

VVC Academic Senate Meeting

APPROVED MINUTES

Thursday, May 5, 2011

Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
Science	X	Cerreto, Richard	X	Allan, Peter	Basha, Claudia
ALDH		Cline, Diane	X	Cole, Chris	Burg, Ed
C&L	X	Contreras, Fernando			Golliher, Carol
Science	X	Ellis, Lisa		Executive Officers	Hollomon, Dave
LA	X	Golder, Patty	X	Harvey, L., President	James, Pam
ATC		Malone, Patrick	X	Davis, T., Vice-President	Mayer, Peggy
C&L	X	McCracken, Mike	X	Huiner, L., Sec./Treasurer	Oleson, Dave
PAC	X	Heaberlin, Ed	X	Blanchard, D., Past-President	Oliver, Claude
ATC	X	Ruiz, Maria			Skuster, Marc
Voc.		Rubayi, Khalid		Part-time Faculty Representative	Tomlin, Karen
LA	X	Toner, Stephen	X	Akers, Glenn	Visser, Sandy
ALDH		Truelove, Terry	X	Elsmore, Cheryl	
Voc.		Visser, Mike			
Ac. Com.	X	Young, Henry			
PE					

Called to order 3:36 p.m.

Additions and Revisions to the Agenda

1. Action/Information Items

- 1.1 Approval: April 7, 2011 minutes (Davis, Heaberlin) **Y**
- 1.2 Approval: Curriculum Committee Actions - Mar. 31, 2011 (Toner, Allan) **Y**
- 1.3 Information Item: AP 4xxx – Course Placement Assessment – Stephen Toner – Discussion re: high school Early Assessment Program test and placement test. Motion to add as action item. (Allan, Toner.) Motion to approve at 1st reading. (Allan, Ellis) **Y**

2. President's Report and Announcements

- 2.1 Drop Dates – At recent spring plenary session, statewide Academic Senate recommended drop date less than 50% of semester. Current drop date is 60%. Intent is to limit financial aid payments to students who do not intend to finish classes. Motion: Recommendation to move drop date to 7/16 of term (or less than 50%) (Toner, Allan) **Y**
- 2.2 New Disciplines List – Statewide Academic Senate added 5 or 6 new disciplines, their web site has list of new disciplines and minimum qualifications.
- 2.3 Program Review – New Hires – Executive team working on a list to prioritize 6 full-time faculty hires based on program reviews, will submit entire list of requested faculty positions to administration. Discussion regarding “faculty obligation number.”
- 2.4 Transfer Model Curriculum – New Degrees – Degrees for psychology, communication studies, sociology and math have been passed through curriculum committee.
- 2.5 Presidential Search Update – Dr. Chris O’Hearn has a 2 year contract. Committee is forming for hiring of interim VPI.

3. Executive Officer's Reports

- 3.1 Past President, Debby Blanchard – Information regarding Rams week celebrations. Graduation ceremony on June 10 at 5pm in gymnasium, one ceremony. Faculty guides are retirees Becky Palmer & John Paine. May 16 is Diversity Committee’s ASL film night. Numerous resolutions at spring plenary regarding physical education and support for a name change to kinesiology.
- 3.2 Vice President, Tracy Davis – Thanks for shared governance committee descriptions, currently compiling spreadsheets. Thanks for serving on hiring committees.
- 3.3 Secretary / Treasurer, Leslie Huiner – Collection for food money \$80.
- 3.4 Part-time Representative Report -- Cheryl Elsmore – Question on procedure for making recommendation on drop date.

4. Senate Representative Reports

Ed Heaberlin – “Almost Maine” presented by Theatre Arts department this weekend. Theatre Department doing “Snow White” and “A Midsummer Night’s Dream” productions this summer with donation of food for EOPS/CARE programs.

5. Committee Reports or Special Reports

- 5.1 Program Review Committee – Lisa Harvey – Committee has not met yet.
- 5.2 Graduation Requirements Committee – Pam James – Did not meet.
- 5.3 Basic Skills Committee – Amy Azul – Per Carol Golliver, added hours for English tutors and new tutors will be added for math and ESL. Saturday classes will not be offered in fall due to closure of ATC building.
- 5.4 Honors Program – Tim Adell – No report.
- 5.5 SLO Coordinator Report – Lisa Harvey – Committee looking at software program used to store SLOs and assessments, some software allows students to access their own portfolios.
- 5.6 Curriculum Committee – Debby Blanchard – Reported above.
- 5.7 Study Abroad Committee – Dino Bozonelos – Summer programs: 1 student going to Dankook University in Korea this summer, will continue to send students in summer/winter terms; 13 students enrolled in political science and agriculture / natural resources classes in Costa Rica with Dino Bozonelos and Neville Slade; and there is a month long biology class in East Timor with Dr. Hinrich Kaiser.
- 5.8 Online Program Committee – Henry Young – Needs a task for committee, not part of distance education group. Request for test proctoring.
- 5.9 Academic Senate Allocations Committee – Peter Allan – Resolution passed for BOT to allocate \$500,000 for instructional equipment and supplies and \$150,000 in operational supplies for 2011-12 from interest on guaranteed investment fund. Dr. O’Hearn supportive. Subcommittee is being formed with S. Toner to review PRAISE reports for equipment and supply requests. Also requested permanent funding from guaranteed investment fund interest. Resolution passed supporting facilities committee expenditure plan for bond funding.
- 5.10 Foundation Report – Peter Allan – Faculty and staff grant opportunities, will be awarded three times per year, used for any type of activity which supports your program.

6. Shared Governance Reports

- 6.1 Technology Committee – Khalid Rubayi -- No report.
- 6.2 Institutional Effectiveness Committee – Marc Skuster -- No report.
- 6.3 Facilities Committee – Dave Hollomon – Major changes on Jacaranda during summer, resurfacing, turn near fish hatchery will be realigned into a curve, changing to 3 lanes with center lane for left hand turns. New north entrance to lot 12. Changes to pedestrian crossing with a signal. Other changes affecting Bear Valley Road, Jacaranda and Francesca roads. Comment that thirty Honda cars have been stolen from lots in front of science and ATC buildings in last two months.
- 6.4 Safety & Security Committee – Dave Oleson – Committee discussed road / parking changes, main concern is pedestrian safety and re-educating drivers through signage and web site. Police will help manage traffic. Reviewing disaster / emergency preparedness budgets and adequate resources to deal with emergencies, disaster trailer and a new alert system with PA system.
- 6.5 Finance & Budget Committee – Peter Allan – Reported above.
- 6.6 College Council – Debby Blanchard – Reported above.
- 6.7 Diversity Committee – Sherri Pierce – Per Tracy Davis, committee wants a faculty member.
- 6.8 Staff Development Committee – Greg Jones – Per Sandy Visser, \$4000 remaining in this fiscal year budget. For next fiscal year increasing allocation to \$500/person.

7. Adjournment

Meeting adjourned at 4:59 p.m.