

Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: August 5, 2008

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA

This meeting will be electronically recorded

CALL TO ORDER

5 p.m.

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

1. CLOSED SESSION

- a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code Section 54956(a)
 - (1) Boenheim v. VVCCD, EEOC Charge No. 480-2008-02688
 - (2) Tortorici v. VVCCD, EEOC Charge No. 480-2008-02989
- b) PUBLIC EMPLOYEE EMPLOYEMENT AND EVALUATION OF PERFORMANCE – Government Code Section 54957
Superintendent/President (Board Policy #2435)
- c) PUBLIC EMPLOYEE APPOINTMENT- Government Code Section 54957
Vice President, Human Resources

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

RECESS TO CLOSED SESSION

2. RECONVENE TO OPEN SESSION (Business Meeting)

6:00 p.m.

BOARD OF TRUSTEES: Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, Angela Valles, ASB Member

3. Closed Session Report

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT'S REPORT

- Faculty Senate

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

- 5.1 Approval of the minutes of the June 25, 2008 and July 8, 2008 regular Board meeting
- 5.2 Agreement – Independent Contractor – Quick Caption, Inc.
Ratification of the agreement between Victor Valley Community College District and Quick Caption, Inc. to provide real-time academic captioning for DSPS students. The period of the agreement is July 1, 2008 through June 30, 2009. Fiscal Impact: Not to exceed \$10,000
- 5.3 Agreement – Independent Contractor – Joseph Tate, P.A.
Ratification of the agreement between Victor Valley Community College District and Joseph Tate, P.A. to provide pre-participation medical screenings for Victor Valley College Athletics @ \$15 each and medical coverage for five home football games @\$75 each. The period of the agreement is August 11, 2008 through May 1, 2009. Fiscal Impact: Budgeted item, \$4,875.00.
- 5.4 Agreement – Independent Contractor – Luis Pena
Approval of the agreement between Victor Valley Community College District and Luis Pena for maintenance and repair of all weight room equipment as required by the district. The period of the agreement is August 25, 2008 through June 30, 2009. Fiscal Impact: Not to exceed \$7,400.00
- 5.5 Contract Education Services – Nathaniel Wyman
Ratification of the agreement between Victor Valley Community College District and Nathaniel Wyman to provide traffic school classes. The period of the agreement is June 14, 2008 through June 14, 2009. Fiscal Impact: \$140.00 to the District.
- 5.6 Contract Education Services – Gabriela McDonald
Ratification of the agreement between Victor Valley Community College District and Gabriela McDonald to provide traffic school classes. The period of the agreement is June 14, 2008 through June 14, 2009. Fiscal Impact: \$140.00 to the District.

- 5.7 Contract Education Services – Johnny Fingers
Ratification of the agreement between Victor Valley Community College District and Johnny Fingers to obtain a food handlers certification card. The period of the agreement is June 23, 2008 through June 23, 2009. Fiscal Impact: \$600.00 to the District.
- 5.8 Contract Education Services – Applebee's
Ratification of the agreement between Victor Valley Community College District and Applebee's to obtain a food handlers certification card. The period of the agreement is June 8, 2008 through June 8, 2009. Fiscal Impact: \$300.00 to the District.
- 5.9 Contract Education Services – YMCA of Metropolitan Los Angeles
Approval of the agreement between Victor Valley Community College District and YMCA of Metropolitan Los Angeles to obtain a food handlers certification card. The period of this agreement is for June 18, 2008 through June 18, 2009. Fiscal Impact: \$1,440.00 to the District.
- 5.10 Agreement – Independent Contractor – Heiberg Consulting, Inc.
Approval of the agreement between Victor Valley Community College District and Heiberg Consulting, Inc. to provide training to effectively use the database for the collection of data required by all U.S. Department of Education TRIO programs. The period of the agreement is August 11, 2008 through August 12, 2008. Fiscal Impact: TRIO Student Support Services grant budgeted item, not to exceed \$3,500.00.
- 5.11 Agreement – Independent Contractor – Matthew Huffine
Ratification of the agreement between Victor Valley Community College District Matthew Huffine to provide guest lecturer services to Upward Bound Math & Science participants during the 2008 Summer Academy, consistent with grant objectives. The period of the agreement is June 16, 2008 through July 25, 2008. Fiscal Impact: Upward Bound Math & Science grant, budgeted item not to exceed \$500.00.
- 5.12 Agreement – Brickley Environmental
Ratification of an Independent Contract Agreement between Brickley Environmental and between Victor Valley Community College District to remove and dispose of approximately 150 small PCBs (polychlorinated biphenyls) containing light ballasts from the fixtures located in the Auxiliary Gymnasium. Fiscal Impact: \$3,972.97 – Fund 71 expenditure. (This project is partially State funded and a portion of this may be reimbursable through the State.)
- 5.13 Agreement – Campus Planning Group
Ratification of the agreement with Campus Planning Group to prepare and submit to the State Chancellor's office the district's 5-year plan, space inventory report, enrollment projects and project proposals for the 2008-09 fiscal year. Fiscal Impact: \$15,000.00 plus reimbursable expenses – Fund 71 expenditure.
- 5.14 Agreement – El Dorado Broadcasters, LLC
Ratification of the agreement with El Dorado Broadcasters, LLC to advertise registration information for the fall term. Fiscal Impact: \$1,716.00 – from the Public Information department's advertising funds.
- 5.15 Agreement – Digital Networks Group, Inc.
Ratification of the agreement with Digital Networks Group, Inc. for the implementation of a smart classroom in the Nursing Lab room #3 to provide audio/video enhancements to the classroom. Fiscal Impact: \$6,461.93, budgeted item.

- 5.16 Agreement Renewal – Pacific Floor Company
Approval of the agreement with Pacific Floor Company to resurface the mezzanine floor in the gym. Fiscal Impact: \$12,720.00 – budgeted through Fund 71.
- 5.17 Agreement – Ontario Refrigeration
Ratification of the agreement with Ontario Refrigeration to replace the air conditioning unit in the Allied Health building. Fiscal Impact: \$15,790.00 from Fund 71.
- 5.18 Agreement – A&F Engineering Group, Inc.
Ratification of the agreement with A&F Engineering Group, Inc. to complete electrical engineering services. Fiscal Impact: \$10,000.00 – funded from Fund 71.
- 5.19 Renewal Agreement – Dewey Pest Control
Ratification of the agreement with Dewey Pest Control to provide pest control services as needed for the 2008-09 fiscal year. Fiscal Impact: \$5,160.00, budgeted item.
- 5.20 Renewal Agreement – Automatic Boiler Company
Ratification of the agreement with Automatic Boiler Company to provide service on a semi-annual basis for the two existing Bryan Boilers for the 2008-09 fiscal year. Fiscal Impact: \$2,600.00, budgeted item.
- 5.21 Renewal Agreement – North State Environmental
Ratification of the agreement North State Environmental to provide hazardous waste management services for the 2008-09 fiscal year. Fiscal Impact: \$24,000.00 – budgeted item.
- 5.22 Renewal Agreement – M&D Fire Equipment, Co.
Ratification of the agreement with M&D Fire Equipment, Co. to provide monthly service to campus fire extinguishers and to stock First Aid kits on campus for the 2008-09 fiscal year. Fiscal Impact: \$11,000.00 – budgeted item.
- 5.23 Renewal Agreement – American Fire Safety, Inc.
Ratification of the agreement with American Fire Safety, Inc. to provide service to campus fire sprinklers for the 2008-09 fiscal year. Fiscal Impact: \$3,929.94 – budgeted item.
- 5.24 Renewal Agreement – The Liquidation Company
Ratification of the agreement with The Liquidation Company to provide supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450 for the 2008-09 fiscal year. Fiscal Impact: Revenue to the district. Auctioneer is paid a percentage of the sale price.
- 5.25 Renewal Agreement – Hi Desert Alarm
Ratification of the agreement with Hi Desert Alarm to maintain the fire alarm systems on campus for the 2008-09 fiscal year. Fiscal Impact: \$5,000.00 – budgeted item.
- 5.26 Renewal Agreement – B3 Backflow, Inc.
Ratification of the agreement with B3 Backflow, Inc. to provide annual testing and possible repairs of approximately 21 backflow preventers located throughout the campus for the 2008-09 fiscal year. Fiscal Impact: \$5,000.00 – budgeted item.
- 5.27 Board of Trustees Budget Transfer Request Report
Approval of the budget transfers. Fiscal Impact: None
- 5.28 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.29 Foundations Donations

Acceptance of donations as college property from the Victor Valley District Foundation for a total of \$44,962.34. Fiscal Impact: N/A

5.30 Agreement – Waterfall Mobile

Approval of the agreement to provide technology solutions to address emergency messaging needs across students, employees, parents, alumni and extended community, effective August 6, 2008 through June 30, 2013. Fiscal Impact: None

5.31 Renewal Agreement– XAP Corporation

Approval of the renewal agreement with XAP Corporation for the CCCApply online application system for the period of July 1, 2008 – June 30, 2009. Fiscal Impact: \$10,822.00, budgeted item

5.32 Authorized Signatory

Approval for Christopher O'Hearn, Deputy Superintendent/Executive Vice President to represent the board in the cases listed for the fiscal year 2008-2009 per Education Code 72282.

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda.

6.2 Board Member Compensation Resolution

Adoption of the resolution excusing Trustee Henderson's absence from the July 8, 2008 regular meeting and allowing him to be compensated for that meeting. Fiscal Impact: \$240.00

7. SUPERINTENDENT/PRESIDENT

7.1 Agreement, The Lew Edwards Group

Ratification of the agreement with The Lew Edwards Group to provide strategic bond feasibility and planning services related to a potential November 2008 Proposition 39 General Obligation Bond Measure. Fiscal Impact: Budgeted item, general funds, not to exceed \$21,000.00

7.2 Resolution - General Obligation Bond Election

Adoption of a Resolution Ordering a November 2008 General Obligation Bond Election. Fiscal Impact: The only financial obligation to the district will be the fees charged by the individual counties to hold this election. Estimated total cost is: The only financial obligation to the district will be the fees charged by the individual counties to hold this election.

7.3 Agreement – California Association of Realtors

Approval of the College Administration to enter into a no cost Buyer Representation Agreement. Fiscal Impact: None

- 7.4 Approval to Negotiate – Workforce Development Center Land YES ___ NO ___
Approval of the following negotiating team: President of the Board, President of the College, Chief Financial Officer, and General Counsel for the District (as needed), to begin negotiations for the acquisition of property suitable for a future campus within the District. The negotiating team is authorized to begin negotiations with Carl E. Ross, living trust, for approximately 50 acres more or less, located in parcel number APN 3064-571-01. The negotiating team is further authorized to negotiate with Jue Family Property, approximately 49 acres more or less, located Mariposa Road & South of Eucalyptus, parcel number APN 0405-042-48.
- 7.5 Approval to Negotiate – Old Town Center Victorville YES ___ NO ___
Approval of the following negotiating team: President of the Board, President of the College, Chief Financial Officer, Director of Facilities and General Counsel for the District (as needed), to begin negotiations for the leasing of property to be used as an Education Center. The negotiating team is authorized to begin negotiations with Meronia Enterprises Inc. (owner/landlord) for leasing of property located at 16895 and 16897 B Street, Victorville, CA 92392.
- 9. STUDENT SERVICES**
- 9.1 Grant Award – GEAR UP Program YES ___ NO ___
Acceptance of the GEAR UP Program grant award. Fiscal Impact: Approximately \$6,917,398.00 to the district over six years.
- 10. ADMINISTRATIVE SERVICES**
- 10.1 Maintenance Renewal – Nexus Integration Services YES ___ NO ___
Approval of the agreement with Nexus Integration Services, Inc. to provide maintenance support on all campus Cisco Smartnet supported devices, to include network switches, routers, bridges, servers, phones and software. Fiscal Impact: \$63,393.11, budgeted item.
- 11. HUMAN RESOURCES**
- 11.1 Management Appointment, Vice President, Human Resources YES ___ NO ___
Approval of the appointment of Fusako Yokotobi, Vice President, Human Resources beginning on or after August 6, 2008. Fiscal Impact: Range 22 on the Management Salary Schedule, \$14,313/month plus benefits.
- 12. INFORMATION/DISCUSSION**
None
- 13. REPORTS (3 minute limit per report)**
The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.
- 13.1 Foundation
- 13.2 Employee Groups
- a) CTA
 - b) CSEA
 - c) AFT Part-Time Faculty United
- 14. TRUSTEE COMMENTS**
- ASB

15. Public Comments Related to Non-Agenda Items

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS
At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

16. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



Victor Valley Community College District SPECIAL MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: June 25, 2008

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER

5 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on June 25, 2008 in the Board Room of the Administration building. Mr. Nelson, Board President called the meeting to order at 5 p.m.

TRUSTEE ROLL CALL: Present: Donald Nelson, Board President; Angela Valles, Vice President; Dennis Henderson, Clerk; Joe Range, Trustee; Bettye Underhill, Trustee

Absent: Heena Mehra, Student Trustee

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE

Jon Booth led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

Mr. Nelson, Board President, announced the agenda items that the Board would consider in closed session.

1. CLOSED SESSION

a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code Section 54956(a)

(1) Boenheim v. VVCCD, EEOC Charge No. 480-2008-02688

(2) Tortorici v. VVCCD, EEOC Charge No. 480-2008-02989

b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION--Government Code Section 54957

Superintendent/President (Board Policy #2435)

Interim, Deputy Superintendent/Executive Vice President, Instruction

PUBLIC COMMENTS ON CLOSED SESSION ITEMS: None

2. RECESS TO CLOSED SESSION

At 5:03 p.m., Board President, Mr. Nelson recessed to closed session.

BOARD OF TRUSTEES: Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, Angela Valles, ASB Member

3. **RECONVENE TO OPEN SESSION**
4. **Closed Session Report**

At 6:08 p.m., Board President, Mr. Nelson reconvened the meeting in open session and announced that there was no report out of closed session.

5. **OPEN SESSION (Workshop)**

- **GO Bond**

Dr. Silverman announced that the board has directed that we continue make progress towards a bond which has led to this discussion workshop with no action anticipated for the bond. Catherine Lew of the Lew Edwards Group that specializes in assisting Community College districts in seeking funding and local funding solutions was available via telephone to provide information and answer any questions relating to the bond.

Catherine Lew provided an overview of the process in determining whether to place a measure on the ballot. The board is wise to look at a November 2008 election as a potential opportunity because record setting demographics of voters more likely to support education measures will be going to the ballot. The 2008 election timeframe should be carefully considered.

Following a discussion period which consisted of concerns and questions from the Board of Trustees and the public, Dr. Silverman summarized that the college has taken steps to included changes the Master Plan and Facilities Master Plan to include off-campus centers. Two surveys have been conducted which have shown positive responses. It is important to have the cooperation and partnerships of the community.

- **College Organization**

Dr. Silverman reported on the recent changes to the overall college organization recommended by the Synergy Group and the status of the open positions.

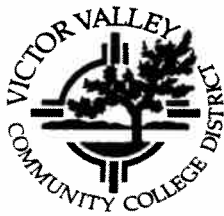
On behalf of Babette Dersham, Margaret Kagy expressed her concern that Instructional Media Services should report under Educational Services and not Technology & Informational services. Dr. Silverman indicated that this will be addressed when the College Council meets.

6. **Adjournment**

It was MSC Underhill/Range, 5-0) to adjourn the meeting at 7:24 p.m. The motion carried unanimously.

Dennis Henderson, Clerk

Date Approved



Victor Valley Community College District REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

Date: July 8, 2008

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER

5:45 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on July 8, 2008 in the Board Room of the Administration building. Mr. Nelson, Board President called the meeting to order at 5:45 p.m.

TRUSTEE ROLL CALL: PRESENT: Donald Nelson, Board President; Angela Valles, Vice President; Joe Range, Trustee and Bettye Underhill, Trustee

ABSENT: Dennis Henderson, Clerk; Christina Zambrano, Student Trustee

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President; Deedee Orta, Mary Pringle, Robert Sewell, Deanna Murphy, Greta Moon, Lori Kildal, Paul Williams, Rocio Chavez, Ginnie Moran and Suzie Selby (Recorder)

PLEDGE OF ALLEGIANCE

Deedee Orta led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION: None

1. CLOSED SESSION

a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code Section 54956(a)

(1) Boenheim v. VVCCD, EEOC Charge No. 480-2008-02688

(2) Tortorici v. VVCCD, EEOC Charge No. 480-2008-02989

PUBLIC COMMENTS ON CLOSED SESSION ITEMS: None

At 5:48 p.m., Board President, Don Nelson, recessed to closed session.

Christina Zambrano, Student Trustee arrived at 5:56 p.m.

2. RECONVENE TO OPEN SESSION

At 6:02 p.m., Board President, Don Nelson, reconvened the meeting to open session.

BOARD OF TRUSTEES: Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, Angela Valles, ASB Member

3. Closed Session Report: None

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. Silverman reported on the following topics:

- Budget - No update from the state. The final budget in September 2008, will include no layoffs or reduction in any contractual agreements, e-mail to follow to the campus. There may still be a possibility of mid-year cuts from the state. The drop in interest rates have helped us.
- Potential bond progress – Dr. Silverman reported there was a significant meeting yesterday in Hesperia where the college may have the opportunity to get a 50 acre parcel of land with no money down. Request for board approval to proceed with the bond should be brought back at the August Board meeting.
- **Faculty Senate / Debra Blanchard**
Debra Blanchard welcomed Christina Zambrano.

Discussed the following topics:

- Senate will be changing officers on August 1, 2008, the new officers will be as follows:
 - Debra Blanchard - President
 - Lisa Harvey – Vice-President
 - Leslie Huiner – Secretary/Treasurer
 - Gary Menser – Past President
- SLO's- Debra Blanchard indicated we are approximately 75% completed at this time. Faculty is working on an additional 250 classes to be completed within 4-6 weeks, which will bring us to approximately 90% completion. Angela Valles, Vice President, inquired about a tracking software. Debra Blanchard indicated she will look into a curriculum wizard and report back.
- Assessments – Will begin on August 25, 2008.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS:

Dave Chip, agenda item 8.2; Margaret Kagy, agenda item 5.35 and Arlene Greene, agenda item 5.31

5. CONSENT AGENDA

It was MSC (Underhill/Valles, 4-0, Henderson absent) to approve the consent items in one motion with item 5.31 and item 5.35 pulled for separate discussion.

