Victor Valley Community College District
REGULAR MEETING
OF THE BOARD OF TRUSTEES

Date: August 11, 2015

Place: **Closed Session:** 5-6 p.m. Student Activities Center, Quiet Room, Building #44, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Student Activities Center, Conference Rooms A, B, C, & D, Building #44, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

OPEN SESSION REGULAR MEETING AGENDA ~ Student Activities Center

Student Activities Center Victor Valley Community College
This meeting will be electronically recorded and web cast live at
http://www.vvc.edu/offices/president/webcast.html

PUBLIC COMMENTS: *The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350)*

1. CALL TO ORDER **5 p.m.**

- **ROLL CALL**
- **PLEDGE OF ALLEGIANCE**
- **ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

CLOSED SESSION ~ Student Activities Center, Quiet Room

2. CLOSED SESSION **5-6 p.m.**

2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Government code section 54957 (b) (1) – 100308112015

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS
At this time, the Board of Trustees will listen to communication from the public on Closed Session items pertaining to college business. Each speaker is limited to one presentation per meeting on closed session matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

2.3 ADJOURN TO CLOSED SESSION

OPEN SESSION REGULAR MEETING AGENDA ~ Student Activities Center

3. OPEN SESSION REGULAR MEETING **6 p.m.**

3.1 Invocation

3.2 Closed Session Report

3.3 SUPERINTENDENT/PRESIDENT'S REPORT
- Academic Senate
- Foundation

4. REPORTS (3 minute limit per report)
The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

Employee Groups
a) CTA
b) CSEA
c) AFT Part-Time Faculty United
d) Management

5. CONSENT AGENDA
All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.

PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS
The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. This is the opportunity for the public to address the Board on any Consent Agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

APPROVAL OF CONSENT ITEMS **YES___ NO___**

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

5.1 Approval of the minutes of the July 9, 2015 Special Board meeting and July 14, 2015 Regular Board meeting.

5.2 Furniture, Fixtures & Equipment (FF&E) – Olpin Group
Ratification of the FF&E purchase agreement between Victor Valley Community College District and Olpin Group to supply furnishings at the Dr. Prem Reddy Health and Science Building for the fall semester. The building must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: $911.04, Local Bond Funded

5.3 Furniture, Fixtures & Equipment (FF&E) – G/M Business Interiors
Ratification of the FF&E purchase agreement between Victor Valley Community College District and G/M Business Interiors to supply and install furnishings at the Dr. Prem Reddy Health and Science Building for the fall semester. The building must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: $2,378.56 includes applicable tax, freight, and installation, Local Bond Funded

5.4 Agreement – G/M Business Interiors
Ratification of the purchase Agreement between Victor Valley Community College District and G/M Business Interiors to purchase replacement furniture for three (3) CIS labs on the Main Campus as the existing furniture is beyond its useful life. The District was allocated funding for instructional support needs from the California Community Colleges' Chancellor's office through the 2015-2016 Budget Act [SB 852, Ch. 25/14, Item 6970-101-0001(19)]. Fiscal Impact: $31,268.77, Physical Plant Instructional Support Grant.

5.5 Agreement – Vector Resources, Inc.
Ratification of the Purchase Agreement between Victor Valley Community College District and Vector Resources, Inc. for the purchase of four (4) LG SuperSign mounted televisions for the Dr. Prem Reddy Health and Science Building as it must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: $5,163.35, Local Bond Funded.

5.6 Purchase Agreement - VWR International
Ratification of the Purchase Agreement between Victor Valley Community College District and VWR International for eight (8) chemical polarimeters for the Dr. Prem Reddy Health and Science Building as it must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: $4,838.31, including tax, Local Bond Funded.

5.7 Purchase Agreement - VWR International, LLC, dba Sargent Welch
Ratification of the Purchase Agreement between Victor Valley Community College District and VWR International, LLC, dba Sargent Welch for lab equipment for the Dr. Prem Reddy Health and Science Building as it must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: $17,901.24, including tax, Local Bond Funded.

5.8 Agreement – Sonic Systems, Inc.
Ratification of the Agreement between Victor Valley Community College District and Sonic Systems, Inc. for services to install needed technology at the Dr. Prem Reddy Health and Science Building as it must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: $14,120.00, Local Bond Funded.

5.9 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report Fiscal Impact: None

5.10 Service Agreement – Ontario Refrigeration
Ratification of the Service Agreement between Victor Valley Community College District and Ontario Refrigeration for the repair and servicing of the inoperable and leaking coolers in the service kitchen area of the Student Activities Center building #44. Fiscal Impact: $1,787.00, Fund 71.

5.11 Agreement – Pacific Floor Company
Ratification of the Agreement between Victor Valley Community College District and Pacific Floor Company to provide stage floor sanding and refinishing services in order to maintain safety, integrity and effectiveness of the stage located in building #54. Fiscal Impact: $11,900.00, Fund 71.

5.12 Agreement- Faronics (Anti-Virus)
Ratification of the Agreement between Victor Valley Community College District and Faronics software to provide Anti-Virus and mal-ware protection for campus desktops used by faculty, staff, and students. This is a replacement for existing anti-virus software and better integrates with campus operations, streamlining IT support and processes. This solution provides a $19,900.00 savings over the current anti-virus solution. The period of this agreement is July 1, 2015 through June 30, 2016. (Item IN-100, on the Campus Technology Project List). Fiscal Impact: $11,750.00, Budgeted Item.

5.13 Maintenance – Wolfcom Enterprises
Ratification of the Agreement between Victor Valley Community College District Police Department and Wolfcom Enterprises to provide a two year extended warranty agreement for the maintenance of 20 body cameras. The term of this agreement is from July 1, 2015 through June 30, 2017. Fiscal Impact: $3,500.00 onetime cost. Budgeted Item.

5.14 Agreement Renewal– Stanley Security Solutions
Ratification of the Annual Renewal Agreement between Victor Valley Community College District and Stanley Security Solutions for the surveillance on all security cameras located in the Advanced Technology Center as it is equipped with several hundred computer systems and other equipment and furnishings valued in the millions of dollars. The continued maintenance on the security cameras is an essential part of our security system that provides video monitoring of this building to safeguard property. The period of this agreement is 8/1/15-7/31/16. Fiscal Impact: $1,193.40, budgeted Item, monthly payments of $99.45.

5.15 Agreement – Techline Communications
Ratification of the Agreement between Victor Valley Community College District and Techline Communications for Right Fax Server support. This software reduces faxed document delivery and saves VVC an estimated cost of $750.00 per month. This solution allows users to send and receive faxes from users' desktop computers as well as the fax machine. The period of this agreement is 7/1/15 – 6/30/16. Fiscal Impact: $4,044.60, Budgeted Item.

5.16 Agreement – Ferrilli Information Group
Ratification of the Agreement between Victor Valley Community College District and Ferrilli Information Group for the support and maintenance of Schedule Builder Plus (SB+), which is an enhanced registration solution which allows for multiple searches as well as the handling of waitlists and authorization codes on a single screen. Other features include graphical display of student schedules, early evaluation of course eligibility, display of registration holds and warnings on overlapping schedules. (Item # IN-102 on the Campus Technology Project List). The period of this agreement is 7/1/15-6/30/16. Fiscal Impact: $4,300.00, Budgeted Item.

5.17 Agreement Renewal – Ferrilli Information Group
Ratification of the Renewal Agreement between Victor Valley Community College District and Ferrilli Information Group for the maintenance of Transport Management Interface (TMI) which allows for other systems to communicate with the District's Student Information System, which allows for automated record creation and re-using of existing native processes. This five year agreement is billed annually with an option to renew yearly for term date 7/1/14 through 6/30/.19, (yr. 2 of 5). Fiscal Impact: $2,100.00, Budgeted Item, to be paid annually.

5.18 Contract - West Coast Lights and Sirens Inc.
Ratification of the Agreement between Victor Valley Community College Campus Police Department and West Coast Lights and Sirens Inc., for labor and parts to install Coban Fusion Cameras in (1) Ford Explorer and (3) Chevrolet Impalas, as well as install a light bar on (1) Chevrolet Impalas. Fiscal Impact: $1,661.90, Budgeted Item.

5.19 Agreement – Stanley R. Conway
Ratification of the Agreement between Victor Valley Community College District and Stanley R. Conway to provide an appeal process for parking citations. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: Not to exceed $750.00, Budgeted Item.

5.20 Agreement - Extended ID Card & System Operations License
Ratification of the Agreement between Victor Valley Community College Police Department and CI Solutions to maintain the license for the ID Card System which provides police department personnel official identification. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: $795.00, Budgeted Item.

5.21 Agreement - Extended Printer Service
Ratification of the Agreement between Victor Valley Community College Police Department and CI Solutions for the maintenance of the ID Card System to ensure the system operates efficiently. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: $595.00, Budgeted Item

5.22 Warranty Renewal Agreement - Pacific Parking Systems, Inc.
Approval to Renew the Agreement between Victor Valley Community College Campus Police Department and Pacific Parking Systems, Inc. for maintenance of the College's parking dispenser equipment for the period of August 12, 2015 through August 12, 2016. Fiscal Impact: $4,800.00, Annually, Budgeted Item.

5.23 Site Lease Agreement – Hi-Desert Communications
Ratification of the Site Lease Agreement between Victor Valley Community College Police Department and Hi-Desert Communications to service and maintain the Emergency Police Radio repeater, site rent fee on Quartzite Mountain. The repeaters serve as the College's Police Emergency Line and after hour's response to radio calls. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: $3,000.00, Budgeted Item.

5.24 Maintenance Agreement – Hi-Desert Communications
Ratification of the Maintenance Agreement between Victor Valley Community College Police Department and Hi-Desert Communications to service and maintain the Emergency Radio Communications for the Police Department. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: $1,800.00, Budgeted Item.

5.25 Agreement– Coban Technologies
Ratification of the agreement between Victor Valley Community College Campus Police Department and Coban Technologies for hardware warranty for 2nd and 3rd year on the in car cameras for police vehicles. Purchasing the warranty will allow for the inclusion of the rapid exchange program. If Coban Technologies cannot resolve the maintenance issue, the unit will be replaced at no cost. Fiscal Impact: $2,400.00, Budgeted Item.

5.26 Non-Classified Employees
Approval of the Non-Classified temporary employees as listed. Fiscal Impact: budgeted.

5.27 Approval of Academic Equivalency Request
Approval of the Academic Equivalency request for Phillip Bremen, Construction Technology. Fiscal Impact: None

5.28 Renew Independent Contractor Agreement – Liebert Cassidy Whitmore
Ratification of the Renewal Agreement between Victor Valley Community College District and Liebert Cassidy Whitmore's Southern California Community College District Employment Relations Consortium to provide four days of group training workshops covering employment relations subjects during the 2015-2016 year. Fiscal Impact: $3,500.00, budgeted item.

5.29 Renew Independent Contractor Agreement – The Titan Group
Ratification of the Renewal Agreement between Victor Valley Community College District and The Titan Group for investigation services to the District as needed for discrimination investigations and pre-employment background checks for police officers from 7/1/2015 through 6/30/2016. Fiscal Impact: $135.00 per hour plus expenses budgeted.

5.30 Healthcare Business Alliance – Grand Canyon University
Ratification of the renewal agreement between Victor Valley Community College District and Grand Canyon University (GCU) to provide employees and alumni a discount off of current GCU Catalog tuition prices for the programs. This agreement will be effective when approved and signed by all parties and shall remain in effect until the earlier of (a) three years from the date of the last signature below, or (b) the termination of this agreement by either party. Fiscal Impact: None.

5.31 Independent Contractor Agreement – Coachella Valley Economic Partnership (CVEP)
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Coachella Valley Economic Partnership (CVEP) to plan, develop and conduct activities for the purpose of embedding entrepreneurial processed and business best practices in career pathway development. The period of this agreement is June 8, 2015 to September 1, 2015. Fiscal Impact: Budgeted, $12,500.00, Grant Funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.32 Independent Contractor Agreement – Brandon Shamim
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Brandon Shamim to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The period of this agreement is July 28, 2015 to July 30, 2015. Fiscal Impact: Budgeted, $896.00, Grant Funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.33 Independent Contractor Agreement – Christopher Martin dba Archangel Financial
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Christopher Martin dba Archangel Financial to provide the following community education classes: Modern Retirement, Financial Seminar and Estate Planning Seminar. The period of this agreement is May 5, 2015 through May 12, 2015. Fiscal Impact: Not to exceed $2,500.00, budgeted item.

5.34 Contract – Ebmeyer Charter & Tour
Ratification of the Contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 31, 2015 through December 19, 2015. Fiscal Impact: $40,000.00, estimated transportation costs, budgeted item.

5.35 Independent Contract Agreement – Patricia Pena dba Tech4fit
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all of the weight room equipment as required by the District. The period of this agreement is July 1, 2015 through June 30, 2016. . Fiscal Impact: Not to exceed $21,000.00 ($43.75/hr. – maximum 10 hrs. weekly), budgeted item.

5.36 Out of State Student Travel - Women's Athletics
Approval is requested for the following students to travel to Nevada to participate in a Volleyball competition being held at the College of Southern Nevada on August 29, 2015. Fiscal Impact: No Fiscal Impact.

5.37 Agreement– Mike Brown Grandstands, Inc.
Ratification of the Agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. for the temporary rental of grandstand equipment for football games. The period of this agreement is September 28, 2015 through November 23, 2015. Fiscal Impact: $13,566.00 budgeted item.

5.38 Agreement– H & E Equipment Services
Ratification of Agreement between Victor Valley Community College District and H & E equipment Services for the rental of two 33 foot scissor lifts, plus fuel costs, to be used at home football games. The period of this agreement is October 3, 2015 through October 31, 2015. Fiscal Impact: Estimated charges, $1,600.80, budgeted item.

