VVC Academic Senate Meeting
APPROVED MINUTES
Thursday, November 10, 2011
Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
Science	X	Cerreto, Richard		Vacant	Adell, Tim
ALDH		Cline, Diane	X	Cole, Chris	Basha, Claudia
C&L		Contreras, Fernando			Butros, Michael
Science	X	Ellis, Lisa		**Executive Officers**	Burg, Ed
LA	X	Golder, Patty	X	Harvey, L, President	Cole, DeeDee
ATC	X	Malone, Patrick	X	Davis, T., Vice-President	Burg, Ed
C&L	X	McCracken, Mike	X	Huiner, L., Sec./Treasurer	Fields, Ron
PAC	X	Heaberlin, Ed	X	Blanchard, D., Past-President	Golliher, Carol
ATC		Ruiz, Maria			Hollomon, Dave
Voc.		Rubayi, Khalid		**Part-time Faculty Representative**	James, Pam
LA		Toner, Stephen		Akers, Glenn	Jones, Greg
ALDH	X	Truelove, Terry	X	Elsmore, Cheryl	Jones, Scott
Voc.		Visser, Mike			Mayer, Peggy
Ac. Com.	X	Young, Henry			Menser, Gary
PE					Oliver, Claude
					Miller, Tom
					Tomlin, Karen
					Tonning, Paul
					Wagner, Pat
					Guests
					Javaheripour, GH
					Johnston, Tim
					Smith, Frank

Called to order at 3:38 p.m.

Additions and Revisions to the Agenda

Special Guest: Frank Smith, Executive Dean of Technology and Information Resources
IT Updates: Discussion re: projects, such as: adequate user accounts for Outlook; instruction office automation for scheduling; security classes applied to individuals in Datatel; Blackboard upgrades; uninterruptible power supplies being upgraded in all buildings; replacing individual use fax machines with a fax server; upgraded back-up tape drive system; agreement with Adobe for unlimited use of certain software across campus such as Adobe PDF Professional, available remotely through thin client at home; Symposium Live to stream videos to Blackboard classes, training available; digital signage; adding smart classrooms to bldgs. 30 and 42; technicians now carry radios to improve communication; interfacing Datatel Colleague to Curricunet to integrate data by early next year; moving ahead on SharePoint campus portal; expanded wireless access on campus by 25% last year, but actual growth in use is 300-400% based on personal devices; bandwidth management; additional access points; moving library's Sirsi integrated automation system to IT server; call center to tell callers how long wait is until call is answered and manage calls in order received; presentation from 11/9/11 Board of Trustees will be available on VVC website. Q&A: Concern re: WebSense and censorship impact on instruction.

1. ## Action/Information Items
   1.1   Approval: October 6, 2011 minutes (Heaberlin, Elsmore)   **Y**
   1.2   Approval: Curriculum Committee Actions – 9/22/11, 10/13/11 (Butros, Blanchard)   **Y**
   1.3   Approval: Committee name change Online Program to Distance Education (Davis, Ellis)   **Y**
   1.4   Approval: Committee name change Study Abroad to Teaching Abroad (Blanchard, Heaberlin) **Y**
   1.5   Approval: New Committee - SLO Assessment Committee (Golder, Elsmore) Motion
          to table until union negotiations for assessments are finished. (Ellis, Blanchard)
          1 opposed.   **Y**
   1.6   Resolution: Wireless Internet Security and Censorship on VVC Campus (Davis, Butros)   **Y**
   1.7   Information: Early Alert and Intervention – Peggy Mayer

Early Alert helps students succeed early on, hoping to implement soon; optional for instruction. Please send ideas or questions to Peggy Mayer.

2. **President's Report and Announcements**
   2.1   TracDat Assessment System – District supposed to be purchasing this automated system, board approved in October.
   2.2   Program Review – Some departments have been requested by a dean to submit PRAISE by Nov. 18, but deadline is Dec. 1.
   2.3   Academic Senate Fall Plenary – Executive members attended conference last week, many resolutions related to course repeatability and student success task force with potential for performance-based funding. See state academic senate website for resolutions.
   2.4   Faculty Hires – Administration has decided to hire 3 positions in construction technology, math and English to meet full-time faculty obligation number. Hires are in process. Concern that restaurant management program's full-time faculty position is not being hired as initially reported and administration's reasoning may be elitist or racist.
   2.5   Accreditation – Participate in committees. Campus climate issues.
   2.6   Other – Educational Master Plan – Michael Butros – Welcomes faculty to participate in task force on Mondays or Wednesdays at 2:30 p.m. Environmental scan data being reviewed. Send him requests in writing for internal environmental scan data for programs. Need all faculty, classified, students to participate. Still waiting for administration to release the gap analysis prepared by the consultant Matthew Lee.

3. **Executive Officer's Reports**
   3.1   Past President, Debby Blanchard – No report.
   3.2   Vice President, Tracy Davis – Will type up notes and impressions from Senate Plenary to send out to everybody. Thanks for responding to hiring committees.
   3.3   Secretary / Treasurer, Leslie Huiner -- Collection for food money $83. Distributed income/expenditure report to date.
   3.4   Part-time Representative Report – No report.

4. **Senate Representative Reports**

   Ed Heaberlin – Last weekend for "One Flew Over the Cuckoo's Nest"- please attend.
   Claudia Basha – Happy Birthday to Pat Wagner.
   Pat Wagner – Negative climate of disrespect in Writing Center and classrooms, asking for senate assistance.

5. **Committee Reports or Special Reports**
   5.1   Program Review Committee – Debby Blanchard – No report.
   5.2   Graduation Requirements Committee – Pam James – No report.
   5.3   Basic Skills Committee – Jeff Redona – No report.
   5.4   Honors Program – Tim Adell – No report.
   5.5   SLO Coordinator Report – Lisa Harvey – No report.
   5.6   Curriculum Committee – Debby Blanchard – No report.
   5.7   Study Abroad Committee – Dino Bozonelos – No report.
   5.8   Online Program Committee – Tracy Davis – No report.
   5.9   Academic Senate Allocations Committee – Lisa Harvey – No report.
   5.10   Foundation Report – Scott Jones – Expanding office to include full-time grant writer available to help all faculty.
   5.11   Educational Master Plan – Michael Butros – Reported above.
   5.12   Distance Education Master Plan – Lisa Ellis – No report.

6. **Shared Governance Reports**
   6.1   Technology Committee – Ed Burg – No report.
   6.2   Institutional Effectiveness Committee – Jessica Gibbs – No report.
   6.3   Facilities Committee – Dave Hollomon – No report.
   6.4   Safety & Security Committee – Dave Oleson – No report.
   6.5   Finance & Budget Committee – Lisa Harvey – No report.

6.6　　　College Council – Debby Blanchard – No report.
6.7　　　Diversity Committee – Sherri Pierce – No report.
6.8　　　Staff Development Committee – Greg Jones – Funding increased by $29,000 this year, encourage everyone to submit requests. Request for CPR training for faculty.
6.9　　　Student Services Committee – Peggy Mayer – No report.

7.　　**<u>Adjournment</u>**
　　　Meeting adjourned at 5:20 p.m.