- 5.1 Approval of the minutes of the May 28, 2008 special Board meeting and June 10, 2008 regular Board meeting.
- 5.2 Out-of-State Travel – Student Travel Biology Department
Approval of the out-of-state student travel to the Big Island of Hawaii to attend the Biology 98/250 field trip from July 11, 2008 through July 23, 2008. Fiscal Impact: None

- 5.3 Agreement – Dr. Bonavita Quinto-MacCallum
Ratification of the agreement between Victor Valley Community College District and Dr. Bonavita Quinto-MacCallum. The period of this agreement is July 10, 2008 – December 13, 2008. Fiscal Impact: Title V Independent Grant budgeted item not to exceed \$4,800.00.
- 5.4 Curriculum Changes
Approval of the curriculum changes that have been recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.5 Agreements - Myrna Foster, David Pike, Marsha Switzer, and Leticia Topete
Ratification of the agreements between Victor Valley Community College District and Myrna Foster, David Pike, Marsha Switzer, and Leticia Topete to provide guest lecturer services to Upward Bound and Upward Bound Math & Science participants during the 2008 Summer Academy. The period of this agreement is from June 16, 2008 through July 23, 2008. Fiscal Impact: Upward Bound Grants budgeted items not to exceed \$6,000.00.
- 5.6 Agreement – San Antonio Community Hospital
Ratification of the agreement between Victor Valley Community College District and San Antonio Community Hospital to provide clinical learning facilities. The period of the agreement is July 1, 2008 through July 1, 2009. Fiscal Impact: None
- 5.7 Sabbatical Leave Report – Pamela J. MacKay, Biology Department
Approval of the Sabbatical Leave Report submitted by Pamela J. MacKay for spring 2008.
- 5.8 Contract Education Services – Such A Voice
Ratification of the agreement between Victor Valley Community College District and Such a Voice to each participants how to market one's self around the competition and turn voice-overs into a thriving full or part-time business. The period of this agreement is for October 28, 2008. Fiscal Impact: \$350.00 to the District.
- 5.9 Contract Education Services – Crunch Time Consultant Services (C.T.C.S.)
Approval of the agreement between Victor Valley Community College District and Crunch Time Consultant Services (C.T.C.S.) to provide career planning in law enforcement. The period of this agreement is for November 8, 2008. Fiscal Impact: \$1,100.00 to the District.
- 5.10 Contract Education Services – Learn CPR 4 LIFE
Ratification of the agreement between Victor Valley Community College District and Learn CPR 4 LIFE to provide CPR and first aid workshops. The period of this agreement is July 1, 2008 through December 13, 2008. Fiscal Impact: \$9,000.00 to the District.
- 5.11 Contract Education Services – El-Pescador Mexican Restaurant
Ratification of the agreement between Victor Valley Community College District and El-Pescador Mexican Restaurant to obtain a food handlers certification card. The period of this agreement is May 15, 2008 through May 15, 2009. Fiscal Impact: \$300.00 to the District.
- 5.12 Contract Education Services – Archangel
Approval of the agreement between Victor Valley Community College District and Archangel for retirement planning. The period of this agreement is September 27, 2008 through October 7, 2008. Fiscal Impact: \$2,000.00 to the District.

- 5.13 Contract Education Services – BooksAmerica
Ratification of the agreement between Victor Valley Community College District and BooksAmerica. The period of this agreement is for June 14, 2008. Fiscal Impact: \$900.00 to the District.
- 5.14 Contract Education Services – Roger Burgraff, Ph.D.
Approval of the agreement between Victor Valley Community College District and Roger Burgraff, Ph.D. The period of this agreement is for September 27, 2008. Fiscal Impact: \$1,000.00 to the District.
- 5.15 Agreement – Independent Contractor
Ratification of an Independent Contract Agreement between Non-Profit Services and between Victor Valley Community College District to provide resource development, grant writing, and program reporting to the Associate Degree in Nursing (ADN) Program at Victor Valley Community College. Fiscal Impact: Funded by the Enrollment Growth and Retention Grant, not to exceed \$57,600.00.
- 5.16 Agreement – Business Security Solutions, Inc.
Ratification of the agreement with Business Security Solutions to purchase 1100 additional user subscriptions to Websense Security Suite. Fiscal Impact: \$7,696.98, budgeted item.
- 5.17 Agreement Renewal – iAnywhere Solutions, Inc.
Ratification of the agreement with iAnywhere Solutions, Inc. to provide support for the SQL Anywhere software program. Fiscal Impact: \$600.00, budgeted item.
- 5.18 Agreement – Novacoast – Storage Area Network (SAN)
Ratification of the agreement with Novacoast for the purchase and installation of an additional Storage Area Network (SAN). Fiscal Impact: \$37,001.00, budgeted item.
- 5.19 Agreement Renewal – Tier Technologies, Inc.
Ratification of the agreement with Tier Technologies to provide support for the Tier software program which is used for the online student registration system. Fiscal Impact: \$7,272.00, budgeted item.
- 5.20 Board of Trustees Budget Transfer Request Report
Approval of Trustees budget transfers. Fiscal Impact: None
- 5.21 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.22 Increase Contract Amount – Brickley Environmental
Ratification of the agreement with Brickley Environmental for additional work to remove asbestos containing tiles in the Auxiliary Gymnasium. Fiscal Impact: \$1,160.00 – Fund 71 expenditure. (This project is partially State funded and a portion of this may be reimbursable through the State. Any portion that is not reimbursable has been previously budgeted).
- 5.23 Agreement – Gale/Jordan Associates, Inc.
Ratification of the agreement with Gale/Jordan Associates, Inc. for additional work to monitor the process of the additional removal of asbestos containing tiles in the Auxiliary Gymnasium. Fiscal Impact: \$758.00 – Fund 71 expenditure. (This project is partially State funded and a portion of this may be reimbursable through the State. Any portion that is not reimbursable has been previously budgeted).

- 5.24 Agreement – Journal Communications
Ratification of the agreement with Journal Communications for multi-media marketing.
Fiscal Impact: \$630.00
- 5.25 Agreement – Idearc Media
Ratification of the agreement with Idearc Media for phone listing and advertising in the yellow and white pages of the Verizon phone directory. Fiscal Impact: \$1,380.40 per month for a total of \$16,564.80 from the Public Information Office advertising budget.
- 5.26 Outside Contractor Fees
Approval of the outside contractor fee for legal fees. Fiscal Impact: \$415.90
- 5.27 Claims Administration Services Agreement
Approval of the agreement with Keenan & Associates for Claims Administration Services for the 2008-2009 fiscal year. Annual minimum fee: \$4,000.00 – Annual Maximum Fee: \$14,000.00.
- 5.28 New Classified Position and Job Description – Lead Systems Programmer/Analyst
Approval of the new classified position and placement on the classified salary schedule.
Fiscal Impact: \$5,515/month plus benefits.
- 5.29 Agreement – Community College Search Services
Approval of the agreement with Community College Search Services to employ an Interim Deputy Superintendent/Executive Vice President.
Fiscal Impact: \$1547.00/month.
- 5.30 New Classified Position and Job Description – Curriculum & Scheduling Coordinator
Approval of the new job description and placement on the classified salary schedule.
Fiscal Impact: \$4310.00/month plus benefits.
- 5.31 **PULLED FOR SEPARATE DISCUSSION & VOTE:** New Management Job Description – Executive Dean, Technology & Information Systems
Approval of the new job description for the Executive Dean, Technology & Information Systems. Fiscal Impact: None
- 5.32 Agreement - Learn CPR 4 LIFE
Ratification of the agreement between Victor Valley Community College District and Learn CPR 4 LIFE to provide CPR and first aid training. The period of this agreement is for June 11, 2008. Fiscal Impact: Upward Bound Grant and Upward Bound Math & Science Grant budgeted items not to exceed \$900.00.
- 5.33 Revised Management Position and Job Description – Deputy Superintendent/Executive Vice President
Approval to update the management position and job description for the Deputy Superintendent/Executive Vice President. Fiscal Impact: None
- 5.34 Deletion of Management Position – Coordinator, Curriculum & Scheduling
Approval to delete the management position of Coordinator, Curriculum & Scheduling, effective July 1, 2008. Fiscal Impact: Savings of \$342 to \$438 per month for the Coordinator, Curriculum & Scheduling position.

5.35 **PULLED FOR SEPARATE DISCUSSION & VOTE:** Independent Contractor Agreement - Norman A. Traub Associates Investigation Services

Authorization of the agreement between Victor Valley Community College District and Norman A. Traub Associates Investigation Services to conduct an investigation regarding complaints filed. The period of this agreement is from July 8, 2008 through completion of investigation. Fiscal impact: \$130.00 per hour plus expenses.

6. **BOARD OF TRUSTEES**

6.1 **Separate approval of items pulled from consent agenda.**

5.31 New Management Job Description – Executive Dean, Technology & Information Systems

- Motion to open 5.31 (Valles/Range), no vote.
- Motion to amend 5.31 to include “**level 22 for the salary range**”. MSC (Nelson/Valles, 4-0, Henderson absent)).
- MSC (Valles/Range, 4-0, as amended) to approve the item.
- Rocio Chavez clarified the correct salary range level. Bettye Underhill, Trustee, moved to amend 5.31 to “**level 20 for the salary range**”. MSC (Underhill/Range, 4-0, Henderson absent)).
- MSC (Range/Underhill, 4-0, as amended, Henderson absent)) to approve the item.

5.35 Independent Contractor Agreement - Norman A. Traub Associates Investigation Services

- Motion to open 5.35 (Underhill/Valles), no vote.
- Motion to amend the agreement between Victor Valley Community College District and Norman A. Traub Associates to add “**not to exceed (NTE) \$8000.00**” and to remove the word “**draft**” from the agreement. MSC (Valles/Underhill, 4-0, Henderson absent))
- MSC (Underhill/Valles, 4-0, as amended, Henderson absent)) to approve the item.

8. **INSTRUCTION**

8.1 Course Sequencing Plan – San Bernardino County Superintendent of Schools Regional Occupational Programs

It was MSC (Underhill/Valles, 4-0, Henderson absent)) to approve a course sequencing plan between the San Bernardino County Superintendent of Schools Regional Occupational Programs and Victor Valley Community College District. The course sequencing plan is from June 30, 2009 through June 30, 2013.

Fiscal Impact: None

8.2 Adopt a Resolution – Grant Agreement – Child Development Services CPRE – 8296

It was MSC (Underhill/Range, 4-0, Henderson absent)) to approve the adoption of the resolution for the Child Development Services Grant Agreement –CPRE-8296 with the California Department of Education for the 2008-2009 fiscal year for the State Preschool Program. Fiscal Impact: \$250,074.00 to the District.

10. **ADMINISTRATIVE SERVICES**

10.1 Foundation Donations

It was MSC (Range/Underhill, 4-0, Henderson absent)) to approve the acceptance of donations as college property from the Victor Valley District Foundation for a total of \$109,380.27. Fiscal Impact: N/A

11. HUMAN RESOURCES

11.1 Foundation Employment Agreements

It was MSC (Range/Underhill, 4-0, Henderson absent)) to approve the agreement with the Foundation for the employment of the Foundation's Executive and Executive Financial Assistant. Fiscal Impact:

No fiscal impact to the district; funds are reimbursed by the Foundation.

11.2 Management Appointment – Christopher Cole O'Hearn, Interim Deputy Superintendent/Executive Vice President

It was MSC (Range/Underhill, 4-0, Henderson absent)) to approve the management appointment for the Interim Deputy Superintendent/Executive Vice President.

Fiscal Impact: \$15,471.00/month plus benefits.

11.3 Management Appointment – Patricia Luther, Dean of Health Sciences and Public Safety.

It was MSC (Range/Underhill, 4-0) to approve the management appointment for the Dean of Health Sciences and Public Safety.

Fiscal impact: Range 20 on the Management Salary Schedule, \$9,479.00/month plus benefits.

11.4 Management, Interim Appointment – Jeffrey Holmes, Dean of Instruction, Vocational Education.

It was MSC (Range/Underhill, 4-0, Henderson absent)) to approve the management appointment for the Interim Dean of Instruction, Vocational Education.

Fiscal impact: Range 20 on the Management Salary Schedule, \$10,456.00/month plus benefits.

12. INFORMATION/DISCUSSION

12.1 Emeritus Status

Submitted as an informational item.

12.2 Monthly Financial Reports

Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

13.1 Foundation

Ginger Ontiveros reported on the following:

- New Foundation President – Bruce Fay
- Hall of Fame Nomination

13.2 Employee Groups

a) CTA (Mike Smith) - Absent

b) CSEA (Dave Chip substituted for Jim Murray)

Dave Chip reported on the following:

- Accreditation and Shared Governance Communications
- Grievances

- c) AFT Part-Time Faculty United - Absent

14. TRUSTEE COMMENTS

• **ASB President –Christina Zambrano**

Christina Zambrano reported on the following:

- Introduction of new officers
- ASB newsletter to Board and invitation to the ASB Retreat (July 25-28, 2008)
- Art & music events announcement
- PTK induction invitation
- Honorary membership to Dr. Robert Silverman and Pierre Barrera

15. Public Comments Related to Non-Agenda Items:

The following individuals made comments with respect to non-agendized items:

- David Chip (CDC)
- Margaret Kagy (5.35 vs. 11.2 & 11.4; CDC and Educational Master Plan)
- Scott Eckert.(Citizens for Sensible Development, WalMart)

16. ADJOURNMENT


It was MSC (Underhill/Valles, 4-0, Henderson absent)) to adjourn the meeting at 7:13 p.m.
The motion carried unanimously.


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Victoria Hindes, Student Services

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an Independent Contractor Agreement between Victor Valley Community College District and Quick Caption, Inc. from July 1, 2008 through June 30, 2009.

A copy of this agreement is available in the president's office for your review.

Need:

This agreement is to provide real-time academic captioning for DSPS students.

Fiscal Impact: Not to exceed \$10,000.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Quick Caption, Inc. from July 1, 2008 through June 30, 2009.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: Agreement - Joseph Tate, P.A.

SUBMITTED BY: Victoria Hindes *Victoria Hindes*

RECOMMENDED BY: Robert Silverman *RS*

Description/Background:

The district wishes to enter into an agreement with Joseph Tate, P.A. through Health First to provide pre-participation medical screenings for Victor Valley College Athletes @ \$15 each and medical coverage for five home football games @ \$75 each.

Copies of the original contract are available for review in the Superintendent/President's Office.

Need:

The above agreement is needed to comply with the requirements for the Athletic program.

Fiscal Impact: Budgeted in Athletics budget \$4875.00

Recommended Action: This item has been approved by the Superintendent/President, it is recommended that the Board of Trustees ratify the agreement with Joseph Tate, P.A. in the amount of \$4875.00

Legal Review: YES ___ NOT APPLICABLE X


Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – INDEPENDENT CONTRACTOR

SUBMITTED BY: Lori Kildal, Academic Programs

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Luis Pena from August 25, 2008 through June 30, 2009.

A copy of this agreement is available in the president's office for your review.

Need:

This agreement is for maintenance and repair of all weight room equipment as required by the district.

Fiscal Impact: Not to exceed \$7,400.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Luis Pena from August 25, 2008 through June 30, 2009.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CONTRACT EDUCATION SERVICES – NATHANIEL WYMAN

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Victor Valley Community College District and Nathaniel Wyman. The period of this agreement is from June 14, 2008 through June 14, 2009.

A copy of this agreement is available in the president's office for your review.

Need:

This course is on concepts of traffic safety to court referral students.

Fiscal Impact: \$140.00 to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Nathaniel Wyman. The period of this agreement is from June 14, 2008 through June 14, 2009.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CONTRACT EDUCATION SERVICES – GABRIELA MCDONALD

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Victor Valley Community College District and Gabriela McDonald. This agreement is from June 14, 2008 through June 14, 2009.

A copy of this agreement is available in the president's office for your review.

Need:

This course is on concepts of traffic safety to court referral students.

Fiscal Impact: \$140.00 to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Gabriela McDonald. The period of this agreement is from June 14, 2008 through June 14, 2009.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

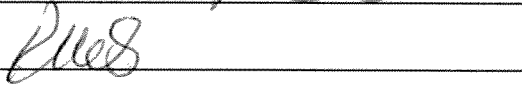
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CONTRACT EDUCATION SERVICES – JOHNNY FINGERS

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Victor Valley Community College District and Johnny Fingers. The period of this agreement is from June 23, 2008 through June 23, 2009.

A copy of this agreement is available in the president's office for your review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class.

Fiscal Impact: \$600.00 to the District

Recommended Action:



It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Johnny Fingers. The period of this agreement is from June 23, 2008 through June 23, 2009.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CONTRACT EDUCATION SERVICES – APPLEBEE'S
SUBMITTED BY: Debbie Potts, Contract Education Services
RECOMMENDED BY: Christopher O'Hearn 
APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Victor Valley Community College District and Applebee's. The period of this agreement is from June 8, 2008 through June 8, 2009.

A copy of this agreement is available in the president's office for your review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class.

Fiscal Impact: \$300.00 to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Applebee's. The period of this agreement is from June 8, 2008 through June 8, 2009.

Legal Review: YES NOT APPLICABLE

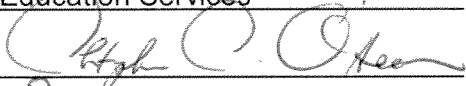
Reference for Agenda: YES NO

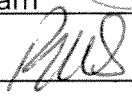
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: CONTRACT EDUCATION SERVICES – YMCA OF METROPOLITAN LOS ANGELES

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Victor Valley Community College District and YMCA of Metropolitan Los Angeles. The period of this agreement is from June 18, 2008 through June 18, 2009.

