

Victor Valley College Academic Senate Meeting - Thursday, May 5, 2022**Executive Officers present**

Dr. Henry Young/President, Lynne Glickstein/Vice-President, Lee Bennett/Past-President, Dave Gibbs/Treasurer, Leslie Huiner/Secretary

Members present

Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Jamey Cooper, Tracy Davis, Peter Francev, Patty Golder, Lyman Insley, Justin Mott, Terry Truelove, Julia Wendt, David Wilkerson

Meeting called to order at 3:31 PM

1. 10 + 1

Information: 1.1 ASCCC 10 + 1

10+1

Title 5 § 53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. In Sections 53200 (c), "Academic and professional matters" mean the following policy development and implementation matters:

1. Curriculum including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

2. OPENING ITEMS

Procedural: 2.1 Public Comments Related to Agenda Items

3. ACTION ITEMS

Action, Minutes: 3.1 Academic Senate Meeting Minutes

Motion to approve by Patty Golder, second by Julia Wendt.

Final Resolution: Motion Carries

Yea: Debra Blanchard, Regina Brown, Richard Cerreto, Jamey Cooper, Tracy Davis, Patty Golder, Lyman Insley, Justin Mott, Terry Truelove, Julia Wendt, David Wilkerson

Action: 3.2 Revision to AP 4230 - Grading Symbols

Added "Grading Notations and Codes" to the document

Motion to approve by Patty Golder, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Debra Blanchard, Regina Brown, Richard Cerreto, Jamey Cooper, Tracy Davis, Peter Francev, Patty Golder, Lyman Insley, Justin Mott, Terry Truelove, Julia Wendt, David Wilkerson

Discussion: 3.3 Revision to AP 4105 - Distance and Correspondence Education 1st Reading

Reviewed and discussed, concern about "in person" assignment at a prison site, who determines assignment for on site work, working conditions and safety aspects, requirement for additional training and compensation, concern about ACCJC requirement for regular effective and substantive interaction. Will incorporate suggestions and bring back for second reading.

4. PRESIDENT'S REPORT

Report: 4.1 President's Report - Dr. Henry Young

1. Consultation meeting with Superintendent/President: COVID update from SB County and employee cases; updates from IT on Colleague SaaS software and College Modernization Process subcommittee; IT project list, five phase process, embracing Carling Campus Initiative; calendar reminders for campus events; All College Caring Campus Reinventing Movement on May 5; Counselor's outreach event around the lake; new hires for program managers and Director of Non-Credit Richard Radcliffe; open house for building 55 on May 18.

2. Update on Strategic Enrollment Management Committee: operating agreement was on College Council for approval yesterday, important for faculty to be involved in the SEM process, impact of financial resources on instruction, will send out agreement and appoint faculty members.

5. EXECUTIVE OFFICER'S REPORTS

Report: 5.1 Vice President, Lynne Glickstein

Final call for nominations for election of executive officers and representatives. Reviewed list of candidates. Ballots will be sent out electronically. Update on hiring committees for faculty and management, selection process is ongoing, no one has been hired yet. All-call for two manager positions sent out last week, please respond if you will serve on hiring committee.

Report: 5.2 Secretary, Leslie Huiner

One Book One College will present author talk and book signing with Marrow Thieves author Cherie Dimaline on Thursday, May 19, 5pm, in the Performing Arts Center.

Report: 5.3 Treasurer, David Gibbs

No report.

Report: 5.4 Past President, Lee Bennett

AP 1201 came back for small adjustment asking all College Council participatory governance committees to run meetings through BoardDocs. Institutional Effectiveness Committee operating agreement was approved. Senate has always had an office space on campus and requirement for executive board to

hold office hours, former office space in CFIE was taken back for administrative office with promise for a senate office in building 55.

6. SENATE REPRESENTATIVE REPORTS

Report: 6.1 Part-Time Faculty Area Representatives - Dr. Jamey Cooper, Dr. Leontine Jefferies, David Wilkerson
No report.

Report: 6.2 Area Representatives
No report.

7. COMMITTEE REPORTS OR SPECIAL REPORTS

Report: 7.1 Basic Skills Committee - Patty Golder
Completed SLO updates for basic skills classes.

