



MINUTES
Victor Valley Community College District
Board of Trustees Regular Meeting
Tuesday, July 12, 2016

Place: **Open Session:** 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

1. OPEN SESSION

1.1.1 PUBLIC COMMENTS
None

1.2 CALL TO ORDER
The Board of Trustees of the Victor Valley Community College District met in open session on July 12, 2016 in the Board Room. Board President Pinkerton called the meeting to order at 6:00 p.m.

1.3 ROLL CALL
John Pinkerton, President; Brandon Wood, Vice President; Marianne Tortorici, Clerk; Dennis Henderson, Trustee; Roger Wagner, Superintendent/President; Marco Aguayo, Student Trustee.

1.4 PLEDGE OF ALLEGIANCE TO THE FLAG
Steve Garcia led the Pledge of Allegiance to the Flag.

1.5 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA
None

Board President Pinkerton introduced Sky Brooks who sang the National Anthem.
Dr. Wagner introduced Marco Aguayo as the new ASB Student Trustee.
Dr. Wagner introduced Tracey Richardson, new Vice President of Administrative Services.

2. OPEN SESSION REGULAR MEETING

3. SUPERINTENDENT/PRESIDENT'S REPORT

3.1 FOUNDATION
Foundation President Eric Schmidt welcomed Marco Aguayo. He reported that during the 2015/2016 fiscal year the Foundation increased its unrestricted giving and developed the Student Success Initiative to support the college's effort to provide additional support services where it is most critical. The Foundation raised \$30,000.00 during the Alumni Hall of Fame lip sync which half will go to student programs and the other half will go to student success. Briefly explained how club allocations are distributed; if the clubs raise the money they receive 100% of the fundraiser. Presented a check in the amount of \$15,563.00 to the student success fund. The Alumni Hall of Fame will continue this year. The Foundation is accepting nominations for 2017 Alumni Hall of Fame and Distinguished Awards. The deadline to submit nominations is Thursday September 15th, 2016. Provided nomination forms to the board and announced that the forms can be found online. Each year the Foundation awards \$30,000.00 in campus grants to support departments and programs. The summer deadline for employees to submit their

ideas to support their departments or programs is July 14th by 5:00p.m. Distributed copies of the quarterly addition of the summer link magazine to the board. The Foundation Contract and Community Education Director and Grants Manager James Johnson has accepted a position with the County of San Bernardino, wished him well and congratulated him on his new endeavor. Announced the hire of their new Assistant Executive Director, Kirsten Acosta. Will be replacing the grant writing position, the position will be advertised/posted; will be discussing the position during the next Foundation Board meeting.

3.2 ASB STUDENT GOALS

Dr. Wagner reported that we are a week early from the student body creating their goals. Student Trustee Aguayo reported that this weekend is the new Student Body retreat and the goals will be set and posted for 2016-2017 school year. The ASB leadership conference is from July 14th through the 17th; Deans, Trustees, 22 students, prospective council members, and those elected in will be attending. They will also be appointing new student members to the council. Excited about taking on the position of new Student Trustee for the Associated Student Body.

3.3 ACADEMIC SENATE

No report.

3.4 ACCREDITATION STEERING COMMITTEE

Dr. Wagner reported that they are still collecting rough drafts and putting them together into one document. The board will receive a rough draft before the final document. The commission has to receive the document by January 15th. The board will have the opportunity to review the draft during the December board meeting. The final will be presented to the board for approval during the January board meeting.

