

Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: April 8, 2008

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA

This meeting will be electronically recorded

CALL TO ORDER

5:30 p.m.

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

1. CLOSED SESSION

- (a) Conference with Legal Counsel – Existing Litigation – Government Code 54956.9(a)
N. Halisky and C. Halisky v. Victor Valley Community College District
San Bernardino County Superior Court Case No. VCVVS 026112

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

RECESS TO CLOSED SESSION

2. RECONVENE TO OPEN SESSION (Business Meeting)

6 p.m.

3. Closed Session Report

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

11. HUMAN RESOURCES

- 11.1 Agreement – Stutz, Artiano, Shinoff & Holtz YES ___ NO ___
Approval of the agreement with Stutz, Artiano, Schinoff & Holtz to provide legal counsel for the district. Fiscal Impact: Partners: \$250/hour, associates: \$215/hour, paralegals and law clerks: \$95/hour.

4. SUPERINTENDENT/PRESIDENT'S REPORT

- **Faculty Senate**

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items. YES ___ NO ___

- 5.1 Approval of the minutes of the March 11, 2008 regular Board meeting
- 5.2 License Agreement - Scantron
Approval of the agreement between Scantron and Victor Valley Community College District from March 12, 2008 through March 12, 2009 for software to replace and update the current scanning system. Fiscal Impact: \$10,562.00 funded through Basic Skills, CAHSEE and the SSPIRE Grant.
- 5.3 Out of State Travel – Student Travel
Approval for student from the Political Science Department to travel to New York, New York to attend the National Model United Nations Conference from April 20, 2008 through April 27, 2008. Students participating in the filed trip are registered students at Victor Valley Community College. Fiscal Impact: \$3,612.00
- 5.4 Agreement – Independent Contractor – Kenneth Robison
Ratification of Personal Services Agreement between Victor Valley Community College District and Kenneth Robison from July 11, 2007 through June 30, 2008. Fiscal Impact: Not to exceed \$713.61
- 5.5 Agreement – (Amended) – Independent Contractor – John Tonyan
Approval of the agreement between John Tonyan and Victor Valley Community College District to tune and service the music department and PAC pianos. The period of this agreement is from April 15, 2008 through April 30, 2008. Fiscal Impact: Not to exceed \$190.00
- 5.6 Contract Education Services – Sushiaru Restaurant
Ratification of the agreement between Victor Valley Community College District and Sushiaru Restaurant to obtain a food handlers certification card. The period of this agreement is from March 1, 2008 through March 1, 2009. Fiscal Impact: \$300.00 to the District.
- 5.7 Contract Education Services – Pho-Cali
Ratification of the agreement between Victor Valley Community College District and Pho-Cali to obtain a food handlers certification card. The period of this agreement is from February 19, 2008 through February 19, 2009. Fiscal Impact: \$300.00 to the District.

- 5.8 Contract Education Services – Los Domingos Restaurant
Ratification of the agreement between Victor Valley Community College District and Los Domingos Restaurant to obtain a food handlers certification card from March 10, 2008 through March 10, 2009. Fiscal Impact: \$300.00 to the District.
- 5.9 Contract Education Services – Domingo's Mexican and Seafood Restaurant
Ratification of the agreement between Victor Valley Community College District Domingo's Mexican and Seafood Restaurant to obtain a food handlers certification card from March 15, 2008 through March 15, 2009. Fiscal Impact: \$300.00 to the District.
- 5.10 Contract Education Services – City of Victorville
Ratification of the agreement between Victor Valley Community College District and City of Victorville to obtain a food handlers certification card from March 28, 2008 through March 28, 2009. Fiscal Impact: \$300.00 to the District.
- 5.11 Contract Education Services – Fresh Wok
Ratification of an agreement between Victor Valley Community College District and Fresh Wok to obtain a food handlers certification card from February 12, 2008 through February 12, 2009. Fiscal Impact: \$350.00 to the District.
- 5.12 Agreement – Central Desert Industrial Medical Group, APC
Approval of the agreement with Central Desert Industrial Medical Group, APC, for medical services through June 30, 2008. Fiscal Impact: Budgeted, not to exceed \$5,000.
- 5.13 Agreement – Identix
Approval of the agreement with Identix, Inc. for electronic fingerprinting services. Fiscal Impact: Income to the District via a \$15 fingerprint rolling fee; cost to the District is \$2 per applicant record with a maximum of \$400/month.
- 5.14 Agreement Renewal – Sixten Associates
Ratification of the agreement with SixTen and Associates for State Mandate Claim Preparation for the 2008-2009 fiscal year. Fiscal Impact: Budgeted item, not to exceed \$10,000.00.
- 5.15 Agreement – Keenan & Associates
Ratification of an agreement with Keenan & Associates to provide labor compliance services for the Seismic Retrofit Auxiliary Gymnasium project. Fiscal Impact: \$29,680.00 – Fund 71 expenditure (This project is partially State funded and a portion of this may be reimbursable through the State. Any portion that is not reimbursable has been previously budgeted.)
- 5.16 Agreement – John Griffin Construction, Inc.
Ratification of the agreement with John Griffin Construction, Inc. to supply and install coaxial cable to complete the installation of the smart classrooms at the Advanced Technology Center and Speech/Drama Addition projects. Fiscal Impact: \$3,617.20 – Fund 71 expenditure.
- 5.17 Notice of Completion – Advanced Technology Center
Approval of the Notices of Completion for the Advanced Technology Center project. Fiscal Impact: None
- 5.18 Change Order (Credit) – EJ Enterprises – Advanced Technology Center
Ratification of the change order with EJ Enterprises. Fiscal Impact: (\$615.30) credit to the district.

- 5.19 Change Order Elljay Acoustics
Ratification of the change order with Elljay Acoustics. Fiscal Impact: \$556.00 – Fund 71 expenditure
- 5.20 Change Order – Continental Flooring – Advanced Technology Center
Ratification of the change order with Continental Flooring. Fiscal Impact: \$669.00 – Fund 71 expenditure.
- 5.21 Change Order (Credit) – Inland Empire Architectural Specialties – Advanced Technology Center
Ratification of change order with Inland Empire Architectural Specialties. Fiscal Impact: (\$1,058.00) credit to the district.
- 5.22 Change Order (Credit) – Worthington Construction – Advanced Technology Center
Ratification of change order with Worthington Construction. Fiscal Impact: (\$5,466.87) credit to the district.
- 5.23 Change Order (Credit) – KCB Towers – Advanced Technology Center
Ratification of change order with KCB Towers. Fiscal Impact: (\$8,355.42) credit to the district.
- 5.24 Change Order - Pro-Craft Plumbing Company – Advanced Technology Center
Ratification of change order with Pro-Craft Plumbing Company. Fiscal Impact: \$19,250.13 – Fund 71 expenditure.
- 5.25 Change Order – Caston Plastering & Drywall – Advanced Technology Center
Ratification of change order with Caston Plastering & Drywall. Fiscal Impact: \$3,433.55 – Fund 71 expenditure.
- 5.26 Board of Trustees Budget Transfer Request Report
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.27 Board of Trustees and Payments Report
Approval of the Board of Trustees and Payments Reports. Fiscal Impact: None
- 5.28 Foundation Donations
Acceptance of donations as college property from the Victor Valley District Foundation for a total amount of \$40,098.11.
- 5.29 Curriculum Changes
Approval of the curriculum changes that been recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.30 Department Chairperson's Pay for Fall, 2007.
Approval of payment for department chairperson's pay for the fall 2007 academic year. Fiscal impact: Budgeted Item, \$67,500.00
- 5.31 Clinical Affiliation Agreement
Approval of the clinical affiliation agreement between Arrowhead Regional Medical Center and Victor Valley Community College District. This agreement shall be effective for one (1) year term, commencing on the execution of this agreement by both parties and terminating one year later at which time the agreement shall automatically renew for successive one year terms thereafter. Fiscal Impact: None

- 5.32 Agreement– Independent Contractor – Allan Barbish
Approval of the agreement between Allan Barbish and Victor Valley Community College District to provide sound system for two commencement ceremonies. The period of this agreement is from June 5, 2008 through June 6, 2008. Fiscal Impact: Not to exceed \$3,000.00
- 5.33 Classified New Position, Job Description – Classified Site Supervisor of Child Development Center
Approval of the new job description and placement on the classified salary schedule. Fiscal Impact: \$4310/month.
- 5.34 Management New Position, Job Description: Coordinator of Evening Operations and Programs
Approval of the new job description and placement on the management salary schedule. Fiscal Impact: \$4,652-\$5,938/month, plus benefits.
- 5.35 Rescind – Board Delegated Authorized Signatory
Approval to rescind all signatory authority for Mr. Bruce Baron, Vice President, Administrative Services effective March 31, 2008. Fiscal Impact: None
- 5.36 Electronic Signature Key
Approval of Josanna Orta as authorized electronic signature key user. Fiscal Impact: None
- 5.37 Ratification of Academic Equivalency Request – Melvin Dorrow
Ratification of the academic equivalency request for Melvin Dorrow – Fire Technology. Fiscal Impact: None
- 5.38 Agreement – Independent Contractor – JoNell Larsen
Approval of the agreement between JoNell Larsen and Victor Valley Community College District to facilitate workshops for preparation of the California High School Examination. The period of this agreement is from April 2, 2008 through May 2, 2008. Fiscal Impact: Not to exceed \$532.00 funded by the CAHSEE Grant.
- 5.39 Disaster Preparedness Resolution
Adoption of the resolution and affirm its intention to comply with the National Incident Management System (NIMS) and the State Standardized Emergency Management System (SEMS).

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda.
- 6.2 CCCT Board Vote YES ___ NO ___
Consider one vote for each of the ten vacancies for the CCCT board.
- 6.3 Spring Valley Lake Election YES ___ NO ___
Consider selecting four (4) candidates for the election of the Spring Valley Lake Association's Board of Directors.

10. ADMINISTRATIVE SERVICES

10.1 Request to Adopt Negative Declaration and Identify Any Comments with Mitigations – 1 Megawatt Wind Turbine – Public Hearing

- a) The Board president hereby declares the hearing open
- b) The public may now comment on the Negative Declaration
- c) The board president hereby declares the hearing closed

Approval to adopt the Negative Declaration for the proposed 1-megawatt wind turbine. Fiscal Impact: None

YES ___ NO ___

10.2 Amend Agreement – Chevron Energy Solutions Company

Approval of the amendment to the agreement with Chevron Energy Solutions, L.P. and expended the \$1,553,280.00 from Fund 71.

YES ___ NO ___

10.3 Agreement – Southern California Edison – Wind Turbine

Ratification of the agreement with Southern California Edison for a Self-Generation Incentive (SGI) Program. Fiscal Impact: \$1,500,000.00 – Revenue to the district.

YES ___ NO ___

10.4 Agreement – NTD Architecture

Approval of the agreement with NTD Architecture for technical planning services to complete a Final Project Proposal (FPP) for a new Science Laboratory Addition and an Initial project Proposal (IPP) for a new Visual/Performing Arts Lab. Fiscal Impact: \$55,750.00 – Fund 71 expenditure.

YES ___ NO ___

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation

13.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

14. TRUSTEE COMMENTS

- ASB

15. Public Comments Related to Non-Agenda Items

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS
At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

16. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – Stutz, Artiano, Shinoff & Holtz

SUBMITTED BY: Marion Boenheim

RECOMMENDED BY: Marion Boenheim *Marion Boenheim*

APPROVED BY: Robert Silverman *RS*

Description/Background:

The district wishes to enter into an agreement with Stutz, Artiano, Shinoff & Holtz to provide legal services.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The district desires to use one legal firm for consultation.

Fiscal Impact: Partners: \$250/hour, associates: \$215/hour, paralegals and law clerks: \$95/hour

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with Stutz, Artiano, Shinoff & Holtz to provide legal counsel for the district.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: LICENSE AGREEMENT - SCANTRON

SUBMITTED BY: Lori Kildal, Academic Programs

RECOMMENDED BY: Marianne Tortorici

APPROVED BY: Robert Silverman

Description/Background:

The district desires to approve an agreement between Scantron and Victor Valley Community College District from March 12, 2008 through March 12, 2009. The Clarity 280i Scantron scanner and e-Listen software are being purchased to replace and update the current scanning system which is close to seven years old. The Clarity 280i Scantron Scanner system includes the following:

1	Clarity280i.151 Imaging Scanner; dual-sided; pencil and ink read; single output hopper; 150 Sheet automatic document feeder; USB interface; Dynamic Bar Code recognition; includes 90 day Depot Warranty. 12 Month Enhanced Depot Service Agreement, dust cover and shipping	\$5,948.00
1	e-Listen Professional Single user version. License for one each of Builder, Manual Pump, Analyzer, and Viewer. Includes one year of technical support	\$3,864.00
1	e-Listen 4 hour online training of e-Listen software	\$750.00
Total:		\$10,562.00

Need:

This system is required for the creation and scanning of forms campus-wide. A system such as this allows the college to create scannable forms internally that would otherwise have to be purchased by a third party vendor. Sample projects include: AFT, managerial, and course evaluations.

Fiscal Impact: \$10,562.00 funded through Basic Skills Grant, CAHSEE Grant, and the SSPIRE Grant

Recommended Action: It is recommended by the Superintendent/President that the Board of Trustees approve an agreement between Scantron and Victor Valley Community College District from March 12, 2008 through March 12, 2009 in the amount of \$10,562.00.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: OUT OF STATE TRAVEL – STUDENT TRAVEL
POLITICAL SCIENCE

SUBMITTED BY: Dino Bozonelos, Political Science

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district is requesting approval to allow students from the Political Science Department to travel to New York, New York to attend the National Model United Nations Conference from April 20, 2008 through April 27, 2008. Students participating in the field trip are registered at Victor Valley Community College.

Volunteer:
Jessika Guran

Students:

Allen, Angela	Leight, Natilie
Burgamy, Joshua	Myers, Abigail
Burgos, Richard	O'Grady, Sean
El-Khatib, Stephen	Peto, Steven
Gray, Roderick	Rangel, Raymundo
Hansen, Stephanie	Slade, Johnathon
Hoberland, Brandi	Pringle, Jordan, Alternate
Huston, Michael	Wynn, Jamaal, Alternate
	Soto, Joseph, Alternate

Need:

This request is to compete in the 2008 National Model United Nations Conference.

Fiscal Impact: \$3,612.00 - District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve students from the Political Science Department to travel to New York, New York to attend the National Model United Nations Conference from April 20, 2008 through April 27, 2008. Students participating in the field trip are registered students at Victor Valley Community College.

Legal Review: YES ___ NOT APPLICABLE X ___

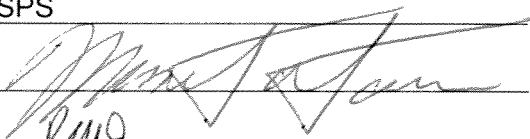
Reference for Agenda: YES ___ NO X ___


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT - INDEPENDENT CONTRACTOR

SUBMITTED BY: Jeffrey Holmes, DSPS

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an Independent Contractor Agreement between Victor Valley Community College District and Kenneth Robison from July 1, 2007 through June 30, 2008.

A copy of this agreement is available in the president's office for your review.

Need:

This agreement is to maintain and/or repair Victor Valley Community College District's DSPS scooters.

Fiscal Impact: Not to exceed \$713.61

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Kenneth Robison from July 1, 2007 through June 30, 2008.

Legal Review: YES ___ NOT APPLICABLE X___

Reference for Agenda: YES ___ NO X___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT (AMENDED)-INDEPENDENT CONTRACTOR – JOHN TONYAN

SUBMITTED BY: John Rude – Humanities, Arts, and Social Sciences

RECOMMENDED BY: Marianne Tortorici *Marianne Tortorici*

APPROVED BY: Robert Silverman *RS*

Description/Background:

The district desires to accept an Amended Independent Contractor Agreement between Victor Valley Community College District and John Tonyan from April 15, 2008 through April 30, 2008.

A copy of this amended agreement is available in the president's office for your review.

Need:

The amended agreement is needed to tune and service the music department and P.A.C. pianos.

Fiscal Impact: Not to exceed \$190.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees accept an Amended Independent Contractor Agreement between Victor Valley Community College District and John Tonyan from April 15, 2008 through April 30, 2008.

Legal Review: YES NOT APPLICABLE X


Reference for Agenda: YES NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CONTRACT EDUCATION SERVICES – SUSHIARU RESTAURANT

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Sushiaru Restaurant and Victor Valley Community College District. The period of this agreement is March 1, 2008 through March 1, 2009.

A copy of this agreement is available in the president's office for review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class. The card is valid for three years.

Fiscal Impact: \$300.00 to the District

Recommended Action:



It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Sushiaru Restaurant and Victor Valley Community College District. The period of this agreement is March 1, 2008 through March 1, 2009.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CONTRACT EDUCATION SERVICES – PHO-CALI
SUBMITTED BY: Debbie Potts, Contract Education Services
RECOMMENDED BY: Marianne Tortorici 
APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Pho-Cali and Victor Valley Community College District. The period of this agreement is February 19, 2008 through February 19, 2009.

A copy of this agreement is available in the president's office for review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class. The card is valid for three years.

Fiscal Impact: \$300.00 to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Pho-Cali and Victor Valley Community College District. The period of this agreement is February 19, 2008 through February 19, 2009.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CONTRACT EDUCATION SERVICES – LOS DOMINGOS RESTAURANT

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Los Domingos Restaurant and Victor Valley Community College District. The period of this agreement is March 10, 2008 through March 10, 2009.

A copy of this agreement is available in the president's office for review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class. The card is valid for three years.

Fiscal Impact: \$300.00 to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Los Domingos Restaurant and Victor Valley Community College District. The period of this agreement is March 10, 2008 through March 10, 2009.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CONTRACT EDUCATION SERVICES – DOMINGO’S MEXICAN AND SEAFOOD RESTAURANT

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Domingo’s Mexican and Seafood Restaurant and Victor Valley Community College District. The period of this agreement is March 15, 2008 through March 15, 2009.

A copy of this agreement is available in the president's office for review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class. The card is valid for three years.

Fiscal Impact: \$300.00 to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Domingo’s Mexican and Seafood Restaurant and Victor Valley Community College District. The period of this agreement is March 15, 2008 through March 15, 2009.

Legal Review: YES NOT APPLICABLE

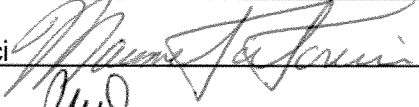
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: CONTRACT EDUCATION SERVICES – CITY OF VICTORVILLE

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between the City of Victorville and Victor Valley Community College District. The period of this agreement is March 28, 2008 through March 28, 2009.

A copy of this agreement is available in the president's office for review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class. The card is valid for three years.

Fiscal Impact: \$300.00 to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between the City of Victorville and Victor Valley Community College District. The period of this agreement is March 28, 2008 through March 28, 2009.

Legal Review: YES ___ NOT APPLICABLE X ___


Reference for Agenda: YES ___ NO X ___

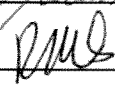
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION** (no action required)

TOPIC: CONTRACT EDUCATION SERVICES – FRESH WOK

SUBMITTED BY: Debbie Potts, Contract Education Services

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an agreement between Fresh Wok and Victor Valley Community College District. The period of this agreement is February 12, 2008 through February 12, 2009.

A copy of this agreement is available in the president's office for review.

Need:

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class. The card is valid for three years.