5.39 Agreement – Bordens Heavy Haul, LLC (BHH)
Ratification of the Agreement between Victor Valley Community College District and Bordens Heavy Haul, LLC (BHH) for the hauling of equipment from VVC to Silverado High School; Athletic program use. The period of this agreement is September 5, 2015 through September 26, 2015. Fiscal Impact: $1,050.00, budgeted item.

5.40 Independent Contractor Agreement – Southern California Bone & Joint Clinic, Inc.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc. to provide pre-participation medical screenings for Athletics as well as Sideline Medical care for home football games. The service period for this agreement is August 1, 2015 through June 30, 2016. Fiscal Impact: Not to exceed $9,500.00, budgeted item.

5.41 Agreement – American Medical Response (AMR)
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services at athletic events. The period of this agreement is September 5, 2015 through October 31, 2015. Fiscal Impact: $1,575.00, budgeted item.

5.42 Independent Contract Agreement – Peterson Reporting Video & Litigation Services
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Peterson Reporting Video & Litigation Services for transcription services as needed for hearings 7/1/15 to 6/30/16. Fiscal Impact: Expenditure - $40.00 per our plus customary travel & lodging expenses.

5.43 Contract – Ebmeyer Charter & Tour
Ratification of the Contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter to provide charter bus transportation for the football team to Silverado High School on Saturday, September 5, 2015 and September 26, 2015. Fiscal Impact: $2,780.00, budgeted item.

ACTION AGENDA

PUBLIC COMMENTS RELATED TO ACTIONS ITEMS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda YES___ NO___

10. ADMINISTRATIVE SERVICES

10.1 Renewal Agreement – GiantPowerComm YES___ NO___
Approval of the Renewal Agreement between Victor Valley Community College District and GiantPowerComm for maintenance and cleaning of all District solar generating systems. Fiscal Impact: $74,997.00, Fund 71.

10.2 Resolution #15-09 – Temporary Borrowing Between Funds YES___ NO___
Approval of Resolution #15-09 authorizing temporary borrowing between funds which allows payrolls to be released in the event funding has not been received by the State or Federal organization for the 2015-16 Fiscal Year. . Fiscal Impact: None

10.3 Recalculation of Annual Gann Appropriation Limit YES___ NO___
Approval of the Annual Gann Appropriation Limit for the Fiscal Year 2015-2016 in the amount of $99,250,343.00, Fiscal Impact: None.

11. HUMAN RESOURCES

11.1 Management Appointment – Associate Dean of Student Equity and Success. YES___ NO___
Approval to appoint Herbert English, Jr. to fill the position of Associate Dean of Student Equity and Success; placement on the management salary schedule. Fiscal Impact: Range 18, Step F on the Management Salary Schedule, $8,431/month plus benefits, Budgeted Item.

11.2 Placeholder - Management Appointment – Dean of Health Sciences and Public Safety **YES___ NO___**

Approval to appoint _____to fill the position of Dean of Health Sciences and Public Safety; placement on the management salary Schedule. Fiscal Impact: Range 20, Step ____ on the Management Salary Schedule, _____/month plus benefits, budgeted.

11.3 Estimated Costs for Best Net Services **YES___ NO___**

Ratification of the Agreement between Victor Valley Community College District and San Bernardino County Superintendent of Schools for the Joint Powers Authority Best Net Consortium services. Estimated costs for Best Net services for the Fiscal Year 2015-2016. Fiscal Impact: Estimated Costs include Finance System Maintenance Costs, Finance, Research, & Development Costs, Wide Area Network Services Costs in the amount of $116,482.19, budgeted item.

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

14. BOARD COMMUNICATION

At this time, the Board of Trustees will report on the following directly related to their functions as Board members:

- *matters related to attendance at conferences*
- *professional affiliations*
- *community involvement*

15. ADJOURNMENT **YES___ NO___**

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Trinda Best, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.

Victor Valley Community College District
SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES' JOINT STUDY SESSION

Date: July 09, 2015

Location:
Victor Valley Community College Regional Public Safety Training Center, Room 179, 19190 Navajo Road, Apple Valley, CA 92307

CALL TO ORDER: **6 p.m.**

The Board of Trustees' of the Victor Valley Community College District and the Board of Trustees' from Barstow Community College District met in Open Session for a Joint Study Session on July 09, 2015 at the Regional Public Safety Training Center, Room #179 for the purpose of Professional Development. Board President Brady called the meeting to order at 6 p.m.

Superintendent/President Roger Wagner called a recess for dinner at 6:10 p.m.

Meeting reconvened and was called to order by Board President Brady at 6:33 p.m.

TRUSTEE ROLL CALL:
Joseph W. Brady, President; John Pinkerton, Vice President; Brandon Wood, Clerk.

Absent: Marianne Tortorici, Trustee; Dennis Henderson, Trustee.

PLEDGE OF ALLEGIANCE:
Sharon Pinkerton led the Pledge of Allegiance to the Flag.

APPROVE AGENDA:
Consensus by both Boards to approve the agenda. A tour of the Regional Public Safety Training Center was provided by Faculty/Staff; Roger provided a PowerPoint presentation with the opportunity for discussion to follow.

PUBLIC COMMENTS:
None.

JOINT STUDY SESSION:
To identify and discuss topics of mutual interest and possible areas of collaboration.

ADJOURN:
Consensus by both Boards to adjourn the meeting at 8:23 p.m.

_____ _____
Brandon Wood, Clerk Date Approved

Victor Valley Community College District
REGULAR MEETING MINUTES
OF THE BOARD OF TRUSTEES'

Date: July 14, 2015

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

REGULAR MEETING AGENDA ~ Board Room

1. CALL TO ORDER **5 p.m.**

The Board of Trustees of the Victor Valley Community College District met in Open Session on July 14, 2015 in the Board Room. Board President Brady called the meeting to order at 5:00pm.

TRUSTEE ROLL CALL: Joseph W. Brady, President; John Pinkerton, Vice President; Brandon Wood, Clerk; Marianne Tortorici, Trustee; Dennis Henderson, Trustee.

Absent: Gabrielle Galindo, Student Trustee

Gabrielle Galindo arrived at 6:05 p.m.

PLEDGE OF ALLEGIANCE:
Sharon Pinkerton led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:
5.22 deleted from the agenda.

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION: **5-6 p.m.**

2.1 **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957 (b) (1)
Superintendent/President

2.2 **PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:** None

2.3 **ADJOURN TO CLOSED SESSION**
Board President Brady recessed to closed session at 5:06 p.m.

REGULAR MEETING AGENDA ~ Board Room

3. OPEN SESSION REGULAR MEETING **6 p.m.**

3.1 Invocation was given by Norm Hearst.

3.2 Closed Session Report
At 6p.m. Board President Brady reconvened the meeting and reported out on the closed session evaluation stating that the Board had unanimously approved Superintendent/President Roger Wagner's performance evaluation at the end of his first term; the board is extremely pleased and appreciates the work he has done.

Board President Brady introduced the new Student Trustee Gabrielle Galindo.

Gabrielle Galindo introduced herself to the Board and audience.

3.3 **SUPERINTENDENT/PRESIDENT'S REPORT**
Roger Wagner invited Regina Witherspoon Bell to the podium. Regina thanked the Board for their time as she reported that 5 years ago she did a project on our campus called Woman over 50 which started out to be a photo exhibition of 20 Women in the High Desert which ranged in age from 50 to 83; the project turned into a documentary which later was screened and a photo exhibit was executed, it was also made into a coffee table book which is proudly displayed in Dr. Wagner's office.. Regina announced that out of the 20 woman, unfortunately and regretfully we lost 1. But the rest of the woman are in great health, some are our own to include Carol Yule, and Theresa Polly Shellcroft (adjunct); Regina has extended a personal invitation to the board to attend the 5 year reunion on Saturday August 29th to view the screening of the documentary and meet the extraordinary women in our community and celebrate Woman over 50.

- Academic Senate: No Report.
- Foundation - Eric Schmidt introduced himself by stating that he is assuming the role and responsibility of President of the College Foundation, he is also the Mayor of the City of Hesperia. Eric thanked Don Brown for his 2 years of service in the role as President. Eric reported that in the months to come he would like to implement more meaningful information to the Board as far as the Foundation's progress, grant proposals, contracts for contract education and upcoming charitable events. Eric is proud to report that the Foundation has delivered over a million dollars to resources of College Programs. Eric thanked the programs for being a part of the 40th Anniversary event, thanked Hesperia High School for their support and volunteers during the event, and thanked the campus staff, foundation staff and the foundation board members for their help. Eric played a video that highlights the 40th anniversary. Board President Brady would like our board to meet with their board; possibly in September or October, he also thanked Ginger and her staff for the production of the 40th Anniversary.

4. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

Employee Groups

a) CTA - David Gibbs reported out.
b) CSEA - Justin Gatewood reported out.
c) AFT Part-Time Faculty United - Lynne Glickstein reported out.
d) Management - Steve Garcia reported out.

5. CONSENT AGENDA

It was MSC (Wood/Tortorici, 5-0) to approve the consent items in one motion with agenda items 5.53 pulled by Trustee Henderson and 5.1 by Trustee Tortorici for separate discussion. It was MSC (Wood/Henderson, 5-0) to move 12.2 to the front of the consent agenda for further discussion.

Public Comments: Justin Gatewood, 5.33, 5.45, 5.53; Ed Burg 5.32.

5.1 **PULLED FOR SEPARATE DISSUSSION (See Agenda Item 6.1)**
Approval of the minutes of the June 9, 2015 regular Board meeting

5.2 Agreement – Victor Valley Union High School District
Ratification of the agreement between Victor Valley Community College District and Victor Valley Union High School District to lease the district field for the operation of two football games at Silverado High School on September 5, 2015 and September 26, 2015. Fiscal Impact: $6,600.00, budgeted item.

5.3 Service Agreement – K-16 Bridge Program for Ramp Up Grant
Ratification of the Service Agreement between Victor Valley Community College District and the Lewis Center for Educational Research providing a K-16 Bridge Program (services and general program logistics coordination) as part of the RAMP UP Grant. The period for this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: $17,500.00, budgeted item, Grant funded, RAMP UP. These fees cover the cost of implementing RAMP UP requirements by the Lewis Center in the Victor Valley College region.

5.4 Agreement – 3M Library Systems Renewal
Ratification of the Renewal Agreement between Victor Valley Community College District and 3M Library Systems to provide a security and theft prevention system for the library. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: $1,667.00, budgeted item.

5.5 Lease Agreement – XEROX/IMAGE Source
Approval of the Lease Agreement between Victor Valley Community College District and XEROX/IMAGE Source to lease a XEROX WC 7225/PTXF2 for the Community Education Department's use. Fiscal Impact: Lease Terms, $124.95/mo. for 60 months with a per copy expense of $0.079 for color and $0.0099 for mono.

5.6 Agreement – Total Recall Captioning, Inc.
Ratification of the Agreement between Victor Valley Community College District and Total Recall Captioning, Inc. to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is March 25, 2015 through June 13, 2015. Fiscal Impact: $3,315.00, budgeted item.

5.7 Agreement – Mt. San Jacinto Community College District
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Mt. San Jacinto Community College District for the sponsorship of fifteen (15) attendees to the 2015 training conference as outlined in the Deputy Sector Navigator objectives. The period of this agreement is July 1, 2015 to August 21, 2015. Fiscal Impact: $16,260.00, grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.8 Independent Contractor Agreement– Tasha Tait
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Tasha Tait to provide supplemental foreign language instruction in Portuguese for Upward Bound program participants during the 2015 six-week summer academy. The period of this agreement is June 22, 2015 through August 6, 2015. Fiscal Impact: $1,595.00, from the Workforce Employment Development Department through the California Community College Chancellor's Office, Grant Funded, Upward Bound.

5.9 Independent Contractor Agreement – Timothy Vandenberg
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Timothy Vandenberg to provide a Monopoly Seminar with an emphasis on STEM Education for Upward Bound program participants during the 2015 six-week Summer Academy. The period of this agreement is June 22, 2015 through July 30, 2015. Fiscal Impact: $2,145.00, from the Workforce Employment Development Department through the California Community College Chancellor's Office, Grant Funded, Upward Bound.

5.10 Independent Contractor Agreements – Learn CPR 4 Life
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Learn CPR 4 Life, Inc., to provide CPR and First Aid Training to Upward Bound Staff during the 2015 Summer Academy. The period for this agreement is June 24, 2015. Fiscal Impact: $744.00, Grant Funded.

5.11 Independent Contractor Agreements – Ebmeyer Charter
Ratification of the Independent Contractor Agreements between Victor Valley Community College District and Ebmeyer Charter to provide transportation for Upward Bound participants during the 2015/2016 academic year. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: Not to exceed $33,735.00, Grant Funded.

5.12 Amended Independent Contractor Agreement- Ebmeyer Charter
Ratification of the Amended Independent Contractor Agreement between Victor Valley Community College District Ebmeyer Charter, originally approved on May 13, 2014, increasing the fiscal impact by $1,545.00. Ebmeyer Charter provided transportation for Upward Bound participants during the 2014/2015 academic year. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed $17,545.00, Grand Funded.

5.13 Agreement – CareerAmerica, LLC
Ratification of the End User License Agreement between Victor Valley Community College District and CareerAmerica, (Financial Aid TV) for the Board of Governor's (BOG) Fee Waiver & Enrollment Priority Service to be used by the Financial Aid Department. The term for this agreement is July 1, 2015 through June 30, 2018. Fiscal Impact: $12,000.00, Administrative Cost Allowance (ACA) funds.

