

VVC Academic Senate Meeting

APPROVED MINUTES

Thursday, Feb. 6, 2014

Administration Services Bldg., Room 8, 3:30 p.m.

		Area Representative		At-Large Area Representatives	Members
KIN		Blanchard, Debra	X	Butros, Michael (proxy Lisa Ellis)	Adell, Tim
Science	X	Gibbs, David	X	Menser, Gary	Burg, Ed
Science	X	Gibbs, Jessica			Cerreto, Richard
LA		Golder, Patty		Executive Officers	Hollomon, Dave
PAC	X	Heaberlin, Ed	X	Davis, T., President	James, Pam
PSTC		Jones, Scott	X	Harvey, L, Past-President	
ATC	X	Malone, Patrick	X	Oliver, C., Vice-President	
C & L	X	Mayer, Peggy	X	Huiner, L., Secretary	
C & L	X	McCracken, Mike	X	Toner, S., Treasurer	
ALDH	X	Ramming, Alice			Guests
VOC		Rubayi, Khalid		Part-time Faculty Representative	Allan, Peter
ATC	X	Ruiz, Maria	X	Akers, Glenn	
ALDH		Speakman, Jeanine	X	Elsmore, Cheryl	
LA	X	Tomlin, Karen			
Ac. Com.		Young, Henry			

Called to order at 3:30

Quote for the day: "Education is the most powerful weapon which you can use to change the world." Nelson Mandela.

Additions and Revisions to the Agenda

1. Action/Information Items

- 1.1 Action: 12/05/2013 Academic Senate Minutes (Heaberlin, Toner) **Y**
- 1.2 VVC Distance Education Faculty Certification Requirements – 2nd Reading (Ellis, Menser)
Does not affect faculty already teaching online. **Y**
- 1.3 BP 1202 – Institutional Effectiveness – (Menser, Ellis) Motion to approve as corrected at 1st reading.
Included in the accreditation follow-up and midterm reports, was approved by College Council
05/23/2012. **Y**
- 1.4 VVC Blackboard Class Availability Policy – 1st Reading (Gibbs, J., Ellis) Discussion: ability to open
the class is in faculty's hands.
- 1.5 VVC Policy on Distance Education Student Authentication and Integrity – 1st Reading (Ellis, Mayer)
Idea to incorporate into syllabus template.
- 1.6 ACCJC Midterm Report – 1st Reading (Gibbs, J., Gibbs, D.) Document is a first draft, it is already
being revised, continuously being updated. Review of recommendations 1-8. Send typos,
corrections to the faculty who are in charge of each recommendation, list will be sent out later today.
Will be 2nd reading at March meeting.
- 1.7 Institutional Learning Outcomes – Information Competency – 1st Reading (Menser, Toner) Motion
to approve at 1st reading as corrected. (Gibbs, J., Mayer) **Y**
- 1.8 Resolution to Advocate for Changes to Recent Community College Repeatability
Regulations that Limit Student Success and Access – 1st Reading (Harvey, Menser) Based on state
regulations, will be a 2nd reading in March.
- 1.9 Information: Distance Education Class Quality Checklist
- 1.10 Information: Curriculum Committee Minutes 11/07/2013

2. President's Report and Announcements

- 2.1 Aviation Hire – Congratulations to new hire Christopher Ohshita, he is based at the Southern
California Logistics Airport. Would like to schedule an open house and welcome at the site.

- 2.2 Spring 2014 Convocation, February 7, 2014 – Discussion of accreditation and midterm report, workshops on distance education, flipped classroom. Report of convocation will be included in the midterm report.
- 2.3 Hiring Update – Discussion with Peter Allan about hiring process, FON down to 112, there should be an opportunity for part-time faculty to be hired as full-time faculty.
- 2.4 Other – Report on BOT meetings from December and January. Discussion re: decorum at meetings, engagement between members and audience; not following Brown Act or board policies; board self-evaluations. BOT wants to eliminate the shared governance process and bypass policy for hiring new superintendent/president and EEOC processes by making the BOT the sole decider in screening applications, interviewing and then hiring the position. If we have a hiring committee, senate representatives will be Leslie Huiner and Claude Oliver. In December at the statewide ASCCC executive meeting, there was supposedly an effort to get rid of the executive director of the organization, still no minutes posted. Beth Smith, AS President, sent letter to Barbara Beno regarding fall resolutions related to accreditation. CFT has been sending resolutions related to academic senate issues.

3. **Executive Officer's Reports**

- 3.1 Past President, Lisa Harvey – Administration hired SLO coordinators for each division: Dave Gibbs, HASS, John Sweet, CTE, and Lisa Harvey, STEM.
- 3.2 Vice President, Claude Oliver – No report.
- 3.3 Secretary, Leslie Huiner – No report.
- 3.4 Treasurer, Steve Toner - \$94 in donations for food money. Looking forward to Spring Plenary.
- 3.5 Part-time Representative Report – Akers – Good news, it's raining.

4. **Senate Representative Reports**

- 4.1 Other - Peggy Mayer: Crisis Management Team/Counseling Department hosting workshop at Convocation Day.

5. **Committee Reports or Special Reports**

- 5.1 Instructional Program Review Committee (IPRC) – Jessica Gibbs – Committee meets 2nd & 4th Fridays, 10:30-12. Discussing budget worksheet, may need meeting with FBPC. More workshops on data integrity, meeting ACCJC standards, Track B program review. Administration approved a Program Review Coordinator, Jessica serving in that position.
- 5.2 Honors Program – Tim Adell - Nine VVC students selected to present at the UCI honors conference on April 5, our best show yet. Four students appearing in “Building Bridges,” selected abstracts publication.
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – David Gibbs – Haven't met yet, may reduce meetings to once per month.
- 5.4 Curriculum Committee – Debby Blanchard – Meeting next Thursday. Curricunet updated for 2014, send changes, corrections, recommendations to Debby. Three new training videos will be on web site soon. Training session on Friday, Feb. 21, 10 am-noon in 21-171.
- 5.5 Distance Education Senate Committee – Paul Toning – Working on a handbook and will send other documents throughout semester.
- 5.6 Basic Skills Committee – Pat Wagner – Meet third Friday of each month.
- 5.7 Other

6. **Shared Governance Reports**

- 6.1 Technology Committee – Ed Burg – A lot of work to do, short on faculty committee members.
- 6.2 Facilities Committee – Tom Miller – Data compiled for campus walk through baseline for future projects. Working with budget committee to co-author a motion to BOT to use interest funds from GIC for facilities. Need to replace two faculty committee members.
- 6.3 Finance, Budget & Planning Committee – Claude Oliver – No report.
- 6.4 Student Success and Support Committee – Peggy Mayer – Met during winter to prepare the convocation workshop on Student Success Act, and impact on faculty. Will have study session with BOT next Tuesday to share the same info with the BOT.

- 6.5 Distance Education Shared Governance Committee – Lisa Ellis – Met over break, important issues are accessibility for ADA and copyright, will be looking at forms and policies. Met with GH regarding a distance education PRAISE to seek funds for distance ed workshops, software, other items that are currently being funded through other budgets.
- 6.6 College Council – Claude Oliver –
- 6.7 Other

7. Public Comments

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject
RENT play will be in Performing Arts Center the last weekend in February, first weekend in March.

8. Adjournment Meeting adjourned at 4:55p.m.

QUOTE: “A liberal education is at the heart of a civil society, and at the heart of a liberal education is the act of teaching.” - A. Bartlett Giamatti.