A copy of this agreement is available in the president's office for your review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class.

Fiscal Impact: \$1,440.00 to the District

Recommended Action:

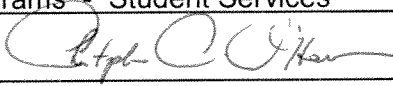
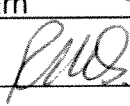
It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and YMCA of Metropolitan Los Angeles. The period of this agreement is from June 18, 2008 through June 18, 2009.

Legal Review: YES ___ NOT APPLICABLE X___

Reference for Agenda: YES ___ NO X___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: Agreement – Erik Green - Heiberg Consulting, Inc
SUBMITTED BY: Janet A. Long, TRIO Programs - Student Services
RECOMMENDED BY: Christopher O'Hearn 
APPROVED BY: Robert Silverman 

Description/Background:

Victor Valley Community College TRIO Programs will contract with Erik Green of Heiberg Consultants, Inc. to conduct training on Student Access, a data tracking system used by VVCC TRIO Student Support Services, Upward Bound and Upward Bound Math & Science Programs. The cost of the training will be evenly shared with Antelope Valley Community College and San Bernardino Valley Community College. The dates of service: June 11 and 12, 2008.

A copy of the original contract is available for review in the Superintendent/President's Office.

Need:

The above agreement is necessary to provide training to effectively use the database for the collection of data required by all U.S. Department of Education TRIO Programs. The data will be used to track program participants' progress and for annual performance reporting also required by the U.S. Department of Education.

Fiscal Impact: TRIO Student Support Services Grant budgeted item not to exceed \$3,500.00.

Recommended Action: This item has been approved by the Superintendent/President and it is recommended that the Board of Trustees approve the agreement with Erik Green of Heiberg Consulting, Inc.

Legal Review: YES NOT APPLICABLE

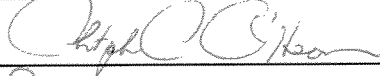
Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: Agreement – Matthew Huffine

SUBMITTED BY: Janet A. Long, TRIO Programs – Student Services

RECOMMENDED BY: Christopher O’Hearn 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to ratify an Independent Contractor Agreement with Matthew Huffine. Date of service: June 25, 2008.

A copy of the original contract is available for review in the Superintendent/President’s Office.

Need:

The above ratified agreement was necessary to provide guest lecturer services to Upward Bound Math & Science participants during the 2008 Summer Academy, consistent with grants objectives.

Fiscal Impact: Upward Bound Math & Science Grant budgeted item not to exceed \$500.00

Recommended Action: This item has been approved by the Superintendent/President and it is recommended that the Board of Trustees ratify the agreement with Matthew Huffine.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – BRICKLEY ENVIRONMENTAL
SUBMITTED BY: Steve Garcia, Facilities Construction
RECOMMENDED BY: Steve Garcia Stephen R Garcia
APPROVED BY: Robert Silverman RMS

Description/Background:

The district wishes to enter into an agreement with Brickley Environmental to remove and dispose of approximately 150 small PCBs (polychlorinated biphenyls) containing light ballasts from the fixtures located in the Auxiliary Gymnasium.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The US Environmental Protection Agency (EPA) banned the further manufacture of equipment containing PCBs in 1979 and requires that these materials be collected and disposed of at an EPA-approved chemical waste processing center.

Recommended Action/Fiscal Impact: This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Brickley Environmental in the amount of \$3,972.97 - Fund 71 expenditure. (This project is partially State funded and a portion of this may be reimbursable through the State.)

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – CAMPUS PLANNING GROUP
SUBMITTED BY: Steve Garcia, Facilities Construction
RECOMMENDED BY: Steve Garcia Stephen R Garcia
APPROVED BY: Robert Silverman [Signature]

Description/Background:

The district wishes to enter into an agreement with Campus Planning Group to work in conjunction with the Facilities Construction department to prepare and submit to the State Chancellor's office the districts 5-year plan, space inventory report, enrollment projections and project proposals for the 08-09 fiscal year.

Need:

This is an integral part of the process to secure state funding for needed facilities.

Recommended Action/Fiscal Impact: This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Campus Planning Group in the amount of \$15,000 plus reimbursable expenses - Fund 71 expenditure.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO ___

VICTOR VALLEY COMMUNITY
COLLEGE DISTRICT

DISTRICT AGREEMENT FOR EDUCATIONAL
FACILITIES PLANNING AND COORDINATION CONSULTING SERVICES

This agreement is made and entered into this 1st day of August 1, 2008 and between Victor Valley Community College District (hereinafter referred to as the "DISTRICT") and Campus Planning Group (hereinafter referred to as the "CONTRACTOR").

Whereas, the District finds that the Contractor is specially trained and experienced and competent to perform special services to the District, the District and Contractor agree as follows:

I. **NATURE AND SCOPE OF THE SERVICES TO BE PROVIDED BY THE CONTRACTOR:**

A. **Description of the Services to be Provided:**

1. Five-Year Construction Plan - Complete the Five-Year Construction Plan to be approved by the District and submitted to the State Chancellor's Office by July 1, 2009 or the due date established by the California Community College Chancellor's Office. This plan shall establish the needs and priorities for the planning, budgeting and construction of the District's capital outlay projects.
2. Inventory and Utilization of Campus Space - Assist the District in updating the campus inventory and utilization of space report to determine capacity load ratios. Complete the Space Inventory Report to be approved by the District and submitted to the State Chancellor's Office by October 1, 2008 or the due date established by the California Community College Chancellor's Office.
3. Enrollment Projections - Assist the District in developing enrollment and Weekly Student Contact Hours (WSCH) projections with the State Chancellor's Office. Incorporate these projections in the Five-Year Plan.
4. Project Proposals - Assist the District and the District's Architect in the development of Initial Project Proposals (IPPs) and Final Project Proposals (FPPs) for submittal to the State Chancellor's Office by July 1, 2009 or the due date established by the California Community College Chancellor's Office. These proposals shall address the project scope (space, systems and equipment requirements) and provide cost estimates.
5. Coordination with the State Chancellor's Office, Control Agencies and Budget Committee Consultants - Provide coordination of the Five-Year Plan, Project Proposals, and previously submitted capital outlay budget requests and capital outlay projects with the District, the State Chancellor's Office, control agencies and the legislative Budget Subcommittee consultants.

The services may also include representing the District's proposals and budget requests during the subcommittee hearings on the 2009 Budget Bill.

6. Special Services - Provide special services relating to the services described above, as agreed upon by the District and the Contractor.

B. **Specific Contractor Requirements**

1. Inventory and Utilization of Campus Space:
 - a. Update the campus space inventory with District staff, making changes as necessary.
 - b. Review space utilization with District staff.
 - c. Submit findings and recommendations to the District to consolidate and reduce surplus space and provide favorable capacity/load ratios.
 - d. Incorporate inventory data into the Five-Year Plan.

2. Enrollment Projections

- a. Coordinate enrollment and WSCH projections with the State Chancellor's Office and the District.
- b. Incorporate projections into the Five-Year Plan.

3. Five-Year Construction Plans:

- a. Review the District's Educational and Facility Master Plans and previous Five-Year Plan with District staff in order to assure that the plans are consistent.
- b. Coordinate the program needs, scope, primary and secondary space changes, cost estimates, and implementation schedules for all proposed facility projects with District Staff and the architect prior to incorporating these projects within the Five-year Plan.
- c. Determine project priorities with District staff.
- d. Determine the capacity/load ratios for each proposed project.
- e. Review the availability of state and district funding with the State Chancellor's Office and District staff.
- f. Submit Five-Year Plans to District and State Chancellor's Office for approval.

4. Project Proposals:

- a. Assist the District's staff and architect in developing facility and system project proposals, providing instructional and administrative space and system needs and WSCH utilization. Coordinate primary and secondary space changes and assist in developing cost estimates.
- b. Review completeness and accuracy of the project proposals before being submitted to the State Chancellor's Office.
- c. Assist in securing necessary environmental documentation to be submitted with the proposals.
- d. Submit Project Proposals to District and State Chancellor's Office for approval.

5. Coordination of Plans and Proposals:

- a. Coordinate the Five-Year Plan, project proposals and budget requests with the State Chancellor's Office, the Department of Finance and the Office of the Legislative Analyst. Provide requested information on a timely basis and assist District staff in resolving problems identified by the control agencies.
- b. When requested by the District, coordinate the projects proposals and the budget requests with committee consultants prior to budget hearings and report committee actions to the District.
- c. Inform District of budget progress.

II. DISTRICT AND CONTRACTOR CONTACT PERSONS

District Contact: Steve Garcia
Victor Valley Community College District
18422 Bear Valley Rd.
Victorville, California 92392-9699
(760) 245-4272 x-2250

Contractor Contacts: **Campus Planning Group**
Marilyn Keithley
7402 West Lane
Granite Bay, CA 94746
(916) 797-3477
(916) 412-3477 (cell)
(916) 797-3468 (fax)
wfkeithley@yahoo.com

III. FEES, REIMBURSEMENTS AND TERMS.

- A. **Fees.** The Contractor's fee for the above services shall not exceed \$15,000 plus reimbursable expenses. Invoices for services shall be submitted monthly to the District for payment based upon \$90.00 per hour for professional services and \$70.00 per hour for technical services consisting of but not limited to word processing including design and layout using Adobe PageMaker, proficiency in use and terminology of FUSION (a program provided by the State Chancellor's Office), coordination and review of technical information, document preparation and timeline management. Reimbursable expenses shall also be invoiced monthly.
- B. **Materials and Equipment to be Furnished by the Contractor and Expenses to be Reimbursed by the District.** The Contractor shall furnish whatever materials and special equipment are required in the performance of this contract, with the exception of the following Contractor's expenses that shall be reimbursed by the District:
1. Travel, lodging, rental car and other per diem expenses (reasonable direct cost, without markup).
 2. Automotive mileage at \$0.56 per mile.
 3. Additional services provided by outside consultants, if required and approved by the District (direct cost, without markup).
 4. Printing, reproduction, fax, and mailing costs (direct cost, without markup).
- C. **Where the Work is to be Performed.** Contractor's services shall be performed on site at Victor Valley College, the Contractor's Office and/or other sites as designated by the District and the Contractor.
- D. **Date and Time for Performance and Completion of Services.** Under this contract, the Contractor shall provide services in accordance with the time and dates specified above.
- E. **Renewal Terms.** This contract may be renewed upon mutual agreement and consent of the Contractor and the District. In each renewal, however, a new contract shall be issued and appropriately signed in the manner designated herein.

IV. **DURATION OF AGREEMENT.** The term of this Agreement shall be from August 1, 2008 through and including July 31, 2009, unless terminated earlier by either party as provided in Section VI of this Agreement.

V. FAILURE TO PROVIDE SATISFACTORY SERVICE **Abandonment of Project, Cancellation of Agreement**

- A. If, at any time during the performance of this Agreement District determines, at the District's sole discretion, that Contractor's services are or have become unsatisfactory, or if at any time during the performance of this Agreement District determines, at its sole discretion, to suspend indefinitely or abandon the work under this Agreement, District shall have the right to cancel this Agreement and terminate the performance of Contractor's services hereunder. In the event of such cancellation, District shall give written notice to Contractor of its intention to cancel 30 days in advance of the effective date of cancellation.
- B. If the cancellation is for unsatisfactory performance, District shall be obligated to pay Contractor only for those services deemed by District to be satisfactory as of the effective date of the cancellation or termination. If the cancellation is the result of the District's decision to suspend indefinitely or abandon the work under this Agreement, District shall be obligated to pay Contractor only for those services performed by Contractor through the effective date of cancellation or termination.
- C. Contractor shall have the right to terminate this Agreement upon 30 days notice, in writing, to District. In the event of cancellation by Contractor, District shall be obligated to pay Contractor only for those services performed by Contractor through the effective date of cancellation or termination.

D. District shall have the right to terminate this Agreement for any reason on 30 days notice in writing. District shall be obligated to pay Contractor only for those services performed by Contractor through the effective date of cancellation or termination.


VI. INDEPENDENT CONTRACTOR. It is expressly understood and agreed that Contractor, while engaged in carrying out and complying with any terms and conditions of this Agreement, is an independent contractor and is not an employee of the District. It is further expressly understood and agreed that Contractor is not entitled to receive from District any benefits not expressly herein provided for including, but not limited to overtime, any retirement benefits, worker's compensation benefits, injury leave, or any other leave benefit.

VII. SUCCESSORS AND ASSIGNS. Contractor shall provide and deliver the services herein described. Contractor shall not assign any interest in this Agreement, and shall not transfer any interest in the same without prior written consent of District thereto; provided, however, that claims for money due or to become due Contractor from District under this Agreement may be assigned without such approval. Notice of any such assignment or transfer shall be furnished promptly to District.

VIII. SPECIAL PROVISIONS

- A. Contractor shall comply with all federal, state and local laws and ordinances applicable to such work.
- B. In accordance with the provision of Section 3700 of the Labor Code, Contractor shall secure the payment of compensation to his/her employees. Contractor, in signing this Agreement, certifies that prior to performing the work under this contract that he/she is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provision of that code, and will comply with such provisions before commencing the performance of the work of this contract.
- C. The duties of Contractor may not be subcontracted except with the prior written consent of the District. Subcontracts permitted by the District shall be subject to the requirements of this Agreement and Contractor is responsible for all subcontracting arrangements and the delivery of services as set forth in this Agreement. Contractor shall be responsible for the performance of any subcontractor. Contractor warrants and agrees that any subcontract resulting from its performance under the terms and conditions of this Agreement shall include a provision that Contractor shall require the subcontractor to abide by the terms and conditions of this Agreement relevant to the subcontractor, as well as all other applicable Federal and State laws, rules and regulations that have been or may hereafter be established.
- D. This agreement may be amended by the mutual written consent of the parties hereto. IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year indicated below:

Dr. Robert Silverman
Victor Valley Community College District
18422 Bear Valley Road
Victorville, CA 92392
(760) 245-4271



Superintendent/President

Date: 6/24/08

Marilyn Keithley
Campus Planning Group
7402 West Lane
Granite Bay, CA 95746
(916) 797-3477



Contractor


Date: 6-9-08


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – EL DORADO BROADCASTERS, LLC

SUBMITTED BY: Bill Greulich

RECOMMENDED BY: Bill Greulich 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement with El Dorado Broadcasters, LLC to advertise registration information for the Fall term.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Promoting Victor Valley College through El Dorado Broadcasters, LLC for the Fall term alerts the public that registration at the college is now underway.

Recommended Action/Fiscal Impact: This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with El Dorado Broadcasters, LLC in the amount of \$1,716.00 – from the Public Information department's advertising funds.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – DIGITAL NETWORKS GROUP, INC.
SUBMITTED BY: Virginia Moran, Institutional Effectiveness
RECOMMENDED BY: Virginia Moran
APPROVED BY: Robert Silverman

Description/Background:

The district wishes to enter into an agreement with Digital Networks Group, Inc. for the implementation of a smart classroom in the Nursing Lab Room #3. This project will provide audio/video enhancements to the classroom.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This Smart Classroom implementation is needed to follow campus standards to upgrade existing labs to smart classrooms.

Fiscal Impact: \$6,461.93 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Digital Networks Group, Inc in the amount of \$6,461.93.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – PACIFIC FLOOR COMPANY

SUBMITTED BY: Chris Hylton, Director of M&O

RECOMMENDED BY: Chris Hylton  

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement with Pacific Floor Company to resurface the mezzanine floor in the gym. The mezzanine floor in the Gym (Building 71) is a wood parquet floor that is subjected to everything from wrestling to tap dancing. It has been several years since the floor was refinished and now the finish is gone. This subjects the wood to direct wear and tear, and has caused the floor to splinter in several locations. This has caused some injuries to students participating in the dance programs since they typically practice bare-footed.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The floor needs to be refinished to prevent further damage and injuries.

Fiscal Impact: \$12,720.00 – Budgeted through Fund 71

Recommended Action:

It is recommend that the Board approve the agreement with Pacific Floor Company in the amount of \$12,7200.00 to resurface the mezzanine floor in the gym.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

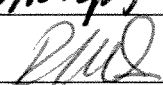
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – ONTARIO REFRIGERATION

SUBMITTED BY: Chris Hylton, Director of M&O

RECOMMENDED BY: Chris Hylton 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement with Ontario Refrigeration to replace the air conditioning unit in the Allied Health Building. The air conditioning unit that serves the Allied Health building is an air condensed dual compressor unit. One compressor has failed and the other compressor is only able to create a 10 degree difference between the supply air and return air. This is not sufficient to cool the building below 85 degrees when the outside air temperature is over 100 degrees. This has caused the cancelation and relocation of some Allied Health classes.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The defective compressor needs to be removed and replaced with a new unit, and the under performing unit needs to be serviced to achieve full efficiency.

Fiscal Impact: \$15,790.00 – Payable from Fund 71

Recommended Action:

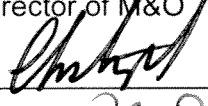
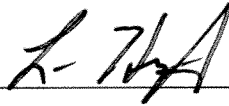

This item has been approved by the Superintendent/President, it is recommended that the Board of Trustees ratify the agreement with Ontario Refrigeration in the amount of \$15,790.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – A&F ENGINEERING GROUP, INC.
SUBMITTED BY: Chris Hylton, Director of M&O
RECOMMENDED BY: Chris Hylton  
APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement with A&F Engineering Group, Inc. to complete electrical engineering services. Several years ago the district purchased new electrical switchgear with the intent of upgrading existing switchgear in the Music, Art, PAC, Student Services 1 & 2, Liberal Arts, and Automotive buildings. The switchgear has not yet been replaced. Replacement of the switchgear will require a scope of work that includes all up to date electrical code requirements.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The replacement of the existing switchgear will be complicated and must adhere to all current electrical codes. The district does not have the personnel on staff with the requisite code knowledge to develop a comprehensive scope of work to include in a bid package, as well as oversee the replacement of the switchgear in accordance with that scope of work.

