

VVC Academic Senate Meeting

APPROVED MINUTES

Thursday, Nov. 14, 2013

Administration Services Bldg., Room 8, 3:30 p.m.

		Area Representative		At-Large Area Representatives	Members
KIN	X	Blanchard, Debra	X	Butros, Michael	Adell, Tim
Science	X	Gibbs, David	X	Menser, Gary	Burg, Ed
Science	X	Gibbs, Jessica			Cerreto, Richard
LA	X	Golder, Patty		Executive Officers	Cole, Chris
PAC		Heaberlin, Ed	X	Davis, T., President	Ellis, Lisa
PSTC		Jones, Scott	X	Harvey, L, Past-President	Jones, Greg
ATC	X	Malone, Patrick	X	Oliver, C., Vice-President	
C & L	X	Mayer, Peggy	X	Huiner, L., Secretary	
C & L	X	McCracken, Mike	X	Toner, S., Treasurer	
ALDH		Ramming, Alice			
VOC		Rubayi, Khalid		Part-time Faculty Representative	Guests
ATC	X	Ruiz, Maria		Akers, Glenn	
ALDH		Speakman, Jeanine	X	Elsmore, Cheryl	Johnson, James
LA	X	Tomlin, Karen			Knight, Leonard
Ac. Com.	X	Young, Henry			

Called to order at 3:34p.m.

Additions and Revisions to the Agenda

Special Presentations:

- Leonard Knight, Chief of Campus Police: Update from Campus Police
 Discussing training needs and sharing information for a safer campus environment. Increased number of parolees and sex offenders on campus due to second chance offender recruitment; process includes Chief Knight meeting with them, reviewing their crimes, conditions & restrictions (like must check-in, computer restrictions, he lets them know which classes require computers and either check with instructor for alternate assignment or recommend other classes.) Campus police don't have resources to escort these students around campus, at same time issue is campus safety. Faculty have the right to review files for offenders, police don't notify faculty unless students are violent offenders, so faculty may take rosters down to campus police to check the files. Handout: "Victor Valley College Police Department Annual Security Report 2012," mandated annual report shows what police do for emergency preparedness and public safety. Discuss training online through NIMS, will offer on-campus training classes. Recent increase of 5150 incidents where students are committed for social/behavioral issues (students threatening suicide, police responding with crisis committee.) New campus smoking policy where you can only smoke in car, includes e-cigarettes. Discussion re: Excelsior students, problems with skateboarders, requires local municipal ordinance to cite them. Would like to attend senate on a regular basis to make sure faculty are informed and feel safe in classrooms. Faculty shouldn't have to monitor students on the Internet, the students should not be on the Internet, he recommends they take other classes. Potential idea: can campus police have a computer with Internet in their office for student use?
- James Johnson, Deputy Sector Navigator, Small Business, IE/Desert: Chancellor's Office Deputy Sector Navigator Grant
 Promoting the Chancellor's Office Deputy Sector Navigator Grants. High Desert in Region 9, looking at workforce development for industries and jobs that will be growing, making sure community colleges are responsive to needs of labor in their region, such as small business, renewable energy. Making room for programs, student success, innovation, employee-driven curriculum – what makes qualified workforce? Need for soft skills. Offering credit, non-credit and community based education. Example: Construction Technology offered grant-funded class during summer, will be offered as credit special topics in future. Handout: "Desert/Inland Empire Work Plan Highlights."

1. Action/Information Items

- 1.1 Action: 10/03/2013 Academic Senate Minutes (Blanchard, Butros) Y
- 1.2 Information: Curriculum Committee Minutes 9/12/2013, 9/26/2013, 10/10/2013

2. President's Report and Announcements

- 2.1 Accreditation Site Visit – Many people met with visiting team last Monday. Tracy Davis met with 2 team members about program review, student learning outcomes and planning (AP 6200), senate hiring process for full-time faculty, it was a positive experience. Emphasis on evidence and documenting everything we do, they like links within each recommendation for evidence, gave suggestions for midterm report. Feel that we did all we could do with recommendations 2 and 3, team members said that they could see all the work we did. Make sure committee minutes are posted on SharePoint.
- 2.2 Academic Senate Fall Plenary – Sent email to faculty with presentations attached regarding major topic of accreditation. A lot of people at the plenary were angry regarding accreditation. Keynote speech featured 2 WASC commissioners who asked for written comments. Several resolutions against accreditation were passed. Student senate passed resolution criticizing accreditation, our local community and newspaper are attacking students for using free speech.
- 2.3 Board of Trustees Report – Meeting included a presentation about new Apple Valley bike path and river walk which will connect current path up to college. New human resources director is from Barstow College, starts in January.
- 2.4 CFT Resolution – Sent by CFT faculty union, they wrote a senate resolution focusing on City College of San Francisco's accreditation, if you'd like a copy she will send it to you.
- 2.5 Other – Announcement: campus is sponsoring annual "Lights of Love Toy Drive." Discussion regarding senate hiring process, list of recommended hires was submitted in June to administration; Academic Senate Execute Team voted to reinforce the list as submitted and urges administration to hire faculty. Official Faculty Obligation Number per administration is 103; Chancellor's Office no longer publishes FON or method of calculating the FON on its web site, official number not reduced. Thank you to everyone for participating in senate evaluation of administrators, issue is coming to senate first but will be mentioned at the December BOT; we were threatened with lawsuits for doing the evaluations. Education Code 86713 states there must be a board policy for administrative evaluations. Will not break privacy or confidentiality laws regarding evaluations. Daily Press (Nov. 12) had editorial and letter to editor criticizing our students for exercising their First Amendment rights. VVC ASB president wrote resolution for the Student Senate of California Community Colleges criticizing ACCJC. Support our student leadership.