3.5 FACILITIES UPDATE

Steve Garcia reported that in November it looks like a 9 billion dollar state wide facilities bond will be brought to the table with 2 billion going to community colleges. The SVL archway is owned and operated by the county special districts office. The archway is in need of repairs and due to a portion of the arch being on private party and legalities that cannot be overcome, the archway will be torn down in the very near future and rebuilt. The college may want to consider sending someone from the college to attend the meetings to provide input regarding the proposed renderings. Reported out on the status of the Mojave River Walk. Reported on the Tamarisk Market Place proposed project, a 25 acre development. Wal-Mart is facing environmental issues that they plan on correcting then moving forward with the development in the future. The college may want to pay attention to this because we have had issue with drainage and storm water runoff which have affected the college in the past. Trustee Brady provided some history regarding the project and his concerns. Steve agreed that it would affect us in various forms and feels that we should be on the forefront. Trustee Tortorici stated that SVL has been very active in trying to stop the development through the city and shared her concerns. Steve reported that Wal-Mart has met the demands from the city. As a Facilities Director, Steve is concerned on how the development is going to impact the college. Dr. Wagner and Steve have met and agreed that further discussion needs to take place regarding any potential issue arising from the development. Reported that our energy saving projects has brought in \$593k from incentive money from local utilities. Roger answered Trustee Tortorici's question stating that the incentive money will be put back into the General Fund. Announced that tomorrow morning at 3:30am concrete will be poured at the vocational site on lower campus; the board is welcomed to attend.

Special Report

Dr. Wagner introduced Dr. Herb English and a group of students he took on a trip recently. Dr. English thanked the Board of Trustees, Dr. Wagner, and Student Trustee for approving the opportunity for the students to go on a Historically Black College and University tour. Dr. English reported that the California Community Colleges Transfer Guarantee to Historically Black Colleges and Universities was established by the Chancellor's Office March 2015 with 9 Colleges and Universities which has now expanded to 21 institutions. The Chancellor's office has encouraged and approved California Community Colleges to schedule campus tours and on June 12th 40 Victor Valley College and Glendale College students began the trip to visit 7 colleges in Florida, Alabama, and Louisiana. On June 20th VVC student were featured in Divers Issues in Education, highlighting the campus tour and Chancellor's office partnership. Each campus President welcomed our students to campus and gave a brief history of their institutions. VVC graduate, Class of 2016, Markisha Richardson was the 1st California Community College student to be accepted to Bethune Cookman University under the Transfer Guarantee. She will be attending Bethune Cookman in the fall with an \$8,000.00 annual scholarship. Dr. English thanked the chaperones Dr. Corey Timberlake, Lorena Ochoa, Amber Brown, and introduced students Taylor Evens, Vice President of the Black Student Union and Ejon Manill, ASB and Black Student Union representative, both thanked the board for the opportunity and shared their experience and knowledge they gained from the tours. Dr. English distributed to the board the itinerary and informational packet used during the trip.

4. REPORTS

4.1 CTA
No Report

4.2 CSEA
Dr. Wagner reported that he had a good meeting with Margaret Kagy today and she is not present this evening due to back problems and apologizes for not attending the meeting.

4.3 AFT PART-TIME FACULTY UNITED
No report.

4.4 MANAGEMENT
Dr. Wagner introduced Ron Graham who provided a CTE overview report to the board. The substantive change report was revamped, rewritten and a new budget was added. The report was approved by the state this past year for the Regional Public Safety Training Center. Shared the importance of becoming center status and explained curriculum changes being made at that location. Working with Art Lopez to bring in part-time counselors, Robert Sewell for signage, marketing, and transportation, and considering bringing in food trucks. Reported out on his background, and answered the board's questions.

5. CONSENT AGENDA

5.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEM
None.