5.14 Curriculum Changes
Approval of the curriculum changes made on May 28, 2014 and June 11, 2015 that have been recommended by the College Curriculum Committee. Fiscal Impact: None

5.15 Independent Contractor Agreement – Courtyard by Marriott
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Courtyard by Marriott for facility use for the statewide Small Business Summit, as outlined in the Deputy Sector Navigator objectives. The period of this agreement is June 19, 2015. Fiscal Impact: $500.00, grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.16 Independent Contractor Agreement – Troy Strand
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Troy Strand to speak and present at the Green Energy Entrepreneur Workshop Series, as outlined in the Deputy Sector Navigator objectives. The period of this agreement is May 19, 2015. Fiscal Impact: $500.00, grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.17 Independent Contractor Agreement – Alfredo Martinez-Morales
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Alfredo Martinez-Morales, to speak and present at the Green Energy Entrepreneur Workshop Series, as outlined in the Deputy Sector Navigator objectives. The period of this agreement is May 19, 2015. Fiscal Impact: $500.00, grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.18 Independent Contractor Agreement – CQ Productions, Inc.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and CQ Productions, Inc., for the production and filming of two PBS shows Curiosity Quest: Problem Solver. The period of this agreement is from May 1, 2015 to June 30, 2015. Fiscal Impact: $14,659.00, grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.19 Memorandum of Understanding – Wallner Consulting Services
Ratification of the Memorandum of Understanding between Victor Valley Community College District and Wallner Consulting Services to structure a regional "Entrepreneur Summer Camp". Elizabeth Wallner will coordinate with 12 regional community colleges and surrounding high schools for participants of the "camp". The period of this agreement is April 15, 2015 through August 30, 2015. Fiscal Impact: $15,150.00, grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.20 Memorandum of Understanding – Wallner Consulting Services
Memorandum of Understanding between Victor Valley Community College District and Wallner Consulting Services to structure the four sub-regional business plan competitions. The period of this agreement is September 1, 2015 through April 10, 2016. Fiscal Impact: $7,000.00, grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

5.21 Contract – Victor Elementary School District (VESD)
Ratification of the Contract between Victor Valley Community College District and Victor Elementary School District (VESD) to teach English as a Second Language (ESL). The period of this agreement is fall 2015 through fall 2016. Fiscal Impact: $19,500.00, **Projected Income to the District.**

5.22 **DELETED** - Fees – Construction Technology
Approval of the charges of materials fees to students, beginning with the fall 2015 term for the following Construction Technology classes: CT-116, CT-122A, and CT-144. Financial aid mechanisms are available if approved. Fiscal Impact: None to the District.

5.23 Board of Trustees Budget Transfer Request Report
Approval of the Board of Trustees Budget Transfers as submitted. Fiscal Impact: None

5.24 2015 Facilities Master Plan Update
Approval of the 2015 Facilities Master Plan. The District wishes to update the 2007 Facilities Master Plan (FMP) to reflect the next 20-year outlook of the college. Fiscal Impact: None.

5.25 Agreement– Apple Valley Insulation
Ratification of the agreement between Victor Valley Community College District and Apple Valley Insulation to install sound and thermal insulation in building #30. Fiscal Impact: $14,986.00, Fund 71.

5.26 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report Fiscal Impact: None

5.27 Designation of Newspaper for 2015-2016 District Budget Public Hearing
Approval to designate the Victor Valley Daily Press as the newspaper to publish the proposed budget inspection dates as September 1 through 8, 2015 and Public Hearing date as of September 8, 2015. Fiscal Impact: None

5.28 Agreement Renewal #15/16-0126 – San Bernardino County Superintendent of Schools (SBCSS)
Ratification of the agreement between Victor Valley Community College District and the San Bernardino County Superintendent of Schools for courier services for fiscal year 2015-2016. Fiscal Impact: $6,374.05, budgeted item.

5.29 Agreement – InCommon, LLC
Ratification of the agreement between Victor Valley Community College District and InCommon, LLC for the participation into the InCommon (identity services) federation at no cost to the District. Becoming a member will allow the District to enable access for its constituent to a wide range of services provided by third parties while using the same credentials. The term of this agreement is 5/22/15 through 12/31/15 (Item #IN-97, on the Campus Technology Project list). Fiscal Impact: None, budgeted item.

5.30 Agreement Renewal– SARS Software Products, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and SARS Software Products, Inc., to provide software licenses and support services for SARS-Trak, PC-Trak, SARS-Call and SARS Alert. The term is five years to be billed annually 8/1/14 through 6/30/19 (yr. 2 of 5). Fiscal Impact: $7,600.00, budgeted item.

5.31 Agreement Renewal– Nuventive, LLC
Ratification of the renewal agreement between Victor Valley Community College District and Nuventive, LLC for TracDat SharePoint Option (TSO), in support of instructional and operational needs. The period of this agreement is 7/27/2013 through 7/26/2018 (yr. 3 of 5) Fiscal Impact: $2,021.25, budgeted item, to be billed annually for the remaining three years.

5.32 Agreement Renewal– Netmail, Inc.(M+Archive)
Ratification of the renewal agreement between Victor Valley Community College District and Netmail, Inc. (M+Archive) subscription which will allow VVC to maintain email archives for future retrieval if needed by administrators, faculty and staff. Netmail also helps the District maintain network and server efficiency by reducing system workloads. The term of this agreement is 7/1/15 through 6/30/16. Fiscal Impact: $25,200.00, budgeted item.

5.33 Agreement – Ferrilli Information Group
Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to provide Datatel consulting services. Term: 7/1/15-6/30/16 (Item IN#-98 on the Campus Technology Project List). Fiscal Impact: Not to exceed $30,000.00, budgeted item.

5.34 Agreement Renewal – Faronics
Ratification of the agreement between Victor Valley Community College District and Faronics for Deep Freeze ENT NA (EDU) licenses. The maintenance agreement will stabilize computer systems and reduce the amount of maintenance required by allowing the system to return to its basic configuration after reboot. Term: 7/1/15-6/30/16. Fiscal Impact: $3,000.00, budgeted item.

5.35 Agreement Renewal– Custom Answers Software Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Custom Answers Software Inc. for the web-based application that offers on-line customer service by allowing students to be able to find answers to their questions regarding VVC, programs and services 24/7 and provide the District a way to track our effectiveness in delivering this information to students. Five year Term to be billed annually, 9/1/2011 – 6/30/16 (yr. 5 of 5). Fiscal Impact: $12,500.00, budgeted item.

5.36 Agreement Renewal– Computerland of Silicon Valley
Ratification of the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase license and software for Adobe Creative Cloud Enterprises and Contribute 6.5. This agreement replaces and enhances the current software and applications the campus purchases on a regular bases. Term: 8/31/13 – 8/30/16 (yr. 3 of 3) Fiscal Impact: $30,745.00, budgeted item.

5.37 Agreement Renewal – Active Data Exchange
Ratification of the annual renewal agreement between Victor Valley Community College District and Active Data Exchange which provides the District with a secure, campus-wide master calendaring system that connects to internally–used email and collaboration systems. It also makes District-wide calendar events available to the public through the college's website. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: $1,498.00, budgeted item.

5.38 Agreement Renewal – Bomgar Corporation
Ratification of the annual renewal agreement between Victor Valley Community College District and Bomgar Corporation for 1-B200 appliance and 7-licenses that enables the help desk and other technical personnel to view and control any workstations on or off campus. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: $2,837.00, budgeted item.

5.39 Agreement – Climatec Building Technologies Group
Ratification of the agreement between Victor Valley Community College District and Climatec Building Technologies Group to provide a preventative maintenance plan for the District's Energy Management & Control System. The period of this agreement is for a 3 year term commencing on June 1, 2015. Fiscal Impact: $32,590.67, Fund 71.

5.40 Agreement – San Bernardino & Riverside Counties Fire Equipment
Ratification of the agreement between Victor Valley Community College District and San Bernardino & Riverside Counties Fire Equipment to provide monthly service to main campus fire extinguishers and the Regional Public Safety Training Center fire extinguishers for the 2015-2016 Fiscal year. Fiscal Impact: Not to exceed $8,600.00, budgeted item.

5.41 Agreement – North State Environmental
Ratification of the agreement between Victor Valley Community College District and North State Environmental to properly dispose of all hazardous waste materials from various departments on campus for Fiscal Year 2015-2016. Fiscal Impact: Not to exceed $25,000.00, budgeted item.

5.42 Agreement – Sunbelt Rentals
Ratification of the agreement between Victor Valley Community College District and Sunbelt Rentals to provide rental equipment as needed by the Maintenance and Operations Department for Fiscal Year 2015-2016. Fiscal Impact: $4,000.00, budgeted item.

5.43 Agreement – Ultimate Tint and Wheel.
Ratification of the agreement between Victor Valley Community College District and Ultimate Tint and Wheel to provide tinting services at building 52 (Atrium) and Building 53. Fiscal Impact: $9,027.50, Fund 71.

5.44 Agreement– America's Xpress Rent-A-Car
Ratification of the agreement between Victor Valley Community College District America's Xpress Rent-A-Car to provide rental vans for student and staff transportation for athletics and field trips for Fiscal Year 2015-2016. Fiscal Impact: $34,000, budgeted item.

5.45 Non-Classified Employees
Approval of the Non-Classified temporary employees as listed. Fiscal Impact: budgeted.

5.46 Agreement – Education, Leadership, Management Consulting Services, LLC
Approval of the agreement between Victor Valley Community College District and Education, Leadership, Management Consulting Services, LLC for Skelly services for the period of June 10-30, 2015. Fiscal Impact: $1,000.00, budgeted item.

5.47 Approval of Academic Equivalency Request
Approval of the Academic Equivalency request for Scott Tober, Construction Technology. Fiscal Impact: None.

5.48 Approval of Academic Equivalency Request
Approval of the Academic Equivalency request for Todd Kuhns, Automotive. Fiscal Impact: None.

5.49 Approval of Academic Equivalency Request
Approval of the Academic Equivalency request for Azadeh Rismanchian, Chemistry. Fiscal Impact: None.

5.50 Agreement – PlanNet Consulting
Ratification of the agreement between Victor Valley Community College District and PlanNet Consulting to provide assistance with conducting a high-level assessment of its IT/MIS capabilities and to analyze and advise on recommendations to achieve a stable, optimized and effective IT environment at the college. Fiscal Impact: $32,450.00, the total amount reflects the cost for estimated reimbursable expenses in the amount of $860.00 (expected mileage to/from VVC) budgeted item.

5.51 Sale of Obsolete District Furnishings
Approval to sell Victor Valley Community College District chairs which were replaced with new furnishings in the Science Building #31 to Mr. Terry Blackwell. Fiscal Impact: $1,300.00, **Income to the District, General Fund Miscellaneous.**

5.52 Independent Contractor Agreement – Johnny Ramirez
Ratification of the Independent Contract Agreement between Victor Valley Community College District and Johnny Ramirez to provide academic workshops and training at GEAR UP partner school sites. The period for this agreement is July 1, 2015 through July 30, 2015. Fiscal Impact: Not to exceed $5,000.00, Federal GEAR UP Grant, budgeted item.

5.53 **PULLED FOR SEPARATE DISSUSSION (See Agenda Item 6.1)**
Agreement Renewal – Stutz Artiano Shinoff & Holtz
Approval of the renewal agreement between Victor Valley Community College District and Stutz Artiano Shinoff & Holtz to provide legal counsel for the District. Fiscal Impact: Partners: $250/hour, Associates: $215/hour, Paralegals and law clerk services: $95/hour, budgeted item.

ACTION AGENDA

Public Comments: Justin Gatewood, 10.7.

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.53 **PULLED** - Agreement Renewal – Stutz Artiano Shinoff & Holtz
It was MSC (Wood/Tortorici, 4-1, Brady, yes; Pinkerton, yes; Henderson, No; Wood, yes; Tortorici, yes, to approve of the renewal agreement between Victor Valley Community College District and Stutz Artiano Shinoff & Holtz to provide legal counsel for the District. Fiscal Impact: Partners: $250/hour, Associates: $215/hour, Paralegals and law clerk services: $95/hour, budgeted item.

5.1 **PULLED** - Approval of the minutes of the June 9, 2015 regular Board meeting
It was MSC Wood/Tortorici, 5-0, Brady, yes; Pinkerton, yes; Henderson, yes; Wood, yes; Tortorici, yes, to approve the minutes with a correction.

6.2 Establishment of a Board Education Committee
It was MSC (Wood/Tortorici, 3-2, Brady, yes; Wood, yes; Tortorici, yes; Henderson, no; Pinkerton, no) to establish a two member Board Education Committee to assist the board in their responsibilities to have ongoing training programs for board development. Reference Board Policies 2220 and 2740. Fiscal Impact: None

It was MSC (Wood/Tortorici, 2-3, Brady, yes; Tortorici, yes; Wood, no; Henderson, no; Pinkerton, no) to name Trustee Pinkerton and Trustee Tortorici as the two volunteer members on the Board Education Committee.

It was MSC (Wood/Tortorici, 3-2, Wood, yes; Tortorici, yes; Brady, yes; Henderson, no; Pinkerton, no) to appoint Trustee Tortorici and Trustee Wood as volunteer members on the Board Education Committee.

10. ADMINISTRATIVE SERVICES

10.1 Amendment – CCCCO CTE Enhancement Funds Grant

It was MSC (Henderson/Wood, 5-0) to ratify the amendment to the CCCCO CTE Enhancement Funds Grant extending the grant period through June 30, 2016 and reflects the addition of the 40% grant funding award. Fiscal Impact: $383,631, **Income to the District.**

10.2 Ratification - Contract CSPP-5397, Contractor Certification Clauses (CCC-307) and Resolution

It was MSC (Wood/Tortorici, 5-0) to ratify the California Department of Education Child Care Contract CSPP-5397 for 2015-2016 Contractor Certification Clauses 307 and adopt the resolution certifying the approval of the Governing Board to enter in this transaction with the California Department of Education. Fiscal Impact: $123,015.00, Maximum reimbursable amount.

10.3 Student Insurance Renewal

It was MSC (Wood/Henderson, 5-0) to approve the renewal insurance policy between Victor Valley Community College District and Student Insurance to provide student accident insurance coverage for Victor Valley Community College students during the fiscal year 2015-2016. Fiscal Impact: $151,247.00, budgeted item from Fund 01.

