copy of the original contract is available for review in the Superintendent/President's Office.

**Need:**

Promoting programs designed to inspire entrepreneurial skills among high school and college students, help students achieve success in real world applications, provide a pathway from high school to community college, and encourage continued economic advancement within the region.

**Fiscal Impact:**

Budgeted - \$10,000 – Grant funded, Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the Independent Contractor Agreement with Laura Sutton-Crites to structure a regional "Small Business and Entrepreneur Winter Camp" with 12 regional community colleges and surrounding high schools, to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The service period for this agreement is August 10, 2015 through January 31, 2016.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** INDEPENDENT CONTRACTOR AGREEMENT: SAGE BUSINESS AND EDUCATION, LLC

**SUBMITTED BY:** Lisa Kiplinger Kennedy, Deputy Sector Navigator

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger Wagner 

**Description/Background:**

The Victor Valley Community College District wishes to ratify an Independent Contractor Agreement with Sage Business and Education, LLC for venue creation, speaker selection, break-out session coordination venue set up, event management, attendee registration and database, coordination and logistics for the 2016 Small Business Educators Symposium. The period of this agreement is August 1, 2015 to June 30, 2016.

**Need:**

The 2016 Small Business Educators Symposium is a state-wide professional development opportunity for faculty, with emphasis on entrepreneurial integration, curriculum development, and business and education alignment. The National Association of Community Colleges for Entrepreneurs is co-sponsoring the event, with the remaining funding coming from the Small Business Sector Navigator and Regional Deputy Sector Navigators contributing \$1000 each.

**Fiscal Impact:**

Budgeted. \$1000.00 - Grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the contract between Victor Valley Community College District and Sage Business and Education, LLC for venue creation, speaker selection, break-out session coordination venue set up, event management, attendee registration and database, coordination and logistics for the 2016 Small Business Educators Symposium. The period of this agreement is August 1, 2015 to June 30, 2016..

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO






VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT: FULL CAPACITY  
MARKETING

SUBMITTED BY: Martha M. Mendez, AB86 Adult Education VVCD Planning Grant

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

**Description/Background:**

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Full Capacity Marketing to provide technical grant support services. The service period for this agreement is August 24, 2015 through December 31, 2015.

A copy of the original contract for the individual listed above is available for review in the Superintendent/President's Office.

**Need:**

The above agreement is necessary for the above listed contractor to provide technical grant support services to the AB86 Adult Education Victor Valley College District (VVCD) Regional Planning Consortium for submittal of the Adult Education Block Grant regional updates including; Regional Plan, 2015-2016 Annual Plan, Governance, Bylaws and decision making structure to the California Community College Chancellor's Office/AB86 Adult Education.

**Fiscal Impact:**

Budgeted. Not to Exceed \$16,000 - AB86 Adult Education State Planning Grant

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Full Capacity Marketing to provide technical grant support services. The service period for this agreement is August 24, 2015 through December 31, 2015.

Legal Review: YES  NOT APPLICABLE

Reference for Agenda: YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT—CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM

**SUBMITTED BY:** Kelley Johnson, Director

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner \_\_\_\_\_

**Description/Background:**

The District desires to ratify an agreement between Victor Valley Community College District and the Chabot-Las Positas Community College District, on behalf of its California Early Childhood Mentor Program, for the 2015-2016 academic year. Through this contract, Mentors are selected from a variety of early childhood programs in the high desert. The Child Development Department's practicum students will be placed in these programs for the lab hours necessary for completion of CHDV 210. The period of this contract is from August 1, 2015 through July 31, 2016.

A copy of the agreement is available for review in the Superintendent/President's Office.

**Need:**

This program is essential for the success of our students. The child development student must complete a practicum and since we only have one lab classroom on campus. The majority of our students benefit from placements in the community as this leads to employment in these or similar sites. This program provides a tremendous support to our students as they prepare for their careers in early childhood education.

**Fiscal Impact:**

See Attachment "A" for budget detail. All eligible expenses incurred for this program will be reimbursed by the contractor, Chabot-Las Positas Community College District, as part of this agreement. Reimbursement for any printing or material expenses will be made through the VVC Fiscal Office.

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify this agreement between Victor Valley Community College District and the Chabot-Las Positas Community College District, on behalf of its California Early Childhood Mentor Program for the 2015-2016 academic year. The period of this contract is from August 1, 2015 through July 31, 2016.


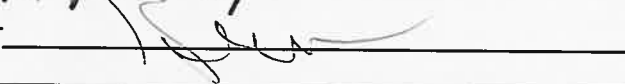
**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** SIRSIDYNIX INTEGRATED LIBRARY SYSTEM RENEWAL  
**SUBMITTED BY:** Leslie Huiner and John Akins, Library  
**RECOMMENDED BY:** Peter Maphumulo   
**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

Ratification of the renewal agreement between Victor Valley Community College District and SirsiDynix for the integrated library system that provides: WebCat online catalog; Academic Reserves module; Authority Control; Bibliographic and Inventory Control; Circulation Control; Serials Control; Enhanced Public Access/Information Gateway; and WorkFlows Staff Clients. Annual renewal for July 1, 2015, through June 30, 2016.

A copy of the original agreement is available for review in the Superintendent/President's Office.

**Need:**

The SirsiDynix integrated library system supports all daily functions of library services to students and provides all aspects of library technical operations.

**Fiscal Impact:**

Budgeted -- \$17,228.04

Long Term Agreement with 5-year term for SirsiDynix products/services with 2.9% annual price increase cap until term renewal.

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the renewal of the SirsiDynix agreement in the amount of \$17,228.04.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** INDEPENDENT CONTRACTOR AGREEMENT AMENDMENT -  
EVGENIYA LINDSTROM

**SUBMITTED BY:** Lisa Kiplinger Kennedy, Deputy Sector Navigator

**RECOMMENDED BY:** Peter Maphumulo

**APPROVED BY:** Roger Wagner

**Description/Background:**

The Victor Valley Community College District wishes to amend an Independent Contractor Agreement with Evgeniya Lindstrom, originally board approved June 9, 2015, extending her contract through December 30, 2015.

**Need:**

This analysis of committee composition will promote recommendations for processes for reviewing small business programs with external organizations. This will also promote entrepreneurialism, small business growth, and workforce training to increase employment, improve business success and growth to create more employment opportunities. This will also provide resources for continued economic advancement within the region.

**Fiscal Impact:**

None: \$5,500.00 is grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees amend an Independent Contractor Agreement with Evgeniya Lindstrom, originally board approved June 9, 2015, extending her contract through December 30, 2015.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO





**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** SERVICE AGREEMENT – APPLE VALLEY COMMUNICATIONS

**SUBMITTED BY:** Steve Garcia, Maintenance & Operations

**RECOMMENDED BY:** Steve Garcia Stephen R Garcia

**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into a service agreement with Apple Valley Communications to provide inspection and troubleshoot existing fire alarm panels on the Victor Valley College campus.

A copy of the original service agreement is available for review in the Superintendent/President's office.

**Need:**

The District has several fire alarm systems that are in need of service and repair. Repairs must be made to maintain compliance with fire codes.

**Fiscal Impact:**

\$6,080.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the service agreement with Apple Valley Communications in the amount of \$6,080.00 inspection and troubleshooting of the fire alarm panels on the VVC campus.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** APPOINTMENT – CITIZENS’ BOND OVERSIGHT COMMITTEE

**SUBMITTED BY:** Shirley Snell-Gonzalez, Administrative Services

**RECOMMENDED BY:** Steve Garcia Stephen R. Garcia

**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to fill a position on the Citizens’ Bond Oversight Committee (CBOC). The Superintendent/President recommends for an initial two-year appointment, Ms. Jazmin Gailey for the position of Student Enrolled and Active in a community college support group. Based on Resolution 08-07, Section 5.4 which was board approved on October 14, 2008, committee members may serve no more than two consecutive terms.

A copy of the original Resolution and Bylaws is available for review in the Superintendent/President’s office.

**Need:**

Pursuant to Section 15278 of the California Education Code, the District is obligated to establish and maintain the Committee in order to satisfy the accountability requirements of Prop 39.

**Fiscal Impact:** None

**Recommended Action:**

It is recommend that the Board of Trustees appoint Ms. Jazmin Gailey for an initial two-year term as the Student Enrolled and Active in a community college support group. This appointment is for service on the Citizens’ Bond Oversight Committee and is for the period of October 1, 2015 through September 30, 2017.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

the 1990s, the number of people in the world who are undernourished has increased from 600 million to 800 million (FAO 2001).

There are a number of reasons for this increase. One of the main reasons is the increase in the world population. The world population is expected to increase from 6 billion in 1999 to 9 billion by 2050 (UN 2000). This increase in population is expected to be concentrated in the developing countries, where the population is expected to increase from 4 billion in 1999 to 7 billion by 2050 (UN 2000). This increase in population is expected to be concentrated in the developing countries, where the population is expected to increase from 4 billion in 1999 to 7 billion by 2050 (UN 2000).

Another reason for the increase in undernourishment is the increase in the number of people who are living in poverty. The number of people living on less than \$1 per day is expected to increase from 1 billion in 1999 to 2 billion by 2050 (UN 2000). This increase in poverty is expected to be concentrated in the developing countries, where the number of people living on less than \$1 per day is expected to increase from 1 billion in 1999 to 2 billion by 2050 (UN 2000).

A third reason for the increase in undernourishment is the increase in the number of people who are living in rural areas. The number of people living in rural areas is expected to increase from 3 billion in 1999 to 4 billion by 2050 (UN 2000). This increase in rural population is expected to be concentrated in the developing countries, where the number of people living in rural areas is expected to increase from 3 billion in 1999 to 4 billion by 2050 (UN 2000).

A fourth reason for the increase in undernourishment is the increase in the number of people who are living in urban areas. The number of people living in urban areas is expected to increase from 3 billion in 1999 to 5 billion by 2050 (UN 2000). This increase in urban population is expected to be concentrated in the developing countries, where the number of people living in urban areas is expected to increase from 3 billion in 1999 to 5 billion by 2050 (UN 2000).

A fifth reason for the increase in undernourishment is the increase in the number of people who are living in slums. The number of people living in slums is expected to increase from 1 billion in 1999 to 2 billion by 2050 (UN 2000). This increase in slum population is expected to be concentrated in the developing countries, where the number of people living in slums is expected to increase from 1 billion in 1999 to 2 billion by 2050 (UN 2000).

A sixth reason for the increase in undernourishment is the increase in the number of people who are living in informal settlements. The number of people living in informal settlements is expected to increase from 1 billion in 1999 to 2 billion by 2050 (UN 2000). This increase in informal settlement population is expected to be concentrated in the developing countries, where the number of people living in informal settlements is expected to increase from 1 billion in 1999 to 2 billion by 2050 (UN 2000).

A seventh reason for the increase in undernourishment is the increase in the number of people who are living in informal settlements. The number of people living in informal settlements is expected to increase from 1 billion in 1999 to 2 billion by 2050 (UN 2000). This increase in informal settlement population is expected to be concentrated in the developing countries, where the number of people living in informal settlements is expected to increase from 1 billion in 1999 to 2 billion by 2050 (UN 2000).

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – VICTORVILLE GLASS COMPANY, INC.  
**SUBMITTED BY:** Steve Garcia, Maintenance & Operations  
**RECOMMENDED BY:** Steve Garcia Stephen R Garcia  
**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into an agreement with Victorville Glass Company, Inc. to furnish and install a mirror to replace a damaged mirror in the restroom at the Counseling/Administration Building #55.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The mirror in the Counseling/Administration Building #55 restroom was damaged and needed to be replaced.

**Fiscal Impact:**

Estimated cost: \$763.52 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Victorville Glass Company, Inc. in the amount of \$763.52.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: SERVICE AGREEMENT – RY RODRIGUEZ, INC.

SUBMITTED BY: Steve Garcia, Maintenance & Operations

RECOMMENDED BY: Steve Garcia Stephen R Garcia

APPROVED BY: Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into a service agreement with RY Rodriquez, Inc. for the removal and replacement of the obsolete vapor recovery components on the 500 gallon, above ground fuel tank, putting this equipment back into compliance with the Mojave Desert Air Quality Management District (MDAQMD). This service agreement includes testing and obtaining permitting from the MDAQMD.

A copy of the original service agreement is available for review in the Superintendent/President's office.

**Need:**

The components on the District's 500 gallon, above ground fuel tank have become old and obsolete. In order to obtain compliance with the MDAQMD, the District must have the unit repaired, tested and permitted.

**Fiscal Impact:**

Estimated cost: \$7,976.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the service agreement with RY Rodriquez, Inc. in the amount of \$7,976.00 for the repair of the District's 500 gallon, above ground fuel tank.