Fiscal Impact: \$300.00 to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Fresh Wok and Victor Valley Community College District. The period of this agreement is February 12, 2008 through February 12, 2009.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT: Central Desert Industrial Medical Group, APC

SUBMITTED BY: Rocio Chavez

RECOMMENDED BY: Marion Boenheim 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to use Central Desert Industrial Medical Group, APC, to conduct physical examinations and "Return to Work" programs.

Need: Physical examinations are required for new district employees.

Fiscal Impact: Budgeted

Recommended Action: It is recommended that the Board of Trustees approve the agreement with Central Desert Industrial Medical Group, APC, for medical services through June 30, 2008, not to exceed \$5000.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – Identix

SUBMITTED BY: Jack Thomas

RECOMMENDED BY: Marion Boenheim 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement with Identix, Inc. to electronically transmit fingerprints to the Department of Justice.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Campus Police Department uses Identix to fingerprint students taking administration of justice classes and members of the community at large who require fingerprinting services.

Fiscal Impact: Income to the district via a \$15 fingerprint rolling fee; cost to the district is \$2 per applicant record with a maximum of \$400/month.

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with Identix, Inc. for electronic fingerprinting services.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT RENEWAL – SIXTEN & ASSOCIATES

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: Robert Silverman 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to renew its agreement with SixTen and Associates for State Mandate Claim Preparation for the 2008 – 2009 fiscal year. Length of contract from July 1, 2008 – June 30, 2009.

The State of California is required to reimburse districts for the cost of implementing programs mandated by the state, such as Collective Bargaining. These programs are not directly funded, but, instead require the district to submit claims annually to the State Controller.

A copy of the original agreement is available in the Superintendent/President's office.

Need:

The complexity of these annual claims requires special skills and experience not available from district staff. In addition, the number of claims and the seasonal nature of the work to prepare and submit the claims would impact other duties of the business office personnel. Government Code Section 53060 grants the district the authority to contract with and employ persons for the furnishing to the district of special services if such persons are specially trained, experienced, and competent to perform the services needed. The college has fallen behind in filing mandated cost claims over the past several years and has missed an opportunity for significant financial reimbursement from the state

Fiscal Impact:

Budgeted item – Not to exceed \$10,000.00

Recommended Action:

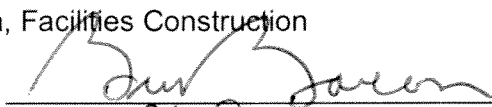
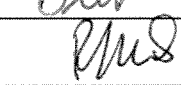
This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with SixTen and Associates in the amount not to exceed \$10,000.00.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – KEENAN & ASSOCIATES
SUBMITTED BY: Steve Garcia, Facilities Construction
RECOMMENDED BY: Bruce Baron 
APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement with Keenan & Associates to provide labor compliance services for the Seismic Retrofit Auxiliary Gymnasium project (aka: Adaptive PE Center).

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

Labor Code section 1771.7 requires school districts that use funds derived from Kindergarten-University Public Education Facilities Bond Act of 2002 or 2004 for a public works project to initiate and enforce, or contract with a third party to initiate and enforce labor compliance.

Fiscal Impact: \$29,680.00 – Fund 71 expenditure (This project is partially State Funded and a portion of this may be reimbursable through the State. Any portion that is not reimbursable has been previously budgeted.)

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the agreement with Keenan & Associates in the amount of \$29,680.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – JOHN GRIFFIN CONSTRUCTION, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement with John Griffin Construction, Inc. to supply and install coaxial cable to complete the installation of the smart classrooms at the Advanced Technology Center and Speech/Drama Addition projects.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

To enhance the learning environment through the smart classrooms utilizing cable television.

Fiscal Impact: \$3,617.20 – Fund 71 expenditure.

Recommended Action: This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with John Griffin Construction, Inc. in the amount of \$3,617.20.

Legal Review: YES NOT APPLICABLE

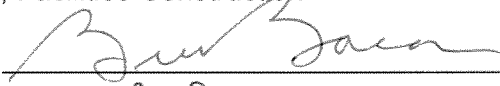
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: NOTICE OF COMPLETION – ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval a Notice of Completion for the following contractors for the Advanced Technology Center project.

<u>Bid Package</u>	<u>Contractor</u>	<u>Final Contract Amount</u>
01 – Grading, Site Work & Demo	Vance Corporation	\$ 654,079.54
03 – Structural Steel	KCB Towers	\$1,588,268.47
06 – Specialties	Inland Empire Architectural Specialties	\$ 93,674.00
08 – Plumbing	Pro Craft Plumbing	\$ 690,527.36
11 – Flooring	Continental Flooring	\$ 74,404.00
13 – Plaster & Gypsum Board	Caston Plastering & Drywall	\$ 692,271.31
14 – Ceramic Tile	Inland Pacific Tile	\$ 52,400.00
16 – Acoustical Ceilings & Insulation	Elljay Acoustics	\$ 303,420.00
17 – Casework	Lozano Casework	\$ 88,090.00
20 – Fire Sprinklers	United Automatic Sprinklers	\$ 120,915.50
22 – Access Flooring	Partition Flooring	\$ 247,000.00

Copies of the Notices of Completion are available for review in the Superintendent/President's office.

Need:

A Notice of Completion must be filed with the office of the county recorder for each contractor within 10 days of acceptance by the Board.

Fiscal Impact: No fiscal impact.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees approve the Notices of Completion as submitted.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CHANGE ORDER – EJ ENTERPRISES – ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities/Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval Change Order No. 04-01 from EJ Enterprises. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The below list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

1.	Change door size to accommodate backup generator.	\$174.70
2.	Remove door between MIS office area and Help Desk.	\$(790.00)
Total:		\$(615.30)

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

This additional work is necessary to complete the Advanced Technology Center project.

Fiscal Impact: \$(615.30) – Credit to the District.

Recommended Action: This item has been approved by the Superintendent/President, it is recommended that the Board of Trustees ratify the change order with EJ Enterprises in the amount of \$(615.30).

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CHANGE ORDER – ELLJAY ACOUSTICS – ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval Change Order No. 16-02 from Elljay Acoustics. The electrical contractor was unable to install the light fixtures as shown per plans because there was not enough room between the T-bar and the HVAC duct work. Therefore, the acoustical ceiling contractor provided revisions to T-bar already installed so that the light fixtures could be relocated.

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

The additional work is necessary to complete the Advanced Technology project.

Fiscal Impact: \$556.00 – Fund 71 expenditure.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the change order with Elljay Acoustics in the amount of \$556.00.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

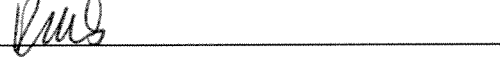
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: CHANGE ORDER – CONTINENTAL FLOORING – ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval Change Order No. 11-02 from Continental Flooring. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The below list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

1.	Omit vinyl flooring in Hot Water Heater Room #168.	\$(110.00)
2.	Change floor finish in room #180 per District request.	\$779.00
Total:		\$669.00

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

The additional work is necessary to complete the Advanced Technology project.

Fiscal Impact: \$669.00 – Fund 71 expenditure.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the change order with Continental Flooring in the amount of \$669.00.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CHANGE ORDER – INLAND EMPIRE ARCHITECTURAL SPECIALTIES
– ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval Change Order No. 06-01 from Inland Empire Architectural Specialties. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The below list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

- | | | |
|--------|--|--------------|
| 1. | The District requested that solid plastic toilet partitions be used in the restrooms rather than the originally specified metal partitions. | \$2,541.00 |
| 2. | Due to the District's decision to install the "smart boards" the TV mounts were deleted throughout the building. | \$(3,870.00) |
| 3. | The District decided to delete walls between rooms 146 and 152B and 145 and 153 to create larger classrooms, creating a need to change the scope of work to provide larger projection screens. | \$271.00 |
| Total: | | \$(1,058.00) |

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

This additional work is necessary to complete the Advanced Technology Center project.

Fiscal Impact: \$(1,058.00) – Credit to the District.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the change order with Inland Empire Architectural Specialties in the amount of \$(1,058.00).

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CHANGE ORDER – WORTHINGTON CONSTRUCTION – ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval Change Order No. 21-02 from Worthington Construction. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The below list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

- | | | |
|--------|---|--------------|
| 1. | The District decided to replace the sod originally to be installed along (3) hill side locations with an easier to maintain tan colored rock. | \$(3,262.88) |
| 2. | The District decided to provide and install the irrigation time clock rather than having the landscaper do it. | \$(665.05) |
| 3. | Omit planter and replace with concrete. | \$(829.14) |
| 4. | Delete backflow preventer and tap into existing campus water main. | \$(709.80) |
| Total: | | \$(5,466.87) |

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

Value Engineering lowers cost to the district.

Fiscal Impact: \$(5,466.87) – Credit to the District.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the change order with Worthington Construction in the amount of \$(5,466.87).

Legal Review: YES NOT APPLICABLE

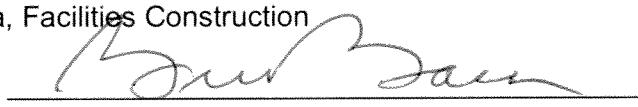
Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: CHANGE ORDER – KCB TOWERS – ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval Change Order No. 03-03 from KCB Towers. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The below list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

- | | | |
|--------|--|--------------|
| 1. | The District requested the repair of 130 feet of existing concrete sidewalk between the Music Building and Jacaranda. Due to a slight change to the existing slope, handrails were required to provide ADA compliance. | \$1,219.58 |
| 2. | It was determined that handrails were not required on the bridge walkway. | \$(9,575.00) |
| Total: | | \$(8,355.42) |

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

This additional work is necessary to complete the Advanced Technology Center project.

Fiscal Impact: \$(8,355.42) – Credit to the District.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the change order with KCB Towers in the amount of \$(8,355.42).

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: CHANGE ORDER – PRO-CRAFT PLUMBING COMPANY – ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval Change Order No. 08-04 from Pro-Craft Plumbing Company. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The below list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

- | | | |
|--------|---|-------------|
| 1. | State Fire Marshall determined that the Advanced Technology Center fire code falls under the requirements of the "mall code", mandating stand pipes of appropriate size be installed on the north side of the interior building for connection at each end. | \$16,225.65 |
| 2. | Repair of storm drain damaged due to additional over-excavation required by soils engineers. | \$3,304.38 |
| 3. | Revise the (21) hard wired sensor type flush valves with battery operated Sensor type flush valves. | \$(279.90) |
| Total: | | \$19,250.13 |

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

This additional work is necessary to complete the Advanced Technology Center project.

Fiscal Impact: \$19,250.13 – Fund 71.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the change order with Pro-Craft Plumbing Company in the amount of \$19,250.13.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CHANGE ORDER – CASTON PLASTERING & DRYWALL –
ADVANCED TECHNOLOGY CENTER

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to submit for approval Change Order No. 13-02 from Caston Plastering & Drywall. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The below list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

1.	Changes in DSA requirements necessitated a change in the clear story window framing after the original framing had already been installed.	\$1,242.79
2.	Due to unforeseen field conditions stucco over exposed waterproofing above the new concrete ramp so additional work was required to promote function and appearance of the ramp.	\$893.80
3.	Modifications needed to bridge framing to ensure water tightness of structure. Architectural error.	\$660.80
4.	Drywall modifications needed to accommodate DSA required changes to fire sprinkler system.	\$636.16
Total:		\$3,433.55

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

This additional work is necessary to complete the Advanced Technology Center project.

Fiscal Impact: \$3,433.55 – Fund 71 expenditure.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the change order with Caston Plastering & Drywall in the amount of \$3,433.55.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: BOARD OF TRUSTEES BUDGET TRANSFER REQUEST REPORT

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, the college operations require that funds be transferred between expenditure types (i.e., full-time to hourly or supplies to equipment) to carry out the needs of the District. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 01).

A copy of the original budget transfer report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the budget transfers as submitted.

Legal Review: YES ___ NOT APPLICABLE ___


Reference for Agenda: YES ___ NO ___


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORT

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payments Report.

Legal Review: YES ___ NOT APPLICABLE ___


Reference for Agenda: YES ___ NO ___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: FOUNDATION DONATIONS

SUBMITTED BY: Victor Valley College Foundation

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The Victor Valley College Foundation has made expenditures from cash donations to specific funds and scholarships as listed for Victor Valley College (\$14,543.43 in-kind cash donations, \$25,554.68 in scholarships) for a total amount of \$40,098.11. In addition the Foundation has also received property donations as listed. These donations are for the period ending February 29, 2008.

Need: N/A

Fiscal Impact: N/A

Recommended Action:

It is recommended the Board of Trustees accept the donations as college property.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

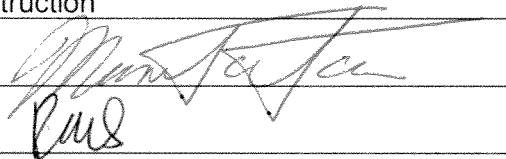
BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CURRICULUM CHANGES

SUBMITTED BY: Ruby Wikstrom, Instruction

RECOMMENDED BY: Marianne Tortorici

APPROVED BY: Robert Silverman



Description/Background:

The College Curriculum Committee is meeting on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on February 28, 2008 and March 13, 2008 are listed on the attached sheet.

A copy of the College Curriculum changes are available in the president's office for your review.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees approve the curriculum changes that have been recommended by the College Curriculum Committee.

Legal Review: YES NOT APPLICABLE

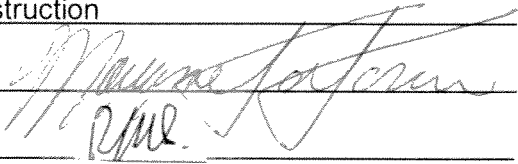
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: DEPARTMENT CHAIRPERSON'S PAY FOR FALL, 2007

SUBMITTED BY: Ruby Wikstrom, Instruction

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to approve payment for department chairpersons for the fall, 2007 academic year per the attached list.

A copy of the department chairperson's pay for the fall, 2007 academic year is available in the president's office for review.

Fiscal Impact: Budgeted Item

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve payment for department chairpersons for the fall, 2007 academic year per the attached list.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**DEPARTMENT CHAIRPERSON PAY
FALL 2007**


DEPARTMENT	DEPARTMENT CHAIR	TOTAL
Administration of Justice	Ronald Fields	\$2,200
Agriculture and Natural Resources	Neville Slade	\$1,100
Allied Health	Scott Jones	\$2,800
Art & Design/Photo	Brent Wood	\$1,900
Automotive	John Sweet	\$2,300
Business Administration	David Hollomon	\$1,800
Business Real Estate/Escrow	Chris Grover	\$900
Chemistry	Thomas Kennedy	\$1,200
Child Development	Sandy Visser	\$1,700
Computer Information Technology	Shane Thomas	\$2,000
Computer Integrated Design & Graphics	Claude Oliver	\$1,200
Construction & Manufacturing Technology	Nord Embroden	\$2,100
Cooperative Education	Maggi Dunsmore	\$500
Counseling	Diane Wollan	\$4,300
Education Technology	Mike Smith	\$600
Electronics and Computer Technology	Thomas Faro	\$700
English	Patty Golder	\$4,800
English As a Second Language	Maria Ruiz	\$1,300
Fire Technology	Thomas Turner	\$2,600
Foreign Languages	Martha Vila	\$2,000
Learning Resources	Leslie Huiner	\$1,000
Life Science	Lisa Harvey	\$2,200
Mathematics	Michael Butros	\$4,700
Music	David Graham	\$1,600
Nursing	Terry Truelove	\$3,900
Philosophy/Religious Studies	Marc Skuster	\$1,500
Physical Education	Debra Blanchard	\$2,700
Political Science	David Dupree	\$1,600
Psychology	Patricia Jennings	\$2,000
Respiratory Therapy	Traci Marin	\$2,300
Restaurant Management	Duane Buckles	\$800
Social Sciences	Lisa Ellis	\$2,200
Speech/Theatre Arts	Jackie Augustine-Carreira	\$2,000
Welding	Gary Menser	\$1,000
	Total	\$67,500

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CLINICAL AFFILIATION AGREEMENT – ARROWHEAD REGIONAL MEDICAL CENTER

SUBMITTED BY: Pat Luther, Nursing

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to approve a clinical affiliation agreement between Arrowhead Regional Medical Center and Victor Valley Community College District. This agreement shall be effective for a one (1) year term, commencing on the execution of this agreement by both parties and terminating one year later at which time the agreement shall automatically renew for successive one year terms thereafter.

A copy of this agreement is available in the president's office for review.

Need:

This agreement will provide clinical learning facilities for students enrolled in health sciences programs at Victor Valley Community College.

Fiscal Impact: None

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve a clinical affiliation agreement between Arrowhead Regional Medical Center and Victor Valley Community College District. This agreement shall be effective for a one (1) year term, commencing on the execution of this agreement by both parties and terminating one year later at which time the agreement shall automatically renew for successive one year terms thereafter.

Legal Review: YES NOT APPLICABLE

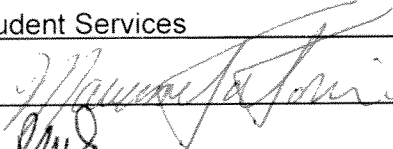
Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: Agreement - Allan Barbish

SUBMITTED BY: Margie Sandello, Student Services

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an Independent Contractor Agreement with Allan Barbish to provide complete sound system (includes all mics and tech services) in the gymnasium for the June 6, 2008 commencement ceremonies.

A copy of the original contract is available for review in the Superintendent/President's Office.

Need:

The above agreement is necessary to augment our existing sound system in the gym.

Fiscal Impact: Graduation account budgeted item. Not to exceed \$3000.00.

Recommended Action: This item has been approved by the Superintendent/President and it is recommended that the Board of Trustees approve the Independent Contractor Agreement with Allan Barbish the amount of \$3,000.00.

Legal Review: YES ___ NOT APPLICABLE X


Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: CLASSIFIED NEW POSITION, JOB DESCRIPTION—CLASSIFIED SITE SUPERVISOR OF CHILD DEVELOPMENT CENTER

SUBMITTED BY: Rocio Chavez, on behalf of the Classification Committee

RECOMMENDED BY: Marion Boenheim 

APPROVED BY: Robert Silverman 

Description/Background:

The district proposes a new position of classified site supervisor of Child Development Center. This is an 11-month position; the job description is attached and is recommended for board approval.

The Classification and Salary Committee has reviewed the job description and recommended salary placement of Level 14 of the current classified salary schedule.

Need: This position is needed to supervise the CDC when the director is unavailable.

Fiscal Impact: \$4310/month

Recommended Action: It is recommended that the Board of Trustees approve the new job description and placement on the classified salary schedule as listed.

Legal Review: YES ___ NOT APPLICABLE


Reference for Agenda: YES ___ NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: MANAGEMENT NEW POSITION, JOB DESCRIPTION:
COORDINATOR OF EVENING OPERATIONS AND PROGRAMS

SUBMITTED BY: Rocio Chavez, on behalf of the Classification Committee

RECOMMENDED BY: Marion Boenheim 

APPROVED BY: Robert Silverman 

Description/Background:

The district proposes a new position of coordinator of evening operations and programs; the job description is attached and is recommended for board approval.

The Classification and Salary Committee has reviewed the job description and recommended salary placement of Level 14 on the management salary schedule.

Need: This position is needed to serve students as well as to direct staff in the evening in the new Advanced Technology Building.

