

Victor Valley College Academic Senate Meeting - Thursday, June 4, 2020

Area Representatives present

Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke, Terry Truelove, Leontine Jefferies, Ed Heaberlin, Ed Burg (proxy Henry Young)

Executive Officers present

Lee Bennett, Jessica Gibbs, Leslie Huiner, Troy Kuhns, Claude Oliver

Members and Guests present

Lynne Glickstein, Fernando Contreras, Julia Wendt, Sandy Visser, Brian DiBartolo, Yasmine Bachmeier, Lorena Newson, Tiana Gray

Meeting called to order at 3:30 PM

1. OPENING ITEMS

Procedural: 1.1 Public Comments Related to Action Items

2. ACTION ITEMS

Action, Minutes: 2.1 Approval of Academic Senate Meeting Minutes 05/07/2020

Motion by Ed Burg, second by Peter Francev.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke, Ed Heaberlin, Ed Burg

Abstain: Terry Truelove

Action: 2.2 Guided Pathways Meta Majors – Career and Learning Pathways

Discussed, changes made.

Motion to approve as corrected by Ed Heaberlin, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke, Terry Truelove, Leontine Jefferies, Ed Heaberlin, Ed Burg

3. DISCUSSION ITEMS

Discussion: 3.1 AP 7150 Evaluation of Administrative Employees

Discussion on the number of employees who may evaluate administrators and who is selected to be an evaluator.

4. INFORMATION ITEMS

Information: 4.1 Curriculum Committee Minutes - 04/23/2020, 05/14/2020

5. PRESIDENT'S REPORT

Information: 5.1 President's Report and Updates, Lee Bennett

Thanks for professional growth during tenure as senate president. EMP will go forward for approval in the fall.

6. EXECUTIVE OFFICER'S REPORTS

Report: 6.1 Vice President, Claude Oliver

Academic Senate election results were sent to all faculty: Henry Young, VP; Leslie Huiner, Secretary; David Gibbs, Treasurer. All Area Reps on ballot were voted in; only Kinesiology had a contested position for Area Rep. There was a re-vote for Kinesiology Area Rep so that only the full-time faculty in that area could vote for that position, it is currently tied, ASEB will determine how to handle it, there is no language in bylaws/constitution about tied votes in an election.

Oliver has accepted retirement package and will retire June 30, incoming VP Young will ascend to president's position, Bennett will be past president and there will be a special election for vacated vice president position. Extend heartfelt gratitude, pleasure working at VVC past 20 years, enjoyed working with faculty and serving as senate rep and officer.

Report: 6.2 Secretary, Leslie Huiner

AS minutes, agenda, and all back-up docs are loaded into BoardDocs program, accessible online.

Report: 6.3 Treasurer, Troy Kuhns

Congratulations to Henry, Claude and Lee. Kuhns enjoyed his time and learned quite a bit on senate, hope one day to return to contribute to good work, not feasible right now with COVID as a single-faculty member department. Just gave year-end Strategic Enrollment Management (SEM) presentation to Chancellor's Office, working on guidance document to set ground rules for what SEM should accomplish; SEM should fall under Academic Senate purview, should be a useful tool for college and individual programs, not a punitive tool. Transferring treasurer funds of \$36 to incoming treasurer Gibbs.

Report: 6.4 Past President, Jessica Gibbs

Serving with research office and administrators on task force looking at Nuventive use for assessment, demo on new version of Nuventive tomorrow. Thanks to everyone, moving out of senate executive board position but will serve as an area rep next year.

7. SENATE REPRESENTATIVE REPORTS

Report: 7.1 Part-time Faculty Area Representatives - Leontine Jefferies
No report.

Report: 7.2 Area Representatives

Terry Truelove - Nursing Department is working on re-opening plans, hybrid labs, plans for nursing boards.

8. COMMITTEE REPORTS OR SPECIAL REPORTS

Report: 8.1 Instructional Program Review (IPRC) - David Gibbs, Henry Young

Attended meeting with Virginia Moran/Research Office to review Power BI data, issue with data source integrating with Nuventive, need a page for faculty/department chairs for data as it seemed geared to deans. Department chairs can add COVID-related requests to amend their program reviews through June 15. Building template format for comprehensive plan, should be ready in June.