Legal Review: YES  NOT APPLICABLE

Reference for Agenda: YES  NO







**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** PURCHASE AGREEMENT – G/M BUSINESS INTERIORS  
**SUBMITTED BY:** Steve Garcia, Facilities Construction  
**RECOMMENDED BY:** Steve Garcia *Stephen R Garcia*  
**APPROVED BY:** Roger W. Wagner *[Signature]*

**Description/Background:**

The District wishes to enter into a purchase agreement with G/M Business Interiors for the purchase of furniture for the Main Campus. The District’s governing board has the authority to “piggyback” on another agency’s bid, per Public Contract Code Section 20118 and 20652 when it is determined in the “best interest of the District”. It is advantageous for the District to utilize piggyback bids when contract items are identical to the District’s specification, and using piggyback contracts saves the District time and money and often provide lower pricing than a single jurisdiction would be able to obtain. Accordingly, G/M Business Interiors has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on the National IPA Contract CDA37351 for all higher education in the State of California.

A copy of the original purchase agreement is available for review in the Superintendent/President’s office.

**Need:**

The District was allocated funding for instructional support needs from the California Community Colleges’ Chancellor’s office through the 2015-2016 Budget Act [SB 852, Ch. 25/14, Item 6970-101-0001(19)]. The District performed a campus-wide assessment and has determined the need to purchase replacement furniture at various locations as the existing furniture is beyond its useful life.

**Fiscal Impact:**

Estimated cost: \$7,320.65 – Physical Plant Instructional Support Grant

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with G/M Business Interiors in the amount of \$7,320.65 for new furniture on the Main Campus.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** BOARD OF TRUSTEES PAYMENTS REPORTS

**SUBMITTED BY:** Renee Reyes, Fiscal Services

**RECOMMENDED BY:** Karen Hardy *Karen Hardy*

**APPROVED BY:** Roger W. Wagner *Roger W. Wagner*

**Description/Background:**

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

**Need:** N/A

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve the Board of Trustees Payment Report.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – FRICK, FRICK, & JETTE ARCHITECTS, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia Stephen R Garcia

APPROVED BY: Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to utilize an existing three (3) year agreement, which was originally approved by the Board on April 9, 2013, with Frick, Frick, & Jette Architects, Inc. for architectural design, engineering and project management for the Welding Renovation, a part of the overall Vocational Complex Expansion and Renovation, a voter approved, local bond funded project. This project was originally Board approved on June 14, 2011.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

These services are necessary to complete the welding renovation portion of Vocational Complex Expansion and Renovation project.

**Fiscal Impact:**

\$21,761.00 – Local Bond Funded

**Recommended Action:**

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Frick, Frick, & Jette Architects, Inc. in the amount of \$21,761.00.

Legal Review: YES  NOT APPLICABLE

Reference for Agenda: YES  NO



Meeting Date: October 13, 2015

Item Number: 5.25

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** RENTAL AGREEMENT – UNITED RENTALS

**SUBMITTED BY:** Steve Garcia, Maintenance & Operations

**RECOMMENDED BY:** Steve Garcia *Stephen R Garcia*

**APPROVED BY:** Roger W. Wagner *Roger W Wagner*

**Description/Background:**

The District wishes to enter into an annual rental agreement with United Rentals for the purpose of renting equipment as needed for the 2015-2016 Fiscal year.

A copy of the original rental agreement is available for review in the Superintendent/President's office.

**Need:**

The Maintenance and Operations department periodically needs to perform tasks that require equipment that the District does not own. By having an ongoing rental agreement established, equipment can be rented on an "as needed" basis through an Open Purchase Order process, and alleviate the need to bring each equipment rental need to the Board for approval.

**Fiscal Impact:**

Estimated need for the 2015-2016 fiscal year: \$15,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the rental agreement with United Rentals in the estimated amount of \$15,000.00 for rental of equipment as needed.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO





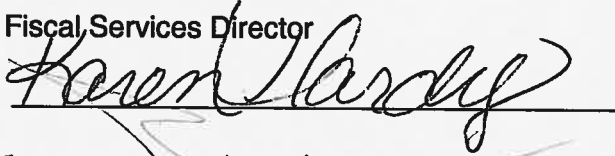
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

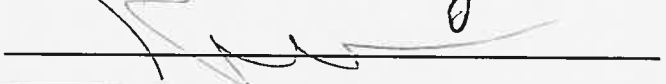
**TOPIC:** AGREEMENT RENEWAL-DATAWATCH

**SUBMITTED BY:** Karen Hardy, Fiscal Services Director

**RECOMMENDED BY:** Karen Hardy



**APPROVED BY:** Roger Wagner



**Description/Background:**

The District wishes to renew its agreement with Datawatch for one year to continue maintenance support for Monarch software. This product provides the capability to extract, analyze and export data from existing reports without programming. Monarch also lets users combine and import data from additional sources, such as databases or spreadsheets. Term: 10/1/15-9/30/16.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This product is needed to allow employees the ability to capture data from various sources in minimal amount of time and hours.

**Fiscal Impact:**

\$500.97- Budgeted Item

**Recommended Action:**

It is recommended the Board of Trustees ratify the agreement between Victor Valley College and Datawatch in the total amount of \$500.97.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – TRICADE TECHNOLOGIES (POWERPATH)

**SUBMITTED BY:** Frank Smith, Technology & Information Resources

**RECOMMENDED BY:** Frank Smith 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The District wishes to enter into an agreement with Tricade Technologies to purchase PowerPath software support, this monitors and analyzes data paths in physical and virtual environments for best performance. Term: 9/14/15 – 9/30/16.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is needed to support and enhance data integrity on the network. This software is used in conjunction with the virtual desktop pilot and ultimately the placement of virtual desktops throughout the campus.

**Fiscal Impact:**

\$8,383.24 – Budgeted Item.

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Tricade Technologies in the amount of \$8,383.24.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – ACTION DUCT CLEANING COMPANY

**SUBMITTED BY:** Steve Garcia, Maintenance & Operations

**RECOMMENDED BY:** Steve Garcia Stephen R Garcia

**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into an agreement with Action Duct Cleaning Company to inspect and clean the kitchen exhausts fans in both the commercial and instructional cooking areas located in the Student Activities Center Building #44 for the 2015-2016 Fiscal Year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Inspection and cleaning is needed to ensure that all exhaust fans are working properly and effectively.

**Fiscal Impact:**

\$3,650.00– Budgeted Item

**Recommended Action:**

This agreement has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Action Duct Cleaning Company in the amount of \$3,650.00.

Legal Review: YES  NOT APPLICABLE

Reference for Agenda: YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – PRUDENTIAL OVERALL SUPPLY

**SUBMITTED BY:** Steve Garcia, Maintenance & Operations

**RECOMMENDED BY:** Steve Garcia Stephen R Garcia

**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The district wishes to renew its agreement with Prudential Overall Supply for work uniforms, dry mops and shop rags for use on campus for Fiscal Year 2015-2016.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide work uniforms for Maintenance and Operations employees and supplies for campus usage.

**Fiscal Impact:**

\$13,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Prudential Overall Supply in the amount of \$13,000.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO





**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_**

**TOPIC:** AGREEMENT – PACIFIC FLOOR COMPANY  
**SUBMITTED BY:** Steve Garcia, Maintenance & Operations  
**RECOMMENDED BY:** Steve Garcia Stephen R Garcia  
**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into an agreement with Pacific Floor Company to provide Stage Floor Sanding and Refinishing services at Building 54.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To maintain safety, integrity and effectiveness of the stage.

**Fiscal Impact:** \$11,900.00 – Fund 71

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Pacific Floor Company in the amount of \$11,900.00

**Legal Review:** YES X NOT APPLICABLE \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – THERMAL COMBUSTION INNOVATORS, INC.

**SUBMITTED BY:** Steve Garcia, Maintenance & Operations

**RECOMMENDED BY:** Steve Garcia Stephen R Garcia

**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into an agreement with Thermal Combustion Innovators, Inc. to properly dispose of all bio-hazardous medical waste on campus for fiscal year 2015-2016.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is required to be in compliance with State and County regulations to protect the health and safety of students, staff and the public and the environment.

**Fiscal Impact:** \$1,000.00 – Budgeted item.

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Thermal Combustion Innovators, Inc. in the amount of \$1,000.00

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – ANA SEPTIC

**SUBMITTED BY:** Steve Garcia, Facilities Construction

**RECOMMENDED BY:** Steve Garcia *Stephen R Garcia*

**APPROVED BY:** Roger W. Wagner *[Signature]*

**Description/Background:**

The District wishes to renew its agreement with ANA Septic for pumping services and a once annual jetting of plumbing lines connected to the grease interceptor at the Student Activities Center for the 2015-2016 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide pumping services on the Student Activities Center grease interceptor.

**Fiscal Impact:**

\$2,030.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with ANA Septic in the amount of \$2030.00

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_**

**TOPIC:** AGREEMENT – CAL-LIFT

**SUBMITTED BY:** Steve Garcia, Maintenance & Operations

**RECOMMENDED BY:** Steve Garcia Stephen R Garcia

**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into an agreement with Cal-Lift to perform diagnostic service for the Maintenance Department forklift for the 2015-2016 Fiscal Year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The Maintenance forklift has been having difficulty starting for undefined reasons and needed its service codes diagnosed in order to determine how to correct the issue.

**Fiscal Impact:**

\$551.88 – Budgeted Item, not including freight

**Recommended Action:**

This agreement has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Cal-Lift in the amount of \$551.88.

Legal Review: YES X NOT APPLICABLE \_\_\_

Reference for Agenda: YES \_\_\_ NO X





**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – EXECUTIVE CLEANING SERVICES  
**SUBMITTED BY:** Steve Garcia, Maintenance & Operations  
**RECOMMENDED BY:** Steve Garcia *Steve R Garcia*  
**APPROVED BY:** Roger W. Wagner *[Signature]*

**Description/Background:**

The District wishes to renew its agreement with Executive Cleaning Services for janitorial services at Southern California Logistics Airport where VVC holds classes. This contract is for the 2015-2016 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide janitorial services to VVC's offsite educational courses.

**Fiscal Impact:**

\$13,140.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Executive Cleaning Services in the amount of \$13,140.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC: AGREEMENT – APPLE VALLEY COMMUNICATIONS**

**SUBMITTED BY:** Steve Garcia, Maintenance & Operations

**RECOMMENDED BY:** Steve Garcia Steve R Garcia

**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The district wishes to enter into an agreement with Apple Valley Communications to provide Fire systems monitoring for the new Health and Science Building.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This provides Fire / Life/ safety systems monitoring for the Health and Science Building (33).

**Fiscal Impact:**

\$540.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Apple Valley Communications for \$540.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  X  **BOARD ACTION**   **BOARD INFORMATION (no action required)**

**TOPIC:** NON-CLASSIFIED EMPLOYEES

**SUBMITTED BY:** Trinda Best

**RECOMMENDED BY:** Trinda Best



**APPROVED BY:** Roger W. Wagner



**Description/Background:**

The persons recommended for employment who are listed on the attached referenced sheet have been designated to perform specified job duties consistent with the provisions of Education Code 88003.

**Need:**

Non-classified temporary employees per attached list.

**Fiscal Impact:**

Budgeted.

**Recommended Action:**

It is recommended that the Board of Trustees approve and/or ratify the appointments as listed.

**Legal Review:** YES   NOT APPLICABLE  X

**Reference for Agenda:** YES  X  NO

**SHORT-TERM WORKERS BOT APPROVAL LIST**

VICTOR VALLEY COLLEGE		Excel - NonClassified Log.xls		October 13, 2015		
NON-CLASSIFIED EMPLOYEES						
NAME	EMPLOYMENT	DATE	POSITION	POSITION	DEPARTMENT	DESCRIPTION OF DUTIES
	REQUESTED					
	DATES OF					
	APPROVAL					
	TYPE OF					
Chilton, Kevin	08/01/15-11/15/15	10/13/2015	Short-Term Worker-Ratify	Asst. Coach - Wrestling	Athletics	Assist head wrestling coach with practices and matches, driving vans
Gray, Kalina	08/01/15-11/30/15	10/13/2015	Short-Term Worker-Ratify	Asst. Coach - Volleyball	Athletics	Assist head volleyball coach with practice drills and game management. Drive team vans
Hernandez, Eduardo	08/01/15-11/15/15	10/13/2015	Short-Term Worker-Ratify	Asst. Coach - M. Soccer	Athletics	Assist head means soccer with practices and game day, Drive team van. Fund Raising
Quigley, Adrienne	08/01/15-11/15/15	10/13/2015	Short-Term Worker-Ratify	Asst. Coach - W. Soccer	Athletics	Assist head women's soccer coach with practice drills and games
Ripley, Mishelle	08/31/15-10/09/15	10/13/2015	Short-Term Worker - Ratify	Office Worker	HR	Assist HR with adjunct faculty data entry

**SHORT-TERM WORKERS BOT APPROVAL LIST**

VICTOR VALLEY COLLEGE NON-CLASSIFIED EMPLOYEES		Excel - NonClassified Log.xls		October 13, 2015		
REQUESTED	DATES OF	APPROVAL	TYPE OF	POSITION	DEPARTMENT	DESCRIPTION OF DUTIES
EMPLOYMENT	DATE	POSITION	POSITION	DEPARTMENT	DESCRIPTION OF DUTIES	
Teeter, Hailey	08/31/15-12/31/15	10/13/2015	Short-Term Worker-Ratify	Office Worker	Payroll	Assist payroll with implementation of paid sick leave and electronic timesheet system
Varela, Erica	08/01/15-11/15/15	10/13/2015	Short-Term Worker-Ratify	Asst. Coach-Cross country	Athletics	Assist head cross country soccer coach with female athletics
Williams, Tayssha	8/17/15-09/19/15	10/13/2015	Short-Term Worker-Ratify	Bookstore Cashier	Bookstore	Assist with customer service, sales and refunds. Assist with bag check.