5.2 APPROVAL OF CONSENT AGENDA ITEMS
It was MSC (Brady/Wood, 5-0) to approve the consent agenda items in one motion.

- 5.3 Approval of the May 10, 2016 Minutes of the Regular Board of Trustees Meeting
- 5.4 Approval of the June 14, 2016 Minutes of the Regular Board of Trustees Meeting
- 5.5 Approval of the June 14, 2016 Minutes of the Special Board of Trustees Meeting
- 5.6 Approval of the June 23, 2016 Minutes of the Special Board of Trustees Meeting
- 5.7 Independent Contractor Agreement - Riverside Community College District
- 5.8 Contract with CI Solutions
- 5.9 Contract with Pacific Parking Systems, Inc.
- 5.10 Contract with Hi-Desert Communications for Rent on Quartzite Mountain for one repeater.
- 5.11 Contract with Hi-Desert Communications for maintenance on the repeater on Quartzite Mountain.
- 5.12 Agreement Renewal # 16/17-0103-San Bernardino County Superintendent of Schools
- 5.13 Agreement - Southern California Bone & Joint Clinic
- 5.14 Memorandum of Understanding - The Lewis Center for Educational Research
- 5.15 Contract - Bureau of Land Management (BLM)
- 5.16 Contract - Bureau of Land Management (BLM)
- 5.17 Agreement Renewal - Frick, Frick and Jette Architects
- 5.18 Contracts - Bureau of Land Management (BLM)
- 5.19 Contract - Bureau of Land Management (BLM)
- 5.20 Memorandum of Understanding - Mt. San Jacinto Community College District
- 5.21 Board of Trustee Budget Transfer Request Report
- 5.22 Agreement - Pacific Left and Equipment Company, Inc.
- 5.23 VENTEK Online Services Agreement
- 5.24 Agreement: BorderLAN Security, Inc.
- 5.25 Independent Contractor Louis Litwin for Administrative Hearing Judge
- 5.26 Emergency Repairs Agreement - Masco & Sons
- 5.27 Emergency Repairs Agreement - Trane Building Services

- 5.28 Agreement Renewal - Merrell Johnson Company, Inc.
- 5.29 Award Contract - Academic Commons Renovation Bid F-370b
- 5.30 Agreement: CollegeNet, Inc.
- 5.31 Agreement: Dell, Inc. (KACE)
- 5.32 Agreement: Lexmark Enterprise Software, LLC
- 5.33 Agreement Revision: Faronics
- 5.34 Agreement: Ferrilli Information Group (General Consulting)
- 5.35 Agreement Renewal: A.N.D Technologies, Inc. (Pcoutner)
- 5.36 Coban Technologies License Agreement
- 5.37 Agreement - Galaxy Moving Company, LLC
- 5.38 Board Payment Report for Trustees Meeting July 12, 2016
- 5.39 Curriculum Changes
- 5.40 Independent Contractor Agreement - Varela Consulting LLC
- 5.41 The Woodall Group Inc, Contracted Services
- 5.42 Amended Agreement-Municipal Emergency Services, Inc.
- 5.43 Final AJCC System MOU
- 5.44 Agreement - America's XPRESS Rent A Car

6. ACTION AGENDA

7. BOARD OF TRUSTEES - ACTION AGENDA

7.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

None

- 7.2 Request for Excused Absence, Dennis Henderson, Special Board of Trustees Meeting on June 23, 2016

It was MSC (Wood/Pinkerton, 5-0) to approve the request for excused absence for Trustee Dennis Henderson during the Special Board of Trustees Meeting on June 23, 2016.

8. INSTRUCTION AND STUDENT SERVICES - ACTION AGENDA

- 8.1 Amendment #1- 2015-2016 MOU between the AB104 Adult Education Regional Consortia Member Districts

It was MSC (Henderson/Wood, 5-0) to approve Amendment #1- 2015-2016 MOU between the AB104 Adult Education Regional Consortia Member Districts.

- 8.2 Agreement - VectorUSA, Hourly Technical Services
It was MSC (Henderson/Brady, 5-0) to approve the agreement with VectorUSA.

9. ADMINISTRATIVE SERVICES - ACTION AGENDA

- 9.1 Agreement - Computerland of Silicon Valley (Adobe)
It was MSC (Brady/Henderson, 5-0) to approve the agreement with Computerland of Silicon Valley (Adobe)

10. HUMAN RESOURCES - ACTION AGENDA

- 10.1 Ratification of Administrator Contract
It was MSC (Brady/Henderson, 4 AYES, 0 NOES, Trustee Tortorici abstaining, 0 ABSENT) to approve the ratification of Administrator Contract.
- 10.2 NON-CLASSIFIED EMPLOYEES
It was MSC (Tortorici/Wood, 5-0) to approve the Non-Classified Employees.

