

**Victor Valley Community College District
Regular Meeting of the Board of Trustees
Tuesday, September 8, 2020
APPROVED MINUTES**

1. OPENING ITEMS

1.1 CALL TO ORDER

The Governing Board of the Victor Valley Community College District met in the Student Activities Center with guests joining via Zoom on September 8, 2020. Board President Brady called the meeting to order at 6:00 p.m.

1.2 ROLL CALL

Trustees: Joseph W Brady, John Pinkerton, Jennifer Tarpley
Dennis Henderson (entered the room at 6:02 p.m.)
Brandon A Wood (entered the room at 6:05 p.m.)
Student Trustee: Bridget Lee
Superintendent/President: Daniel Walden

1.3 PLEDGE OF ALLEGIANCE TO THE FLAG

Student Trustee Bridget Lee led the pledge.

1.4 PUBLIC COMMENT ANNOUNCEMENT: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350).

1.5 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

Dr. Walden announced that there is a correction to agenda item 8.10 changing the time of the virtual meeting to 3:30 p.m.

2. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

2.1 PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

Pamela Glendinning.

3. BOARD OF TRUSTEE GOALS

3.1 Progress on Governing Board 2020/2021 Goals

Dr. Walden discussed the goals adopted by the Board for the 2020/2021 academic year and shared the crosswalk of items being addressed by the Board at this meeting tonight. Each Trustee selected a goal that they would be responsible to report out on at each meeting of the board.

- #1 - Trustee Pinkerton
- #2 - Trustee Tarpley
- #3 - Trustee Brady
- #4 - Trustee Wood
- #5 - Trustee Henderson

4. SUPERINTENDENT/PRESIDENT'S REPORT

4.1 FOUNDATION

Foundation President Shannon Shannon reported that the San Manuel Band of Mission Indians awarded the Foundation \$119,000 for the purchase of a new ambulance for simulation and hands on training. Mrs. Shannon continued her report stating a Title IV DHSI grant proposal was submitted, and they were notified last week of the award of the \$3million/5 year grant titled "Project Connect" to expand educational opportunities for Hispanic students. This grant also provides funds to establish a \$1.2 million endowment with a 1-to-1 match over 5 years. Dr. Walden thanked the Foundation for coming up with the \$600,000 match for the endowment, and expressed to the Board all the work the Foundation staff did that secured this important grant award. Mrs. Shannon continued her report listing the recipients of the Summer 2020 awards, discussing the revamping of their outreach efforts for alumni records, and announcing the deadline of September 15 for nominations for the Alumni Hall of Fame event.

4.2 Student Housing Report

Interim Deputy Superintendent/Vice President John Nahlen gave an update on the student housing project. The approach will include putting out a Request for Qualifications (RFQ) followed by an interview of the respondents who will then be short-listed, after which a Request for Proposals (RFP) will be issued and project proposals

will be accepted for review. The RFQ will be brought to the Board in October. Mr. Nahlen will reach out to Orange Coast College and Santa Rosa College to get the list of their respondents. Trustee Brady suggested looking into the National Student Housing conference as well.

4.3 FACILITIES UPDATE

Steve Introduced the architects from LPA who shared a presentation on the new Stadium and Educational Event Center. They are in the final steps of the design phase and should be ready to submit to DSA in early December, with the goal to award a contract for construction of this project in a years time. Topics covered in the presentation included project goals, site plan, floor plan and design concept.

Jennifer left the room at 6:53 p.m.

Jennifer returned at 6:55 p.m.

4.4 High Desert Training Center Report

Director, Community/Contract Ed., and Workforce Programs Frank Castanos reported they are not hosting trainings at the High Desert Training Center. The Board discussed building expenditures and who have contributed to this effort. Mr. Castanos reported that he hopes to do a grand opening once the COVID-19 guidelines are lifted, hopefully in the spring. Discussion on holding a board meeting there took place and will be looked into.

