

Victor Valley College Academic Senate Meeting - Thursday, November 5, 2020**Members present:**

Tim Adell, Glenn Akers, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, JoAnn Munro (proxy for Terry Truelove), Julia Wendt

Executive Officers present:

Henry Young, Lee Bennett, Lynne Glickstein, Leslie Huiner, Dave Gibbs

Members and Guests present: Jan Espinoza, Brian DiBartolo, Jacqueline Stahlke

Meeting called to order at 3:31 PM

1. OPENING ITEMS

Procedural: 1.1 Public Comments Related to Action Items

2. INFORMATION ITEMS

Discussion: 2.1 BoardDocs Training

Information: 2.2 Curriculum Committee Minutes - 09/24/2020

3. ACTION ITEMS

Action, Minutes: 3.1 Approval of Academic Senate Meeting Minutes 10/01/2020

Motion to approve by Regina Brown, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Glenn Akers, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Julia Wendt

Abstain: Terry Truelove

Not Present at Vote: Tim Adell, Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.2 AP 4027 Catalog Rights - 1st Reading

Will be second reading with changes at December AS meeting

Motion to discuss by Julia Wendt, second by Kelley Beach.

Action: 3.3 AP 4103 Work Experience -1st Reading

Motion to approve on a first reading

Motion by Debra Blanchard, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Glenn Akers, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Julia Wendt

Abstain: Terry Truelove

Not Present at Vote: Tim Adell, Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.4 AP 4105 Distance Education - 1st Reading

Move to approve on a first reading

Motion by Tracy Davis, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Glenn Akers, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Julia Wendt

Abstain: Terry Truelove

Not Present at Vote: Tim Adell, Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.5 AP 4225 Course Repetition - 1st Reading

Motion to approve on a first read

Motion by Debra Blanchard, second by Julia Wendt.

Final Resolution: Motion Carries

Yea: Glenn Akers, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Julia Wendt

Abstain: Terry Truelove

Not Present at Vote: Tim Adell, Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.6 AP 4231 Grade Changes - 1st Reading

Motion to approve on a first reading

Motion by Debra Blanchard, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Glenn Akers, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Terry Truelove, Julia Wendt

Not Present at Vote: Tim Adell, Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

Action: 3.7 AP 4227 Repeatable Classes - 1st Reading

Motion to approve on a first reading

Motion by Patty Golder, second by Jennifer Fowlie.

Final Resolution: Motion Carries

Yea: Tim Adell, Glenn Akers, Yasmine Bachmeier, Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Jennifer Fowlie, Peter Francev, Patty Golder, Justin Mott, Julia Wendt

Abstain: Terry Truelove

Not Present at Vote: Jessica Gibbs, Tiana Gray, Leontine Jefferies, Christi Myers, Khalid Rubayi, Jeff Stalians

4. PRESIDENT'S REPORT

Report: 4.1 President, Henry Young

Reviewed senate's progress on approvals and upcoming Administrative Procedures. Reminder on census reporting dates and drop dates: first census is taken at 20% point in class, last day to drop students is 44% point of the class, census dates can vary significantly depending on meeting days/times and length of the class. Aspen College recommendation to extend drop date to 75% point.

1. Vice-President Election Results - Lynne Glickstein
2. Kinesiology Area Representative Election Results - Debra Blanchard Appointed
3. Educational Master Plan - Formation of Educational Policy & Planning Committee. Committee to identify, plan, monitor, evaluate EMP Faculty Instruction and Programs, Caring Campus, Guided Pathways, Excellence, Equity Responsibilities, in tandem to Dr. Walden's leadership team EMP Evaluation Course. Dr. Walden supports and prefers 8-week classes as an option for students success.
4. College Reorganization - Per Dr. Walden, reorganizing college divisions and deans to reflect Guided Pathways.
5. Fall Plenary - Resolutions

5. EXECUTIVE OFFICER'S REPORTS

Report: 5.1 Vice President, Lynne Glickstein

Sent all call for committee work and will bring forward to executive team next week.

Report: 5.2 Secretary, Leslie Huiner

Please contact me if you are not able to log in to BoardDocs.

Report: 5.3 Treasurer, David Gibbs

Report: 5.4 Past President, Lee Bennett

We are using BoardDocs to comply with Brown Act, should be using this software for online voting. All senate committees should be using BoardDocs, senate committees fall under Brown Act.

6. SENATE REPRESENTATIVE REPORTS

Report: 6.1 Part-Time Faculty Area Representatives - Glenn Akers, Leontine Jefferies, Jeff Stalians

Akers - Thanks for support on behalf of part time faculty, going through struggle, especially faculty who teach at multiple colleges, appreciate support from administration here.

