



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: November 11, 2014

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

- 1. CALL TO ORDER** **5 p.m.**
The Board of Trustees of Victor Valley Community College District met in Open Session on November 11, 2014 in the Board Room of the Administration Building. Board President Henderson called the meeting to order at 5 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, and Student Trustee Amanda Monroy

Absent: Brandon Wood and Amanda Monroy

Amanda Monroy arrived at 5:15 p.m.

Brandon Wood arrived at 5:35 p.m.

PLEDGE OF ALLEGIANCE

Victoria Churgin led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

CLOSED SESSION ~ West Wing Conference Room

- 2. CLOSED SESSION** **5-6 p.m.**
2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:
- a) CONFERENCE WITH LABOR NEGOTIATIONS –
Government Code Section 54957.6
District Representative: Randy Erickson
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United
 - b) PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL RELEASE
Public Employee Number 2020111114
Government Code Section 54957 (b) (1)
 - c) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government code Section 54956.9(b) – 1 case

BOARD OF TRUSTEES: Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Lorrie Denson, ASB Member

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 5:01 p.m. Board President Henderson recessed to Closed Session

REGULAR MEETING AGENDA
Board Room

3. OPEN SESSION

6 p.m.

- 3.1 At 5:03 p.m. Board President Henderson reconvened the meeting and Jeff Morris, Legal Counsel reported that on item a) an update was provided and direction was given to the negotiator; b) no reportable action was taken; c) it was MSC (Wood/Denson, 5-0) to deny the application for a late claim

Invocation was given by Reverend Patrick Traverse

4. SUPERINTENDENT PRESIDENTS REPORT

Academic Senate: Claude Oliver congratulated Trustees Wood and Henderson on being elected and thanked Trustee Denson for her service. In addition he also congratulated Marianne Tortorici on her election. Ed Burg was recognized for his service as Veteran. He welcomed Jeffrey Holmes who will be returning to work in DSPS. Eartha Johnson, Advisor of the Puente Club introduced the Students that participated in the Operation Gratitude program. The students spoke on their involvement in the program that was part of a community event giving back to the Veterans that have served.

Foundation: Don Brown congratulated the members of the Board on the recent election and welcomed Dr. Marianne Tortorici. He thanked Trustee Denson for her leadership on the Board and hopes she continues to be involved with VVC. Mr. Brown presented the Board of Trustees with a \$17,500 check for annual proceeds of an endowment. He has pleased to report that over 610 alumni have been found thus far in the Great Alumni Hunt.

CONSENT AGENDA

Public Comment: None

It was MSC (Brady/Wood, 5-0) to approve the consent items in one motion with agenda items 5.4, 5.5 and 5.9 pulled by Trustee Pinkerton for separate discussion.

- 5.1 Approval of the minutes of the October 14, 2014 regular Board meeting.
- 5.2 Correction – Agreement Amount - GiantPowerComm
Ratification of the corrected agreement amount that was originally Board approved at the October 14, 2014 meeting (item 5.32) to run fiber from the Maintenance & Operations yard to the 1 Megawatt Solar Generating Facility. The fiscal impact was misstated and should be corrected from \$2,431.73 to \$5,888.00. Fiscal Impact: \$5,888.00, Fund 71.
- 5.3 Agreement – Apple Valley Communications
Ratification of the agreement between Victor Valley Community College District and Apple Valley Communications to supply and install audio visual upgrades at the Music Building. Fiscal Impact: \$8,112.60, Fund 42.