Fiscal Impact: \$10,000.00 – Funded through Fund 71

Recommended Action:



This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with A&F Engineering Group, Inc. in the amount of \$10,000.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – DEWEY PEST CONTROL
SUBMITTED BY: Chris Hylton, Director M&O
RECOMMENDED BY: Chris Hylton 
APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to renew its agreement with Dewey Pest Control to provide pest control services as needed for the 2008 – 2009 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This is an annual renewal that is needed to provide pest control services as needed to the campus.

Fiscal Impact: \$5,160.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Dewey Pest Control in the amount of \$5,160.00.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

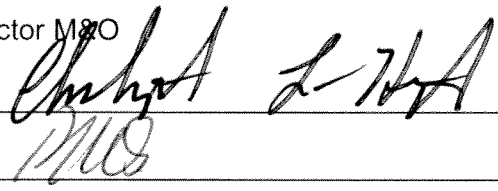
BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – AUTOMATIC BOILER COMPANY

SUBMITTED BY: Chris Hylton, Director MBO

RECOMMENDED BY: Chris Hylton

APPROVED BY: Robert Silverman



Description/Background:

The district wishes to renew its agreement with Automatic Boiler Company to provide service on a semi-annual basis for the two existing Bryan Boilers for the 2008 – 2009 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This is an annual renewal that is needed to provide service on a semi-annual basis for the two existing Bryan Boilers.

Fiscal Impact: \$2,600.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Automatic Boiler Company in the amount of \$2,600.00.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – NORTH STATE ENVIRONMENTAL

SUBMITTED BY: Chris Hylton, Director M&O

RECOMMENDED BY: Chris Hylton  

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to renew its agreement with North State Environmental to provide hazardous waste management services for the 2008 – 2009 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This is an annual renewal that is needed to provide hazardous waste management services.

Fiscal Impact: \$24,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with North State Environmental in the amount of \$24,000.00.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – M&D FIRE EQUIPMENT CO.

SUBMITTED BY: Chris Hylton, Director M&O

RECOMMENDED BY: Chris Hylton



APPROVED BY: Robert Silverman



Description/Background:

The district wishes to renew its agreement with M&D Fire Equipment Company to provide monthly service to campus fire extinguishers and to stock First Aid kits on campus for the 2008-2009 fiscal year

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This is an annual renewal that is needed to provide monthly service to campus fire extinguishers and to stock First Aid kits on campus.

Fiscal Impact: \$11,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with M&D Fire Equipment Company in the amount of \$11,000.00.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

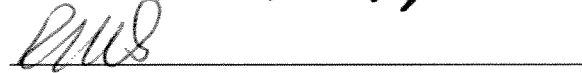
TOPIC: AGREEMENT RENEWAL – AMERICAN FIRE SAFETY, INC.

SUBMITTED BY: Chris Hylton, Director M&O

RECOMMENDED BY: Chris Hylton



APPROVED BY: Robert Silverman



Description/Background:

The district wishes to renew its agreement with American Fire Safety, Inc. to provide service to campus fire sprinklers for the 2008-2009 fiscal year

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This is an annual renewal that is needed to provide service to campus fire sprinklers.

Fiscal Impact: \$3,929.94 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with American Fire Safety, Inc. in the amount of \$3,929.94.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – THE LIQUIDATION COMPANY
SUBMITTED BY: Chris Hylton, Director M&O
RECOMMENDED BY: Chris Hylton *Chris Hylton*
APPROVED BY: Robert Silverman *RS*

Description/Background:

The district wishes to enter into an agreement with The Liquidation Company to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450 for the 2008 – 2009 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This service is needed to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450.

Fiscal Impact: Revenue to the district. Auctioneer is paid a percentage of the sale price.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with The Liquidation Company.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – HI DESERT ALARM

SUBMITTED BY: Chris Hylton, Director M&O

RECOMMENDED BY: Chris Hylton 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to renew its agreement with Hi Desert Alarm to provide service to maintain the fire alarm systems on campus for the 2008 – 2009 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This service is needed to provide service to maintain the fire alarm systems on campus.

Fiscal Impact: \$5,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi Desert Alarm in the amount of \$5,000.00.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – B3 BACKFLOW, INC.
SUBMITTED BY: Chris Hylton, Director M&O
RECOMMENDED BY: Chris Hylton *Chris Hylton*
APPROVED BY: Robert Silverman *RS*

Description/Background:

The district wishes to renew its agreement with B3 Backflow, Inc. to provide annual testing and possible repairs of approximately 21 backflow preventers located throughout the campus for the 2008 – 2009 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This service is needed to provide annual testing and possible repairs of backflow preventers on campus.

Fiscal Impact: \$5,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi B3 Backflow, Inc. in the amount of \$5,000.00.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: BOARD OF TRUSTEES BUDGET TRANSFER REQUEST REPORT

SUBMITTED BY: Deedee Orta, Administrative Services

RECOMMENDED BY: Mary Pringle Mary Pringle

APPROVED BY: Robert Silverman RS

Description/Background:

The adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, the college operations require that funds be transferred between expenditure types (i.e., full-time to hourly or supplies to equipment) to carry out the needs of the District. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 01).

A copy of the original budget transfer report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the budget transfers as submitted.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 06/12/08 to 06/30/08

Batch No.	Fund	Program		Account	Amount		
		From:	To:		Increase	Decrease	
1027	F01	6120-Library		4430-Subscriptions		1,150	
		6120-Library		4300-Instructional Supplies		610	
			6120-Library	6310-Library Books	1,229		
			6120-Library	4410-Media Materials	531		
		(Purchase Books & Media Mat'l's)					
1028	F01	6580-Safety/Haz Mat'l's (M&O)		5640-Contracts-Repairs		1,000	
			6580-Safety/Haz Mat'l's (M&O)	4500-Other Supplies	1,000		
		(To cover M&D Invoice)					
1034	F01	0109-Agriculture		4300-Other Supplies		2,420	
		0109-Agriculture		6400-New Equipment		611	
		0109-Agriculture		2390-Class-Short Term/Temp/NI		2,600	
		0109-Agriculture		5810-Advertising-Public Relations		600	
		0109-Agriculture		5805-License Fees		455	
		6060-Dean-Vocational Programs		2480-Class-I/NR-Students		12,895	
			6060-Dean-Vocational Programs	4300-Other Supplies	19,581		
		(To Cover Other Supplies Exp.)					
920	F01	6670-VP-Administrative Services		5300-Dues & Memberships		644	
		6670-VP-Administrative Services		6400-New Equipment		393	
		6670-VP-Administrative Services		5800-Contracts-County Schools		20	
		6670-VP-Administrative Services		5275-Admin/Faculty Stipends		2,800	
		6670-VP-Administrative Services		4510-Non Instructional Software		170	
			6670-VP-Administrative Services	4500-Other Supplies	819		
			6670-VP-Administrative Services	5202-Travel/Conference-Admin	2,779		
			6670-VP-Administrative Services	5410-Property Insurance	429		
		(To Cover Negative Accounts)					
1038	F01	6411-CARE		7620-Other Services-Students		2,072	
		6411-CARE		4500-Other Supplies		805	
			6411-CARE	Benefits	1,260		
			6411-CARE	7500-Grants	1,617		
		(To Cover Benefits & Grants Exp.)					
1039	F01	6420-DSPS		5840-Contracted Services		13,190	
		6420-DSPS		5640-Contracts-Repairs		250	
		6420-DSPS		4300-Instructional Supplies		702	
		6420-DSPS		Salaries & Benefits		1,838	
			6420-DSPS	4500-Other Supplies	35		
			6420-DSPS	Salaries & Benefits	5,578		
		(To Cover Negative Balances)					
1040	F01	0000-District Wide Holding Program		8622-EOPS		96,764	
			6430-EOPS	Salaries & Benefits	78,915		
			6430-EOPS	5532-Bottled Water	28		
			6430-EOPS	7500-Grants	8,800		
			6430-EOPS	7620-Other Services-Students	9,021		
		(Budget Update)					
1041	F01	0514-Business Ed Technology		4300-Instructional Supplies		4,602	
			0514-Business Ed Technology	6405-Computers	4,602		
		(Correct Object Number)					
1043	F01	5990-Undistributed Accounts		3900-Fringe Benefits-Budget Only		1,200	
			6010-VP-Student Learning	5650-Contracts-Maint Agreements	1,200		
		(Clarus Corp)					
1044	F01	5990-Undistributed Accounts		3900-Fringe Benefits-Budget Only		1,980	
		6010-VP-Student Learning		5650-Contracts-Maint Agreements		1,200	
			6010-VP-Student Learning	5805-License Fees	3,180		
		(Clarus Corp)					

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 06/12/08 to 06/30/08

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
1072	F01	6010-VP-Student Learning		Salaries		127,957
		6010-VP-Student Learning		5630-Contracts-Rents & Leases		2,459
		6010-VP-Student Learning		5700-Audit, Legal & Election		1,000
			6010-VP-Student Learning	Salaries & Benefits	70,896	
			6010-VP-Student Learning	5275-Admin/Faculty Stipends	2,000	
			6010-VP-Student Learning	5532-Bottled Water	980	
			6010-VP-Student Learning	5710-Legal Expense	182	
			6010-VP-Student Learning	5800-Contracts-County Schools	762	
			6010-VP-Student Learning	5812-Contract Svcs-Class Schedules	56,596	
				(To Cover Negative Balances)		
1073	F01	6772-Security/Parking		4500-Other Supplies		5,000
			6772-Security/Parking	5640-Contracts/Repairs	5,000	
		(To Cover Contracts/Repairs Exp.)				
1074	F01	6422-DSPTS: ADA Compliance		4500-Other Supplies		2,722
			6422-DSPTS: ADA Compliance	5840-Contracts-Repairs	2,722	
		(To Cover Contracts/Repairs Exp.)				
1078	F01	0000-District Wide Holding Program		8120-Higher Education Act		316,632
			6455-Dean of Student Services	4500-Other Supplies		316,632
		(Reverse Budget Transfer 80133)				


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORT

SUBMITTED BY: Renee Garcia, Fiscal Services

RECOMMENDED BY: Mary Pringle



APPROVED BY: Robert Silverman



Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payments Report.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, AUG. 12,2008**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 1096	\$ 4,975.13					
BATCH 1097	\$ 7,835.29					
BATCH 1097A	\$ 44,320.00					
BATCH 1098			\$ 165.41			
BATCH 1099	\$ 5,417.93					
BATCH 1100	\$ 57,579.91					
BATCH 1100A	\$ 2,397.00					
BATCH 1101	\$ 1,772.19					
BATCH 1102	\$ 1,629.00					
BATCH 1103	\$ 3,575.00					
BATCH 1104 CONTAINS NO BATCH						
BATCH 1105	\$ 8,895.71					
BATCH 1106			\$ 3,960.00			
BATCH 1106A			\$ 10,590.00			
BATCH 1107			\$ 271.80			
BATCH 1108			\$ 228.60			
BATCH 1109			\$ 85.66			
BATCH 1110	\$ 57.34					
BATCH 1111	\$ 12.89					
BATCH 1112	\$ 101.16					
BATCH 1113	\$ 778.33					
BATCH 1114	\$ 5.00					
BATCH 1115	\$ 15,407.01					
BATCH 1116	\$ 7,809.57					
BATCH 1117 CONTAINS NO BATCH						
BATCH 117A			\$ 15,930.00			
BATCH 1118			\$ 20,218.79			
BATCH 1119			\$ 14,872.57			
BATCH 1119A			\$ 20,812.50			
BATCH 1120	\$ 11,680.13					
BATCH 1121			\$ 17,106.66			
BATCH 1122	\$ 3,030.33					
BATCH 1123	\$ 1,616.12					
BATCH 1124	\$ 32,560.87					
BATCH 1125	\$ 71,056.64					

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, AUG. 12, 2008**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 1126	\$ 3,367.47					
BATCH 1126A	\$ 1,593.40					
BATCH 1127	\$ 82.50					
BATCH 1128 VOIDED						
BATCH 1128A			\$ 1,383.20			
BATCH 1129			\$ 3,054.50			
BATCH 1130	\$ 9,693.52					
BATCH 1131			\$ 6,711.00			
BATCH 1132 VOIDED						
BATCH 1132A			\$ 96,430.52			
BATCH 1133			\$ 28,637.05			
BATCH 1134	\$ 4,748.00					
BATCH 1135	\$ 2,405.09					
BATCH 1136	\$ 200.00					
BATCH 1137	\$ 260.54					
BATCH 1138	\$ 1,030.00					
BATCH 1139				\$603.78		
BATCH 1140			\$ 3,057.20			
BATCH 1141			\$ 42,284.41			
BATCH 1141A			\$ 61,550.10			
BATCH 1142	\$ 11,586.65					
BATCH 1143 VOIDED						
BATCH 1143A			\$ 69,052.73			
BATCH 1144 VOIDED						
BATCH 1144A			\$ 21,090.48			
BATCH 1145 VOIDED						
BATCH 1146 VOIDED						
BATCH 1147	\$ 2,568.13					
NEW FISCAL YEAR 08/09						
BATCH 001A	\$ 198,955.00					
BATCH 002 VOIDED						
BATCH 002A			\$ 141,106.00			
BATCH 003 VOIDED						
BATCH 003A	\$ 274,038.80					
BATCH 004			\$ 13,440.00			
BATCH 004A			\$ 83,807.10			

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, AUG. 12, 2008**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 005 VOIDED						
BATCH 005A			\$ 10,315.50		\$ 75,829.24	
BATCH 006			\$ 27,368.85			
BATCH 006A			\$ 49,969.46			
BATCH 007						
BATCH 008	\$ 25,180.89					
BATCH 009			\$ 722.50			
BATCH 0010	\$ 78,471.76					
BATCH 0011		\$2,664.49				
BATCH 0012	\$ 22,001.59					
BATCH 0012A	\$ 2,420.62					
BATCH 0013	\$ 29,296.19					
BATCH 0013A	\$ 10,000.00					
BATCH 0014	\$ 9,470.57					
BATCH 0014A	\$ 2,550.93			\$57.44		
BATCH 0015						
BATCH 0016 VOIDED						
BATCH 0016A		\$9,937.93				
BATCH 0017	\$ 10,254.00					
BATCH 0017A	\$ 20,015.80					
BATCH 0018	\$ 12,775.52					
BATCH 0018A	\$ 6,552.00					
BATCH 0019	\$ 1,141.14					
BATCH 0020	\$ 2,044.19					
BATCH 0021	\$ 1,407.68					
BATCH 0022 VOIDED						
BATCH 0022A	\$ 1,588.65					
BATCH 0023	\$ 505.77					
BATCH 0024	\$ 1,986.15					
BATCH 0025	\$ 508.54					
BATCH 0026			\$ 11.00			
BATCH 0027	\$ 2,595.00					
BATCH 0028	\$ 4,239.67					
BATCH 0029	\$ 18,964.70					
BATCH 0030 VOIDED						
BATCH 0030A	\$ 367,287.00					
BATCH 0031	\$ 14,521.73					
BATCH 0031A	\$ 85,005.00					

**BOARD REPORTS
BOARD OF TRUSTEES MEETING, AUG. 12, 2008**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 0032 VOIDED						
BATCH 0032A	\$ 102,697.00					
BATCH 0033	\$ 7,056.75					
BATCH 0033A	\$ 66,332.14					
BATCH 0034 CONTIANS NO BATCH						
BATCH 0035	\$ 5,605.00					
BATCH 0036	\$ 7,704.27					
BATCH 0036A	\$ 54,042.34					
BATCH 0037	\$ 8,308.92					
BATCH 0038	\$ 89,774.61					
BATCH 0039	\$ 17,635.54					
BATCH 0040	\$ 357.98					
BATCH 0041			\$ 4,570.68			
BATCH 0042			\$ 11,990.00			
BATCH 0043 CONTAINS NO BATCH						
BATCH 0043A	\$ 373,022.88					
BATCH 0044	\$ 5,139.31					
TOTAL	\$ 2,261,503.48	\$12,602.42	\$ 780,794.27	\$661.22	\$ 75,829.24	\$0.00

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: FOUNDATION DONATIONS
SUBMITTED BY: Victor Valley College Foundation
RECOMMENDED BY: Mary Pringle Mary Pringle
APPROVED BY: Robert Silverman RS

Description/Background:

The Victor Valley College Foundation has made expenditures from cash donations to specific funds and scholarships as listed for Victor Valley College \$21,193.04 in-kind cash donations, \$23,769.30 in scholarships) for a total amount of \$44,962.34. In addition the Foundation has also received property donations as listed. These donations are for the period ending June 30, 2008.

