

Victor Valley College Academic Senate Meeting - Thursday, December 2, 2021**Area Representatives present**

Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Jamey Cooper, Tracy Davis, Patty Golder, Ed Heaberlin, Justin Mott, Khalid Rubayi, Terry Truelove, Julia Wendt, David Wilkerson

Executive Officers present

Lee Bennett, David Gibbs, Lynne Glickstein, Leslie Huiner, Dr. Henry Young

Meeting called to order at 3:32 PM

1. 10 + 1

Information: 1.1 ASCCC 10 + 1
10+1

Title 5 § 53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. In Sections 53200 (c), "Academic and professional matters" mean the following policy development and implementation matters:

1. Curriculum including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

2. OPENING ITEMS

Procedural: 2.1 Public Comments Related to Agenda Items

3. ACTION ITEMS

Action, Minutes: 3.1 Academic Senate Meeting Minutes

Motion to approve by Kelley Beach, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Kelley Beach, Debra Blanchard, Regina Brown, Richard Cerreto, Jamey Cooper, Tracy Davis, Patty Golder, Justin Mott, Terry Truelove, Julia Wendt, David Wilkerson

4. DISCUSSION ITEMS

Discussion: 4.1 Proposal to Increase Academic Senate Meetings to Twice Per Month

Proposal to increase Academic Senate meetings to twice per month on the first Thursday at 3:30pm and third Tuesday at 3:30pm beginning in Spring 2022. Dr. Walden expressed need for senate to meet more often for campus decision-making. From senate perspective, meeting once per month means longer meetings, twice monthly would allow input from more faculty, may keep us more engaged as a group with a more prominent and effective voice with greater adaptability, some faculty may have other commitments during that time slot. Concern about part-time availability due to class scheduling. Potential idea to have a placeholder for meetings when there are agenda items. It would allow FT faculty to meet service hours requirement. Concern about conflicts with teaching and other meetings. Could make first meetings cover first readings only and committee reports, second meeting could be for action items. ASEB will review and come back with more definitive plan with this feedback in mind.

5. PRESIDENT'S REPORT

Report: 5.1 Formation of Academic Senate Workgroup on 8-week Mini-Mester

Discussion on formation of an Academic Senate workgroup to evaluate proposal for 8-week course scheduling. 10+1 issues including grading, educational program development, standards on policies regarding student preparation and success, accreditation, institutional planning and budget development, other academic and professional matters. Administration approved the formation of a senate work group to review these issues, will meet with the consultant to come up with a charge, consider 10+1 items, will do an all call as soon as possible. Will look at data for retention, persistence, and success rates.

Report: 5.2 Faculty Hiring Prioritization Committee

Update on the Faculty Hiring Prioritization process. Committee (11 members, faculty and administrators) met and reviewed 39 requests for full-time faculty hires, training was held for department chairs to update requests, Dr. Wendt served as the non-voting member to oversee the process, will do after action review to improve the process. Committee's prioritized list in numerical order: PSYC, SOC, PSYC, CIS, SOC, Foreign Languages Spanish, ENGL, COUNS, LIBR, COUNS, Foreign Language - ASL, WELD, CJ. List will be forwarded to Superintendent/President for final action.

Report: 5.3 Strategic Enrollment Management Program Revitalization Team

Report on the task force created under Strategic Enrollment Management to look at Program Revitalization, AP 4021 Process for Program Discontinuance. SEM-PR team has been meeting regularly since Fall 2021, developed tentative list of criteria for program revitalization process, team consists of senate and administrative members. Senate began draft program revitalization process and procedure supporting proposed change to current program discontinuance AP 4021. Goal is to share set recommendations considered by senate, VPI and Cabinet by April 2022. Senate will decide whether or not to change AP 4021, we can innovate to help a program that is declining. Concerns about weakening faculty protections if the document is revised, current version already covers revitalization.

Report: 5.4 ASCCC 2022 Part-Time Faculty Institute - Virtual Event

Part-time faculty are encouraged to attend the free ASCCC 2022 Part-Time Faculty Institute - Virtual Event, held Feb. 10-11, 2022, registration information available at <https://www.asccc.org/events/2022-02-10-170000-2022-02-12-000000/2022-part-time-faculty-institute-virtual-event>.