3. Executive Officer's Reports

- 3.1 Past President, Lisa Harvey – Fall Plenary – A lot of really good meetings and learned a lot about what ACCJC should not be doing, lawsuit in relation to CCSF. ACCJC saying multiple choice questions not good for SLO assessment. Core curriculum written into new accreditation standards.
- 3.2 Vice President, Claude Oliver – Committee Service – Good meetings, good information about ACCJC, two-year rule at Fall Plenary. Still waiting for administration to put together AP 1201 Task Force meeting and will work on a shared governance handbook. Important for committees to upload their minutes to SharePoint, there may be a standardized template for use for all senate committees for minutes and directions on how to upload, it's important for accreditation evidence.
- 3.3 Secretary, Leslie Huiner – Fall Plenary – Attended curriculum-related workshops, sent presentations to Curriculum Committee members regarding prerequisite implementation, repeatability, C-ID, TMCs, and ADT degrees.
- 3.4 Treasurer, Steve Toner – Senate PRAISE Budget Worksheet – \$66 collection in food money, survey on food, we got it from new vendor. PRAISE Budget Worksheet: didn't hear back about last year's request, which included 20% increase for faculty travel/conference.
- 3.5 Part-time Representative Report - Cheryl Elsmore – Concern from faculty about how much access does administration have in the Blackboard site to view classes, grades, etc. Tracy Davis recommends sending concern to Paul Tanning, Distance Education Senate Committee Chair, and Lisa Ellis, Distance Education Coordinator; technically, administration should not be accessing online class.

4. Senate Representative Reports

4.1 Other

5. Committee Reports or Special Reports

- 5.1 Instructional Program Review Committee (IPRC) – Jessica Gibbs – Interviewed by accreditation visiting team, went well, conversational rather than Q&A. Talked about topics: dialog assessment form, 2013 PRAISE integrates the form, evidence of dialog, accomplishments, chair’s report for annual accomplishments and plans for improvement, use of SharePoint to access documents for planning, how it will be used in future for Ed Master Plan, relationship between IPRC and NIPRC, joint chairs and committee meetings with FBPC, evidence for planning and peer technical review. 13/26 departments in HASS division submitted drafts for peer review.
- 5.2 Honors Program – Tim Adell – 2013 Building Bridges abstracts features 4 VVC students. Setting up for next year’s conference, April 5th, getting students prepared to present their research.
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – David Gibbs – Met with accreditors, topics discussed: definition of a program, they liked the 2 definitions, 20/24 programs assessed PLO, those who did not do not have a terminal class for the degree or certificate, discussed ILOs and assessment (we had about 260 students take it,) they noticed that our students were weak on critical thinking, asked about dialog assessment form and why it was separate from program review, supplemental report submitted by SLOAC, AP 6200.
- 5.4 Curriculum Committee – Debby Blanchard – Last meeting is Dec. 12.
- 5.5 Distance Education Senate Committee – Paul Toning – No report.
- 5.6 Other

6. Shared Governance Reports

- 6.1 Technology Committee – Ed Burg – No report.
- 6.2 Facilities Committee – Tom Miller – Conducted second annual walk-through of campus to determine current condition, info used with Facilities Plan. Updated committee charge. Established timeline for development of Facilities Plan. Music Building renovation is on schedule. Science/Allied Health building addition will be bid soon.
- 6.3 Finance, Budget & Planning Committee – Claude Oliver – Funded OPEB liabilities to about \$9.4 million in an irrevocable trust, GASB (General Accounting Standards Board) requires it, believes this contributes to projected structural deficit; requested statements for the irrevocable trust to see how much interest it generates. Want committee workshop on CCFS-311. BOT Tuesday approved short term loan (TRANS) 120-days \$13.7 million to off-set what the state is holding back, to meet payroll, .5% loan from the Community College League. Question: why don’t we borrow from our own reserves? Chancellor’s Office is earning its own interest on the money. Email from Deedee Orta that budget was approved by county, but does not refer to augmentation funds, budgets from last year rolled. Process held up by dean’s division summary, want to clean it up for this year.
- 6.4 Student Success and Support Committee – Peggy Mayer. No report.
- 6.5 Distance Education Shared Governance Committee – Lisa Ellis – Per Tracy Davis, committee is submitting information items for next senate agenda, already sent to senate dist ed committee.
- 6.6 College Council – Claude Oliver – Peter Allan pushing for AP 1201 Task Force, looking at charge of College Council, will be looking at the \$120,000 Mathew Lee consultant report to see what it says.
- 6.7 Other

7. Public Comments

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject
Stephen Toner - Datatel Steering Committee – Datatel will be down Dec 23 through Jan 1, grade submission deadline later as a result, major transition from one system to another, students will not be able to access anything.

Richard Cerreto – ASB President Evelyn Blanco is in his class and they had a laugh reviewing the Daily Press editorials.

8. Adjournment – Quote for the day “The *bad* news is that only the *bad people* reach the news because they are noisier” – Javier Bardem. Adjourned at 5:16pm.