Fiscal Impact: \$4652-\$5938/month, plus benefits

Recommended Action: It is recommended that the Board of Trustees approve the new job description and placement on the management salary schedule as listed.

Legal Review: YES ___ NOT APPLICABLE X


Reference for Agenda: YES ___ NO X

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: RESCIND - BOARD DELEGATED AUTHORIZED SIGNATORY

SUBMITTED BY: Bruce Baron, Administrative Services

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

Signatory authority is granted by the board, based on an individual's position of service within the district. Per Education Code Section 72282, in order to terminate signatory authority granted by the board for legal documentation, the board must specifically act to rescind that action. The district wishes to terminate the signatory authority previously granted to the former employee(s) listed below:

Bruce Baron

Need:

This action is necessary due to the resignation of Mr. Baron from Victor Valley College effective March 31, 2008.

Fiscal Impact: None

Recommended Action:

It is recommended the Board of Trustees rescind all signatory authority for the employee(s) listed above, effective immediately.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: ELECTRONIC SIGNATURE KEY

SUBMITTED BY: Bruce Baron, Administrative Services

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

In accordance with Education Code Section 81655, we are requesting authorization of electronic signature key use for Josanna Orta. This authorization is for the commercial order and transfer of expenditures programs.

Need:

This authorization is needed to provide back-up to the Fiscal Department for releasing batches in the absence of the Director of Fiscal Services.

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve Josanna Orta as an authorized signature key user.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: RATIFICATION OF ACADEMIC EQUIVALENCY REQUESTS

SUBMITTED BY: Equivalency Committee—Debra Blanchard, Chairperson

RECOMMENDED BY: Marion Boenheim 

APPROVED BY: Robert Silverman 

Description/Background:

The equivalency listed below has been approved by the appropriate department, division dean, and Academic Senate for the disciplines indicated.

MELVIN DORROW—Fire Technology

EQUIVALENCY: Meets requirements under work experience, Victor Valley equivalency policy. A minimum of fifteen (15) years of work experience in the field is required.

Henceforth, the equivalency will apply to each candidate for the discipline listed.

Need: The district wishes to employ the individual listed above who has been determined to have the equivalency for the position listed.

Fiscal Impact: None

Recommended Action:

It is recommended that the board ratify the equivalency as listed.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT - INDEPENDENT CONTRACTOR

SUBMITTED BY: Lori Kildal, Academic Programs

RECOMMENDED BY: Marianne Tortorici 

APPROVED BY: Robert Silverman 

Description/Background:

The district desires to ratify an Independent Contractor Agreement between Victor Valley Community College District and JoNell Larsen from April 2, 2008 to May 2, 2008.

A copy of this agreement is available in the president's office for your review.

Need:

This agreement is to facilitate workshops for preparation of the California High School Examination. Participants in joint planning sessions will provide assistance and guidance to workshop participants on Wednesdays and Fridays.

Fiscal Impact: Not to exceed \$532.00 funded by the CAHSEE Grant

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and JoNell Larsen from April 2, 2008 to May 2, 2008.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: Disaster Preparedness Resolution

SUBMITTED BY: Lael Willingham, on behalf of the Safety Committee

RECOMMENDED BY: Marion Boenheim 

APPROVED BY: Robert Silverman 

Description/Background:

The district is moving towards completion of its formal Disaster Preparedness Plan and certification of the plan by the state of California's Office of Emergency Services.

Need: It is the recommendation of the California Community College Chancellor's Office that the Board of Trustees adopt a resolution of compliance with the tenets of the National Incident Management System (NIMS) and the state Standardized Emergency Management System (SEMS). Upon adoption of the resolution, it will be forwarded to the San Bernardino County Office of Emergency Services and the Chancellor's Office of the California Community Colleges will be notified of the board's action. This resolution will then be posted, printed, and/or referenced as appropriate throughout the district. The resolution is required for the district to be eligible for Federal Emergency Management Agency (FEMA) funds in the case of an emergency on campus.

Fiscal Impact: There is no specific fiscal impact of approving this resolution. However, compliance with NIMS and SEMS will require an expenditure of funds.

Recommended Action: It is recommended that the Board of Trustees of Victor Valley Community College District adopt the attached resolution and affirm its intention to comply with the national Incident Management System (NIMS) and the State Standardized Emergency Management System (SEMS).

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
RESOLUTION**

RESOLUTION OF THE BOARD OF TRUSTEES OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT STATING ITS INTENTION TO PURSUE COMPLIANCE WITH NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AND STATE STANDARDIZED EMERGENCY MANAGEMENT SYSTEM (SEMS)

WHEREAS, the preservation of life, property, and the environment is an inherent responsibility of local government; and

WHEREAS, the President, in Homeland Security Directive-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System, which would provide a consistent nationwide approach for federal, state, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from disasters, regardless of cause, size, or complexity; and

WHEREAS, California pioneered the development of standardized incident management systems to respond to a variety of catastrophic disasters, including fires, earthquakes, floods, and landslides; and

WHEREAS, in the early 1970s, the California fire service, in partnership with the federal government, developed the seminal emergency incident command system that has become the model for incident management nationwide; and

WHEREAS, in 1993, California was the first state to adopt a statewide Standardized Emergency Management System for use by every emergency response organization, and implemented a system to ensure the continual improvement of the Standardized Emergency Management System; and

WHEREAS, it is essential in responding to disasters that federal, state, local, tribal and special district organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the California Standardized Emergency Management System substantially meets the objectives of the National Incident Management System; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System nationwide;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Victor Valley Community College District that:

1. The Victor Valley Community College District shall integrate the National Incident Management System, to the extent appropriate, into the emergency management system of the district; and
2. The Victor Valley Community College District shall utilize the National Incident Management System, which shall be consistent with the integration of the National Incident Management System and the Standardized Emergency Management System in California; and
3. A copy of this resolution shall be forwarded to the San Bernardino County Office of Emergency Services and the Chancellor's Office for California Community Colleges.

PASSED AND ADOPTED this 8th day of April, 2008.

VICTOR VALLEY COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES

Board President

Attest:

Clerk

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: Vote for the CCCT Board

SUBMITTED BY: Donald Nelson, President, Board of Trustees

RECOMMENDED BY: Robert Silverman *[Signature]*

APPROVED BY: Robert Silverman *[Signature]*

Description/Background:

According to the March 4, 2008 letter from the CCLC,

“The election of members of the CCCT board of the League will take place between March 10 and April 25, 2007. There are ten two-year vacancies on the board. Each member community college district board of the League shall have **one vote for each of the ten vacancies** on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The ten candidates who receive the most votes will serve two-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The 20 trustees who have been nominated for election to the CCCT board are listed on the attached sheets.

Need:

Fiscal Impact: None

Recommended Action:

It is recommended that the Board consider one vote for each of the ten vacancies for the CCCT board and take appropriate action.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

**CCCT 2008 BOARD
OFFICIAL BALLOT**

Vote for no more than ten (10) by checking the boxes next to the names

NOMINATED CANDIDATES

List order based on Secretary of State's February 22, 2008, random drawing

- *Anita Grier, San Francisco CCD
- John Rodgers, Kern CCD
- *Edward Ortell, Citrus CCD
- Bernard Jones, Allan Hancock Joint CCD
- *Paul Fong, Foothill-DeAnza CCD
- *Mary Figueroa, Riverside CCD
- A. C. "Tony" Ubalde, Jr., Solano CCD
- *Katherine "Kay" Albiani, Los Rios CCD
- *Charles Meng, Napa Valley CCD
- Bill McMillin, Ohlone CCD
- Brian Conley, Rancho Santiago CCD
- Nancy C. Chadwick, Palomar CCD
- Janet Chaniot, Mendocino-Lake CCD
- *Judi Beck, Shasta-Tehama-Trinity Joint CCD
- *Isabel Barreras, State Center CCD
- *Carolyn Batiste, Mira Costa CCD
- Andrew Walzer, Santa Monica CCD
- Eva Kinsman, Copper Mountain CCD
- Bob Hughlett, Cerritos CCD
- Donald Nelson, Victor Valley CCD

*Incumbent

WRITE-IN CANDIDATES

Type each qualified trustee's name and district on the lines provided below

Board Secretary and Board President or Board Vice President must sign below:

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

Secretary of the Board

President or Vice President of the Board

2008 CCCT ELECTION
CANDIDATES IN RANDOM DRAWING ORDER.

1. *Anita Grier, San Francisco CCD
2. John Rodgers, Kern CCD
3. *Edward Ortell, Citrus CCD
4. Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
5. *Paul Fong, Foothill-DeAnza CCD
6. *Mary Figueroa, Riverside CCD
7. A. C. "Tony" Ubalde, Solano CCD
8. *Katherine "Kay" Albiani, Los Rios CCD
9. *Charles Meng, Napa Valley CCD
10. Bill McMillin, Ohlone CCD
11. Brian Conley, Rancho Santiago CCD
12. Nancy Chadwick, Palomar CCD
13. Janet Chaniot, Mendocino-Lake CCD
14. *Judi Beck, Shasta-Tehama-Trinity Joint CCD
15. *Isabel Barreras, State Center CCD
16. *Carolyn Batiste, Mira Costa CCD
17. Andrew Walzer, Santa Monica CCD
18. Eva Kinsman, Copper Mountain CCD
19. Bob Hughlett, Cerritos CCD
20. Donald Nelson, Victor Valley CCD

* Incumbent



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Dr. Anita Grier DATE: 02/14/2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Legislative Advocacy: Work with State Board of Governors and Community College CEOs to promote a responsive legislative agenda.

Educate Public: Promote the critical role Community Colleges play in providing access to postsecondary education for those who wouldn't otherwise have the opportunity.

Workforce/Economic Development: Provide information about updated workforce training programs.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Two decades working in K-12 education and serving in numerous public organizations, have made me an effective advocate for education; particularly for underrepresented and diverse populations. As a two-time President of the CCSF Board of Trustees and a graduate of City College, I am a steadfast leader for Community Colleges.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Dr. Anita Grier Date: 02/14/2008
Address: 106 Byxbee Street
City: San Francisco, CA Zip: 94132
Phone: 415.585.8664 415.254.9282
(home) (office)
E-Mail: dralgrier@aol.com

EDUCATION

Certificates/Degrees: University of San Francisco, 1987, Ed.D.
San Francisco State University, 1973, M.A., 1972, BA

PROFESSIONAL EXPERIENCE

Present Occupation: Administrator/Special Assistant, SFUSD, 2002-present

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: San Francisco City Community College District
Years of Service on Local Board: 4 years
Offices and Committee Memberships Held on Local Board: _____

State Activities (*CCCT and other organizations boards, committees, workshop presenter;*
Chancellor's Committees, etc) ACCT - Advisory Committee on Educational Services
to CCCT, CCCT Board of Directors, Trustee-at-Large CCCT Nominating Committee,
Association of California Administrators, Lead Trustee for Promoting Diversity
with the Board of Governors

National Activities (*ACCT and other organizations, boards, committees, etc.*): ACCT Diversity
Committee, National Council on Educating Black Children, Phi Delta Kappa

CIVIC AND COMMUNITY ACTIVITIES


Ella Hill Hutch Community Center Board Member

San Francisco Alliance of Black School Educators

United Administrators of San Francisco

San Francisco Labor Council Member

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: John A. Rodgers DATE: 2-13-08

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Colleges and the League must address a myriad of issues affecting student access and success, especially those related to financial aid assistance, basic skills preparation, and workforce development. We must continue to advocate for equitable funding for community colleges because funding remains inadequate, although improved by SB 361.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As an experienced and active member in political processes, I can influence the legislative processes. Additionally, my service on the League's Retiree Health Benefit Program demonstrates I have the abilities and willingness to become engaged in solving the challenging issues facing California Community Colleges both now and in the future.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: John A. Rodgers Date: 2-13-08
Address: 4613 Christmas Tree Lane
City: Bakersfield, CA Zip: 93306
Phone: 661-871-1345 661-663-3268
(home) (office)
E-Mail: john.rodgers@ubs.com

EDUCATION

Certificatés/Degrees: MA Elementary Education; MA Elementary Administration;
Certified Financial Planner; MBA Management

PROFESSIONAL EXPERIENCE

Present Occupation: Certified Financial Planner/Vice President, Investments,
UBS Financial
Other: Associate Branch Manager, Merrill Lynch; Associate Branch Manager,
Prudential Securities; Account Executive, Dean Whitter Reynolds;
Principal, Buttonwillow Union School District; Part-time Instructor,
Bakersfield College; Bakersfield City School District, Teacher and
Administrator

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Kern community College District
Years of Service on Local Board: 12 years
Offices and Committee Memberships Held on Local Board: President 1999, 2000, 2003, 2004;
Chair, Board Finance Committee, 2001 - present

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) Member of the Governing Board of the Community
College League of California Retiree Health Benefit Program

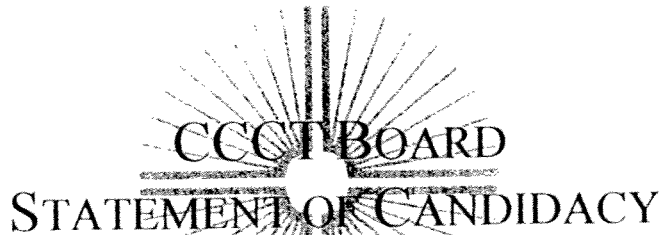
National Activities (*ACCT and other organizations, boards, committees, etc.*): Member
of the Financial and Audit Committee of the Association of Community
College Trustees, 2005, 2006, 2007

CIVIC AND COMMUNITY ACTIVITIES

Kiwanis Club Past President, Past Lt. Governor; Republican Central
Committee; Houchin Blood Bank; American Lung Association of Kern
County, Board Member, Past President; California State University,
Bakersfield Alumni Association; Bakersfield Art Foundation, Past
Member of Board of Directors; Executive Associates of Kern County;
Past President; and Kern County Museum Foundation, Past Board Member

OTHER

Member, Bakersfield City School Board of Education 1983—1992;
Trustee Representative to the Kern county Committee on School
District Organization, 1997, 2002, 2005



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Dr. Edward C. Ortell DATE: February 1, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

We must reinforce the importance of investing in education as we work with policy makers and legislators for greater funding and access. We must maintain the progress we have made in recent years. Local control must be protected as a valuable tool in serving our students and our communities.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a lifelong advocate for community college funding and local control, I have developed excellent relationships with members of the legislature and groups that support higher education. I have spoken with a strong voice on behalf of community college education and I will continue to provide leadership in these areas.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Dr. Edward C. Ortell Date: February 1, 2008
Address: 301 Mountaincrest Road
City: Duarte Zip: 91010
Phone: 626-303-5051 626-303-5051
(home) (office)
E-Mail: eortell@citruscollege.edu

EDUCATION

Certificates/Degrees: Bachelor of Science, Master of Science, Master of arts, Ph.D.

PROFESSIONAL EXPERIENCE

Present Occupation: Retired college educator

Other: College mathematics textbook author

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Citrus Community College District

Years of Service on Local Board: 39 years

Offices and Committee Memberships Held on Local Board: Held all board offices multiple times. Selected to serve as the district's representative to the Los Angeles County School Trustees Association and the Los Angeles County Committee on School District Organization multiple terms. Over the past 39 years, chaired numerous subcommittees such as CEO selection committee, budget committee and human resources committee

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) Current CCCT Board of Directors member; panelist on 2008 Education Summit with Secretary of Education David Long; SB 6 Task Force member; CCLC Advisory Council on Legislation member; CCCT conference moderator; School Employers Association representative; provided testimony on behalf of SB 930 before State Assembly and Senate; active participant in many statewide education bond campaigns; local control advocate and presenter to CCCT Board, Master Plan hearings, Citizens Commission on Community Colleges and the Little Hoover Commission.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

Delegate to ACCT; attendee at many national legislative seminars.

CIVIC AND COMMUNITY ACTIVITIES

Ralph Story Community Service Award; Duarte Outstanding Citizen of the Year Award,

Citrus College Foundation Board - held all offices.

OTHER

National Science Foundation Award Winner

Commendation for Civic Leadership - Senator Jack Scott and Assemblymember Carol Liu.



CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Bernard "Bee Jay" Jones DATE: January 17, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

1. Successfully accommodating the increasing number of ill-prepared students entering college. Community colleges are responsible, through education and vocational training, to prepare these students to contribute to society.
2. Diversification of our faculty, staff, and students. Diversity enriches the educational experience and makes all students feel welcome.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Student success must remain our highest priority. Budget crises can jeopardize great programs. It is better to fully fund good programs and cut programs that are not contributing. I have managed organizations with huge budgets - during budget crises - in the Air Force and aerospace industry, and always accomplished the mission.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Bernard "Bee Jay" Jones Date: January 17, 2008
Address: 3123 Manley Drive
City: Lompoc Zip: 93436
Phone: (805) 733-1166 (805) 606-8609
(home) (office)
E-Mail: bernard.jones@verizon.net

EDUCATION

Certificates/Degrees: B.S., Physics, Southwest Texas State University, 1978
M.A., Public Administration, University of Houston, 1988

PROFESSIONAL EXPERIENCE

Present Occupation: Aerospace Engineer, General Dynamics

Other: 22 years U.S. Air Force officer; retired as a Lt. Col. All 22 years
in aerospace, space launch and spacecraft acquisition.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Allan Hancock Joint Community College District

Years of Service on Local Board: 3

Offices and Committee Memberships Held on Local Board: _____

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Santa Barbara County Human Relations Commission (previously-2 years) and very active in my church.

OTHER

CCCT Board Statement of Candidacy

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: PAUL FONG _____ DATE: 1/7/08 _____

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- Preserving base funding;
- Supporting the Proposition 92 Community College Initiative;
- Increasing local control for boards of trustees.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a current CCCT Board member and second vice president, I have participated in many statewide activities, know what is required and can work effectively at the state level. As a community activist, I'm highly skilled in advocacy and will continue to use my experience to address these important issues.