6. EXECUTIVE OFFICER'S REPORTS

Report: 6.1 Vice President, Lynne Glickstein

Reminder on all calls: no feedback from Counseling & Library for short term appointment for area rep for spring 2022; all call sent for Nursing hiring committee for three FT faculty positions. AS elections coming up in spring, looking into electronic voting due to covid protocols. Will be sending an all-call for SEM senate workgroup for the 8-week course schedule.

Report: 6.2 Secretary, Leslie Huiner

No report.

Report: 6.3 Treasurer, David Gibbs

No report.

Report: 6.4 Past President, Lee Bennett

No report.

7. SENATE REPRESENTATIVE REPORTS

Report: 7.1 Part-Time Faculty Area Representatives - Dr. Jamey Cooper, Dr. Leontine Jefferies, David Wilkerson

No report.

Report: 7.2 Area Representatives

No report.

8. COMMITTEE REPORTS OR SPECIAL REPORTS

Report: 8.1 Basic Skills Committee – Patty Golder

There is going to be a Basic Skills readjustment, new director being hired, position touches on tutoring, ESL, BSKL, Adult Ed. Read the job description, this looks like a way of getting rid of people, there are union implications because she was told she is no longer working on a project that she's been focusing on all semester with no advance notification, have not been paid and it has been a fight. FTES should increase tremendously due to GED class. This is related to AP 4021 Program Discontinuance. As BSKL chair, see it as a precursor to a program discontinuance with one-sided decision-making. Questions about who will write program review and curriculum, a director position is not a faculty member, those responsibilities fall to faculty.

Report: 8.2 Catalog Committee – Dr. Lorena Dorn

The Catalog Committee met on Tuesday, Nov. 23rd. We checked in on updates for 2021-2022 Catalog Addendum #2 that will be published on Feb. 1, 2022. We established the 2022-2023 catalog production timeline. This details all the deadlines for responsible parties to enter their edits for the upcoming catalog. Of note, non-instructional section updates will be due 01/31/2022. Instructional updates will be due 03/28/2022. The instructional updates are completed by department chairs. This was our final meeting for the semester. We will meet again in February.

Report: 8.3 Curriculum Committee – Debby Blanchard

Last meeting for this semester is Dec. 9, courses, certificates, programs for this agenda will meet the deadline for Feb 1st addendum. Addendum working well, curriculum gets published more quickly and the classes can be offered. There are 2 addendums to the catalog. ACCJC requires courses to be advertised to all students before they can be offered.

Report: 8.5 Instructional Program Review (IPRC) - Dr. Julia Wendt

Program review deadline Jan 15. Regina continuing to offer training and support. Survey will go out, hoping for feedback on text responses to inform next year's template. Served as non-voting member of faculty hiring prioritization, can provide feedback and advice to chairs who are working on their requests for next year.

Report: 8.6 Open Educational Resources - Yvonne Reed

The ASCCC OERI just announced that the submission portal for another round of OER funding will soon be available. In order to ensure that applicants have all the information they need before submitting their proposals, informational webinars and informal office hours will be held. Please find the schedule of events and event archives on the ASCCC OERI Request for Proposals IV – Timeline and Events page.

Access this page directly via: tinyurl.com/OERI-RFP4

The anticipated timeline for the process, from the publication of the RFP to the announcement of selected projects for funding is as follows:

Publish Request for Proposals – November 29, 2021

ASCCC OERI Request for Proposals IV – PDF

Informational Webinars/Office Hours – December 2021

Informational Webinars/Office Hours – Week of January 10 or 17, 2021

Response due January 31, 2022, 5 pm.

Evaluation of Submissions February 7 – February 8, 2022

Awards Announced by February 18, 2022

Report: 8,7 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder

Two SLOAC tasks this semester, did ILO assessment and had 117 participants in fall, will include 35 from spring, and creating report over winter session. Assessments were done in November, students from a broad spectrum of disciplines, many faculty participated. Report will be provided to senate. Will be meeting with Nuventive representative for assessment platform, pilot program with faculty not part of SLOAC will inform the new format.

9. ADJOURN

Procedural: 9.1 Adjourn the Dec. 2, 2021 Academic Senate Meeting
Meeting adjourned at 4:58p.m.