VVC Academic Senate Meeting
APPROVED MINUTES
Thursday, September 6, 2012
Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representatives	Members
KIN	X	Blanchard, Debra	X	Butros, Michael	Adell, Tim
Science	X	Gibbs, David	X	Menser, Gary	Bozonelos, Dino
Science	X	Gibbs, Jessica			Burg, Ed
LA	X	Golder, Patty		**Executive Officers**	Carlson, Bob
PAC	X	Heaberlin, Ed	X	Davis, T., President	Cerreto, Richard
PSTC	X	Jones, Scott	X	Harvey, L, Past-President	Cole, Chris
ATC	X	Malone, Patrick	X	Oliver, C., Vice-President	Cole, DeeDee
C & L	X	Mayer, Peggy	X	Huiner, L., Secretary	Ellis, Lisa
C & L	X	McCracken, Mike	X	Toner, S., Treasurer	Hollomon, Dave
ALDH	X	Ramming, Alice			James, Pam
VOC		Rubayi, Khalid		**Part-time Faculty Representative**	Pendleton, Joe
ATC	X	Ruiz, Maria	X	Akers, Glenn	Wagner, Pat
ALDH	X	Speakman, Jeanine		Elsmore, Cheryl	**Guests**
LA	X	Tomlin, Karen			Allan, Peter
Ac. Com.		Young, Henry			Johnston, Tim

Called to order at 3:42 p.m.
Additions and Revisions to the Agenda

1.   **Action/Information Items**
 1.1   Approval: 05/03/2012, 06/07/2012 Senate Minutes (Blanchard, Butros)   **Y**
 1.2   Approval: Curriculum Committee Actions – 04/26/2012, 05/10/2012, 05/24/2012
    Motion to pull Math 6 from minutes from 5/10/2012 for discussion. (Menser, Butros) Discussion on
    curriculum for BSKL 6, 7, 8, 9 and Math 6; minutes are for information, proper place to discuss is in
    Curriculum Committee, will be on agenda for 9/13/2012. Point of order: are minutes approval an action item or
    information item?, per Curriculum Committee Chair Blanchard they are informational. Motion to table the
    first motion (Blanchard, Akers)   **Y** (1 opposed.)
    Motion to approve the minutes (Blanchard, Golder)   **Y** (3 opposed.)
 1.3   Distance Education Plan – Lisa Ellis – 2nd Reading (Menser, Butros) VPI Allan – plan supports
    recommendation 5 for accreditation, in process of filing for substantive change for online program.
    Recommend updating math assessment software program (p. 18) to include Compass.   **Y**
 1.4   Program Review Handbook – Jessica Gibbs – 1st Reading -- Motion to approve at a first reading
    (Harvey, Heaberlin)   **Y**
    Motion to approve (Menser, Butros)   **Y**
 1.5   Online Proctoring Policy -- Tracy Davis -- 1st Reading Motion to approve at a first reading (Blanchard,
    Harvey) Will be part of Distance Education Plan and substantive change application.   **Y**
    Motion to approve (Menser, Butros)   **Y**
 1.6   Technology Master Plan – Ed Burg – 1st Reading Motion to approve at a first reading (Harvey, Heaberlin)
    Discussion re: distance education committee should review prior to approval. DE Coordinator
    should sit on this committee.   **Y**
    Motion to approve as corrected. (Menser, Blanchard.)   **Y**
 1.7   Eliminate Staff Development Committee from AP 1201 – Debra Blanchard -- 1st Reading -- Discussion:
    College Council approved at a second reading over summer. Faculty members on Staff Development
    Committee not in favor of administration taking over the committee, it will no longer be shared governance
    committee. Motion to act on a first reading (Menser, Blanchard)   **Y**
    Motion to approve (Menser, Blanchard)   **N (Motion Failed)**
 1.8   Educational Master Plan – Core Document, Chapters 1-5 – 1st Reading Motion to approve at first
    reading (Ellis, Heaberlin)   **Y**
    Motion to approve as corrected (Harvey, Blanchard) Discussion re: add AS-T and AA-T to page 22 degrees
    and certificates, and other minor suggestions and typos.   **Y**

**Academic Senate 10 + 1: Curriculum - Degree/Certificate Requirements - Grade Policies - Educational Program Development -
Standards for Student Preparation & Success - Governance Structures for Faculty - Accreditation - Professional Development -
Program Review - Institutional Planning & Budget Development - Other Academic & Professional Matters**

2. **President's Report and Announcements**
    2.1   Accreditation Update
    2.2   Update: New Faculty Hires – Administration of Justice, Automotive, Construction Technology, ~~English~~
    2.3   Educational Master Plan
    2.4   Task Forces
    2.5   Other

3. **Executive Officer's Reports**
    3.1   Past President, Lisa Harvey – All assessments due September 30, 2012.
    3.2   Vice President, Claude Oliver
    3.3   Secretary, Leslie Huiner
    3.4   Treasurer, Steve Toner
    3.5   Part-time Representative Report

4. **Senate Representative Reports**

5. **Committee Reports or Special Reports**
    5.1   Program Review Committee – Jessica Gibbs
    5.2   Graduation Requirements Committee – Pam James
    5.3   Basic Skills Committee –
    5.4   Honors Program – Tim Adell
    5.5   SLO Coordinator Report – Lisa Harvey
    5.6   Curriculum Committee – Debby Blanchard
    5.7   Teaching Abroad Committee – Dino Bozonelos
    5.8   Distance Education Committee – Tracy Davis
    5.9   Academic Senate Allocations Committee – Lisa Harvey
    5.10   Foundation Report – Scott Jones
    5.11   Educational Master Plan – Michael Butros
    5.12   Senate Process Efficiency Committee – Tom Miller

6. **Shared Governance Reports**
    6.1   Technology Committee – Ed Burg
    6.2   Facilities Committee – Dave Hollomon
    6.3   Safety & Security Committee – Dave Oleson
    6.4   Finance, Budget & Planning Committee – Lisa Harvey
    6.5   College Council – Claude Oliver
    6.6   Diversity Committee – Sherri Pierce
    6.7   Student Services Committee – Peggy Mayer
    6.8   Accreditation Committee – Debby Blanchard

7. **Adjournment**
    Motion to adjourn (Blanchard, Heaberlin) **Y** 4:47p.m.