

Victor Valley College Academic Senate Meeting - Thursday, December 3, 2020**Members present**

Tim Adell, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev (proxy Golder), Jessica Gibbs, Patty Golder, Tiana Gray, Leontine Jefferies, Justin Mott, Terry Truelove, Julia Wendt

Executive Officers present: Henry Young, Lee Bennett, Lynne Glickstein, David Gibbs, Leslie Huiner

Guests present: Jacqueline Stahlke, Melanie Dube-Price, Jan Espinoza, Lorena Dorn

Meeting called to order at 3:30 PM

1. OPENING ITEMS

Procedural: 1.1 Public Comments Related to Agenda Items

Jacqueline Stahlke: Speaking as chair of the Graduation Requirements Committee, the committee met yesterday, the proposed documents they submitted to Academic Senate Executive Board are different from document on today's agenda. Discussion on meeting procedures from Senate President and VP, end of public comments.

2. INFORMATION ITEMS

Information: 2.1 Curriculum Committee Minutes - 10/08/2020

3. ACTION ITEMS

Action, Minutes: 3.1 Approval of Academic Senate Meeting Minutes 11/05/2020

Motion to approve

Motion by Patty Golder, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Terry Truelove, Julia Wendt

Not Present at Vote: Tim Adell, Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.2 AP 4027 Catalog Rights - 2nd Reading

Motion to approve

Motion by Patty Golder, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Tiana Gray, Justin Mott, Julia Wendt

Not Present at Vote: Jessica Gibbs, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians, Terry Truelove

Action: 3.3 Antiracism Resolution F20-01 - 1st Reading

VVC Board of Trustees approved a board resolution, Academic Senate resolution addresses inclusion, diversity, equity, access, and anti-racism and includes 10+1 issues. Academic Senate Fall Plenary learned about San Diego City College anti-racism resolution based on 10+1 issues.

Motion to approve on a first reading.

Motion by Patty Golder, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Julia Wendt

Not Present at Vote: Tim Adell, Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians, Terry Truelove

Action: 3.4 AP 4101 Independent Study - 1st Reading

Motion to approve on a first reading

Motion by Patty Golder, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Terry Truelove, Julia Wendt

Not Present at Vote: Tim Adell, Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.5 AP 4240 Academic Renewal - 1st Reading
Motion to approve on first reading

Motion by Justin Mott, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Tim Adell, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Terry Truelove, Julia Wendt

Not Present at Vote: Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.6 AP 4250 Probation - 1st Reading

Motion to approve at first reading

Motion by Justin Mott, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Terry Truelove, Julia Wendt

Not Present at Vote: Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.7 Overarching Program Learning Outcomes - 1st Reading

Motion to approve at first reading

Motion by Debra Blanchard, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Tim Adell, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Leontine Jefferies, Justin Mott, Terry Truelove, Julia Wendt

Not Present at Vote: Jessica Gibbs, Tiana Gray, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.8 New Institutional Learning Outcome: Health and Human Flourishing - 1st Reading

Motion to approve on first reading

Motion by Patty Golder, second by Terry Truelove.

Final Resolution: Motion Carries

Yea: Tim Adell, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Jessica Gibbs, Patty Golder, Justin Mott, Terry Truelove, Julia Wendt

Not Present at Vote: Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.9 Graduation Requirements Committee - Committee Charge - 1st Reading

Per Henry, this document has two things, the committee charge, second part is potential guidelines, send any suggested changes to Henry or Leslie. He is hopeful that the GRC will look at this and work to develop process that fits the institution as a whole, develop a guideline that is comprehensive, concise and clear.

Motion to postpone

Motion by Debra Blanchard, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Tim Adell, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Jessica Gibbs, Patty Golder, Tiana Gray, Leontine Jefferies, Justin Mott, Terry Truelove, Julia Wendt

Not Present at Vote: Christi Myers, Khalid Rubayi, Jeff Stalians

4. PRESIDENT'S REPORT

Report: 4.1 President, Dr. Henry Young

Presentation on ASCCC Fall Plenary topic of "Addressing Anti-Blackness and IDEAs (Inclusion, Equity, Diversity, and Anti-Racism) in Academic and Professional Matters." Other items: Intersegmental Committee on Academic Senates, Ethnic Studies legislative update, Professional Development College, A/S Papers for Review, Budget Update, and Future Events.

5. EXECUTIVE OFFICER'S REPORTS

Report: 5.1 Vice President, Lynne Glickstein

Request committee chairs send her a list of committee members for her to update

Report: 5.2 Secretary, Leslie Huiner

Attended Fall Plenary, librarians will be looking at library mission statement, collection development policy and other processes to ensure they reflect inclusion, diversity, equity, access, and anti-racism philosophy.

Report: 5.3 Treasurer, David Gibbs

Report: 5.4 Past President, Lee Bennett

6. SENATE REPRESENTATIVE REPORTS

Report: 6.1 Part-Time Faculty Area Representatives - Glenn Akers, Leontine Jefferies, Jeff Stalians

Report: 6.2 Area Representatives

Kelley Beach: Counseling & Guidance

- Counseling hosted 16 workshops from November 2 – December 1 to teach students how to use the Navigate platform to not only register for courses, but to get involved with their academic planning, confirm their academic goal, and familiarize themselves with the resources and services available at the college.
-
- Counseling created numerous videos on a variety of subjects to increase awareness and understanding of counseling services in response to our new online environment, which included topics such as assisting students with learning how to register on the Navigate platform, how to complete a Graduation Check, and how to check their Registration Block assignments.
-
- Student Initiated Scheduling went live on November 18th. This new feature will allow students to connect with Counselors via the Navigate app or on any computer, cell phone, or tablet. Calling for appointments is still available, but with this new feature, more students will have an opportunity to have access to appointments.
-
- Student Services rolled out registration on the Navigate platform. We went from having 210 students use the system for registration for Fall 2020 to 2,643 for Winter 2021, and 3,016 for Spring 2021.
-
- The second round of Progress Reports for Fall 2020 was sent out on November 10th and concluded on November 25th. This round included students enrolled in second 12-week and second 8-week classes, as well as students identified by their Counselor as needing a follow-up report to gauge progress. We had 259 students included in this round of Progress Reports and out 869 initial requests, we received 554 reports from Faculty. The quality of feedback was very beneficial in helping increase student success and retention.
-
- Department is spread thin right now with professional and support staff and appreciate your support.