- 5.4 **PULLED FOR SEPARATE DISCUSSION (see agenda item 6.1)**
Agreement – American Air Balance Co., Inc.
It was MSC Brady/Pinkerton, 5-0) to ratify the agreement between Victor Valley Community College District and American Air Balance Co., Inc. to test, adjust and balance air-handling systems at various buildings on the Main Campus. Fiscal Impact: \$33,990.00, Fund 71.
- 5.5 **PULLED FOR SEPARATE DISCUSSION (see agenda item 6.1)**
Agreement Amendment/Renewal – Public Economics
It was MSC (Brady/Pinkerton, 5-0) to ratify the agreement between Victor Valley Community College District and Public Economics to include additional services through June 30, 2015. The amendment is required to proceed with collecting pass-through payments due to the District from the Oversight Board of dissolved redevelopment. Fiscal Impact: \$12,000.00, Fund 71.
- 5.6 Agreement – Idibri, Inc.
Ratification of the agreement between Victor Valley Community College District and Idibri, Inc. to perform post verification and further recommendations on the acoustics for the renovated Music Building, project. Fiscal Impact: \$1,862.50, plus mileage. Bond Funded.
- 5.7 Board of Trustees Payments Reports
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None
- 5.8 Agreement Renewal – Datawatch
Ratification of the renewal agreement between Victor Valley Community College District and Datawatch to continue maintenance support for Monarch software. This product provides the capability to extract, analyze and export data from existing reports without programming. Term: 11/2/14-11/1/15. Fiscal Impact: \$6,223.28, budgeted item.
- 5.9 **PULLED FOR SEPARATE DISCUSSION (see agenda item 6.1)**
Agreement Renewal – Comodo
It was MSC (Brady/Wood, 5-0) to ratify the renewal agreement between Victor Valley Community College District and Comodo for SSL (Secure Socket Layer) domain certificates to maintain the security of Victor Valley College systems internally and externally, term: 10/18/14-7/5/15. Fiscal Impact: \$4,697.41, budgeted item.
- 5.10 Agreement – Thermal Combustion Innovators, Inc.
Ratification of the agreement between Victor Valley Community College District and Thermal Combustion Innovators, Inc. to properly dispose of all bio-hazardous medical waste on campus for fiscal year 2014-2015. Fiscal Impact: \$933.84, budgeted item.
- 5.11 Agreement – H&H Elevator Services
Ratification of the agreement between Victor Valley Community College District and H&H Elevator Services to provide preventive maintenance service to various elevators on campus including a 5-year load test. Fiscal Impact: \$5,475.00, Fund 71.
- 5.12 Agreement – All American Fence Erectors
Ratification of the agreement between Victor Valley Community College District and All American Fence Erectors to install a chain-link fence at the Agriculture Building. Fiscal Impact: \$2,727.00 Fund 71.
- 5.13 Agreement – Cal Building Systems
Ratification of the agreement between Victor Valley Community College District and Cal Building Systems to repair fire sprinkler systems at various locations on campus. Fiscal Impact: \$42,723.00, Fund 71.

