

VVC Academic Senate Meeting
MINUTES APPROVED AS CORRECTED
 Thursday, Dec. 4, 2014
 Administration Services Bldg., Room 8, 3:30 p.m.

		Area Representative		At-Large Area Representatives	Members
ATC	X	Adell, Tim	X	Gibbs, David	Burg, Ed
KIN	X	Blanchard, Debra (proxy L. Huiner)	X	Rubayi, Khalid	Golder, Patty
Science	X	Cerreto, Richard			Pendleton, Joe
LA	X	Ellis, Lisa		Executive Officers	Ruiz, Maria
Science		Harvey, Lisa	X	Oliver, C., President	Wagner, Pat
PAC	X	Heaberlin, Ed	X	Davis, T., Past-President	Young, Henry
AC	X	Hollomon, Dave	X	Gibbs, J., Vice-President	
ATC	X	Malone, Patrick	X	Huiner, L., Secretary	
C & L	X	McCracken, Mike	X	Toner, S., Treasurer	
VOC	X	Menser, Gary			Guests
C & L		Ochoa, Lorena		Part-time Faculty Representative	Gatewood, Michael
RPSTC		Oleson, Dave	X	Akers, Glenn	Ledesma, Abigail
ALDH	X	Ramming, Alice	X	Elsmore, Cheryl	Mitchell, John
LA	X	Tomlin, Karen			Pendleton, Isabella
ALDH		Truelove, Terry			

Called to order at 3:31 p.m.

Special Presentation:

Phi Theta Kappa and Pat Wagner, English Faculty and PTK Adviser

Student presenters: John Mitchell, Michael Gatewood, and Abigail Ledesma. PTK focus on leadership, fellowship, academic excellence and service values through projects. Campus project using Instagram (#vvcpride and #vvcshame at vvc.edu/ptk) to publicize strengths and areas for improvement on campus, using an online and poster campaign. Honors in Action program, 5 Star program, Human Expression in “new frontiers” project: online showcase for outstanding student work submitted online (pictures, videos, music, documents.) Will be sending email with link to SharePoint for uploading projects.

Additions and Revisions to the Agenda

1. Action/Information Items

- 1.1 Action: 11/06/2014 Academic Senate Minutes (Davis, Menser) Approved as corrected
M/S/C. NO VOTE: Richard Cerreto. **Y**
- 1.2 AP 1201 Shared Governance Structure and Responsibilities – 1st Reading – Discussion: put together by task force consisting of faculty, classified and administration. Will go to College Council for a 1st reading this Wednesday. Will be 2nd reading in March. Need to form task form to create a “Shared Governance Handbook” in spring.
- 1.3 Student Equity Plan – 1st Reading – Discussion: statewide effort since early 1990s, first report produced in 2004, goals never assessed. Last time it was written was in 2008, without faculty input, good effort by Mark Clair, but state backed out due to lack of funding. Currently required and tied to funding, completely revised, template-based, with data from Data-Mart and internal sources. Areas covered: access, course completion, Basic Skills & ESL completion, degree and certificate completion, transfer. Initial version must be to state by January 1, 2015, will have revised version with faculty survey and input by March 2015.
Motion to approve at 1st reading. (Menser, Davis) M/S/U **Y**
- 1.4 Full-Time Faculty Hiring Procedures Agreement – 1st Reading – Discussion: Approved by Senate 10/2013, now coming back for minor changes in language (change Equal Opportunity to Fair Employment Rep) and changed committee membership selection from Academic Senate President to the Department Chair of hiring department. No mention in the document about procedures for internal announcement of positions, currently no Fair Employment Committee. Discussion about

removing the senate executive board from the appointment process. Suggest that ad-hoc committee re-convene to look at any other necessary revisions, send recommendations to executive committee.

- 1.5 Information: Academic Development Committee – Discussion: Academic compensation and union/contract issue, look it over and send comments to executive committee, will be an action item in future. Senate’s role is to decide if credits are valid, union’s role is to make sure individuals are appropriately placed on pay scale.
- 1.6 Information: Basic Skills Initiative Report – Hoping for increase in funding, issues with T.O.P. codes, need to be fixed to get more money from state.
- 1.7 Information: Curriculum Committee Minutes 10/23/2014, 10/30/2014