7. COMMITTEE REPORTS OR SPECIAL REPORTS

Report: 7.1 Instructional Program Review (IPRC) - David Gibbs

Gibbs: Due date was changed because of data problems. Regina Brown: everyone making really good progress, most chairs have met with her as IPRC coordinator, some have already finished parts of the reports. There are 5 chairs on Sunday evening who added all of their information to TracDat and it was lost, not sure why it happened, we were able to recover most of the information, tech glitch appears to be fixed; per Julia Wendt, do not have multiple tabs open. Request from Blanchard to extend due date to last day of semester or even during winter break since campus will be dark.

Report: 7.2 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder

SLOAC will conduct ILO assessment in Spring 2021, will consider proctoring our own test and compare assessment results with other students within the state and beyond our state. Subcommittee of Daniel Vecchio, Nathan Franklin and Golder will be overseeing norming, testing and evaluation. Feel it would be nice for other constituencies such as counselors and administrators to participate similar to Aspen Award winning colleges who have received awards for it. Committee meets week from Friday.

Report: 7.3 Honors Program – Tim Adell

Building Bridges Selected Abstracts for HTTC spring conference will come out shortly, one VVC student is being published and presented at the conference. Adell is editing the abstracts publication. Next conference in April will be virtual and easier to attend, will be larger because it doesn't need to fit in a physical space. Honors classes getting squeezed out; think about classes that help students transfer, honors classes look good on CV and help students to transfer, encourage faculty to write honors classes for your disciplines.

Report: 7.4 Curriculum Committee – Debby Blanchard

Still fixing glitches in Meta, let her know if you have classes or certificates in the queue and there are problems. Getting good feedback from people that they like Meta better than Curricunet, possible in spring will send out an evaluation for Meta. Still haven't sent out all training videos because there are still some glitches in the program.

Report: 7.5 Basic Skills Committee – Patty Golder

Working on building non-credit classes and checking to see if certificates could be added to increase FTES. Discussion about aligning to a WIOA grant, Basic Skills was awarded inclusion in that grant. Have been meeting with Martha Mendez about it. Testing would be done through classes. Aligned with consortia in the high desert so would have access to a counselor for adult education to build a bridge with the community, marketing and professional development paid through the grant.

Report: 7.6 Faculty Professional Development Coordinator – Steve Toner

Professional Development: I am still hosting regular office hours and helping faculty with any needs they may have. We are beginning to develop plans for the Spring All College Day based on suggestions that were sent in from the survey responses from

earlier this semester. Tomorrow afternoon, I will be hosting the final session for the semester at 1:30 pm; the topic is "What we've learned this semester" and "Changes for next semester."

Report: 7.7 VVC Foundation – Michael Butros

Per Tracy Davis, VVC Foundation has changed meeting times and it's during Butros' class meeting time.

Report: 7.8 Guided Pathways – Jacqueline Stahlke, Tim Adell

Adell: Equity is central to GP issues, looking at models from other colleges at ways to make program maps match to PLOs and ILOs. Committee members meeting with Dean Lorena Newson, in middle of statewide meetings on strategies and approaches, a lot of work going on and moving forward. Discussion on equity, assessment data, impact of COVID, and student success funding formula. There is still 2-years left of GP funding, and questions about whether that funding will be continued by the Chancellor's Office.

Report: 7.9 Open Educational Resources – Jacqueline Stahlke

Report: 7.10 Catalog Committee – Lorena Dorn

8. PARTICIPATORY GOVERNANCE REPORTS

Report: 8.1 Finance, Budget & Planning Committee – Henry Young

Report: 8.2 Student Equity & Achievement Committee – Jennifer Law

Report: 8.3 Distance Education Advisory Committee – Tracy Davis

Canvas metldown affected New Quizzes, was fixed Thanksgiving morning, if you are using it for anything coming up please go in and check your settings because they were affected. Published in final fall DE Newsletter. CAT workshops for winter 2021 will be held continuously every few days, covering new features like rich content editor and new buttons in global menu, sessions will cover overviews on highlighting changes,. DE Instructor Certification training will be held in winter taught by DE Coordinator Lisa Kennedy, if we need more than 1 section we will bring on other CAT trainers. Current DE Certification class will be finishing fall 2020 session at end of semester. Winter DE training will be held Jan 11-Feb 11, 2021. Trying to set up registrations through SharePoint.

Report: 8.4 College Council – Lee Bennett

Young: last meeting was canceled, but will meet next week.

Report: 8.5 Technology Committee – Steve Toner

We have re-formed our committee and have met twice. We are currently revising the AP 3720 titled "Computer and Electronic Communications Systems." After that, we will be looking at updating other APs and the Technology Master Plan.

9. ADJOURN

Procedural: 9.1 Adjourn the December 3, 2020 Academic Senate Meeting
Meeting adjourned at 5:07pm