**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AWARD CONTRACT – PERFORMING ARTS CENTER CURTAINS

**SUBMITTED BY:** Steve Garcia, Facilities Construction

**RECOMMENDED BY:** Steve Garcia Steve R Garcia

**APPROVED BY:** Roger W. Wagner \_\_\_\_\_

**Description/Background:**

Bids for F-340, Performing Arts Center Curtains, were opened on September 28, 2015. One ( 1 ) bid was received as follows:

Stagecraft Industries, Inc. \$27,425.00

Stagecraft Industries, Inc. was the lowest responsive bidder. The bid has been thoroughly reviewed by the Director of Facilities Construction. Stagecraft Industries, Inc. is licensed in California and their bonding company is authorized to do business in California.

A copy of the original bid is available for review in the Superintendent/President's office.

**Need:**

The Performing Arts Center stage curtains are old and due to their age they no longer meet current fire ratings and must be replaced.

**Fiscal Impact:**

\$27,425.00 - Fund 71

**Recommended Action:**

It is recommended that the Board of Trustees award the contract to Stagecraft Industries, Inc. in the amount of \$27,425.00 for the Performing Arts Center Curtains project.

Legal Review: YES  NOT APPLICABLE

Reference for Agenda: YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** EMERGENCY REPAIR – HAMPTON TEDDER COMPANIES

**SUBMITTED BY:** Steve Garcia, Facilities Construction

**RECOMMENDED BY:** Steve Garcia *Steve R Garcia*

**APPROVED BY:** Roger W. Wagner *[Signature]*

**Description/Background:**

The District wishes to enter into an agreement with Hampton Tedder Companies for emergency repair of the transformer equipment located in the Counseling/Administration Building #55 which was damaged due to the lake rising from the storm on September 8, 2015. Per Public Contract Coded § 20113/20654, in an emergency, when repairs to a facility are necessary to continue existing college classes and services, the District may enter into a contract without advertising for bids.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The storm on September 8, 2015 created an emergency situation on the VVCCD campus. These services were necessary to repair the electrical equipment located in the Counseling/Administration Building #55 which was adversely affected by the storm.

**Fiscal Impact:**

\$39,498.59 – Fund 78

**Recommended Action:**

It is recommended that the Board of Trustees unanimously approve the agreement with Hampton Tedder Companies for emergency repair of the transformer equipment located in the Counseling/Administration Building #55 in the amount of \$39,498.59.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** Approval of Designated Representative to Serve as Official VVC Representative on the Victor Valley Adult Education Consortium for the 2015-16 Fiscal Year

**SUBMITTED BY:** Martha Mendez, Project Manager, Special Grants and Contracts

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

In 2013-2014, the State Budget included a two year, \$25 million state-wide adult education planning grant. AB 86 called for the development of local regional consortia comprised of representatives from community college districts, K-12 districts, and other organizations that serve a role in adult education (each consortium was defined by the boundaries of a community college district).

To transition from planning to implementation, the 2015-2016 State Budget includes a \$500 million Adult Education Block Grant (AEBG) to be allocated among the regional consortia. AB 104 authorizes a community college district to join the local adult education consortium as a member and states that a member of the consortium shall be represented only by an official designated by the governing board of the member.

**Need:**

An official representative on the Victor Valley Adult Education Regional Consortium is necessary to ensure that Victor Valley Community College District has a voice in the decision making process to implement the local adult education plan supported by AB104 Adult Education Block Grant. It is recommended that that Dr. Peter Maphumulo, Executive Vice President of Instruction & Student Services serve as the district designee representing Victor Valley College on the Victor Valley Adult Education Regional Consortium.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended by the Superintendent/President that the Victor Valley Community College Board of Trustees approve Dr. Peter Maphumulo, Executive Vice President of Instruction & Student Services, to serve as the District Representative on the Victor Valley Adult Education Regional Consortium through June 30, 2016.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO





**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** REPAIR CONTRACT – H&H ELEVATOR SERVICES  
**SUBMITTED BY:** Steve Garcia, Maintenance & Operations  
**RECOMMENDED BY:** Steve Garcia *Stephen R Garcia*  
**APPROVED BY:** Roger W. Wagner *[Signature]*

**Description/Background:**

The District wishes to enter into a repair contract with H&H Elevator Services for the load testing, service and repairs of four (4) campus elevators.

A copy of the original repair contract is available for review in the Superintendent/President's office.

**Need:**

A five-year load test, service and repairs must be performed on the elevators in the Technology Center (Bldg. 21), the Learning Resource Center (Bldg. 41) and the Performing Arts Center (Bldg. 54) in order to obtain State compliance.

**Fiscal Impact:**

\$4,700.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the repair contract with H&H Elevator Services in the amount of \$4,700.00 for testing, service and repairs of four (4) District elevators.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – MASCO & SONS HEATING-AIR CONDITIONING

**SUBMITTED BY:** Steve Garcia, Maintenance & Operations

**RECOMMENDED BY:** Steve Garcia Stephen R. Garcia

**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into an agreement with Masco & Sons Heating-Air Conditioning for the repair of inoperable HVAC units at the Vocational Education Drafting classroom.

A copy of the original service agreement is available for review in the Superintendent/President's office.

**Need:**

The HVAC units at the Vocational Education Drafting classrooms are not working and must be repaired.

**Fiscal Impact:**

Estimated cost: \$3,180.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Masco & Sons Heating-Air Conditioning in the amount of \$3,180.00 for the repair of HVAC units at the Vocational Education Drafting classrooms.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO




**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** MOU- AB86 ADULT EDUCATION VICTOR VALLEY COMMUNITY COLLEGE DISTRICT REGIONAL PLANNING CONSORTIUM

**SUBMITTED BY:** Martha Mendez, Project Manager, Special Grants & Contracts

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The district wishes to ratify the Memorandum of Understanding between Victor Valley Community College District and the K12 School Districts comprising the scope of services for the AB86 Adult Education Victor Valley College District Regional Planning Consortium. K12 School District(s): Snowline Joint Unified School District, Victor Valley Union High School District and Hesperia Unified School District. The service period is July 1, 2015 through December 31, 2015.

Copies of the original MOU for the K12 School Districts listed above are available for review in the Superintendent/President's Office.

**Need:**

The above MOU is necessary in order to ratify the roles and responsibilities between Victor Valley College and the listed K12 School Districts comprising the AB86 Adult Education Victor Valley College District Regional Planning Consortium in carrying out the objectives and duties of the AB86 Adult Education Victor Valley College District Regional Planning Consortium. Grant Agreement Number 13-328-66.

**Fiscal Impact:**

Budgeted. \$35,700- AB86 Adult Education State Planning Grant  
Fiscal breakdown per K12 School District MOU as follows:

- Snowline Joint Unified School District: \$12,100
- Victor Valley Union High School District: \$10,800
- Hesperia Unified School District - \$12,800

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the Memorandum of Understanding between Victor Valley College and the K12 School Districts: (Snowline Joint Unified School District, Victor Valley Union High School District and Hesperia Unified School District) comprising the AB86 Adult Education Victor Valley College District (VVCD) Regional Planning Consortium. The service period is July 1, 2015 through December 31, 2015.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** INDEPENDENT CONTRACTOR AGREEMENTS: JEAN HUFF

**SUBMITTED BY:** Arthur Lopez, Dean Student Services

**RECOMMENDED BY:** Peter Maphumulo 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Jean Huff, to provide K16 Bridge Program coordination services at designated school sites. The service period for this agreement is August 31, 2015 through June 30, 2016.

A copy of the original contract is available for review in the Superintendent/President's Office.

**Need:**

To provide K16 Bridge Program coordination services at designated school sites.

**Fiscal Impact:**

Budgeted - Not to Exceed \$1,000

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify the Independent Contractor Agreement with Jean Huff to provide K16 Bridge Program coordination services at designated school sites. The service period for this agreement is August 31, 2015 through June 30, 2016.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every sale, purchase, or transfer of goods must be properly documented to ensure the integrity of the accounting system. This includes recording the date, quantity, and value of each transaction, as well as the names of the parties involved.

Furthermore, the document highlights the need for regular audits and reconciliations. By comparing the accounting records with physical inventory counts and bank statements, discrepancies can be identified and corrected promptly. This process helps to prevent errors and fraud, ensuring that the financial statements provide a true and fair view of the company's financial position.

In addition, the document stresses the importance of maintaining up-to-date records of all assets and liabilities. This includes not only tangible assets like inventory and equipment, but also intangible assets like patents and trademarks. Similarly, all liabilities, including loans and accounts payable, must be accurately recorded and monitored.

Finally, the document concludes by stating that a well-maintained accounting system is essential for the success of any business. It provides the necessary information for management to make informed decisions, for investors to evaluate the company's performance, and for tax authorities to verify the company's tax obligations.




VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT- MARKEN ENTERPRISES/MARKEN PPE RESTORATION

SUBMITTED BY: Peter Maphumulo, Executive Vice President, Instruction & Student Services

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

**Description/Background:**

The District wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Marken Enterprises dba Marken PPE Restoration to provide compliant care and maintenance of protective ensembles for structural firefighting (NFPA 1851 - 2014 Edition). The period of this agreement is September 1, 2015 through June 30, 2016.

A copy of the agreement is available for review in the Superintendent/President's Office.

**Need:**

This agreement is to provide compliant care and maintenance of protective ensembles for structural firefighting (NFPA 1851-2014 Edition) onsite repairs will be done with approval from the site coordinator.

**Fiscal Impact:**

Budgeted – \$2,000.00

**Recommended Action:**

It has been recommended by the Superintendent/President that the Board of Trustees ratify the Independent Contractor Agreement between Victor Valley Community College and Marken Enterprises dba Marken PPE Restoraton to provide compliant care and maintenance of protective ensembles for structural firefighting (NFPA 1851 - 2014 Edition). The period of this agreement is September 1, 2015 through June 30, 2016.

Legal Review: YES  NOT APPLICABLE

Reference for Agenda: YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** CURRICULUM CHANGES

**SUBMITTED BY:** Rolando Regino, Dean of Instruction

**RECOMMENDED BY:** Peter Maphumulo *Peter Maphumulo*

**APPROVED BY:** Roger W. Wagner *Roger W. Wagner*

**Description/Background:**

The College Curriculum Committee meets on a regular basis to review course changes that have been proposed by the instructional departments. The modifications of existing courses and the proposed new courses that were approved by the committee on September 10, 2015 are listed on the attached sheet.

A copy of the college curriculum changes is available in the President's Office for review.

**Fiscal Impact:**

None.

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve the curriculum changes made on September 10, 2015 and have been recommended by the College Curriculum Committee.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – APPLE VALLEY COMMUNICATIONS  
**SUBMITTED BY:** Steve Garcia, Maintenance & Operations  
**RECOMMENDED BY:** Steve Garcia Stephen R Garcia  
**APPROVED BY:** Roger W. Wagner [Signature]

**Description/Background:**

The District wishes to enter into an agreement with Apple Valley Communications to repair existing fire alarm systems throughout the Victor Valley College campus.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

After diagnosing the alarm systems on campus, many were found in need of service and repair in order to make them operable and to maintain compliance with fire codes.

**Fiscal Impact:**

Not to Exceed \$50,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Apple Valley Communications in an amount not to exceed \$50,000.00 for repair of fire alarm systems on the VVC campus.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** XEROX/ImageSource Lease Agreement

**SUBMITTED BY:** Deanna T. Murphy, Auxillary Services

**RECOMMENDED BY:** Steve Garcia 

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The District wishes to ratify the agreement between Victor Valley Community College District and Xerox/ImageSource for the lease of Xerox 5955 System for use in the Dr. Prem Reddy Health Sciences building.

A copy of the original agreement is available for review in the Superintendent's/President's office.

**Need:**

This machine will support the faculty and staff in the Dr. Prem Reddy Health Sciences Building.