- 5.14 Agreement – CAE Healthcare, Inc.
Ratification of the agreement between Victor Valley Community College District and CAE Healthcare, Inc. for maintenance support of the iStan simulation mannequin. The period of this agreement is November 10, 2014 through November 9, 2015. Fiscal Impact: \$7,613.00, budgeted item.
- 5.15 Independent Contractor Agreement – Deanna Hayes, Jean Huff
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Deanna Hayes, Jean Huff to provide K16 Bridge Program coordination services at designated school sites. The service period for these agreements is September 24, 2014 through May 23, 2015. Fiscal Impact: Not to exceed \$1,000, budgeted item.
- 5.16 HIPAA Business Agreement – Victor Valley Global Medical Center
Ratification of the agreement between Victor Valley Community College District and Victor Valley Global Medical Center to provide for the confidentiality of patient information for Registered Nursing and other Health Sciences programs of the District. Fiscal Impact: None.
- 5.17 Independent Contractor Agreement – Fire & Police Selection, Inc.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Fire & Police Selection, Inc. to gain site certification for the Entry-Level Firefighter Physical Ability Test (PAT). The service period for this agreement is October 3, 2014. Fiscal Impact: \$8,994 (\$5,400 funded through Perkins IV Grant).
- 5.18 Agreement Renewal – Freedom Scientific
Ratification of the software maintenance renewal agreement between Victor Valley Community College District and Freedom Scientific for JAWS Professional Version 15.0. The period of this agreement is October 1, 2014 through June 30, 2015. Fiscal Impact: \$325.22, budgeted item.
- 5.19 Agreement – Yosemite Community College District Child Development Training Consortium
Ratification of the agreement between Victor Valley Community College District and Yosemite Community College District Child Development Training Consortium to benefit VVC students who are currently employed in an early childhood setting, encouraging them to return to school to further their education and increase their skills. Fiscal Impact: **\$9,375.00 to the District.**
- 5.20 Agreement – University Enterprises Corporation at CSUSB
Ratification of the agreement between Victor Valley Community College District and University Enterprises Corporation at CSUSB to provide GED Prep and Basic Computer Skills training to clients of the California State Re-Entry Initiative (CSRI) based at CSUSB. The term of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: **\$50,000.00 income to the District.**
- 5.21 Interim Use Permit – San Bernardino County Regional Parks Department
Ratification of the interim use permit between Victor Valley Community College District and San Bernardino County Regional Parks Department, Glen Helen Regional Park for a Cross County Event. The term of this agreement is October 3, 2014. Fiscal Impact: Not to exceed \$400.00, budgeted item.
- 5.22 Contract – The Woodall Group
Ratification of the contract between Victor Valley Community College District and The Woodall Group to provide Live Scan fingerprinting services to both Certified Nursing Assistants (CNA) and Registered Nursing (RN) students. The term of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: \$3,500.00 estimated to cover CNA program, budgeted item. RN Program students self-pay for services.

- 5.23 Agreement – Desert Cities Mediation
Ratification of the agreement between Victor Valley Community College District and Desert Cities Mediation to provide arbitration services on December 16-19, 2014. Fiscal Impact: \$6,000.00, budgeted item.
- 5.24 Non-Classified Employees
Ratification of the Non-Classified employees listed. Fiscal Impact: Budgeted.
- 5.25 Clinical Facility Use Contract – California Department of Veterans Affairs
Ratification of the agreement between Victor Valley Community College District and California Department of Veterans Affairs to provide clinical learning facilities for the Health Science program. The agreement begins January 1, 2015 through December 31, 2017. Fiscal Impact: None.
- 5.26 Curriculum Changes
Approval of the curriculum changes made on September 25, 2014 and October 9, 2014 that have been recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.27 Amendment – 2014-2015 Academic Calendar
Approval of the amendment of the 2014-2015 academic calendar, originally Board approved December 10, 2013 to include the 2015 winter session. Fiscal Impact: None

ACTION AGENDA

PUBLIC COMMENTS RELATED TO ACTIONS ITEMS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

7. SUPERINTENDENT/PRESIDENT

- 7.1 Naming Recognition for Willie Davis Pringle Athletic Training Room
It was MSC (Wood/Brady, 5-0) to approve of the naming of the training room as the Willie Davis Pringle Athletic Training Room perpetuity beginning November 12, 2014. Fiscal Impact: None, funds to be donated for naming signage.

8. INSTRUCTION

- 8.1 FY 2015-16 Continued Funding Application
It was MSC (Brady/Denson, 5-0) to review the FY2015-16 Continued Funding Application in order to comply with the CDE-CDD funding requirements. Fiscal Impact: Earning capability of approximately \$100,000 for FY 2015-2016.

8.2 MOU-AB86 Adult Education VVCCD Regional Planning Consortium

It was MSC (Pinkerton/Brady, 5-0) to ratify the Memorandum of Understanding between Victor Valley Community College District and the K12 School Districts comprising the AB86 Adult Education Victor Valley Community College District Regional Planning Consortium. The service period is July 1, 2014 through June 30, 2015. Fiscal Impact: \$60,000.00, budgeted item, AB86 Adult Education State Planning Grant.