Technology break at 7:40 p.m.

Reconvene at 7:45 p.m.

4.5 ASB UPDATE

Student Trustee/ASB President Lee reported that they worked diligently on the 9/11 flag preparation where they had over 60 volunteers that included members from all groups and the community. She reported on a video that was made to welcome students back to college and that the first ASB newsletter was completed. She discussed the virtual scavenger hunt and constitution day and that ASB is working on the 2020/21 goals.

4.6 ACADEMIC SENATE

No representation/no report.

4.7 PRESIDENT'S COMMENTS

Dr. Walden shared information on the upcoming 9/11 event which will begin promptly at 6:30 a.m. and can be attended virtually at www.vvc.edu/patriotday2020.

Dr. Walden continued his comments announcing In-Service/All College Day, and told the Trustees if they wish to attend they are welcome to come. The event takes place from 9:00 to 11:15 a.m. Dr. Walden completed his comments by thanking the Board for committing to the October 29 joint board meeting with Barstow College.

5. REPORTS

5.1 CTA

No representation/no report.

5.2 CSEA

No representation/no report.

5.3 AFT PART-TIME FACULTY UNITED

No representation/no report.

5.4 MANAGEMENT

Jackie Augustine, Dean of HASS, reported on management professional development and trainings, as well as resources that are being provided to students, such as laptops.

6. CONSENT AGENDA

6.1 PUBLIC COMMENT ANNOUNCEMENT RELATED TO CONSENT AGENDA ITEMS

None

6.2 APPROVAL OF CONSENT AGENDA ITEMS

It was MSC (Wood/Henderson, Advisory Vote: Yea, 5-0) to approve the consent agenda items in one vote.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

6.3 Approval of Minutes of the August 11, 2020 Regular Board of Trustees Meeting

Resolution: To approve the Minutes of the August 11, 2020 Regular Board of Trustees meeting as submitted.

6.4 Independent Contractor Agreement - KH Consulting Group

Resolution: To ratify an Independent Contractor Agreement with KH Consulting Group in the estimated amount of \$22,000.00.

6.5 Agreement Revision - Fletcher's Fire Protection

Resolution: To ratify the revised agreement with Fletcher's Fire Protection.

6.6 Agreement - Carpet Club, Inc.

Resolution: To ratify the agreement with Carpet Club, Inc. in the estimated amount of \$2,250.00.

6.7 Agreement - Galaxy Moving, Inc.

Resolution: To ratify the agreement with Galaxy Moving, Inc. in the estimated amount of \$1,216.00.

6.8 Agreement - Quick Caption, Inc.

Resolution: To ratify the service agreement with Quick Caption, Inc. to provide closed captioning services to the Kinesiology department for an estimated fiscal impact of \$5,100.00.

6.9 Pete's Road Service, Inc.

Resolution: To ratify the agreement with Pete's Road Services, Inc. in the amount of \$1,000.00 for tire repair(s) of the Regional Public Safety Training Center (R.P.S.T.C.) forklift.

6.10 Agreement Renewal - Mailfinance, Inc.

Resolution: To ratify and renew the agreement with MailFinance, Inc.

6.11 Agreement - Silver Valley Propane, Inc.

Resolution: To ratify the agreement with Silver Valley Propane, Inc.

6.12 Agreement - All American Janitorial Services

Resolution: To ratify the agreement with All American Janitorial Services in the amount of \$37,200.00.

6.13 Agreement Renewal - Trane

Resolution: To ratify and renew the agreement with Trane Building Services.

6.14 Department of Defense (DOD) Voluntary Education Partnership Memorandum of Understanding (MOU)

Resolution: To ratify the agreement with the Department of Defense and Victor Valley College. This agreement will allow active duty military members to receive tuition assistance while attending the institution.

6.15 Correction to Budget Source - Environmental Planning Development Solutions, Inc.

Resolution: To be ratified by the Board of Trustees on August 11, 2020. This is a correction to the budget source of Board Agenda consent item 6.31.