10.4 Award Contract – Lower Campus Street Repairs

It was MSC (Henderson/Pinkerton, 5-0) to approve the Award Contract between Victor Valley Community College District and Cooley Construction, Inc., for lower campus street repairs and parking lot upgrades. Fiscal Impact: $338,833.00, Fund 71.

10.5 Award Contract – Center for Institutional Effectiveness

It was MSC (Wood/Henderson, 5-0) to approve the Award Contract between Victor Valley Community College District and St. George Construction for the Center for Institutional Effectiveness project constructed in building #10 and consists of a training room with adjoining conference room and office area. This project compliments documentation provided to the ACCJC in providing this service to the faculty and staff. Fiscal Impact: $152,000.00, Fund 71.

10.6 Resolution #15-08 – Support of Proposition 30

It was MSC (Tortorici/Pinkerton, 3-2, Tortorici, yes; Pinkerton, yes; Brady, yes; Wood, no; Henderson, no) to approve Resolution #15-08 that supports Proposition 30, which temporarily Raises state sales tax by 0.25% and the marginal personal income tax rate for Individuals earning over $250,000.00 and household earning over $500,000.00, and dedicate the funds to K-12 schools and community colleges.
Fiscal Impact: Required for current entitlements for EPA revenue.

10.7 Agreement – Vector Resources, Inc.
It was MSC (Wood/Henderson, 5-0) to approve the agreement between Victor Valley Community College District and Vector Resources, Inc. for hourly technical services needed to support campus network infrastructure. (Item #IN101, on the Campus Technology Projects list). Fiscal Impact: Not to exceed $74,500.00, budgeted item.

11. HUMAN RESOURCES

11.1 Placeholder, Management Appointment – Instructional Dean, HAAS
It was MSC (Wood/Henderson) to amend the item from Placeholder to Action Item. It was MSC (Wood/Henderson, 5-0) to appoint Patricia Ellerson to fill the position of Instructional Dean, HAAS; placement on the administrative, management, and confidential salary Schedule. Fiscal Impact: Range 20, Step B on the Management Salary Schedule, $8,507/month plus benefits, budgeted item.

11.2 **NO ACTION** - Placeholder, Management Appointment – Associate Dean of Student Equity and Success
Approval to appoint _____to fill the position Associate Dean of Student Equity and Success; placement on the administrative, management, and confidential salary Schedule. Fiscal Impact:

11.3 Placeholder, Management Appointment – Director, Special Grant Programs
It was MSC (Henderson/Wood) to amend the item from Placeholder to Action Item. It was MSC (Wood/Henderson, 5-0) to appoint Amber Allen to fill the position of Director, Special Grant Programs; placement on the administrative, management, and confidential salary Schedule. Fiscal Impact: Range 18, Step C on the Management Salary Schedule, $7,258/month plus benefits, budgeted item.

11.4 Mutual Reopener(s) – Victor Valley College Faculty Association and Victor Valley Community College District
It was MSC (Wood/Henderson, 5-0) to approve the Board of Trustees to announce a public hearing on the District's and the VVCFA's mutual reopener bargaining proposals to be scheduled at the August 11, 2015 Board of Trustee meeting. Fiscal Impact: None.

12. INFORMATION/DISCUSSION

12.1 Emeritus Status – Thomas Basiri, Professor Emeritus, and Laird Eklund, Professor Emeritus.
Submitted as an informational item. Fiscal Impact: None

12.2 **PULLED** -District Ballots for Spring Valley Lake Association Board of Directors Election
Submitted as an informational item. Fiscal Impact: None
It was MSC Wood/Henderson, 5-0 to move 12.2 to the front of the consent agenda for further discussion.

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: DeAnn Hudgens, Ed Burg

14. BOARD COMMUNICATION

At this time, the Board of Trustees will report on the following directly related to their functions as Board members:

- *matters related to attendance at conferences*
- *professional affiliations*
- *community involvement*

Gabrielle Galindo: reported that she will be attending a CCLC Student Trustee training workshop in costa mesa for (4) four days; also attended a SSCCC (Student Senate for California Community Colleges) convention and will elaborate more next month as she is currently doing more research and would like to discuss Seed money with the Board.

Marianne Tortorici: reported that she attended the Foundation Scholarship Ceremony, nice to see the donor's on campus and listen to the student's stories regarding what that money meant to them and how they were able to put it towards their education; attended VVC's main graduation, impressed with the valedictorian, she was only 14 years old; gave kudos to all who planned the event, went very smoothly, it was on time, need more participation from faculty; thanked everyone for getting us off accreditation sanction; asked Peter Maphumulo if we were actively working on doing a substantive change at the Regional Public Safety Training Center to get 100% of classes out there, Peter responded by stating that we are in the process of finishing the document for the November 4th submission to the ACCJC for consideration, if approved it will allow more capacity and provide more opportunities for the students, more general education classes will be introduced. Marianne thanked Peter for the update.

Brandon Wood: reported that he attended the graduation, makes it all worth it being able to hand out the diplomas especially when friends, family, and people you work with are receiving their diplomas, beautiful ceremony; Brandon requested that an agenda item be brought forward requesting that the public comments be brought to the beginning of the meeting; acknowledged the comment that Mr. Gibbs and/or Justin Gatewood made stating that the removal off sanction was a group and campus wide effort; made recommendation to improve the jumbotron during graduation as the screen is not visible; recommendation to Roger to purchase a better jumbotron.

John Pinkerton: reported that he attended and enjoyed the Foundations fund raiser event; John received a small metal square with rivets from the aviation department, explained how rivets worked, used it as an example and stated that "our staff has been pressed a little bit to hold things in place like the rivet", he doesn't think that the employees have been given enough credit for all their hard work and pulling us out twice; appreciates that Roger lets everyone speak because everyone has a voice; acknowledged the employees who did the heavy lifting removing us from sanction as they have a vested interest; met with Barstow Community College for a joint study session and tour of the Regional Public Safety Training Center, supported Brady in his initiative bringing both boards together; will be attending any future meetings with Barstow; more agreement than opposition with the board; not happy with the editorial in the paper because there were no names attached; if President Wagner finds that there is something that will benefit him as a trustee to let him know.

Denis Henderson: reported that he attended graduation, it was great but the weather could have been better; reflected on 17 years ago when graduation was held at the ballpark, having to deal with the wind, rain, and cold; he was proud to be a part of it and proud of everyone who is responsible for putting it together; supports education, as he

has a Master's degree, top rated Sherriff, completed all the education that the Sherriff's department had to offer to become a better deputy; signed up today for the CCLC Excellence in Trusteeship Program; acknowledged campus wide, Ginger and the Foundation for everything they do.

Joseph W. Brady: congratulated Dennis for signing up for the program; supported Trustee Pinkerton and Henderson's acknowledgement to the campus; appreciated Mr. Gibbs comments tonight; Offered to meet with Mr. Gibbs anytime not to negotiate contracts but to see how we can have better communication; sending Justin a last request to meet as all he wants to see is a great working relationship; will be attending the Big Bear retreat on Saturday, he is very excited to be able to watch the students work together, and analyze issues; congratulated President Wagner on his evaluation and said he is doing a great job; congratulated Ginger on doing a great job on the 40th; stated that Roger is working on an educational summit to meet with other Boards in the area; thanked Dr. Wagner, and President Deborah DiThomas and the Board; thanked Brandon and John for attending the joint study session and hopes that Dennis and Marianne could be at the next one; asked Dr. Wagner for another joint meeting within the next 90 days; thanked Dr. Wagner and staff for making it happen.

15. ADJOURNMENT

It was MSC (Wood/Henderson, 5-0) to adjourn the meeting at 8:26 p.m.

Brandon Wood, Clerk

Date Approved

Meeting Date: August 11, 2015 Item Number: 5.2

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: FURNITURE, FIXTURES & EQUIPMENT (FF&E) PURCHASE – OLPIN GROUP

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to purchase needed furnishings from Olpin Group for the Dr. Prem Reddy Health and Science Building, a voter approved local bond funded project. Funding for these furnishings is part of the overall budgeted project cost approved for the Science project through the Furniture, Fixtures, and Equipment (FF&E) budget.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$911.04 – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the FF&E purchase agreement with Olpin Group to supply furnishings at the Dr. Prem Reddy Health and Science Building, a local bond funded project, in the amount of $911.04.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.3

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: FURNITURE, FIXTURES & EQUIPMENT (FF&E) PURCHASE – G/M BUSINESS INTERIORS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to purchase needed furnishings for faculty offices from G/M Business Interiors for the Dr. Prem Reddy Health and Science Building, a voter approved local bond funded project. The District's governing Board has the authority to "piggyback" on another agency's bid, per Public Contract Code Section 20118 and 20652, when it is determined in the "best interest of the District". It is advantageous for the District to utilize piggyback bids when contract items are identical to the District's specification, and using piggyback contracts saves the District time and money and often provides lower pricing than a single jurisdiction would be able to obtain. Accordingly, G/M Business Interiors has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on the National IPA Agreement No. 10-209 including Amendment No. 1 for all higher education in the State of California. Funding for these furnishings is part of the overall budgeted project cost approved for the Dr. Prem Reddy Health and Science Building project through the Furniture, Fixtures, and Equipment (FF&E) budget.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$2,378.56 includes applicable tax, freight and installation – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the FF&E purchase with G/M Business Interiors to supply and install furnishings at the Dr. Prem Reddy Health and Science Building, a local bond funded project, in the amount of $2,378.56.

Legal Review: YES _X_ NOT APPLICABLE___

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015 Item Number: 5.4

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: PURCHASE AGREEMENT – G/M BUSINESS INTERIORS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into a purchase agreement with G/M Business Interiors for the purchase of classroom furniture for the Main Campus. The District's governing board has the authority to "piggyback" on another agency's bid, per Public Contract Code Section 20118 and 20652 when it is determined in the "best interest of the District". It is advantageous for the District to utilize piggyback bids when contract items are identical to the District's specification, and using piggyback contracts saves the District time and money and often provide lower pricing than a single jurisdiction would be able to obtain. Accordingly, G/M Business Interiors has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on the National IPA Contract CDA37351 for all higher education in the State of California.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The District was allocated funding for instructional support needs from the California Community Colleges' Chancellor's office through the 2015-2016 Budget Act [SB 852, Ch. 25/14, Item 6970-101-0001(19)]. The District performed a campus-wide assessment and has determined the need to purchase replacement furniture for three (3) CIS labs. The existing furniture is beyond its useful life.

Fiscal Impact:

Estimated cost: $31,268.77 – Physical Plant Instructional Support Grant

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with G/M Business Interiors in the amount of $31,268.77 for new classroom furniture on the Main Campus.

Legal Review: YES ____ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.5

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – VECTOR RESOURCES, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into an agreement with Vector Resources, Inc. for the purchase four (4) LG SuperSign mounted televisions for the Dr. Prem Reddy Health and Science building, a voter approved, local bond funded project.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$5,163.35 – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with Vector Resources, Inc. in the amount of $5,163.35 for four (4) LG SuperSign mounted televisions for the Dr. Prem Reddy Health and Science building.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.6

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: PURCHASE AGREEMENT – VWR INTERNATIONAL

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into a purchase agreement with VWR International for the purchase of eight (8) chemical polarimeters for the Dr. Prem Reddy Health and Science building, a voter approved, local bond funded project. The District's governing Board has the authority to "piggyback" on another agency's bid, per Public Contract Code Section 20118 and 20652, when it is determined in the "best interest of the District". It is advantageous for the District to utilize piggyback bids when contract items are identical to the District's specification, and using piggyback contracts saves the District time and money and often provides lower pricing than a single jurisdiction would be able to obtain. Accordingly, VWR International, LLC has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on bid No. GD 13-0377-76 with San Diego Unified School District.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$4,838.31 including tax – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with VWR International in the amount of $4,838.31 for eight (8) chemical polarimeters for the Dr. Prem Reddy Health and Science building.

Legal Review: YES _X_ NOT APPLICABLE____

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.7

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: PURCHASE AGREEMENT – VWR INTERNATIONAL, LLC, dba SARGENT WELCH

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into a purchase agreement with VWR International, LLC dba Sargent Welch for the purchase of lab equipment for the Dr. Prem Reddy Health and Science building, a voter approved local bond funded project. The District's governing Board has the authority to "piggyback" on another agency's bid, per Public Contract Code Section 20118 and 20652, when it is determined in the "best interest of the District". It is advantageous for the District to utilize piggyback bids when contract items are identical to the District's specification, and using piggyback contracts saves the District time and money and often provides lower pricing than a single jurisdiction would be able to obtain. Accordingly, VWR International, LLC dba Sargent Welch has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on bid No. GD 13-0377-76 with San Diego Unified School District.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$17,901.24 including tax – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with VWR International, LLC dba Sargent Welch in the amount of $17,901.24 for lab equipment for the Dr. Prem Reddy Health and Science building.

Legal Review: YES _X_ NOT APPLICABLE____

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015 Item Number: 5.8

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – SONIC SYSTEMS, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into an agreement with Sonic Systems, Inc. to install needed technology resources at the Dr. Prem Reddy Health and Science building, a voter approved, local bond funded project.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$14,120.00 – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Sonic Systems, Inc. in the amount of $14,120.00 for services to install needed technology at the Dr. Prem Reddy Health and Science building.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: Aug. 11, 2015 Item Number: 5.9

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORTS

SUBMITTED BY: Renee Reyes, Fiscal Services

RECOMMENDED BY: Karen Hardy

APPROVED BY: Roger W. Wagner

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payment Report.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.10

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: SERVICE AGREEMENT – ONTARIO REFRIGERATION

SUBMITTED BY: Bob Brown, Maintenance & Operations

RECOMMENDED BY: Steve Garcia

APPROVED BY: Roger W. Wagner

Description/Background:

The District wishes to enter into a service agreement with Ontario Refrigeration to repair the walk-in refrigeration units located in the Student Activities Center building #44 service kitchen areas.

A copy of the original service agreement is available for review in the Superintendent/President's office.

Need:

The walk-in refrigeration units in the Student Activities Center service kitchen areas were inoperable, leaking, and needed to be serviced in order to operate properly.

Fiscal Impact:

$1,787.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the service agreement with Ontario Refrigeration for the repair and servicing of the coolers at the Student Activities Center building #44 in the amount of $1,787.00.

Legal Review: YES __ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.11

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – PACIFIC FLOOR COMPANY

SUBMITTED BY: Bob Brown, Director of Maintenance & Operations

RECOMMENDED BY: Steve Garcia

APPROVED BY: Roger W. Wagner

Description/Background:

The District wishes to enter into an agreement with Pacific Floor Company to provide Stage Floor Sanding and Refinishing services at Building 54.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To maintain safety, integrity and effectiveness of the stage.

Fiscal Impact: $11,900.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Pacific Floor Company in the amount of $11,900.00

Legal Review: YES _X_ NOT APPLICABLE___

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015 tem Number: 5.12

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – FARONICS (ANTI-VIRUS)

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into an agreement with Faronics for Anti-Virus protection. This software is critical to the safety and security of computers and users throughout the campus. Term 7/1/15 – 6/30/16 (Item IN-100, on the Campus Technology Project list).

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Faronics (Anti-Virus) Software is used to provide anti-virus and mal-ware protection for campus desktops used by faculty, staff, and students. This is a replacement for existing anti-virus software and better integrates with campus operations, streamlining IT support and processes. This solution provides a $19,900 savings over the current anti-virus solution.

Fiscal Impact:

$11,750.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Faronics in the amount of $11,750.00.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015 Item Number: 5.13

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION _ _ BOARD INFORMATION (no action required) ___

TOPIC: MAINTENANCE AGREEMENT BETWEEN WOLFCOM ENTERPRISES AND VICTOR VALLEY COLLEGE CAMPUS POLICE

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

It is necessary for the Campus Police Department to have a Two Year Extended Warranty Agreement for the 20 body Cameras

Need:

Agreement between VVCCPD and Wolfcom Enterprises needs to be signed to maintain equipment.

Fiscal Impact:

$3500.00 one time cost. Budgeted

Recommended Action:

It is recommended that the Board of Trustees ratify the Agreement between Wolfcom Enterprises and Victor Valley College Campus Police Department for maintenance of equipment from July 1, 2015-June 30, 2017.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES _ __NO X

Meeting Date: August 11, 2015 Item Number: 5.14

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – STANLEY SECURITY SOLUTIONS

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to renew its annual maintenance and support agreement with Stanley Security Solutions for the surveillance on all security cameras located in the Advanced Technology Center. Term 8/1/15 – 7/31/16.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Advanced Technology Center is equipped with several hundred computer systems and other equipment and furnishings valued in the millions of dollars. The continued maintenance on the security cameras is an essential part of our security system that provides video monitoring of this building to safeguard property.

Fiscal Impact:

$1,193.40 – Budgeted Item, monthly payments of $99.45.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with Stanley Security Solutions in the amount of $1,193.40.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO X__

Meeting Date: August 11, 2015

Item Number: 5.3

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: FURNITURE, FIXTURES & EQUIPMENT (FF&E) PURCHASE – G/M BUSINESS INTERIORS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to purchase needed furnishings for faculty offices from G/M Business Interiors for the Dr. Prem Reddy Health and Science Building, a voter approved local bond funded project. The District's governing Board has the authority to "piggyback" on another agency's bid, per Public Contract Code Section 20118 and 20652, when it is determined in the "best interest of the District". It is advantageous for the District to utilize piggyback bids when contract items are identical to the District's specification, and using piggyback contracts saves the District time and money and often provides lower pricing than a single jurisdiction would be able to obtain. Accordingly, G/M Business Interiors has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on the National IPA Agreement No. 10-209 including Amendment No. 1 for all higher education in the State of California. Funding for these furnishings is part of the overall budgeted project cost approved for the Dr. Prem Reddy Health and Science Building project through the Furniture, Fixtures, and Equipment (FF&E) budget.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$2,378.56 includes applicable tax, freight and installation – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the FF&E purchase with G/M Business Interiors to supply and install furnishings at the Dr. Prem Reddy Health and Science Building, a local bond funded project, in the amount of $2,378.56.

Legal Review: YES _X_ NOT APPLICABLE___

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015

Item Number: 5.4

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: PURCHASE AGREEMENT – G/M BUSINESS INTERIORS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into a purchase agreement with G/M Business Interiors for the purchase of classroom furniture for the Main Campus. The District's governing board has the authority to "piggyback" on another agency's bid, per Public Contract Code Section 20118 and 20652 when it is determined in the "best interest of the District". It is advantageous for the District to utilize piggyback bids when contract items are identical to the District's specification, and using piggyback contracts saves the District time and money and often provide lower pricing than a single jurisdiction would be able to obtain. Accordingly, G/M Business Interiors has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on the National IPA Contract CDA37351 for all higher education in the State of California.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The District was allocated funding for instructional support needs from the California Community Colleges' Chancellor's office through the 2015-2016 Budget Act [SB 852, Ch. 25/14, Item 6970-101-0001(19)]. The District performed a campus-wide assessment and has determined the need to purchase replacement furniture for three (3) CIS labs. The existing furniture is beyond its useful life.

Fiscal Impact:

Estimated cost: $31,268.77 – Physical Plant Instructional Support Grant

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with G/M Business Interiors in the amount of $31,268.77 for new classroom furniture on the Main Campus.

Legal Review: YES ____ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015

Item Number: 5.5

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – VECTOR RESOURCES, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into an agreement with Vector Resources, Inc. for the purchase four (4) LG SuperSign mounted televisions for the Dr. Prem Reddy Health and Science building, a voter approved, local bond funded project.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$5,163.35 – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with Vector Resources, Inc. in the amount of $5,163.35 for four (4) LG SuperSign mounted televisions for the Dr. Prem Reddy Health and Science building.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015

Item Number: 5.6

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: PURCHASE AGREEMENT – VWR INTERNATIONAL

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into a purchase agreement with VWR International for the purchase of eight (8) chemical polarimeters for the Dr. Prem Reddy Health and Science building, a voter approved, local bond funded project. The District's governing Board has the authority to "piggyback" on another agency's bid, per Public Contract Code Section 20118 and 20652, when it is determined in the "best interest of the District". It is advantageous for the District to utilize piggyback bids when contract items are identical to the District's specification, and using piggyback contracts saves the District time and money and often provides lower pricing than a single jurisdiction would be able to obtain. Accordingly, VWR International, LLC has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on bid No. GD 13-0377-76 with San Diego Unified School District.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$4,838.31 including tax – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with VWR International in the amount of $4,838.31 for eight (8) chemical polarimeters for the Dr. Prem Reddy Health and Science building.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.7

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: PURCHASE AGREEMENT – VWR INTERNATIONAL, LLC, dba SARGENT WELCH

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into a purchase agreement with VWR International, LLC dba Sargent Welch for the purchase of lab equipment for the Dr. Prem Reddy Health and Science building, a voter approved local bond funded project. The District's governing Board has the authority to "piggyback" on another agency's bid, per Public Contract Code Section 20118 and 20652, when it is determined in the "best interest of the District". It is advantageous for the District to utilize piggyback bids when contract items are identical to the District's specification, and using piggyback contracts saves the District time and money and often provides lower pricing than a single jurisdiction would be able to obtain. Accordingly, VWR International, LLC dba Sargent Welch has pricing that is considered fair and reasonable and no further competitive procurement actions are required. Pricing for this purchase is based on bid No. GD 13-0377-76 with San Diego Unified School District.

A copy of the original purchase agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$17,901.24 including tax – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the purchase agreement with VWR International, LLC dba Sargent Welch in the amount of $17,901.24 for lab equipment for the Dr. Prem Reddy Health and Science building.

Legal Review: YES _X_ NOT APPLICABLE____

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015

Item Number: 5.8

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – SONIC SYSTEMS, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into an agreement with Sonic Systems, Inc. to install needed technology resources at the Dr. Prem Reddy Health and Science building, a voter approved, local bond funded project.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Dr. Prem Reddy Health and Science Building will open for the Fall Semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

$14,120.00 – Local Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Sonic Systems, Inc. in the amount of $14,120.00 for services to install needed technology at the Dr. Prem Reddy Health and Science building.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: Aug. 11, 2015

Item Number: 5.9

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORTS

SUBMITTED BY: Renee Reyes, Fiscal Services

RECOMMENDED BY: Karen Hardy

APPROVED BY: Roger W. Wagner

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payment Report.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015

Item Number: 5.10

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: SERVICE AGREEMENT – ONTARIO REFRIGERATION

SUBMITTED BY: Bob Brown, Maintenance & Operations

RECOMMENDED BY: Steve Garcia

APPROVED BY: Roger W. Wagner

Description/Background:

The District wishes to enter into a service agreement with Ontario Refrigeration to repair the walk-in refrigeration units located in the Student Activities Center building #44 service kitchen areas.

A copy of the original service agreement is available for review in the Superintendent/President's office.

Need:

The walk-in refrigeration units in the Student Activities Center service kitchen areas were inoperable, leaking, and needed to be serviced in order to operate properly.

Fiscal Impact:

$1,787.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the service agreement with Ontario Refrigeration for the repair and servicing of the coolers at the Student Activities Center building #44 in the amount of $1,787.00.

Legal Review: YES __ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.11

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – PACIFIC FLOOR COMPANY

SUBMITTED BY: Bob Brown, Director of Maintenance & Operations

RECOMMENDED BY: Steve Garcia

APPROVED BY: Roger W. Wagner

Description/Background:

The District wishes to enter into an agreement with Pacific Floor Company to provide Stage Floor Sanding and Refinishing services at Building 54.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To maintain safety, integrity and effectiveness of the stage.

Fiscal Impact: $11,900.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Pacific Floor Company in the amount of $11,900.00

Legal Review: YES _X_ NOT APPLICABLE___

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015

tem Number: 5.12

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – FARONICS (ANTI-VIRUS)

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into an agreement with Faronics for Anti-Virus protection. This software is critical to the safety and security of computers and users throughout the campus. Term 7/1/15 – 6/30/16 (Item IN-100, on the Campus Technology Project list).

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Faronics (Anti-Virus) Software is used to provide anti-virus and mal-ware protection for campus desktops used by faculty, staff, and students. This is a replacement for existing anti-virus software and better integrates with campus operations, streamlining IT support and processes. This solution provides a $19,900 savings over the current anti-virus solution.

Fiscal Impact:

$11,750.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Faronics in the amount of $11,750.00.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015

Item Number: 5.13

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION _ _ BOARD INFORMATION (no action required) ___

TOPIC: MAINTENANCE AGREEMENT BETWEEN WOLFCOM ENTERPRISES AND VICTOR VALLEY COLLEGE CAMPUS POLICE

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

It is necessary for the Campus Police Department to have a Two Year Extended Warranty Agreement for the 20 body Cameras

Need:

Agreement between VVCCPD and Wolfcom Enterprises needs to be signed to maintain equipment.

Fiscal Impact:

$3500.00 one time cost. Budgeted

Recommended Action:

It is recommended that the Board of Trustees ratify the Agreement between Wolfcom Enterprises and Victor Valley College Campus Police Department for maintenance of equipment from July 1, 2015-June 30, 2017.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES _ __NO X

Meeting Date: August 11, 2015

Item Number: 5.14

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – STANLEY SECURITY SOLUTIONS

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to renew its annual maintenance and support agreement with Stanley Security Solutions for the surveillance on all security cameras located in the Advanced Technology Center. Term 8/1/15 – 7/31/16.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Advanced Technology Center is equipped with several hundred computer systems and other equipment and furnishings valued in the millions of dollars. The continued maintenance on the security cameras is an essential part of our security system that provides video monitoring of this building to safeguard property.

Fiscal Impact:

$1,193.40 – Budgeted Item, monthly payments of $99.45.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with Stanley Security Solutions in the amount of $1,193.40.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO X__

Meeting Date: August 11, 2015

Item Number: 5.15

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – TECHLINE COMMUNICATIONS, INC.

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: Frank Smith _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into an agreement with TechLine Communications, Inc. for Right Fax Server support. This is a network fax software application that runs on a Windows platform. This solution allows users to send and receive faxes from users' desktop computers as well as the fax machine. Term: 7/1/15– 6/30/16. (Item #IN-99 on the Campus Technology Project list).

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This software reduces faxed document delivery and saves VVC an estimated cost of $750.00 per month.

Fiscal Impact:

$4,044.60 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with TechLine Communications, Inc. in the amount of $4,044.60.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015

Item Number: 5.16

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – FERRILLI INFORMATION GROUP

SUBMITTED BY: Sergio Oklander, Management Information Systems

RECOMMENDED BY: Frank Smith _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to enter into an agreement with Ferrilli Information Group for the support and maintenance of Schedule Builder Plus (SB+), to include updates due to changes to the student information system (Ellucian's Colleague). Term 7/1/15 – 6/30/16. (Item # IN-102, on the Campus Technology Project list).

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Schedule Builder Plus (SB+) is an enhanced registration solution which allows for multiple (tabbed) searches as well as the handling of waitlists and authorization codes on a single screen. Other features include graphical display of student schedule, early evaluation of course eligibility, display of registration holds and warning on overlapping schedules.

Fiscal Impact:

$4,300.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Ferrilli Information Group in the amount of $4,300.00.

Legal Review: YES _X__ NOT APPLICABLE___

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015

Item Number: 5.17

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT RENEWAL – FERRILLI INFORMATION GROUP

SUBMITTED BY: Sergio Oklander, Management Information Systems

RECOMMENDED BY: Frank Smith _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

The District wishes to renew its agreement with Ferrilli Information Group for the maintenance of Transport Management Interface (TMI). This five year agreement is billed annually with an option to renew yearly for term date 7/1/14 through 6/30/19, year 2 of 5.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

TMI allows for other systems to communicate with the District's Student Information System, which allows automated record creation and re-using of existing native processes.

Fiscal Impact:

$ 2,100.00 – Budgeted Item, to be paid annually.

Recommended Action:

This item has been approved by the Superintendent/President and it is recommended that the Board of Trustees ratify the agreement renewal with Ferrilli Information Group in the amount of $2,100.00.

Legal Review: YES _X__ NOT APPLICABLE___

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015

Item Number: 5.18

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** _ **BOARD INFORMATION (no action required)** ___

TOPIC: CONTRACT WITH WEST COAST LIGHTS AND SIRENS INC. AND VICTOR VALLEY COLLEGE CAMPUS POLICE

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight L. Knight 7-17-15

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

It is necessary for the Campus Police Department to install in car cameras in a (1) Ford Explorer and (3) Chevrolet Impalas, as well as install a light bar on (1) of the Chevrolet Impalas The agreement covers the labor and necessary parts needed to install the equipment.

Need:

Agreement between VVCCPD and WEST COAST LIGHTS AND SIRENS INC. for labor and parts to install Coban Fusion Cameras and Light bar.

Fiscal Impact:

$1661.90 Budgeted

Recommended Action:

It is recommended that the Board of Trustees approve the Agreement between West Coast Lights and Sirens Inc. Victor Valley College Campus Police Department for labor and installation of equipment on a (1) Ford Explorer and (3) Chevrolet Impalas.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES _ _NO X

Meeting Date: August 11, 2015

Item Number: 5.19

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X__ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT— STANLEY R. CONWAY

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight _____

APPROVED BY: **Roger W. Wagner, President**_____

Description/Background:

The District wishes to enter into an Independent Contractor Agreement between Victor Valley Community College District and Stanley R. Conway to provide an appeal process for parking citations.

A copy of this agreement is available for review in the superintendent/president's office.

Need:

The Independent Contractor Agreement provides for the student administrative appeal process for parking citations.

Fiscal Impact: Budgeted, not to exceed $750.

Recommended Action:

It is recommended that the Board of Trustees ratify the Independent Contractor Agreement between Victor Valley Community College District and Stanley R. Conway. The period of this agreement is from July 1, 2015, through June 30, 2016, not to exceed $750.

Legal Review: YES ___ NOT APPLICABLE___

Reference for Agenda: YES ___NO_X_

Meeting Date: August 11, 2015

Item Number: 5.20

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: Extended ID Card & System Operations License Agreement.

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

It is necessary for the Victor Valley Community College Police Department to enter into an agreement to maintain the license for the ID Card System with CI Solutions.

Need:

The Victor Valley Community College Police Department desires to enter into an agreement to maintain the license for the ID Card System with CI Solutions for the period of July 1, 2015 to June 30, 2016 in order to provide police department personnel official identification.

Fiscal Impact:

$795.00 Budgeted Item

Recommended Action:

It is recommended that the Board of Trustees ratify the Agreement between CI Solutions and Victor Valley College Police Department for the license of the ID Card System for the period of July 1, 2015 to June 30, 2016 at the cost of $795.00.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015 Item Number: 5.21

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: Extended Printer Service Agreement

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

It is necessary for the Victor Valley Community College Police Department to enter into an agreement for maintenance of the ID Card System with CI Solutions.

Need:

The Victor Valley Community College Police Department desires to continue a maintenance agreement on the ID Card System Printer with CI Solutions for the period of July 1, 2015-June 30, 2016, to ensure the system operates efficiently.

Fiscal Impact:

$595.00 Budgeted Item

Recommended Action:

It is recommended that the Board of Trustees ratify the Agreement between CI Solutions and Victor Valley College Police Department for maintenance of the ID Card System Printer for the period of July 1, 2015 - June 30, 2016 at the cost of $595.00.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___ NO X

Meeting Date August 11, 2015 Item Number: 5.22

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: WARRANTY AGREEMENT RENEWAL BETWEEN PACIFIC PARKING SYSTEMS, INC. AND VICTOR VALLEY COLLEGE CAMPUS POLICE

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

It is necessary for the Campus Police Department to renew the warranty agreement with Pacific Parking Systems, Inc. for maintenance of the college's parking dispenser equipment.

Need:

The Victor Valley Community College Police Department desires to renew the warranty agreement with Pacific Parking Systems, Inc. for the period of August 12, 2015 to August 12, 2016 for maintenance of the college's parking dispenser equipment.

Fiscal Impact:

$4,800.00 Annually. Budgeted

Recommended Action:

It is recommended that the Board of Trustees approve the Renewal Agreement between Pacific Parking Systems, Inc. and Victor Valley College Campus Police Department for maintenance of the college's parking dispenser equipment for the period of August 12, 2015 to August 12, 2016 at the cost of $4,800.00

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015 Item Number: 5.23

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION _ __ BOARD INFORMATION (no action required) ___

TOPIC: COMMUNICATION SITE LEASE AGREEMENT BETWEEN HI DESERT COMMUNICATIONS AND VICTOR VALLEY COLLEGE CAMPUS POLICE

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

Site rent fee for $250.00 per month on Quartzite Mountain for Victor Valley College Police Department Emergency Police radio repeater. The repeaters serve as the College's Police Emergency Line and after hour's response to radio calls.

Need:

Agreement between VVCCPD and Hi Desert Communications to service and maintain the Emergency Radio Communications for the Police Department.

Fiscal Impact:

$3,000.00 Budgeted

Recommended Action:

It is recommended that the Board of Trustees ratify the Agreement between Hi Desert Communications and Victor Valley College Campus Police Department for rental cite from July 1, 2015 through June 30, 2016.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES _ __NO X

Meeting Date: August 11, 2015 Item Number: 5.24

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: MAINTENANCE AGREEMENT BETWEEN HI DESERT COMMUNICATIONS AND VICTOR VALLEY COLLEGE CAMPUS POLICE

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

Maintenance fee for repeater at $150.00 per month on Quartzite Mountain for Victor Valley College Police Department Emergency Police radio repeater. The repeaters serve as the College's Police Emergency Line and after hour's response to radio calls.

Need:

Agreement between VVCCPD and Hi Desert Communications to service and maintain the Emergency Radio Communications for the Police Department.

Fiscal Impact:

$1, 800.00 Budgeted

Recommended Action:

It is recommended that the Board of Trustees ratify the Agreement between Hi Desert Communications and Victor Valley College Campus Police Department for maintenance on the repeater from July 1, 2015 through June 30, 2016.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES _ __NO X

Meeting Date: August 11, 2015 Item Number: 5.25

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION _ __ BOARD INFORMATION (no action required) ___

TOPIC: CONTRACT WITH COBAN TECHNOLOGIES AND VICTOR VALLEY COLLEGE CAMPUS POLICE

SUBMITTED BY: Leonard Knight, Chief of Police

RECOMMENDED BY: Leonard Knight

APPROVED BY: **Roger W. Wagner, President**

Description/Background:

It is necessary for the Campus Police Department to have an extended hardware warranty for the 2nd and 3rd year on the in car cameras for the police vehicles. Includes a rapid exchange program.

Need:

Agreement between VVCCPD and COBAN TECHNOLOGIES for the hardware warranty for 2nd and 3rd year on the in car cameras for the police vehicles. By purchasing the extended warranty it allows for the inclusion of the rapid exchange program, which state that if the Coban Technologies cannot resolve the maintenance issue, the unit will be replaced at no cost.

Fiscal Impact:

$2400.00 Budgeted

Recommended Action:

It is recommended that the Board of Trustees approve the Agreement between COBAN TECHNOLOGIES and Victor Valley College Campus Police Department for and extended warranty for the 2nd and 3rd year on the in car cameras for the police vehicles.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES _NO_X_

Meeting Date: August 11, 2015 Item Number: 5.26

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X__ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: NON-CLASSIFIED EMPLOYEES

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best Trinda Best

APPROVED BY: Roger W. Wagner

Description/Background:

The persons recommended for employment who are listed on the attached referenced sheet have been designated to perform specified job duties consistent with the provisions of Education Code 88003.

Need:

Non-classified temporary employees per attached list.

Fiscal Impact:

Budgeted.

Recommended Action:

It is recommended that the Board of Trustees approve and/or ratify the appointments as listed.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES X NO___

SHORT-TERM WORKERS BOT APPROVAL LIST

VICTOR VALLEY COLLEGE			Excel - NonClassified Log.xls			August 11, 2015
NON-CLASSIFIED EMPLOYEES						
NAME	REQUESTED DATES OF EMPLOYMENT	APPROVAL DATE	TYPE OF POSITION	POSITION	DEPARTMENT	DESCRIPTION OF DUTIES
Barkdull, Justin	08/12/15-06/30/16	8/11/2015	Short-Term Worker	PAC House Worker	Aux. Svcs./PAC	Assist classified staff with PAC events
Lievano, Margarita	08/12/15-06/30/16	8/11/2015	Short-Term Worker	PAC House Worker	Aux. Svcs./PAC	Assist classified staff with PAC events
Magee, Armon	06/22/15-6/30/15	8/11/2015	Short-Term Worker-Ratify	Event Worker	UB	Work with high school students in the summer academy
Magee, Armon	07/01/15-08/07/15	8/11/2015	Short-Term Worker-Ratify	Event Worker	UB	Work with high school students in the summer academy
Ramos, Barbara	08/12/15-09/18/15	8/11/2015	Short-Term Worker	Office Worker	Fiscal Svcs./Bursar	Assist staff in Bursar's office during fall registration and rush

SHORT-TERM WORKERS BOT APPROVAL LIST

VICTOR VALLEY COLLEGE			Excel - NonClassified Log.xls			August 11, 2015
NON-CLASSIFIED EMPLOYEES						
	REQUESTED					
	DATES OF	APPROVAL	TYPE OF			
NAME	EMPLOYMENT	DATE	POSITION	POSITION	DEPARTMENT	DESCRIPTION OF DUTIES
Teeter, Hailey	06/24/15-06/30/15	8/11/2015	Short-Term Worker-Ratify	Office Worker	Payroll	Will assist staff during the payroll system conversion implementation and implementation of Healthy Workplace Healthy Family Act of 2014 (AB 1522) (HWHF) paid sick leave act
Teeter, Hailey	07/01/15-08/28/15	8/11/2015	Short-Term Worker-Ratify	Office Worker	Payroll	Will assist staff during the payroll system conversion implementation and implementation of Healthy Workplace Healthy Family Act of 2014 (AB 1522) (HWHF) paid sick leave act
					8/12/2015	
Approved by					Date	

Meeting Date: August 11, 2015 Item Number: 5.27

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

SUBMITTED BY: Equivalency Committee—Debra Blanchard, Chairperson

RECOMMENDED BY: Trinda Best

APPROVED BY: Roger W. Wagner

Description/Background:

The equivalency listed below has been approved by the appropriate department, division dean, and Academic Senate for the discipline indicated.

Phillip Bremen
Construction Technology

EQUIVALENCY
Meets the requirements under work experience for vocational areas, Victor Valley equivalency policy. In the vocational area, a minimum of fifteen years of work experience in the field is required.

Need:

To establish that the minimum standards for equivalency have been met.

Fiscal Impact:

None

Recommended Action:

It is recommended that the Board of Trustees approve the equivalency as listed.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO_X_

Meeting Date: August 11, 2015 Item Number: 5.28

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X__ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: RENEW INDEPENDENT CONTRACTOR AGREEMENT—Liebert Cassidy Whitmore

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best

APPROVED BY: Roger W. Wagner

Description/Background:

Renew Agreement with Liebert Cassidy Whitmore's Southern California Community College District Employment Relations Consortium to provide four days of group training workshops covering employment relations subjects during the 2015-2016 year.

A copy of the original agreement is available for review in the office of the superintendent/president.

Need:

Management training workshops covering various employment relations subjects and management rights and obligations. The training also fulfills one of the accreditation recommendations for leadership development.

Fiscal Impact: $3,500 – budgeted item.

Recommended Action:

It is recommended that the Board of Trustees ratify the agreement with Liebert Cassidy Whitmore for services from July 1, 2015 to June 30, 2016.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015 Item Number: 5.29

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X__ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: RENEW INDEPENDENT CONTRACTOR AGREEMENT— The Titan Group

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best

APPROVED BY: Roger W. Wagner

Description/Background:

Investigation services to the district as needed for discrimination investigations and pre-employment background checks for police officers from 7/1/2015 through 6/30/2016.

A copy of the original agreement is available for review in the office of the superintendent/president.

Need:

Investigation services as needed from 7/1/15 to 6/30/16.

Fiscal Impact:

Expenditure: $135 per hour plus expenses budgeted

Recommended Action:

It is recommended that the Board of Trustees ratify the agreement with The Titan Group for investigation services from July 1, 2015 – June 30, 2016.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO_X__

Meeting Date: August 11, 2015 Item Number: 5.30

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: HEALTHCARE BUSINESS ALLIANCE – GRAND CANYON UNIVERSITY

SUBMITTED BY: Joseph Morris, Director of Nursing

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District wishes to ratify an agreement renewal between Victor Valley Community College and Grand Canyon University (GCU) to provide employees and alumni a discount off of current GCU Catalog tuition prices for the Programs.

This Partner Discount shall be available as long as this Agreement is in place and student is employed by the district. The Partner Discount cannot be used in conjunction with any other discounts, scholarships, awards, promotions and/or other programs offered by GCU.

This agreement shall be effective when approved and signed by all parties and shall remain in effect until the earlier of (a) three years from the date of the last signature below, or (b) the termination of this agreement by either party.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

For the benefit of employees and alumni of the college.

Fiscal Impact:

None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees ratify an agreement renewal between Victor Valley Community College and Grand Canyon University (GCU) to provide employees and alumni a discount off of current GCU Catalog tuition prices for the Programs. This agreement shall be effective when approved and signed by all parties and shall remain in effect until the earlier of (a) three years from the date of the last signature below, or (b) the termination of this agreement by either party.

Legal Review: YES _X__ NOT APPLICABLE ___

Reference for Agenda: YES ___NO X

Meeting Date: August 11, 2015

Item Number: 5.31

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT - COACHELLA VALLEY ECONOMIC PARTNERSHIP (CVEP)

SUBMITTED BY: Lisa Kiplinger Kennedy, Deputy Sector Navigator

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The Victor Valley Community College District wishes to ratify an Independent Contractor Agreement with Coachella Valley Economic Partnership (CVEP) to plan, develop and conduct activities for the purpose of embedding entrepreneurial processed and business best practices in career pathway development. This will be done through the CVEP Leadership Conference in June 2015, the CVEP Health and Medical Innovation Forum on July 2015, and the CVEP Business Development Workshop in August 2015. The period of this agreement is June 8, 2015 to September 1, 2015.

Need:

The workshops are aligned with the region's collective plan for college and career readiness objectives. Working in conjunction with employers to guide and support career academies and career themed programs, the program promotes entrepreneurialism, small business growth, and workforce training to increase employment, improve business success and growth to create more employment opportunities. This will also provide resources for continued economic advancement within the region.

Fiscal Impact:

Budgeted. $12,500.00 - grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement with Coachella Valley Economic Partnership (CVEP) to plan, develop and conduct activities for the purpose of embedding entrepreneurial processed and business best practices in career pathway development. The period of this agreement is June 8, 2015 to September 1, 2015.

Legal Review: YES _ NOT APPLICABLE_X__

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.32

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT _X__ BOARD ACTION ___BOARD INFORMATION (no action required) ___

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT: BRANDON SHAMIM

SUBMITTED BY: Lisa Kiplinger Kennedy, Deputy Sector Navigator

RECOMMENDED BY: Peter Maphumulo Dr. Peter Maphumulo

APPROVED BY: Roger Wagner

Description/Background:

The Victor Valley Community College District wishes to ratify an Independent Contractor Agreement with Brandon Shamim to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The period of this agreement is from July 28, 2015 to July 30, 2015.

Need:

High school and community college students will learn about teamwork, leadership, corporate social responsibility, business principals, financial accounting, marketing, entrepreneurial skills, and business plans. They will also participate in a Business Plan Pitch competition and be exposed to many different small business resource agencies, who will be in attendance to give information and answer questions. This will increase entrepreneurial awareness and soft-skill in students which are in demand in the regional economy.

Fiscal Impact:

Budgeted. $896.00 - grant funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the Independent Contractor Agreement with Brandon Shamim to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The period of this agreement is from July 28, 2015 to July 30, 2015.

Legal Review: YES _ NOT APPLICABLE_X__

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.33

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X BOARD ACTION __ BOARD INFORMATION (no action required) ___

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT – CHRISTOPHER MARTIN dba ARCHANGEL FINANCIAL

SUBMITTED BY: James Johnson, Director, Contract & Community Education

RECOMMENDED BY: Peter Maphumulo Dr. Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The district wishes to ratify an Independent Contractor Agreement with Christopher Martin dba Archangel Financial to provide the following community education classes: Modern Retirement, Financial Seminar and Estate Planning Seminar. The period of this agreement is May 5, 2015 through May 12, 2015.

Need:

Community has requested retirement planning classes through community education.

Fiscal Impact:

Budgeted. Not to exceed $2,500

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement with Christopher Martin dba Archangel Financial to provide the following community education classes: Modern Retirement, Financial Seminar and Estate Planning Seminar. The period of this agreement is May 5, 2015 through May 12, 2015.

Legal Review: YES _X_ NOT APPLICABLE___

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.34

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: CONTRACT – EBMEYER CHARTER & TOUR

SUBMITTED BY: Jaye Tashima, Director, Athletic Director

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District desires to ratify contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 31, 2015 through December 19, 2015.

Need:

To provide charter bus transportation for various athletic programs.

Fiscal Impact:

Budgeted. Estimated transportation costs - $40,000

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 31, 2015 through December 19, 2015.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.35

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: INDEPENDENT CONTRACT AGREEMENT – PATRICIA PENA DBA TECH4FIT

SUBMITTED BY: Peter Maphumulo, Executive VP, Instruction & Student Services

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District desires to ratify an Independent Contractor Agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all weight room equipment. The period of this agreement is July 1, 2015 through June 30, 2016.

Need:

To maintain and repair all of the weight room equipment as required by the District.

Fiscal Impact:

Budgeted – Not to exceed $21,000 ($43.75/hr – maximum 10 hrs weekly)

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all of the weight room equipment as required by the District. The period of this agreement is July 1, 2015 to June 30, 2016.

Legal Review: YES ___ NOT APPLICABLE _X_

Reference for Agenda: YES ___ NO _X_

Meeting Date: August 11, 2015

Item Number: 5.36

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: OUT OF STATE STUDENT TRAVEL – WOMEN'S ATHLETICS

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo Dr. Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

Approval is requested for the following students to travel to Nevada to participate in a Volleyball competition being held at the College of Southern Nevada on August 29, 2015. They will be accompanied by coaching staff Peter Ong and Kalina Gray.

Summer Ledesma	Rena Smith	Sydni Ulibarri	Breanna Low
Rochelle Leifi	Tiffany Edwards	Taryn Kelley	Sierra Reece
Angelina Esparza	Jessica Coromina	Ajusta Lopez	Margaret Garrett
Sasha Valencia	Michelle Mole	Tiffany Flores	Sabrina Victor
Victoria Barker			

Need:

Compliance with AP 6330.

Fiscal Impact:

No fiscal impact.

Recommended Action:

It is recommended that the Board of Trustees approve out of state travel for the above listed students to travel to Nevada to participate in a Volleyball competition being held at the College of Southern Nevada on August 29, 2015. They will be accompanied by coaching staff Peter Ong and Kalina Gray.

Legal Review: ____ NOT APPLICABLE _X_

Reference for Agenda: YES ____ NO X

Meeting Date: August 11, 2015 Item Number: 5.37

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – MIKE BROWN GRANDSTANDS, INCORPORATED

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and Mike Brown Grandstands, Incorporated for the temporary rental of grandstand equipment for football games. The period of this agreement is from September 28, 2015 through November 23, 2015.

Need:

For the temporary rental of grandstand equipment for athletics.

Fiscal Impact:

Budgeted - $13,566.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Mike Brown Grandstands, Incorporated for the temporary rental of grandstand equipment for football games. The period of this agreement is September 28, 2015 through November 23, 2015.

Legal Review: YES___ NOT APPLICABLE_X__

Reference for Agenda: YES___ NO X

Meeting Date: August 11, 2015 Item Number: 5.38

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT - H & E EQUIPMENT SERVICES

SUBMITTED BY: Jaye Tashima, Athletic Director

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District desires to ratify an agreement with H & E Equipment Services for the rental of two 33 foot scissor lifts, plus the cost of fuel, to be used at home football games. The period of this agreement is October 3, 2015 through October 31, 2015.

A copy of the contract is available for review in the Superintendent/President's Office.

Need:

For use at home football games.

Fiscal Impact:

Budgeted item. Estimated charges - $1,600.80

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement with H & E Equipment Services for the rental of two 33 foot scissor lifts, plus fuel costs, to be used at home football games. The period of this agreement is October 3, 2015 through October 31, 2015.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.39

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – BORDENS HEAVY HAUL, LLC (BHH)

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and Bordens Heavy Haul, LLC (BHH) for the hauling of equipment from VVC to Silverado High School. The period of this agreement is September 5, 2015 through September 26, 2015.

Need:

For use with Athletic program.

Fiscal Impact:

Budgeted - $1,050.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Bordens Heavy Haul, LLC (BHH) for the hauling of equipment from VVC to Silverado High School. The period of this agreement is September 5, 2015 through September 26, 2015.

Legal Review: YES___ NOT APPLICABLE_X__

Reference for Agenda: YES___ NO X

Meeting Date: August 11, 2015 Item Number: 5.40

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT – SOUTHERN CALIFORNIA BONE & JOINT CLINIC, INC.

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc., to provide pre-participation medical screenings for Athletics. The service period for this agreement is August 1, 2015 through June 30, 2016.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

To provide pre-participation medical screenings for Athletics as well as Sideline Medical care for home Football games.

Fiscal Impact:

Budgeted – Not to exceed $9,500.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc., to provide pre-participation medical screenings for Athletics. The service period for this agreement is August 1, 2015 through June 30, 2016.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 5.41

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – AMERICAN MEDICAL RESPONSE (AMR)

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services for athletic events. The period of this agreement is September 5, 2015 through October 31, 2015.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide medical standby services at athletic events.

Fiscal Impact:

Budgeted - $1,575.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services at athletic events. The period of this agreement is September 5, 2015 through October 31, 2015.

Legal Review: YES___ NOT APPLICABLE_X__

Reference for Agenda: YES___ NO X

Meeting Date: August 11, 2015 Item Number: 5.42

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT _X__ BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: INDEPENDENT CONTRACT AGREEMENT— Peterson Reporting Video & Litigation Services

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best

APPROVED BY: Roger W. Wagner

Description/Background:

It is necessary for the district to use an independent contractor to provide transcription services as part of an arbitration hearing.

A copy of the original agreement is available for review in the office of the superintendent/president.

Need:

Transcription services as needed for hearings 7/1/15 to 6/30/16.

Fiscal Impact:

Expenditure: $40 per hour plus customary travel & lodging expenses.

Recommended Action:

It is recommended that the Board of Trustees ratify the agreement for consultant services with Peterson Reporting Video & Litigation Services, from July 1, 2015 through June 30, 2016 as presented.

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ___NO_X_

Meeting Date: August 11, 2015 Item Number: 5.43

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES AGENDA ITEM

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: CONTRACT– EBMEYER CHARTER & TOUR

SUBMITTED BY: Jaye Tashima, Director, Athletic Director

RECOMMENDED BY: Peter Maphumulo OK Peter Maphumulo

APPROVED BY: Roger W. Wagner

Description/Background:

The District desires to ratify a contract between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for the football team to Silverado High School on Saturday, September 5, 2015 and September 26, 2015.

Need:

To provide charter bus transportation for football team.

Fiscal Impact:

Budgeted. $2,780.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the contract between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for the football team to Silverado High School on Saturday, September 5, 2015 and September 26, 2015.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

Meeting Date: August 11, 2015 Item Number: 10.1

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – GIANTPOWERCOMM

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia _____

APPROVED BY: Roger W. Wagner_____

Description/Background:

The District wishes to renew its agreement with GiantPowerComm for specialized maintenance, cleaning and incidental repair of the 1 Megawatt CPV system located on the lower campus, and the solar covered parking canopies located on the upper campus and at the Regional Public Safety Training Center (RPSTC). This work complies with Public Contract Code 20651.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This specialized service will provide maintenance and cleaning to ensure safe and proper operation of the 1 Megawatt CPV system and the solar covered parking canopies.

Fiscal Impact:

$74,997.00 – Fund 71

Recommended Action:

It is recommended that the Board of Trustees approve the agreement renewal with GiantPowerComm for maintenance and cleaning of all District solar generating systems in the amount of $74,997.00.

Legal Review: YES _X_ NOT APPLICABLE___

Reference for Agenda: YES _X_ NO___

2015-2016 YEAR O&M PROPOSAL

20258 HWY 18 suite 430-254
Apple Valley, CA 92307
Phone: (760) 684-3580 Fax: (760) 553-9345
E-mail: GiantpowerComm@gmail.com
CA Lic. 920295

INVOICE # (TBD)
DATE: JUNE 30, 2015

TO: Victor Valley College
Stephen R. Garcia
Director, Facilities Construction & Contracts
18422 Bear Valley Road, Victorville, CA, 92395
P: 760.245.4271 x2550
F: 760.243.2781
garcias@vvc.edu

PREPARED BY	JOB	PAYMENT TERMS	PO
BD	VVC O&M 2015-2016	Annually in advance	TBD

	PROJECT DESCRIPTION		
	Service and Maintain: 1. One hundred and twenty two (122) SF-1100 CPV array systems at Victor Valley Community College lower campus 2. Upper Campus Solar Array Maintenance: 200 kW Canopy System: 3. Regional Public Safety Center: 230kW Rooftop and Canopy System. For a period of one (1) year for period: June 1, 2015 – May 31, 2016.		
ITEM	**PROJECT SECTION LIST**	**UNIT COST**	**1 YR. COST**
1	Array cleaning. All (122) Sol Focus SF-1100 trackers. 4 times per year as needed.	3,400.00	13,600.00
2	Site Maintenance: 8 Hours each week. Corrective action will be taken each and every week during the term of this agreement. Scheduled maintenance to be conducted concurrently during the term of this agreement.	-	31,200.00
3	Battery replacement and clock synchronization. Replace all Lithium coin cell batteries (Giant Powercomm to provide) and synchronize internal time once per year.	Included	Included
4	Visual Inspection of all (122) Arrays and Electrical Maintenance of all (122) systems according to SF O&M manual. Once per year.	Included	Included
5	Annual switch gear inspection.	Included	Included
6	24 H-bridge assembly circuit boards **ALLOWANCE** UNUSED FUNDS TO BE RETURNED	375.00	9000.00

7	Upper Campus Solar Array Maintenance: 200kW Canopy system: 1. Annual cleaning 2. Inverter check, preventative maintenance, and recommendations 3. Bi-annual site inspection 4. String, Array performance measurements and verification	-	7,612.00
8	Regional Public Safety Center (Apple Valley): 230kW Rooftop and Carport System: 1. Annual Cleaning 2. Inverter inspection, preventative maintenance, and recommendations 3. Bi-annual site inspection 4. String, Array performance measurements and verification	-	10,672.00

QTY	PROJECT LABOR	UNIT PRICE	EXTENDED
-	Included.	-	-

MATERIAL	Included
SUBTOTAL	72084.00
SALES TAX (MATERIAL ONLY)	NA
TOTAL YEAR 1 (6/2015 –5/ 2016)	72,084.00
TOTAL YEAR 2 (6/2016-5/2017)	73,526.00
TOTAL YEAR 3 (6/2017-5/2018)	74,997.00

CLARIFICATIONS TO PROPOSAL

1. **"TOTAL CONTRACT PRICE" shall increase at a 2% escalation rate for all years beyond this agreement.**
2. Water necessary for panel cleaning to be provided by others.
3. Panel cleanings are performed on an as needed basis, not to exceed four cleanings per year.
4. Lubricating activities are included from this agreement. Lubricating shall be done annually.
5. Motor brush replacement is specifically excluded.
6. Giant PowerComm is in no way responsible for ground cover conditions. Exception: 6 feet from inverter pads and growth and weeds within 12" of panels throughout mechanical range of tracker.
7. O&M Log (copies provided by SF) are to be filled out for each system annually to document battery replacement, time sync, and VMI.
8. This proposal includes all scheduled maintenance activities listed. Any "incidental maintenance labor only" is also specifically included not to exceed 8 man hours per week. Material to be billed for separately as necessary annually.

9. Incidental Maintenance shall be described as: Repair or replacement (from owner's stock) of typical failures such as:
   a. Elevation drives: seizures, coupling failures, dust covers,
   b. Panels: replacing broken panels
   c. Ground faults on arrays: troubleshooting of site ground fault is included.
   d. Tracker not tracking correctly
   e. H-bridge failure
   f. Tracker Control Units or Calibration units
   g. Wind speed sensors
   h. General aesthetic wiring fasteners

10. Emergency Repair not included in this agreement:
    a. Inverter Repair or replacement.
    b. Azimuth slew drive seizure (rare), or any activity requiring the use of a crane.

c. High Voltage portion of the system is excluded. High Voltage defined as greater than 600VDC.
d. Any other maintenance not specifically covered above.

11. Weed abatement is specifically excluded from this proposal.
12. Electronic monitoring of the site to be handled by Sun Edison.

Digitally signed by Brian P. Downs
DN: C=US, E=brian@giantpowercomm.com, O=Giant Services Inc. dba Giant PowerComm, OU=Ownership, CN=Brian P. Downs
Date: 2015.08.30 06:53:25-07'00'

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below:
Does not Include, Permits, Bonds, Special Insurance Requests, Waiver of Subrogation, Primary and Non- Contributory Wording or Omnibus Wording. *This Quote is valid for 30 days.
To accept this quotation, please sign here and return: _____

GIANT POWERCOMM APPRECIATES YOUR BUSINESS

Meeting Date: August 11, 2015

Item Number: 10.2

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: RESOLUTION – TEMPORARY BORROWING BETWEEN FUNDS

SUBMITTED BY: Karen Hardy, Fiscal Services

RECOMMENDED BY: Karen Hardy

APPROVED BY: Roger W. Wagner

Description/Background:

The District wishes to ask the Board of Trustees to approve a resolution that would authorize temporary inter-fund borrowing between specific funds during Fiscal Year 2015-2016.

In the past, the San Bernardino County Treasurer allowed school District payrolls to be paid, regardless of the District's cash balances. This will no longer be the case unless Districts have an approved resolution in place that will allow payroll warrants to be drawn against a specific fund, even if that fund's cash balances are insufficient, as long as the aggregate cash balances in the District's funds are sufficient to cover the expense.

In exchange for this allowance, the District will have to adopt an annual resolution to authorize temporary inter-fund borrowing between specific funds.

Need:

Allows payrolls to be released in the event funding has not been received by the state or federal organization for a specific fund.

Fiscal Impact: None

Recommended Action:

It is recommended the Board of Trustees approve the resolution to authorize temporary borrowing between funds for the 2015-16 fiscal year.

Legal Review: YES X NOT APPLICABLE X

Reference for Agenda: YES X NO ___

San Bernardino County Superintendent of Schools
District Financial Services

CERTIFICATION OF BOARD MINUTES– TEMPORARY LOAN RESOLUTION

SCHOOL DISTRICT: VICTOR VALLEY COMMUNITY COLLEGE

SUBJECT MATTER: AUTHORIZATION FOR TEMPORARY BORROWING BETWEEN FUNDS

DATE OF ACTION: AUGUST 11, 2015

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

TEMPORARY BORROWING BETWEEN THE FOLLOWING FUNDS: This resolution would authorize temporary inter-fund borrowing between specific funds during Fiscal Year 2015-2016.

FISCAL YEAR: 2015-2016

LIMITATIONS: All Funds

AUTHORITY: X EDUCATION CODE SECTION: 42603

___ GOVERNMENT CODE SECTION: ___

___ OTHER SECTION: ___

SUPPORTIVE DATA: COPY OF BOARD RESOLUTION

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE TITLE DATE

Roger W. Wagner Superintendent/ President

VICTOR VALLEY COMMUNITY COLLEGE SCHOOL DISTRICT

RESOLUTION NO. 15-09

RESOLUTION TO AUTHORIZE TEMPORARY BORROWING BETWEEN FUNDS OF THE SCHOOL DISTRICT

ON MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the San Bernardino County Treasurer does not have authority to honor warrants drawn on school district funds with insufficient cash balances in the absence of an approved borrowing arrangement with the district; and

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, actual interfund transfers shall be accounted for as temporary loans between funds and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that:

1. *The Governing Board of the Victor Valley Community College School District hereby authorizes, for fiscal year 2015-2016, temporary transfers between the following funds and authorizes the San Bernardino County Treasurer to honor warrants drawn on those funds, regardless of their cash balances, provided the aggregate cash balance of all those funds is positive:*

   ALL FUNDS

2. *The Governing Board of the Victor Valley Community College School District hereby authorizes the Superintendent or his designee to approve any actual interfund transfers processed between the above-mentioned funds and requires that any actual transfer of funds pursuant to this resolution be ratified by the Board as soon as practicable.*

PASSED AND ADOPTED by the Governing Board on _____ 20___, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)

) ss

COUNTY OF _____)

I, _____, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____

Clerk/Secretary of the Governing Board

Meeting Date: August 11, 2015 Item Number: 10.3

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT __ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: RECALCULATION OF ANNUAL GANN APPROPRIATION LIMIT

SUBMITTED BY: Karen Hardy, Director of Fiscal Services

RECOMMENDED BY: Karen Hardy _____

APPROVED BY: Roger W. Wagner _____

Description/Background:

Pursuant to Government Code Section 7908, all Districts must recalculate their annual appropriations limit. The appropriation limit is adjusted annually through percentage changes in prices and adult population.

Explanation of Gann Spending Limit:
The Gann spending limit places a cap on the amount of local government spending that may be financed from proceeds of taxes. The limit is adjusted annually by a combined growth factor, which takes into account both inflation and population growth.

For Fiscal Year 2015-2016, the District's annual Gann appropriation limit is $99,250,343.00.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the annual Gann appropriation limit for fiscal year 2015-2016 in the amount of $99,250,343.00.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO___

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2015-16

DISTRICT NAME: Victor Valley College
DATE: August 11, 2015

I. **2015-16** APPROPRIATIONS LIMIT:

A. **2014-15** Appropriations Limit — $99,706,384

B. **2015-16** Price Factor: 1.0382

C. Population factor:

1. **2013-14** Second Period Actual FTES 9,462.34
2. **2014-15** Second Period Actual FTES 9,072.44
3. **2015-16** Population change factor .9588
(line C.2. divided by line C.1.)

D. **2014-15** Limit adjusted by inflation and population factors — $99,250,343

(line A multiplied by line B and line C.3.)

E. Adjustments to increase limit:

1. Transfers in of financial responsibility $.....
2. Temporary voter approved increases
3. Total adjustments - increase — 0

Sub-Total — $99,250,343

F. Adjustments to decrease limit:

1. Transfers out of financial responsibility $.....
2. Lapses of voter approved increases
3. Total adjustments - decrease — < 0 >

G. **2015-16** Appropriations Limit — $99,250,343

II. **2015-16** APPROPRIATIONS SUBJECT TO LIMIT:

A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence) — $ 42,258,765

B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.) — 1,884,768

C. Local Property taxes — 11,419,447

D. Estimated excess Debt Service taxes — 0

E. Estimated Parcel taxes, Square Foot taxes, etc. — 0

F. Interest on proceeds of taxes — 37,260

G. Local appropriations from taxes for unreimbursed State, court, and federal mandates — < 0 >

H. **2015-16** Appropriations Subject to Limit — $55,600,240

Meeting Date: August 11, 2015

Item Number: 11.1

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION _X__ BOARD INFORMATION (no action required) ___

TOPIC: Management Appointment, Associate Dean of Student Equity and Success

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best Trinda Best

APPROVED BY: Roger W. Wagner

Description/Background:

Herbert English, Jr.has been recommended to fill the position of Associate Dean of Student Equity and Success beginning on or after August 12, 2015 through June 30, 2016.

Need:

Position is needed to fill the existing vacancy

Fiscal Impact: Range 18 Step F on the Management Salary Schedule, $8,431/month plus benefits. Budgeted.

Recommended Action:

It is recommended that the Board of Trustees approve the appointment as listed

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ____NO___

Meeting Date: August 11, 2015

Item Number: 11.2

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION _X__ BOARD INFORMATION (no action required) ___

TOPIC: Management Appointment, Dean of Health Sciences and Public Safety

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best

APPROVED BY: Roger W. Wagner

Description/Background:

has been recommended to fill the position of Dean of Health Sciences and Public Safety beginning on or after August 12, 2015 through June 30, 2016.

PLACEHOLDER

Need:

Position is needed to fill the existing vacancy

Fiscal Impact: Range 20 Step on the Management Salary Schedule, /month plus benefits. Budgeted.

Recommended Action:

It is recommended that the Board of Trustees approve the appointment as listed

Legal Review: YES ___ NOT APPLICABLE_X__

Reference for Agenda: YES ____NO_X_

Meeting Date: August 11, 2015 Item Number: 11.3

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT __ BOARD ACTION X BOARD INFORMATION (no action required) X

TOPIC: ESTIMATED COSTS FOR BEST NET SERVICES

SUBMITTED BY: Karen Hardy, Fiscal Services

RECOMMENDED BY: Karen Hardy

APPROVED BY: Roger W. Wagner

Description/Background:

The District's financial system is on the San Bernardino County Superintendent of Schools BEST NET. The BEST NET Network Consortium annually estimates the costs for services provided. These costs include:

- Financial and Human Resource System Services: maintenance and development costs for software and hardware;
- Wide Area Network (WAN) Services: data transport infrastructure and internet access;

These non-negotiable Joint Powers Authority (JPA) fees were established and finalized by the BEST NET Executive Committee on March 31, 2015. The costs are based on the 2013/14 Local Control Funding Formula P-2 ADA. The final costs will be distributed according to the District's users logged on to the system.

Need: N/A

Fiscal Impact: Estimated costs include Finance System Maintenance Costs, Finance Research & Development Costs, Wide Area Network Services Costs in the amount of $116,482.19. Budgeted item.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement between Victor Valley College and San Bernardino County Superintendent of Schools for the Joint Powers Authority Best Net Consortium services in the amount of $116,482.19 for fiscal year 2015-2016..

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

BESTNET
Business-Personnel Educational Software Technology and Network Consortium

San Bernardino County Superintendent of Schools
Ted Alejandre, County Superintendent

DATE: May 21, 2015

TO: Karen Hardy, Director of Fiscal Services
Victor Valley Community College District

FROM: Dena Valiukas, Technology JPA, Finance Manager
(909)386-9600

The following are the estimated costs for BEST NET services for the 2015/2016 fiscal year. These services include:

- Finance and Human Resources System Services: maintenance and development costs for software and hardware;
- Wide Area Network (WAN) Services: data transport infrastructure and internet access;

Your district's user listing is included for validation and changes. Please return this by June 11, 2015. If we do not hear back from you by then, we will use last year's count for the 2015/2016 year. These fees were established and finalized by the BEST NET Executive Committee on March 31, 2015, with final adoption on April 10, 2015, at the BEST NET General Council meeting. The costs below are based on the 2013/14 Local Control Funding Formula P-2 ADA. The final costs will be distributed after the return of all district's user lists. The only change anticipated would be user costs per your list updates, or data circuit change when applicable.

Please do not hesitate to contact me should you have questions or require further information.

Thank you,

DV: pl

Finance System Maintenance Costs:

Software/Administrative Support ($5.25 per ADA)	$	5.25
2013/2014 ADA (equates to Adelanto)		7,642.85
Subtotal	$	40,124.96
Tech Services/Operations Support (Membership Fee)	$	9,203.00
HP Hardware/Software Support --		
182 Users @ $110.00 per year each	$	20,020.00
Capital Funding @ $2,500.00 plus $0.24 per ADA	$	4,334.28
Redirect to Fund Balance ($0.25 per ADA)	$	1,910.71
Additional amount per ADA to correct deficit spending ($2.11)	$	16,126.41
Total Projected Finance System Maintenance Costs	**$**	**91,719.36**

Finance Research & Development Costs:

Development Costs ($2.40 per ADA)	$	2.40
2013/2014 ADA (equates to Adelanto)		7,642.85
Total Projected Research and Development Costs	**$**	**18,342.84**

Wide Area Network Services Costs:

Additional amount per ADA to correct deficit spending ($0.84)	$	6,419.99
Total Projected Wide Area Network Services Costs	**$**	**6,419.99**

GRAND TOTAL	**$**	**116,482.19**

Xerox WorkCentre
SMTP Transfer Report

Job Status: FAILED Insufficient disk space on remote filing system.

Job Information

Device Name:	CAM-President-Xerox5755
Submission Date:	08/07/15
Submission Time:	12:53 PM
Images Scanned:	27
Size:	0
Attachment Name:	DOC.PDF
Format:	Image-Only PDF
Encrypted E-mail:	No

SMTP Server

Address:	cas.wc.edu:25

Message Settings:

Subject:	Scan from a Xerox WorkCentre
From:	CAM-President-Xerox5755@wc.edu
Reply To:	CAM-President-Xerox5755@wc.edu
To:	

1. victoria.martinelli@wc.edu