Report: 7.2 Catalog Committee – Dr. Lorena Dorn
The Catalog Committee met on Tuesday, April 26, 2022. We finalized the 2022-2023 catalog cover and discussed improvements to next year's catalog based on our recent survey. We will be delaying the catalog production about two weeks due to some pending items. We will follow up with various people on campus to see if VVC should move in the direction of having a separate catalog for Noncredit.

Report: 7.3 Curriculum Committee – Debby Blanchard
Three meetings remaining this spring. Given directive to make Correspondence Addendum active, glitch now in that it shows up on every course, will be fixed. Inundated with noncredit courses and certificates.

Report: 7.4 Distance Education Advisory Committee - Michael Butros
Met last week to regroup before the end of the year, DE Coordinator Lisa Kennedy stepped down, Trish Ellerson will be retiring at end of semester, working with administration to hire another DE Coordinator position. Big question about DE Instructor Certification, will try to get it going again but do not know yet with absence of personnel, recommend that faculty and chairs let administration know about the need for on-campus certification.

Report: 7.5 Faculty Hiring Prioritization Policies and Procedures - Dr. Julia Wendt
Assembling report on final feedback for FHPC and hope to email that to ASEB and the committee by Monday. The feedback has been centering on earlier involvement from the President, more discourse between FHPC and the President during the process, and how the committee reports put findings and communicates to units not given a faculty hire. Also interest in expediting some faculty hires, as well as resource requests.

Report: 7.6 Faculty Professional Development Coordinator - Regina Pierce Brown
Wonderful event last Friday, Dr. Young was a great speaker on embedding DEI into budget augmentation process. SLOAC committee members Patty Golder, Nathan Franklin and Daniel Vecchio great presentation on assessment. Discussion on preventing classroom cheating sharing tips and techniques with other faculty. Friday, May 13, event will be Zoom only with Dr. Jamey Cooper on Humanizing Classroom & Liquid Syllabus, Brian DiBartolo on Canvas quizzes, Julia Wendt with SLO & PLO assessments. Will share list of events off-campus and will share it to faculty via email. Opportunities for faculty in volunteers to pilot Bibliu digital textbooks this summer, looking for 10 volunteers. Region 9 Rising fellowship allows students in graduate programs to shadow and learn from faculty at seven community colleges in this region, will send out notice to ask for faculty mentors, emphasis on recruiting minority underrepresented students into faculty positions, includes training for both parties and will provide stipend for both parties in fall and spring of next year.

Report: 7.7 Guided Pathways - Tim Adell, Dr. Lorena Dorn, Melanie Dube-Price
Dr. Lorena Dorn and Melanie Dube-Price attended conference last week for counselors, student engagement centers will go into place in fall, designed for all four schools, will be in the ATC, will house student success teams of faculty mentor, counselor and tutors to help students.

Report: 7.8 Honors Committee - Tim Adell
Reconstituted Honors Committee, working to add classes so students can finish 15 units. One students presented at UC Irvine conference this spring, and students are submitting articles for Building Bridges.

Report: 7.9 Institutional Effectiveness Committee - Patty Golder
Preparing end of year report for shared governance committees, can be accessed by ACCJC, used as post-mortem to share accomplishments and goals for non-instructional and instructional programs.

Report: 7.10 Instructional Program Review (IPRC) - Dr. Julia Wendt
Give any last feedback regarding this year's program review cycle through the survey, through weekly workshops or email Julia directly. In summer an IPRC working group will work on edits.

Report: 7.11 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder
Participated in faculty professional development presentation. Delay in migration for Nuventive but it's completed and moving format for SLO mapping, talking about best practices showcase for any department who wants to participate in the fall and tell us about student improvements. ILO assessment is waiting on copies of student writings from departments that participated in assessment and will do a meta-analysis. Ongoing discussion moving from assessing two times in three year cycle to once every three or four years for comprehensive overview of assessment.

8. ADJOURN

Procedural: 8.1 Adjourn the Academic Senate Meeting
Meeting adjourned at 4:57pm