**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Paul Fong Date: 1/7/08

Address: 465 N. Wolfe Road

City: Sunnyvale, CA Zip: 94085

Phone: 408.252-7922 408.966-8180
(home) (office)

E-Mail: fongpaul@fhda.edu

EDUCATION

Certificates/Degrees: BA Sociology, Minor in Asian Studies (SJSU); MPA (SJSU); MA in
Education, USF; and credentials in CCC Public Service and Administration and Ethnic Studies

PROFESSIONAL EXPERIENCE

Present Occupation: Evergreen Valley College, Professor of Political Science, 1994-Present

Other: Flower Cottage, Owner/Florist, P.F. Properties, real estate broker; and YK Fong
Nursery, Principal

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Foothill-De Anza CCD

Years of Service on Local Board: 14

Offices and Committee Memberships Held on Local Board: President: 1997, 2001, 2004

Audit and Finance, Foundation; Diversity; two Bond Measures (San Jose-Evergreen CCD and
Foothill-De Anza CCD)

State Activities (*CCCT and other organizations boards, committees, workshop presenter;*
Chancellor's Committees, etc) CCCT Board; at least a dozen or more presentation made at

League or CCCT conventions and conferences; two presentations to the League of Innovation

Meetings and conferences; Asian Pacific American Trustees Association; CC Latino Trustees

Association; 2nd vice president on the CCCT Board

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____
ACCT Board of Directors 2000-07 (retired member) _____
ACCT General Session Presentation on Campus Security; and at least two dozen ACCT
workshops _____

CIVIC AND COMMUNITY ACTIVITIES

Child and Adolescent Commission; Mental Health Advisory Board; Private Industry Council;
West Valley College Backfield Coach (1986-1989) under Head Coach John Hancock; Human
Development Advisory Planning Council, City of Sunnyvale; Asian Americans for Community
Involvement, Principle Member, Board of Directors; United Way and Sunnyvale Services;
Chinese Community Center Board of Directors; Chinese American Citizens League BOD; West
Valley Chinese Language School BOD; Leadership Sunnyvale BOD; Asian American Parents
Association BOD; De Anza Bilingual Center BOD; Silicon Valley Asian Pacific Democrats
BOD; Community Housing Developers BOD (current); Northside Community Center BOD;
American Legion, Sunnyvale Post 344; and NAACP; Martin Luther King, Jr. Association BOD;
American Leadership Forum Fellow _____

OTHER

Honorable Discharge, USMC R, 1973 _____
Awards/Recognition and Achievements: 2008 Santa Clara County Human Relations Award;
2007 Lifetime Membership ACCT, 2006 Asian Academy Hall of Fame; 2003 Gordon Chan
Leadership Award; 2002 AACI Leadership Award; 2001 Jose Rizal Community Hero Award;
2000 Outstanding Faculty of the Year Award, Evergreen Valley College; 1998 Fremont Union
High School Foundation Partners In Life Long Learning; 1998 Fremont Union High School
Distinguished Alumnus of the Year; De Anza College Intercultural Division's Hall of Fame
Inductee; 1978 Who's Who in the West; 1975 Outstanding Young Men of America; 1974
Who's Who in the American Junior Colleges; 1972 Outstanding College Athletes of America;
and 1971 All Conference First Team Running Back, Camino Norte _____



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Mary Figueroa DATE: February 12, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- * Focusing on workforce development partnerships to continue being an economic asset to the state
- * Increasing the student retention rate and thereby increasing the success of the most diverse student population in higher education
- * Increasing faculty diversity reflective of its student population and community demographics
- * Destigmatizing remediation and increasing student success

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

First in my family to graduate from high school and attend college, I experienced firsthand the value of education to an individual's life. Working 21 years in the prison system, I have professionally observed the consequences of the lack of education and its resulting negative economic impact on the community.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Mary Figueroa Date: February 12, 2008
Address: 1258 Shakespeare Drive
City: Riverside Zip: 92506
Phone: 951/780-4962 951/317-2648
(home) (office)
E-Mail: maryfig50@sbcglobal.net

EDUCATION

Certificates/Degrees: University of California, Riverside (1979) - B.A.,
Chicano Studies/Political Science

PROFESSIONAL EXPERIENCE

Present Occupation: Retired - California Department of Corrections: Correctional
Counselor (21 years)
Other: Victim Witness Advocate: District Attorney's Office; Riverside
Unified School District: Substitute Teacher; City of Riverside Summer
Youth Employment: Placement Counselor

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Riverside Community College District
Years of Service on Local Board: 13 years (1995)
Offices and Committee Memberships Held on Local Board: President (6 terms); Vice
President (1 term); Secretary (1 term); Chair, Personnel & Labor, Planning
& Development; Vice Chair, Academic Affairs & Finance committees
State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) Member, ACC Latino Trustee Association

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

None _____

CIVIC AND COMMUNITY ACTIVITIES

See attached bio _____

OTHER

California Department of Corrections (CDC) Statewide Chair - Women's _____

Liaison Council _____

CDC - Equal Employment Opportunity Committee _____

National Latino Peace Officers Association member and Board of Directors, _____

local Riverside chapter _____

Mary Figueroa

Ms. Figueroa's community involvement began at the age of 16 when she volunteered for a local election campaign in order to earn high school credit in a government class. From there she became involved in the neighborhood youth organizations formed in the 1970's to deal with local community gang activity and police conflict. Her community organization involvement has included past and recent membership in:

- Eastside Social Services Center Advisory Board
- Action Before Crisis Committee
- Riverside Youth Development Council
- Inland Community Design Center
- Riverside Area Rape Crisis Center Board of Directors
- City of Riverside Human Relations Commission
- San Geronio Girl Scout Council Board of Directors
- Departmental Women's Liaison Council – Department of Corrections
- Equal Employment Opportunity Commission – Department of Corrections
- Blueprint for Volunteer Diversity Planning Committee
- American Diabetes Association Board of Directors
- Latino Network
- Greater Riverside Hispanic Chamber of Commerce Board of Directors
- Riverside Mayor's Use of Force Panel
- State of California Attorney General's Civil Rights Commission on Hate Crimes
- Riverside Eastside Community Engagement Group
- National Latino Peace Officers Association
- American Association of University Women
- NAACP
- Riverside Chamber Board of Directors of the National Latino Peace Officers Association
- Eastside Think Tank

Ms. Figueroa has been honored with acknowledgement from the Greater Riverside Hispanic Chamber of Commerce with its 1996 Josie Lozano Award; with the 1999 Woman of Achievement Award by the Black Voices Foundation, Inc.; the YWCA Woman of Achievement Award, 2004; and The Hispanic Image Awards/Inland Empire Influential Latina of the Year Award, 2005.

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: A. C. "Tony" Ubalde, Jr. DATE: 2/14/08

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- Maintain current student fees;
- Strengthen the workforce development in our community college districts;
- Strengthen leadership development for governing board members;
- Develop models and strengthen student and faculty exchange outreach overseas;
- Greater support for basic skills development;
- Seek legislative support for allied healthcare occupations.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I am a product of community college education. I came from an immigrant family needing to move into mainstream society and community college offered me that privilege. Without that valuable experience, I wouldn't have had the foundation to succeed professionally and offer key leadership in the community.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: A. C. "Tony" Ubalde, Jr. Date: February 14, 2008
Address: 201 Windsor Way
City: Vallejo, California Zip: 94591
Phone: 707 558-9255 (home) _____ (office)
E-Mail: tony.ubalde@solano.edu

EDUCATION

Certificates/Degrees: Doctorate - Claremont School of Theology
B.A. - San Francisco State University
A.A. - Merritt College

PROFESSIONAL EXPERIENCE

Present Occupation: Clergy/Professor, Retired
I served the pastorates in San Francisco, Sacramento and Vallejo.
Other: I taught as adjunct professor at University of San Francisco, City College of San Francisco, Los Rios Community College District, National University, and Touro Medical University.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Solano Community College District
Years of Service on Local Board: Three
Offices and Committee Memberships Held on Local Board: Search Committee, Ethics Committee, Cosmetology, and currently serve as Vice President of the Governing Board.
State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): Former President -
National Federation of Asian American United Methodist; Former Chairperson-
Western Jurisdiction Committee of Asian American United Methodist; Member -
NAACP; Member - National Police and Fire Chaplain Association

CIVIC AND COMMUNITY ACTIVITIES

Member - Medical Ethics Committee, Kaiser Permanente, Vallejo
Member - Solano Better Health Coalition
Former Chair, Measure A School Bond Oversight Commission, Vallejo City USD
Former Member, Strategic Planning Committee, Vision 2020, Vallejo City USD
Former Member, Governor's Select Advisory Committee for the U.C. Board of Regents
Former Member, Sacramento County Recreation and Park Commission
Former Member, San Francisco Housing Authority Commission

OTHER

Varsity Football Coach, Florin High School, Sacramento
Staff Reporter, Elk Grove Citizens, Herburger Publication
Columnist, TIMES-HERALD, ANG Publication (now, MEDIA NEWS)
Mediation and Conflict Resolution Certificate, Harvard University

STATEMENT OF CANDIDACY CCCT BOARD OF DIRECTORS

Must be returned to the League office postmarked no later than **February 15**, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: KAY ALBIANI DATE: January 30, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The budget will dominate our discussions in the coming year. However, we must continue to be focused on student success and responding to the increasing pressure for accountability. In the past few years the League has improved our relationship with the faculty and that effort should continue.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have recent experience as a member of the Board of Governors and current experience as a local Trustee and member of the League Board. My relationship with faculty, staff, students and elected officials will serve us well. I continue to be a passionate supporter of our colleges and students.

BIOGRAPHIC SKETCH FORM

CCCT BOARD OF DIRECTORS

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: KAY ALBIANI Date: January 30, 2008

Address: 10221 Sheldon Road

City: Elk Grove Zip: 95624

Phone: (916) 682-2445 Same
(home) (office)

EDUCATION

Certificates/Degrees: _____
California State University, Sacramento

PROFESSIONAL EXPERIENCE

Present Occupation: Co-owner, Albiani Land and Livestock
(Family owned cattle and land business)

Other: Education and Agriculture Consultant - CA Exposition and State Fair

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Los Rios CCD

Years of Service on Local Board: Eleven

Offices and Committee Memberships Held on Local Board: President, Board of Governors,
2007; Board President 1998 ; 2004; Board Vice President 1997; 2003; Board
representative to the Association of Community College Trustees 1997 - Present

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*)

Past President, CCCT Board of Directors

Workshop Presenter: California School Boards Assn. Conference, 2001

Resolution from Assemblyman Anthony Pecetti, Community Involvement, 2000

Board Member, Elk Grove Unified School District, 1976-1994;
Commendation, Governor Pete Wilson, 1995
Resolution from State Superintendent of Schools, Delaine Easton, 1995
President, CA School Boards Assn., 1985; Vice President 1983;
Board of Directors, CA School Boards Assn. 1980-1986 & 1992-1993
National Activities (ACCT and other organizations, boards, committees, etc.):
Representative of the Los Rios Community College Board of Trustees to the Association
of Community College Trustees.
Presenter at the 1998 ACCT National Conference
Resolution from United States Congress, 1995

CIVIC AND COMMUNITY ACTIVITIES

Member, California State Fair & Exposition Agricultural Advisory Committee
Member, Sacramento Metropolitan Chamber of Commerce, 1997-Present
President, Elk Grove Senior Center 1998 - 2001
President, CA Elected Women's Assn. for Education & Research 1989
Commissioner, Sacramento County Civil Service Commission 1983-1991
President, Sacramento YWCA 1996-1997
Board Member, Greater Sacramento Area Leukemia Society of America
Board Member, Volunteers of America
Member, Cal Expo Agricultural Advisory Committee
Member, Chamber of Commerce Greater Sacramento 1987-1997
California State Education Agricultural Advisory Committee

OTHER

Katherine L. Albiani Middle School, Elk Grove Unified School District, 2006
1984 Elk Grove Family of the Year
Outstanding Education Leadership, CA State Senate Rules Committee, 1985
Distinguished Services Award, Association of California School Administrators 1987
Human Rights Award for Education, City & County of Sacramento
Honorary California Future Farmers of America, State Farm Degree



CCCT BOARD STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: Charles Meng DATE: February 9, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Helping the community colleges to understand and cope with the current budget crisis and all its ramifications, such as maintaining access for all Californians, is a priority for the CCCT. Another area of concern is the low success rate that our minority students are experiencing and their resulting dropout.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My talents are in visioning, planning, and formulating objectives and goals. I see my contribution as helping establish the CCCT policy and approaches regarding improvement of funding, access, and allied issues. I also see my role as communicating and advocating with trustee boards, legislators, and other public policy officials.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Charles Meng Date: February 9, 2008
Address: 1205 Olive Hill Lane
City: Napa, CA Zip: 94558
Phone: (707) 255-5480 (707) 253-3360
(home) (office)
E-Mail: chasmeng@napanet.net

EDUCATION

Certificates/Degrees: B.S., United States Military Academy, West Point, 1957
M.S., University of San Francisco, 1984

PROFESSIONAL EXPERIENCE

Present Occupation: Retired. Was a senior engineering manager in the Navy's nuclear submarine construction and overhaul program at Mare Island Naval Shipyard from 1962-1991. Last position held was Director of Quality Assurance.
Other: Served in the U.S. Army Corps of Engineers from 1957-1962
Adjunct Instructor: Southern Illinois University Industrial Technology Program, 1987 - present

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Napa Valley Community College District
Years of Service on Local Board: 15 years
Offices and Committee Memberships Held on Local Board: President, vice-president and clerk of Napa Valley College Board of Trustees; Mare Island Shipyard Closure, Board Liaison; Planning & Budget Process, Task Force member; Vision Development Task Force, member; Technology Plan, Board Liaison; Napa River Flood Project, Board Liaison; Presidential Search Committee, member; Bond Oversight Selection Committee, member; Financial Audit Committee, member.

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*)

CCCT Commission on the Future, 1993-1994, member; Accrediting Commission for Junior and
and Community Colleges, Evaluation Team Member for visits to: San Bernardino, Citrus, Feather
River, San Mateo, San Joaquin Delta, Vista, Glendale, Shasta, and Hartnell. Commissioner Selection
Committee for Accrediting Commission for Community and Junior Colleges, member; CCCT Officer
Nominating Committee for 2006 Board Officers, member; CCLC Advisory Committee on Education
Services (ACES), 2003 – present, member; ACES Chair 2003-2004; Board Chair Workshop Coordi-
nator and presenter at 2002, 2003 and 2004 CCLC Trustee Orientation / Legislative Conference;
facilitator for 2003 and 2004 Trustee Orientation Workshop; workshop presenter at 2002 Annual
Trustee Conference; CCLC Local Governance Advisory Committee (2003), member.

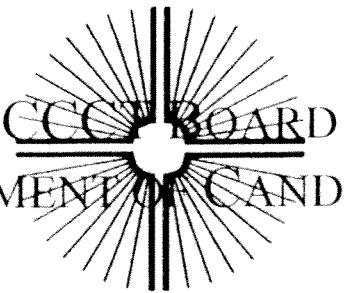
National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Served on Representative Mike Thompson's Committee to evaluate and recommend candidates for
appointment to West Point, Annapolis, Air Force Academy and the Merchant Marine Academy
Representative to Napa River Flood Control Project
Salvation Army Advisory Board Member
Member of MESA (Mathematics, Engineering, Science Achievement)

OTHER

Adjunct faculty member, Southern Illinois University Industrial Technology Program 1989-2007



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: **Bill McMillin** DATE: **February 6, 2008**

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Without Prop. 92:

- 1. Adequate long term fair funding – Credit, Non-credit & Growth**
- 2. Governance & accountability issues – Local Control**
- 3. Insuring all students have affordable access and success**

CCCT must take proactive positions and organize coalitions to accomplish the community college mission and maintain world leadership in higher education.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have learned about college administration and advocacy through Stanford and Syracuse courses and experience attending eight other colleges including four California community colleges.

I will bring my statewide educational and political relationships to help form coalitions and will work diligently to make CCCT the leading voice in higher education.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: **Bill McMillin** Date: **February 6, 2008**
Address: **35321 Cheviot Court**
City: **Newark** Zip: **94560**
Phone: **510-792-9367** **510-792-9367**
(home) (office)
E-Mail: **BMcMillin@Ohlone.Edu**

EDUCATION

Certificates/Degrees: **Stanford University – BA Mathematics & MA Education**
Syracuse University – PhD (ABD) Educational Administration

PROFESSIONAL EXPERIENCE

Present Occupation: **Commercial Real Estate Broker,**
Specialize in Land for School Districts, Colleges & Businesses
Other: **Statewide Coordinator NY External High School Diploma Program.**
Ed. Planning Specialist – Western NY Regional Office for Ed. Planning.
Middle School Principal (NY), Math & Aviation Instructor (San Francisco).
Administrative Assistant – Syracuse University Science Teaching Dept.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: **Ohlone Community College**
Years of Service on Local Board: **5 on Ohlone Board & 8 on Newark (K-12) Board**
Offices and Committee Memberships Held on Local Board: **Representative to CCCT and**
Alameda Co. School Boards Association (President ACSBA 1999-00 & 2005-06)
Audit, Parking & Public Safety, and Facilities Planning Committees.
Educational Programs & Finance Committees. Board Vice President.

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) **Attended CCLC Annual & Legislative Conferences,**
Trustee Orientation, Board Chair Workshop, and CCCT Board Meeting.
Elected Region 7 CSBA Delegate Assembly Member (five years).

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

Syracuse University Maxwell School of Citizenship and Public Affairs

Federal Issues Summer Program in Washington, DC.

NAIOP Federal Legislative Network Conferences in Washington, DC.

Ohlone Representative to American Association of Community Colleges

CIVIC AND COMMUNITY ACTIVITIES

City of Newark – Parks & Recreation Commissioner, Leisure & Social

Services Commissioner, Redevelopment Advisory Committee,

Housing Commission/Community Development Advisory Committee.

Newark Chamber of Commerce - Education & Marketing Committees

Fremont & Newark Chambers of Commerce – Development Tour Guide

Building Industry Association of Northern CA – Commercial/Industrial

Council, Board of Directors President and State Leg. Representative

NAIOP Silicon Valley Chapter & State Board of Directors

Lake Area Residents Association – President & Board Member

OTHER

Newark Unified School District – Board Member – 1994-2002

Board President 1996-1997

Mission Valley Special Education Regional Policy Board

Board Member 1998-2002 – Board Chairman 1999-2002

Mission Valley Regional Occupation Program Board

Board Member 1994-1996 & 2001-2002 – Board President 1996 & 2002

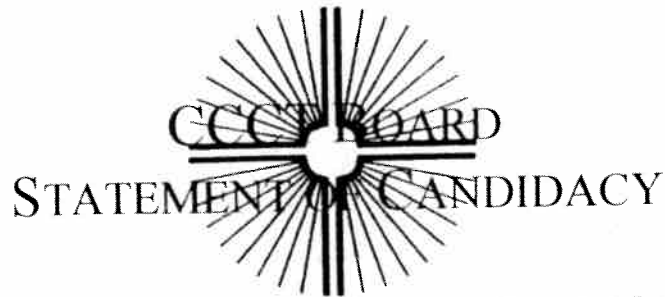
School District Administrator Credential (Life) - California & New York

Commercial Pilot – Instrument and Ground Instructor Ratings

CSBA Master of Boardmanship & Master of Governance Programs

California Community College Teaching Credential – Real Estate & Math

Community College Accreditation Evaluation Team – Copper Mt. College



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: Brian E. Conley DATE: January 28, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- Continue to monitor community college legislation.
- Provide equitable and stable community college funding.
- Preserve local control for college districts.
- Advocate for moderate and predictable student fee increases.
- Forge positive relationships with state and federal legislators.
- Support the state chancellor and Board of Governors.
- Increase capital outlay funding for community colleges.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- 19 years experience as a community college trustee.
- Former member of the Board of Governors.
- In-depth knowledge of state and federal community college legislation.
- Strong working relationships with state and federal representatives.
- A commitment to community college diversity.
- Leadership and experience with successful passage of community college district bond measure.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Brian E. Conley Date: January 28, 2008
Address: 2323 North Broadway, Suite #410-2
City: Santa Ana Zip: 92706
Phone: 714-543-5279 714-480-7452
(home) (office)
E-Mail: bconley@gwc.cccd.edu

EDUCATION

Certificates/Degrees: A.A. degree, Sacramento City College; B.A. degree, C.S.U. Sacramento; M.A. Degree, C.S.U. Fresno, U.C.L.A. School of Graduate Mgmt; Pepperdine University, Ed.D. Program

PROFESSIONAL EXPERIENCE

Present Occupation: Professor of Humanities at Golden West College in Huntington Beach, California
Other: Legislative staff for Congressman Jerome R. Waldie (CA); Lecture, California State University, Long Beach; Lecture, University of California, Irvine

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Rancho Santiago Community College District
Years of Service on Local Board: 19 years (since 1988)
Offices and Committee Memberships Held on Local Board: Board President (2004/05, 1999/2000; 1992/93 and 1991/92); chaired and served on the board's legislative, policy and facilities committees.
State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) Member of CCC Community Colleges Board of Governors from 1999-2004; Chaired BoG equity, diversity, and human resources committees; vice chair of BoG legislative committee; served on BoG educational policy & student services committees; member of the O.C. Community Colleges Legislative Task Force; BoG rep to the CSU Joint Standing Committee; Appointed to the State Pupil Review Panel by Assembly Speaker Fabien Nunez (2005-07).