6.16 Agreement - Merrell Johnson Engineering

Resolution: To ratify the agreement with Merrell Johnson Engineering in the estimated amount of \$13,679.00.

6.17 VVCFCA Memorandum of Understanding- Class Stacking

Resolution: To ratify the Memorandum of Understanding between the District and Victor Valley College Faculty Association (Association) for Class Stacking.

6.18 Agreement- ShredYourDocs.com

Resolution: To ratify the agreement with ShredYourDocs.com to perform on-site shredding services.

6.19 Agreement- Michelle Barton

Resolution: To ratify the agreement with Michelle Barton in the amount of \$10,000.00.

6.20 Agreement Renewal - Thyssenkrupp Elevator Corporation

Resolution: To ratify and renew the new 5-year (60-month) agreement with Thyssenkrupp Elevator Corporation for maintenance and emergency services to the elevators and lifts on campus as needed. This is year two (2) of five (5) of this agreement.

6.21 Notice of Completion - Apple Valley Communications

Resolution: To ratify the Notice of Completion with Apple Valley Communications for the VVC Board Room IT Infrastructure project.

6.22 Agreement - Diamond Environmental Services

Resolution: To ratify the agreement with Diamond Environmental Services to provide portable restroom services to the Fire Technology program.

6.23 Agreement Increase - Dewey Pest Control

Resolution: To ratified by the Board of Trustees on August 11, 2020. This is a amendment to increase additional budgeted fiscal impact for additional services.

6.24 Independent Contractor Agreement - Dr. Edward Bush

Resolution: To ratify the agreement with Dr. Edward Bush in the amount of \$6,000.

6.25 Independent Contractor Agreement - Dr. Jeremiah Sims

Resolution: To ratify the agreement with Dr. Jeremiah Sims in the amount of \$8,000.

6.26 VVCFA Memorandum of Understanding-Distance Education Training, Certification, Office Hours and Online Load

Resolution: To ratify the Memorandum of Understanding between the District and Victor Valley College Faculty Association (Association).

6.27 Agreement Renewal: Datawatch

Resolution: To ratify the agreement with Datawatch in the estimated amount of \$6,000.30.

6.28 Contract Ed: Chaffey College - InTech Center

Resolution: To ratify a service agreement with Chaffey College - InTech Center. Chaffey College and VVC will sponsor incumbent workers for Employment Panel Training (ETP) programs. Classes to be held at the High Desert Training Center for the 2020-2021 fiscal year with an expected revenue of \$3,000.00.

6.29 Agreement- Virtual Training for Healthcare Educators

Resolution: To ratify the Independent Contractor Agreement with KT Waxman- HealthImpact to provide six virtual trainings for Nursing faculty and staff professional development.

6.30 Agreement Renewal: NetGovern

Resolution: To ratify the agreement renewal with NetGovern, Inc. in the estimated amount of \$14,500.00.

6.31 Agreement Renewal: Ferrilli Information Group (eCommerce)

Resolution: To ratify the agreement renewal with Ferrilli Information Group in the estimated amount of \$5,400.00.

6.32 Agreement Renewal: Ferrilli Information Group (TMI Solution Assurance)

Resolution: To ratify the agreement renewal with Ferrilli Information Group in the estimated amount of \$2,100.00.

6.33 Board Payment Report - July, August 2020

Resolution: To accept the Board of Trustees Payment Report as presented.

6.34 CSEA Memorandum of Understanding One Stop Hours of Operation and Permanent Work Shifts

Resolution: To approve the Memorandum of Understanding between the District and CSEA for the Hours of Operation and Permanent Work Shifts for One Stop Center Employees.

6.35 CSEA Memorandum of Understanding One Stop Hours of Operation and Rotation of Second Shift

Resolution: To approve the Memorandum of Understanding between the District and CSEA for the Hours of Operation and Rotation of Second Shift for One Stop Center Employees.