**Fiscal Impact:** Lease term duration is 60 months at \$207.56 per month with a per copy charge of \$.0049 per copy. Term: August, 2015 – June, 2020.

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the lease agreement as submitted.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO





Meeting Date: October 13, 2015

Item Number: 5.48

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT— Education, Leadership, Management Consulting Services, LLC

**SUBMITTED BY:** Trinda Best

**RECOMMENDED BY:** Trinda Best *Trinda Best*

**APPROVED BY:** Roger W. Wagner *R. Wagner*

**Description/Background:**

The CSEA Contract Bargaining Agreement, Article 24.5.5 allows for a discipline matter to proceed to a Skelly Conference and be heard by a neutral hearing officer.

A copy of the original agreement is available for review in the office of the superintendent/president.

**Need:**

Pursuant to the CSEA Contract Bargaining Agreement 24.5.5, a Skelly Conference was conducted by a neutral hearing officer on October 9, 2015. Cost is to be borne by the District

**Fiscal Impact:**

\$1,000 – Budgeted item

**Recommended Action:**

It is recommended that the Board of Trustees ratify the agreement with Education, Leadership, Management Consulting Services, LLC for Skelly services for the period of October 1, 2015 - June 30, 2016.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

the 1990s, the number of people with a diagnosis of schizophrenia has increased in many countries, including the United Kingdom (Murray & Lewis, 1998). The prevalence of schizophrenia in the United Kingdom is estimated to be 1.2% (Murray & Lewis, 1998).

There is a growing awareness of the need to improve the lives of people with schizophrenia. This has led to a focus on the development of community mental health services, which aim to provide a range of services to people with mental health problems, including schizophrenia. These services are designed to help people with schizophrenia to live more independently and to participate more fully in society.

One of the key areas of focus for community mental health services is the provision of supported housing. This is a type of housing that is designed to meet the needs of people with mental health problems, including schizophrenia. Supported housing typically involves the provision of a range of services, such as tenancy support, mental health care, and social activities, alongside the provision of a place to live.

There is a growing body of evidence that supported housing can improve the lives of people with schizophrenia. This evidence includes research that shows that supported housing can reduce the risk of hospitalization, improve social skills, and increase the quality of life of people with schizophrenia. This research also shows that supported housing can be cost-effective, as it can reduce the costs of hospital care and other services.

Despite the growing awareness of the need for supported housing, there is still a significant gap between the current provision of supported housing and the needs of people with schizophrenia. This is due to a number of factors, including a lack of funding, a shortage of staff, and a lack of awareness of the benefits of supported housing.

This paper aims to explore the current provision of supported housing for people with schizophrenia in the United Kingdom. It will also explore the barriers to the development of supported housing and the ways in which these barriers can be overcome. The paper will also discuss the ways in which supported housing can be improved and the ways in which it can be made more accessible to people with schizophrenia.

The paper is organized as follows. The first section will provide an overview of the current provision of supported housing for people with schizophrenia in the United Kingdom. The second section will explore the barriers to the development of supported housing and the ways in which these barriers can be overcome. The third section will discuss the ways in which supported housing can be improved and the ways in which it can be made more accessible to people with schizophrenia.

The paper will conclude by discussing the ways in which supported housing can be made a more integral part of the mental health care system.

Meeting Date: October 13, 2015

Item Number: 6.2

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** X **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** BOARD RESOLUTION NO. 15-11 California State University, San Bernardino 50<sup>th</sup> Anniversary Resolution

**SUBMITTED BY:** Roger W. Wagner, Superintendent/President

**RECOMMENDED BY:** Roger W. Wagner, Superintendent/President

**APPROVED BY:** Roger W. Wagner \_\_\_\_\_

**Description/Background:**

The District wishes to recognize the California State University, San Bernardino 50<sup>th</sup> Anniversary Resolution.

**Need:**

As an Educational Institution we have responsibilities for encouraging our students, faculty, staff, and Citizens at Large to recognize the accomplishments of California State University, San Bernardino.

**Fiscal Impact:**

None

**Recommended Action:**

It has been recommended by the Superintendent/President that the Board of Trustees approves Board Resolution No. 15-12, California State University, San Bernardino 50<sup>th</sup> Anniversary Resolution.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES X NO \_\_\_

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
RESOLUTION NO. 15-11

October 13, 2015

California State University, San Bernardino 50<sup>th</sup> Anniversary Resolution

ON MOTION of Member \_\_\_\_\_, seconded by  
Member \_\_\_\_\_, the following resolution is hereby  
adopted.

Whereas 2015 commemorates the half-century year that California State University, San Bernardino was first established in 1965 as California State College at San Bernardino to provide educational opportunities for the growing population of the Inland Empire of California; and

Whereas in 1960, California Governor Edmund G. (Pat) Brown signed the California Master Plan for Higher Education and California State Senator Stanford Shaw introduced legislation to formally create San Bernardino-Riverside State College; and

Whereas the renamed California State College at San Bernardino officially opened in the fall of 1965 with 293 students, including 90 freshmen, and a faculty and staff of 93 and officially changed its name to California State University, San Bernardino in 1984; and

Whereas from these modest beginnings, California State University, San Bernardino has matured into a comprehensive University, offering highly-respected Bachelor's, Master's, and Doctoral academic programs in five colleges and multiple departments to more than 20,000 students annually; and

Whereas California State University, San Bernardino ranks seventh in the nation in the Education to career College Rankings Index in terms of improving the earnings and attainment of quality employment of its student; and

Whereas California State University, San Bernardino has had a significant economic, technological, social and environmental impact on the Inland Empire, producing more than 80,000 alumni during its first half-century; and

Whereas California State University, San Bernardino has contributed to the rich economic life and culture of the State of California by providing nearly 4,000 graduates into the workforce each year; and

Whereas California State University, San Bernardino's impact generates more than a half a billion dollars on the statewide economy and more than \$30 million in statewide annual tax revenue; and

Whereas the California State University, San Bernardino impact sustains more than 2,000 jobs in the Inland Empire and 4,700 jobs statewide; and

Whereas nearly \$1.2 billion of the earnings by California State University, San Bernardino alumni are attributable to their CSUSB degrees, which creates an additional \$2 billion of industry activity throughout the state each year; and

Whereas the California State University, San Bernardino established a branch campus three decades ago in Palm Desert, leading to the establishment of the Palm Desert Campus as the Coachella Valley's only four-year public educational institution; and

Whereas the California State University, San Bernardino most prized tradition is a commitment to enriching the lives of its students by transmitting knowledge and providing them with the skills to apply what they have learned into the service of our society; and

Whereas the California State University, San Bernardino is a reflection of the dynamic diversity of the local region, ranking among the nation's educational leaders across multiple categories for Hispanic enrollment; and

Whereas the California State University, San Bernardino is a cherished educational home for U.S. military veterans, ranking first in California and ninth nationally as a 2015 "Best for Vets" campus by Military Times; and

Whereas the California State University, San Bernardino faculty contribute to the quality of life in the Nation by their active engagement in scholarship, research, technological innovation, community service, and the arts; and

Whereas the California State University, San Bernardino has been named every year to the President's Higher Education Community Service Honor Roll, the highest Federal recognition a College or University can receive for its commitment to volunteering, service-learning, and civic engagement; and

Whereas the California State University, San Bernardino is an active partner with educational institutions, industries, and communities to enhance the quality of education, research, development, and community service for the Inland Empire, Victor Valley, and the State of California:

NOW, THEREFORE BE IT RESOLVED that the Victor Valley Community College District recognizes the California State University, San Bernardino 50<sup>th</sup> Anniversary Resolution.

PASSED AND ADOPTED by the Governing Board on October 13, 2015, by the following votes.

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA )

) ss

COUNTY OF SAN BERNARDINO)

I, Brandon Wood, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date:

WITNESSED my hand this 13<sup>th</sup> day of October, 2015.

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Clerk/Secretary of the Governing Board

the 1990s, the number of people in the world who are under 15 years of age is expected to increase from 1.1 billion to 1.4 billion.

There are a number of reasons why the number of children in the world is increasing. One of the main reasons is that the number of children who are surviving to the age of 15 is increasing. This is due to a number of factors, including improved healthcare, better nutrition, and a decrease in child mortality.

Another reason why the number of children in the world is increasing is that the number of children who are being born is increasing. This is due to a number of factors, including a decrease in the age at which women are having children, and an increase in the number of children who are being born to women who are already having children.

There are a number of other factors that are contributing to the increase in the number of children in the world. These include a decrease in the number of children who are being adopted, and an increase in the number of children who are being born to women who are already having children.

The increase in the number of children in the world is a cause for concern. This is because it is putting a strain on the world's resources, and it is increasing the number of children who are living in poverty. It is also increasing the number of children who are being exploited and abused.

There are a number of things that can be done to help reduce the number of children in the world. These include improving healthcare, better nutrition, and a decrease in child mortality. It is also important to reduce the number of children who are being born to women who are already having children.

It is also important to reduce the number of children who are being adopted, and to increase the number of children who are being born to women who are already having children. This can be done by providing better support for women who are already having children, and by reducing the number of children who are being adopted.

The increase in the number of children in the world is a complex issue that requires a number of different solutions. It is important to work together to find ways to reduce the number of children in the world, and to improve the lives of the children who are already in the world.

There are a number of things that can be done to help reduce the number of children in the world. These include improving healthcare, better nutrition, and a decrease in child mortality. It is also important to reduce the number of children who are being born to women who are already having children.

It is also important to reduce the number of children who are being adopted, and to increase the number of children who are being born to women who are already having children. This can be done by providing better support for women who are already having children, and by reducing the number of children who are being adopted.

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There are a number of things that can be done to help reduce the number of children in the world. These include improving healthcare, better nutrition, and a decrease in child mortality. It is also important to reduce the number of children who are being born to women who are already having children.

It is also important to reduce the number of children who are being adopted, and to increase the number of children who are being born to women who are already having children. This can be done by providing better support for women who are already having children, and by reducing the number of children who are being adopted.

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** X **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** Second Reading – Revised Board Policy 2740, Board Education

**SUBMITTED BY:** Roger W. Wagner, Superintendent/President

**RECOMMENDED BY:** Roger W. Wagner

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

Policy templates were developed by CCLC in conjunction with Liebert, Cassidy, Whitmore. The policy is required by Federal and State laws and Regulations, Accreditation, for protection against litigation, or advised for the effective operation of the District. An Ad Hoc committee consisting of Board Clerk, Brandon Wood, Trustee Marianne Tortorici, and Superintendent/President Roger Wagner reviewed and made recommendations to Board Policy 2740. Text with no underline represents original text in BP 2740. Underline text is new content to BP 2740.

**Need:**

Ongoing development as a Board and to Trustee education programs that include new Trustee orientation. The Board will engage in study sessions, provide access to reading materials, and support conference attendance and other activities that foster Trustee education. The Board must adopt changes they determine appropriate. Policy and the Board suggest changes for consideration.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve the second reading of revised Board Policy 2740.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES X \_\_\_ NO \_\_\_



# VICTOR VALLEY COMMUNITY COLLEGE DISTRICT BOARD POLICIES

Board of Trustees

Chapter 2

**Board Education**

**2740**

The Board is committed to its ongoing development as a Board and to a Trustee education program that includes new Trustee orientation. To that end, the Board will engage in study sessions, provide access to reading materials, and support conference attendance and other activities that foster Trustee education.

All Trustee travel is subject to approval of the Board of Trustees (Ed Code section 72423). As part of the budget development process for the District, the Board of Trustees will annually review expenditures for conference attendance and will take action to establish a budget for the subsequent academic year. This action will be taken no later than May each year. Any expenditure beyond the budgeted amount will require separate action by the Board of Trustees.

By August 1st, the Superintendent/President will provide all Trustees on the Board a list of the upcoming annual Conferences and Calendar in order to plan for the upcoming academic calendar year. Sample annual conferences relevant to trustees include, but are not limited to:

1. Community College League of California (CCLC) Student trustee conference
2. Association of Community College Trustee (ACCT) Annual leadership conference
3. CCLC Annual conference
4. CCLC Effective Trustee Workshop for newly elected/appointed trustees
5. CCLC Board Chair Workshop
6. CCLC Annual legislative conference
7. ACCT Community College legislative summit
8. American Association of Community Colleges (AACC) Annual conference
9. CCLC Annual trustee conference

At the September Regular meeting of the Board of Trustees, the Agenda will include an Action Item to finalize the selection of Trustees to attend the conferences listed in the annual Conference Calendar provided by the Superintendent/President.