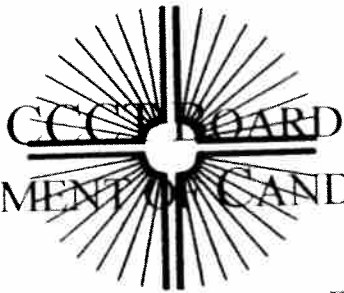
National Activities (*ACCT and other organizations, boards, committees, etc.*): Appointed to ACCT's Governance and By-Laws committee (2006) and Public Policy committee (2004 and 2005); Education Advisor to Senator Dianne Feinstein.

CIVIC AND COMMUNITY ACTIVITIES

Member of the O.C. Task Force on Transportation; Santa Ana Mayor's Committee for Art and Culture; Trustee at Grove Shakespeare Festival and Gem Theater; Educational Advisory committees to Congresswoman Loretta Sanchez; Secretary of State March Fong Eu; State Senator Joe Dunn; Assemblymen Lou Correa, Tom Umberg, and John Laird.

OTHER

Received the ACCT Pacific Region 2005 Trustee Leadership Award; received the John Vasconcellos Advocate of the Year Award in 2004 from FACCC; named Outstanding Alumni of Sacramento City College; named Outstanding Alumni of California State University, Sacramento; nominated twice for Television Arts and Sciences "Emmy" awards for educational productions broadcast on national public TV.



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: NANCY C. CHADWICK DATE: JANUARY 15, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

MAJOR ISSUES:

- **LEGISLATIVE AGENDA FOR PROP 98 CHANGES, PROPERTY TAX BACKFILL, AND HOLD HARMLESS PROVISION**
- **COMMUNITY COLLEGE INITIATIVE, PROP 92**
- **TRANSFER POLICY AND STUDENT SUCCESS MEASURES**

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

CONTRIBUTIONS:

- **COMMUNITY COLLEGE BOARD OF TRUSTEES PRESIDENT**
- **NEARLY 30 YEARS IN HIGHER EDUCATION WITH EXPERIENCE IN BUDGET AND PLANNING, CAPITAL PLANNING, ACADEMIC MANAGEMENT, AND ADJUNCT CLINICAL FACULTY**
- **RETIRED FROM THE UNIVERSITY OF CALIFORNIA WITH SERVICE ON FOUR CAMPUSES: UC LOS ANGELES, UC RIVERSIDE, UC DAVIS MEDICAL CENTER, AND UC SAN FRANCISCO**

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: NANCY C. CHADWICK Date: JANUARY 15, 2008

Address: 5059 NIGHTHAWK WAY

City: OCEANSIDE Zip: 92056

Phone: (760) 945-5365 (home) (office)

E-Mail: nancychadwick@cox.net

EDUCATION

Certificates/Degrees: BACHELOR OF ARTS, UNIVERSITY OF KANSAS; MASTER OF SOCIAL WORK, CATHOLIC UNIVERSITY; MASTER OF PUBLIC ADMINISTRATION, CALIFORNIA STATE UNIVERSITY, SACRAMENTO

PROFESSIONAL EXPERIENCE

Present Occupation: RETIRED FROM THE UNIVERSITY OF CALIFORNIA; 30 YEARS IN HIGHER EDUCATION

Other: PUBLIC SOCIAL AGENCIES FOR 10 YEARS IN SUPERVISION AND MANAGEMENT

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: PALOMAR COMMUNITY COLLEGE DISTRICT

Years of Service on Local Board: ELECTED 2002; RE-ELECTED 2004

Offices and Committee Memberships Held on Local Board: _____

• PRESIDENT OF THE BOARD 2004-2005

• SECRETARY TO THE BOARD 2003-2004, 2007-08

• REAL ESTATE COMMITTEE 2002-2008; PALOMAR FOUNDATION BOARD 2000-2002

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) NONE

National Activities (ACCT and other organizations, boards, committees, etc.): _____

- **PRESIDENT: SAN DIEGO - IMPERIAL COUNTIES COMMUNITY COLLEGE ASSOCIATION (SDICCCA) BOARD ALLIANCE - 2007 AND 2008**

CIVIC AND COMMUNITY ACTIVITIES

- **PRESIDENT: 2007 AND 2008 KOCT BOARD OF DIRECTORS**
- **OCEANSIDE CHARITABLE FOUNDATION**

OTHER

- **ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES**
- **AMERICAN ASSOCIATION FOR WOMEN IN COMMUNITY COLLEGES**

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Janet Chaniot DATE: January 10, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Issues:

- lack of awareness of community colleges' socio-economic value
- inadequate resources to accomplish mission/goals
- need to improve student access, paths to success, and diversity reflecting California's population

Activities:

- implement CCLC Strategic Plan
- support Community College Initiative, other measures to achieve funding equity
- publish best practices for student access, success, diversity

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- experience in secondary and community college education (teacher, administrator, governing board member)
- visionary leadership in creating educational opportunities for students
- work with national and international educational, business, and other organizations to articulate visions and paths to realization.
- perspective of small, rural colleges in partnership with other colleges, regions

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Janet Chaniot Date: January 10, 2008

Address: 9430 West Road

City: Potter Valley, CA Zip: 95469

Phone: (707) 743-1310 (707) 972-6722
(home) (office)

E-Mail: jchaniot@yahoo.com

EDUCATION

Certificates/Degrees: B.A. – University of Michigan, Ann Arbor, M.S. – University of California, Berkeley, M.A. – University of San Francisco, Teaching Credential, Administrative Services Credential

PROFESSIONAL EXPERIENCE

Present Occupation: Retired Teacher/Administrator (some part-time teaching), Mediator for North Coast Resolutions (community and restorative justice mediation, Teen Peer Court), Small business owner (document preparation and editing)

Other: Experience in Education: Par-time Instructor at Mendocino College, with service on the curriculum Committee and the Academic Senate, Administrator/Teacher in private alternative high school during a period of successful state Department of Education campaign to regain a public K-12 school, Department Chair at Colegio Roosevelt in Lima, Peru, Coordinator/Coach of Model United Nations teams at two schools for conferences at U.C. Berkeley, the U.N. in new York city, and the International Court of Justice in The Hague, Netherlands

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Mendocino-Lake community College District

Years of Service on Local Board: 6

Offices and Committee Memberships Held on Local Board: Chair, Vice-Chair, Clerk, Policy Committee member, currently Board Vice Chair

State Activities *(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc)* _____

Meetings with legislators to improve understanding of CC issues and to lobby for legislation which improves the CC system.

Active participant in numerous educational conferences including community college trustee and legislative conferences.

National Activities (ACCT and other organizations, boards, committees, etc.):

Work with Congressman Mike Thompson to support the Community College Caucus.

Participant in the 2005 Higher Education Law and Policy Institute.

CIVIC AND COMMUNITY ACTIVITIES

California Retired Teachers Association (local newsletter editor).

Local Community Services Board (member).

Western Association of Schools and Colleges (WASC school accreditation visiting committee chairperson)

North Coast Resolutions (board member, volunteer mediator)

OTHER

National Council of Teachers of English (NCTE)

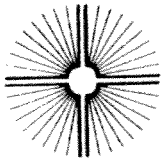
Chair, Standing Committee on International Concerns

Chair, Committee to implement Robert Shafer Memorial Award for excellence in teaching English as a global language

Presenter at numerous national and international conferences

World Council for Curriculum and Instruction, participant at Triennial Conference in Amritsar, India

International Federation for the Teaching of English, presenter at the Melbourne, Australia Quadrennial Convention



STATEMENT OF CANDIDACY CCCT BOARD OF DIRECTORS

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Judi Beck

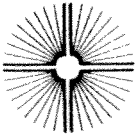
DATE: February 7, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- Raise public and political profile of California Community Colleges
- The rising costs and importance of technology for our campuses requires a dedicated source of ongoing state funding
- Support creative formulas to help community colleges meet GASB 45 Standard enforcements.
- Assure fair disbursement of Equalization funds.
- Support local Board control.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- Strong background in California politics through education and healthcare advocacy
- Major commitment to student success and diversity
- Proponent of innovation and creative solutions
- Energy, enthusiasm and dedication to education, especially for the disenfranchised, both rural and urban
- Knowledge, experience, leadership - 17 years Shasta College Trustee / 5 years CCCT Board



BIOGRAPHIC SKETCH FORM

CCCT BOARD OF DIRECTORS

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Judi Beck Date: February 6, 2008
Address: P.O. Box 992417
City: Redding, CA Zip: 96099
Phone: 530-222-5671 530-941-6377
(home) (cell)

EDUCATION

Certificates/Degrees: RN-Samuel Merritt Hospital-College of Nursing; BSN-PHN Certificate Chico State University; Graduate Work-Health Care Administration-U.C. Davis; Lifetime Teaching Credential-Life Sciences/Nursing; AA Degree Shasta College

PROFESSIONAL EXPERIENCE

Present Occupation: RN-Retired, Retired CEO-Rural Healthcare system, Marketing-National Benefits-Legal Services; Healthcare Consultant-Grant Writing

Other: Executive Director- Redding Medical Center Foundation; Director of Nursing Services-Chico Community Hospital

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Shasta-Tehama-Trinity Joint Community College District

Years of Service on Local Board: 17 years

Offices and Committee Memberships Held on Local Board: Past President, Past Vice President; Clerk, Policy Committee, Scholarship Investment Oversight Committee, Capital Outlay Committee, Sabbatical Leave Subcommittee

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*): Legislative and Finance Advisory Committee to CCCT Board-2 terms, attended yearly conference and workshops; Advisory Committee on Education Services to CCCT Board-1999-2001; Chairperson 2001

National Activities (*ACCT and other organizations, boards, committees, etc.*): Have attended yearly conferences and workshops, ADN Nursing Advocate

Judi Beck

Page 2

CIVIC AND COMMUNITY ACTIVITIES

Chamber of Commerce Board – 2 years; Administered Family Planning Services – 14 years; Developed Community Center, Home Health and Hospice Services, Home Oxygen Services; American Association of University Women; Business and Professional Women's Association

OTHER

Boards I am currently serving on: Emergency Medical Systems Foundation Board; California Healthcare Association CHIPS Board (for profit-market), based in San Francisco; Consultant and President of the Jeremy Worrell Foundation for Athletic and Academic Excellence.

Honors: Recipient of California Healthcare Association Rural Hospital Outstanding Leadership Award 1994; Who's Who America's Healthcare Executives; Business & Professional Women; Woman of the Year 2000-4th Senatorial District

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Isabel Barreras DATE: February 8, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Proposition 92 may have been defeated, but we should commend ourselves on having organized a strong campaign. We have set the groundwork for aggressive advocacy at the State level. We have demonstrated our political will; therefore, we should continue to build on the message with a collective, unified voice.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Having the privilege to serve on the CCCT Board this past term has enabled me to make some strong alliances, both across the system and in the Capitol. I am committed to working tirelessly to advocate for more funding for community colleges, as well as increasing access for underserved populations.

**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Isabel Barreras Date: February 8, 2008
Address: 1525 E. Weldon
City: Fresno, California Zip: 93704
Phone: 559-674-7592 559-244-5902
(home) (office)
E-Mail: trusteebarreras@comcast.net

EDUCATION

Certificates/Degrees: MPA - In progress, National University
B.A. Liberal Studies, California State University, Fresno
BC LAD Certificate

PROFESSIONAL EXPERIENCE

Present Occupation: Outreach Consultant
Madera Unified School District (20 years)
Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: State Center Community College District
Years of Service on Local Board: 5 years
Offices and Committee Memberships Held on Local Board: President, Vice President, and Board Clerk
Board Representative - Fresno County Trustee Association
Board Representative - Madera County Trustee Association
Board Representative - Chancellor and Vice Chancellor Search Committees
State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) CCCT - Board of Directors
CCCT - Nomination Selection Committee, September 2004 - May 2005
President - California Association Latino Community College Trustees
(CALCCT)

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

President - California Association of Latino Community College Trustees (CALCCT)

Director - California Community College Trustees Board

Assistant Teller - ACCT Board of Directors Elections (September 2007)

Past Associate Member, ACCT Diversity Committee (2004-2005)

CIVIC AND COMMUNITY ACTIVITIES

Director - Madera 21A District Fair Board (Governor Appointment (July 2003-Present)

Puente Mentor - Fresno City College Puente Mentor Program (2003 - Present)

Vice President - Madera Hispanic Chamber of Commerce (2003-2006)

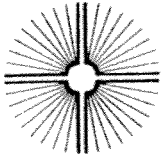
Board Member - Madera Drug and Alcohol Advisory Council (2003-2005)

Volunteer - Big Brothers and Big Sisters Event (May 2004)

OTHER

Graduate - Latino Caucus Institute Leadership Training - by

Retired Senator Richard Polanco (March 2005)



STATEMENT OF CANDIDACY CCCT BOARD OF DIRECTORS

Must be returned to the League office **postmarked no later than February 15, 2008**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

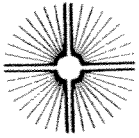
CANDIDATE'S NAME: CAROLYN BATISTE DATE: January 15, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Seek rational changes to the 50% law creating a neutral category for support related to classroom instruction (e.g. information technology employees and counseling); seek legislative financial support for high-cost programs (e.g. allied health) for acquiring and maintaining training equipment; seek stable and predictable funding for credit and non-credit programs.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

My passion and knowledge about the CCC system enables me to advocate on your behalf to represent your district's uniqueness. Each district has the ability to enhance the community during good times, but revitalize your respective communities during times of economic slowdown. I can and will articulate your concerns.



BIOGRAPHIC SKETCH FORM CCCT BOARD OF DIRECTORS

Must be returned to the League office **postmarked no later than February 15, 2008**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: CAROLYN BATISTE Date: January 15, 2008
Address: 2255 Fire Mountain Drive
City: Oceanside Zip: CA
Phone: 760-802-8153, 760-795-6610

EDUCATION

Certificates/Degrees: AA - MiraCosta College; returning to college Fall 2006
20 units shy of BA-Psychology, California State University San Marcos

PROFESSIONAL EXPERIENCE

Present Occupation: Owner/Vice President Operations, GEOPACIFICA, INC.,
a geotechnical engineering consulting firm (celebrating 21 years)
Other: Volunteer Youth Leader (16 years); Primary school volunteer and
Board member (6 years)
US Navy (4 years) / US Naval Reserves (6 years)
Civil Service: Purchasing / Materials expeditor (6 years)
Private Sector: Computer tech/trainer (1 year), Materials expeditor (1 year)

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member MiraCosta Community College
Years of Service on Local Board: thirteen (13) years
Offices and Committee Memberships Held on Local Board: Board President (2008,2002),
Board VP (2007, 2001); Ad Hoc- Affirmative Action Advisory Board and
Facilities Planning and Advisory Committee; Ad Hoc-Presidential Search
Brochure; Ad Hoc-Accreditation Self-Study Board Liaison; Ad Hoc-Associate
Faculty Bargaining Advisory; Note: Now that we are a policy governance
Board, we have very few assignments to ad hoc or standing committees.

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*)

ACES, CCLC Advisory Committee on Education Services (1998-2000)

Co-Presenter, ACCT Conference, San Antonio, 2000 – “Boardsmanship”

Co-Presenter, ACCT Conference, San Diego, 2001–“Good Boards/

Bad Boards”

National Activities (*ACCT and other organizations, boards, committees, etc.*):

Former Member, ACCT Minority Affairs Committee

Former Member, AAUW, American Association of University Women

Former Member, Girl Scouts of America and girls' conference speaker

2008 ACCT Regional and Annual Awards Committee Member

CIVIC AND COMMUNITY ACTIVITIES

Mentor to High School Latinas and African-American young women

Church Youth Leader (16+ years)

Oceanside High School Educational Task Force

Oceanside Harbor Expansion Task Force

Oceanside Sister City Committee

Leadership Speaker/Facilitator for Girl Scouts of America

North County African American Women (NCAAW)

Volunteer and Reading Buddy at local elementary school

High School Mentoring

Trustee/Volunteer– (volunteer/non-paid) local private school K-8

OTHER

Conference Planner with NCAAW's “Creative Connections” conference for women and girls, and with local AAUW's “A Day for All Women” Service project (Missions) trip with high school youth program

Organized fundraiser at and for local school, and a 6-yr. brain cancer patient



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: ANDREW WALZER DATE: February 13, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My goal is to reach out to Trustees around the state to bring us together to be more effective advocates for our community colleges. We need to continue to assert our collective voice and educate the public and our legislators about the importance of community colleges.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I am a proven political organizer and have successfully lobbied on behalf of FACCC to protect against funding cuts to community colleges. As a faculty member, I sit on several important committees, so I have intimate knowledge of how community colleges work.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Andrew Walzer Date: February 13, 2007
Address: 2257 - 28th Street #3
City: Santa Monica Zip: 90405
Phone: (310) 314-3854 (818) 324-9811
(home) (office)
E-Mail: ahwalzer@verizon.net

EDUCATION

Certificates/Degrees: B.A., Politics, University of California, Santa Cruz
Ph.D., American Studies, University of Minnesota

PROFESSIONAL EXPERIENCE

Present Occupation: Faculty member, Los Angeles City College

Other:

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Santa Monica
Years of Service on Local Board: One
Offices and Committee Memberships Held on Local Board:

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc)

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

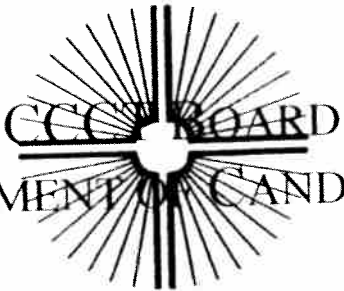
CIVIC AND COMMUNITY ACTIVITIES

Board Member, American Federation of Teachers Local 1521

Former delegate, Los Angeles County Federation of Labor

Member, Faculty Association of California Community Colleges

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Eva Kinsman DATE: February 1, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Major issues

CCCT and the League should continue the efforts with the legislature toward an independent funding calculation not based on K-12 enrollment. We must actively promote the integration of Basic Skills as a foundation for student success at all colleges. Local governance must be safeguarded

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Contributions

I can work independently or in a group to get "the message" out to legislators and the community. Community support through the voting process will be the key to qualifying and passing the funding initiative.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Eva Kinsman Date: February 1, 2008
Address: 74070 Playa Vista Drive
City: 29 Palms, CA Zip: 92277
Phone: 760-367-1963 760-220-4344
(home) (office)
E-Mail: evakins@verizon.net

EDUCATION

Certificates/Degrees: BS ED, MA ED

PROFESSIONAL EXPERIENCE

Present Occupation: Board of Trustees, Copper Mountain Community College
District (Retired Educator) _____
Other: K-12 teacher, Elementary Principal, High School Principal, University Instructor,
WASC Accreditor (25 years), Clinical Supervisor of Student Teachers, Western Governor's
University

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Copper Mountain
Years of Service on Local Board: 7
Offices and Committee Memberships Held on Local Board: President, Vice President, Clerk,
Foundation liaison

State Activities (*CCCT and other organizations boards, committees, workshop presenter,*
Chancellor's Committees, etc) _____
ACES committee member, facilitator, new trustee workshop _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): none

CIVIC AND COMMUNITY ACTIVITIES

Past Board of Directors, Action Council for 29 Palms, Inc., member, 29 Palms
Historical Society, past Vice-President of Kiwanis, member of Sky's the Limit,
Past Member of Copper Mountain College Foundation, CALPAMs public art group
Member Finance Council, Church

OTHER

Grant Writer for local community park



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Bob Hughlett DATE: February 7, 2008

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I support a combined effort to protect our community college system's "open door" policies and to expand financial aid opportunities, allowing anyone to pursue a college education. I also support working collaboratively throughout the education system and with our legislators to ensure student success and readiness.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a former K-12 school board member, city councilman and mayor, I know how crucial it is that we partner with state and local officials. I bring to the CCCT board the experience and personal connections with educators and political leaders that are necessary to enable true reform in education.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Dr. Bob Hughlett Date: February 7, 2008

Address: 10724 Leal Avenue

City: Cerritos Zip: 90703

Phone: (562) 926-5003 (562) 860-2451 ext. 2204
(home) (office)

E-Mail: hughlett@cerritos.edu

EDUCATION

Certificates/Degrees: Ed.D. (Post Secondary Administration), Nova University, Fort Lauderdale, Florida; March, 1983; M.A. (Education, minor in Special Education), California State University, Los Angeles, California; September, 1969; B.A. (English), Saint Mary's College, Moraga, California; May, 1968

PROFESSIONAL EXPERIENCE

Present Occupation: Retired in 2005 as director, Disabled Student Programs and Services, Cerritos College after a 30-year career spent dedicated to students with disabilities. From 1980-2005, was responsible for the management of four on-campus and one off-campus programs for approximately 1,000 students with disabilities (Resource Center for Disabled Students, Speech, Language and Hearing Center, High Tech Micro-Computer Center, Instructional Support Center and Satellite Campus at Rancho Los Amigos Medical Center in Downey). Served as professor, Disabled Student Program, Cerritos College, 1973-1980 and was responsible for the provision of specialized services and instruction to students with disabilities. During that period conducted over 45 credit classes and developed an array of 67 supportive services. Worked as a resource specialist, Downey Unified School District, 1969-1973, in a federally funded, multi-disciplinary program at Rancho Los Amigos Hospital in Downey. Responsible for diagnosis and prescriptive planning for 50 multi-handicapped children yearly.

Other: Dr. Hughlett currently serves president of the California Association for Postsecondary Education and Disability (CAPED). He was elected to the Board of Trustees at Cerritos College in 2005 and continues to serve as a board member. Dr. Hughlett served as acting vice president of Cerritos College Student Services on two occasions and served as faculty advisor to student organization Disabled Students of Cerritos College and was recognized by Associated Students of Cerritos College as Club Advisor of the Year six times since 1974.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Cerritos Community College District

Years of Service on Local Board: Two

Offices and Committee Memberships Held on Local Board: Currently serve as board secretary and as board liaison to Cerritos College accreditation process.

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) Served as regional facilitator representing programs for the disabled at 13 local community colleges for the California Community Colleges Chancellor's Office in Sacramento; 1984-87, 1992-1995. Regional Facilitator Statewide Chairman, 1994-95. Dr. Hughlett has also served as a conference presenter at annual meetings of California Post Secondary Educators of the Disabled and Chancellor's Office yearly conference; nine presentations since 1982.

National Activities (*ACCT and other organizations, boards, committees, etc.*): Served on WASC accreditation team for Gavilan College.

CIVIC AND COMMUNITY ACTIVITIES

ABC Unified School District Board of Education. First elected in 1987, re-elected 1991. Served as clerk, vice president and president (1990). Representative to California Association of Large Suburban School Districts and Los Angeles County School Trustee Association.

South East Regional Occupation Board of Education. First appointed in 1987. Served as Vice President and President (1990).

Cerritos City Council. Elected to first of two terms on the Cerritos City Council in 1997. Served two terms as mayor (2000, 2004). During tenure on Council served as chairman of Council's Finance and Personnel Committees, Council liaison to ABC Unified School District and Cerritos Chamber of Commerce, among others. City delegate to California Contract Cities Association, League of California Cities, Self-Insurance Authority for Effective Risk Management (SAFER) and Southeast Water Coalition. Director for Sanitation Districts 2, 3, 18 & 19/Waste Management, Southeast Water Board, Council of Governments and Orange Line Development Authority.

Appointed by Los Angeles County Supervisor Don Knabe to Personal Assistance Services Council overseeing development of in-home supportive services for 80,000 residents of L.A. County.

Governing Board Member of Community Family Guidance Association

Governing Board Member of Los Cerritos YMCA.

Governing Board Member of Su Casa Family Support and Crisis Center

Recipient of PTA Lifetime Achievement Award from Gahr High School (1988). PTA member 1979-1995.

Recipient of Association of California College Administrators Community College Administrator of the Year Award in 2002.

Member of School Site Council at Stowers Elementary School (Chair 1984-87)

Coach of 11 youth sports teams from 1981 through 1989; City of Cerritos Volunteer Appreciation Award, 1989.

Volunteer of the Year for Cerritos College Foundation from City of Cerritos (1991).

Founding member of Education Subcommittee Of Friends of Cerritos Center for the Performing Arts

Lifetime Member, Friends of the Cerritos Library

Associate Member, Cerritos Chamber of Commerce, since 1986.

Cerritos Optimist Club member since 1976 (director, treasurer, vice president, president (1985-86); Man of the Year in 1978 and 1997.

Three-time recipient of Certificate of Recognition for fundraising from the Los Cerritos YMCA since 1991.

Recognized by American Red Cross for activities during Cerritos air disaster, 1986

Founding vice chairman, Los Cerritos Chapter of American Heart Association, 1991; Chairman, 1995-96

OTHER

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Donald Nelson DATE: 2-13-08

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

1. Student success with basic skills in education
2. Develop better relationships with high schools to prepare students for college.
3. Budget for Community Colleges through state representatives. Keep student fees lower so more potential students can afford the education they need.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I feel I would be an asset to committees to work toward the areas mentioned above. My background in developing budgets for department and athletics, working with senior high school students in the classroom and senior days on the college campus.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Donald Nelson Date: 1-13-08
Address: 9432 SVL Box
Victorville 92395
City: Zip:
Phone: 760-951-8920 760-964-7552
(home) (office)
E-Mail: nelsondf@vvc.edu

EDUCATION

Certificates/Degrees: General Secondary: B.A. Arizona State University
~~Masters—Azusa Pacific~~

PROFESSIONAL EXPERIENCE

Present Occupation: Retired
Other: Taught 30 years at Chaffey High School
Taught at Victor Valley College, Adjunct Instructor,
Men's Athletic Director

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Victor Valley College
Years of Service on Local Board: 2 years
Offices and Committee Memberships Held on Local Board: Clerk 2006-2007; President 2007-Present

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc)

National Activities (*ACCT and other organizations, boards, committees, etc.*):
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.....
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CIVIC AND COMMUNITY ACTIVITIES

Spring Valley Lake Lion's Club – Assistant Treasurer
Spring Valley Lake County Club – Board of Governor's
Spring Valley Lake Association – Secretary and Vice President
Spring Valley Lake Men's Golf Club, President
Committee Chair, Spring Valley Lake Association, Budget
Committee, Chair, Spring Valley Lake Association, Facilities
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OTHER

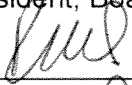
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**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: Spring Valley Lake Election

SUBMITTED BY: Donald Nelson, President, Board of Trustees

RECOMMENDED BY: Robert Silverman 

APPROVED BY: Robert Silverman 

Description/Background:

The Spring Valley Lake Association has sent nineteen (19) ballots (one ballot for each lot owned by the district) for election of the Spring Valle Lake Association's Board of Directors. This year eight (8) candidates have chosen to run for four (4) vacant positions currently held by Phil Erben, Paul Berger, Karen Davis, and Donna Helm.

Need:

Fiscal Impact: None

Recommended Action:

It is recommended that the Board select four (4) candidates to be considered for the election of the Spring Valley Lake Association's Board of Directors.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

SVL 2008 Board of Directors Election - Introducing the Candidates

This year 8 candidates have chosen to run for the 4 open Board of Directors seats. The seats up for election are currently held by Phil Erben, Paul Berger, Karen Davis and Donna Helm. These new candidates have lived in the community for various time periods and offer many different qualifications to serve on the Board. Following are the candidate statements, submitted to help the voters learn more about what they can bring to SVL. The annual election meeting will be held at 10 a.m. on April 26, in the Community Building. ***Property owners should bring the enclosed balloting information in order to vote.***

LOUISE ANDERSON



My husband and I are both retired and have lived in Spring Valley Lake since 2001. I am a retired office manager of a non-profit organization. I was with this organization for 18 years. While in this position, I received extensive training on budgeting, personnel and office procedure for non-profits. For the seven years prior to working for this organization, I was partner/owner of a small business. Over the years I have done volunteer work with youth groups, churches and PTA. This past year I volunteered and served on the Spring Valley Lake Budget Committee. Through these experiences I have gained knowledge which will be helpful while serving on the Board of Directors of Spring Valley Lake.

SVLA members all have the same rights and should be treated equally and with respect. There are differences in what members want and expect from the association. We cannot solve every problem, nor can everyone's wishes be granted, but we can always listen and provide respectful feedback. If elected, I would work to improve the tone and encourage public participation at the board meetings. I would work to see the community is a pleasant and safe place.

KEN BODLE



My wife, Terri, and I made the choice to move to Spring Valley Lake in 2003 because it is a wonderful and safe place to raise a family. We love the beauty, tranquility, and feeling of security!

However, the tranquility and security of our community may be lost due to an influx of non-resident traffic that will turn SVL Parkway into a racetrack unless pro-active Board Members are elected April 26.

We must prevent non-resident traffic from using our Parkway as a shortcut from the planned 4-lane Yates Road to the College or proposed Wal-Mart, or another way to Bear Valley Road.

If elected to the Board, my primary goal will be to rally all of my political allies, business associates, friends, and neighbors to make certain a solution to this untenable situation is made a part of the General Plan for this project. We must act now, as I have learned some outside officials do not feel this will be a problem to SVL! Neither was Nutro before it was built.

I agree we need another east-west corridor connecting Apple Valley to I-15 to relieve congestion on Bear Valley Road, but not at the expense of providing easy access for non-resident traffic through our community. This simply gives criminals and gang members the ability to dash into and out of Spring Valley Lake night and day with ease.

I fully support the Public Safety

Committee, Chaired by Mike Visser. The ideas and suggestions forthcoming from this committee will dramatically enhance the security in SVL if approved by the Board. I also fully support the work being done to restore our lake. I will continue to support a trained and effective code enforcement staff to assure our home values are protected. I hope to find a way to encourage the owners of the post office/business center to improve the appearance of that area.

I have extensive management experience and training, I teach, I listen, I learn. I understand the organizational structure of our association, the function of the volunteer committees, and the needs of our community. I have a positive vision for our community and the ability to influence people if the cause is just. There are political figures and legislative bodies we must influence if we are to protect SVL.

I earned a Bachelor of Science degree from San Francisco State University and have a certification as a Radiologic Technologist. I worked for nine years as the manager of UCI Medical Center's Radiology. I am currently employed for a leading medical device supplier teaching applications on sophisticated medical equipment.

My vision is for a community where we can all feel safe, be caring toward our neighbors, have great amenities, and where peace and tranquility abound.

I am Ken Bodle and I am asking for your vote on April 26 to "Keep The Vision Alive" ...Jewel of The High Desert.

SVL 2008 Board of Directors Election - Introducing the Candidates

DONNA HELM



My name is Donna Helm. I am seeking your vote in the upcoming election. My husband and I moved to the High Desert in 1990.

We have always admired Spring Valley Lake and the Equestrian Estates because of the quality of homes and the amenities that are provided in our association. We believe it is a great place to raise our children. We have lived on both the EQ side and lakeside and are familiar with all areas of our community. I am currently serving the membership as a director, having been appointed in July of 2007, in order to complete the term of a director who resigned. In my brief tenure as a director, I have gone through the budget process, the hiring of a new General Manager, as well as many other tough decisions.

Prior to my appointment to the Board of Directors, I voluntarily served on the Governing Affairs committee and have been both Chair and Co-Chair for the EQ committee over the last five years.

I am confident I can be productive in serving our membership on your Board. I would like your support in my commitment to these key issues:

- Restoration of the Lake, our most valuable asset.
- Financial stability by preserving our reserve funds.
- Enhance communication with membership and governmental agencies.
- Provide fully trained code enforcement while continuing to be member friendly.
- Provide fully staffed and trained public safety personnel.
- Provide fully trained office staff to ensure high quality service to our

members.

- Encourage members to actively participate on committees.

With your support, my goal is to serve the majority of SVL residents to keep our community the most desirable place in the high desert to own a home and raise a family.

I thank you for your time and your vote.

KIRT MAHLUM



My name is Kirt Mahlum and I have lived in Spring Valley Lake since 2000. I was a practicing attorney for over 25 years, and for the last 10 years have been a judicial officer,

primarily sitting on the Barstow Court. I was on the Barstow Unified School District Board of Trustees, acting as president for 3 years, until I could no longer hold public office when I was appointed to act as a United States Federal Magistrate. I am currently on the Board of Directors of the Victor Valley Salvation Army and served on a bond oversight committee for the Victor Valley elementary school district this past year.

I am running for office for two simple reasons. First, I have been blessed and I believe that I have a duty to give back by performing public service. Second, I happen to love living in SVL. As my son said the other day, we are lucky to live in such a wonderful place. But, there are matters that need to be addressed. One of my favorite sayings is if you aren't going forward, you're going backward. We must address problems, and implement solutions, now or SVL will deteriorate. Security and code enforcement need to be kept fully staffed so that we can continue to live in a safe, secure, and aesthetically pleasing environment. We need to work on a lake

plan to insure that the lake continues to be the wonderfully recreation asset it is. We need to anticipate traffic and other problems, such as added security concerns, which will be created by the encroachment of various and numerous entities surrounding our community, and work with other legislative and political bodies to come up with solutions. Finally, we need a board that can, and will communicate with the other inhabitants of SVL with the end of educating each person, to the extent possible, that he or she is an important factor in keeping SVL the jewel of the high desert.

I believe that my training and experience would allow me to be a good and productive board member. It's easy to be negative and shoot down ideas. I want to help create a positive environment where ideas are applauded, solutions are advanced and naysayers will find SVL an unpleasant place to try to hold back progress.

As a candidate I am asking for your vote on April 26 so I can help "Keep the Vision Alive"....Jewel of The High Desert.

ERNIE MARTELL



My wife Cindy and I decided to move to Spring Valley Lake simply because it is the best place to live in the high desert, and with 24/7 security patrols,

provides the extra protection lacking in other high desert communities.

I am running for the SVL Board because I feel I can help keep our community safe and secure for our senior citizens and a great place for young families to raise their children.

SVL 2008 Board of Directors Election - Introducing the Candidates

(Ernie Martell Cont.)

I am owner of Martell Financial and Insurance Services in Victorville. In my 27 years as financial adviser with Nylife Securities, a wholly owned subsidiary of New York Life, I have served on several financial boards, am past President and 15-year member of Rotary and past President of the High Desert Executive Association. I also currently serve as a member of the Disaster Action Team with the San Bernardino County Sheriff Dept SSB.

If elected to the Association Board I will work to:

- Maintain a strong and effective security presence in our community that will deter the criminal element and gangs from moving into our community. I am a member of the Public Safety Committee, Chaired by Mike Visser.
- Support effective code enforcement by having fully staffed and trained personnel.
- Continue to work on a plan to restore our lake and make certain all of our amenities are maintained to the highest standards.
- Continue my relationship with all Governmental Agencies to make certain the interests of my community and our residents are protected.
- Make certain our Association is always financially stable.

I believe that my training and experience will allow me to be a good and productive member of the Spring Valley Lake Association Board and I am asking for your vote on April 26. Thank you for your consideration. "Keep the Vision Alive".... Jewel of The High Desert!

HANK MCGILL



My wife Pat and I have lived in Spring Valley Lake for the past 11 years. We have truly enjoyed being part of the community and feel we should give something back.

I served several years in the US Army. After discharge, I was hired to reopen Fort Irwin. I worked at the Marine Supply Center as head of Research. I retired as a Real Estate Broker and General Contractor. During my career I assisted AFG Glass, CABO Boats, West Coast Pipe, Dial Precision and other factories to locate in the High Desert.

I have been a volunteer for the County Sheriff's Department for the past 8 years. I have been the Commander of the Spring Valley Lake Unit for 5 years. I received Volunteer of the Year Award for 2007 and received a 10,000 Hour Certificate for time worked.

My "Mission Statement" as a prospective Board Member is as follows:

A. Guide the Spring Valley Lake Association to run like a business so property owners can see a return on their investment.

B. Place emphases on Security within our community. Develop a strong Neighborhood Watch program with the assistance of the Sheriff's Department and our own Citizen's on Patrol.

C. Develop a workable budget and insure that we live within those guidelines. Hold Assessments to a reasonable level. Insure that something can be seen for monies spent! Make sure that there is a balance between out sourcing of work and employee payroll on board.

D. Develop a long range written plan for the upkeep of our most important asset – the Lake! Plan must include a knowledgeable Lake Manager. Stop the "Band Aid" approach to correct the deterioration of the lake.

E. Have regular meetings with new property owners. Have Department Managers make presentations. Make each new property owner aware of available amenities and their responsibility to the community.

F. More focus on communicating with members rather than imposing extreme fines.

I assure you that if given the privilege to serve on the Spring Valley Lake Board of Directors, I will never forget that the responsibility of the Board is to serve all members!

I will appreciate your vote

JILL WATSON



My name is Jill Watson. I moved to Spring Valley Lake in 1995 to raise my children in a safe and secure environment. After 13 years I still marvel at having a lake

for water sports and seeing a beach area in a high desert community. I am also very thankful for being able to jog around the lake each day without fear for my personal safety.

I now have major concerns that our normal "quiet and somewhat isolated" community will soon be overrun with outsiders or non-residents. The Jr. High School will open in September. The Yucca Loma Bridge/Yates Road project will be a heavily traveled 4-lane road. With easy access from Yates Road, our Parkway will become a shortcut route to the College and the proposed Wal-Mart at our front entrance. The Daily

SVL 2008 Board of Directors Election - Introducing the Candidates

(Jill Watson Cont.)

Press recently reported a prominent A.V. person said "I see no correlation between increased traffic and crime". This may be true on I-15, but is not true when the increased traffic is non-residents with easy access into and out of a residential community.

I do not object to the Yucca Loma Bridge/Yates Road project, but as a Board Member will do what is necessary to protect our community. Steps should be taken immediately to bring our concerns to our elected officials and make plans to limit access into Spring Valley Lake.

At the same time I fully support the efforts of the Public Safety Committee/Mike Visser in their efforts and plans to enhance security in our community.

I think the Board would find my seventeen years of experience in Human Resources Management specializing in salary analysis, negotiations, contracts, benefits, and State and Federal laws a great asset. They would receive for free (as a community service) what my company JWE Consultants charge many public, private, and non-profit organizations. I represent the California Commission on Teacher Credentialing that keeps me involved in the political aspects of our state. I have been Chairperson of Bond measures, served on several public committees, and served as a Board Member for public schools.