11. INFORMATION

- 11.1 Board of Trustees - Upcoming Annual Conferences

12. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS
None

13. BOARD COMMUNICATION

Student Trustee Aguayo reported out on his duties as ASB President, show cased the t-shirt displaying their new motto "zero excuses" which will be worn during their retreat. Distributed agendas for their leadership conference this summer to the board and elaborated on some of the content and what is expected, and the book that is required to read. ASB received a certificate from Relay for Life as they raised around \$50k for the cause and expanded on the event. Thanked everyone who was able to participate in the 24 hour event. Robert Sewell won best woman for Relay for Life. Encouraging the group to get involved within the community to participate in more events. Getting everyone motivated to change things and how people view the college as a whole.

Trustee Brady reported that he is in his 6th year and has never missed an ASB retreat which is about team building and working together. Worked around his schedule to attend, wife is in her second year of attendance. Janice Olson will be attending. Thanked everyone for reaching out to him with thoughts and prayers over the passing of his Father.

Trustee Henderson reported that in March his Mother-in-Law was a victim of a home invasion robbery, she is 88 years old and was beat up. She fell and broke her hip about 5 weeks ago, she had an operation to mend it then went into a care home for therapy where she ended up with a virus and was taken to the emergency room at Victor Valley Hospital. While in the emergency room Trustee Henderson ran into James Caravetta who is a member of our Paramedic Program who told him how great our program is and that our instructors are top notch. Trustee Henderson was very impressed with him. Welcomed Tracey and Marco on board.

Trustee Tortorici welcomed our new Student Trustee and is looking forward to working and learning from him. Was following the HBC presentation, glad that we can claim that we have the first transfer student in the state to go to a historic black college; hopes that VVC continues to grow this program, tours, and transfers. She apologized for not attending the Foundations Installation of Officers. Thanked James for his work at the Foundation and welcomed new Assistant Director Kirsten. Congratulated the new officers. Looking forward to working with the Foundation. Gave kudos to our police force for building relationships with the community and thanked them for their activities. She thanked the board and president for hiring a diverse police force. She reported that Ginnie is working on a tool to help the board on their self-evaluation. Trustee Wood stated that it will be posted online on survey monkey. Ginnie stated that once she receives approval from Roger the link will be sent to the board. Trustee Wood stated that the committee is done with their work in which Ginnie did most of it. Trustee Tortorici commended the students on a phenomenal job with their goals and suggested a workshop for the board to establish their goals for the upcoming academic year. She is looking forward to the ASB retreat. Welcomed Tracey on board.


Trustee Wood reported that the main graduation was great, and this is why we are here. He is looking forward to attending the ASB retreat this weekend. His Alaska trip was amazing, those who have not gone need to go. Planning another trip.

Trustee Pinkerton addressed Trustee Tortorici's concerns regarding the goals and stated that we have ongoing goals every year. We have a goal to make sure that VVC is fiscally solvent and it is. A goal to make sure that our staff is happy and compensated decently for taking care our number one constituent group. We are focusing on making sure that our building projects stay on track and they are. Last month the building priorities were discussed and the board had the opportunity to re-adjust them. He appreciated Trustee Henderson's proposal to move up the Westside. Would like to attend the cement pour and encouraged others.

Dr. Wagner with great enthusiasm said from now until 8:15pm ice cream is on him at Baskin Robbins.

14. ADJOURNMENT

It was MSC (Henderson/Brady, 5-0) to adjourn the meeting at 7:31 p.m.


Marianne Tortorici, Clerk

8-9-2016
Date Approved