7. ACTION AGENDA

7.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS

None

8. BOARD OF TRUSTEES - ACTION AGENDA**8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA**

None

8.2 Second Read/Adoption: Board Policy 3420 - Equal Employment Opportunity

It was MSC (Wood/Tarpley, Advisory Vote: Yea, 5-0) to adopt Board Policy 3420 - Equal Employment Opportunity,

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.3 Second Read/Adoption: Board Policy 3501 - Campus Security and Access

It was MSC (Wood/Tarpley, Advisory Vote: Yea, 5-0) to adopt Board Policy 3501 - Campus Security and Access.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.4 Second Read/Adoption: Board Policy 3715 - Intellectual Property

It was MSC (Wood/Tarpley, Advisory Vote: Yea, 5-0) to adopt Board Policy 3715 - Intellectual Property

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.5 Second Read/Adoption: Board Policy 3710 - Securing of Copyright

It was MSC (Wood/Tarpley, Advisory Vote: Yea, 5-0) to adopt Board Policy 3710 - Securing of Copyright

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.6 Second Read/Adoption: Board Policy 6307 - Debt Issuance and Management

It was MSC (Wood/Tarpley, Advisory Vote: Yea, 5-0) to adopt Board Policy 6307 - Debt Issuance and Management

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.7 Second Read/Adoption: Board Policy 6740 - Citizens' Oversight Committee

It was MSC (Wood/Tarpley, Advisory Vote: Yea, 5-0) to adopt Board Policy 6740 - Citizens' Oversight Committee

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.8 Deletion of Board Policy 5550 - Speech: Time, Place and Manner

It was MSC (Henderson/Wood, Advisory Vote: Yea, 5-0) to delete Board Policy 5550 - Speech: Time, Place and Manner which is already covered in Board Policy 3900.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.9 Board Resolution 20-12 - Hispanic Heritage Month

It was MSC (Wood/Henderson, Advisory Vote: Yea, 5-0) to adopt Resolution No. 20-12 - Hispanic Heritage Month.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8.10 Selection of Governing Board Member as Voting Delegate and Alternate - ACCT Leadership Congress

It was MSC (Brady/Wood, Advisory Vote: Yea, 5-0) to select Governing Board member John Pinkerton as voting delegate and Governing Board member Jennifer Tarpley as an alternate for the Association of Community College Trustees (ACCT) Virtual Leadership Congress from September 30 - October 1, 2020.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

9. SUPERINTENDENT/PRESIDENT - ACTION AGENDA**9.1 Acceptance of State Donation of Personal Protective Equipment**

It was MSC (Henderson/Tarpley, Advisory Vote: Yea, 5-0) to acknowledge and accept the donation of Personal Protective Equipment (PPE) received from the State of California - Office of Emergency Services

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

10. ADMINISTRATIVE SERVICES - ACTION AGENDA

10.1 Agreement Renewal - Giant Power Comm

It was MSC (Henderson/Wood, Advisory Vote: Yea, 5-0) to approve the renewal of a 3-year agreement with GiantPowerComm for maintenance and cleaning of all District solar generating systems. This is year two (2) of a three (3) year agreement.

Discussion: - Some discussion ensured regarding the production increase is after cleaning. Mr. Garcia explained this contract includes cleaning and maintenance, and they are working on a new proposal that would eliminate the tracking feature of the panels and reduce the cost of maintenance.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

10.2 Agreement: Computerland of Silicon Valley (Microsoft)

It was MSC (Wood/Henderson, Advisory Vote: Yea, 5-0) to approve the agreement with Computerland of Silicon Valley in the amount of \$67,605.00.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

11. HUMAN RESOURCES - ACTION AGENDA

11.1 Administrator Appointment- Interim Deputy Superintendent/Executive Vice President, Administrative Services

It was MSC (Wood/Henderson, Advisory Vote: Yea, 5-0) to approve the extension to the Agreement for the Interim Deputy Superintendent/Executive Vice President of Administrative Services.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