After attending many Committee and Board meetings and discussing my decision to seek elections with present and past Board Members, I have a very good understanding of the structure of our Association, the function of the Board of Directors, and the issues facing our community.

I am a strong advocate of keeping gang activity out of our community, enforcing community rules and regulations, restoring and maintaining community amenities, and having a financially stable Association. I have no personal agenda and will make decisions that are based on sound business principals and be positive for our community.

I am asking for your vote on April 26 and your help to "Keep the Vision Alive"...Jewel of The High Desert.

KENNETH WHITTINGTON



My name is Ken Whittington. My wife, of 28 years, and I moved to SVL just about 11 years ago. We have four adult children and three grandchildren. I have managed personnel, budgets, and have prior board experience.

Recently, there seems to be an automatic thought process for constant 20% increases and this caught my attention as a dangerous road to travel. Some may feel that low assessments are a sin. I believe that efficiency is a blessing. Elected board directors should represent the best interest of the membership in watching responsibly over our reserve funds, assets, and operating costs.

The prices of our amenities such as stable rentals, marina boat-slip spaces, and lake permits rise without justification to the members. Our staffing is composed of numerous departments, with department heads like a city. We are actually just a homeowners association.

I will actively work toward addressing my previously expressed and your concerns as well. I will recognize first, that revenue and

expenditures must go hand in hand, while simultaneously rebuilding our reserves. Restoration of our once beautiful lake and beaches are a must. I will encourage a friendlier experience for members who bring their concerns to the board. I will work hard to involve all SVL members in the decision process.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: REQUEST TO ADOPT NEGATIVE DECLARATION AND IDENTIFY ANY COMMENTS WITH MITIGATIONS – 1-MEGAWATT WIND TURBINE

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron [Signature]

APPROVED BY: Robert Silverman [Signature]

Description/Background:

The district wishes adopt the project and identify any comments with mitigations submitted during the comment period in preparation for adopting a resolution to approve with Notice of Determination with Negative Declaration comments as part of the requirements for completion of the California Environmental Quality Act (CEQA) process for the 1-Megawatt Wind Turbine.

A copy of the original Initial Study is available for review in the Superintendent/President's office.

Need:

The above is a necessary step in the construction and operation of a 1-megawatt wind turbine.

Fiscal Impact: None.

Recommended Action: It is recommended that the Board of Trustees adopt the Negative Declaration for the proposed 1-megawatt wind turbine.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___



**NOTICE OF INTENT TO ADOPT
MITIGATED NEGATIVE DECLARATION FOR
1-MEGAWATT WIND TURBINE AT
VICTOR VALLEY COMMUNITY COLLEGE**

Victor Valley Community College proposes to construct and operate a 1-megawatt wind turbine on the Lower Campus of Victor Valley Community College. The Proposed Project would include removal of a temporary meteorological data collection tower, construction of the wind turbine, an underground electrical transmission line and access roadway improvements to the turbine.

The project would improve energy efficiency and supplement the existing power plant at the Victor Valley Community College with a renewable source of energy. The wind tower would use airflow for power. Wind power is renewable and produces no greenhouse gases during operation. The system would consist of a two-bladed wind turbine on a tubular steel tower. The turbine would be placed on an elevated foundation and have a total height of approximately 328 ft. The system would include a wind turbine generator, transformer, switchgear and metering panel. The wind turbine would be painted bright white and include lighting in accordance with U.S. Federal Aviation Administration requirements.

In accordance with California Environmental Quality Act (CEQA) requirements, Victor Valley Community College has prepared a Draft Initial Study for the proposed wind turbine. The Draft Initial Study (dated October 2007) was placed on public review from October 29, 2007 to December 2, 2007, and is available for online viewing at <http://www.vvc.edu/staff/FFG.htm>. The document is also available at the Victor Valley College Library and the Victorville Public Library (15011 Circle Drive, Victorville, CA 92395).

With implementation of mitigation measures and best management practices to prevent or minimize potentially significant impacts, the District has determined that the project will not have a significant effect on the environment. A Mitigation Monitoring and Reporting Program and has been prepared as a condition of project approval.

The Victor Valley Community College Board of Trustees has considered the findings of the Initial Study along with public and agency comments received during the public review period, and proposes to adopt a Mitigated Negative Declaration for this project at its April 8, 2008 Board Meeting to held in the Board Room of the Administration Building (Building # 10) at 6 p.m. The public is welcome at this Board Meeting. If attendance is not possible, written comments may be mailed to Dr. Robert Silverman, Victor Valley Community College, President's Office, 18422 Bear Valley Road, Victorville, California 92395. Written comment letters should be postmarked no later than March 21, 2008 (email comments will not be accepted). Thank you for your interest in this project.

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: AMEND AGREEMENT – CHEVRON ENERGY SOLUTIONS COMPANY

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Steve Garcia *Steve R Garcia*

APPROVED BY: Robert Silverman *RS*

Description/Background:

The district wishes to submit for approval Amendment No. 2 pertaining to its Energy Contract agreement with Chevron Energy Solutions, L.P. for the implementation of certain energy related improvements to District Facilities in accordance with California Government Code Section 4217.10 to 4217.18, originally board approved on August 8, 2006. This amendment changes the contract language in section 1.3 "Project Schedule/Notice to Proceed" and substitutes it with the contract language noted on Amendment No. 2. The purpose of changing the contract language is to allow the district to issue a Notice to Proceed for the 1-megawatt wind turbine based on its own financing rather than upon confirmation of the escrowing of construction funds.

This amendment also adds language which allows Chevron Energy Solutions, L.P. to accept payment of the final \$1,500,000.00 of the wind project contract amount of the \$3,053,280.00 after the district receives the Self Generation Incentive Program incentive money from Southern California Edison. Due to construction savings, the balance of our obligation with Chevron will be paid through Fund 71.

A copy of the original agreement and amendment are available for review in the Superintendent/President's office.

Need:

To allow the district to finance the wind turbine in conjunction with the rebate from SCE so that the campus can become more self reliant through sustainability measures which allow the district to take a portion of our power resources off the grid.

Fiscal Impact: Fund 71 - \$1,553,280.00.

Recommended Action: It is recommended that the Board of Trustees approve the amendment to the agreement with Chevron Energy Solutions, L.P. and expend the \$1,553,280.00 from Fund 71.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___



Amendment No. 2

Customer Contract Title: Energy Services Contract	Customer Contract No. CU0766
Customer Contract Effective Date: August 8, 2006	Amendment Effective Date: April 8, 2008

Customer Name:	Victor Valley Community College
Customer Address:	18422 Bear Valley Road, Victorville, CA 92392
Contact:	Attention: Steve Garcia
Job Location:	Same as above

Amendments to the Contract are as follows:

1. The Estimated Construction Period for the Wind Scope is 12 months.
2. Section 1.3 is deleted in its entirety, and in its place is substituted the following:

Customer will issue to Chevron ES a written Notice to Proceed ("Notice to Proceed" or "NTP") upon confirmation of the acceptance by Customer's Board of the negative declaration by CEQA regarding the wind turbine. If the Customer fails to issue the Notice to Proceed within ten (10) calendar days after the confirmation of the negative declaration by CEQA by Customer's Board, the Parties agree that the Notice to Proceed shall be deemed to have been issued on the tenth (10th) day. Chevron ES shall begin Work within thirty (30) calendar days of Chevron ES' receipt of the Notice to Proceed.

3. Attachment F is amended to add the following language: Chevron ES agrees to accept payment of the final \$1,500,000 of the wind project scopeContract amount of \$3,053,280 after the Customer receives the Self Generation Incentive Program incentive from Southern California Edison. Customer expects to receive \$1,500,000 from Southern California Edison. The aforementioned does not in any way change the language or intent of Section 4.4 of the Contract. Notwithstanding the foregoing, the Customer shall pay Chevron ES the final \$1,500,000 within 6 months of Substantial Completion.

The changes within are hereby authorized, subject to the terms and conditions of that certain Customer Contract referenced above by and between **Chevron Energy Solutions Company, a division of Chevron U.S.A. Inc.** and **Customer**. All other terms and conditions of the certain Customer Contract referenced above shall remain unchanged.

VICTORY VALLEY COMMUNITY COLLEGE

**CHEVRON ENERGY SOLUTIONS COMPANY, a division of
Chevron U.S.A. Inc.**

By: _____
 Print Name: _____
 Title: _____

By: _____
 Print Name: _____
 Title: _____

RETURN EXECUTED COPY TO: Chevron Energy Solutions Company, a division of Chevron U.S.A. Inc., 345 California Street, 18th Floor, San Francisco, CA 94104, Attn.: Contract Administrator


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – SOUTHERN CALIFORNIA EDISON – WIND TURBINE

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement for a Self-Generation Incentive (SGI) Program with Southern California Edison. At the August 8, 2006 board meeting, the district held a public hearing and approved an agreement with Chevron Energy Solutions, L.P. for various energy related improvements, including a 1-megawatt wind turbine. The SGI program pays a one time sum of \$1,500,000.00 (\$1.50/Watt) upon proof of project advancement submittal.

A copy of the original Self-Generation Incentive Program contract is available for review in the Superintendent/President's office.

Need:

This program generates revenue for the district.

Fiscal Impact: \$1,500,000.00 – Revenue to the district.

Recommended Action: This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the agreement with Southern California Edison.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

SELF-GENERATION INCENTIVE PROGRAM CONTRACT

BETWEEN **PROGRAM ADMINISTRATOR, HOST CUSTOMER, AND SYSTEM OWNER**

This Contract is made by and between _____ (Host Customer), organized and existing under California law, jointly and severally with _____ (System Owner), organized and existing under California law, and _____ (Program Administrator), a California corporation. If a separate System Owner is not designated, the Host Customer will be the designated System Owner for the purpose of this Contract. Capitalized terms not defined herein are given the same meaning as that provided in Appendix C hereto, the Self-Generation Incentive Program Handbook.

1.0 PROGRAM OVERVIEW AND PROJECT DESCRIPTION - The Self-Generation Incentive Program ("Program" or "SGIP"), authorized by the California Public Utilities Commission (CPUC) in Decisions 01-03-073 and 04-12-045, encourages the installation of several types of self-generation technologies, both renewable and non-renewable, at customer sites in California. The Program offers differential incentives for self-generation technologies (SG Unit(s)) differentiated by their technology, fuel type, air emissions characteristics, and system costs. The Program, to be funded by California investor-owned utility customers, is administered by Program Administrator for customers within its service territory, under the auspices of the CPUC. Customers who participate in the Program must be current retail level electric or gas distribution customers of Program Administrator at the facility where the SG Unit(s) will be installed.

1.1 The Program provides several levels of incentive payments by technology, subject to the availability of Program funds. The different levels of payments and other details are set forth in detail in Appendix C hereto, the Self-Generation Incentive Program Handbook. Installation and operation of the SG Unit(s) (also referred to as the "Project") must be verified by Program Administrator or its designee(s) in accordance with this Contract before incentive payment can be made. Host Customer and System Owner must also agree to permit the Program's Measurement and Evaluation (M&E) consultant to measure and verify the amount of energy production in accordance with the M&E consultant's approved M&E Plan, as described in the Section 5.2 of Appendix C. Finally, Host Customer and System Owner must also agree to provide any additional cost information requested by Program Administrator in order to substantiate total qualifying Project cost.

1.2 The Program requires that the SG Unit(s) be covered by warranties of three, or in some cases five, years, depending on the type of SG Unit(s) involved, as described in Appendix C, Section 2.5.12.

1.3 This Contract is limited to the Project described on the Reservation Request Form (Reservation No. SGIP07-_____) attached hereto as Appendix A. If all Program and Contract terms and conditions are complied with, Program Administrator will pay an incentive to party designated as the incentive recipient on Appendix A. Program Administrator reserves the right to modify or cancel the incentive offer if the actual installation of SG Unit(s) differs from the proposed installation described in Appendix A. SG Unit(s) must also be installed by the date shown on the Reservation Confirmation and Incentive Claim Form to be issued by Program Administrator after all required Proof of Project Advancement items are submitted.

2.0 DOCUMENTS INCORPORATED BY REFERENCE - The following documents set forth additional terms, conditions and requirements of this Contract:

Appendix A – Self-Generation Incentive Program "Reservation Request Form"

Appendix B – Waste Gas Fuel Affidavit (if applicable)

Appendix C – Self-Generation Incentive Program Handbook, Revision 0 dated January 15, 2006, or as subsequently amended.

Appendix D – Insurance Requirements

Appendix E – System Description Worksheet

Appendix F – Renewable Fuel Affidavit (if applicable)

Host Customer and System Owner each acknowledge having received and read, and agree to be bound by Appendices A, B, C, D, E, and F, copies of which were previously provided or are available to Host Customer and System Owner, and the terms of which are incorporated herein by reference as though set forth in full. Should a conflict exist between this Contract and these Appendices, this Contract shall control.

3.0 OTHER PROGRAM DOCUMENTS – The following forms set forth additional terms, conditions, and requirements of the Program:

Appendix G – Self-Generation Incentive Program “Reservation Confirmation and Incentive Claim Form”

Appendix H – “Final Project Cost Affidavit” form

Host Customer and System Owner each acknowledge having received copies of these forms, and that these forms, when completed, set forth additional Program terms and requirements. Host Customer and System Owner further acknowledge that Appendices G and H contain certifications by Host Customer and System Owner, which certifications shall be true, accurate, and complete.

4.0 SUBMITTAL REQUIREMENTS FOR PAYMENT - As a condition of payment, the Host Customer or System Owner shall submit to Program Administrator, within the deadlines established by Program Administrator, the documents described in Appendix C, Section 4. Each document requires review and Program Administrator’s written approval before Host Customer and System Owner may move on to the next stage of the application process.

4.1 The **Self-Generation Incentive Program Reservation Request Form** - (Appendix A or “Request Form”) describes the Project, lists the SG Unit(s) that will be installed in the Project, and estimates its size (system rated capacity according to Appendix C Section 2.5.4) and its costs (including interconnection fees and in some cases warranty costs). When Host Customer or System Owner submits the Request Form to Program Administrator, it shall include the applicable items listed in Appendix C, Section 4.3.2, Program Administrator will review the Request Form and, if the Project appears to meet eligibility requirements, Program Administrator will make a conditional reservation of funds for the Project and will send Host Customer and System Owner a Conditional Reservation Notice Letter, the description of which is provided in Appendix C, Section 4.3.8.

5.0 Proof of Project Advancement - Within the prescribed number of days, as defined in Appendix C, Section 4.4, of the date on the Conditional Reservation Notice Letter, Host Customer or System Owner must submit the applicable Proof of Project Advancement items listed in Appendix C, Section 4.4.1, to demonstrate to Program Administrator that the Project is progressing and that there is a substantial commitment to complete the Project.

After Program Administrator reviews the Proof of Project Advancement items and determines that the Project has met all the necessary criteria, Program Administrator will send Host Customer and System Owner the Reservation Confirmation and Incentive Claim Form (“Claim Form”). This Claim Form will list the specific reservation amount and the reservation expiration date.

6.0 Reservation Confirmation and Incentive Claim Form - Upon Project completion, and prior to the reservation expiration date, Host Customer and System Owner must complete and submit the Claim Form to request an incentive payment. In addition to the completed Claim Form, the Host Customer or System Owner must submit the applicable items listed in Appendix C Section 4.5.3.

7.0 The **Field Verification Visit** by the Program Administrator or its contractor(s) will verify that the SG Unit(s) have been installed and are operating in accordance with the Request Form, Claim Form and required accompanying information. No incentive payment can be made until the final Field Verification Visit report has been satisfactorily completed. The terms and conditions for the Field Verification Visit are set forth below, in Section 8.1.

8.0 INSPECTIONS AND MEASUREMENT & EVALUATION (M&E) ACTIVITIES - As a condition of receiving incentive payments, Host Customer and System Owner must ensure that Program Administrator or its authorized agent and the Program M&E consultant have access to the Project Site(s) for all Field Verification Visits, Field M&E Visits, and M&E data collection activities summarized below and described in detail in Appendix C, Sections 4.5.7 and 5.2.1. Incentive payments will not be made if the Field Verification Visit shows that the SG Unit(s) have not been properly installed or are not operational in accordance with the Request Form, Claim Form and required accompanying information.

8.1 After complete, proper installation of the SG Unit(s) and submittal of the applicable items listed in Appendix C Section 4, the Program Administrator or its authorized agent will schedule and complete a **Field Verification Visit** to verify that the SG Unit(s) have been installed and are operating in accordance with the Request Form, Claim Form and required accompanying information. During the Field Verification Visit, Host Customer and System Owner must provide access to the SG Unit(s) and must demonstrate the operation of the SG Unit(s). During the Field Verification Visit, Host Customer and System Owner must ensure that someone is present for an interview who is knowledgeable about the SG Unit(s) and their operation, and must allow photographs of the SG Unit(s) and its related systems to be taken.

8.2 At the **Field Verification Visit**, Program Administrator or its authorized agent will check the installed SG Unit(s) to verify that the SG Unit(s) described in Appendix A have been properly installed and are operating in accordance with the Request Form, Claim Form and accompanying information. Incentive payment will not be made if the **Field Verification Visit** report shows that the SG Unit(s) have not been properly installed or are not operational in accordance with the Request Form, Claim Form and required accompanying information.

8.3 The Host Customer and System Owner agree to participate in M&E activities as discussed in Appendix C, Section 5.2. For systems with Host Customer, System Owner, and/or third party installed monitoring equipment, the Host Customer and System Owner agree to provide system monitoring data (including but not limited to electric, gas, thermal and/or other relevant fuel input data) to the M&E consultant. Furthermore, the Host Customer and System Owner agree to cooperate with the installation of any additional monitoring equipment that the M&E consultant may deem necessary in its sole discretion.

8.4 Host Customer and System Owner agree to allow the Program Administrator or its Measurement & Evaluation contractor access to the Host Customer's Site to develop and implement a Measurement and Evaluation Plan for the SG Unit(s) and its related systems in support of Measurement and Evaluation activities discussed in Appendix C, Section 5.2. The same terms and conditions specified for Field Verification Visits in Section 8.1 will apply to such field Measurement and Evaluation Visits.

9.0 PAYMENT - The incentive payment check will be made payable to the entity designated in writing by System Owner and Host Customer only after the appropriate documents have been submitted (within the deadlines established by Program Administrator) and approved, and the Field Verification Visit report has been satisfactorily completed, in accordance with the Program rules set forth in Appendix C. Program Administrator's determination of the incentive amount is final and the System Owner and Host

Customer each agree to accept this determination. The incentive payment constitutes final and complete payment.

9.1 System Owner and Host Customer may designate in writing a third party to whom Program Administrator shall make the approved incentive payment.

10.0 REVIEW AND DISCLAIMER - Program Administrator's review of the design, construction, installation, operation or maintenance of the Project or the SG Unit(s) is not a representation as to their economic or technical feasibility, operational capability, or reliability. System Owner and Host Customer each agrees that neither of them will make any such representation to any third party. System Owner and Host Customer are solely responsible for the economic and technical feasibility, operational capability, and reliability of the Project and the SG Unit(s).

11.0 RENEWABLE FUEL LEVELS - For fuel cells, micro-turbines, internal combustion engines and gas turbines running on renewable fuel, System Owner and Host Customer shall not, for the applicable period described below or the life of the applicable SG Unit, whichever is shorter, use fossil fuel for more than 25% of its total annual fuel requirements for such SG Unit(s) in any calendar year.