Need: N/A

Fiscal Impact: N/A

Recommended Action:

It is recommended the Board of Trustees accept the donations as college property.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___

VVC FOUNDATION SUPPORT TO VVC
Expenditures Made From Cash Donations
June, 2008

Project Description	Post date	Trans. Amount	Account Description	Reference
Agriculture (Mojave Sustainability Project)	6/10/08	\$ 93.43	Travel	Reimbursement for Fuel
Agriculture (Mojave Sustainability Project)	6/10/08	\$ 80.25	Hospitality	Reimbursement for AGNR 61
Agriculture (Mojave Sustainability Project)	6/10/08	\$ 82.09	Equipment / Supplies	Reimbursement for AGNR
Agriculture Total:		\$ 255.77		
Football Team	6/27/08	\$ 454.20	Equipment / Supplies	Credit Card Charges
Football Team	6/10/08	\$ 303.87	Equipment / Supplies	Reimbursement for DVD/VCR Units
Softball Fund	6/10/08	\$ 339.77	Awards & Recognition	Reimbursement for Softball Banquet
Women's Basketball	6/27/08	\$ 800.00	Outside Labor	Reimbursement for Payment of Officials and Scorekeepers
Women's Tennis	6/10/08	\$ 85.97	Hospitality	Reimbursement for Tennis Banquet
Women's Tennis	6/10/08	\$ 91.48	Awards & Recognition	Plaques for Women's Tennis
Women's Tennis	6/10/08	\$ 199.23	Awards & Recognition	Sweatshirts for Tennis Grads
Men's Basketball	6/27/08	\$ 136.25	Travel	Credit Card Charges
Men's Basketball	6/10/08	\$ 395.00	Admission / Entry Fees	Summer Showcase Event
Men's Basketball	6/10/08	\$ 300.00	Admission / Entry Fees	Summer Showcase Event
Men's Soccer	6/10/08	\$ 198.83	Meals	Reimbursement for Recruiting Luncheons
Athletics Total:		\$ 3,304.60		
Child Development	6/10/08	\$ 300.07	Facilities & Decorations	Decorations for Preschool Graduation
Child Development	6/27/08	\$ 177.78	Awards & Recognition	Reimbursement for Retiring Teachers Awards
Child Development Total:		\$ 477.85		
Embroiden, Nord (Campus Grant)	6/27/08	\$ 896.17	Grants Awarded	Reimbursement for Grant Expenses
Embroiden, Nord (Campus Grant)	6/17/08	\$ 1,597.93	Grants Awarded	Trees and Shrubs for Landscape Project
Grants Total:		\$ 2,494.10		
Friends of Botanical Gardens	6/10/08	\$ 135.77	Equipment / Supplies	Reimbursement for Roses
Friends of Botanical Gardens Total:		\$ 135.77		
Friends of the Library	6/3/08	\$ 200.00	Outside Labor	Plant Maintenance Services
Friends of the Library	6/3/08	\$ 401.00	Equipment / Supplies	Plant Maintenance Services
Friends of the Library	6/10/08	\$ 27.52	Equipment / Supplies	Reimbursement for Writing contest Awards Ceremony
Friends of the Library	6/10/08	\$ 103.03	Office Expense	Reimbursement for Office Expenses
Friends of the Library Total:		\$ 731.55		
General Scholarship Clearing Fund	6/17/08	\$ 3,350.00	Scholarships	Scholarships Received thru 06/17/08
General Scholarship Clearing Fund	6/10/08	\$ 11,093.04	Scholarships	Scholarships Received thru 06/10/08
PREPAID-Willmas Charitable Trust	6/10/08	\$ 6,750.00	Scholarships	Scholarships Received thru 06/10/08
Scholarships Total:		\$ 21,193.04		
Nursing General	6/27/08	\$ 165.60	Awards & Recognition	Reimbursement for Nursing Event & Plaque
Spring - Even Nursing Class	6/10/08	\$ 231.66	Awards & Recognition	Balloon Decorations for Nursing Ceremony
Spring - Even Nursing Class	6/10/08	\$ 110.00	Awards & Recognition	Nursing Department Awards
Spring - Even Nursing Class	6/10/08	\$ 67.34	Awards & Recognition	Nursing Graduation Announcements
Spring - Even Nursing Class	6/27/08	\$ 286.53	Awards & Recognition	Credit Card Charges
Spring - Even Nursing Class	6/10/08	\$ 2,323.90	Printing	Nursing Yearbooks
Nursing Total:		\$ 3,185.03		

Victor Valley College District Foundation, Inc.
Gifts In Kind

June, 2008

Date	Constituent	Fund	Gift Value	Reference
3/27/2008	Alvin Rice	VVC-Construction	\$394.50	Various Construction and Woodworking Books a
4/4/2008	Renee Shumer	VVC-Auto	\$1,500.00	1997 Ford Aspire VIN KNJE10512V6230630
Grand Total:			\$1,894.50	

2 Gift(s) listed

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT, WATERFALL MOBILE

SUBMITTED BY: Rocio Chavez

RECOMMENDED BY: Rocio Chavez *Rocio Chavez*

APPROVED BY: Robert Silverman *RS*

Description/Background:

The district requests approval of the agreement with Waterfall Mobile to provide technology solutions to address emergency messaging needs across students, employees, parents, alumni and extended community, effective August 6, 2008, through June 30, 2013. A copy of the original agreement is available for review in the Superintendent/President's office.

Need: Approval of the agreement with Waterfall Mobile for emergency messaging needs.

Fiscal Impact: None.

Recommended Action: It is recommended that the Board of Trustees approve the agreement with Waterfall Mobile, effective August 6, 2008, through June 30, 2013, as listed.

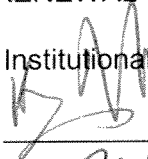
Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X ___


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – XAP CORPORATION

SUBMITTED BY: Virginia Moran, Institutional Effectiveness 

RECOMMENDED BY: Virginia Moran _____

APPROVED BY: Robert Silverman  _____

Description/Background:

The district wishes to renew its agreement with XAP Corporation for the CCCApply online application system for the period of July 1, 2008 – June 30th 2009. XAP Corporation provides the CCCApply online application system specifically written for the community colleges in California. Currently there are more than 50 colleges, including Victor Valley College who have contracted with their service.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

It is essential for the district to have an online application tool for the students. It is not only convenient to the student applicants but also can reduce the manpower needed by the school to manually process each application.

Fiscal Impact: \$10,822.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, it is recommended that the Board of Trustees ratify the renewal agreement with XAP Corporation in the amount of \$10,822.00 for the CCCApply online application system.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION** (no action required)

TOPIC: AUTHORIZED SIGNATORY
SUBMITTED BY: Mary Pringle, Fiscal Services
RECOMMENDED BY: Mary Pringle Mary Pringle
APPROVED BY: Robert Silverman RS

Description/Background:

For the 2008-2009 fiscal year, Christopher O'Hearn, Deputy Superintendent/Executive Vice President should be acknowledged as an authorized representative of the Board of Trustees to execute:

- | | | |
|------------------------------|-----------------------------|-----------------------------|
| Contracts and Agreements | Batch Payments | Employee Expense Claims |
| Resolutions and Applications | Budget Transfers | Payroll Prelists |
| Receipts and Disbursements | Certify/Attest Board Action | Purchase Orders |
| County Treasurer Reports | Revolving Cash Fund | Payroll Revolving Cash Fund |
| Notices of Employment | Workers Compensation Claims | |

Need:

In order to conduct college business, it is necessary to have authorized signatories of the district to sign various documents.

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the signature of Christopher O'Hearn to represent the board in the above-named cases for fiscal year 2008-2009 per Education Code 72282.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** **X** **BOARD INFORMATION (no action required)** ___

TOPIC: Board Member Compensation

SUBMITTED BY: Don Nelson, Board President

APPROVED BY: Robert Silverman 

Description/Background:

Board Policy 2725, Board Member Compensation, reads:

“Members of the board who attend all board meetings shall receive \$240 per month. The student member receives a scholarship of \$600 per semester. A member of the board who does not attend all meetings held by the board in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.

“A member of the board may be paid for a meeting when absent if the board, by resolution, finds that at the time of the meeting, the member is performing services outside the meeting for the community college district, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the board.” Reference: Education Code Section 72425

Need: In accordance with Board Policy 2725, Trustee Dennis Henderson has requested that his absence from the regular board meeting of July 8, 2008, be excused due to illness, and that he be compensated for that meeting.

Fiscal Impact: \$240.00

Recommended Action: It is recommended that board adopt the attached resolution, excusing Trustee Dennis Henderson’s absence from the July 8, 2008 regular meeting of the board and allowing him to be compensated for that meeting.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

REQUEST FOR EXCUSED ABSENCE

In compliance with Victor Valley Community College District's Policy No. 2725, *Board Member Compensation*, I hereby request payment for the following meeting of the Board of Trustees.

Date of Meeting: July 8, 2008

Reason for Absence: Performing services outside the meeting for the
Victor Valley Community College District

^{ill} Illness

Jury Duty

Hardship deemed acceptable by the Board


Signature

7/30/08
Date

Dennis Henderson, Clerk
Name and Title

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
RESOLUTION**

August 5, 2008

WHEREAS, Education Code Section 72425(c) states, in part:

“A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. The compensation shall be a charge against the funds of the district.”


NOW, THEREFORE, BE IT RESOLVED that Dennis Henderson, was absent from the board meeting of July 8, 2008, due to illness.

BE IT FURTHER RESOLVED that Dennis Henderson is eligible to receive compensation for the board meeting held on July 8, 2008.

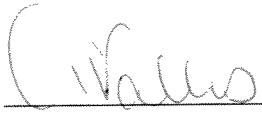
This resolution was adopted by the Board of Trustees of the Victor Valley Community College District at its regular meeting of August 5, 2008.



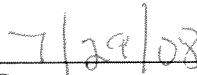
Don Nelson, Board President



Date



Angela Valles, Board Vice President



Date

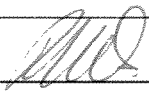
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: Agreement, The Lew Edwards Group

SUBMITTED BY: Robert Silverman, Superintendent/President

RECOMMENDED BY: Robert Silverman

APPROVED BY: Robert Silverman 

Description/Background:

The District wishes to enter into an agreement with The Lew Edwards Group, a California Corporation, to provide strategic bond feasibility and planning services related to a potential November 2008 Proposition 39 general Obligation Bond Measure.

Need: To assist the college in providing educational materials to explain the District facility expansion plans.

Fiscal Impact: Budgeted item, General Funds, Not to exceed \$21,000.00.

Recommended Action: It is recommended that the Board of Trustees approve the agreement with The Lew Edwards Group.

Legal Review: YES X NOT APPLICABLE

Reference for Agenda: YES X NO



AGREEMENT FOR CONSULTING SERVICES

REVISED as of July 27, 2008

This Agreement is made between The Lew Edwards Group, a California Corporation ("Consultant"), and Victor Valley Community College District ("Client"). The parties agree as follows:

1. Services to be Performed.

Consultant shall, with consultation from Client, provide strategic bond feasibility and planning services related to a potential November 2008 Proposition 39 General Obligation Bond Measure. Consultant services will include the following:

- Review Client's polling results and provide perspectives and strategy on bond feasibility, including strengths and weaknesses.
- Recommend a timeline and budget for the balance of District Bond Planning.
- Develop and refine key External Community and Internal Stakeholder Messages to describe Client's fiscal, academic, and facility needs.
- Conceive and recommend an Internal Stakeholder Update program utilizing effective Internal Messages for students, faculty, and staff to be updated on Bond Planning Efforts, such as staff email updates; foundation/donor/alumni updates; and student announcements.
- Conceive and recommend a nonpartisan, communications program utilizing Key Messages focused on critical Client constituents and audiences, such as Opinion Leader/Key Influential updates; a selected Speakers' Bureau Outreach Program; an Earned (nonpaid) Media program; and Informational Mail as permitted by Client's budget.
- Conduct trainings of President's Cabinet as appropriate for Message Dissemination.
- Provide strategic input to Bond Counsel on the text of the voter information and handbook materials describing Client's Bond Plan.
- Initiate planning for nonpartisan student voter registration activities as appropriate.

The term and scope of services of this Agreement shall commence upon execution and be completed no later than August 8, 2008. The parties expressly agree that legal advice is not within Consultant's scope of services.

2. Fees.

Consultant's fee for these services shall be Eighteen Thousand, Five Hundred Dollars (\$18,500) payable as follows:

- Ten Thousand Dollars (\$10,000) due and payable on July 31, 2008; and
- The remaining balance of Eight Thousand, Five Hundred Dollars (\$8,500) due and payable by August 15, 2008.

Consultant shall be reimbursed separately for mileage; telephone toll charges; photocopying and faxes; express mail, messenger or delivery services; airfare; car rental not to exceed Two Thousand, Five Hundred Dollars (\$2,500). Only those expenses actually incurred will be billed, at cost.

3. Indemnification.

The parties shall hold one another, their respective agents and employees, harmless from any and all liability arising from or related to the performance of this Agreement, including third party legal actions caused by the acts or omissions of either the indemnifying party, their respective agents or employees, but excluding liability caused by the sole negligence of either party.

4. Notice.

All notices, requests, demands or other communications under this Agreement shall be in writing. Notices shall be sufficiently given for all purposes as follows: Personal Delivery; First-Class Mail; Certified Mail; Overnight Delivery.

5. Severability

If any term or provision of this Agreement shall be found illegal or unenforceable, then, notwithstanding, this Agreement shall remain in full force and effect and such term or provision shall be deemed stricken.

6. Entire Agreement.

This Agreement supersedes any and all other agreements, whether oral or in writing, between the parties with respect to the subject of this Agreement. No other agreement, statement or promise not contained herein shall be valid or binding.

Executed this 11th day of July 2008 at Victorville, California.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

By 

DR. ROBERT SILVERMAN

Superintendent/President

President's Office

18422 Bear Valley Road

Victorville, CA 92395

Accepted this 11th day of July 2008 at Oakland, California.

By 

LLOYD A. EDWARDS

Managing Partner

The Lew Edwards Group

P.O. Box 21215

Oakland, CA 94620

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: Adoption of a Resolution Ordering a November 2008 General Obligation

SUBMITTED BY: Robert Silverman

APPROVED BY: Robert Silverman  _____

Description/Background:

The district desire the Board of Trustees to adopt a resolution ordering a November 4, 2008 General Obligation Bond Election.

Need: To satisfy the requirements of the Education Code, the Board must, by a 2/3rds affirmative vote, approve a resolution to place a bond election on the ballot. Approval of the resolution does not constitute an endorsement, but it does allow the matter to be placed before the voters for their consideration. The College's need for this bond is extensive, not only to maintain our main campus but also to expand the reach of the College and offer our programs in areas of the community which are experiencing growth and which are currently underserved. The resolution describes in detail all of the purposes of the bond

Fiscal Impact: The only financial obligation to the district will be the fees charged by the individual counties to hold this election.

Recommended Action: It is recommended that board adopt a resolution ordering a November 4, 2008 General Obligation Bond Election.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
ORDERING AN ELECTION, AND ESTABLISHING
SPECIFICATIONS OF THE ELECTION ORDER**

WHEREAS, the Board of Trustees (the "Board") of the Victor Valley Community College District (the "District") has determined that the properties and facilities of the Victor Valley College need to be expanded, maintained, acquired, constructed, improved, furnished, and equipped to enable Victor Valley College to respond to the growing community demand for affordable, local higher education which will train and retrain local residents for higher-paying and skilled jobs, and enhance educational opportunities for the students who desire to transfer to four-year universities; and

WHEREAS, due to the age and condition of some of the District's facilities, and due to the congestion on Bear Valley Road, the District has been less able to provide necessary and accessible education programs to meet the total needs of the community, and thus Victor Valley College must act to maintain and expand its classroom capacity in several locations, and provide a balance of job training, particularly in healthcare and public safety fields where there is a shortage of workers, and general education and basic skills classes close to the homes of its students; and

WHEREAS, the Board has determined that the construction of new classrooms and labs for nursing and other health care programs, police, fire, emergency medical technician, and public safety programs; the provision of up-to-date computer technology; the enhancement of access for disabled students; and the improvement of facilities to provide students with more course options close to their homes are also among the highest priorities of the Board; and

WHEREAS, following the completion of the District's Five-Year Facilities Plan, and the updating of its 2007 Educational Master Plan, the importance of establishing local higher education centers such as a Workforce Training and Development Center and a Public Services Academy to better serve the job training and college transfer needs of the community, which has become a cornerstone of the Board's vision for Victor Valley College; and

WHEREAS, notwithstanding concerted and ongoing efforts by the District to obtain sufficient facility money from the State of California (the "State"), the State has been unable to provide the District with enough money for the District to adequately maintain and enhance Victor Valley College for students; and

WHEREAS, if the District passed a local general obligation bond, the Board believes that Victor Valley College would be eligible for over \$90 million of additional State matching funds to improve classrooms and labs on the Victor Valley College campus as well as to establish local Workforce Training and Public Service Academy Centers; and

WHEREAS, in the judgment of the Board, it is advisable to provide additional funding for such facility, technology, and safety needs by means of a general obligation bond; and

WHEREAS, Proposition 46, approved by the voters of the State of California on June 3, 1986 ("Proposition 46"), amended Section 1(b) of Article XIII A of the California Constitution by adding a provision which exempts from the 1% of full cash value limitation, those *ad valorem* taxes used to pay for debt service of any bonded indebtedness for the acquisition or improvement of real

property approved on or after July 1, 1978, by two-thirds of the votes cast by voters voting on the proposition; and

WHEREAS, on November 7, 2000, the voters of California approved the Smaller Classes, Safer Schools and Financial Accountability Act ("Proposition 39") which, as of its effective date, reduced the voter threshold for *ad valorem* tax levies used to pay for debt service or bonded indebtedness to 55% of the votes cast on a community college district general obligation bond; and

WHEREAS, concurrent with the passage of Proposition 39, Chapter 1.5, Part 10, Division 1, Title 1 (commencing with Section 15264) of the Education Code (the "Act") became operative and established requirements associated with the implementation of Proposition 39; and

WHEREAS, the Board desires to make certain findings herein to be applicable to this election order and to establish certain performance audits, standards of financial accountability and citizen oversight which are contained in Proposition 39 and the Act; and

WHEREAS, the Board determines that the restrictions in Proposition 39, as interpreted by the Attorney General of the State, which prohibit any bond money to be used for teacher or administrator salaries and expenses, be strictly enforced by a citizens' oversight committee; and

WHEREAS, pursuant to Education Code Section 15270, based upon a projection of assessed property valuation, the Board has determined that, if approved by voters, the tax rate levied to meet the debt service requirements of the bonds proposed to be issued will not exceed the Proposition 39 limits per year per \$100,000 of assessed valuation of taxable property; and

WHEREAS, Section 9400 *et seq.* of the Elections Code of the State of California (the "Elections Code") requires that a tax rate statement be contained in all official materials, including any ballot pamphlet prepared, sponsored or distributed by the District, relating to the election; and

WHEREAS, the Board now desires to authorize the filing of a ballot argument in favor of the proposition to be submitted to the voters at the election; and

WHEREAS, pursuant to the California Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on November 4, 2008, and to request that both the Los Angeles County Registrar of Voters and the San Bernardino County Registrar of Voters perform certain election services for the District; and

WHEREAS, in the judgment of the Board, it is advisable to request the Los Angeles County Registrar of Voters and the San Bernardino County Registrar of Voters to call an election pursuant to Proposition 39 on the question of whether general obligation bonds shall be issued and sold on behalf of the District for purposes set forth below;

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That the Board, pursuant to Education Code Sections 15100 and Government Code Section 53506, hereby requests both the Los Angeles County Registrar of Voters and the San Bernardino County Registrar of Voters call an election under the provisions of Proposition 39 and the Act and submit to the electors of the District the question of whether bonds of the District in the

aggregate principal amount not to exceed \$300 million (the "Bonds") shall be issued and sold to raise money for the purposes described in Exhibits "A" and "B" hereto.

Section 2. That the date of the election shall be November 4, 2008.

Section 3. That the purpose of the election shall be for the voters in the District to vote on a proposition, a copy of which is attached hereto and marked Exhibit "A" and incorporated by reference herein, containing the question of whether the District shall issue the Bonds to pay for improvements to the extent permitted by such proposition. In compliance with Proposition 39 and the Act, the ballot proposition in Exhibit "A" is subject to the following requirements and determinations:

(a) that the proceeds of the sale of the Bonds shall be used only for the purposes set forth in the ballot measure and not for any other purpose, including teacher or administrator salaries or other operating expenses;

(b) that the Board, in establishing the projects set forth in Exhibit "B," evaluated the safety, class size and offerings, and information technology needs of the District;

(c) that the Board will cause to be conducted an annual, independent performance audit to ensure that the Bond moneys are expended for the projects identified in Exhibit "B" hereto;

(d) that the Board will cause an annual, independent financial audit of the proceeds from the sale of Bonds to be conducted until all Bond proceeds have been expended;

(e) that the Board will cause the appointment of a Citizens' Oversight Committee in compliance with Education Code Section 15278 no later than 60 days after the Board enters the election results in its minutes pursuant to Education Code Section 15274; and

(f) that the tax levy authorized to secure the bonds of this election shall not exceed the Proposition 39 limit per \$100,000 of taxable property in the District when assessed valuation is projected by the District to increase in accordance with Article XIII A of the California Constitution.

Section 4. That the authority for ordering the election is contained in Education Code Sections 15100 *et seq.* and 15264 *et seq.* and Government Code Section 53506.

Section 5. That the authority for the specifications of this election order is contained in Section 5322 of the Education Code.

Section 6. That the Los Angeles County Registrar of Voters, the Los Angeles County Board of Supervisors, the San Bernardino County Registrar of Voters and the San Bernardino County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 4, 2008 within the District.

Section 7. That this Resolution shall stand as the "order of election" to the Los Angeles County Registrar of Voters and the San Bernardino County Registrar of Voters to call an election within the boundaries of the District on November 4, 2008.

Section 8. That the Secretary of the Board is hereby directed to deliver an original or a certified copy of this Resolution to the Los Angeles County Registrar of Voters and the San Bernardino Registrar of Voters no later than August 8, 2008.

Section 9. That the maturity of any Bonds issued pursuant to Section 15100 of the Education Code, and Bonds issued pursuant to Section 53506 of the Government Code shall not exceed the maturity limits set forth therein, respectively. The maximum interest rate on any Bond shall not exceed the maximum rate allowed by Education Code Sections 15140 to 15143, as modified by Government Code Section 53531.

Section 10. That the Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass be made by any body or official authorized by law to canvass the returns of the election, and that the Board consents to such consolidation.

Section 11. Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Boards of Supervisors of both Los Angeles County and San Bernardino County are requested to permit the Registrar of Voters of each respective County to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse both Los Angeles County and San Bernardino County, such services to include the publication of a Formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code) pursuant to the terms of Section 5363 of the Education Code and Section 12112 of the Elections Code.

ADOPTED, SIGNED AND APPROVED this 5th day of August, 2008.

BOARD OF TRUSTEES OF THE VICTOR
VALLEY COMMUNITY COLLEGE DISTRICT

By _____
Board President

Attest:

Secretary

EXHIBIT A

“Victor Valley College Public Safety/Health Care/Job Training Measure. To improve education, prepare students for well-paying jobs/university transfer/qualify for State matching funds, shall Victor Valley Community College District improve classrooms, science labs, educational buildings, establish a Workforce Training Center/Public Safety Academy for nursing, healthcare, emergency medical, police, firefighting/business careers, upgrade infrastructure, acquire sites, equipment, construct/repair buildings, by issuing \$297,500,000 in bonds, with legal rates, independent citizens’ oversight/no money for administrators’ salaries?”

Bonds - Yes

Bonds – No

EXHIBIT B
FULL TEXT BALLOT PROPOSITION
OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOND MEASURE ELECTION NOVEMBER 4, 2008

“Victor Valley College Public Safety, Health Care Job Training Measure. To improve education, prepare students for well-paying jobs and university transfer and qualify for State matching funds, shall Victor Valley Community College District improve classrooms, labs and educational buildings and establish a Workforce Training Center and Public Safety Academy for nursing, healthcare, emergency medical, police, firefighting and business careers, upgrade aging infrastructure, acquire sites, equipment, construct/repair buildings/science labs, by issuing \$297,500,000 million in bonds, at legal rates with independent citizens’ oversight/no money for administrators’ salaries?”

BOND PROJECTS LIST

The Board of Trustees of the Victor Valley Community College District, to be responsive to the needs of its High Desert students and the community, evaluated the District’s urgent and critical educational needs, including providing sufficient classrooms and labs to offer more courses and programs to students close to home, expanding instructional capacity for programs in nursing and vocational training, safety issues, class size and offerings, energy cost reduction and information and computer technology, in developing the scope of projects to be funded. In developing the scope of projects, the faculty, staff and students have prioritized the key health and safety needs so that the most critical needs and the most urgent and basic facility needs and repairs that will make Victor Valley College a contributing partner for learning and community economic growth, are addressed. The Board conducted comprehensive evaluations and considered the public’s perspective in developing the scope of college facility projects to be funded as reflected in its Educational Master Plan 2007 and its Five-Year Facilities Plan, approved by the Board of Trustees on June 10, 2008, each of which Plans are incorporated herein. The Board concluded that if these needs were not addressed now, Victor Valley College will be unable to remain competitive in preparing adult learners for current and emerging High Desert workforce needs, and university transfer. **In preparing this Bond Project List, the Board of Trustees determines that Victor Valley College must:**

- **Expand the number of classrooms and labs that will provide affordable, excellent immediate job training for critical professions with a shortage of workers, such as nurses, emergency medical assistants, as well as other health training programs and public safety programs, such as firefighting and police training.**
- **Establish a Public Services (Safety) Academy in partnership with the Apple Valley Fire Protection District to establish programs in Fire Technology, Emergency Medical Services, Police/Criminal Justice, and other law enforcement programs.**
- **Renovate and expand aging, outdated science classrooms and vocational training facilities to insure that they are safe, energy efficient and provide access to up-to-date**

computers and the instructional technology that is necessary to prepare students to be competitive in the job market.

- Establish a Workforce Development Center to expand programs in nursing, healthcare, business, real estate, hospitality and general education classes.
- Provide safe classroom throughout the High Desert served by Victor Valley College to allow adult learners to receive job training skills, and to enable more local students to transfer to four year universities.
- Insure that Victor Valley College is part of the solution to the economic challenges of the region and provide training for employees of attractive profitable businesses in the High Desert.
- Insure that all bond funds stay in the local community and that such funds are leveraged to qualify for State matching funds, which would otherwise be granted to other districts.

The Bond Projects List, the Educational Master Plan 2007 and the Five-Year Facilities Plan are each on file at the office of the President/Superintendent and include the following types of projects:

Classroom Construction and Improvements to Enhance Job Training Projects

Goal and Purpose: To respond to the critical shortage of healthcare workers and to increase opportunities for career training in nursing and healthcare as well as technical and work force job training and to provide more classrooms for classes necessary to transfer to a 4-year university, to be housed within a Workforce Development Center:

- Construct and equip a new Workforce Development Center to provide:
 - Health Services Academy for training/classroom facilities to:
 - train registered nurses
 - train respiratory therapists
 - train certified nursing assistants
 - train medical assistants
 - train certified lab technicians, in pharmacy, medical transcription, medical records, radiology and psychiatry.
 - Business Administration Academy for training/classroom facilities and equipment for jobs in emerging business and industries locating in the High Desert.
 - Hospitality Academy for training/classroom facilities and equipment for job training in the growing food service industries.
 - Logistics Transportation Academy for buildings, programs, and equipment to train students for jobs generated by aviation-related businesses.
 - General Education and basic skills classrooms and equipment for college transfer classes, including math, science, English and technology.

Classroom Construction and Improvements to Enhance Public Safety Job Training Projects

Goal and Purpose: To respond to the shortage of public safety workers, especially firefighters and law enforcement professionals, as well as emergency medical technicians, by expanding those programs at a new Public Services (Safety) Academy, in partnership with local firefighters and the Apple Valley Fire District.

- Construct and equip a Public Services (Safety) Center to provide:
 - Fire Technology Department to expand the training of firefighters and advanced certifications within the fire protection field.
 - Administration of Justice Department to expand the careers in law enforcement, corrections, and security.
 - Paramedic Academy to provide state-of-the-art training in emergency medical services, both as technician and a paramedic.
 - General Education and basic skills classrooms and equipment for college transfer classes, including math, English, science and technology.

Main Campus Renovation and Upgrade Projects

Goal and Purpose: Victor Valley College will benefit from the repair, upgrade and improvement of science buildings, labs, classrooms, and computer learning labs, allowing all students to have the resources they need to learn and compete for jobs in today's competitive and global workforce:

- Expand and equip science buildings to include additional science class laboratories, improved science technology apparatus to provide modern, up-to-date instruction.
- Upgrade science building infrastructure to expand electrical service capacity to relieve aging or overloaded electrical systems, replace existing water, sewer and plumbing systems to meet current codes, eliminate lead-containing fixtures, upgrade aging and deteriorating bathrooms and replace older heating, ventilation, air conditioning and lighting systems with building code compliant, energy efficient systems.
- Retire past funding utilized for campus improvements, making more funding available for instruction and other academic programs.

Listed building, construction, repair and rehabilitation projects and upgrades will be completed as needed. Each project is assumed to include its share of furniture, equipment, architectural, engineering, and similar planning costs, program management, staff training expenses and a customary contingency for unforeseen design and construction costs. In addition to the listed repair and construction projects stated above, the Bond Projects List also includes the acquisition of a variety of instructional, maintenance and operational equipment, the construction of new buildings, if necessary to serve students, the acquisition of land, the payment of the costs of preparation of all facility planning, facility assessment reviews, environmental studies and construction documentation, the acquisition of outstanding ground leases, temporary housing of dislocated District activities caused by bond projects and the leasing or acquisition of a transportation lot for school buses. The

allocation of bond proceeds will be affected by the District's receipt of State matching funds and the final costs of each project. In the absence of State matching funds, which the District will aggressively pursue to reduce the District's share of the costs of the projects, the District will not be able to complete some of the projects listed above. Certain projects may be undertaken as joint use projects in cooperation with other local public agencies. The budget for each project is an estimate and may be affected by factors beyond the District's control. The final cost of each project will be determined as plans are finalized, construction bids are awarded and projects are completed. Based on the final costs of each project, certain of the projects described above may be delayed or may not be completed. Demolition of existing facilities and reconstruction of facilities scheduled for repair and upgrade may occur, if the Board determines that such an approach would be more cost-effective in creating more enhanced and operationally efficient campuses. Necessary site preparation/restoration may occur in connection with new construction, renovation or remodeling, or installation or removal of relocatable classrooms, including ingress and egress, removing, replacing, or installing irrigation, utility lines, trees and landscaping, relocating fire access roads, and acquiring any necessary easements, licenses, or rights of way to the property. Proceeds of the bonds may be used to pay or reimburse the District for the cost of District staff when performing work on or necessary and incidental to bond projects. Bond proceeds shall only be expended for the specific purposes identified herein. The District shall create an account into which proceeds of the bonds shall be deposited and comply with the reporting requirements of Government Code § 53410.

PROJECT CONSTRUCTION ACCOUNTABILITY AND SAFEGUARDS. EACH PROJECT PAID FOR WITH BOND MONEY WILL BE SUBJECT TO OVERSIGHT OF A PROFESSIONAL CONSTRUCTION MANAGEMENT FIRM WITH A PROVEN TRACK RECORD OF DELIVERING COLLEGE CONSTRUCTION PROJECTS ON-TIME AND ON-BUDGET TO SAVE TAXPAYER DOLLARS.

NO ADMINISTRATOR SALARIES. PROCEEDS FROM THE SALE OF THE BONDS AUTHORIZED BY THIS PROPOSITION SHALL BE USED ONLY FOR THE ACQUISITION, CONSTRUCTION, RECONSTRUCTION, REHABILITATION, OR REPLACEMENT OF SCHOOL FACILITIES, INCLUDING THE FURNISHING AND EQUIPPING OF SCHOOL FACILITIES, AND NOT FOR ANY OTHER PURPOSE, INCLUDING TEACHER AND SCHOOL ADMINISTRATOR SALARIES AND OTHER OPERATING EXPENSES.

FISCAL ACCOUNTABILITY. THE EXPENDITURE OF BOND MONEY ON THESE PROJECTS IS SUBJECT TO STRINGENT FINANCIAL ACCOUNTABILITY REQUIREMENTS. BY LAW, PERFORMANCE AND FINANCIAL AUDITS WILL BE PERFORMED ANNUALLY, AND ALL BOND EXPENDITURES WILL BE MONITORED BY AN INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE TO ENSURE THAT FUNDS ARE SPENT AS PROMISED AND SPECIFIED. THE CITIZENS' OVERSIGHT COMMITTEE MUST INCLUDE, AMONG OTHERS, REPRESENTATION OF A BONA FIDE TAXPAYERS ASSOCIATION, A BUSINESS ORGANIZATION AND A SENIOR CITIZENS ORGANIZATION. NO DISTRICT EMPLOYEES OR VENDORS ARE ALLOWED TO SERVE ON THE CITIZENS' OVERSIGHT COMMITTEE.

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: California Association of Realtors

SUBMITTED BY: Robert Silverman

APPROVED BY: Robert Silverman  _____

Description/Background:

The bond, if successful, will require the purchase of approximately 50+/- acres to locate a workforce development center on the Westside of the district. The purchase of this property will need to utilize the skills and talent of a licensed realtor. Mimi Song Realty has agreed to represent the district at no cost for this transaction.

Need: It is critical that the district is represented by a licensed realtor to ensure that the interest of the district is adequately represented.

Fiscal Impact: None

Recommended Action: It is recommended that the board approve the College Administration to enter into a no cost Buyer Representation Agreement.

Legal Review: YES X NOT APPLICABLE ___


Reference for Agenda: YES X NO ___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: Approval to Negotiate – Workforce Development Center Land

SUBMITTED BY: Robert Silverman

APPROVED BY: Robert Silverman  _____

Description/Background:

The bond, if successful, will require the purchase of approximately 50 acres to locate a workforce development center. The purchase of this property will need to utilize the skills and talent of a licensed realtor. Mimi Song Realty has agreed to represent the district at no cost for this transaction. The two properties for consideration are 50 acres of APN 3064-571-01 located at Main Street and highway 395 in Hesperia owned by Carl E. Ross, Living Trust and 50 acres of APN 0405-042-48 located at Mariposa Rd. south of Eucalyptus Rd. in Hesperia owned by Jue Family Property.

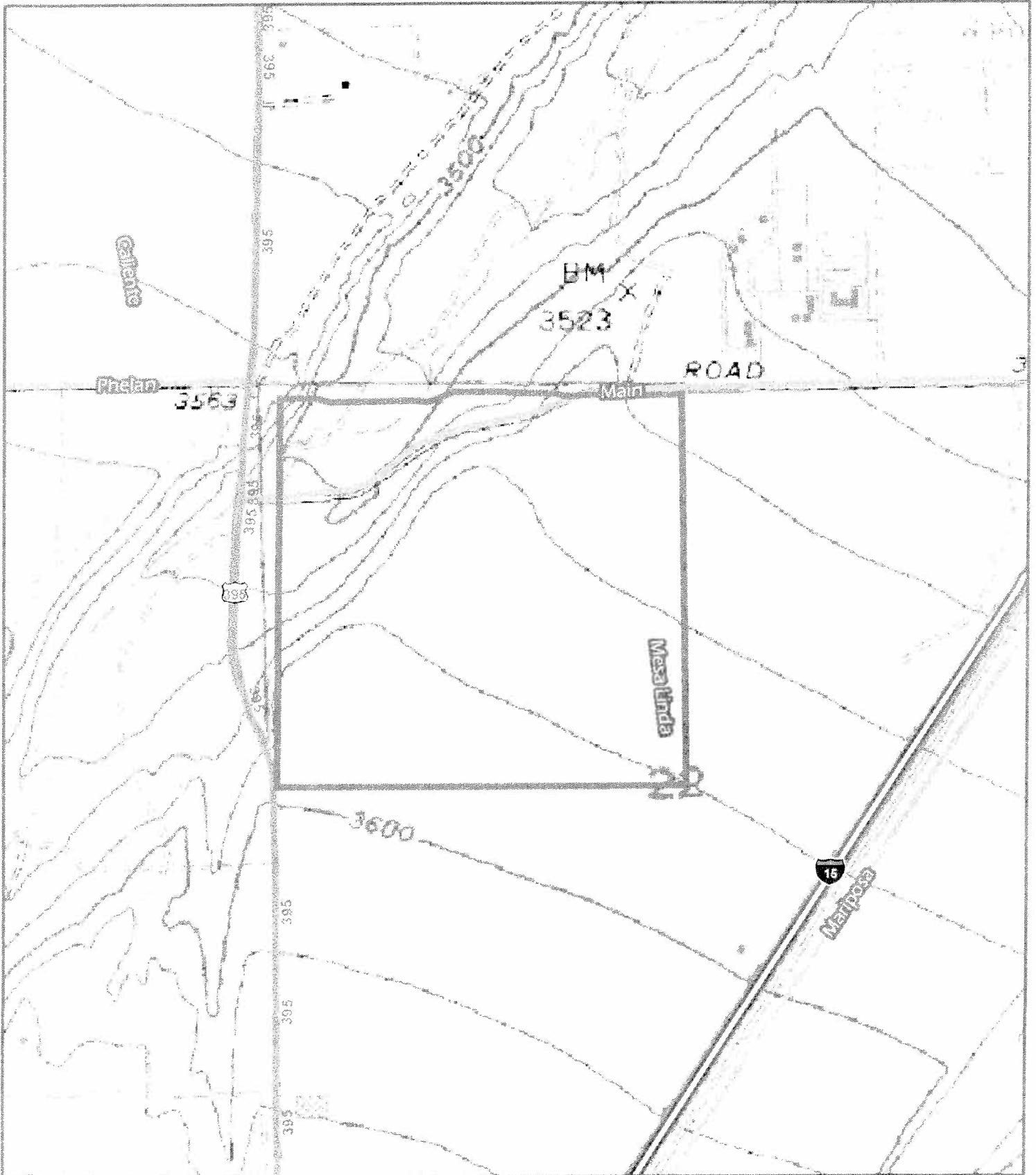
Need: It is critical that District representatives have board approval to negotiate an agreement which will be returned to the entire Board of Trustees for consideration and approval.