The Priority of Selection of trustees to attend shall be:

1. Newly-elected and Newly-appointed Trustees
2. Board Chair/Vice President.
3. All Other Trustees.

All Trustees will be given an opportunity to make a request for a conference at the September Regular meeting of the Board of Trustees. Each Trustee can only be selected to attend one (1) conference per

year. If another conference becomes available or is not selected amongst the Conference Calendar, then all Trustees will have the opportunity to make a selection with the priority given the following:

1. Trustee who has attended the fewest conferences over their term of office.
2. Newly elected or appointed trustee
3. All other Trustees

In addition to Trustee educational trips to conferences paid by the district, trustees are encouraged to obtain education through free resources such as online education, reading related materials, study sessions, etc. Examples of recommended free educational material are listed below.

1. Online

- a. Accreditation Commission for Community and Junior Colleges (ACCJC) basic principles of accreditation, <http://www.trainingway.com/accjc/>
- b. Guide to Accreditation Standards for Governing Boards, ACCJC, at [http://www.accjc.org/wp-content/uploads/2010/09/Guide-to-Accreditation-for-Governing-Boards\\_2012.pdf](http://www.accjc.org/wp-content/uploads/2010/09/Guide-to-Accreditation-for-Governing-Boards_2012.pdf)
- c. Institute for Local Government, Brown Act webinar at <http://www.ca-ilg.org/webinar/brown-act-webinar-keeping-clerks-ahead-curve>
- d. Ethics Training Fair Political Practices Committee (FPPC) <http://www.fppc.ca.gov/index.php?id=477>
- e. Student Success Task Force Report, [http://www.californiacommunitycolleges.ccco.edu/Portals/0/Executive/StudentSuccessTaskForce/SSTF\\_Final\\_Report\\_1-17-12\\_Print.pdf](http://www.californiacommunitycolleges.ccco.edu/Portals/0/Executive/StudentSuccessTaskForce/SSTF_Final_Report_1-17-12_Print.pdf)
- f. Assessing Board Effectiveness, <http://www.ccleague.org/files/public/BoardSelfEvalweb.pdf>

2. Readings

- a. CCLC Trustee Handbook
- b. Victor Valley College's (VVC) ACCJC self-evaluation report
- c. VVC's Annual Budget report

The following education and professional development guidelines have been created to facilitate the professional development of Trustees and to keep Trustees informed and up-to-date on issues affecting California Community Colleges.

**A. Trustee Candidates**

The superintendent/president will, upon learning that someone has filed for election or is seeking appointment to the board, provide an information packet to all candidates that to include:

1. General information about the college
2. Information about the roles and responsibilities of governing boards and trustees
3. Copy of the VVC Board of Trustee policies, Chapter 2

In addition, all candidates will be invited to the following:

1. A candidate information forum
2. Individual or group meetings with the superintendent/president

3. A tour of college sites.
4. Invitation to a board meeting held prior to the election to observe and be introduced.

All candidates, including incumbents, will be treated equally.

#### **B. Newly elected or appointed Trustees**

The superintendent/president and the board president or their designee will be responsible for the orientation of newly elected and newly appointed Board of Trustees members. To educate new trustees, the following process has been developed and needs to be completed in the first 90 days of the trustee taking office.

The college Superintendent/President and board president or their designee will:

1. Arrange for tours of all the campus sites for new trustees that didn't elect to take a tour during their candidacy.
2. Provide the following documents:
  - a. Most recent accreditation self-evaluation and corresponding communication(s) from the accrediting agency.
  - b. College catalog
  - c. Key college planning documents (e. g., master plan, facilities plan, etc)
  - d. Organizational chart
  - e. All union contracts
  - f. Copy of the most recent college adapted budget
  - g. Brown Act
3. Meet with the trustee to review key issues and answer any questions the trustee may have about the information in number 2 above.
4. Brief the trustee on key services offered by the college.
5. Brief the trustee on the budgeting process.
6. Provide information on the major events to include, but not limited to:
  - a. Main graduation ceremony
  - b. Career Technical graduations
  - c. Convocation
  - d. Athletic events
  - e. Performing Arts events
7. Provide a summary of the Shared Governance process of college.
8. Review the role of the following:
  - a. Academic Senate
  - b. Associated Student Body (ASB)
  - c. Classified Union
  - d. Faculty Unions
  - e. College Managers
  - f. Superintendent/President
  - g. Board members

#### **C. Veteran Trustees**

The Board will engage in ongoing professional development activities that enhance and improve the demonstration of its primary policy role in assuring the quality, integrity, and effectiveness of student learning programs and services. The following guidelines have been created to meet the Board's commitment to the ongoing development of its members.

1. The Board President, installed at the December Organizational Meeting, shall be encouraged to attend the CCLC Board Chair Workshop (typically in January).
2. The Board of Trustees will hold two Board retreats or workshops each year, at which the Board will have the opportunity to discuss concerns and ideas with other members of the board and the administration. Discussion topics may include, but are not limited to, board self-evaluation, college and board goal achievement and goal-setting, board policies, and key issues facing the college. Other workshops may be scheduled as needed.
3. Trustees may also enroll in webinars and other professional training offered on-line by the AACC, ACCT, ACCJC or CCLC or other education-related organization as determined by the Board or proposed by the President/Superintendent.
4. All educational activities of the Board members will be logged and kept on file in the Superintendent/President's office.

**D. Student Trustee**

To orient the student trustee, the Superintendent/President or designee, will:

1. Within the first two weeks of being appointed, the student trustee shall arrange to meet with the director of student activities and the outgoing student trustee who will update the new student trustee on any outstanding business.
2. The superintendent/president and board president will mutually agree on a trustee mentor who will be available to the student trustee throughout the year.
3. Will be responsible for familiarizing the student trustee with administrative policies and procedures, understanding of board structure, general operational principles of the board, as well as the student trustee's rights, responsibilities, and privileges.
4. Will be available to meet with the student trustee to review the board agenda.
5. Make arrangements for the student trustee to attend the Community College League of California student trustee orientation or a similar activity.
6. Assign the vice president of student services and/or the student activities director to provide training in communication and parliamentary procedures.

Reference: Education Code 72423 and Accreditation Standard IV: B.9

Policy Adopted 9/11/01

Policy Revised 11/11/03

Board Reviewed/Approved - 8/11/09

Policy Revised 10/13/2015

the 1990s, the number of people in the UK who are employed in the public sector has increased from 10.5 million to 12.5 million, and the number of people in the public sector who are employed in health care has increased from 2.5 million to 3.5 million (Department of Health 2000).

There are a number of reasons for this increase in the number of people employed in the public sector. One reason is that the public sector has become a more important part of the economy. Another reason is that the public sector has become a more attractive place to work. A third reason is that the public sector has become a more important part of society.

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**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** X **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** BOARD RESOLUTION NO. 15-12 Victor Valley Community College District Foundation 40<sup>th</sup> Anniversary Resolution

**SUBMITTED BY:** Roger Wagner, Superintendent/President

**RECOMMENDED BY:** Roger Wagner, Superintendent/President

**APPROVED BY:** Roger W. Wagner 

**Description/Background:**

The District wishes to recognize the Victor Valley Community College District Foundation 40<sup>th</sup> Anniversary Resolution.

**Need:**

As an Educational Institution we hold broad responsibilities for encouraging our students, faculty, staff, and Citizens at Large to recognize accomplishments of the Victor Valley Community College District Foundation and many years of contributing towards student success.

**Fiscal Impact:**

None

**Recommended Action:**

It has been recommended by the Superintendent/President that the Board of Trustees approves Board Resolution No. 15-12, the Victor Valley Community College District Foundation 40<sup>th</sup> Anniversary Resolution.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES X NO \_\_\_

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
RESOLUTION NO. 15-12

October 13, 2015

Victor Valley Community College District Foundation 40<sup>th</sup> Anniversary  
Resolution

ON MOTION of Member \_\_\_\_\_, seconded by  
Member \_\_\_\_\_, the following resolution is hereby  
adopted.

Whereas, the Victor Valley College Foundation was established on July 9, 1975 when Founding President John Kroencke along with six other board members, James Hvilsted, Paul Kirkpatrick, Robert Graves, Burt Wadsworth, Arthur Taylor and Joseph Campbell recognized the need to establish an organization to help Victor Valley College better serve the residents of the high desert; and,

Whereas, the Victor Valley College Foundation's first project was to help the college find a home for its new Child Development Center by facilitating the purchase of a house near the Victor Valley College campus; and,

Whereas, the Victor Valley College Foundation has continued to solicit donations, secure grants and broker partnerships in order to extend the mission of the college through this day; and,

Whereas, since the Victor Valley College Foundation was established, the organization has augmented the Victor Valley College budget with nearly \$50 million in alternative resources to make higher education more accessible and relevant than public funding alone would have allowed; and,

Whereas, the good work of the Victor Valley College Foundation throughout the past 40 years has supported virtually every department and program at Victor Valley College and through them impacted nearly every corner of the high desert region; and,

Whereas, among its major accomplishments, the Victor Valley College Foundation helped Victor Valley College to open and outfit important campus facilities including the Performing Arts Center, Student Activities Center, Regional Public Safety Training Center and the new Dr. Prem Reddy Heath and Sciences Building; and,

Whereas, the Victor Valley College Foundation has helped Victor Valley College to create and strengthen its programs of study including the Victor Valley College School of Nursing, Southern California Logistics Airport School of Aviation Technology, Solar Photovoltaic Design & Installation, Automotive Technology - Hybrid Vehicle Maintenance, Geographic Information Systems, Contract & Community Education, Paramedic Academy and many others; and,

Whereas, students at Victor Valley College have received more than \$6 million in scholarship funds through the Victor Valley College Foundation to allow them to focus more on their studies than on how to pay for them; and,

Whereas, the Victor Valley College Foundation has enriched campus life by supporting student experience programs including the Associated Student Body, Athletics, Model United Nations, Performing Arts, and Tropical Research Institute indirectly contributing to numerous championships, awards, honors and the discovery of several previously unidentified species; and,

Whereas, more students at Victor Valley College have received valuable support services including academic tutoring, mentoring and specialized counseling, including those offered in the Math Success Center and Veteran's Resource Center, because of investments secured by the Victor Valley College Foundation; and,

Whereas, in its 40 year history, the Victor Valley College Foundation has attracted hundreds of the region's most formidable leaders to champion its cause and inspired thousands of generous donors to support its mission; and,

Whereas, on July 9, 2015, the Victor Valley College Foundation celebrates its 40<sup>th</sup> Anniversary,

NOW, THEREFORE BE IT RESOLVED that the Victor Valley Community College District recognizes the Victor Valley Community College District Foundation 40<sup>th</sup> Anniversary Resolution.



PASSED AND ADOPTED by the Governing Board on October 13, 2015, by the following votes.

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA )

) ss

COUNTY OF SAN BERNARDINO)

I, Brandon Wood, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date:

WITNESSED my hand this 13<sup>th</sup> day of October, 2015.

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Clerk/Secretary of the Governing Board



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** X **BOARD INFORMATION (no action required)** X

**TOPIC:** PUBLIC HEARING ON THE CSEA COLLECTIVE BARGAINING REOPENER PROPOSALS

**SUBMITTED BY:** Trinda Best

**RECOMMENDED BY:** Trinda Best Trinda Best

**APPROVED BY:** Roger W. Wagner Roger W. Wagner

**Description/Background:**

At the September 8, 2015 Board of Trustees meeting, California School Employees Association (CSEA) Chapter #584 sunshined reopeners for the collective bargaining proposals. The Board acknowledged receipt of the proposal, announced the availability of the proposal to be available for review by the public at the Office of Human Resources; and, finally, scheduled a hearing for the public to have an opportunity to comment on reopener proposals.

- Article 8 – Salary
- Article 9 – Health and Welfare Benefits
- Article 12 – Leaves
- New Article - Reclassification

**Need:**

Government Code Section(s) 3540 and 3547, requires that before and employer and union can negotiate the initial proposal must be presented at a public meeting and the Board must formally adopt the District’s proposal. In addition, the members of the public must have an opportunity to address the Board with comments and/or concerns regarding reopener collective bargaining proposals.

**Fiscal Impact:** Items requested lack details and specificity to provide fiscal analysis. Exact potential amounts are subject to negotiations between District and CSEA.

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees conduct a public hearing to provide members of the public an opportunity to address the Board with comments and/or concerns regarding California School Employees Association (CSEA) Chapter #584 reopener proposals.

**Legal Review:** YES \_\_\_ NOT APPLICABLE \_\_\_

**Reference for Agenda:** YES \_\_\_ NO \_\_\_ X \_\_\_

## **ARTICLE 8**

### **SALARY**

8.1 The salary schedule attached as Appendix D shall remain in effect for the fiscal year 2014-2015.

8.1.1 The parties agree that all classified bargaining unit members in paid status as of July 1, 2014 will be granted an off schedule, one-time disbursement calculated at 6.0% based on their 2013-2014 annual base pay to be disbursed by pay warrant within 60 days of the date of ratification and approval of this Agreement.

8.2 Article 8 may be reopened by either party in the years 2015-2016 and 2016-2017.

8.3 In the event either full-time faculty or management is provided a salary increase through June 30, 2017 that is greater than what has been negotiated with CSEA during the same time period, an equal percentage salary increase will be granted to classified employees.

**ARTICLE 9  
HEALTH AND WELFARE BENEFITS**

CSEA agrees to reopen Article 9 immediately upon receipt of proposed rates and plans from insurance plan providers. This is anticipated to be in March of 2015.

9.1 Major medical health and accident insurance must be carried by all bargaining unit members. However, any bargaining unit member who is typically scheduled to work less than 20 hours per week shall not be subject to this requirement.

9.2 July 1, 2010, to June 30, 2011

- A. The district shall pay 100% of the super composite rate for medical, mental health, dental and vision premiums, as well as mandatory life insurance premiums.
- B. Eligible classified will have a choice of two (2) HMOs (one must be Kaiser) and one PPO, POS, or Elect Plan.
- C. Any changes (i.e. office co-pays, prescription drug plans, and deductibles, etc.) or changes in carriers recommended by the Benefits Committee must be bargained and ratified by classified.
- D. A Section 125 Flexible Benefit Plan will be offered to eligible classified members on a voluntary basis, consistent with the requirements of law. This plan allows eligible classified members to set aside, on a pre-tax basis, certain unreimbursed medical expenditures and dependent day care expenditures, in addition to certain out-of-pocket premium costs, subject to federal and state regulations.
- E. Employees who are less than full-time and at least 50% (20 or more hours per week) will be eligible for full benefits as long as they were employed as of April 8, 2008.
- F. Employees hired after April 8, 2008, who are less than full-time and at least 50% (20 or more hours per week) will pay the difference between the pro rated district contribution and the amount necessary to ensure full benefit coverage.

9.2.1 Each year effective July 1, 2011 – June 30, 2013 the District and CSEA agree to re-open and negotiate Article 9, Health and Welfare Benefits. In the event faculty or management is provided a benefit package for the term of this agreement, greater than that provided in this agreement, an equal benefit package will be granted to classified employees.

9.3 A college-wide insurance committee will include three classified bargaining unit members recommended by the president of the association. The Association president and/or designees on the Insurance Committee shall recommend changes to the current health and welfare benefits. These changes may include, but are not limited to, plan design, benefit caps, services provided, service providers, brokers or trust. The district

agrees to reopen Article 9 and commence negotiations regarding the recommendation at least 60 days before the recommended change.

- 9.4 The District will provide retirement benefits for unit members who are eligible for PERS/STRS retirement and who have a minimum of ten years of service at Victor Valley Community College District at the time of retirement. The date of hire will be the actual date of hire unless adjusted by the MSA. Said benefits will be the current health insurance benefits provided to the Classified as a whole and said benefits will be provided to both the eligible employee and said employee's eligible dependents until the employee reaches Medicare age. In order to be eligible for this benefit, the unit member must have been employed by the District on or after July 1, 1999. In the event that any or all of the medical providers under the district paid plans are not available to a retired unit member and said retirees' eligible dependents because of a change of residency or otherwise, the District shall be required to pay no more than the super composite rate for active employees.

## **ARTICLE 12 LEAVES**

### **12.1 BEREAVEMENT LEAVE**

#### **12.1.1 Definition**

Bereavement is the loss by death of a member of the immediate family of the bargaining unit member or his/her spouse.

Immediate family shall include, but not be limited to spouse, mother, father, grandmother, grandfather, son, daughter, son-in-law, daughter-in-law, grandchildren, brother, sister, step-parents, step-children, foster parents, foster children, children's father or mother or relatives or person residing in the immediate household of the bargaining unit member.

Immediate household shall be the primary residence of the bargaining unit member.

#### **12.1.2 Length of Leave**

Bargaining unit member shall be granted bereavement leave not to exceed four (4) days. The leave will be extended to six (6) days when out of state travel or travel beyond a three hundred (300) mile radius is necessary.

#### **12.1.3 Compensation**

No deduction shall be made from the salary of the bargaining unit member nor shall such leave be deducted from leave granted by other sections of this article or other leaves provided for by the District.

#### **12.1.4 Notification/Request**

The bargaining unit member shall notify the appropriate supervisor of bereavement leave for those persons specifically mentioned in section 12.1.1.

Request shall be made to the appropriate supervisor for bereavement leave for those persons not specifically mentioned in section 12.1.1.

### **12.2 JURY DUTY**

12.2.1 An employee shall be entitled to leave without loss of pay for any time the employee is required to perform jury duty. The District shall pay the employee the difference, if any, between the amount received for jury duty and the employee's regular rate of pay. Any meal, mileage, and/or parking allowance

provided to the employee for jury duty shall not be considered in the amount received for jury duty.

12.2.2 Any day during which any employee in the Bargaining Unit whose regular assigned shift commences at 4 p.m. or after, and who is required to serve six (6) or more hours on jury duty shall be relieved from work with pay. The employee shall submit a written request for an approved absence prior to the beginning date of the jury duty. The employee shall provide the Payroll and Benefits Office with an official verification of the dates and times of jury duty. Any employee whose regular assigned duty is a non-traditional workweek and is required to perform jury duty during that workweek shall have his/her workweek adjusted so that the employee does not work and serve on jury duty more than five (5) combined days during that workweek.

Employees who work the graveyard shift shall have the option of taking off the shift the night before or the shift the night of jury duty.

#### 12.2.3 Length of Leave

Leave shall be granted for attendance in court as certified by the clerk or other authorized officer of such jury or court. Proof of attendance shall be by presentation of a certificate signed by such clerk or officer.

The hours a bargaining unit member is required to perform service for the District shall be reduced by the number of hours actually spent participating in jury service and reasonable travel time from place of court to place of employment.

A bargaining unit member who serves on a jury panel will not be required to work for the District on that day if 75% of the workday has been exhausted or will have been exhausted by the inclusion of reasonable travel time.

#### 12.2.4 Compensation

Pay for any day of absence taken under this section shall be the bargaining unit member's regular salary. Bargaining unit members shall complete the fee waiver form provided by the court. Any payment offered from the court shall be waived. Excluded is court-awarded allowance for meals, mileage and/or parking.

### 12.3 WITNESS LEAVE

#### 12.3.1 Definition

A witness leave is a leave granted to allow a bargaining unit member to appear as other than a litigant in the case in response to an official order from a governmental jurisdiction.



### **12.3.2 Length of Leave**

Leave shall be granted for attendance in court as certified by the clerk or other authorized officer of such jury or court. Proof of attendance shall be by presentation of a certificate signed by such clerk or officer.

The hours that a bargaining unit member is required to perform service for the District shall be reduced by the number of hours actually spent participating as a witness and reasonable travel time from place of court to place of employment.

### **12.3.3 Compensation**

Pay for any day of absence taken under this section shall be the bargaining unit member's regular salary less any amount received as witness fees, excluding court-awarded allowance for meals, mileage and/or parking.

### **12.3.4 Notification and Certification**

Notification and certification shall be by presentation of the official order to the appropriate supervisor of the bargaining unit member.

## **12.4 PERSONAL ILLNESS AND INJURY LEAVE**

### **12.4.1 Definition**

An illness leave is granted to a bargaining unit member who is unable to work due to personal illness, injury or medical quarantine.

### **12.4.2 Length of Leave**

Members of the bargaining unit employed forty (40) hours per week who are employed for less than a full fiscal year are entitled to a prorated portion (one day per month) of accrued sick leave for illness, injury, or medical quarantine as the number of months they are employed. Members of the bargaining unit employed less than forty (40) hours per week shall be entitled to a pro-rated portion of accrued sick leave for illness, injury, or medical quarantine based upon the number of days or hours they are employed per week.

### **12.4.3 Compensation**

Bargaining unit members on illness leave shall receive their regular salaries providing sick leave and/or vacation leave is available.

### **12.4.4 Credit for Sick Leave**

Upon employment and at the beginning of each fiscal year the full amount of sick leave granted under this section shall be credited to each bargaining unit member. Credit for sick leave need not be accrued prior to taking such leave and such leave may be taken at any time during the year. However, new bargaining unit members of the District shall not be eligible to take more than six (6) days, or the proportionate amount to which they may be eligible until the first day of the calendar month after completion of the six (6) months of active service with the District. Sick leave credit shall be calculated on the basis of the school fiscal year, beginning July 1 and ending June 30 of the year following and may be accumulated. Part-time unit members shall be entitled to sick leave on a pro-rata basis.

#### **12.4.5 Transfer of Illness Leave**

New bargaining unit members coming from other school districts shall be notified by Human Resources that they are permitted to transfer accumulated sick leave from the District of previous employment and must request the transfer within 30 days after beginning employment.

#### **12.4.6 Medical or Dental Appointments**

Bargaining unit members who take time off during the work day for medical or dental appointments shall utilize sick leave, vacation time, compensatory time previously accrued, or with the permission of the supervisor be allowed the alternative of making up the time, at the discretion of the appropriate supervisor.

#### **12.4.7 Administrative Leave**

Members of the bargaining unit may be placed on paid administrative leave and required to submit to fitness for duty examinations, at the district's expense, at the discretion of the district in cases where the unit member's behavior and/or performance on the job may indicate a lack of physical or mental capacity to adequately perform required duties.

#### **12.4.8 Extended Illness Leave**

Pursuant to Education Code Section 88196, when a bargaining unit member has exhausted all earned sick leave as provided for in this article and continues to be absent on account of illness or accident, the bargaining unit member shall be granted non-accumulated leave not to exceed 100 working days annually at fifty percent (50%) of the bargaining unit member's regular salary.

The 100 working days shall commence with the first day of illness or injury.

The bargaining unit member shall be required to submit an attending physician's verification of illness in order to receive extended illness or injury leave benefits

as provided by law and may be required to see a health care provider of the District's choice at the District's expense.

Nothing in this section shall prevent a bargaining unit member from requesting to use other paid leaves, including vacation pursuant to Article 11. The District will comply with Education Code 88195 pertaining to additional leave for nonindustrial accident or illness; reemployment preference.

No absence under leave provisions of this article shall be considered as a break in service. All benefits accruing under the provisions of this Agreement shall continue to accrue during such absence.

#### **12.4.9 Notification/Verification**

Prior to the beginning of their work day, bargaining unit members shall report (or have someone report) to their supervisor when they are unable to report to work due to personal illness, injury, or medical quarantine. The District may request illness verification after five (5) consecutive days' absence to return to work. Unless the district has written illness verification prior to an employee returning to work, the employee (or designee in extenuating circumstances) is required to call the immediate supervisor each day.

Where the District has reason to question the physical or mental ability of a unit member to effectively perform all duties required in his/her job description, the District may require the unit member to be examined by a district-appointed physician at no expense to the employee. Once the district has requested the employee to see a district-appointed physician, the district shall put the employee on paid administrative leave or the employee shall remain at work in paid status until the results are determined. Upon the physician issuing a full medical/psychological release, the unit member shall immediately return to work.

In the event the District's appointed physician does not release the employee back to work, and the employee disagrees with the physician's decision, the District and CSEA shall negotiate, if applicable, each individual case in determining the next step.

#### **12.4.10 Definition/Physician**

For the purpose of this article, the term physician is a licensed medical doctor.

### **12.5 PERSONAL NECESSITY LEAVE**

12.5.1 In accordance with the provisions of the California Education Code, any bargaining unit member may use not more than nine (9) days of accumulated sick leave in the following cases of personal necessity:

- 12.5.1.1 Death of a member of his/her immediate family as defined in 12.1.1 above. This shall be in addition to bereavement leave established under 12.1 above.
- 12.5.1.2 An accident involving his/her person or property or the person or property of his/her immediate family as defined in 12.1.1 above.
- 12.5.1.3 Serious or critical illness of a member of his/her immediate family as defined in 12.1.1 above.
- 12.5.1.4 Pursuant to Education Code § 88027, unit members may use personal necessity leave for appearances in any court or before any administrative tribunal as a litigant, party or witness under subpoena or any order made with jurisdiction.
- 12.5.1.5 Other personal necessities as approved by the superintendent/president requests shall be made in writing to the appropriate director, dean, or vice-president explaining the nature of the personal necessity.

## **12.6 INDUSTRIAL ACCIDENT OR JOB-INCURRED ILLNESS LEAVE**

- 12.6.1 The provisions pertaining to this leave shall become effective upon regular employment.
- 12.6.2 Bargaining unit members' allowable leave shall be limited to sixty (60) working days in any one fiscal year for the same accident.
- 12.6.3 All provisions of Education Code Section 88192, as it applies to classified employees, shall be the rules and regulations of the District in matters pertaining to industrial accident and industrial illness leave.
- 12.6.4 Establishment of eligibility for temporary disability under Division 4 or Division 4.5 of the Labor Code shall be deemed proof of the employee's entitlement to this leave procedure to be followed.
- 12.6.5 When a bargaining unit member incurs an industrial accident or illness he/she shall report to his/her supervisor before the close of the working day in which the accident or illness occurs. A Worker's Compensation form shall be filed with the Payroll and Benefits Office within twenty-four (24) hours of the time such accident or illness occurs.
- 12.6.6 An industrial accident or illness leave shall commence on the first day of absence and shall be reduced by one day for each day of authorized absence. When such leave overlaps into the next fiscal year, the bargaining unit member shall be

entitled to only the amount of unused leave due him/her for the same illness or injury.

12.6.7 A bargaining unit member absent from his/her duties because of industrial accident or illness shall be paid such portion of the salary due him/her for any month in which the absence occurs, as when added to his/her temporary disability indemnity will result in a payment to him/her of not more than his/her full salary. During such paid leave of absence, the bargaining unit member shall endorse to the District the temporary disability indemnity checks received because of the industrial accident or illness. The District, in turn, shall issue the bargaining unit member appropriate salary warrants for payment of the bargaining unit member's salary and shall deduct normal retirement and other authorized contributions (Ed. Code 88192).

12.6.8 Upon termination of the industrial accident or illness leave, a bargaining unit member shall be entitled to the benefits provided in Section 88191 of the Education Code, and for the purpose of this section his/her absence shall be deemed to have commenced on the date of termination of the industrial accident or illness leave. Provided the bargaining unit member continues to receive temporary disability indemnity, he/she may elect to take as much of his/her accumulated sick leave which, when added to his/her temporary disability indemnity, will result in a payment to him/her of not more than his/her full salary. (Ed. Code 88192).

12.6.9 Any bargaining unit member receiving the benefits of such leave shall, during periods of injury or illness, remain within the State of California unless the Board of Trustees authorizes travel outside the state. (Ed. Code 88192).

12.6.10 The District will comply with Education Code 88192 pertaining to industrial accident and illness leaves for classified employees.

A bargaining unit member who has been placed on a re-employment list, and who has been medically released for return to duty, and who fails to accept an appropriate assignment, shall be dismissed (Ed. Code 88192).

12.6.11 Allowable industrial accident and illness leave shall not be accumulated from year to year (Ed. Code 88192).

## 12.7 **BREAK IN SERVICE**

No absence under any paid leave provisions of this article or approved unpaid leave shall exceed the number of days approved by the superintendent/president nor shall this be considered as a break in service for any bargaining unit member who is in paid status, and all benefits accruing under the provisions of this Agreement shall continue to accrue under such absence.

**12.8 ADDITIONAL LEAVE OF ABSENCE**

12.8.1 The District may grant, in addition to the leaves set forth herein above, such additional leaves of absence for such purposes and periods of time as it deems advisable.

12.8.2 The District will comply with all applicable mandated portions under the Federal Family and Medical Leave Act of 1993 and the California Family Rights Act (Government Code Section 12945.2).

**12.9 AUTHORIZED LEAVE VERIFICATION**

The District may require a unit member to furnish a doctor's certificate, affidavit or other documentation, as verification of illness or other reason for authorized leave. Verification may be required when the district has reason to question the validity of any request for approved leave.

**12.10 EMERGENCY CLOSING PROCEDURES**

In the event that the college is forced to close down due to extreme weather or natural disaster, as determined by the superintendent/president or other legal agencies, the staff will be granted an undeclared holiday.



Meeting Date: October 13, 2015

Item Number: \_\_\_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION**  X  **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** AFT PART-TIME FACULTY UNITED AGREEMENT

**SUBMITTED BY:** AFT Part-Time Faculty United

**RECOMMENDED BY:** Trinda Best Trinda Best

**APPROVED BY:** Roger W. Wagner Roger W. Wagner

**Description/Background:**

The district and the part time faculty association have met and reached agreement concerning reopeners on the following articles for contract year 2015/16

- Article 6: Evaluations
- Article 9: Workload
- Article 12: Compensation
- Article 13: Faculty Assignments

The agreements have been ratified by the association and are presented to the board for approval.

**Need:** Board approval of the ratified articles is necessary to amend the contract with AFT Part-Time Faculty United.

**Fiscal Impact:** \$ 12,000

**Recommended Action:** The district requests that the Board of Trustees approve the ratified articles as presented.

**Legal Review:** YES \_\_\_ NOT APPLICABLE \_\_\_

**Reference for Agenda:** YES  X  NO \_\_\_



**TENTATIVE AGREEMENT BETWEEN  
THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
and  
AFT PART TIME FACULTY UNITED**

**August 4, 2015**

**ARTICLE 6: EVALUATION**

**6.2 Definitions**

6.2.6 The Dean prepares a "final evaluation report" that includes the observation report, and a summary of student evaluations, *and information regarding the adjunct faculty member's participation in the assessment and evaluation of Student Learning Outcomes as well as a description of how the unit member plans to use the results of the assessment of learning outcomes to improve teaching and learning.*

**6.4 General Evaluation Procedures**

6.4.4 After all of the evaluation components have been completed, the Dean or Manager shall prepare a final evaluation report that includes the observation report and a summary of student evaluations. *The final evaluation report shall also include information regarding each adjunct faculty member's participation in the following:*

- a) Assessment and evaluation of Student Learning Outcomes*
- b) A description of how the unit member plans to use the results of the assessment of learning outcomes to improve teaching and learning. [See ACCJC Standard III(A) (6).]*

**ARTICLE 9 - WORKLOAD**

**9.3 Minimum Class Size**

~~The minimum class size shall be twenty (20) students enrolled as of the official census day. The Chief Instruction Officer may approve lower minimum enrollments. No class shall be cancelled if it meets the minimum enrollment as of the census day unless there are exceptional circumstances (e.g., instructor's catastrophic illness).~~

*The following minimum class guidelines are to be followed during the regular academic year:*

*1) The minimum class size for all classes shall be twenty (20) at census. The Chief Instructional Officer may make exceptions for reasons that shall include, but are not limited to:*

- a) Required in a VVC certificate*
- b) A course in a sequence of advanced study*
- c) Limited by classroom/laboratory facilities*
- d) An experimental or pilot course*
- e) Governed by state regulations mandating class size*



2) Classes with less than fifteen (15) students may be permitted by the Chief Instructional Officer if they meet the requirements of Title V, Section 51702.

3) Research and independent study are exempt from such guidelines.

4) The Chief Instructional Officer will review enrollment information based upon the close of regular registration as stated in the schedule of classes in order to determine course cancellations in accordance with Section 1 above.

If a class is permitted to continue, it will not be closed during a semester. If the enrollment drops to zero during the semester, the instructor will be compensated at their prevailing hourly rate for time worked up to the time of cancellation.

5) Any provisions in the Agreement applicable to class size (over-enrolled classes) during the regular school year and the summer session shall also be applicable in the winter session.

#### 9.4 Maximum Class Size

9.4.1 The maximum class size for "face-to-face", on campus classes will be ~~limited by listed in the Course of Record. capacity of the room in which the class is scheduled, except the maximum class size for English Composition shall be 30 students.~~

9.4.3 It is possible to have an over enrolled ~~online~~ class that is allowed by the Chief Instructional Officer and agreed to *in writing* by the faculty member. Over enrollment will be compensated at ~~the~~ their prevailing hourly rate and will not be counted as load. Payment will be according to Table 1 below:

TABLE 1

<u>Class Size</u>	<u>Percentage of Hourly Rate</u>
38	25%
45	50%
52	75%
60	100%

### ARTICLE 12: COMPENSATION

#### 12.2.3 Acceptable Degrees and Units for Placement or Lateral Movement on the Salary Schedule

1. Only degrees and units from colleges accredited by the following Regional Accreditation Associations are accepted:

- a. Middle State Association of ~~College & Secondary~~ Schools and Colleges (MSA)
- b. New England Association of College & Secondary Schools (NE)
- c. North Central Association of ~~College & Secondary~~ Schools and Colleges (NC)
- d. Northwest Association of Secondary & Higher Schools (NW)
- e. Southern Association of College and Schools (SA)
- f. Western Association of Schools and Colleges (WASC),
- g. Accrediting Commission for Community and Junior Colleges (ACCJC)

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12.3 Part-time instructors shall be paid for non-credit courses as shown in Table B.

**Table B  
Non-Credit Pay**

<b>Implementation Date</b>	<b>Hourly Rate</b>
Fall 2015	\$46

*12.5 Part Time Faculty shall be paid one hundred dollars (\$100) for writing all components of each SLO assessment requested by their Division Dean. A Part Time Faculty member is not responsible for any assessment(s) unless they receive an explicit written request from their respective Dean asking them to conduct an assessment for a specific course in their discipline. If a Part Time Faculty member is required by his/her Division Dean to create a rubric because one does not already exist, he/she shall be paid an additional fifty-nine dollars (\$59) for the creation of the rubric.*

*SLO assessments must be submitted by the due date directed by the Dean. The SLO assessment coordinator will provide confirmation of receipt of assessment to the respective Dean and the adjunct faculty member.*

*Payment shall be made to the Part Time instructors at the next available payroll after instructor submits his/her completed assessments to the appropriate Division Dean with a form including the courses and section numbers he or she has assessed.*

### **ARTICLE 13: FACULTY ASSIGNMENTS**

**13.3.5** The Chief Human Resource Officer of designee shall send an updated adjunct priority hire list to the Chief Instructional Officer or designee by the end of ~~the winter~~ each semester to be implemented for the same semester the following academic year and at the same time the list shall be forwarded to AFT-PTFU.

*13.4.6 Adjunct faculty who are determined to be no longer eligible by the Chief Instructional Officer for priority assignment will be notified in writing by the Dean.*

**13.5.4** ~~Adjunct faculty who voluntarily decline all offered assignments within a discipline, without approval of the Chief Instructional Officer, shall lose all priority of assignment rights.~~ Adjunct faculty, who fail to return a signed contract prior to the first day of their instructional assignment, will forfeit their right of assignment for the semester unless approved by the Chief Instructional Officer or unless the District fails to provide the contract in a timely manner to meet the deadline in this Article.

CP

# SLO Assessment Compensation Form (Appendix E)

(REVISED AS OF SEPTEMBER 2015)

This form is to be turned in along with SLO assessment materials to your division dean by the date determined by the dean.

Only courses assessed pursuant to explicit written request from Discipline dean are eligible for compensation. Please list below the eligible courses and sections you have assessed:

1) Course: \_\_\_\_\_ Section: \_\_\_\_\_ New Rubric Required (Y/N): \_\_\_\_\_

2) Course: \_\_\_\_\_ Section: \_\_\_\_\_ New Rubric Required (Y/N): \_\_\_\_\_

3) Course: \_\_\_\_\_ Section: \_\_\_\_\_ New Rubric Required (Y/N): \_\_\_\_\_

You will be paid \$100 for each SLO you assessed,  
Plus \$59 for each new rubric (i.e. previously not existing) created Total \$ \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature \_\_\_\_\_

*The above reflects the completion of negotiations between Victor Valley Community College District and AFT Part Time Faculty United Local 6286 for the 2015-2016 cycle. Included is language on Articles 6, 9, 12, and 13 along with the addition of Appendix E to match the newly negotiated language in Article 12.5.*

District Representative(s)  
Juanita Best  
\_\_\_\_\_  
\_\_\_\_\_

Date Signed  
9/17/15  
\_\_\_\_\_  
2/12/15  
\_\_\_\_\_

AFT Local 6286 Representative(s)  
Kymme Guckstein  
Carolyn Richie  
\_\_\_\_\_

September 09, 2015  
Sept 9, 2015  
\_\_\_\_\_

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**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** QUARTERLY FINANCIAL REPORTS  
**SUBMITTED BY:** Karen Hardy, Fiscal Services  
**RECOMMENDED BY:** Karen Hardy *Karen Hardy*  
**APPROVED BY:** Roger Wagner *Roger Wagner*

**Description/Background:**

Unaudited financial reports are being presented for the period ending June 30, 2015, for the General Fund (01), Debt Service Payment Fund (21), Special Revenue Fund (39), Bond Fund (42), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Health Trust Fund (75), Insurance Trust Fund (78), ASB, Auxiliary Services, Bookstore, and Federal and State Grant Funds.

A copy of the original quarterly financial report is available in the Superintendent/President's office.

