



Environmental Health and Safety Committee

April 7, 2021 – 9:00 a.m.
Zoom Online Meeting

MINUTES

Present: Frederick Board, Hamid Eydgahi, Leonard Knight, Gardenia Malone, Joseph Martinez, Virginia Moran, Robert Sewell, Chris Shelby, Diane Wollan

Absent: David Albarran, Steve Dwiggins, Cathy Ekpo, Eternity Loymeyer, Christi Myers

Recorder: Gardenia Malone

Call to Order: 9:04 a.m.

Agenda items

- I. **Review of the Minutes of 03/10/2021** – MSC H.Eydgahi/D.Wollan: Revised minutes approved with no changes.
- II. **Review of Committee Membership** – To fulfill the new regulation of AP 1201, which requires committees to have Co-Chairpersons, the EH&S committee voted in a Co-Chair. Gardenia Malone was voted in as Co-Chair to work with the current Chair, Chief Knight. Diane Wollan volunteered to take the meeting minutes in place of Gardenia. Chief told Gardenia that they would need go to the union representatives to ask for new members if not enough current members are participating in committee meetings. An email will be sent to committee members and they must reply by a certain date to express interest in remaining a member.
- III. **Campus Safety Hazards Follow-up** – Chief put in a work order to have all the NFPA

diamond placards on campus to be replaced. Work order is in progress.

Gardenia gave an update on the online access of chemical Safety Data Sheets (SDS).

Gardenia found out that Keenan already provides an SDS database for free online to our employees and without login. "Keenan Safe Colleges SDS", the weblink is:

<https://vvc-keenan.safecollegesds.com>

The database has SDS for every location on the main campus and off-campus training locations. There can be multiple SDS sheets for one chemical, but this is due to a location having the same products from multiple manufacturers. State regulations require that the database keep the multiple SDS for accountability and liability reasons. The database link should be saved to campus computers or cellphones of employees that handle chemicals for easy access. SDS sheets can be viewed, downloaded as PDFs, and printed from this website. The SDS database link will be given to Kong Phang in IT so that it can be posted on the new VVC website for employee awareness and universal access.

IV. **"Automated External Defibrillators (AEDs) for VVC" Update** – VVC's paramedics group is finalizing the AED training to begin in a couple of weeks. The main campus map has been updated with AED heart icons to show approximately where the defibrillators are located. Chief is working on a legend with Kong Phang in IT that lists more precisely where to find the AEDs in the buildings. The campus map will also be posted on the VVC website with the new AED information. Following the final map edits, the Emergency Operations Plan (EOP) update will be completed and submitted to College Council. Joseph Martinez asked if the AED training will also include CPR (Cardiopulmonary Resuscitation) instruction. Chief said training will explain the basics of CPR (chest compression process, etc.); it will not be a full CPR course, but with enough detail to help someone in an emergency state.

V. **Round Table** –

Chief – Discussed the progress of the Chemical Hygiene Plan (CHP) approval process. Gardenia is going to present the CHP as an informational item to the College Council on the April 7, 2021 meeting. Chief Knight will talk about the Emergency Operations Plan (EOP) finalization in College Council; the EOP will be submitted the following week to the Council to meet the requirement of updating the EOP every 3 years. Both documents will be submitted to the Council as informational items. The CHP, being a new document for VVC, would move onto the college Cabinet as an informational item and for questions. Chief said a weblink would have to be created for the CHP for IT to put on the new VVC website. Gardenia will handle that with IT and bring back the weblink to the EH&S committee.

Chief also discussed the gunshot detection system that will be installed on campus soon thanks to a grant that Campus Police secured. A shooting recently occurred at the shopping center across the street from Campus Police, off-campus. Chief reminded everyone that when these incidents occur, you need to lockdown in place and not try to flee the campus.

With the campus re-opening to staff on May 10th, Chief asks members to bring back any unsafe practices that we may observe. Being the Environmental Health & Safety committee, it is our responsibility to discuss unsafe re-opening practices in meetings and take concerns to College Council. Starting on April 19th, San Bernardino county will allow the inoculation of younger age groups (Pfizer vaccine, 16+ years old and Moderna vaccine, 18+ y.o.). VVC will open a vaccination site in April 2021 at the main campus gym. COVID-19 testing will be moved to the portable buildings 66A and 66B, behind the Construction Technology Bldg. 65.

Virginia – Have the mental health aspects of re-socialization of staff on campus been raised in the re-opening task force? Chief replied that we can get Jaime Gonzalez (San

Bernardino County counselor) and the County more involved to help staff with re-integration. Virginia also suggested to reach out to Nonnie Compton in Human Resources.

Robert – Will be sending out a press release of vaccination details on the first weekend of April 2021. Needs to verify that the vaccination appointment website “My Turn” is set up appropriately to start Johnson & Johnson (J&J) vaccine appointments. Needs verification from Desert Valley Medical of the ages that J&J will be accepting to add this to the press release. Supply of each vaccine manufacturer will be limited at first, but this also prevents the mix up of the one-shot and two-shot vaccine appointments.

Joseph – Asked if the June 15th, 2021 date of the State of California officially re-opening does not include instructional employees at this time? Chief said that the Governor of California announced the official re-opening of the state for June, but institutions may not re-open completely to students and instructors until the Fall semester. No decisions have been made.

Adjourn – 10:03 a.m.

Next regular meeting scheduled May 5, 2021 at 9:00 a.m.