Fiscal Impact: None, since the District will ask the seller to pay all commissions

Recommended Action: It is recommended that board approve the following negotiating team: President of the Board, President of the College, Chief Financial Officer, and General Counsel for the District (as needed), to begin negotiations for the acquisition of property suitable for a future campus within the District. The negotiating team is authorized to begin negotiations with Carl E. Ross, living trust, for approximately 50 acres more or less, located in parcel number APN 3064-571-01. The negotiating team is further authorized to negotiate with Jue Family Property, approximately 49 acres more or less, located Mariposa Road & South of Eucalyptus, parcel number APN 0405-042-48.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___





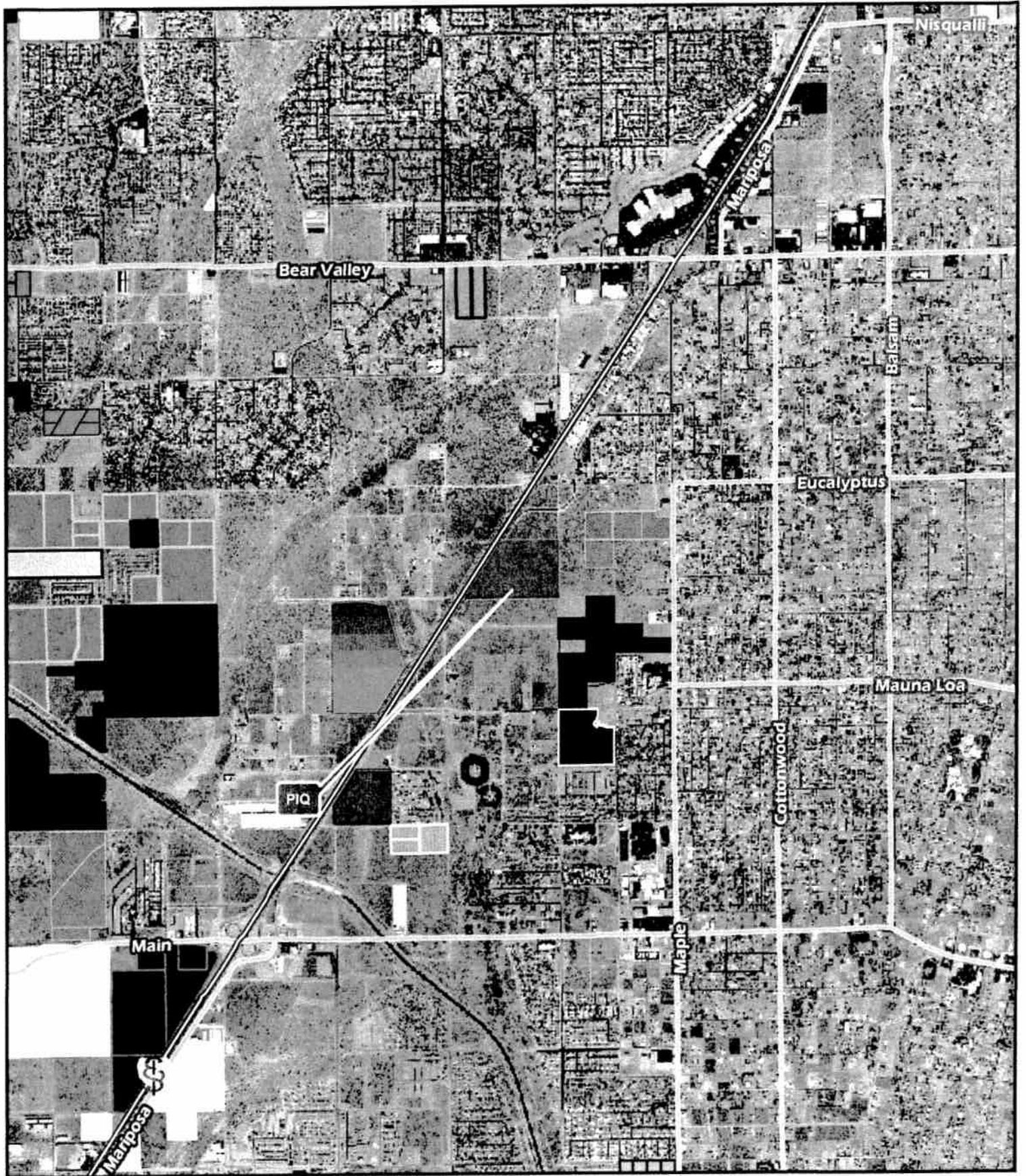
Mimi Song Realty Group

Jue Family Property

+/-49 Acres

Mariposa Rd & South of Eucalyptus

APN 0405-042-48 et al





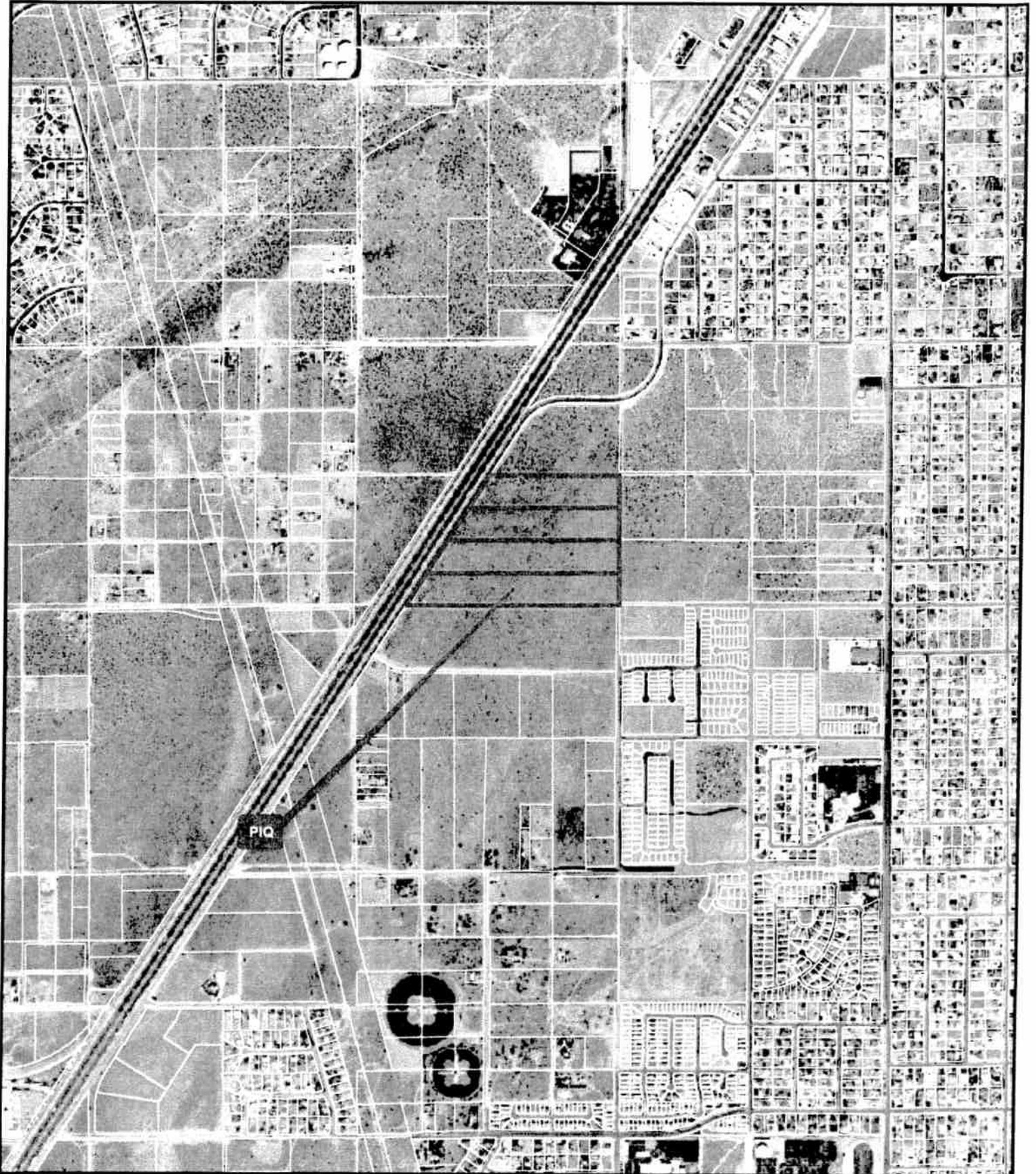
Mimi Song Realty Group

Jue Family Property

+/-49 Acres

Mariposa Rd & South of Eucalyptus

APN 0405-042-48 et al




**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** **X** **BOARD INFORMATION (no action required)** ___

TOPIC: Approval to Negotiate – Old Town Center Victorville

SUBMITTED BY: Robert Silverman

APPROVED BY: Robert Silverman  _____

Description/Background:

The Center for Enhancing Life Skills is dedicated to the support of downtown residents in improving their life through educational programs dedicated to improving their eligibility for work and improvement of citizenship skills. The center focuses upon the individual needs of the learner and provides opportunities in a local friendly environment. The center provides a support system to the residents and is staffed by college employees. Participants will be eligible for all student support services, the same as other college students.

Need:

The College must reach out to students in all areas of the District. This center will provide services to residents who might not attend the College.

Fiscal Impact: None, the negotiated agreement will be returned to the entire Board of Trustees for consideration and approval.

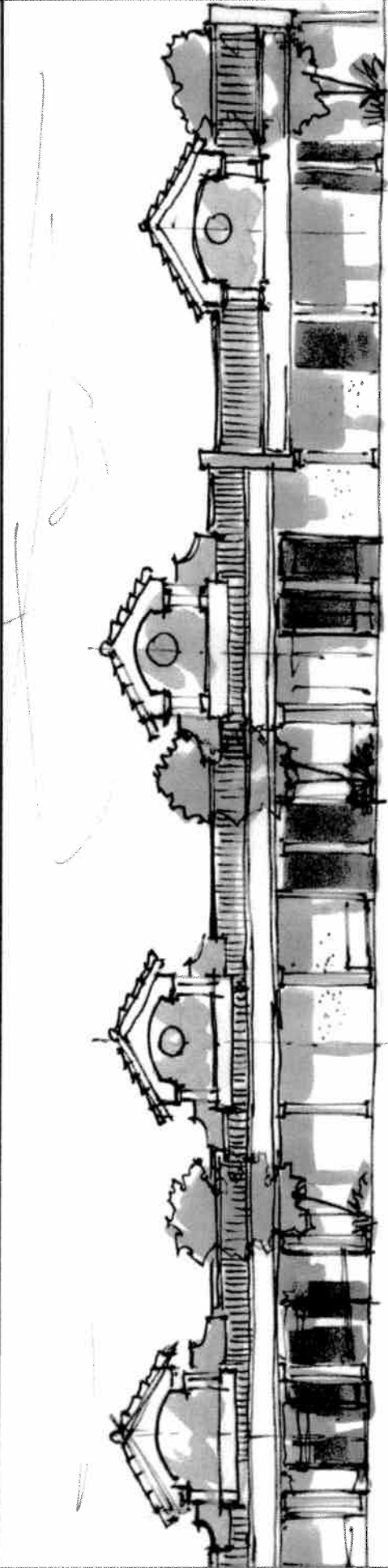
Recommended Action:

It is recommended that board approve the following negotiating team: President of the Board, President of the College, Chief Financial Officer, Director of Facilities and General Counsel for the District (as needed), to begin negotiations for the leasing of property to be used as an Education Center. The negotiating team is authorized to begin negotiations with Meronia Enterprises Inc. (owner/landlord) for leasing of property located at 16895 and 16897 B Street, Victorville, CA 92392.

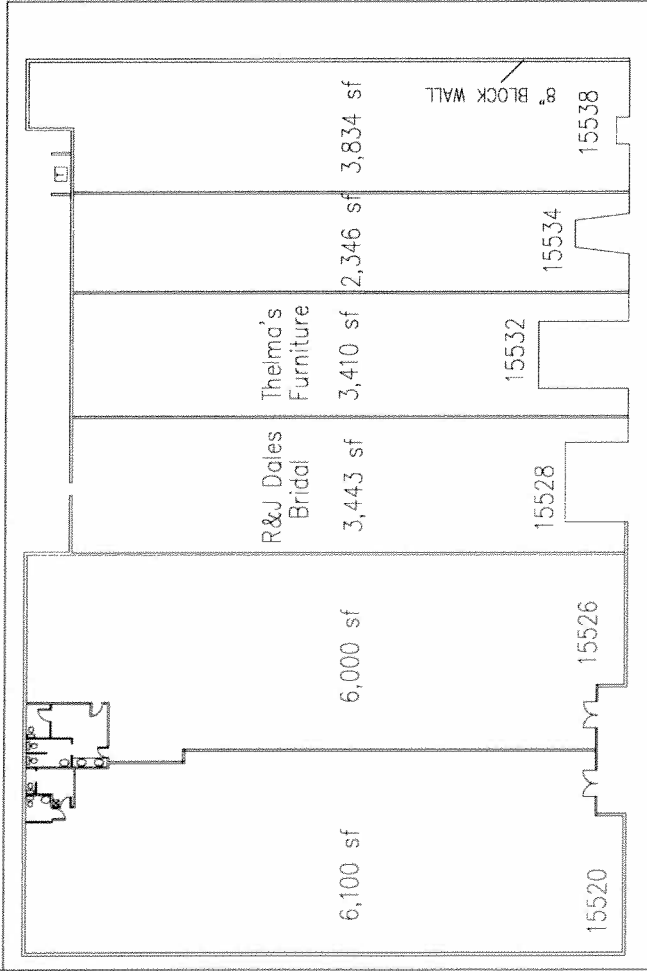
Legal Review: YES **X** NOT APPLICABLE ___

Reference for Agenda: YES **X** NO ___

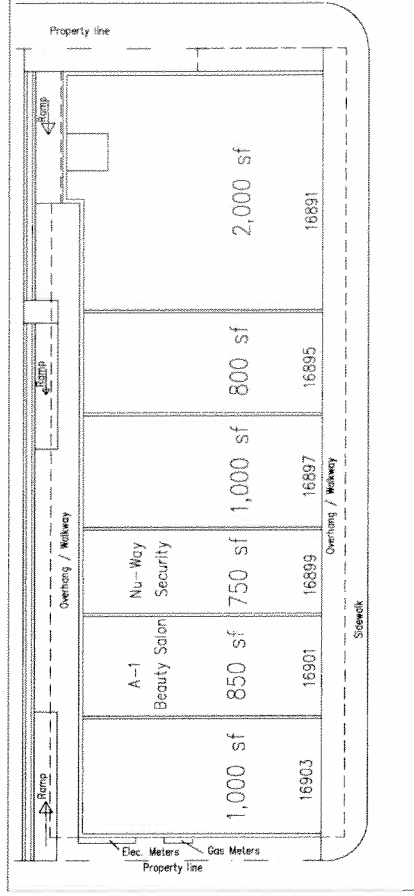
7th & B Street Plaza



15520-15538 7th Street Victorville, California 92395



16891-16903 B Street Victorville, California 92395



For more Information:

Armando Delgado

VP of Real Estate
 (562) 745-2311 Direct
 (562) 745-2341 Fax
 E-mail: armando@Meruelogroup.com

Laura Acevedo

Associate
 (562) 862-4360 Direct
 (562) 745-2341 Fax
 E-mail: lacevedo@meruelogroup.com



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: Grant Award - GEAR UP Program

SUBMITTED BY: Patricia Bejarano-Vera, Student Services

RECOMMENDED BY: Dr. Victoria Hinds, Student Services

APPROVED BY: Robert Silverman

Description/Background:

Victor Valley College submitted a grant proposal for the GEAR UP Program. The District received notice from Congressman Jerry Lewis's office that the grant had been funded. The total amount of the grant is \$6,917,398 over six years.

A copy of the grant award notification letter is available for review in the Superintendent/President's Office.

Need:

The awarded grant will assist to increase the number of low-income students who are prepared to enter and succeed in post-secondary education. The target schools for this grant are Oro Grande, Victor Valley Jr. High, Imogene Garner Hook Junior High, Columbia Middle School, George Visual and Performing Arts Magnet, Silverado High School, Serrano High School and Victor Valley High School. The grant will serve 1,475 students.

Fiscal Impact: Approximately \$6,917,398 to the District over six years.