2. President’s Report and Announcements

- 2.1 Accreditation – Handout “Recommendation #6 Budget Deficit Action Plan” prepared by President’s Cabinet. Follow-up report #5 due in March. We have known we are on sanction since July, this is same strategy used previously, not a plan, missing dates, missing document for proof/evidence. Please send concerns to Accreditation Steering Team Chair Jessica Gibbs in preparation for tomorrow’s meeting. Faculty have resolved all accreditation recommendations that we can address, senior administration needs to write response for recommendation 6.
- 2.2 Academic Senate Fall Plenary Report – Topics included Student Equity, Brown Act,
- 2.3 Upcoming AS Conferences: 2015 Accreditation Institute and 2015 Academic Academy – VPI Maphumulo has agreed to send 3 faculty to Accreditation Institute (Feb 20-21,) and 5 faculty to Academic Academy in March, if you’re interested in attending let executive board know soon.
- 2.4 ADT Update – Political Science, Psychology and Geography have been approved, English is back in the pipeline, Kinesiology will be submitted soon. Have updated the form by removing Art History, still responsible for 13 degrees. All 22 must be approved by start of Fall 2015 term.
- 2.5 Board of Trustees Meeting – Meets next Tuesday, will be held in SAC, appointment for Dean of STEM on the agenda, will be acknowledging undefeated volleyball and football teams, swearing in newest board member. Biggest discussion at last meeting was the tower at Regional Public Safety Training Center, wiring in burn zone had to be replaced due to fire, \$53,000 expense.
- 2.6 Cambridge Report – Fascinating reading, encourage you to read it: anti-faculty, anti-distance education, not one faculty member was interviewed.
- 2.7 Employee Professional Development Committee: Rams Winter Games, Dec. 12, 3-5p.m. – Canceled.
- 2.8 Other

3. Executive Officer’s Reports

- 3.1 Vice President, Jessica Gibbs – Remember to vote on ratification of governing documents, will be counted tomorrow at 5p.m. All-call for Legislative Analysis Committee to be sent out, quite a few senate bills coming through that we need to be aware of.
- 3.2 Secretary, Leslie Huiner – No report.
- 3.3 Treasurer, Steve Toner - \$63 in food donations. Net worth of \$22.33.
- 3.4 Past President, Tracy Davis- Please read AP 1201.

4. Senate Representative Reports

- 4.1 Adjunct Faculty Representative Reports – Glenn Akers, Cheryl Elsmore – Cheryl Elsmore: concerns about shredders available on campus and who is responsible for them and how to get them?, check with M&O or Dean’s office to order them. Check with Environmental Health and Safety about phones in classrooms. Question about students accessing front door of Academic Commons at nighttime. Women’s restrooms are dirty and other problems, temperatures in classrooms are not comfortable, administration is not responding to complaints, may be able to get help from Dean’s office to submit workorders. Glenn Akers: Merry Christmas and happy holidays.
- 4.2 Area Representatives –
Alice Ramming – Nursing faculty have not had any new hires in a long time, would like to recommend hiring 2 positions for content experts, mandated by BRN, included in PRAISE, need help on how to go about presenting it for hiring.

5. Committee Reports or Special Reports

- 5.1 Instructional Program Review Committee (IPRC) – Jessica Gibbs – Dec. 1 was deadline for annual update and PRAISE, if you need help uploading contact her. Working on revising handbook, hope to have revision by spring term and present to senate in spring.
- 5.2 Honors Program – Tim Adell – Wants to start process for getting a budget. Model UN having a fundraiser at Baja Fresh restaurant.
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder – Approved revision to form, it will be coming to senate in spring. Have met w/management and classified about technology issues and how to resolve some of those issues.
- 5.4 Curriculum Committee – Debby Blanchard- Special meeting this week, approved Computer Science ADT and some courses required for other ADTs.
- 5.5 Basic Skills Committee – Pat Wagner – Can still make requests online for funding, projects feed into Student Equity Plan.
- 5.6 Other

6. Shared Governance Reports

- 6.1 Facilities Committee – Tom Miller
- 6.2 Finance, Budget & Planning Committee – Joe Pendleton
- 6.3 Student Success and Support Committee – Peggy Mayer & Mike McCracken – Want to get energy behind re-emergence of student health center with San Bernardino County and campus health care departments; discussed student fee to fund licensed therapist to supervise interns, need to address mental health and physical health concerns. Fine-tuning registration process associated with SSSP, have been some infrastructure, computer glitch problems. Membership changes: Peggy Mayer stepped aside, Carl Smith member in her stead, look carefully at who is member and who is regular visiting guest. Concern about ability to meet with counselors.
- 6.4 Distance Education Shared Governance Committee – Lisa Ellis – DE Academy was well attended, faculty from other colleges also attended, about 80 attendees, we're getting reputation for distance education.
- 6.5 College Council – Claude Oliver
- 6.6 Other

7. Public Comments

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject

8. Adjournment

Meeting adjourned at 5:30p.m.