11.2 Management Position and Job Description for Director of Maintenance & Operations

It was MSC (Wood/Henderson, Advisory Vote: Yea, 5-0) to approve the management position job description and salary placement for Director of Maintenance & Operations as presented.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

11.3 New Academic Administrator- Director of the Associate Degree Nursing Program and Allied Health

It was MSC (Wood/Tarpley, Advisory Vote: Yea, 5-0) to approve the Academic Administrator appointment for Director of the Associate Degree Nursing Program and Allied Health.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

12. INSTRUCTION - VICE PRESIDENT - ACTION AGENDA

No items.

13. INSTRUCTION - HASS

No items.

14. INSTRUCTION - HSPSIT

No Items.

15. INSTRUCTION - INST. OPERATIONS

No items.

16. INSTRUCTION - STEM

No items.

17. INSTRUCTION - STUDENT EQUITY/SUCCESS

No items.

18. STUDENT SERVICES - ACTION AGENDA

No items.

19. INFORMATION/DISCUSSION

Agenda items 19.1 through 19.9 below are a review by the Governing Board of existing Board Policies that have no substantial or recommended edits.

19.1 First Read: Board Policy 2430 - Delegation of Authority to the Superintendent/President

19.2 First Read: Board Policy 3100 - Organizational Structure

19.3 First Read: Board Policy 3200 - Accreditation

19.4 First Read: Board Policy 3280 - Grants

19.5 First Read: Board Policy 3300 - Public Records

19.6 First Read: Board Policy 3310 - Records Retention & Destruction

19.7 First Read: Board Policy 3510 - Workplace Violence Plan

19.8 First Read: Board Policy 3515 - Reporting of Crimes

19.9 First Read: Board Policy 3530 - Weapons on Campus

19.10 Emeritus Status

19.11 Proposition 15 - Tax on Commercial and Industrial Properties for Education and Local Government Funding Initiative (2020)

The Trustees discussed the potential pros and cons of voting for this proposition that is on the November ballot.

20. BOARD COMMUNICATION

20.1 Individual Board of Trustees Reports

- Trustee Tarpley passed on closing comments due to the late hour.
- Trustee Henderson passed on closing comments due to the late hour.
- Student Trustee Lee passed on closing comments due to the late hour.
- Trustee Wood passed on closing comments due to the late hour.
- Trustee Pinkerton commented that he values the passion and enthusiasm of all the trustees, and although they may be diametrically opposed on certain topics, they are all here for what is best for the students. Trustee Pinkerton continued his comments regarding his wife, Sharon Pinkerton, who will be filling his seat on the board, stating there are different styles of leadership, and she will bring steady, reliable, and conscientious traits to the table, and the Trustees will know her priorities. He expressed his hope that they will let someone who is quieter have more of a role and although they will be able to talk over her, he cautioned that people will notice this.

Trustee Henderson left the room at 9:14 p.m.

Trustee Henderson returned at 9:17 p.m.

- Trustee Brady reported that he is tired of wasteful government and taxes that go nowhere. He continued his comments on the High Desert survey which will be coming out on September 30th. Trustee Brady expressed how much he cares about the high desert, and continued his report stating that he, Dr. Walden and Trustee Pinkerton had a lunch meeting and tour of the new building at VVUHSD and had a candid conversation about jobs and education and where the high school students are going. He expressed his excitement about the dialog they had regarding finding out what industry leaders need and bringing the private sector and public sector together.

21. ADJOURNMENT

21.1 Adjourn September 11, 2020 Board of Trustees Regular Meeting

There being no further action brought before the Governing Board, it was MSC (Henderson/Wood, Advisory Vote: Yea, 5-0) to adjourn the meeting at 9:24 p.m.

Final Resolution: Motion Carries

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley