



Victor Valley Community College District Citizens' Bond Oversight Committee Meeting Minutes

Date: March 2, 2021

Place: Victor Valley Community College
Zoom Meeting 1:30pm

1.0 WELCOME, ROLL CALL AND CALL TO ORDER

The Victor Valley Community College District Measure JJ Citizens' Bond Oversight Committee met on Tuesday, March 2, 2021. Rick Greenwood, called the meeting to order at 1:37 PM.

Roll Call: Rick Greenwood (CBOC), De Ann Hudgens (CBOC), Dawn Serbus (CBOC not present), and Shannon Shannon (CBOC), William Pendergrass (CBOC), Harold Hines (CBOC not present)

Present: Dan Walden (not present Superintendent/President) John Nahlen (VVC Interim Deputy Superintendent/Executive V.P. of Administrative Services), Estela Wansten (Admin Sec II Facilities).

Four of (5) committee members were present. Quorum was established.

2.0 PLEDGE OF ALLEGIANCE

The pledge of allegiance to the American flag was not performed via Zoom.

3.0 INTRODUCTIONS

No introductions were necessary.

4.0 AGENDA REVIEW

There were no changes made to the Agenda.

5.0 PUBLIC COMMENTS

No public comments.

6.0 ACTION ITEMS

- 6.1 **Approval of Meeting Minutes for September 9, 2020:** The September 9, 2020, meeting minutes were presented for review and approval.

ACTION: MSC S, Shannon/D. Hudgens to approve the minutes. The motion passed.

7.0 REPORTS/DISCUSSION

- 7.1 **Bond Project Updates and Expenditures Reports:** Executive Director of Facilities and Operations, John Nahlen, stated all members have received the Bond spending report to review. Currently the Stadium and Educational Event Center is due to be submitted to DSA by March 15, 2021. Committed contracts for the Mondo track (\$860,000.00) and field turf (\$780,000.00) have been established as noted on report. Bond funds total cash available \$31,524,940.00. Total expenditures to date \$1,198,607.00, encumbrances \$2,403,990.00, available balance \$27,922,343.00 as of 3/1/2021. Hoping to start construction beginning of next year 2022 and construction duration less than 18 months.

ACTION: MSC D. Hudgens/S. Shannon to accept Director Nahlen's report. The motion passed and the report was accepted.

8.0 VICE PRESIDENT UPDATE

Vice President J. Nahlen reported on other non-bond projects. Bids coming in tomorrow for the renovation of buildings 50, 52, & 55. Twelve new classrooms and faculty offices in 50 & 52. President's office and administration building 55 housing VP's and Deans, Institutional Research, and support staff. Expecting to award the bid at the Board meeting next week. Other projects starting in the Student Activity Center, 2 eateries for food services for students and staff. Also, preparing for Fall campus opening with Covid preparations, plexiglass, PPE, sanitation devices, social distancing signage, and new high quality filter replacement campus wide. CTE classes are still on going in Automotive, Construction Technology, Police, Fire, EMS, and Nursing in person classes. W. Pendergrass asked if the SAC Cafe will be managed by restaurant management or contracted out? J. Nahlen responded it would be managed in-house.

ACTION: MSC S. Shannon/W. Pendergrass to accept Director Nahlen's report. The motion passed and the report was accepted.

9.0 OTHER/INFORMATION

- 9.1 **Membership Bylaws, Section 5.1(d), Taxpayers Association** – V.P. Nahlen stated that there is a vacancy in the Taxpayers Association position, and we have a candidate recommended by S. Shannon that is well qualified. We are awaiting the application to be submitted for review and approval. He is submitting his fee to be a member of the Howard Javaris Taxpayers Association.

10.0 NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING

The next CBOC Zoom meeting is scheduled for June 1, 2021, if needed. S. Shannon requested 1:00 p.m. start time.

11.0 ADJOURNMENT

ACTION: MSC W. Pendergrass/D. Hudgens to adjourn the meeting at 2:57 PM.

Documents referenced in these minutes, as well as additional information, are available on the Victor Valley College website: <http://www.vvc.edu/offices/admin-services/risk-management.shtml>.