



Environmental Health and Safety Committee

March 10, 2021 – 9:00 a.m.
Zoom Online Meeting

MINUTES

Present: Frederick Board, Cathy Ekpo, Leonard Knight, Gardenia Malone, Virginia Moran, Chris Shelby, Diane Wollan

Absent: David Albarran, Steve Dwiggins, Hamid Eydgahi, Eternity Loymeyer, Joseph Martinez, Christi Myers, Robert Sewell

Recorder: Gardenia Malone

Call to Order: 9:03 a.m.

Agenda items

- I. **Review of the Minutes of 12/02/2020** – MSC G.Malone/D.Wollan: Minutes approved with no changes.
 - II. **Review of Committee Membership** – The committee reviews and votes annually for committee leadership. Chief Knight is currently the Chairperson of the EH&S committee. Chief asked members if they wanted to continue having only one Chair or Co-chairs. Most members present at the March 2021 meeting agreed that having Co-chairs is a good idea. Cathy Ekpo pointed out that we should hold off on this item since some members weren't able to attend the March meeting; perhaps someone who wasn't able to attend would be interested in a leadership role. Chief and Virginia Moran agreed to move the voting process to the next meeting. Anyone who wants to be a candidate for Chair or Co-chair should be present at the next meeting.
-

III. **“Automated External Defibrillators (AEDs) for VVC” Update** – VVC’s Emergency Medical Technician (EMT) program will be providing AED training. Although training was planned to begin in January 2021, there was a delay. Chief Knight believes training may begin until the Fall 2021 as part of the campus re-opening plan and return of employees to campus. Updates to this item will be given in the next meeting.

IV. **Campus Safety Hazards Follow-up** – Gardenia talked about responses that were made at the administrators’ meeting with Steve Garcia (Facilities Director) and John Nahlen (Deputy Superintendent/Vice President). The safety issues that were brought to the meeting were improper chemical labeling, damaged containers/spills, and improper compressed gas cylinder storage. Steve commented that there are proper areas on campus for gas cylinders to be stored, but the fact that the cylinders are not stored there by employees is more of a discipline issue. Supervisors should train employees to return cylinders to the proper location every time for safety reasons. Administrators did not address chemical labeling or damaged containers. Feedback from Steve and John included their goal to update the National Fire Protection Agency (NFPA) diamond placards all over campus. Chief said that he would put in a work order for the diamond placards to be replaced on campus. Online accessibility of chemical Safety Data Sheets (SDS) for all employees was also brought up by Steve Garcia. Sometimes custodians may be too far from a location that has SDS hardcopies. An electronic solution that employees can access anywhere on campus is necessary. Chief suggested that SDS copies should be scanned and uploaded to the new VVC website. Virginia said that she would bring up this topic to the Deans’ meeting for more suggestions. Exact implementation of this project was to be discussed by Gardenia with Kong Phang in IT. Update on this item will be given in the next EH&S meeting.

V. Round Table –

Chief Knight – The campus police department received a grant to purchase a gunshot detection system to supplement the Mass Notification System. The grant will cover renewal of the gunshot detection system for the next four years. An enhancement app may be purchased in the future if the campus budget permits.

VI. Adjourn – 9:50 a.m.

Next regular meeting scheduled April 7, 2021 at 9:00 a.m.