Recommended Action: It is recommended that the Board of Trustees accept the GEAR UP Program grant award.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

Jun-16-08 14:41 From:Dept of Education/OLCA

202-401-1438

T-598 P 002/004 F-665



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF LEGISLATION AND CONGRESSIONAL AFFAIRS

COPY

June 13, 2008

Honorable Jerry Lewis
U.S. House of Representatives
Washington, DC 20515

Dear Representative Lewis:

I am pleased to inform you that VICTOR VALLEY COLLEGE has been selected to receive funding under the GEAR-UP PROGRAM (334A). This grant will be in the amount of \$1,087,803.00 for the period 07/15/2008 through 07/14/2009. It is anticipated that the grant will be for a total of 6 year(s). Accompanying this letter you will find both an explanation of the purpose of the GEAR-UP PROGRAM and a brief description of the activities that will be funded under the grant to VICTOR VALLEY COLLEGE.

The contact at VICTOR VALLEY COLLEGE is:

PATRICIA BEJARANO-VERA
VICTOR VALLEY COLLEGE
18422 BEAR VALLEY ROAD
VICTORVILLE, CA 92395
(760) 245-4271

The grantee will be notified officially of their selection by the Department in the next few days. In the meantime, you should feel free to share this information with the grantee and others as you see fit.

I hope you find this information useful. If the Office of Legislation and Congressional Affairs can provide any further information in this regard or assistance in any other matter, please do not hesitate to contact me or my staff at (202) 401-1028.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Monroe".

Stephanie Monroe
Assistant Secretary for Civil Rights
Acting Assistant Secretary,
Office of Legislation and Congressional Affairs

Reference Grant Award Number: #P334A080181
CALIFORNIA - 41

COPY

ABSTRACT

Victor Valley College is a two-year community college located in the High Desert region of San Bernardino County, 90 miles east of Los Angeles. It serves an area of 2,200 square miles and a population of over 300,000. Designated as a “financially distressed area” by the California Community College Chancellor’s Office, the GEAR UP Partnership program will serve as the catalyst and facilitator for all activities, strategies, and events that are designed to achieve improvement in the academic performance of students from the target GEAR UP schools. Only 10% of parents whose children attend the target schools have obtained a college degree, compared to 28% in the state. Dropout rates from high schools are far above the national level, exceeding 18% across the District and well above 20% in some locales. Working collaboratively with the High Desert Cal-PASS (Partnership for Achieving Student Success) GEAR UP will assist in effectively increasing early college awareness and readiness, by providing consistent and timely academic advising, tutoring, mentoring, and a host of other comprehensive services. Serving 1475 students beginning in the seventh grades at five eligible middle schools, the Project will provide critically needed educational and support services to eligible low-income middle school students. The overall goal of the Project is to enable students to stay in school, become academically successful, and take appropriate courses to attend college. Schools will promote rigorous coursework, and students’ progress will be monitored to ensure that they will be academically prepared for college. Through concerted efforts, parents and teachers will become actively involved in preparing students for college, as well as in promoting continuous improvements in instruction and curriculum.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

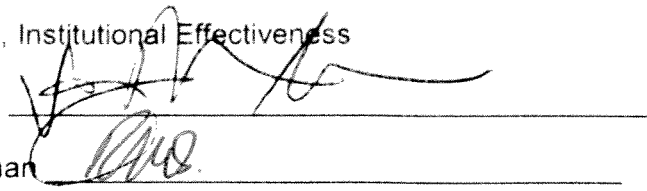
BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: MAINTENANCE RENEWAL – NEXUS INTEGRATION SERVICES

SUBMITTED BY: Virginia Moran, Institutional Effectiveness

RECOMMENDED BY: Virginia Moran

APPROVED BY: Robert Silverman



Description/Background:

The district wishes to renew the annual maintenance agreement with Nexus Integration Services, Inc. This agreement will renew maintenance support on all campus Cisco Smartnet supported devices, to include network switches, routers, bridges, servers, phones, and software.

A copy of the original invoice agreement is available for review in the Superintendent/President's office.

Need:

It is necessary to renew the agreement to ensure that all items are covered in the event that maintenance support is required.

Fiscal Impact: \$63,393.11 – Budgeted Item

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with Nexus Integration Services, Inc. in the amount of \$63,393.11.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___



Connect Collaborate Create

Quote Date: 4-Mar-08
 Bill To: VICTOR VALLEY COLLEGE
 18422 BEAR VALLEY ROAD
 VICTORVILLE, CA 92392-5849

**** BUDGETARY NUMBERS ONLY All Amounts are subject to verification of Item Name, Serial Number and corresponding Coverage Dates with Cisco.**

Customer Discount
 30.00%

Item Name	Description	Serial Number	Begin Date	End Date	Annual	Total	Customer Discounted Total	QUOTE	CONTRACT	COVERAGE
CWMLSE-1.3-SW-K9	Config Option, Mandatory WLSE 1.3 software		31-Jul-08	30-Jul-09	\$1,019.00	\$1,019.00	\$713.30	Q7545183	2132396	Software Application Support(SAS)
CWMLSE-1.3-SW-K9	Config Option, Mandatory WLSE 1.3 software		31-Jul-08	30-Jul-09	\$1,019.00	\$1,019.00	\$713.30	Q7545183	2132396	Software Application Support(SAS)
CSACS-3-3-WIN-K9	~Cisco Secure ACS 3.3 for Windows		31-Jul-08	30-Jul-09	\$1,199.00	\$1,199.00	\$839.30	Q7545183	2132396	Software Application Support(SAS)
ESA-SAVR-K9	~Cisco Security Agent (1-Server-Agent-Bundle)		31-Jul-08	30-Jul-09	\$137.00	\$0.00	\$0.00	Q7545196	2238276	Software Application Support-With Upgrade(SAU)
ESA-SAVR-K9	~Cisco Security Agent (1-Server-Agent-Bundle)		31-Jul-08	30-Jul-09	\$137.00	\$0.00	\$0.00	Q7545196	2238276	Software Application Support-With Upgrade(SAU)
ESA-SAVR-K9	~Cisco Security Agent (1-Server-Agent-Bundle)		31-Jul-08	30-Jul-09	\$137.00	\$0.00	\$0.00	Q7545196	2238276	Software Application Support-With Upgrade(SAU)
ESA-SAVR-K9	~Cisco Security Agent (1-Server-Agent-Bundle)		31-Jul-08	30-Jul-09	\$137.00	\$0.00	\$0.00	Q7545196	2238276	Software Application Support-With Upgrade(SAU)
ESA-SAVR-K9	~Cisco Security Agent (1-Server-Agent-Bundle)		31-Jul-08	30-Jul-09	\$137.00	\$0.00	\$0.00	Q7545196	2238276	Software Application Support-With Upgrade(SAU)
ESA-SAVR-K9	~Cisco Security Agent (1-Server-Agent-Bundle)		31-Jul-08	30-Jul-09	\$137.00	\$0.00	\$0.00	Q7545196	2238276	Software Application Support-With Upgrade(SAU)
WS-C6509-1-300K	Catalyst 6509 Chassis w/ 1300W AC Power Supply	SCA050101MQ	31-Jul-08	30-Jul-09	\$10,920.00	\$10,920.00	\$7,644.00	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
WS-C4506	Catalyst 4500 Chassis (6-Slot) fan, no p/s	FOX07120009	31-Jul-08	30-Jul-09	\$2,957.00	\$2,957.00	\$2,069.90	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
WS-C4506	Catalyst 4500 Chassis (6-Slot) fan, no p/s	FOX0710027H	31-Jul-08	30-Jul-09	\$2,957.00	\$2,957.00	\$2,069.90	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
WS-C4506	Catalyst 4500 Chassis (6-Slot) fan, no p/s	FOX07120004	31-Jul-08	30-Jul-09	\$2,957.00	\$2,957.00	\$2,069.90	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
WS-C4506	Catalyst 4500 Chassis (6-Slot) fan, no p/s	FOX07120006	31-Jul-08	30-Jul-09	\$2,957.00	\$2,957.00	\$2,069.90	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
WS-C4506	Catalyst 4500 Chassis (6-Slot) fan, no p/s	FOX07120003	31-Jul-08	30-Jul-09	\$2,957.00	\$2,957.00	\$2,069.90	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
CI5CO3725	3700 Series, 2-Slot, 2 FE Multiservice Router, 32F/256D	JMX0724121Q	31-Jul-08	30-Jul-09	\$1,658.00	\$1,658.00	\$1,160.60	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
VG248	48 Port Voice over IP analog phone gateway	SAD072704FB	31-Jul-08	30-Jul-09	\$1,075.00	\$1,075.00	\$752.50	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
VG248	48 Port Voice over IP analog phone gateway	SAD072600YJ	31-Jul-08	30-Jul-09	\$1,075.00	\$1,075.00	\$752.50	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
WS-C3550-12F	~10-107-100-1000 ports + 2-GbE ports-FH	CAT0726117	31-Jul-08	30-Jul-09	\$995.00	\$0.00	\$0.00	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
MCS-7835H-2-4-EV1	HW Only MCS 7835H-2400 WRH P4, 2.4, 1GB RAM, 2-36.4GB SCSI	D329LRGDH015	31-Jul-08	16-Mar-09	\$1,408.00	\$883.38	\$618.37	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
MCS-7835H-2-4-EV1	HW Only MCS 7835H-2400 WITH P4, 2.4, 1GB RAM, 2-36.4GB SCSI	D329LRGDH046	31-Jul-08	16-Mar-09	\$1,408.00	\$883.38	\$618.37	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
MCS-7845H-2-4-EC51	~MCS 7845-HP, VM-6HDD, rack, 1GB, RAID 1(x3) DUAL CPU.	D333LRGBH015	31-Jul-08	16-Mar-09	\$2,688.00	\$1,686.44	\$1,180.51	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
MCS-7835H-2-4-CC1	MCS 7835H-2400 Server With P4 2.4, 1GB SDRAM, 2-36.4GB SCSI	D332LRGDH053	31-Jul-08	16-Mar-09	\$1,408.00	\$883.38	\$618.37	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
CS-MARS-50-K9	CS-MARS 50, 1RU, 1000 EPS, 240GB, RAID 0	JAB1125NA1Y	21-Sep-08	30-Jul-09	\$6,696.00	\$5,742.05	\$4,019.44	Q7545201	2245256	SMARTnet Premium 24x7x4(SNTP)
WS-C3508G-XL-EN	~Catalyst-3508G-XL-8-GbE ports	ETH0614W63W	31-Jul-08	30-Jul-09	\$575.00	\$0.00	\$0.00	Q7545225	2206689	SMARTnet 8x5xNBD(SNT)
WS-C3550-24-SM1	A24-107100 + 2-GbE ports-SM1	ETH0703W13H	31-Jul-08	30-Jul-09	\$217.00	\$0.00	\$0.00	Q7545225	2206689	SMARTnet 8x5xNBD(SNT)
CI601710-VPN-N1K9	~Dnet Ethernet Security Router VPNFW405-16MB-Flash64MB	JMA07151006	31-Jul-08	30-Jul-09	\$91.00	\$0.00	\$0.00	Q7545225	2206689	SMARTnet 8x5xNBD(SNT)
WS-C3550-12G	~10-GbE ports + 2-107100/1000 ports-FH	EA10161004	31-Jul-08	30-Jul-09	\$601.00	\$0.00	\$0.00	Q7545225	2206689	SMARTnet 8x5xNBD(SNT)
WS-C3550-12G	~10-GbE ports + 2-107100/1000 ports-FH	CAT0716X10Q	31-Jul-08	30-Jul-09	\$601.00	\$0.00	\$0.00	Q7545225	2206689	SMARTnet 8x5xNBD(SNT)
WS-C3550-24WR-SM1	~24-107100 white power + 2-GbE ports-SM1	EA10141074	31-Jul-08	30-Jul-09	\$247.00	\$0.00	\$0.00	Q7545225	2206689	SMARTnet 8x5xNBD(SNT)



Connect. Collaborate. Create.

Quote Date: 4-Mar-08
 Bill To: VICTOR VALLEY COLLEGE
 18422 BEAR VALLEY ROAD
 VICTORVILLE, CA 92392-5849

**** BUDGETARY NUMBERS ONLY All Amounts are subject to verification of Item Name, Serial Number and corresponding Coverage Dates with Cisco.**

Customer Discount
 30.00%

Item Name	Description	Serial Number	Begin Date	End Date	Annual	Total	Customer Discounted Total	QUOTE	CONTRACT	COVERAGE
SW-CCM-3-3-7835	^SW CallMgr 3.3, MCS 7835		31-Jul-08	30-Jul-09	\$1,679.00	\$1,679.00	\$1,175.30	Q7648611	3790064	Essential SW(ESW)
SW-CCM-3-3-7835	^SW CallMgr 3.3, MCS 7835		31-Jul-08	30-Jul-09	\$1,679.00	\$1,679.00	\$1,175.30	Q7648611	3790064	Essential SW(ESW)
UCSS-ER	High Level Part Number	QTY 1	ONE YEAR	ONE YEAR	\$0.00	\$0.00	\$0.00	Hand Quote	3790064	UCSS (MAJOR UPGRADES)
UCSS-ER-1-130=	UCSS for Emergency Responder for One Year - 100 users	QTY 1	ONE YEAR	ONE YEAR	\$80.00	\$80.00	\$56.00	Hand Quote	3790064	UCSS (MAJOR UPGRADES)
UCSS-UCM	High Level Part Number	QTY 1	ONE YEAR	ONE YEAR	\$0.00	\$0.00	\$0.00	Hand Quote	3790064	UCSS (MAJOR UPGRADES)
UCSS-UCM 1-10	UCSS for UCM for One Year - 10 users	QTY 8	ONE YEAR	ONE YEAR	\$80.00	\$640.00	\$448.00	Hand Quote	3790064	UCSS (MAJOR UPGRADES)
UCSS-UNITY	High Level Part Number	QTY 1	ONE YEAR	ONE YEAR	\$0.00	\$0.00	\$0.00	Hand Quote	3790064	UCSS (MAJOR UPGRADES)
UCSS-UTY-VM-1-10	Unity UCSS VM User one year 10 pack	QTY 1	ONE YEAR	ONE YEAR	\$50.00	\$50.00	\$35.00	Hand Quote	3790064	UCSS (MAJOR UPGRADES)
IDS-4235-K9	^4235 Sensor(chassis, s/w, SSH, 10/100/1000baseT w/ RJ-45)	8H0WX21	31-Jul-08	30-Jul-09	\$0.00	\$0.00	\$0.00	Q7649999	2745849	IPS Svc, AR NBD(SU1)
WS-SVC-ID57BUNK9=	600M IDSM-2 Mod Spare		31-Jul-08	30-Jul-09	\$0.00	\$0.00	\$0.00	Q7649999	2745849	IPS Svc, AR NBD(SU1)
CISCO1721	10/100BaseT Modular Router w/2 WAN slots, 32M Flash/64M DRAM	JMX0720J065	13-May-08	31-Jul-08	\$96.00	\$21.04	\$14.73	Q7852565		SMARTnet 8x5xNBD(SNT)
CISCO1721	10/100BaseT Modular Router w/2 WAN slots, 32M Flash/64M DRAM	JMX0720H0AG	13-May-08	31-Jul-08	\$96.00	\$21.04	\$14.73	Q7852565		SMARTnet 8x5xNBD(SNT)
PIX-501-BUN-K9	PIX 501-10 3DES/AES Bundle (Chassis, SW, 10 Users, 2811 w/ AC	88807229349	13-May-08	31-Jul-08	\$107.00	\$23.45	\$16.42	Q7852565		SMARTnet 8x5xNBD(SNT)
CISCO2811	PWR,2FE,4HWICs,2PVDMS,1NME,2 2811 w/ AC	FTX1124A4F1	13-May-08	31-Jul-08	\$420.00	\$92.05	\$64.44	Q7852565		SMARTnet 8x5xNBD(SNT)
CISCO2811	PWR,2FE,4HWICs,2PVDMS,1NME,2 2811 w/ AC	FTX1124A4FU	13-May-08	31-Jul-08	\$420.00	\$92.05	\$64.44	Q7852565		SMARTnet 8x5xNBD(SNT)
WS-C4503	Catalyst 4500 Chassis (3-Slot), fan, no p/s	FOX1139031X	13-May-08	31-Jul-08	\$1,764.00	\$386.63	\$270.64	Q7852565		SMARTnet 8x5xNBD(SNT)
Total Investment						\$90,561.59	\$63,393.11			
Discounted Total										

\$90,561.59
\$63,393.11

NOTE: Items above are for manufacturer Cisco SmartNet coverage ONLY. Any Nexus IS, Inc. services performed on the above items will be charged at current time & material rate. To check availability and for additional pricing of Nexus IS, Inc. Service Offerings including Remote Maintenance & Monitoring in your area, please contact our team directly.

Subject to the Following Terms:
 Buyer shall pay to Seller the Total Investment Price indicated above. Terms of payment shall be:

1. Customer Purchase Order No. _____
2. 100% Billed on Net 30 Terms

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be properly executed intending that it should be legally binding upon them and their respective heirs, successors and assigns.

NEXUS IS, INC. Signature *[Signature]*

Buyer Signature _____

Date: *Tom Lynd 7-10-08*

Date: _____

Typed/Printed

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: MANAGEMENT APPOINTMENT, VICE PRESIDENT, HUMAN RESOURCES

SUBMITTED BY: Rocio Chavez *Rocio Chavez*

RECOMMENDED BY: Rocio Chavez _____

APPROVED BY: Robert Silverman *RS*

Description/Background:

Recruitment for the position of Vice President, Human Resources has been completed, and it is recommended that Fusako Yokotobi be given a contract, beginning on or after August 6, 2008.

Fiscal Impact: Range 22 on the Management Salary Schedule, \$14313/month plus benefits

Recommended Action: It is recommended that the Board approve the appointment as listed.

Legal Review: YES **X** NOT APPLICABLE ___

Reference for Agenda: YES ___ NO **X** ___