8.3 Tech Fee – Emergency Medical Services

It was MSC (Pinkerton/Denson, 5-0) to approve the Technology fee for EMS 80 Paramedic Anatomy & Physiology effective winter 2015 semester to provide each student with an Apple iPad Mini 32GB. This fee may be waived if the student has their own iPad meeting the requirements of the program. Fiscal Impact: None

Dr. Wagner: announced that the item should read as an instructional fee and not technology fee

8.4 Fees – Emergency Medical Services

It was MSC (Brady/Pinkerton, 5-0) to approve the materials fee charge for the following courses:

EMS 81 – Intro to EMS	\$800.00
EMS 82 – Paramedic Cardiology	\$110.00
EMS 83 – Paramedic Pharmacology	\$110.00
EMS 84 – Paramedic Theory	\$110.00

These materials will be effective with the winter/spring 2015 semester.
Fiscal Impact: None to the District

10. ADMINISTRATIVE SERVICES

10.1 Award Contract – Landscape Phase II – Micon Construction

It was MSC (Brady/Pinkerton, 4-1, Pinkerton No) to approve to award the contract to Micon Construction for the second phase of the Landscape Sustainability Project. Fiscal Impact: \$312,196.07, Fund 71.

11. HUMAN RESOURCES

11.1 PUBLIC COMMENT: Ed Burg

Management Appointment, Director of Disabled Student Program and Services – Jeffrey Holmes

It was MSC (Brady/Pinkerton, 5-0) to approve the appointment of Jeffrey Holmes, Director of Disabled Student Program and Services, beginning November 12, 2014 through June 30, 2016. Fiscal Impact: Range 18 Step H on the Management Salary Schedule, \$9,295/month, plus benefits, budgeted item.

12. REPORTS

CTA – Lisa Ellis
CSEA – Justin Gatewood
AFT Part Time-Faculty United – Lynne Glickstein
Management – Steve Garcia

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Ed Burg, Adele McClain

14. Board Communication

John Pinkerton: liked what the Reverend said this evening. Every decision made should put student's first enhancing student success.

Joseph W. Brady: congratulated all trustees on their election. He appreciated Lorrie Denson's calming effect and leadership. Congratulated the VVC football team on their accomplishment. Coach Hoover is doing a great job pointed out that a recruiter from Utah was present at the last game. He thanked the Reverend for his comments.

Dennis Henderson: is grateful to all for the support with the election and is humbled by all those that voted for him. Thanked all Veterans for their service. Appreciated Trustee Denson's service on the Board that was done with dignity. Congratulated Trustee Wood and Dr. Tortorici on their election.

Brandon Wood: congratulated fellow trustees who won and thanked Trustee Denson for her leadership leading the college with dignity and grace. She will be a great loss to the students and the Board. He recently attended the Joint Fall meeting in Moreno Valley with Trustee Denson and will be attend upcoming CCLC event. His goal is to complete the Board certification before Joseph W. Brady. He wished everyone a Happy Veteran's Day. He congratulated the Women's volleyball team with a 10-0 win.

Lorrie Denson: saluted and honored the veterans who take care of our great nation. Thanked the Reverend in a great innovation. She was disappointed for not being elected and is looking forward to great things coming from Marianne Tortorici. The Excellence in Trusteeship Program is an important part of the Board's responsibility and she challenged Trustee Henderson in obtaining his certification. She recently attended the Joint Fall meeting in Moreno Valley with Trustee Wood.

Amanda Monroy: asked all Veterans to stand and offered her deepest appreciation for serving. She recently attended a conference in New Orleans and assisted with the St. Bernard project. Students with VVC represented a case advocating the lowering of the independent age to accommodate more students that are not able to qualify for financial aid. December will feature the Lights of Love event. Lastly over 200 classes with over 30 disciplines will be added for the winter session.

15. ADJOURNMENT

It was MSC (Brady/Pinkerton, 5-0) to adjourn the meeting at 7:55 p.m.


John Pinkerton, Clerk

12-09-14
Date Approved