Report: 8.2 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder

Serving on Power BI team meeting tomorrow at 11am with other IPRC and SLOAC faculty, will have more to report out in the fall, looks like work will be required over summer on this. VPI Peter Maphumulo tasked SLOAC to survey faculty about using Canvas for SLO assessment, faculty approve of it per the survey sent out by Steve Toner. Discussion on changing definition of PLOs, 14 programs were in need of following process for alignment with present definition of PLOs, fall semester will be looking at process for department PLOs. Process requires vetting through Curriculum, SLOAC, IPRC and Senate.

Report: 8.3 Honors Program – Tim Adell

Identity crisis in honors community due to COVID, moving towards approval of teaching honors classes online, but transfer institutions and universities have been against it for years because it lacks dynamic interaction of the seminar format, please provide Adell with feedback if you approve it.

Report: 8.4 Curriculum Committee – Debby Blanchard

Meeting next week and got a union MOU to meet during summer as needed to get classes approved for DE.

Report: 8.5 Basic Skills Committee – Patty Golder

Two new members. Sent email to suggest inclusive classroom in curriculum because of the suggestion to update equity plans, committee will work on it next semester.

Report: 8.6 Faculty Professional Development Coordinator – Steve Toner

We had over 100 faculty fill out the survey dealing with professional development and training needs for Canvas, Microsoft programs, and SLOAC assessment in Canvas. Thanks to all who participated! The survey results were sent out to the faculty last week, and also sent out another email with links to online support for some of the most requested topics.

Report: 8.7 VVC Foundation – Michael Butros

Per Davis, Foundation board met virtually. Cathy Abbott, director, left and was acknowledged at last board meeting.

Report: 8.8 Guided Pathways – Jacqueline Stahlke, Tim Adell

Working on program maps that show students which classes to take each semester to get through programs as quickly as possible, will be working on it over summer, need faculty to think about how students can move efficiently through their program.

Report: 8.9 Open Educational Resources – Jacqueline Stahlke

No report.

Report: 8.10 Catalog Committee – Lorena Dorn

Per Fernando Contreras, Dean of Instruction Trish Ellerson sent email with link to new online catalog, if you see inconsistencies contact Reba Pugliese or Lorena Dorn because they have ability to work on it.

9. SHARED GOVERNANCE REPORTS

Report: 9.1 Finance, Budget & Planning Committee – Henry Young

Waiting for response on status update for augmentation process, our program review language calls it "resource requests".

Report: 9.2 Student Equity & Achievement Committee – Jennifer Law

Report: 9.3 Distance Education Advisory Committee – Tracy Davis

Get DE curriculum approvals for classes. If you are full-time faculty, MOU will allow you to teach your classes online for the next year. After fall semester when we cease remote instruction, you won't be able to teach online, see VVCFA.org website to review the DE MOU signed May 29, curriculum must be approved for DE. Curriculum Committee will work over summer to get approvals.

DEIC training starts first cohort with 210 faculty enrolled in 7 sections from June 15-July 10. Second cohort starts July 13.

District must show we are working toward getting our faculty trained, it is intensive four-week training taught by CAT trainers. Last opportunity to attend technical training by CAT, administration is not interested in renewing MOU for CAT trainers after Aug 15, there will not be as many training opportunities in the fall. If you have content in Blackboard, get it off as soon as possible because the end date is June 30. Even if you're not teaching online in Canvas, get training; workshops in technical

training will be held every day during June 15-Aug 15. Down to 8 trainers from original 20 trainers, impacted by retirements. In the fall, hiring committee was formed for the DE Coordinator position, committee was unanimous about proceeding but was told that the position was going back out for recruitment; it is back out being advertised, not sure if a new committee will be formed, will go forward in summer and lucky to have position by fall.

Report: 9.4 College Council – Claude Oliver/Lee Bennett
AP on service animals will be coming back for a vote at next meeting.

Report: 9.5 Technology Committee – Steve Toner
We continue to fail to meet quorum and have not met this past month. We intend to dive into updating the Tech Master Plan based on the Ed Master Plan when we reconvene in the fall.

10. ADJOURN

Procedural: 10.1 Adjourn the June 4, 2020 Academic Senate Meeting - 4:52pm