

**VVC Academic Senate Meeting**  
**MINUTES APPROVED AS CORRECTED**

Thursday, Nov. 6, 2014

Administration Services Bldg., Room 8, 3:30 p.m.

		<b>Area Representative</b>		<b>At-Large Area Representatives</b>	<b>Members</b>
ATC	X	Adell, Tim	X	Gibbs, David	
KIN	X	Blanchard, Debra (proxy P. Golder)		Rubayi, Khalid	Burg, Ed
Science	X	Cerreto, Richard			Eklund, Laird
LA	X	Ellis, Lisa		<b>Executive Officers</b>	Golder, Patty
Science	X	Harvey, Lisa	X	Oliver, C., President	James, Pam
PAC	X	Heaberlin, Ed	X	Davis, T., Past-President	Jennings, Patti
AC	X	Hollomon, Dave	X	Gibbs, J., Vice-President	
ATC	X	Malone, Patrick (proxy S. Toner)	X	Huiner, L., Secretary	Milhan, Trish
C & L	X	McCracken, Mike	X	Toner, S., Treasurer	Ruiz, Maria
VOC	X	Menser, Gary			Tonning, Paul
C & L		Ochoa, Lorena		<b>Part-time Faculty Representative</b>	Vila, Martha
RPSTC		Oleson, Dave	X	Akers, Glenn	
ALDH	X	Ramming, Alice	X	Elsmore, Cheryl	<b>Guests</b>
LA	X	Tomlin, Karen			Sewell, Robert
ALDH		Truelove, Terry			

Called to order at 3:35p.m.

*Rostrum* distributed, please share with faculty in your area.

Special Guest: Robert Sewell, Interim Director of Marketing and Public Relations. Winter intersession live on WebAdvisor, new registration component will help students register. 209 classes offered, January 5-February 12, 2015. 3,000 postcards to be distributed, emails to all constituent groups, promoting on web site. Winter and spring registration dates are simultaneous, starting Nov. 17. Please put in your book orders for spring.

**Additions and Revisions to the Agenda**

**1. Action/Information Items**

- 1.1 Action: 10/02/2014 Academic Senate Minutes (Ellis, Menser) M/S/U Y
- 1.2 Action: Governing Documents Revision: Bylaws – 2<sup>nd</sup> Reading (Menser, Adell) M/S/C  
 Discussion: Per Cheryl Elsmore, suggest that Adjunct endorse in the future, appreciates other changes. YES VOTES: Akers, Adell, Cerreto, Ellis, Elsmore, Gibbs, D., Heaberlin, Hollomon, McCracken, Menser, Ramming, Tomlin. NO VOTES: Blanchard, Harvey, Malone. Y
- 1.3 Action: Governing Documents Revision: Constitution – 2<sup>nd</sup> Reading (Menser, Cerreto) M/S/C  
 Discussion: Cheryl Elsmore, appreciate changes, retain electronic voting, additional rep council seat for adjunct. YES VOTES: Akers, Adell, Cerreto, Ellis, Elsmore, Gibbs, D., Harvey, Heaberlin, Hollomon, Malone, McCracken, Menser, Ramming, Tomlin. NO VOTES: Blanchard. Y
- 1.4 Information: Student Success and Support Program Plan 2014-15 – Submitted to Chancellor’s Office.
- 1.5 Information: Curriculum Committee Minutes 09/25/2014, 10/09/2014

**2. President’s Report and Announcements**

- 2.1 Board of Trustees Election Results and October BOT Report – New trustee Marianne Tortorici will join Dennis Henderson and Brandon Wood. Meeting coming up Tuesday, Superintendent/President Wagner has asked senate to showcase students and faculty, Puente Program will present. Last month Paralegal Program presented.
- 2.2 Accreditation Steering Committee Update – Elected Jessica Gibbs as chair. Members: GH Javaheripour, Tim Isbell, David Gibbs, Tracy Davis, Patty Golder, Claude Oliver, Joe Pendleton, will be joined by Peter Maphumulo and Roger Wagner. Meeting every 2 weeks. Want to move forward without waiting for union (CSEA and CTA) negotiations to be completed. Need to develop two plans, assuming negotiations will or will not be finished in addressing structural deficit.

Frustrating as negotiations have been going on 12-18 months for both unions. Discussion about Cambridge Report.