Report: 6.2 Area Representatives

7. COMMITTEE REPORTS OR SPECIAL REPORTS

Report: 7.1 Instructional Program Review (IPRC) - David Gibbs, Henry Young

Gibbs - Meeting tomorrow, will review if charts are in readable formats. Have contacted IR about student equity data. Have been contacted by chairs about data from previous years being available, looking at other concerns including changing the format of the narrative for the deans, they should not make edits to the program review report. Brown - looking for enthusiastic committee members, sent link for Zoom meeting tomorrow and agenda, please attend to see if you're interested in joining committee, looking for four members.

Report: 7.2 Student Learning Outcomes and Assessment Committee (SLOAC) - Patty Golder

Approved revised ILOs, will be brought to Dec senate for approval. Committee approved overarching PLOS and planning ILO assessment for spring of 2021.

Report: 7.3 Honors Program - Tim Adell

Will be re-forming Honors Committee. One student is being published in Building Bridges abstracts. Next year's HTTC conference will be held virtually in the spring, announcements to come.

Report: 7.4 Curriculum Committee - Debby Blanchard

META is about 75% working, there are 77 workorders in to correct problems, send her issues if you find something not working. She will also make videos for help with using it. Collegial consultation between SLOAC and CC for the overarching PLOs, will be approved by Curriculum and brought to December senate meeting for approval. If you need curriculum approved this year, contact her to make sure it gets pushed through. Must be finished by Thursday prior to the Dec. 10 curriculum meeting to make next year's catalog.

Report: 7.5 Basic Skills Committee – Patty Golder

Worked with Michelle Painter to work in BoardDocs for Basic Skills Committee. ESL working on curriculum, non-credit curriculum for 8-weeks, and working with HR on priority hiring list since we moved from credit to non-credit.

Report: 7.6 Faculty Professional Development Coordinator – Steve Toner

Report: 7.7 VVC Foundation – Michael Butros

No report, Foundation meeting time has changed.

Report: 7.8 Guided Pathways – Jacqueline Stahlke, Tim Adell

Stahlke - Meeting with Dean Lorena Newson to talk about moving forward with phased approach to start rolling out GP on the new website in the spring. Haven't come up with goals for phase 2 yet, talking with IT about website development. Adell - start looking for student success teams, looking at different models such as Bakersfield College, teams will provide support with peer tutor, Counselor and faculty member. Will start publishing newsletters so faculty are more informed about decisions that are being made for guided pathways. Counselors are ready to roll it out.

Report: 7.9 Open Educational Resources – Jacqueline Stahlke

Trying to develop an OER Task Force to domino resources at the department level, have asked ASEB to move it forward. We received an HSI grant, which will pay for a consultant to enhance our OER efforts. Have asked for training, have asked for a new OER coordinator position, OER is included in EMP, need support from administration. Discussion on making students aware of which classes are OER, needs to be communicated to bookstore and Instruction Office for inclusion in schedule, problem is IT issue. Graduation Requirement Committee has submitted a charge to ASEB and would like to survey faculty about grad requirements. Per Bennett, senate submitted a resolution to the BOT about textbook affordability act and OER last year, the Ed code requires symbol for free or low cost textbooks to be included in schedule, it is a legal compliance issue.

Report: 7.10 Catalog Committee – Lorena Dorn

Beach - Catalog Committee met, addendum has been published, established timeline for training on Courseleaf, creating survey to receive feedback from faculty and students about the online catalog.

8. PARTICIPATORY GOVERNANCE REPORTS

Report: 8.1 Finance, Budget & Planning Committee – Henry Young

Report: 8.2 Student Equity & Achievement Committee – Jennifer Law

Report: 8.3 Distance Education Advisory Committee – Tracy Davis

DE Coordinator Lisa Kennedy will be sending communications about DE program, she will determine if faculty are DE certified locally when training has been completed at other colleges, she will work on payroll issues for training. Continuing with CAT workshops, scheduled through Dec. 2, will resume in January. DE Certification training will be held in winter, one session, 5-6 week class. Have been discussing desire for additional 8-week courses, and increasing number of online classes offered generally. Hope DE Program will be a department.

Report: 8.4 College Council – Henry Young, Lee Bennett

Met Oct. 21, non-academic APs were approved for compliance: APs 7121, 7126, 7233, 7234, 7343, 7365. Most recent meeting was canceled. Next meetings will be Nov. 18, Dec 2. Henry will be taking over as co-chair with new VPI. BoardDocs needs to be changed from "shared governance" to "participatory governance."

Report: 8.5 Technology Committee – Steve Toner

Toner sent report, committee reformed per AP 1201 and will be meeting soon.

9. ADJOURN

Procedural: 9.1 Adjourn the November 5, 2020 Academic Senate Meeting
Meeting adjourned at 5:19p.m.