- Five years for fuel cell(s).

- Three years for micro-turbines, internal combustion engines and gas turbines.

11.1 In the event the System Owner or Host Customer fails to comply with Section 11.0 above, then System Owner and/or Host Customer shall, within 30 days of receipt of a written demand from Program Administrator, reimburse Program Administrator all incentive payments paid by Program Administrator pursuant to the Program and this Contract. Such reimbursement shall be in the form of a certified check or cash payable to Program Administrator.

11.2 In order to ensure payment in the event the System Owner or Host Customer fails to reimburse Program Administrator pursuant to Section 11.1 above, the Program Administrator may, in its sole discretion, require a bond or other forms of security acceptable to Program Administrator. Acceptable forms of security include cash deposit, irrevocable letter of credit, surety bond from an "A" rated company by A.M. Best, assignment of certificate of deposit, or corporate guarantee (guarantor subject to creditworthiness review).

12.0 WASTE GAS FUEL PROJECTS - For micro-turbines, internal combustion engines and gas turbine projects running on waste gas fuel, System Owner and Host Customer shall, for the applicable three year warranty period or the life of the applicable SG Unit, whichever is shorter, operate the applicable SG Unit solely on waste gas, *i.e.*, the total annual fuel requirements for such SG Unit in any calendar year shall be 100% met by waste gas.

12.1 In the event the System Owner or Host Customer fails to comply with Section 12.0 above and Section 12.0 applies to Applicant or Host Customer's project, then System Owner and/or Host Customer shall, within 30 days of receipt of a written demand from Program Administrator, reimburse Program Administrator all incentive payments paid by Program Administrator pursuant to the Program and this Contract. Such reimbursement shall be in the form of a certified check or cash payable to Program Administrator.

12.2 In order to ensure payment in the event the System Owner or Host Customer fails to reimburse Program Administrator pursuant to Section 12.1 above, the Program Administrator may, in its sole discretion, require a bond or other forms of security acceptable to Program Administrator. Acceptable forms of security include cash deposit, irrevocable letter of credit, surety bond from an "A" rated company by A.M. Best, assignment of certificate of deposit, or corporate guarantee (guarantor subject to creditworthiness review).

13.0 TERMS AND TERMINATION

13.1 The Term of this Contract shall begin on the date that the last party signs it, and shall terminate no later than twice the length of the required warranty; which for wind turbine and fuel cell systems is ten years, for microturbine, internal combustion engine and gas turbine systems is six years; unless terminated earlier pursuant to the operation of this Contract, or unless modified by order of the CPUC or by written agreement of the parties.

13.2 The Contract may be terminated by Program Administrator in the event (a) System Owner or Host Customer fails to perform a material obligation under this Contract and System Owner or Host Customer fails to cure such default within 15 days of receipt of written notice from Program Administrator of such failure to perform a material obligation, or (b) any statement, representation or warranty made by System Owner or Host Customer in connection with the Program or this Contract is false, misleading or inaccurate on the date as of which it is made.

13.3 The termination of this Contract shall not operate to discharge any liability, which has been incurred by either party prior to the effective date of such termination.

14.0 PERMANENT INSTALLATION - Equipment installed under this Program is intended to be in place for the duration of its useful life. Only permanently installed systems are eligible for incentives. This means that the System Owner and/or Host Customer must demonstrate to the satisfaction of the Program Administrator that the SG Unit(s) has both physical and contractual permanence prior to Program Administrator's paying any incentive.

Physical permanence is to be demonstrated by the SG Unit(s)' electrical, thermal and fuel connections in accordance with industry practice for permanently installed equipment and its secure physical attachment to a permanent surface (e.g. foundation). Any indication of portability, including but not limited to: temporary structures, quick disconnects, unsecured equipment, wheels, carrying handles, dolly, trailer or platform will render the SG Unit(s) ineligible for incentives.

Contractual permanence, corresponding to a minimum of twice the applicable warranty period, is to be demonstrated as follows:

System Owner agrees to notify the Program Administrator in writing a minimum of sixty (60) days prior to any change in either the Site location of the SG Unit(s), or change in ownership of the SG Unit(s). An additional agreement between the System Owner and the Program Administrator may be required at the Program Administrator's sole discretion in order to safeguard against the possibility of early removal and relocation of the generation system. This additional agreement, if required, must be negotiated to the satisfaction of the Program Administrator.

15.0 OTHER AGREEMENTS - All agreements involving the Project including, but not limited to, sales agreements, warranties, leases, energy service agreements, agreements for the sale of trade of RECs, and/or energy savings guarantees, must be disclosed and provided to the Program Administrator as soon as they are available and in no event later than submission of the Claim Form.

16.0 ASSIGNMENT- System Owner and Host Customer consent to Program Administrator's assignment of all of Program Administrator's rights, duties and obligations under this Contract to the CPUC and/or its designee. Any such assignment shall relieve Program Administrator of all rights, duties and obligations arising under this Contract. Neither System Owner nor Host Customer shall assign its rights or delegate its duties without the prior written consent of Program Administrator or its assignee, if any, except in connection with the sale or merger of a substantial portion of its assets. Any such assignment or delegation without the prior written consent of Program Administrator or its assignee, if any, shall be null and void. Consent to assignment shall not be unreasonably withheld or delayed. System Owner and Host Customer must provide assurance of the success of a Project if assigned by providing any additional information requested by Program Administrator.

17.0 PERMITS AND LICENSES – System Owner and/or Host Customer, at their own expense, shall obtain and maintain all licenses and permits needed to successfully perform work on the Project.

18.0 INSURANCE – System Owner and Host Customer shall, at their own expense, maintain the insurance coverage set forth in Appendix D, or an equivalent amount of self-insured coverage satisfactory to Program Administrator, and shall submit proof of such insurance to Program Administrator as part of the Proof of Project Advancement described in Section 5.0 of this Contract.

19.0 ADVERTISING, MARKETING AND USE OF PROGRAM ADMINISTRATOR'S NAME – System Owner and Host Customer shall not use Program Administrator's corporate name, trademark, trade name, logo, identity or any affiliation for any reason, including soliciting persons to participate in the Project, without the prior written consent of Program Administrator. System Owner and Host Customer shall make no representations on behalf of Program Administrator.

20.0 INDEPENDENT CONTRACTOR - In assuming and performing the obligations of this Contract, System Owner and Host Customer are each an independent contractor and neither shall be eligible for any benefits which Program Administrator may provide its employees. All persons, if any, hired by System Owner and/or Host Customer shall be their respective employees, subcontractors, or independent contractors and shall not be considered employees or agents of Program Administrator.

21.0 RIGHT TO AUDIT AND REPORT INFORMATION - Program Administrator shall be allowed to periodically audit System Owner's and Host Customer's records related to the work done under this Contract, and report the results of its audit to the CPUC or its designee. System Owner and Host Customer must provide all requested Project documents to Program Administrator upon written request, and must, for 5 years following Contract termination, maintain copies of all Project documents, including, but not limited to, Contracts, invoices, purchase orders, reports, and all back-up documents, for Program Administrator's review.

22.0 INDEMNIFICATION

22.1 To the greatest extent permitted by applicable law, System Owner and Host Customer shall each indemnify, defend and hold harmless Program Administrator, its affiliates, subsidiaries, current and future parent company, officers, directors, agents and employees, from and against all claims, demands, losses, damages, costs, expenses, and liability (legal, contractual, or otherwise), which arise from or are in any way connected with any: (i) injury to or death of persons, including but not limited to employees of Program Administrator, Host Customer, System Owner, or any third party; (ii) injury to property or other interests of Program Administrator, Host Customer, System Owner, or any third party; (iii) violation of local, state or federal common law, statute, or regulation, including but not limited to environmental laws or regulations; or (iv) strict liability imposed by any law or regulation; so long as such injury, violation, or strict liability (as set forth in (i) - (iv) above) arises from or is in any way connected with this Contract or System Owner's or Host Customer's performance of, or failure to perform, this Contract, however caused, regardless of any strict liability or negligence of Program Administrator whether active or passive, excepting only such loss, damage, cost, expense, liability, strict liability, or violation of law or regulation that is caused by the willful misconduct of Program Administrator, its officers, managers, or employees.

22.2 System Owner and Host Customer each acknowledges that any claims, demands, losses, damages, costs, expenses, and legal liability that arise out of, result from, or are in any way connected with the release or spill of any hazardous material or waste as a result of the work performed under this Contract are expressly within the scope of this indemnity, and that the costs, expenses, and legal liability for environmental investigations, monitoring, containment, abatement, removal, repair, cleanup, restoration, remedial work, penalties, and fines arising from strict liability, or violation of any local, state, or federal law or regulation, attorney's fees, disbursements, and other response costs incurred as a result of such releases or spills are expressly within the scope of this indemnity.

22.3 System Owner and Host Customer each shall, on Program Administrator's request, defend any action, claim or suit asserting a claim which might be covered by this indemnity. System Owner and Host Customer shall pay all costs and expenses that may be incurred by Program Administrator in enforcing this indemnity, including reasonable attorney's fees. This indemnity shall survive the termination of this Contract for any reason.

23.0 LIMITATION OF LIABILITY - Program Administrator shall not be liable to System Owner, Host Customer or to any of their respective subcontractors for any special, incidental, indirect or consequential damages whatsoever, including, without limitation, loss of profits or commitments, whether in contract, warranty, indemnity, tort (including negligence), strict liability or otherwise arising from Program Administrator's performance or nonperformance of its obligations under the Contract.

24.0 VENUE - This Contract shall be interpreted and enforced according to the laws of the State of California. Sole jurisdiction and venue shall be with the courts in Los Angeles County, California.

25.0 DISPUTE RESOLUTION - The parties to this Contract shall attempt in good faith to resolve any dispute arising out of or relating to this Contract promptly by negotiations between a vice president of Program Administrator or his or her designated representative and an executive of similar authority from System Owner and/or Host Customer. Either party must give the other party or parties written notice of any dispute. Within thirty (30) calendar days after delivery of the notice, the executives shall meet at a mutually acceptable time and place, and shall attempt to resolve the dispute. If the matter has not been resolved within thirty (30) calendar days of the first meeting, any party may pursue other remedies, including mediation. All negotiations and any mediation conducted pursuant to this clause are confidential and shall be treated as compromise and settlement negotiations, to which Section 1152.5 of the California Evidence Code shall apply, and Section 1152.5 is incorporated herein by reference. Notwithstanding the foregoing provisions, a party may seek a preliminary injunction or other provisional judicial remedy if in its judgment such action is necessary to avoid irreparable damage or to preserve the status quo. Each party is required to continue to perform its obligations under this Contract pending final resolution of any dispute arising out of or relating to this Contract.

26.0 INTEGRATION AND MODIFICATION - This Contract and its appendices constitute the entire Contract and understanding between the Parties as to its subject matter. It supersedes all prior or contemporaneous contracts, commitments, representations, writings, and discussions between System Owner, Host Customer, and Program Administrator, whether oral or written, and has been induced by no representations, statements or contracts other than those expressed herein.

NO AMENDMENT, MODIFICATION OR CHANGE TO THIS CONTRACT SHALL BE BINDING OR EFFECTIVE UNLESS EXPRESSLY SET FORTH IN WRITING AND SIGNED BY PROGRAM ADMINISTRATOR'S REPRESENTATIVE AUTHORIZED TO SIGN THE CONTRACT.

Notwithstanding the foregoing, this Contract is subject to such changes or modifications by the CPUC as it may, from time to time, direct in the exercise of its jurisdiction over Program Administrator. Furthermore, this Contract is subject to change or modification by the Program Working Group, as it may from time to time make to the Program in the exercise of its jurisdiction over the implementation of the Program. For purposes of this Contract, the "Program Working Group" shall constitute certain staff of each California investor-owned utility, the San Diego Regional Energy Office, California Energy Commission and the Energy Division of the CPUC.

27.0 NO THIRD PARTY BENEFICIARIES - This Contract is not intended to confer any rights or remedies upon any other persons other than the undersigned parties hereto.

By execution of this Contract, System Owner and Host Customer each certifies the Project meets all Program eligibility requirements, and that the information supplied in Appendix A is true and correct. System Owner and Host Customer further certify that System Owner and Host Customer have read and understand the Self-Generation Incentive Program documents described in Appendix C and agree to

abide by the rules and requirements set forth in this Contract and in Appendices A, B, C, D, E, F, G and H as applicable.

System Owner and Host Customer each declare under penalty of perjury under the laws of the State of California that 1) the information provided in the attached Request Form is true and correct to the best of my/our knowledge, 2) they have each read the Host Customer and System Owner Agreement set forth in Appendix A and agree to terms therein; 3) SG Unit(s) described in the Request Form are new and intended to offset part or all of the Host Customer's electrical needs at the Site of installation, 4) the Site of installation is located within the Program Administrator's service territory, 5) the SG Unit(s) are not intended to be used solely as a backup generator, and 6) the Host Customer and the System Owner each has received a copy of this Contract and the completed Request Form.

In witness whereof, the parties have executed this Contract as of the latest date below.

HOST CUSTOMER

SYSTEM OWNER
(IF DIFFERENT THAN HOST CUSTOMER)

Signature: _____

Signature: _____

Name Printed: _____

Name Printed: _____

Title: _____

Title: _____

Company Name: _____

Company Name: _____

Date: _____

Date: _____

PROGRAM ADMINISTRATOR

Signature: _____

Name Printed: _____

Title: _____

Company Name: _____

Date: _____

All communications under this Contract shall be forwarded directly to:

Howard Green
Self-Generation Incentive Program
2131 Walnut Grove Avenue, GO 3, 3rd Floor B10
Rosemead, CA 91770
Phone: 1-800-736-4777

APPENDIX D—INSURANCE COVERAGE REQUIREMENTS

Workers' Compensation and Employers' Liability: Worker's Compensation insurance or self-insurance indicating compliance with any applicable labor codes, acts, laws or statutes, state or federal, where Project work is performed. Employers' Liability insurance shall not be less than \$1,000,000 for injury or death each accident.

Commercial General Liability: Coverage shall be at least as broad as the Insurance Services Office (ISO) Commercial General Liability Coverage "occurrence" form, with no coverage deletions.

- (a) Two million dollars (\$2,000,000) for each occurrence if the Gross Nameplate Rating of Producer's Generating Facility is greater than one hundred (100) kW;
- (b) One million dollars (\$1,000,000) for each occurrence if the Gross Nameplate Rating of Producer's Generating Facility is greater than twenty (20) kW and less than or equal to one hundred (100) kW; and
- (c) Five hundred thousand dollars (\$500,000) for each occurrence if the Gross Nameplate Rating of Producer's Generating Facility is twenty (20) kW or less.
- (d) Two hundred thousand dollars (\$200,000) for each occurrence if the Gross Nameplate Rating of Producer's Generating Facility is ten (10) kW or less and Producer's Generating Facility is connected to an account receiving residential service from SCE. Coverage shall:

- a) By "Additional Insured" endorsement add as insured's Program Administrator, its affiliates, subsidiaries, and parent company, and Program Administrator's directors, officers, agents and employees, with respect to liability arising out of or connected with the work performed by or for the Host Customer and/or System Owner (ISO Form CG2010 or equivalent is preferred). In the event the Commercial General Liability policy includes a "blanket endorsement by contract," the following language added to the certificate of insurance will satisfy this requirement: Program Administrator, its affiliates, subsidiaries, and parent company, Program Administrator's directors, officers, agents and employees, with respect to liability arising out of the work performed by or for the System Owner and/or Host Customer are additional insured's under a blanket endorsement;" and
- b) Be endorsed to specify that the System Owner's and Host Customer's insurance is primary and that any insurance or self-insurance maintained by the Program Administrator shall not contribute with it.

Business Auto: Coverage shall be at least as broad as the Insurance Services Office (ISO) Business Auto Coverage form covering Automobile Liability, code 1 "any auto." The limit shall not be less than \$1,000,000 each accident for bodily injury and property damage.

Additional Insurance Provisions: As part of proof of project advancement documentation, System Owner and Host Customer shall furnish Program Administrator with certificates of insurance and endorsements of all required insurance for System Owner and Host Customer. The documentation shall state that coverage shall not be canceled except after thirty (30) days prior written notice has been given to Program Administrator. The documentation must be signed by a person authorized by that insurer to bind coverage on its behalf and shall be submitted to the Program Administrator at this address:

Mailing address:

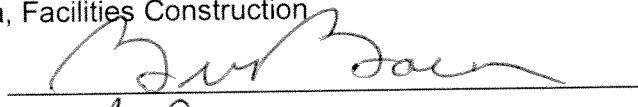
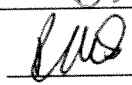
Howard Green
Self-Generation Incentive Program
2131 Walnut Grove Avenue, GO 3, 3rd Floor B10
Rosemead, CA 91770
Phone: 1-800-736-4777

Certain exceptions may be made by the Program Administrator if the insurance requirements are not a business or statutory requirement. Any such exception must be requested by the System Owner or Host Customer and will be reviewed by the Program Administrator on a case-by-case basis.

A copy of all such insurance documents shall be sent to Program Administrator's Contract negotiator and Project Administrator. Program Administrator may inspect the original policies or require complete certified copies at any time. Upon request, System Owner and Host Customer shall furnish Program Administrator the same evidence of insurance for its Subcontractors, as Program Administrator requires of System Owner and Host Customer.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – NTD ARCHITECTURE
SUBMITTED BY: Steve Garcia, Facilities Construction
RECOMMENDED BY: Bruce Baron 
APPROVED BY: Robert Silverman 

Description/Background:

The district wishes to enter into an agreement with NTD Architecture for technical planning services to complete a Final Project Proposal (FPP) for a new Science Laboratory Addition and an Initial Project Proposal (IPP) for a new Visual / Performing Arts Lab, in accordance with the district's approved Five Year Capital Facilities Plan. The agreement also includes technical planning services for the resubmission of an FPP for a new Health / Safety Facility, at no additional cost to the district.

Final Project Proposal – Science Laboratory Addition	\$48,250.00
Final Project Proposal – Health / Safety Facility	No Charge
Initial Project Proposal – Visual / Performing Arts Lab	\$7,500.00
Total:	\$55,750.00

A copy of the original agreements is available for review in the Superintendent/President's office.

Need:

As part of the District's Five Year Capital Facilities Plan, several projects have been identified as eligible to compete for state funding. In 2009-2010 the state will begin preliminary design funding for the Health / Safety Facility. This year we want to submit a Final Project Proposal for the Science Laboratory Addition which was approved for an IPP last year. We also want to submit a new project for competition which is a Visual / Performing Arts Lab, as recommended by the Director of Facilities and the Facilities Committee.

Fiscal Impact: \$55,750.00 – Fund 71 expenditure.

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with NTD Architecture for services indicated in the agreement in the amount of \$55,750.00

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** X___

TOPIC: MONTHLY FINANCIAL REPORTS

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: Bruce Baron 

APPROVED BY: Robert Silverman 

Description/Background:

Financial reports are being presented for the period ending December 31,2007 for the General Fund (01), Debt Service Payment Fund (29), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Insurance Trust Fund (75), Health Trust Fund (78), ASB, Auxiliary Services, Bookstore and Federal Grant Funds.

A copy of the original monthly financial reports is available in the President's office.

Need: N/A

Fiscal Impact: N/A

Recommended Action:

This is an information only item.

Legal Review: YES ___ NOT APPLICABLE X___

Reference for Agenda: YES ___ NO X___