- 2.3 Institutional Effectiveness Committee Needed – Has existed in the past, most colleges have committee, shared governance, it is included in AP 1201 which will be coming to Academic Senate December meeting.
- 2.4 ADT (Associate Degree for Transfer) Update – Former VPI Peter Allan promised the Chancellor’s Office we would complete 14 degrees; 6 have been completed, 5 are in pipeline, and 3 aren’t in pipeline yet. Deadline is Dec 31, 2014. VVC in bottom 5-10% in CC system in terms of the number we’ve completed. Threat of financial penalties if they are not completed. CIS, Studio Art and Business Administration are not yet completed. 22 ADTs are required altogether.
- 2.5 Student Equity Plan Update – Joe Pendleton – Will be on December senate agenda, along with Basic Skills Plan.
- 2.6 Other

### **3. Executive Officer’s Reports**

- 3.1 Vice President, Jessica Gibbs – Sent out emails to shared governance and senate committees asking for member roster updates.
- 3.2 Secretary, Leslie Huiner – No report.
- 3.3 Treasurer, Steve Toner – Statewide dues will paid with an annual budget line and annual requisition. \$62.30 donated for food. Net worth of \$13.05.
- 3.4 Past President, Tracy Davis – Encourage everyone to research current situation with ACCJC, Barbara Beno and CCSF’s accreditation trial.

### **4. Senate Representative Reports**

- 4.1 Adjunct Faculty Representative Reports – Glenn Akers, Cheryl Elsmore – No report.
- 4.2 Area Representatives – No report.

### **5. Committee Reports or Special Reports**

- 5.1 Instructional Program Review Committee (IPRC) – Jessica Gibbs – Peer technical review for STEM division, thanks to Math, Chemistry, CIS and Physical Sciences groups for participating. Sent all call for new members, 5 appointed: Patti Jennings, Chris Ohshita, Dave Gibbs, Josh Briggs, Jason Shibley.
- 5.2 Honors Program – Tim Adell – Teaching Learning Symposium held at Saddleback last month. UC Irvine conference will be March 28, 2015.
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder – Presentation held TracDat update.
- 5.4 Curriculum Committee – Debby Blanchard – Debby Blanchard, Pam James, Malia Carpenter, and Jan Espinoza attended statewide senate’s regional curriculum workshop on Oct. 18 at RCC, had training on ADT input and prerequisites, among other things.
- 5.5 Distance Education Senate Committee – Paul Toning – Has not met.
- 5.6 Basic Skills Committee – Pat Wagner – Per Karen Tomlin, has submitted annual report and will be getting same amount of money this year as last year.
- 5.7 Legislative Analysis Committee – Per Jessica Gibbs – Will probably be an all call for members, important because of new legislation, if you’re interested respond to all call.
- 5.8 Other

### **6. Shared Governance Reports**

- 6.1 Technology Committee – Ed Burg – Ed Burg no longer on committee, not a faculty-friendly committee.
- 6.2 Facilities Committee – Tom Miller – Music building close to completion; new Science/Allied Health construction has begun; recommend Veteran’s Center use old Foundation office; parking issues. Studying request to re-purpose old bookstore into Center for Institutional Excellence, working on update to Facilities Master Plan and Capital Outlay Plan.
- 6.3 Finance, Budget & Planning Committee – Joe Pendleton – Per Claude Oliver, report at College Council that they are trying to tighten up deadlines for tier 1 and 2 reviews.
- 6.4 Student Success and Support Committee – Peggy Mayer – Per Mike McCracken, thanks to all who promoted or participated in EAI for fall. *More than 360 students responded by email. Faculty*

*identified and reached out to 360 at risk students.* New counselor will be assigned to at-risk students. Guidance classes help with student success skills. New students required to participate in ed planning, orientation.

- 6.5 Distance Education Shared Governance Committee – Lisa Ellis – 5<sup>th</sup> DE Academy on Nov. 14, will include OEI update, standards for online classes, Blackboard and various publishers will be there. Five courses have been submitted to test pilot at OEI, in spring will be offering tutoring for courses, next fall we can offer in their consortium. Three courses in History, Philosophy and Child Development being reviewed by OEI right now, second round will include History and Sociology classes.
- 6.6 College Council – Claude Oliver – 2 weeks ago senate submitted 7 agenda items, including enrollment management, re-forming accreditation committee, and others. Council will be reviewing BOT agenda before meeting. Dr. Jeffrey Holmes returning to VVC as DSPS coordinator.
- 6.7 Other – Glenn Akers – Employee Development Committee has missing administrators at meetings.

7. **Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject

Jessica Gibbs – Attended “Brain Trust” meeting hosted by Dr. Wagener, about 25 people from all constituencies talked about processes that we do not do well on campus and how we can do better. Encourage all to attend.

Ed Heaberlin – Children’s play “Mr. Coconut and the Flying Papaya Mobile” in English and Spanish the next two weekends.

8. **Adjournment**

Meeting adjourned at 4:56 p.m.