

# Academic Senate – APPROVED - Dec. 3, 2020

## **AP 4101 Independent Study**

References: Title 5 Sections 55230 et seq.

An independent study course can provide individual students challenging and in-depth study on approved topics in any subject area and within any discipline. They provide the student experience in planning and outlining a course of study on their own initiative under instructor and departmental supervision.

An independent study program shall be offered by the College if a learning contract for the specific course has been developed and signed by the student taking the course, the faculty member guiding the project, and the faculty member's division dean. The learning contracts must be submitted to the Admissions and Records Office by deadlines established by the College; must include the number of units and hours of study required; arrangements for consultation with the instructor; the work product to be evaluated; and the College facility required.

- Academic standards for independent study are the same as those applied to other credit courses or noncredit courses.
- Procedures for evaluation of student progress are the same as those applied to other credit courses.
- Access to the instructor during established office hours is the same as that commonly available to students in courses conducted by other instructional methods.

Reporting independent study courses to the State Chancellor's Office for apportionment must comply with the provisions of Title 5 Section 58003.1.

### Independent Study Contract

The terms of this agreement are established between the student and the faculty member and approved by the Division Dean.