**Need:** N/A

**Fiscal Impact:** None

**Recommended Action:**

This is an information only item.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**GENERAL FUND - FUND 01**  
**As of 06/30/15**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 10,653,407			
<b><u>Revenues</u></b>				
Federal	\$ 2,801,401	\$ 2,306,143	\$ 495,258	17.68%
State	54,603,171	49,728,599	4,874,573	8.93%
Local	14,294,781	15,359,101	(1,064,320)	-7.45%
Interfund Transfer In	2,000,000	2,000,000	1	100.00%
<b>Total Revenues</b>	<b>\$ 73,699,353</b>	<b>\$ 69,393,843</b>	<b>\$ 4,305,511</b>	
<b><u>Expenditures</u></b>				
Academic Salaries	\$ 27,788,525	\$ 27,841,959	\$ (53,434)	-0.19%
Classified Salaries	15,809,156	14,685,861	1,123,295	7.11%
Benefits	12,511,112	11,995,663	515,449	4.12%
Supplies	2,257,480	1,510,494	746,986	33.09%
Operating Expenses	15,557,224	11,746,319	3,810,905	24.50%
Capital Outlay	7,589,395	5,039,516	2,549,879	33.60%
Transfers, Grants	3,320,572	3,266,736	53,836	1.62%
Reserve for Contingencies	115,270	-	115,270	100.00%
<b>Total Expenditures</b>	<b>\$ 84,948,734</b>	<b>\$ 76,086,547</b>	<b>\$ 8,862,187</b>	
 Excess Revenues/(Expenditures)	 \$ (11,249,381)	 \$ (6,692,704)		
 <b>Month Ending Fund Balance 06/30/15</b>		 \$ 3,960,703		
 <b>Projected Ending Fund Balance</b>	 \$ (595,974)			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**DEBT SERVICE PAYMENT - FUND 21**  
**As of 06/30/15**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 7,739,935			
<b><u>Revenues</u></b>				
Local Revenues	\$ 6,908,421	\$ 7,744,356	\$ (835,935)	-12.10%
Bond Proceeds	280,140	105,702	174,438	62.27%
<b><u>Total Revenues</u></b>	<b>\$ 7,188,561</b>	<b>\$ 7,850,058</b>	<b>\$ (661,497)</b>	
<b><u>Expenditures</u></b>				
Debt Service Payments	\$ 6,893,300	\$ 6,897,200	\$ (3,900)	-0.06%
<b><u>Total Expenditures</u></b>	<b>\$ 6,893,300</b>	<b>\$ 6,897,200</b>	<b>\$ (3,900)</b>	
Net Change in Fund Balance	\$ 295,261	\$ 952,858	\$ 482,601	
<b>Month Ending Fund Balance 06/30/15</b>		<b>\$ 8,692,793</b>		
<b>Projected Ending Fund Balance</b>	<b>\$ 8,035,196</b>			



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**SPECIAL REVENUE - FUND 39**  
**As of 06/30/15**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 29,253,243			
<b><u>Revenues</u></b>				
Local Revenues	\$ 1,819,800	\$ 2,268,806	\$ (449,006)	-24.67%
Transfers In	0	0	0	0.00%
<b><u>Total Revenues</u></b>	<b>\$ 1,819,800</b>	<b>\$ 2,268,806</b>	<b>\$ (449,006)</b>	
<b><u>Expenditures</u></b>				
Transfer Out	\$ -	\$ 2,000,000	\$ (2,000,000)	0.00%
<b><u>Total Expenditures</u></b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ (2,000,000)</b>	
 Net Change in Fund Balance	 \$ 1,819,800	 \$ 268,806		
<b>Month Ending Fund Balance 06/30/15</b>		<b>\$ 29,522,049</b>		
 <b>Projected Ending Fund Balance</b>	 <b>\$ 31,073,043</b>			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**BOND PROJECTS FUND - FUND 42**  
**As of 06/30/15**

	Budget		Actual		Budget Remaining	Percentage Remaining
<b>Beginning Fund Balance 7/1/14</b>	\$ 23,226,344					
<b><u>Revenues</u></b>						
Interest Income	\$ 75,000	\$	79,164	\$	(4,164)	-5.55%
<b><u>Total Revenues</u></b>	<b>\$ 75,000</b>	<b>\$</b>	<b>79,164</b>	<b>\$</b>	<b>(4,164)</b>	
<b><u>Expenditures</u></b>						
Site Improvements	\$ 661,075	\$	107,215	\$	553,860	83.78%
Building - New & Remodel	13,936,385		7,943,407		5,992,978	43.00%
<b><u>Total Expenditures</u></b>	<b>\$ 14,597,460</b>	<b>\$</b>	<b>8,050,622</b>	<b>\$</b>	<b>6,546,838</b>	
 Net Change in Fund Balance	 \$ (14,522,460)	 \$	 (7,971,458)			
<b>Month Ending Fund Balance 06/30/15</b>			<b>\$ 15,254,886</b>			
<b>Projected Ending Fund Balance</b>	<b>\$ 8,703,884</b>					

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**CAPITAL OUTLAY PROJECTS - FUND 71**  
**As of 06/30/15**

	Budget	Actual	Budget Remaining	Percentage Remaining
<b>Beginning Fund Balance 7/1/14</b>	\$ 3,537,652			
<b><u>Revenues</u></b>				
Interest Income	\$ 13,000	\$ 51,424	\$ (38,424)	-295.57%
Redevelopment	1,200,000	1,505,393	(305,393)	-25.45%
Transfers In	0	2,000,000		0.00%
<b><u>Total Revenues</u></b>	<b>\$ 1,213,000</b>	<b>\$ 3,556,817</b>	<b>\$ (343,817)</b>	
<b><u>Expenditures</u></b>				
Supplies	\$ 54,734	\$ 2,560	\$ 52,174	95.32%
Contracts-Maint Agreements	23,818	10,003	13,815	58.00%
Advertising-Public Relations	1,422	1,421	1	0.00%
Assessment Fee	3,501	1,047	2,454	70.09%
Contracted services	1,213,930	844,292	369,638	30.45%
License Fees	3,930	424	3,506	89.20%
Other Expenses	5,677	5,676	1	0.00%
New Equipment	164,041	152,659	11,382	6.94%
Computers	112,793	111,197	1,596	1.42%
Furniture	22,796	22,988	(192)	0.00%
Replacement Equipment	84,146	84,145	1	0.00%
Transportation Equipment	51,391	51,390	1	0.00%
Reserve for Contingencies	48,479	-	48,479	100.00%
<b><u>Total Expenditures</u></b>	<b>\$ 1,790,658</b>	<b>\$ 1,287,802</b>	<b>\$ 502,856</b>	
 Net Change in Fund Balance	 \$ (577,658)	 \$ 2,269,014		
 <b>Month Ending Fund Balance 06/30/15</b>		 \$ 5,806,666		
 <b>Projected Ending Funding Balance</b>	 \$ 2,959,994			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**CHILD DEVELOPMENT CENTER - FUND 72**  
**As of 06/30/15**

	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 68,494			
<b><u>Revenues</u></b>				
State Income	\$ 123,015	\$ 123,678	\$ (663)	-0.54%
Rents & Leases	148,614	136,001	12,613	8.49%
Interest Income	400	310	90	22.45%
Miscellaneous Income	-	-	-	0.00%
<b><u>Total Revenues</u></b>	<b>\$ 272,029</b>	<b>\$ 259,989</b>	<b>\$ 12,040</b>	
<b><u>Expenditures</u></b>				
Academic Salaries	\$ 100,842	\$ 104,902	\$ (4,060)	-4.03%
Classified Salaries	62,143	61,662	481	0.77%
Benefits	57,789	52,462	5,327	9.22%
Instructional Supplies	13,880	12,756	1,124	8.10%
Operating Expenses	5,772	3,103	2,669	46.24%
Equipment	300	-	300	100.00%
<b><u>Total Expenditures</u></b>	<b>\$ 240,726</b>	<b>\$ 234,885</b>	<b>\$ 5,841</b>	
 Net Change in Fund Balance	 \$ 31,303	 \$ 25,104		
 <b>Month Ending Fund Balance 06/30/15</b>		 <b>\$ 93,598</b>		

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**STUDENT CENTER FEE - FUND 73**  
**As of 06/30/15**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 7,781			
<b><u>Revenues</u></b>	\$ 116,100	\$ 112,971	\$ 3,129	2.70%
<b><u>Expenditures</u></b>				
Transfers Out	<u>\$ 123,881</u>	<u>\$ 120,752</u>	\$ 3,129	2.53%
<b>Net Change in Fund Balance</b>	\$ (7,781)	\$ (7,781)		
<b>Month Ending Fund Balance 06/30/15</b>		\$ -		

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**HEALTH TRUST FUND - FUND 75**  
**As of 06/30/15**

	Budget		Actual		Budget Remaining	Percentage Remaining
<b>Beginning Fund Balance 7/1/14</b>	\$ 41,001					
<b>Revenues</b>						
Interest Income	\$ 150	\$	162	\$	(12)	-7.68%
<b>Total Revenues</b>	<u>\$ 150</u>	<u>\$</u>	<u>162</u>	<u>\$</u>	<u>(12)</u>	
<b>Expenditures</b>						
Outgoing Transfers	-		-		-	0.00%
<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	
 Net Change in Fund Balance	 \$ 150	 \$	 162			
<b>Month Ending Fund Balance 06/30/15</b>		<b>\$</b>	<b>41,163</b>			
 <b>Projected Ending Fund Balance</b>	 \$ 41,151					

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**SELF INSURANCE TRUST - FUND 78**  
**As of 06/30/15**

	<b>Budget</b>		<b>Actual</b>		<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 135,517					
<b><u>Revenues</u></b>						
Interest Income	\$ 100	\$	52,585	\$	(52,485)	-52484.51%
Interfund Transfers In	233,635		641,333		(407,698)	-52484.51%
<b><u>Total Revenues</u></b>	<b>\$ 233,735</b>	<b>\$</b>	<b>693,918</b>	<b>\$</b>	<b>(460,183)</b>	
<b><u>Expenditures</u></b>						
Supplies	\$ 3,711	\$	2,160	\$	1,551	41.80%
Contracted Services	66,971		63,126		3,845	5.74%
Other Expenses	2,228		2,228		-	0.00%
Lawsuit Settlement Payments	207,000		173,667		33,333	16.10%
New Furniture/Equipment	8,825		7,026		1,799	20.39%
<b><u>Total Expenditures</u></b>	<b>\$ 288,735</b>	<b>\$</b>	<b>248,207</b>	<b>\$</b>	<b>40,528</b>	
 Net Change in Fund Balance	 \$ (55,000)	 \$	 445,711			
<b>Month Ending Fund Balance 06/30/15</b>		<b>\$</b>	<b>581,228</b>			
 <b>Projected Ending Fund Balance</b>	 \$ 80,517					

**VICTOR VALLEY COMMUNITY COLLEGE**  
**2014-2015 Financial Statements**  
**RAMS BOOKSTORE**  
**As of 06/30/15**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 952,296			
<b><u>Revenues</u></b>	\$ 2,345,800	\$ 2,507,172	\$ (161,372)	-6.9%
Less: Cost of Goods Sold	1,787,700	1,737,122	50,578	2.8%
Gross Margin from Local Revenues	\$ 558,100	\$ 770,050	\$ (211,950)	
Total Other Income	\$ -	10,686	(10,686)	0.0%
<b><u>Total Revenues</u></b>	\$ 558,100	\$ 780,736	\$ (222,636)	
<b><u>Expenditures</u></b>	\$ 75,100	\$ 65,326	\$ 9,774	13.0%
Labor	483,000	519,039	(36,039)	-7.5%
<b><u>Total Expenditures</u></b>	\$ 558,100	\$ 584,365	\$ (26,265)	
Revenues/(Expenditures)	\$ -	\$ 196,371		
<b>Month Ending Fund Balance 06/30/15</b>		\$ 1,148,667		
<b>Projected Ending Fund Balance</b>	\$ 952,296			



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**AUXILIARY SERVICES**  
**As of 06/30/15**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 104,522			
<b><u>Revenues</u></b>	<u>\$ 315,650</u>	<u>\$ 366,629</u>	\$ (50,979)	-16.15%
<b><u>Total Revenues</u></b>	<u>\$ 315,650</u>	<u>\$ 366,629</u>		
<b><u>Expenditures</u></b>	<u>\$ 347,100</u>	<u>\$ 275,501</u>	\$ 71,599	20.63%
<b><u>Total Expenditures</u></b>	<u>\$ 347,100</u>	<u>\$ 275,501</u>		
Revenues/(Expenditures)	\$ (31,450)	\$ 91,128		
<b>Month Ending Fund Balance 06/30/15</b>		\$ 195,650		
<b>Projected Ending Fund Balance</b>	\$ 73,072			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2014-2015 Financial Statements**  
**ASB FUND**  
**As of 06/30/15**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/14</b>	\$ 279,366			
<b><u>Total Revenues</u></b>	\$ 136,700	\$ 164,550	\$ (27,850)	-20.37%
<b><u>Expenditures</u></b>	<u>\$ 136,700</u>	<u>\$ 114,199</u>	\$22,501	16.46%
<b><u>Total Expenditures</u></b>				
Revenues/(Expenditures)	\$ -	\$ 50,351		
<b>Month Ending Fund Balance 06/30/15</b>		\$ 329,717		
<b>Projected Ending Fund Balance</b>	\$ 279,366			