



# Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: June 9, 2009

Place: Board Room Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

## MEETING AGENDA

*This meeting will be electronically recorded*

1. **CALL TO ORDER** 5:30 p.m.  
**ROLL CALL**  
**PLEDGE OF ALLEGIANCE**  
**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**  
**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION**
2. **CLOSED SESSION** 5:30-6 p.m.  
**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Director, EOPS/CARE  
Director of Special Grants Programs  
Director, Trio Programs  
Dean Instructional Programs, Health Sciences & Public Safety  
Dean, Instructional Programs, Humanities, Arts & Social Sciences  
Dean, Instructional Programs, STEM  
Executive Dean of Institutional Effectiveness  
Executive Dean, Student Services  
Executive Dean, Technology & Information Resources  
Vice President, Administrative Services  
Vice President, Human Resources  
Executive Vice President, Deputy Superintendent

**PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS**  
opportunity for the public to address the Board on any of these Closed Session  
ic comments are limited to three minutes per individual and a total of 15 minutes  
eakers will be timed electronically, and all speakers will be required to address  
the lectern. Only those who have been recognized by the Board President will  
peak. (Board Policy #2350)

### CLOSED SESSION

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ES: Dennis Henderson, Donald Nelson, Joe Range, Angela Valles, ASB Member

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**3. RECONVENE TO OPEN SESSION**

**OPEN SESSION OF REGULAR MEETING**

6 p.m.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

**PUBLIC COMMENTS RELATED TO AGENDA ITEMS**

**This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**

**4. SUPERINTENDENT/PRESIDENT'S REPORT**

- Faculty Senate

**5. CONSENT AGENDA**

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

**Approval of consent items.**

**YES \_\_\_ NO \_\_\_**

5.1 Approval of the minutes of the May 12, 2009 regular Board meeting.

5.2 Authorized Signatory – Fusako Yokotobi

Approval of the signature of Fusako Yokotobi to represent the board in the named matters for the fiscal year 2009-2010 per Education Code 72282. Fiscal Impact: N/A

5.3 Authorized Signatories – Robert M. Silverman, GH Javaheripour and Mary Pringle

Approval of the signatures of Robert M. Silverman, GH Javaheripour and Mary Pringle to represent the board in the named matters for the fiscal year 2009-2010 per Education Code 72282. Fiscal Impact: N/A

5.4 Authorized Electronic Signature Key Users – Mary Pringle and Josanna Orta

Approval to authorize Mary Pringle and Josanna Orta as signature key users for the period of July 1, 2009 through June 30, 2010. Fiscal Impact: None

5.5 Designation of Newspaper for 2009-2010 District Budget Public Hearing

Approval to designate the Victor Valley *Daily Press* as the newspaper in which to publish the proposed budget inspection dates as September 1 through 7, 2009, and public hearing date as September 8, 2009. Fiscal Impact: None

5.6 Quarterly Financial Status Report (CCFS-311Q)

Acceptance of the Quarterly Financial Status Report (CCFS-311Q). Fiscal Impact: None

5.7 Agreement – Datatel, Inc.

Ratification of the agreement with Datatel, Inc. to amend the annual Enterprise Service Agreement (ESSA) for a 13 month period of June 1, 2009 – June 30, 2010. Fiscal Impact: Budgeted item, \$19,500.00.

- 5.8 Agreement Renewal – Thyssen Krupp Elevator  
Ratification of the agreement with Thyssen Krupp Elevator to provide service to the elevators on campus as need for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$25,066.44.
- 5.9 Agreement Amendment – Parlance Corporation  
Ratification of the agreement with Parlance Corporation for the ES Platform Conversion System. Fiscal Impact: Budgeted item, \$24,880.00.
- 5.10 Agreement Renewal – North State Environmental  
Ratification of the agreement with North State Environmental to provide hazardous waste management services for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$13,300.00.
- 5.11 Agreement Renewal – Hi Desert Alarm  
Ratification of the agreement with Hi Desert Alarm to provide service to maintain the fire alarm systems on campus for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$6,000.00.
- 5.12 Agreement Renewal – Syncsort, Inc.  
Ratification of the agreement with Syncsort, Inc. to provide maintenance support services for the Syncsort Express Software. Fiscal Impact: Budgeted item, \$4,607.50.
- 5.13 Agreement Renewal – Safety Kleen Systems, Inc.  
Ratification of the agreement with Safety Kleen Systems, Inc. to provide and service parts washers for the Maintenance and Operations vehicle repair and automotive areas. Fiscal Impact: Budgeted item, \$2,000.00.
- 5.14 Agreement Renewal – America's Express Rent-A-Car  
Ratification of the agreement with America's Express Rent-A-Car to provide rental vans for students and staff transportation for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$25,000.00.
- 5.15 Agreement – Liquidation Company  
Ratification of the agreement with Liquidation Company to supply auctioneer services for the disposal of surplus equipment for the 2009-2010 fiscal year. Fiscal Impact: Revenue to the district. Auctioneer is paid a percentage of the sale price.
- 5.16 Agreement Renewal – Nova Facility Management Systems, Inc.  
Ratification of the agreement with Nova Facility Management Systems, Inc. to provide energy management system parts and technical support for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$2,700.00.
- 5.17 Agreement Renewal – M&D Fire Equipment Co.  
Ratification of the agreement with M&D Fire Equipment Co. to provide monthly service to campus fire extinguishers and to stock first aid kits on campus for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$13,000.00.
- 5.18 Agreement Renewal – Dewey Pest Control  
Ratification of the agreements with Dewey Pest Control to provide pest control services as needed for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$5,500.00.
- 5.19 Agreement Renewal – American Fire Safety, Inc.  
Ratification of the agreement with American Fire Safety, Inc. to provide service to campus fire sprinklers for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$5,000.00.

- 5.20 Agreement Renewal – B3 Backflow, Inc.  
Ratification of the agreement with B3 Backflow, Inc. to provide annual testing and possible and possible repairs of approximately 21 backflow preventers located throughout the campus for the 2009-2010 fiscal year. Fiscal Impact: Budgeted item, \$1,365.00.
- 5.21 Agreement Renewal – Prudential Overall Supply  
Ratification of the agreement with Prudential Overall Supply to provide work uniforms, dry mops and shop rags for use on campus for fiscal year 2009-2010. Fiscal Impact: Budgeted item, \$13,000.00.
- 5.22 Agreement Renewal – ANA Septic Service  
Ratification of the agreement with ANA Septic Service to provide pumping services on the Student Activities Center grease ANA Septic Service interceptor for the 2009-2010 fiscal year. Fiscal Impact: budgeted item, \$13,000.00.
- 5.23 Board of Trustees Payments Report  
Approval of the Board of Trustees Payment Report. Fiscal Impact: None
- 5.24 Agreement Renewal – Harland Technology Services  
Ratification of the agreement with Harland Technology Services to provide maintenance and licensing for the Scantron Scanner System. Fiscal Impact: Budgeted item, \$845.00.
- 5.25 Approval of Academic Equivalency Request – Zane Sweeney - Physical Education  
Approval of the equivalency for Zane Sweeney – Physical Education. Fiscal Impact: None
- 5.26 Approval of Academic Equivalency Request – Traci Marin - Physical Education  
Approval of the equivalency for Traci Marin – Physical Education. Fiscal Impact: None
- 5.27 Approval of Academic Equivalency Request – Jeffrey Burke - Mathematics  
Approval of the equivalency for Jeffrey Burke - Mathematics. Fiscal Impact: None
- 5.28 Approval of Academic Equivalency Request – Carlos Marino – Fire Technology  
Approval of the equivalency for Carlos Marino – Fire Technology. Fiscal Impact: None
- 5.29 Agreement – Medrano’s Paving  
Ratification of the agreement with Medrano’s Paving to repair the asphalt on Jacaranda Road. Fiscal Impact: Budgeted item, \$10,500.00.
- 5.30 Contract – Pacific Floor Company  
Approval of the contract between Victor Valley Community College District and Pacific Floor Company. The period of this contract is from June 15, 2009 through June 19, 2009. Fiscal Impact: Budgeted item, \$8,057.00 (athletics).
- 5.31 Agreement – Independent Contractor - Bonstingl Leadership Development  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Bonstingl Leadership Development. The period of this contract is from June 29, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed \$3,500.00 (GEAR-UP grant).

5.32 Agreements – Contract Education Services

Approval of the Contract Education Services agreements listed below for the courses offered in the Contract Education department. Fiscal Impact: \$13,400.00 Income to the District.

Vendor:	Income to the District
Archangel	\$ 2,000.00
Elaine Moran	\$ 900.00
Kids Out Now, L.L.C.	\$ 500.00
Southwest Gas Corporation	\$10,000.00
Total:	\$13,400.00

5.33 Agreements – Contract Education Services

Approval of the Contract Education Services agreements listed below for the food handlers course offered in the Contract Education department. Fiscal Impact: \$1,500.00 Income to the District.

Vendor:	Income to the District
American Legion Post 229	\$ 300.00
Country Inn Suites	\$ 300.00
Mexico Lindo Restaurant	\$ 300.00
Taco Mexico Restaurant	\$ 300.00
The Yodler	\$ 300.00
Total:	\$1,500.00

5.34 Agreement – Independent Contractor – Diane Hannett

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Diane Hannett to provide information and training on Behavior Management for the summer program staff during the 2009 Summer Academy. The period of this agreement is June 15, 2009. Fiscal Impact: None.

5.35 Agreement –Independent Contractor – Joseph Woodford

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Joseph Woodford to provide harassment prevention training for Upward Bound, Upward Bound Math and Science, GEAR-UP, and Career Pathways Summer Program staff. The period of this agreement is June 16, 2009. Fiscal Impact: Budgeted item, not to exceed \$400.00 (grant funds).

5.36 Agreement –Independent Contractor – Lyn M. Shirley

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Lyn M. Shirley to provide supplemental instruction for Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed \$4,640.00 (grant funds).

5.37 Agreement –Independent Contractor – Mark Norris

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Mark Norris to provide supplemental instruction for Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed \$4,640.00 (grant funds).

- 5.38 Agreement –Independent Contractor – Jessica Macy  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Jessica Macy to facilitate workshops for the 2009 Summer Academy. The period of this agreement is from June 22, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed \$1,500.00 (Career Pathways Grant).
- 5.39 Agreement –Independent Contractor – Myrna Foster  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed \$2,600.00 (grant funds).
- 5.40 Agreement –Independent Contractor – Joshua Federwisch  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed \$4,640.00 (grant funds).
- 5.41 Agreement –Independent Contractor – Jonathon Federwisch  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants. The period of this agreement is from June 15, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed \$4,640.00 (grant funds).
- 5.42 Agreement –Independent Contractor – International Gourmet  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and International Gourmet to provide catering services (breakfast and lunch) for Upward Bound and Upward Bound Math and Science participants. The period of this agreement is from June 22, 2009 through July 31, 2009. Fiscal Impact: Budgeted item, not to exceed \$24,000.00 (grant funds).
- 5.43 Agreement –Independent Contractor – First Student  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and First Student to provide transportation for regular Upward Bound and Upward Bound Math and Science participants during the 2009-2010 academic year and the summer academies. The period of this agreement is from July 1, 2009 through June 30, 2010. Fiscal Impact: Budgeted item, not to exceed \$24,000.00 (grant funds).
- 5.44 Agreement –Independent Contractor – Benita Dukes  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Benita Dukes to facilitate workshops for the 2009 Summer Academy. The period of this agreement is from June 22, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed \$450.00 (Career Pathways Grant).
- 5.45 Agreement –Independent Contractor – CPR 4 Life  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and CPR 4 Life to provide CPR and First Aid training for Upward Bound and Upward Bound Math and Science, GEAR-UP, and Career Pathways summer programs to staff. The period of this agreement is from June 17, 2009. Fiscal Impact: Budgeted item, not to exceed \$1,440.00 (grant funds).

- 5.46 Agreement –Independent Contractor – Dr. Linda Caputi  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Dr. Linda Caputi to provide a two-day Nursing Education Workshop. The period of this agreement is from June 14, 2009 through June 17, 2009. Fiscal Impact: Budgeted item, not to exceed \$6,786.00.
- 5.47 Agreement –Independent Contractor – Kenneth Campbell dba Kengo Marketing  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Kenneth Campbell dba Kengo Marketing to provide information and training as a representative of Cyber High to Upward Bound and Upward Bound Math and Science Summer Academy staff. The period of this agreement is from June 18, 2009 through July 31, 2009. Fiscal Impact: None
- 5.48 Curriculum Changes  
Approval of the curriculum changes that have been recommended by the College Curriculum Committee on May 14, 2009. Fiscal Impact: None
- 5.49 Agreement – Alta Loma Charter, Inc.  
Approval of the agreement between Victor Valley Community College District and Alta Loma Charter, Inc. to provide transportation services to GEAR-UP students, staff, and chaperones during a 4-day university tour in Northern California. The period of this agreement is from July 13, 2009 through July 16, 2008. Fiscal Impact: Budgeted item, not to exceed \$17,000.00 (GEAR-UP grant).
- 5.50 Contract – Luce Magica Video Production  
Ratification of the contract between Victor Valley Community College District and Luce Magica Video Production to replace the live orientation meeting with a video presentation for viewing on a DVD and/or web base video. This contract supersedes the Independent Contractor Agreement that was previously approved December 9, 2009. Fiscal Impact: Budgeted item, \$12,630.00 (\$6,315.00 – Title V Co-Op Grant, \$6,315.00 – Funded by Matriculation).
- 5.51 Agreement – Cubit Engineering Inc.  
Ratification of the agreement between Victor Valley Community College District and Cubit Engineering Inc. to complete a survey to obtain boundary and field topography of the land for the proposed Public Safety Training Center. Fiscal Impact: \$1,820.00 – Locally Bond Funded.
- 5.52 Agreement – Hi Desert Alarm & Fire  
Ratification of the agreement between Victor Valley Community College District and Hi Desert Alarm & Fire to supply and monitor the fire alarm system for the Seismic Retrofit Auxiliary Gymnasium Replacement project. Fiscal Impact: \$485.00 – Fund 71 expenditure. \$35.00 per month – Maintenance and Operations budget.
- 5.53 Agreement – Sysix Financial  
Ratification of the agreement between Victor Valley Community College District and Sysix Financial on a month to month lease beginning July 1, 2009 through June 30, 2010. This lease is for the Hewlett Packard Server equipment which runs the Datatel system. Fiscal Impact: Budgeted item, \$42,360.00.
- 5.54 Agreement – Independent Contractor – Dr. Tom Harris  
Approval of the agreements between Victor Valley Community College District and Dr. Tom Harris to conduct reference checks for the District. This agreement is from May 27, 2009 through June 30, 2009. Fiscal Impact: Budgeted item, not to exceed \$1,000.00.

5.55 Agreements – Independent Contractors

Approval of the agreements between Victor Valley Community College District and Johanna Federwisch, Dorothy Felix, John Marquez, Ryan Miles, Mandy Oaks, Oluronke Ogunleye, Heath Vennes, and Paul Verduzco. The period of these agreements is from June 15, 2009 through July 17, 2009. Fiscal Impact: Budgeted item, not to exceed \$25,000.00 (GEAR UP Grant).

5.56 Out of Country Travel – Asia

Approval of the out of the country travel to East Timor in Asia. The travel is required of students who are registered in Biology 98 A/B and Biology 250A during the 2009 summer session from July 7, 2009 through August 5, 2009. Students will be accompanied by Assistant Professor of Biology, Dr. Hinrich Kaiser. Fiscal Impact: None

5.57 Authorized Signatory – Christopher O’Hearn

Approval of the signature of Christopher O’Hearn to represent the board in the named matters for the fiscal year 2009-2010 per Education Code 72282. Fiscal Impact: N/A

**ACTION AGENDA**

**6. BOARD OF TRUSTEES**

6.1 Separate approval of items pulled from consent agenda

6.2 Selection of Candidates

Selection of the candidates to be interviewed and possibly selected to fill the Trustee vacancy. Fiscal Impact: None

YES \_\_\_ NO \_\_\_

**8. INSTRUCTION**

8.1 Honorary Degree Award – Carl E. Ross

Approval to award an Honorary Associate Degree to Mr. Carl Ross at the Spring 2009 Commencement Ceremony. Fiscal Impact: None

YES \_\_\_ NO \_\_\_

8.2 Honorary Degree Award – Supervisor Brad Mitzelfelt

Approval to award an Honorary Associate Degree Supervisor Brad Mitzelfelt at the Spring 2009 Commencement Ceremony. Fiscal Impact: None

YES \_\_\_ NO \_\_\_

**10. ADMINISTRATIVE SERVICES**

10.1 2009-2010 Tentative Budget

Approval of the tentative General Operating Budget for 2009-2010. Fiscal Impact: Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September.

YES \_\_\_ NO \_\_\_

10.2 Approval of Five-Year Facilities Plan

Approval of the Five-Year Facilities Plan. Fiscal Impact: None

YES \_\_\_ NO \_\_\_

10.3 Change Orders – Seismic Retrofit/Auxiliary Gymnasium Replacement

Approval of the change orders with the contractors listed for the Seismic Retrofit/Auxiliary Gymnasium Replacement project. Fiscal Impact: \$84,328.28 Credit to the District.

YES \_\_\_ NO \_\_\_

- 10.4 Notice of Completion – Seismic Retrofit/Auxiliary Gymnasium Replacement YES \_\_\_ NO \_\_\_  
Approval of the Notices of Completion for the Seismic Retrofit/Auxiliary Gymnasium Replacement project. Fiscal Impact: None
- 10.5 Agreement Renewal – Trebron Company, Inc. YES \_\_\_ NO \_\_\_  
Approval of the renewal agreement between Victor Valley Community College District and Trebron Company, Inc. to provide the Sophos Security Appliance and Sophos Anti-Virus software licensing for 4200 users. The period of this agreement is from July 1, 2009 through June 30, 2012. Fiscal Impact: Budgeted item, \$91,722.50 to be paid in three (3) yearly payments.
- 10.6 Foundation Donations YES \_\_\_ NO \_\_\_  
Acceptance of the donations as college property from the Victor Valley College District Foundation of \$235,545.39 in-kind cash donations, (\$1,500.00 in scholarships) for a total amount of \$237,045.39. In addition the Foundation has also received property donations as listed. Donations are for the period ending April 2009. Fiscal Impact: N/A.
- 10.7 Agreement Renewal – Novell Inc. YES \_\_\_ NO \_\_\_  
Approval of the renewal agreement between Victor Valley Community College District and Novell, Inc. to provide software maintenance and site licensing through June 30, 2010. Fiscal Impact: Budgeted item, \$139,790.50.
- 11. HUMAN RESOURCES**
- 11.1 Renewal of Administrator Contracts YES \_\_\_ NO \_\_\_  
Approval of the renewal of Administrator contracts. Fiscal Impact: budgeted.
- 11.2 New Short-Term Worker Category YES \_\_\_ NO \_\_\_  
Approval of the additional short-term worker position of summer program assistant, effective June 10, 2009. Fiscal Impact: Budgeted, (Federal Trio Grant)
- 11.3 Memorandum of Understanding – Between the District and AFT Part-Time Faculty United, Local 6286 – Health Benefits Program YES \_\_\_ NO \_\_\_  
Approval of the Memorandum of Understanding between the District and AFT Part-Time Faculty United, Local 6286. Fiscal Impact: Budgeted.
- 11.4 Public Hearing for the District and CTA Joint Initial Proposals for 2008-2009 Contract Reopeners YES \_\_\_ NO \_\_\_
- a) The Board president hereby declares the hearing open  
b) The public may now comment on the initial proposal  
c) The board president hereby declares the hearing closed
- 11.5 Management Appointment – Deputy Superintendent Executive Vice President YES \_\_\_ NO \_\_\_  
Approval of the appointment of Dr. Christopher O’Hearn for the management appointment of Deputy Superintendent Executive Vice President. Fiscal Impact: None

**12. INFORMATION/DISCUSSION**

**12.1 Monthly Financial Reports**

Submitted as an informational item.

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

**13.1 Foundation**

**13.2 Employee Groups**

- a) CTA
- b) CSEA
- a) AFT Part-Time Faculty United

**14. TRUSTEE COMMENTS**

- ASB

**15. Public Comments Related to Non-Agenda Items**

**PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**  
At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

**16. ADJOURNMENT**

YES \_\_\_ NO \_\_\_

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



## Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: May 12, 2009

Place: Workshop 5-6 p.m.: Board Room Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting 6 p.m.: Board Room Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

### CALL TO ORDER

**5 p.m.**

The Board of Trustees of Victor Valley Community College District met in Open Session on May 12, 2009 in the Board Room of the Administration building. Mr. Range, Board President called the meeting to order at 5:04 p.m.

**TRUSTEE ROLL CALL: Present:** Joe Range, Board President; Angela Valles, Vice President; Dennis Henderson, Trustee, Don Nelson, Trustee

Absent: Christina Zambrano, Student Trustee

**MANAGEMENT PRESENT:** Dr. Robert Silverman, Superintendent/President. Dr. Christopher O'Hearn, Interim, Deputy Superintendent/Executive Vice President, Instruction Fusako Yokotobi, Vice President, Human Resources, GH Javaheripour, Vice President, Administrative Services and Annette McComas (Recorder)

### PLEDGE OF ALLEGIANCE

Mayor Thurston Smith led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

## WORKSHOP

*Board Room Victor Valley Community College*

### Westside Center

**5 - 6 p.m.**

Dr. Silverman provided an introduction of the items that will be presented. Mr. Carl Ross, seller of the land, Mayor Smith of Hesperia, Superintendent of Hesperia Unified School District, Mark McKinney, and members of the Bond Oversight Committee were acknowledged for their attendance

Jim Lentz, Consultant for Design Build, reported on the number of important topics that will be presented. His primary responsibility is to suggest various updates. He feels the Westside Center is making good progress on a number of issues. It is expected that the RFP will be completed soon in conjunction of the scoping documents.

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**BOARD OF TRUSTEES:** Dennis Henderson, Donald Nelson, Joe Range, Angela Valles, ASB Member

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Dr. O'Hearn, reported on behalf of the team from the campus that might be housed on the Westside. The intent is to incorporate advanced wireless technologies, a university center partnering with California State University and others, laboratories, health sciences, culinary, hospitality, polygraphics, we well as many other opportunities.

Mark McKinney , Superintendent Hesperia Unified School District announced that he was very much excited about the prospect of the partnership building connection.

Al McQuilkin (gkkworks) provided information on the parcel map and zoning and concept site plan and timeline.

Jeff Morris (Stutz, Artiano, Shinoff & Holtz) and Charlie Merrick (gkkworks) explained the due diligence documents that were completed in 2006/07. Mr. Morris reported that after reviewing he felt that there is nothing inconsistent with the documents and closing this escrow.

Charlie Merrick, (gkkworks) – stated that he concurs with Mr. Morris and feels there is no reason the district should not continue with the purchase agreement for the parcel for the Westside Center.

John Reeder (Sperry Van Ness Mimi Song Realty Group) provided the status of the escrow transaction. This is a very clean escrow with little to report. The purchase is still contingent on bond proceeds and development feasibility reasons.

Dr. Silverman provided an update on the sale of the bonds. Last Thursday the bonds were priced and sold. Phase I Series A is complete, Series B phase 1 should take place in about 1-2 weeks.

Mayor Smith (City of Hesperia) on behalf of the City of Hesperia congratulated the Board of Trustees and Dr. Silverman on the strides accomplished and the many exciting opportunities on the horizon.

Carl Ross (Real Estate Developer) reported that it has been a pleasure working with the City of Hesperia, the college and the foundation.

Christiana Zambrano, Student Trustee arrived at 6 p.m.

## **REGULAR MEETING AGENDA**

*Board Room Victor Valley Community College  
This meeting will be electronically recorded*

At 6:04 p.m. Board President, Mr. Range convened to regular meeting session and announced that there were no items deleted or corrected from the agenda.

**Public Comments Related to Agenda Items:** None

### **4. SUPERINTENDENT/PRESIDENT'S REPORT**

Dr. Silverman asked Fusako Yokotobi to present information on the Cultural Craze event scheduled May 14<sup>th</sup> hosted by the Diversity Committee. Dr. Silverman reported that the college was doing well with enrollment high.

- **Faculty Senate**

Debra Blanchard reported that the Academic Senate was working on three administrative procedures, AP 4025, AP 4000, and AP 1202. A program discontinuance procedure, which was never adopted, was also begin presented with the hope that it is acceptable to the administration and the board. The next Senate meeting is scheduled for this Thursday at 3:30 p.m.

**5. CONSENT AGENDA**

It was MSC (Henderson/Valles, 4-0) to approve the consent items in one motion with item 5.28 pulled by Trustee Henderson for separate discussion.

- 5.1 Approval of the minutes of the April 14, 2009 regular Board meeting and the May 4, 2009 special Board meeting.
- 5.2 Agreements – CUSTOMFAQS  
Ratification of the agreements between Victor Valley Community College District and CustomFAQS to provide a web-based application. The first agreement commences on April 1, 2009 through June 30, 2009 for \$2,800.00 and the second agreement commences on July 1, 2009 through June 30, 2010 for \$13,800.00. Fiscal Impact: \$16,600.00, budgeted item.
- 5.3 Agreement – Young Mo Yang  
Ratification of the agreement between Victor Valley Community College District and Young Mo Yang for the purchase of free production well water. Fiscal Impact: \$935.00 budgeted item.
- 5.4 Disposal of Surplus Property  
Approval of the disposal property through the services of The Liquidation Company, Inc. Fiscal Impact: Funds received from the auction will be based on 50% of the sales price in accordance with TLC, Inc.
- 5.5 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.6 Foundation Donations  
Acceptance of the donations as college property from the Victor Valley College District Foundation of \$11,932.09 in-kind cash donations, (\$19,833.46 in scholarships) for a total amount of \$31,765.55. In addition the Foundation has also received property donations as listed. Donations are for the period ending March 2009. Fiscal Impact: None.
- 5.7 Board of Trustees Budget Transfer Requests Report  
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.8 Agreement – H & L Charter Co., Inc.  
Ratification of the agreement between Victor Valley Community College District and H & L Charter Co., Inc. to provide transportation service for registered Upward Bound students of Victor Valley Community College. Fiscal Impact: \$5,000.00, budgeted item (Funded by Upward Bound Math and Science Program).
- 5.9 Agreement – H & L Charter Co., Inc.  
Ratification of the agreement between Victor Valley Community College District and H & L Charter Co., Inc. to provide transportation service for registered Upward Bound students of Victor Valley Community College. Fiscal Impact: \$5,210.00, budgeted item (Funded by Upward Bound Program).
- 5.10 Grant Agreement – The Foundation of the National Student Nurses' Association, Inc.  
Acceptance of the grant agreement between Victor Valley Community College District and The Foundation of the National Student Nurses' Association, Inc. The grant agreement is through December 31, 2009. Fiscal Impact: \$18,632.00 to the District (Funded by Promise of Nursing for Southern California School Grant).

- 5.11 Agreement – James J. Duke, M.D.  
Approval of the agreement between Victor Valley Community College District and James J. Duke, M.D. to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.12 Agreement – Sonia Panjwani, M.D., Incorporated  
Approval of the agreement between Victor Valley Community College District and Sonia Panjwani, M.D., Incorporated to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.13 Agreement – Formula Medical Group, James Krider, M.D.  
Approval of the agreement between Victor Valley Community College District and Formula Medical Group, James Krider, M.D. to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.14 Agreement – Odyssey Healthcare  
Approval of the agreement between Victor Valley Community College District and Odyssey Healthcare to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.15 Agreement – Ridgecrest Regional Hospital  
Approval of the agreement between Victor Valley Community College District and Ridgecrest Regional Hospital to provide clinical learning facilities for health sciences programs. Fiscal Impact: None.
- 5.16 Agreement – Hot Dog on a Stick  
Ratification of the agreement between Victor Valley Community College District Hot Dog on a Stick to provide catering truck services for a Financial Aid Awareness Outreach Event. Fiscal Impact: Not to exceed \$1,500.00, budgeted (Financial Aid).
- 5.17 Curriculum Changes  
Approval of the curriculum changes that have been recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.18 Increase Agreement – Coast Traffic School  
Approval to increase the amount of the existing agreement between Victor Valley Community College District and Coast Traffic School. Fiscal Impact: \$4,000.00 additional income to the District.
- 5.19 Agreement – Boston Reed College  
Approval of an agreement between Victor Valley Community College District and Boston Reed College to provide a Pharmacy Technician course. Fiscal Impact: \$1,920.00 per student enrolled in Boston Reed College's Pharmacy Technician Program and \$300.00 per student to the District.
- 5.20 Agreement – Boston Reed College  
Approval of an agreement between Victor Valley Community College District and Boston Reed College to provide an Orthopedic Technician course. Fiscal Impact: \$2,070.00 per student enrolled in Boston Reed College's Orthopedic Technician Program and \$300.00 per student to the District.

5.21 Agreements – Contract Education Services

Approval of the Contract Education Services' agreements listed below. Fiscal Impact: \$48,100.00 Income to the District.

Vendor:	Income to the District
Learn CPR 4 Life	\$ 9,000.00
Brown Butterfly Enterprises	\$ 500.00
Professional Medical Billing Agency, PMBA	\$30,000.00
High Desert Zumba	\$ 2,750.00
Such a Voice	\$ 350.00
Tomco Driving School	\$ 5,500.00
Total:	\$48,100.00

5.22 Agreements – Contract Education Services

Approval of the Contract Education Services' agreements listed below to obtain a food handlers certification card by attending a two-hour class. Fiscal Impact: \$900.00 to the District.

Vendor:	Income to the District
Red Mango Grill	\$300.00
Wendy's Restaurant	\$300.00
Foremost Health Center	\$300.00
Total:	\$900.00

5.23 Library Online Database Subscriptions

Approval of the renewal of purchase of online database subscriptions through the Community College Library Consortium for the period of July 1, 2009 through June 30, 2010. Fiscal Impact: Not to exceed \$7,372.64, budgeted (Chancellor's Office TTIP Categorical Fund).

5.24 Agreement – Independent Contractor – Dr. Bonavita Quinto-MacCallum

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Dr. Bonavita Quinto-MacCallum to provide culturally sensitive pedagogy training to faculty and staff. Fiscal Impact: Budgeted, \$2,000.00 – Title V Independent Grant.

5.25 Agreement – Independent Contractor – Millionaire Mind Kids

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Millionaire Mind Kids to provide workshops for the Foster Youth Program. Fiscal Impact: Budgeted, not to exceed \$1,400.00 – I.L.P. Grant.

5.26 Agreement – Independent Contractor – Apple Valley Catering

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering to provide set-up, catering, decorations, and teardown for the Trio Student Services graduation and transfer celebration. Fiscal Impact: Budgeted, not to exceed \$2,080.00. Trio Student Support Services.

5.27 Agreement – Apple Valley Unified School District

Approval of an agreement between Victor Valley Community College District and Apple Valley Unified School District to use Newton T. Bass stadium for the June 12, 2009 commencement ceremony. Fiscal Impact: Budgeted, not to exceed \$5,400.00 (Graduation account).

5.28 **PULLED FOR SEPARATE DISCUSSION** Agreement – Independent Contractor – ICR Staffing Systems

Approval of an agreement between Victor Valley Community College District & ICR Staffing Systems to provide temporary management and executive transition services and may provide other services such as direct management placement services and contract management staffing for short and long term projects. Fiscal Impact: Total amount for services shall not exceed \$30,000.00, budgeted item.

5.29 CHJ Incorporated

Approval to increase the original contract amount with CHJ, Incorporated by \$1,150.50 as projected for testing services needed to complete the project. Fiscal Impact: \$1,150.50 Fund 71 expenditure.

## **ACTION AGENDA**

### **6. BOARD OF TRUSTEES**

6.1 Separate approval of items pulled from consent agenda

5.28 Agreement – Independent Contractor – ICR Staffing Systems

It was MSC (Henderson/Nelson, 4-0) to approve the agreement between Victor Valley Community College District & ICR Staffing Systems to provide temporary management and executive transition services and may provide other services such as direct management placement services and contract management staffing for short and long term projects. Fiscal Impact: Total amount for services shall not exceed \$30,000.00, budgeted item.

### **8. INSTRUCTION**

8.1 Grant Agreement – State of California

It was MSC (Nelson/Henderson, 4-0) to accept the grant agreement between Victor Valley Community College District and the State of California for the California High School Exit Exam Preparation Program. The grant agreement is through July 31, 2009. Fiscal Impact: \$200,000.00 to the District – funded by RFA 08-095-009 CAHSEE Grant.

### **10. ADMINISTRATIVE SERVICES**

10.1 Resolution #09-04 Authorizing Investment of Monies in the Local Agency Investment Fund

It was MSC (Nelson/Valles, 4-0) to approve the resolution authorizing the investing of monies in the Local Agency Investment Fund. Fiscal Impact: None

10.2 Agreement – Beinschroth Family Trust

It was MSC (Nelson/Henderson, 4-0) to approve the agreement with Beinschroth Family Trust for the purchase of free production well water. Fiscal Impact: \$70,800.00, budgeted item

10.3 Non-Resident Tuition Fee

It was MSC (Nelson/Range 4-0) to approve the non-resident tuition rate of \$190 (statewide basis). This non-resident tuition fee will be effective for the 2009 fall semester.

10.4 Escrow Closing

It was MSC (Nelson/Henderson, 4-0) to direct the Superintendent/President to finalize the escrow contingent upon action by the Hesperia Council and the sale of the bonds. Fiscal Impact: \$10,690,000.00. Locally Bond Funded.

### **11. HUMAN RESOURCES**

11.1 Memorandum of Understanding – CSEA Summer 2009 Work Week Schedule

It was MSC (Nelson/Henderson, 4-0) to approve the Memorandum of Understanding Victor Valley College California School Employees Association Chapter 584. Fiscal Impact: None

- 11.2 Memorandum of Understanding – CTA Department Chair Elections  
It was MSC (Nelson/Henderson, 4-0) to approve of the Memorandum of Understanding regarding a one-time department chair election process. Fiscal Impact: Budgeted
- 11.3 Deletion of Temporary Academic Position – Coordinator/Counselor SSPIRE Program  
It was MSC (Nelson/Valles, 4-0) to approve to delete the position of SSPIRE Coordinator/Counselor for the SSPIRE Program. Fiscal Impact: None
- 11.4 Memorandum of Understanding – Winter Break Holiday  
It was MSC (Nelson/Valles, 4-0) to approve the Memorandum of Understanding between CSEA, Chapter 584 and the District allowing a day to be selected on a floating basis to be used by June 30, 2009. Fiscal Impact: None

**12. INFORMATION/DISCUSSION**

- 12.1 Monthly Financial Reports  
Submitted as an informational item.
- 12.2 Joint Sunshine Items with the District and CTA  
Submitted as an informational item.

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

- 13.1 Foundation  
Bruce Fay and Ginger Ontiveros presented Mr. Carl Ross an award for all that he has done for the College and the Foundation.
- 13.2 Employee Groups
- a) CTA  
None
  - b) CSEA  
Margaret Kagy
  - a) AFT Part-Time Faculty United  
No report

**14. TRUSTEE COMMENTS**

- ASB  
Christina Zambrano reported on student activities.

**16. ADJOURNMENT**

It was MSC (Henderson/Nelson, 4-0) to adjourn the meeting at 6:37 p.m.

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Angela Valles, Vice President

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Date Approved

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: AUTHORIZED SIGNATORY  
SUBMITTED BY: Mary Pringle, Fiscal Services  
RECOMMENDED BY: G.H. Javaheripour   
APPROVED BY: Robert Silverman 

**Description/Background:**

For the 2009-2010 fiscal year the Vice President of Human Resources, Fusako Yokotobi should be acknowledged as authorized representative of the Board of Trustees to execute:

- |                                       |                             |
|---------------------------------------|-----------------------------|
| Certificated and Classified Contracts | Notices of Employment       |
| Payroll Revolving Cash Fund           | Workers Compensation Claims |
| Contracts and Agreements              |                             |

**Need:**

In order to conduct college business, it is necessary to have authorized signatories of the district to sign various documents.

**Fiscal Impact:** N/A

**Recommended Action:**

It is recommended that the Board of Trustees approve the signature of Fusako Yokotobi to represent the board in the above-named matters for fiscal year 2009-2010 per Education Code 72282.

**Legal Review:** YES  NOT APPLICABLE

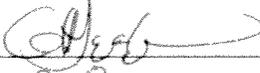
**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION** (no action required)

**TOPIC:** AUTHORIZED SIGNATORIES

**SUBMITTED BY:** Mary Pringle, Fiscal Services

**RECOMMENDED BY:** GH Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

For the 2009-2010 fiscal year, Robert M. Silverman, GH Javaheripour, and Mary Pringle should be acknowledged as authorized representatives of the Board of Trustees to execute:

- |                              |                             |                             |
|------------------------------|-----------------------------|-----------------------------|
| Contracts and Agreements     | Batch Payments              | Employee Expense Claims     |
| Resolutions and Applications | Budget Transfers            | Payroll Prelists            |
| Receipts and Disbursements   | Certify/Attest Board Action | Purchase Orders             |
| County Treasurer Reports     | Revolving Cash Fund         | Payroll Revolving Cash Fund |
| Notices of Employment        | Workers Compensation Claims |                             |

**Need:**

In order to conduct college business, it is necessary to have authorized signatories of the district to sign various documents.

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve the signatures of Robert M. Silverman, GH Javaheripour, and Mary Pringle to represent the board in the above-named matters for fiscal year 2009-2010 per Education Code 72282.

**Legal Review:** YES  NOT APPLICABLE

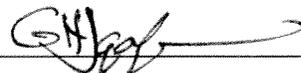
**Reference for Agenda:** YES  NO

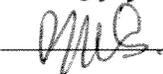
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  X  **BOARD ACTION** \_\_\_ **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** AUTHORIZED ELECTRONIC SIGNATURE KEY USERS

**SUBMITTED BY:** Mary Pringle, Fiscal Services

**RECOMMENDED BY:** GH Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

In accordance with Education Code Section 81655, we are requesting authorization of electronic signature key use for Mary Pringle and Josanna Orta, from July 1, 2009, through June 30, 2010.

**Need:**

The electronic signature keys are used to release accounts payable batches.

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve Mary Pringle and Josanna Orta as authorized signature key users for the period of July 1, 2009, through June 30, 2010.

**Legal Review:** YES \_\_\_ NOT APPLICABLE  X

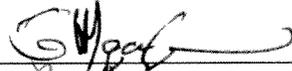
**Reference for Agenda:** YES \_\_\_ NO  X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** DESIGNATION OF NEWSPAPER FOR 2009-2010  
DISTRICT BUDGET PUBLIC HEARING

**SUBMITTED BY:** Mary Pringle, Fiscal Services

**RECOMMENDED BY:** GH Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

In accordance with the Education Code, the County Superintendent is required to publish notice of public hearings on school and community college district budgets. This code section specifically mandates the notice of "...the public hearing on the proposed budget shall be published by the County Superintendent of Schools in a newspaper of general circulation in the district, or if there is no such newspaper, then in any newspaper of general circulation in the county, at least three days prior to the availability of the proposed budget for public inspection."

The 2009-2010 district budget calendar sets September 1 through 7, 2009, as the period the proposed budget will be available for public inspection, and September 8, 2009, as the Proposed Budget Public Hearing date. In 1987, the Board of Trustees established that all newspapers in the district should publish the notice of public hearing.

**Need:** N/A

**Fiscal Impact:** None

**Recommended Action:**

It is recommended the Board of Trustees designate the Victor Valley Daily Press as the newspaper in which to publish the proposed budget inspection dates as September 1 through 7, 2009, and public hearing date as September 8, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

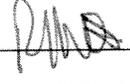
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

**SUBMITTED BY:** Mary Pringle, Fiscal Services

**RECOMMENDED BY:** GH Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. Districts are required to provide copies to the Chancellor's Office and county schools of the completed form (Form CCFS-311Q) and a copy of the quarterly financial report required by Education Code '72413(g) and '84043 no later than five working days following the date of the governing board meeting.

**Need:**

State Mandate

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees receive and enter these reports into the minutes of the meeting.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2008-2009

Quarter Ended: (Q3) Mar 31, 2009

District: (990) VICTOR VALLEY

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2005-06	Actual 2006-07	Actual 2007-08	Projected 2008-2009
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	41,825,312	44,883,328	46,640,161	48,963,046
A.2	Other Financing Sources (Object 8900)	26,176	2,500,000	1,800,000	5,000,000
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>41,851,688</b>	<b>47,383,328</b>	<b>48,640,161</b>	<b>53,963,046</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	40,077,056	44,599,735	45,846,168	45,945,996
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	713,159	2,217,440	2,399,795	1,303,825
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>40,790,215</b>	<b>46,817,175</b>	<b>48,245,963</b>	<b>47,249,821</b>
C	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>1,061,473</b>	<b>566,153</b>	<b>394,198</b>	<b>6,553,225</b>
<b>D. Fund Balance, Beginning</b>					
D.1	Prior Year Adjustments + ( )	0	0	0	3,000,000
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>1,138,826</b>	<b>2,200,299</b>	<b>2,766,452</b>	<b>6,160,650</b>
E	<b>Fund Balance, Ending (C. + D.2)</b>	<b>2,200,299</b>	<b>2,766,452</b>	<b>3,160,650</b>	<b>12,813,875</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E / B.3)	5.4%	5.9%	6.6%	27.1%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	9,154	8,746	9,360	10,081
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

Line	Description	As of the specified quarter ended for each fiscal year			
		2005-06	2006-07	2007-08	2008-2009
H.1	Cash, excluding borrowed funds			4,368,213	11,439,954
H.2	Cash, borrowed funds only			0	0
H.3	<b>Total Cash (H.1 + H.2)</b>	<b>8,038,235</b>	<b>8,211,377</b>	<b>4,368,213</b>	<b>11,439,954</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	49,854,463	49,374,066	34,496,062	69.9%
I.2	Other Financing Sources (Object 8900)	5,000,000	5,000,000	2,760,000	47%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>54,854,463</b>	<b>54,374,066</b>	<b>36,256,062</b>	<b>67.1%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	51,036,847	51,100,027	31,974,678	62.6%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,500,000	3,051,000	1,303,225	42.7%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>54,536,847</b>	<b>54,151,027</b>	<b>33,277,903</b>	<b>61.5%</b>
K	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>3,717,616</b>	<b>1,723,039</b>	<b>3,468,159</b>	
L	Adjusted Fund Balance, Beginning	6,160,650	6,160,650	6,160,650	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>9,478,266</b>	<b>7,321,689</b>	<b>9,628,809</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	11.9%	11.1%	27.8%	

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Temporary		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**

This year? **NO**  
Next year? **NO**

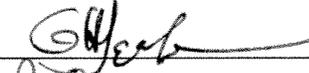
If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – DATATEL, INC.

**SUBMITTED BY:** Frank Smith, Technology and Information Resources

**RECOMMENDED BY:** GH Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The district wishes to enter into an agreement with Datatel, Inc. to amend our annual Enterprise System Service Agreement (ESSA) to include remote managed services, i.e., patches, and system upgrades for a 13 month period of June 1, 2009 – June 30, 2010.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is required to assure system integrity for Datatel.

**Fiscal Impact:** Budgeted Item - \$19,500.00

**Recommended Action:**

This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the agreement with Datatel, Inc. in the amount of \$19,500.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** \_\_\_ **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** AGREEMENT RENEWAL – THYSSEN KRUPP ELEVATOR

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to renew its agreement with Thyssen Krupp Elevator to provide service to the elevators on campus as needed for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide elevator services to the campus.

**Fiscal Impact:** \$25,066.44– Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Thyssen Krupp in the amount of \$25,066.44 .

**Legal Review:** YES \_\_\_ NOT APPLICABLE X\_\_

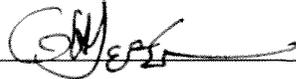
**Reference for Agenda:** YES \_\_\_ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT AMENDMENT – PARLANCE CORPORATION

**SUBMITTED BY:** Frank Smith, Technology and Information Technology

**RECOMMENDED BY:** GH Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District wishes to amend it's agreement with Parlance Corporation dated July 21, 1998 to evaluate for 30-days the ES Platform Conversion System with Parlance Corporation. If at the end of the 30 day evaluation period the District choose to it can replace the current NameConnector Service phone voice recognition system with the new ES Platform Conversion System.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This upgrade would be necessary because of lack of support available for the current system due to the age of the system.

**Fiscal Impact:** Budgeted Item - \$24,880.00

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Parlance Corporation for the ES Platform Conversion System in the amount of \$24,880.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – NORTH STATE ENVIRONMENTAL

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The district wishes to renew its agreement with North State Environmental to provide hazardous waste management services for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide hazardous waste management services.

**Fiscal Impact:** \$13,300.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with North State Environmental in the amount of \$13,300.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_**

**TOPIC:** AGREEMENT RENEWAL – HI DESERT ALARM

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to renew its agreement with Hi Desert Alarm to provide service to maintain the fire alarm systems on campus for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This service is needed to provide service to maintain the fire alarm systems on campus.

**Fiscal Impact:** \$6,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi Desert Alarm in the amount of \$6,000.00.

**Legal Review:** YES X NOT APPLICABLE \_\_\_

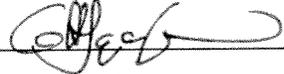
**Reference for Agenda:** YES \_\_\_ NO X

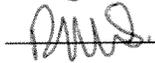
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT X BOARD ACTION     BOARD INFORMATION (no action required)    

TOPIC: AGREEMENT RENEWAL – SYNCSORT, INC.

SUBMITTED BY: Frank Smith, Technology and Information Resources

RECOMMENDED BY: GH Javaheripour 

APPROVED BY: Robert Silverman 

**Description/Background:**

The District wishes to renew its agreement with Syncsort, Inc. to provide maintenance support services for the Syncsort Backup Express Software.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

It is necessary to renew the agreement because of the software maintenance and support for the backup systems.

**Fiscal Impact:** Budgeted Item - \$4,607.50

**Recommended Action:**

This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the agreement with Syncsort, Inc. in the amount of \$4,607.50.

**Legal Review:** YES X NOT APPLICABLE    

**Reference for Agenda:** YES     NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – SAFETY KLEEN SYSTEMS, INC.

**SUBMITTED BY:** Christopher Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The district wishes to renew its agreement with Safety Kleen Systems, Inc. for the 2009 – 2010 fiscal year. Safety Kleen provides and services the parts washers for the Maintenance & Operations vehicle repair and Automotive areas.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This maintenance service is needed because without the parts washers any repair activity would be more difficult and time consuming.

**Fiscal Impact:** \$2,000.00 – Budgeted item.

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Safety Kleen Systems, Inc. in the amount of \$2,000.00.

**Legal Review:** YES  NOT APPLICABLE

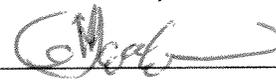
**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION** \_\_\_ **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** AGREEMENT RENEWAL – AMERICA'S XPRESS RENT-A-CAR.

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to renew its agreement with American's Xpress Rent-A-Car to provide rental vans for student and staff transportation for the 2009-2010 fiscal year.

A copy of the original pricing sheet is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide vans for student and staff transportation.

**Fiscal Impact:** \$25,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with America's Xpress Rent-A-Car in the amount of \$25,000.

**Legal Review:** YES \_\_\_ NOT APPLICABLE  \_\_\_

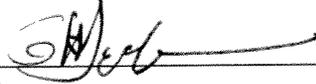
**Reference for Agenda:** YES \_\_\_ NO  \_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_**

**TOPIC:** AGREEMENT – THE LIQUIDATION COMPANY

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to enter into an agreement with The Liquidation Company to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450 for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This service is needed to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450.

**Fiscal Impact:** Revenue to the district. Auctioneer is paid a percentage of the sale price.

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with The Liquidation Company.

**Legal Review:** YES X NOT APPLICABLE \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION** \_\_\_ **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** AGREEMENT RENEWAL – NOVA FACILITY MANAGEMENT SYSTEMS, INC.

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to renew its agreement with Nova Facility Management Systems, Inc to provide energy management system parts and technical support for the 2009-2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed for our Energy Management System.

**Fiscal Impact:** \$2,700.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Nova Facility Management Systems, Inc in the amount of \$2,700.00.

**Legal Review:** YES \_\_\_ NOT APPLICABLE

**Reference for Agenda:** YES \_\_\_ NO

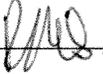
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – M&D FIRE EQUIPMENT CO.

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The district wishes to renew its agreement with M&D Fire Equipment Company to provide monthly service to campus fire extinguishers and to stock First Aid kits on campus for the 2009-2010 fiscal year

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide monthly service to campus fire extinguishers and to stock First Aid kits on campus.

**Fiscal Impact:** \$13,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with M&D Fire Equipment Company in the amount of \$13,000.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: AGREEMENT RENEWAL – DEWEY PEST CONTROL

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Robert Silverman 

**Description/Background:**

The district wishes to renew its agreement with Dewey Pest Control to provide pest control services as needed for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide pest control services as needed to the campus.

**Fiscal Impact:** \$5,500.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Dewey Pest Control in the amount of \$5,500.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – AMERICAN FIRE SAFETY, INC.

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to renew its agreement with American Fire Safety, Inc. to provide service to campus fire sprinklers for the 2009-2010 fiscal year

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide service to campus fire sprinklers.

**Fiscal Impact:** \$ 5,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with American Fire Safety, Inc. in the amount of \$5,000.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – B3 BACKFLOW, INC.

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to renew its agreement with B3 Backflow, Inc. to provide annual testing and possible repairs of approximately 21 backflow preventers located throughout the campus for the 2009 – 2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This service is needed to provide annual testing and possible repairs of backflow preventers on campus.

**Fiscal Impact:** \$1365.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi B3 Backflow, Inc. in the amount of \$1365.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  X  **BOARD ACTION** \_\_\_ **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** AGREEMENT RENEWAL – PRUDENTIAL OVERALL SUPPLY

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to renew its agreement with Prudential Overall Supply for work uniforms, dry mops and shop rags for use on campus for Fiscal Year 2009-2010.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide supplies for campus usage.

**Fiscal Impact:** \$13,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Prudential Overall Supply in the amount of \$13,000.00.

**Legal Review:** YES \_\_\_ NOT APPLICABLE  X

**Reference for Agenda:** YES \_\_\_ NO  X

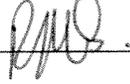
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – ANA SEPTIC SERVICE

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** G.H. Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The district wishes to renew its agreement with ANA Septic Service for pumping services on the Student Activities Center grease interceptor for the 2009-2010 fiscal year.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This is an annual renewal that is needed to provide pumping services on grease interceptor.

**Fiscal Impact:** \$13,000.00 – Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Ana Septic Service in the amount of \$13,000.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** BOARD OF TRUSTEES PAYMENTS REPORT

**SUBMITTED BY:** Renee Garcia, Fiscal Services

**RECOMMENDED BY:** G.H. Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

**Need:** N/A

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve the Board of Trustees Payments Report.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**BOARD PAYMENT REPORT  
BOARD OF TRUSTEES MEETING, JUNE 6, 2009**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 575	\$ 513.31					
BATCH 578						
BATCH 759	\$ 3,280.34					
BATCH 759A	\$ 4,795.11					
BATCH 760	\$ 4,196.96					
BATCH 761	\$ 22,366.23					
BATCH 762	\$ 2,972.50					
BATCH 762A	\$ 27,212.38					
BATCH 763				\$ 390.00		
BATCH 764	\$ 20,890.77					
BATCH 765	\$ 15,765.39					
BATCH 766			\$ 801.63			
BATCH 767 VOIDED						
BATCH 767A	\$ 16,458.67					
BATCH 768 VOIDED						
BATCH 768A	\$ 16,042.81					
BATCH 769						
BATCH 469A						
BATCH 770		\$ 429.01				
BATCH 770A		\$ 2,228.58				
BATCH 771	\$ 6,335.52					
BATCH 771A	\$ 2,337.79					
BATCH 772	\$ 41,527.57					
BATCH 772A	\$ 21,337.78					
BATCH 773	\$ 10,119.77					
BATCH 774	\$ 66.75					
BATCH 775	\$ 8,304.83					
BATCH 775A	\$ 12,397.17					
BATCH 776	\$ 14,200.25					
BATCH 776A	\$ 4,068.22					
BATCH 777 VOIDED						
BATCH 777A	\$ 7,106.19					
BATCH 778	\$ 1,218.23					
BATCH 779	\$ 9,274.02					
			\$ 6,333.33			
			\$ 2,615.27			
			\$ 14,080.00			

**BOARD PAYMENT REPORT  
BOARD OF TRUSTEES MEETING, JUNE 6, 2009**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 780	\$ 1,468.00					
BATCH 781	\$ 1,705.50					
BATCH 782						
BATCH 782A			\$ 4,025.32			
BATCH 783	\$ 6,903.87		\$ 1,273.26			
BATCH 784 VOIDED						
BATCH 784A	\$ 29,881.91					
BATCH 785	\$ 84.00					
BATCH 786			\$ 34,962.14			
BATCH 787			\$ 8,885.36			
BATCH 787A			\$ 78,345.24			
BATCH 788	\$ 3,436.00					
BATCH 788A	\$ 3,181.52					
BATCH 789			\$ 52,689.64			
BATCH 789A			\$ 238,570.20			
BATCH 790	\$ 1,832.97					
BATCH 791	\$ 472.59					
BATCH 792	\$ 1,601.94					
BATCH 793	\$ 3,525.17					
BATCH 794	\$ 1,561.32					
BATCH 795	\$ 718.94					
BATCH 796	\$ 91.81					
BATCH 797	\$ 149.66					
BATCH 798	\$ 3,718.73					
BATCH 799	\$ 7,812.02					
BATCH 800			\$ 11,123.77			
BATCH 800A			\$ 100,114.08			
BATCH 801			\$ 154.00			
BATCH 802	\$ 4,214.00					
BATCH 802A	\$ 8,368.32					
BATCH 803			\$ 4,280.00			
BATCH 803A			\$ 35,820.00			
BATCH 804				\$ 77.84		
BATCH 805	\$ 80,164.58					
BATCH 806	\$ 453.79					
BATCH 807	\$ 1,918.77					
BATCH 808	\$ 240.00					
BATCH 809				\$ 96.00		

**BOARD PAYMENT REPORT  
BOARD OF TRUSTEES MEETING, JUNE 6, 2009**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 810	\$ 1,537.65					
BATCH 811						
BATCH 812	\$ 4,069.46					
BATCH 812A	\$ 2,416.00					
BATCH 813	\$ 160.50					
BATCH 814	\$ 314.00					
BATCH 815	\$ 3,344.39					
BATCH 816	\$ 23,289.14					
BATCH 816A	\$ 29,179.73					
BATCH 817	\$ 2,721.06					
BATCH 818	\$ 417.00					
BATCH 819				\$ 98.70		
BATCH 820		\$692.71				
BATCH 821	\$ 13,983.78					
BATCH 821A	\$ 4,000.00					
BATCH 822	\$ 10,953.89					
BATCH 822A	\$ 5,437.50					
BATCH 823	\$ 6,427.62					
BATCH 824	\$ 23,282.50					
BATCH 824A	\$ 10,225.99					
BATCH 825	\$ 21,331.95					
BATCH 826	\$ 7,993.57					
BATCH 827	\$ 1,187.63					
BATCH 828	\$ 5,204.06					
BATCH 828A	\$ 1,606.05					
BATCH 829	\$ 2,688.18					
BATCH 830	\$ 936.00					
BATCH 831	\$ 273.00					
BATCH 831	\$ 25,380.00					
BATCH 832	\$ 12,622.83					
BATCH 833	\$ 3,282.63		\$ 59.65			
BATCH 834						
BATCH 835	\$ 310.00					
BATCH 836				\$ 9,936.00		
BATCH 837	\$ 12,996.73					
BATCH 837A	\$ 17,784.22					
BATCH 838	\$ 4,773.27					

**BOARD OF TRUSTEES MEETING, JUNE 6, 2009  
BOARD REPORTS**

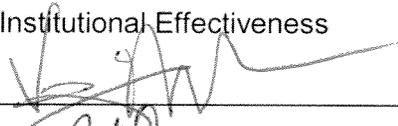
	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 838A	\$ 8,757.18					
BATCH 839	\$ 7,555.94					
BATCH 840	\$ 16,767.94					
BATCH 841 CONTAINS NO BATCH						
BATCH 841A		\$ 14,080.00				
BATCH 842	\$ 5,454.89					
BATCH 843	\$ 795.50					
BATCH 844 VOIDED						
BATCH 844A	\$ 1,630.33					
BATCH 845	\$ 129.00					
BATCH 846	\$ 4,817.99					
BATCH 846A	\$ 13,466.67					
BATCH 847	\$ 3,660.23					
<b>TOTAL</b>	<b>\$ 759,459.97</b>	<b>\$ 3,350.30</b>	<b>\$ 608,212.89</b>	<b>\$ 10,598.54</b>	<b>\$ 0.00</b>	<b>\$ -</b>

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT RENEWAL – HARLAND TECHNOLOGY SERVICES

**SUBMITTED BY:** Virginia Moran, Institutional Effectiveness

**RECOMMENDED BY:** Virginia Moran 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The district wishes to renew it's E-Listen software license and support agreement with Harland Technology Services for the period of May 1, 2009 – April 30, 2010. Harland Technology Services provides maintenance and licensing for the Scantron Scanner System. This system is used by the Research Office to process district wide evaluations and surveys.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

This agreement is needed to maintain the Scantron Scanner System.

**Fiscal Impact:** \$845.00 – Budgeted Item

**Recommended Action:**

This item have been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Harland Technology Services in the amount of \$845.00

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

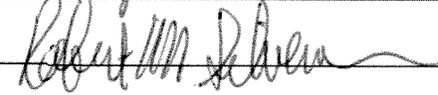
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

**SUBMITTED BY:** Equivalency Committee—Debra Blanchard, Chairperson

**RECOMMENDED BY:** Fusako Yokotobi 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The equivalency listed below has been approved by the appropriate Department, Division Dean, and Academic Senate for the disciplines indicated.

Zane Sweeny  
Physical Education

**EQUIVALENCY**

Meets requirements under work experience, Victor Valley equivalency policy. A minimum of fifteen (15) years of work experience in the field is required.

**Need:**

To establish that the minimum standards for equivalency have been met.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended that the Board approve the equivalency as listed.

**Legal Review:** YES  NOT APPLICABLE

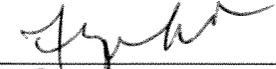
**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

**SUBMITTED BY:** Equivalency Committee—Debra Blanchard, Chairperson

**RECOMMENDED BY:** Fusako Yokotobi 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The equivalency listed below has been approved by the appropriate Department, Division Dean, and Academic Senate for the disciplines indicated.

Traci Marin  
Physical Education

**EQUIVALENCY**

Meets requirements under course work, Victor Valley equivalency policy. A master's degree in a discipline which is not specifically named on the Board of Governor's minimum qualification list for the particular discipline in question, but includes course work which clearly parallels and/or is closely related to the discipline which is specifically listed on the minimum qualifications list.

**Need:**

To establish that the minimum standards for equivalency have been met.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended that the Board approve the equivalency as listed.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

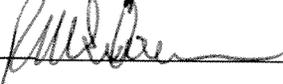
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

**SUBMITTED BY:** Equivalency Committee—Debra Blanchard, Chairperson

**RECOMMENDED BY:** Fusako Yokotobi 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The equivalency listed below has been approved by the appropriate Department, Division Dean, and Academic Senate for the disciplines indicated.

Burke, Jeffrey  
Mathematics

**EQUIVALENCY**

Meets requirements under course work, Victor Valley equivalency policy. A master's degree in a discipline which is not specifically named on the Board of Governor's minimum qualification list for the particular discipline in question, but includes course work which clearly parallels and/or is closely related to the discipline which is specifically listed on the minimum qualifications list.

**Need:**

To establish that the minimum standards for equivalency have been met.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended that the Board approve the equivalency as listed.

**Legal Review:** YES  NOT APPLICABLE

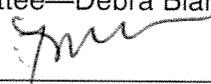
**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

**SUBMITTED BY:** Equivalency Committee—Debra Blanchard, Chairperson

**RECOMMENDED BY:** Fusako Yokotobi 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The equivalency listed below has been approved by the appropriate Department, Division Dean, and Academic Senate for the disciplines indicated.

Carlos Marino  
Fire Technology

**EQUIVALENCY**

Meets requirements under work experience, Victor Valley equivalency policy. A minimum of fifteen (15) years of work experience in the field is required.

**Need:**

To establish that the minimum standards for equivalency have been met.

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended that the Board approve the equivalency as listed.

**Legal Review:** YES  NOT APPLICABLE

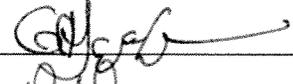
**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_**

**TOPIC:** AGREEMENT – MEDRANO’S PAVING

**SUBMITTED BY:** Chris Hylton, Maintenance & Operations

**RECOMMENDED BY:** GH Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The District wishes to enter into an agreement with Merano’s Paving to repair the asphalt on Jacaranda Road. The asphalt material on Jacaranda Road, from the bus stop to Fish Hatchery Road, has significant areas of failure. Many of the potholes are deep enough to cause damage to vehicles when they run over them, or to people if they trip over them. Without immediate repair the damage will spread into areas of the asphalt that are still in good condition and increase the costs of repair.

A copy of the original agreement is available for review in the Superintendent/President’s office.

**Need:**

Repair to the asphalt is needed to prevent further damage to persons, vehicles, and the roadbed.

**Fiscal Impact:** \$10,500.00 - Budgeted Item

**Recommended Action:**

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Medrano’s Paving in the amount of \$10,500.00 for asphalt repairs.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X\_\_\_

**Reference for Agenda:** YES \_\_\_ NO X

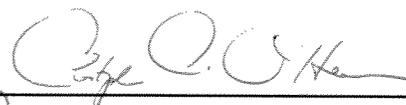
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  X  BOARD ACTION   BOARD INFORMATION (no action required)

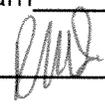
**TOPIC:** CONTRACT – PACIFIC FLOOR COMPANY

**SUBMITTED BY:** Jaye Tashima, Athletics

**RECOMMENDED BY:** Christopher O'Hearn



**APPROVED BY:** Robert Silverman



**Description/Background:**

The District desires to approve a contract between Victor Valley Community College District and Pacific Floor Company. The period of this contract is from June 15, 2009, through June 19, 2009.

A copy of the original contract is available for review in the Superintendent/President's office.

**Need:**

Gymnasium Floor Recoat - Wet scrub, abrade, apply (3) coats of urethane finish and tape cover plates.

**Fiscal Impact:** Budgeted - \$8,057.00 – Athletics

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve a contract between Victor Valley Community College District and Pacific Floor Company. The period of this contract is from June 15, 2009, through June 19, 2009.

**Legal Review:** YES  X  NOT APPLICABLE

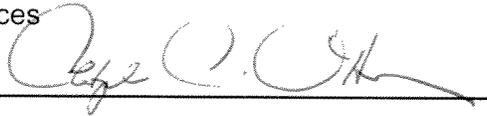
**Reference for Agenda:** YES   NO  X

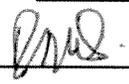
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Victoria Hindes, Student Services

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Bonstingl Leadership Development. The period of this agreement is from June 29, 2009, through June 30, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide leadership and team building activities with GEAR-UP students.

**Fiscal Impact:** Budgeted – Not to exceed \$3,500.00 – GEAR-UP Grant

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Bonstingl Leadership Development. The period of this agreement is from June 29, 2009, through June 30, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENTS - CONTRACT EDUCATION SERVICES

**SUBMITTED BY:** Debbie Potts, Contract Education

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve the Contract Education Services' agreements listed below for the courses offered in the Contract Education department.

Copies of the agreements are available for review in the Superintendent/President's office.

Vendor:	Income to the District
Archangel	\$ 2,000.00
Elaine Moran	\$ 900.00
Kids Out Now, L.L.C.	\$ 500.00
Southwest Gas Corporation	\$10,000.00
<b>Total:</b>	<b>\$13,400.00</b>

**Need:**

To provide various workshops through Contract Education Services.

**Fiscal Impact:** \$13,400.00 Income to the District

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve the Contract Education Services' agreements listed above for the courses offered in the Contract Education department.

**Legal Review:** YES  NOT APPLICABLE

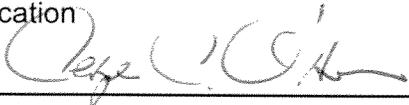
**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENTS - CONTRACT EDUCATION SERVICES

**SUBMITTED BY:** Debbie Potts, Contract Education

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve the Contract Education Services' agreements listed below for the courses offered in the Contract Education department.

Copies of the agreements are available for review in the Superintendent/President's office.

Vendor:	Income to the District
American Legion Post 229	\$ 300.00
Country Inn Suites	\$ 300.00
Mexico Lindo Restaurant	\$ 300.00
Taco Mexico Restaurant	\$ 300.00
The Yodler	\$ 300.00
Total:	\$1,500.00

**Need:**

Anyone handling food in San Bernardino County is required to obtain a food handlers certification card by attending a two-hour class.

**Fiscal Impact:** \$1,500.00 Income to the District

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve the Contract Education Services' agreements listed above for the courses offered in the Contract Education department.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Diane Hannett. The period of this agreement is June 15, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide information and training on Behavior Management for the Summer Program staff during the 2009 Summer Academy for Upward Bound, Upward Bound Math and Science, GEAR-UP, and Career Pathways Programs.

**Fiscal Impact:** None

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Diane Hannett. The period of this agreement is June 15, 2009.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X \_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_

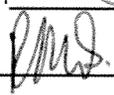
**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn



**APPROVED BY:** Robert Silverman



**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Joseph Woodford. The period of this agreement is June 16, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide Harassment Prevention training for Upward Bound, Upward Bound Math and Science, GEAR-UP, and Career Pathways Summer Program staff.

**Fiscal Impact:** Budgeted – Not to exceed \$400.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Joseph Woodford. The period of this agreement is June 16, 2009.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X \_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Lyn M. Shirley. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Teacher to provide supplemental instruction for Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academies.

**Fiscal Impact:** Budgeted – Not to exceed \$4,640.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Lyn M. Shirley. The period of this agreement is from June 15, 2009, through July 31, 2009.

**Legal Review:** YES  NOT APPLICABLE

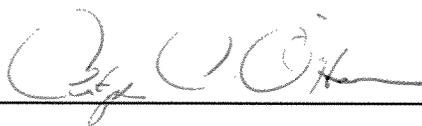
**Reference for Agenda:** YES  NO

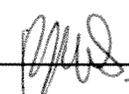
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Mark Norris. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Teacher to provide supplemental instruction for Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academies.

**Fiscal Impact:** Budgeted – Not to exceed \$4,640.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Mark Norris. The period of this agreement is from June 15, 2009, through July 31, 2009.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X \_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  X  BOARD ACTION   BOARD INFORMATION (no action required)

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Victoria Hindes, Student Services

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Jessica Macy. The period of this agreement is from June 22, 2009, through June 30, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The Contractor will facilitate workshops for the 2009 Summer Academy.

**Fiscal Impact:** Budgeted – Not to exceed \$1,500.00 – Career Pathways Grant

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Jessica Macy. The period of this agreement is from June 22, 2009, through June 30, 2009.

**Legal Review:** YES   NOT APPLICABLE  X

**Reference for Agenda:** YES   NO  X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn



**APPROVED BY:** Robert Silverman



**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Teacher to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academies.

**Fiscal Impact:** Budgeted – Not to exceed \$2,600.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster. The period of this agreement is from June 15, 2009, through July 31, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn



**APPROVED BY:** Robert Silverman



**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Joshua Federwisch. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Teacher to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academics.

**Fiscal Impact:** Budgeted – Not to exceed \$4,640.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Joshua Federwisch. The period of this agreement is from June 15, 2009, through July 31, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

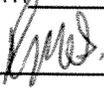
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Jonathon Federwisch. The period of this agreement is from June 15, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Teacher to provide supplemental instruction for regular Upward Bound and Upward Bound Math and Science Program participants during the 2009 Summer Academies.

**Fiscal Impact:** Budgeted – Not to exceed \$4,640.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Jonathon Federwisch. The period of this agreement is from June 15, 2009, through July 31, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

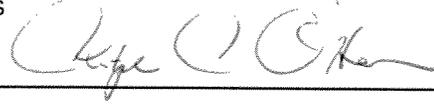
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn



**APPROVED BY:** Robert Silverman



**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and International Gourmet. The period of the agreement is from June 22, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Catering service to provide breakfast and lunch for Upward Bound and Upward Bound Math and Science participants daily during the 2009 Upward Bound and Upward Bound Math and Science Summer Academics.

**Fiscal Impact:** Budgeted – Not to exceed \$24,000.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and International Gourmet. The period of the agreement is from June 22, 2009, through July 31, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_**

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and First Student. The period of this agreement is from July 01, 2009, through June 30, 2010.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide transportation for regular Upward Bound Program and the Upward Bound Math and Science Program participants during the 2009-2010 academic year and the summer academies, including field trips and daily pick ups to and from the target school sites and Victor Valley Community College.

**Fiscal Impact:** Budgeted – Not to exceed \$37,000.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and First Student. The period of this agreement is from July 01, 2009, through June 30, 2010.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X \_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Victoria Hindes, Student Services

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Benita Dukes. The period of this agreement is from June 22, 2009, through June 30, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The Contractor will facilitate workshops for the 2009 Summer Academy.

**Fiscal Impact:** Budgeted – Not to exceed \$450.00 – Career Pathways Grant

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Benita Dukes. The period of this agreement is from June 22, 2009, through June 30, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn



**APPROVED BY:** Robert Silverman



**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community District and CPR 4 Life. The period of this agreement is June 17, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide CPR and First Aid training for Upward Bound, Upward Bound Math and Science, GEAR-UP, and Career Pathways' Summer Programs to staff on June 17, 2009.

**Fiscal Impact:** Budgeted – Not to Exceed \$1,440.00 – Grant Funds

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community District and CPR 4 Life. The period of this agreement is June 17, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Pat Luther, Health Sciences & Public Safety

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community District and Dr. Linda Caputi. The period of this agreement is from June 14, 2009, through June 17, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide a two-day Nursing Education Workshop.

**Fiscal Impact:** Budgeted – Not to Exceed \$6,786.00

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community District and Dr. Linda Caputi. The period of this agreement is from June 14, 2009, through June 17, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

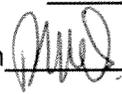
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Janet Long, Trio-Programs

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Kenneth Campbell dba Kengo Marketing. The period of this agreement is from June 18, 2009, through July 31, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide information and training as a representative of Cyber High to Upward Bound and Upward Bound Math and Science Summer Academy staff.

**Fiscal Impact:** None

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and Kenneth Campbell dba Kengo Marketing. The period of this agreement is from June 18, 2009, through July 31, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

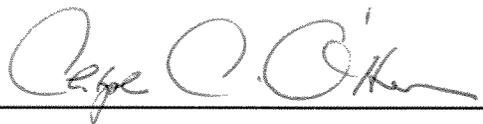
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_**

**TOPIC:** CURRICULUM CHANGES

**SUBMITTED BY:** Rebecca Drew, Instruction

**RECOMMENDED BY:** Christopher O'Hearn



**APPROVED BY:** Robert Silverman



**Description/Background:**

The College Curriculum Committee is meeting on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on May 14, 2009 are listed on the attached sheet.

A copy of the College Curriculum changes is available for review in the Superintendent/President's office.

**Fiscal Impact:** None

**Recommended Action:**

It is recommended by the Superintendent/President that Board of Trustees approve the curriculum changes that have been recommended by the College Curriculum Committee.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X \_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_

**TOPIC:** AGREEMENT – ALTA LOMA CHARTER, INCORPORATED

**SUBMITTED BY:** Patricia Bejarano-Vera, Student Services

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an agreement between Victor Valley Community College District and Alta Loma Charter, Incorporated. The period of this agreement is from July 13, 2009, through July 16, 2009.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

To provide transportation services to GEAR-UP students, staff, and chaperones during a 4-day university tour in Northern California.

**Fiscal Impact:** Budgeted – Not to exceed \$17,000.00 – GEAR-UP Grant

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees approve an agreement between Victor Valley Community College District and Alta Loma Charter, Incorporated. The period of this agreement is from July 13, 2009, through July 16, 2009.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X \_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** CONTRACT – LUCE MAGICA VIDEO PRODUCTION

**SUBMITTED BY:** Patricia Bejarano-Vera, Student Services

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to ratify a contract between Victor Valley Community District and Luce Magica Video Production. The period of this contract is from June 10, 2009, through June 30, 2009.

An Independent Contractor Agreement for Luce Magica Video Production was previously approved by Victor Valley Community College District on December 09, 2008. However, the original contract from Luce Magica Video Production was not signed and not included in the document back-up. This contract will supersede the Independent Contractor Agreement previously approved by the Victor Valley Community College District on December 09, 2008.

A copy of the original contract is available for review in the Superintendent/President's office.

**Need:**

To replace the live orientation meeting with a video presentation for viewing on a DVD and/or web based video.

**Fiscal Impact:** Budgeted - \$12,630.00  
\$6,315.00 – Title V COOP Grant (2805)  
\$6,315.00 – Funded by Matriculation

**Recommended Action:**

It is recommended by the Superintendent/President that the Board of Trustees ratify a contract between Victor Valley Community District and Luce Magica Video Production. The period of this contract is from June 10, 2009, through June 30, 2009.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – CUBIT ENGINEERING INCORPORATED

**SUBMITTED BY:** Steve Garcia, Facilities Construction

**RECOMMENDED BY:** GH Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The district wishes to enter into an agreement with Cubit Engineering Incorporated to complete a survey to obtain boundary and field topography of the land for the proposed Public Safety Training Center (Eastside Center), a voter approved local bond project.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

The above services are necessary to establish identifiable surveyed boundaries, including easements and utilities of the property, as part of the bridging documents for use by the design build companies.

**Recommended Action/Fiscal Impact:** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Cubit Engineering Incorporated for services described above in the amount of \$1,820.00 – Locally Bond Funded.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  X  **BOARD ACTION** \_\_\_ **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** AGREEMENT – HI DESERT ALARM & FIRE SPRINKLERS

**SUBMITTED BY:** Steve Garcia, Facilities Construction

**RECOMMENDED BY:** GH Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The district wishes to enter into an agreement with Hi Desert Alarm & Fire Sprinklers to supply and monitor the fire alarm system for the Seismic Retrofit / Auxiliary Gymnasium Replacement project (aka: Adapted PE Center).

Initial installation and equipment:	\$485.00
Monthly Monitoring Fees:	\$35.00

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

Required by fire code.

**Fiscal Impact:** \$485.00 – Fund 71 expenditure. \$35.00 per month – Maintenance and Operations budget.

**Recommended Action:** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi Desert Alarm & Fire Sprinklers in the amount of \$485.00 + \$35.00 per month.

**Legal Review:** YES  X  NOT APPLICABLE \_\_\_

**Reference for Agenda:** YES \_\_\_ NO  X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – SYSIX FINANCIAL  
**SUBMITTED BY:** Frank Smith, Technology and Information Technology  
**RECOMMENDED BY:** GH Javaheripour   
**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District wishes to extend its current renewal with Sysix Financial on a month to month lease starting July 1,2009 through June 30, 2010. This lease is for the Hewlett Packard Server equipment which runs the Datatel system.

A copy of the original agreement is available for review in the Superintendent/President's office/

**Need:**

It is necessary to renew the lease to support the colleague student information system.

**Fiscal Impact:** Budgeted Item - \$42,360.00

**Recommended Action:**

This item has been approved by the Superintendent/President; it is recommended that the Board of Trustees ratify the Sysix Financial renewal agreement in the amount of \$42,360.00.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** AGREEMENT – INDEPENDENT CONTRACTOR

**SUBMITTED BY:** Fusako Yokotobi

**RECOMMENDED BY:** Fusako Yokotobi 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and Dr. Tom Harris. Contractor to conduct reference checks for the District. The agreement is for the period from May 27, 2009 through June 30, 2009.

A copy of this agreement is available for review in the Superintendent/President's office.

**Need:**

This agreement is necessary to provide professional reference checks for the District.

**Fiscal Impact:**

Contract will not exceed \$1,000.00 – Budgeted Item.

**Recommended Action:**

It is recommended that the Board of Trustees approve this agreement.

**Legal Review:** YES  NOT APPLICABLE

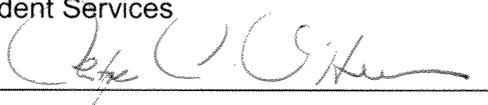
**Reference for Agenda:** YES  NO

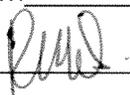
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: AGREEMENTS – INDEPENDENT CONTRACTORS

SUBMITTED BY: Patricia Bejarano-Vera, Student Services

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

**Description/Background:**

The District desires to approve an Independent Contractor Agreement between Victor Valley Community College District and the following individuals: Johanna Federwisch, Dorothy Felix, John Marquez, Ryan Miles, Mandy Oaks, Oluronke Ogunleye, Heath Vennes, and Paul Verduzco. The period of these agreements is from June 15, 2009, through July 17, 2009.

Copies of the agreements are available for review in the Superintendent/President's office.

**Need:**

The agreements are necessary to provide academic services to students during the 2009 GEAR UP Summer Program consistent with the GEAR UP Program Grant objectives.

**Fiscal Impact:** Budgeted – Not to exceed \$25,000.00 – GEAR UP Grant

**Recommended Action:** It is recommended by the Superintendent/President that the Board of Trustees approve an Independent Contractor Agreement between Victor Valley Community College District and the following individuals: Johanna Federwisch, Dorothy Felix, John Marquez, Ryan Miles, Mandy Oaks, Oluronke Ogunleye, Heath Vennes, and Paul Verduzco. The period of these agreements is from June 15, 2009, through July 17, 2009.

Legal Review: YES  NOT APPLICABLE

Reference for Agenda: YES  NO

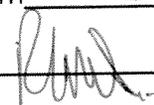
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)**

**TOPIC:** OUT OF COUNTRY TRAVEL - ASIA

**SUBMITTED BY:** Lori Kildal, STEM

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District desires to approve out of country travel to East Timor in Asia. The travel is required of students who are registered in Biology 98 A/B, "International Natural History" and Biology 250A, "Tropical Field Biology and Natural History" during the 2009 summer session from July 07, 2009, through August 05, 2009. Students will be accompanied by Assistant Professor of Biology, Dr. Hinrich Kaiser.

Biology 98 A/B Students:  
Margaret Andrews  
Eric Haug  
Anne Suzio-Granett

Biology 250A Students:  
Jester Ceballos  
Paul Freed  
Scott Heacox  
Barbara Lester  
Caitlin Sanchez

**Need:**

Compliance with Board Policy 4300

**Fiscal Impact:** None

**Recommended Action:**

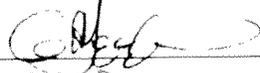
It is recommended by the Superintendent/President that Board of Trustees approve out of the country travel to East Timor in Asia. The travel is required of students who are registered in Biology 98 A/B, "International Natural History" and Biology 250A, "Tropical Field Biology and Natural History" during the 2009 summer session from July 07, 2009, through August 05, 2009. Students will be accompanied by Assistant Professor of Biology, Dr. Hinrich Kaiser.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: AUTHORIZED SIGNATORY  
SUBMITTED BY: Mary Pringle, Fiscal Services  
RECOMMENDED BY: GH Javaheripour   
APPROVED BY: Robert Silverman 

**Description/Background:**

For the 2009-2010 fiscal year, Christopher O'Hearn, Deputy Superintendent/Executive Vice President should be acknowledged as an authorized representative of the Board of Trustees to execute:

- |                              |                             |                             |
|------------------------------|-----------------------------|-----------------------------|
| Contracts and Agreements     | Batch Payments              | Employee Expense Claims     |
| Resolutions and Applications | Budget Transfers            | Payroll Prelists            |
| Receipts and Disbursements   | Certify/Attest Board Action | Purchase Orders             |
| County Treasurer Reports     | Revolving Cash Fund         | Payroll Revolving Cash Fund |
| Notices of Employment        | Workers Compensation Claims |                             |

**Need:**

In order to conduct college business, it is necessary to have authorized signatories of the district to sign various documents.

**Fiscal Impact:** None

**Recommended Action:**

It is recommended that the Board of Trustees approve the signature of Christopher O'Hearn to represent the board in the above-named matters for fiscal year 2009-2010 per Education Code 72282.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT \_\_\_ BOARD ACTION X BOARD INFORMATION (no action required) \_\_\_

TOPIC: Selection of Candidates

SUBMITTED BY: Joe Range, Board President

RECOMMENDED BY: Robert Silverman, Superintendent/President *RS*

APPROVED BY: Robert Silverman *RS*

**Description/Background:**

A vacancy on the WVCCD Board of Trustees was created due to the death of Dr. Bettye Underhill.

**Need:**

The Board must have five members and according to state law, Government Code, and Board Policy, the vacancy must be filled within 60 days.

**Fiscal Impact:** None

**Recommended Action:**

The WVCCD Board of Trustees determined that the identified candidates to be interviewed and possibly selected to fill the vacancy.

**Legal Review:** YES X NOT APPLICABLE \_\_\_

**Reference for Agenda:** YES X NO \_\_\_

Board Applicants

Berta Barocio-Sullivan

Kevin Byrne

Lionel Dew

Dr. Judith Holton

Richard Mills

Chris Mollenkamp

Gloria Peak

Tony Penna

Nick Ricci

Carol Scissel

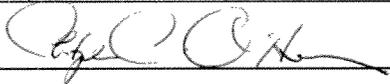
Carl Tate

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** **X** **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** HONORARY DEGREE AWARD - CARL E. ROSS

**SUBMITTED BY:** Debra Blanchard, President, Academic Senate

**RECOMMENDED BY:** Christopher O'Hearn 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The Board of Trustees may award an honorary associate degree to an individual whose outstanding personal, professional, or philanthropic donation to the District has provided for the continuance of excellence in educational programs, facilities, or any activity associated with the District's Mission and Goals (AP 4110).

**Need:**

The need for this action is to honor this person who has demonstrated outstanding support for the college and especially the students.

**Fiscal Impact:** None

**Recommended Action:**

In light of Mr. Carl Ross' extraordinary support of the District to further its programs, activities and capital construction, the Academic Senate, in agreement with the administration, recommend that the Board of Trustees of Victor Valley Community College award an Honorary Associate Degree to Mr. Carl Ross at the Spring 2009 Commencement Ceremony.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES X NO \_\_\_

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE PROCEDURE

ACADEMIC AFFAIRS

CHAPTER 7

**Honorary Degrees**

**AP 4110**

The Board of Trustees may award an honorary associate degree to an individual whose outstanding personal, professional, or philanthropic donation to the District has provided for the continuance of excellence in educational programs, facilities, or any activity associated with the District's Missions and Goals. (California Ed. Code, Sections 70902 and 72122).

1. Criteria for awarding the honorary degree include the following:
  - a. Extraordinary support of the district to further its programs, activities or capital construction.
  - b. Extraordinary service to the community served by the district or its colleges.
  - c. Extraordinary achievement in the individual's chosen field of endeavor.
  - d. Other extraordinary reasons deemed worthy of recognition, as determined by the Board of Trustees.
  
2. Procedures for nominations and selection:
  - a. Nominations for recipients of honorary degrees must be submitted in writing to the Academic Senate. The written statement must adhere to the criteria for awarding honorary degrees. The committee may request further documentation as deemed necessary.
  - b. Final selection of candidate(s) must be mutually agreed upon by the Academic Senate and the Superintendent/ President.
  - c. The Superintendent/President will forward to the Board of Trustees the name(s) of successful candidate(s) for their decision.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
BOARD POLICY

ACADEMIC AFFAIRS

Chapter 4

**Honorary Degrees**

**BP 4110**

Honorary degrees may be awarded at commencement or some other equally appropriate time. The names of persons receiving honorary degrees must be approved by the Board.

The Superintendent/President shall establish procedures and criteria for the award of honorary degrees.

Reference:

Education Code Section 72122

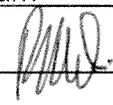
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT  BOARD ACTION  BOARD INFORMATION (no action required)

TOPIC: HONORARY DEGREE AWARD - SUPERVISOR BRAD MITZELFELT

SUBMITTED BY: Debra Blanchard, President, Academic Senate

RECOMMENDED BY: Christopher O'Hearn 

APPROVED BY: Robert Silverman 

**Description/Background:**

The Board of Trustees may award an honorary associate degree to an individual whose outstanding personal, professional, or philanthropic donation to the District has provided for the continuance of excellence in educational programs, facilities, or any activity associated with the District's Mission and Goals (AP 4110).

**Need:**

The need for this action is to honor this person who has demonstrated outstanding support for the college and especially the students.

**Fiscal Impact:** None

**Recommended Action:**

In light of Supervisor Brad Mitzelfelt's extraordinary service to the community served by the district and support of VVCC's Nursing Program, the Academic Senate, in agreement with the administration, recommend that the Board of Trustees of Victor Valley Community College award an Honorary Associate Degree to Supervisor Brad Mitzelfelt at the Spring 2009 Commencement Ceremony.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** 2009 - 2010 TENTATIVE BUDGET

**SUBMITTED BY:** Mary Pringle, Fiscal Services

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

Based upon the Governor's Budget and the May Revise, a Tentative General Operating Budget has been prepared which includes estimated revenues and expenditures for 2009-2010.

**Need:** N/A

**Fiscal Impact:**

Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September. The philosophy of the budget development process includes input through the shared governance process, developing a balanced budget and meeting required unfunded liabilities.

**Recommended Action:**

The District recommends that the Board of Trustees approve the Tentative General Operating Budget for 2009-2010.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**Victor Valley Community College District  
Tentative Budget  
Unrestricted General Fund 2009/10  
Board Meeting June 9, 2009**

	<b>Current Budget Year 2008-2009</b>		<b>Budget Year +1 2009-2010</b>	
Full-Time Equivalent Students (Funded)	9,510	+5.9%	10,070	0%
<b>BEGINNING FUND BALANCE</b>	<b>\$6,162,937</b>		<b>\$2,757,129</b>	
<u>CATEGORY</u>				
<b><u>ESTIMATED REVENUES</u></b>				
State (Apportionment Only)	\$36,291,170		\$38,487,087	
State (All Other)	\$730,769		\$807,364	
Local	\$9,848,116		\$9,848,116	
Transfers In: Investment Fund	\$4,500,000		\$0	
Transfers In: Interest Income	\$0		\$500,000	
Transfers In: Other	\$500,000		\$3,200,000	
Reimbursement from Bond Proceeds	\$1,442,000		\$0	
State Reduction of Funding	(\$421,000)		(\$3,757,507) *	
Prior Year Adjustments	(\$1,107,666)			
<b>TOTAL REVENUES</b>	<b>\$51,783,389</b>		<b>\$49,085,060</b>	
<b><u>ESTIMATED EXPENDITURES</u></b>				
Academic Salaries	\$21,369,066		\$21,885,222	
Classified Salaries	\$10,578,308		\$11,700,896	
Employee Benefits	\$7,260,000		\$8,212,459	
GASB 45 Retiree Benefits Trust	\$0		\$300,000	
Supplies	\$811,297		\$591,127	
Services and Operations	\$4,938,000		\$5,373,000	
Capital Outlay	\$989,325		\$890,393	
Transfer to Categorical Fund	\$34,537			
Debt Svc., Transfers, Reserves, Bridge Fund	\$9,208,663		\$251,200	
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$55,189,196</b>		<b>\$49,204,297</b>	
 <b>FUND BALANCE</b>	 <b>\$2,757,129</b>	 <b>5.0%</b>	 <b>\$2,637,892</b>	 <b>5.4%</b>

\* 2009-10 State Reduction represents cuts to Property Tax, Growth, and PE/Rec Revenue

- NOTE: 1) All calculations are based on current information which has been changing daily.  
2) Based upon Governor's Proposed Budget only valid when legislature acts.  
3) Must satisfy law for a Balanced Tentative Budget due 6/9/09.**

## **Budget Assumptions For Fiscal-Year 2009-2010**

The first step in building a college budget is refinement and adoption of assumptions for the next fiscal year. These assumptions are predicated on the five-year plan approved by the VVCCD governing board at its September 2008 meeting, and updated pursuant to the governor's budget proposals for the State of California as of January 10, 2009. The adjustments made in response to the governor's proposals will provide the basis upon which the 2009-2010 District budget will be developed for governing board's final approval in September 2009. These budget assumptions reflect accreditation standards and System Office guidelines, and will guide the work of the Cabinet, Finance/Budget & Planning Committee and the College Council as they plan and support our progress on college-wide goals adopted as Board Policy 1200.

The following assumptions are proposed by the college administration to the VVCCD Board of Trustees for their consideration and comment.

### **General Assumptions:**

1. To maintain services to students, the college will strive to avoid layoffs of full-time employees. In addition, The District will strive to hire staff as prioritized and planned. **NO**
2. The District will maintain legal compliance of the 50% law. **TRUE**
3. The District will contribute to the irrevocable trust for post-retirement benefits to meet GASB 45 (Government Accounting Standards Board) requirements. **TRUE**
4. Targeted enrollment growth is 3%. Growth beyond 3% will be rolled into fiscal year 2010-2011. **REDUCED TO 0%**
5. The District will develop a balanced budget and strive for a minimum 6% ending fund balance (reserve). **NO – 5.4%**
6. The District will strive to upgrade non-instructional equipment and technology needs in areas as prioritized and planned. **IN PROGRESS**
7. The program review, planning, and budget development process will guide the allocation of resources by enabling improved operational efficiencies, as well as new program developments balanced in part by program reductions. **NO**

### **Revenue Assumptions:**

8. The District will receive approximately \$1.5 million less in unrestricted general apportionment than originally expected, due to the governor's proposed cut. **WORSE**
9. Beginning fiscal year 2008-2009 thru 2010-2011, State apportionment will be reduced by approximately \$333,000 to reimburse the Chancellor's Office due to an overpayment error by their office in calculating the District's 2007-2008 apportionment. **PAYOFF IN 2008-09**
10. The base allocation will increase by approximately \$1 million for large college status (10,001 FTES). **TRUE**
11. The District will transfer \$500,000 from Interest Income to balance the operating budget. **TRUE**
12. The District will strive to identify new revenue sources in order to reduce our reliance on state apportionment funding. **YES**

### **Expense Assumptions:**

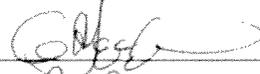
13. The college will maintain all contractual commitments including the 1% portion of the agreed upon salary increases. **TRUE**
14. District expenditures will be reduced to meet the anticipated shortfall. **TRUE**
15. Reliance upon the reserve to balance the operating budget will be reduced from the original five-year plan. The District will plan a balanced budget by fiscal year 2013-14 by reducing the expense budget in the amount of \$3 million. The District will reduce the expense budget at a minimum amount of \$250,000 during the fiscal year 2009-10 and plan for larger budget reductions in the subsequent fiscal years. **NO**
16. The District will strive to hire contract faculty and staff as prioritized and planned. It is anticipated that the District will budget for 5 faculty, 6 classified, and 3 management positions in the unrestricted general fund. **NO**
17. To meet the terms of the Title V Independent Grant, the salary and benefit costs will be absorbed by the General Fund. **TRUE**
18. Institutionalize Security/Police salary and benefits in an amount up to \$300,000. Parking fees will cover parking related expenses. **WORSE - \$500,000**

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT \_\_\_ BOARD ACTION X BOARD INFORMATION (no action required) \_\_\_

TOPIC: APPROVAL OF FIVE-YEAR FACILITIES PLAN

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: GH Javaheripour 

APPROVED BY: Robert Silverman 

**Description/Background:**

Every year the district must submit a Five-Year Facilities Plan to the California Community College Chancellor's Office. The proposed VVC Five-Year Plan reflects fiscal years 2011 – 2015 and includes three Initial Project Proposals (IPPs); Student Services & Administration Building, Westside Center Phase II, and Liberal Arts Modernization and one Final Project Proposal (FPP) for a Science Addition.

A copy of the Five-Year Facilities Plan and the IPP and FPPs is available for review in the Superintendent/President's office.

**Need:** This is an integral part of the process to secure state funding for needed facilities.

**Fiscal Impact:** No fiscal impact.

**Recommended Action:** It is recommended that the Board of Trustees approve the Five-Year Facilities Plan as submitted.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X

**Reference for Agenda:** YES X NO \_\_\_

No.	Project	Occupancy	ASF	Total Cost	Source	Schedule of Funds										
						2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016				
1	Advanced Technology Building, Phase 34,086	2008/2009		\$20,712,000	State											
2	Speech/Drama Studio 20,275	2006/2007		\$9,475,000	State											
				\$4,349,000	NonState											
3	Seismic Retrofit/Auxiliary Gymnasium -29	2008/2009		\$3,611,000	State											
				\$270,000	NonState											
4	Science Building Addition 15,949	2014/2015		\$13,336,000	State			(P)(W)	(C)	(E)						
				\$8,890,000	NonState			\$1,019,000	\$10,859,000	\$1,458,000						
								\$679,000	\$7,239,000	\$972,000						
5	Eastside Public Safety Training Center 26,700	2012/2013		\$31,422,000	NonState			(P)(W)	(C)(E)							
						\$2,038,000		\$29,384,000								
6	Westside - Phase I 27,500	2013/2014		\$49,430,000	NonState		(L)	(P)(W)		(C)(E)						
						\$13,000,000	\$2,237,000			\$34,193,000						
7	Student Services & Administration Buil 2016/2017			\$12,756,000	State				(P)(W)		(C)	(E)				
				\$12,756,000	NonState				\$1,291,000		\$10,847,000	\$618,000				
											\$10,847,000	\$618,000				
8	Liberal Arts Modernization 2015/2016			\$8,988,000	State				(P)(W)	(C)	(E)					
									\$874,000	\$7,528,000	\$586,000					
9	Westside Center - Phase II 19,000	2015/2016		\$13,920,000	State				(P)(W)	(C)	(E)					
									\$1,173,000	\$11,213,000	\$1,534,000					
10	Campus-wide Parking & Traffic Improv 2011/2012			\$5,395,600	NonState			(P)(W)	(C)							
						\$420,600	\$4,975,000									
11	Practice Fields/Track Fields 23,000	2014/2015		\$3,093,100	State				(P)(W)	(C)	(E)					
				\$3,093,100	NonState				\$207,800	\$2,591,500	\$293,800					
									\$207,800	\$2,591,500	\$293,800					
12	Old Nursing Bldg #32 Modernization 2013/2014			\$4,707,000	State				(P)(W)	(C)(E)						
									\$463,000	\$4,244,000						
13	Visual/ Performing Arts Lab Building 26,870	2016/2017		\$18,712,000	State						(P)(W)	(C)(E)				
											\$1,345,000	\$17,367,000				

No.	Project	Occupancy	Source	Schedule of Funds								
				2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016		
14	Old Art and Music Modernization 2017/2018		State								(P)(W)	\$1,072,900
		\$11,258,900										
15	Vocational Technology Building 13,773	2017/2018	State					(P)(W)			(C)(E)	\$15,163,000
		\$16,252,000						\$1,089,000				\$7,582,000
		\$8,127,000	NonState					\$545,000				

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** X **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** CHANGE ORDERS – SEISMIC RETROFIT / AUXILIARY GYMNASIUM REPLACEMENT (AKA: ADAPTED P.E. CENTER)

**SUBMITTED BY:** Steve Garcia, Facilities Construction

**RECOMMENDED BY:** GH Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The district wishes to submit for approval the following end of project adjustments for the Seismic Retrofit / Auxiliary Gymnasium Replacement project (aka: Adapted P.E. Center). During the course of construction various modifications may be made due to architectural and/or construction modifications and these can both increase or decrease the cost of the project. The list referenced below in the Recommended Action is a compilation of the adjustments made and represents both direct and indirect costs of the contractors in performing or providing the work covered. This project was completed on time and under budget.

Copies of the original end of project adjustments are available for review in the Superintendent/President's office.

**Need:**

This additional work and/or value engineering is necessary to complete the Adapted P.E. Center.

**Fiscal Impact:** \$(84,328.27) – Credit to the District

**Recommended Action:** It is recommended that the Board of Trustees approve the change orders with the contractors listed for the Seismic Retrofit / Auxiliary Gymnasium Replacement project (aka: Adapted P.E. Center) in the amount of \$(84,328.27), a credit to the district.

<u>Adjustment</u>	<u>Contractor</u>	<u>Bid Package</u>	<u>Amount</u>
01-01	ASR Constructors, Inc.	General Construction	\$12,240.22
03-01	ASR Constructors, Inc.	Structural Steel	\$41,169.00
04-01	Inland Bldg. Construction Co., Inc.	Doors	\$(9,031.19)
05-01	Saunders & McMillin, Inc.	Painting	\$1,593.00
06-01	Inland Bldg. Construction Co., Inc.	Specialties	\$(947.00)
07-01	West-Tech Mechanical, Inc.	HVAC	\$(2,160.00)
08-01	Dan Worley Plumbing, Inc.	Plumbing	\$4,054.00
10-01	E & R Glass Contractors, Inc.	Glazing	\$(8,930.00)
11-01	Donald M. Hoover Co.	Flooring	\$20,376.00
12-01	Risher Sutherland, Inc. dba United Contractors	Sheet Metal	\$(124,079.00)
13-01	Caston Plastering & Drywall, Inc.	Plaster & Gypsum	\$(3,819.67)
15-01	Bell Roof Company, Inc.	Roofing	\$2,690.00
16-01	Southcoast Acoustical Interiors, Inc.	Acoustical Ceilings	\$(3,826.99)
17-01	K&Z Cabinet Co., Inc.	Casework	\$(1,300.00)
19-01	Hanes & Associates, Inc.	Rough Carpentry	\$(12,356.64)
<b><u>TOTAL</u></b>			<b><u>\$(84,328.27)</u></b>

**Legal Review:** YES \_\_\_ NOT APPLICABLE X

**Reference for Agenda:** YES X NO \_\_\_

# CHANGE ORDER

## Spencer/Hoskins Associates

955 Overland Court, Suite 100  
San Dimas, CA 91773

Owner   
Architect   
CM   
Project Inspector   
Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date: 4/6/2009**

**To Contractor:**

ASR Constructors, Inc.  
5230 Wilson Street  
Riverside, CA 92509

**Architect's Project No:**

11002/2007-SH24-00

**Contract Date:**

3/11/2008

**Contract Number:**

Bid Package 001

**The Contract is hereby revised by the following items:**

**Change Order 01-01**

Item	Description	Amount
CCD 024	Install (12) 20" pieces with 7/8" all thread and epoxy. T&M authorized on 11/4/08.	\$1,648.37
CCD 033	Chip and cleanup the concrete for the drinking fountains on a Time & Material basis.	\$1,760.50
CCD 041	Six (6) additional standard accessible parking spaces	\$6,376.64
CCD 044	Install additional truncated domes, curb, striping and curb ramps per ADA-A0 5 and FCD 007	\$2,454.71

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$1,092,000.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$1,092,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$12,240.22
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$1,104,240.22</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

ASR Constructors, Inc.

Victor Valley College District

**ARCHITECT**

955 Overland Court, Suite 100  
San Dimas, CA 91773

Address

By \_\_\_\_\_

SIGNATURE

DATE

**CONTRACTOR**

5230 Wilson Street  
Riverside, CA 92509

Address

By \_\_\_\_\_

SIGNATURE

DATE

**OWNER**

18422 Bear Valley Road  
Victorville, CA 92395

Address

By \_\_\_\_\_

SIGNATURE

DATE

Seismic Replacement Gymnasium

Change Order 01-01



# CHANGE ORDER

**Spencer/Hoskins Associates**  
955 Overland Court, Suite 100  
San Dimas, CA 91773

Owner	<input type="checkbox"/>
Architect	<input type="checkbox"/>
CM	<input type="checkbox"/>
Project Inspector	<input type="checkbox"/>
Contractor	<input type="checkbox"/>

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date: 5/1/2009**

**To Contractor:**  
Inland Building Construction Companies, Inc.  
323 S. Sierra Way  
San Bernardino, CA 92408

**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 004

**The Contract is hereby revised by the following items:**

**Change Order 04-01**

Item	Description	Amount
CCD 003	Value Engineering for Section 08110, Doors and Frames.	\$(5,750.00)
CCD 008R	Omit door #103 and add new double doors (type B2 with hardware group HW1) based on attached partial plans. Provide (2) 18" x 16" door louvers, high & low, at one leaf similar to door type "E" on A2.5 and per M2.1 f or makeup air requirements.	\$3,757.62
CCD 009	Omit door, frame and door hardware at the fire riser Room 127	\$(1,554.31)
CCD 018	Add the hybrid striker Model #RF5210-1A to misc doors.	\$(8,129.60)
CCD 021	Change double doors #123B into a single door. Revise door hardware group in accordance with this change.	\$684.50
CCD 052	Cost to add (4) Besam Wireless Press Plates	\$1,960.60

Not valid until signed by the Owner and Architect  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$159,900.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$159,900.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(9,031.19)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$150,868.81</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

**YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.**

Spencer/Hoskins Associates  <hr/> <b>ARCHITECT</b> 955 Overland Court, Suite 100 San Dimas, CA 91773 Address  By _____  SIGNATURE  DATE _____	Inland Building Construction Companies, Inc.  <hr/> <b>CONTRACTOR</b> 323 S. Sierra Way San Bernardino, CA 92408 Address  By _____  SIGNATURE  DATE _____	Victor Valley College District  <hr/> <b>OWNER</b> 18422 Bear Valley Road Victorville, CA 92395 Address  By _____  SIGNATURE  DATE _____
--	--	---

**CHANGE ORDER**

**Spencer/Hoskins Associates**  
955 Overland Court, Suite 100  
San Dimas, CA 91773

Owner   
Architect   
CM   
Project Inspector   
Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date: 4/6/2009**

**To Contractor:**  
Saunders & McMillin, Inc.  
6390 Columbus Ave.  
Riverside, CA 92504

**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 005

**The Contract is hereby revised by the following items:**

**Change Order 05-01**

<b>Item</b>	<b>Description</b>	<b>Amount</b>
CCD 019	Omit Alucabond "skin", waterproofing, plywood sheathing and wood framing on exterior canopies.	\$1,593.00

Not valid until signed by the Owner and Architect  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$43,500.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$43,500.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$1,593.00
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$45,093.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

Saunders & McMillin, Inc.

Victor Valley College District

**ARCHITECT**

955 Overland Court, Suite 100  
San Dimas, CA 91773  
Address

By \_\_\_\_\_

SIGNATURE

DATE

**CONTRACTOR**

6390 Columbus Ave.  
Riverside, CA 92504  
Address

By \_\_\_\_\_

SIGNATURE

DATE

**OWNER**

18422 Bear Valley Road  
Victorville, CA 92395  
Address

By \_\_\_\_\_

SIGNATURE

DATE

# CHANGE ORDER

## Spencer/Hoskins Associates

955 Overland Court, Suite 100  
San Dimas, CA 91773

Owner   
Architect   
CM   
Project Inspector   
Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date: 4/6/2009**

**To Contractor:**

Inland Building Construction Companies, Inc.  
323 S. Sierra Way  
San Bernardino, CA 92408

**Architect's Project No:**

11002/2007-SH24-00

**Contract Date:**

3/12/2008

**Contract Number:**

Bid Package 006

**The Contract is hereby revised by the following items:**

### Change Order 06-01

Item	Description	Amount
CCD 046	Delete all TV mounts to be installed per Scope of Work Item 6 and Specification Section 10950 Miscellaneous Specialty Items	\$(947.00)

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$118,900.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$118,900.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(947.00)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$117,953.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

Inland Building Construction Companies,  
Inc.

Victor Valley College District

**ARCHITECT**

955 Overland Court, Suite 100  
San Dimas, CA 91773

Address

By \_\_\_\_\_

SIGNATURE

DATE

**CONTRACTOR**

323 S. Sierra Way  
San Bernardino, CA 92408

Address

By \_\_\_\_\_

SIGNATURE

DATE

**OWNER**

18422 Bear Valley Road  
Victorville, CA 92395

Address

By \_\_\_\_\_

SIGNATURE

DATE

Seismic Replacement Gymnasium

Change Order 06-01

# CHANGE ORDER

**Spencer/Hoskins Associates**  
955 Overland Court, Suite 100  
San Dimas, CA 91773

Owner   
Architect   
CM   
Project Inspector   
Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date: 5/7/2009**

**To Contractor:**

West-Tech Mechanical, Inc.  
5589 Brooks Street  
Montclair, CA 91763

**Architect's Project No:**

11002/2007-SH24-00

**Contract Date:**

3/12/2008

**Contract Number:**

Bid Package 007

**The Contract is hereby revised by the following items:**

## Change Order 07-01

Item	Description	Amount
CCD 039	Credit for "Rawal Devices" APR Capacity Control Valves on "Carrier" Air Conditioning Units shown on M1.1 and package electrical unit schedule.	\$(2,160.00)

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$380,000.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$380,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(2,160.00)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$377,840.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

West-Tech Mechanical, Inc.

Victor Valley College District

### ARCHITECT

955 Overland Court, Suite 100  
San Dimas, CA 91773

Address

By \_\_\_\_\_

SIGNATURE

DATE

### CONTRACTOR

5589 Brooks Street  
Montclair, CA 91763

Address

By \_\_\_\_\_

SIGNATURE

DATE

### OWNER

18422 Bear Valley Road  
Victorville, CA 92395

Address

By \_\_\_\_\_

SIGNATURE

DATE

# CHANGE ORDER

**Spencer/Hoskins Associates**  
 955 Overland Court, Suite 100  
 San Dimas, CA 91773

Owner   
 Architect   
 CM   
 Project Inspector   
 Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
 Victorville CA 92395

**Date: 6/4/2009**

**To Contractor:**  
 Dan Worley Plumbing, Inc.  
 12160 Pawnee Road  
 Apple Valley, CA 92308

**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 008

**The Contract is hereby revised by the following items:**

**Change Order 08-01**

Item	Description	Amount
CCD 001	Relocate fire stand pipe outlined in Sk-4.	\$(2,457.00)
CCD 007	Modify on and off site water system in accordance with the grading and utility plan Sheet EXH.	\$5,803.00
CCD 016	Omit manhole and relocate catch basin.	\$(4,402.00)
CCD 020	Relocate the fire stand pipe outlined on SK-4A. Provide credit to omit enclosure and underground piping.	\$2,202.00
CCD 027	Lower and sleeve the main sewer line.	\$2,248.00
CCD 032	Omit all gas piping from meter to the point of connection in the street as noted in Section 01010.	\$(2,611.00)
CCD 045	Provide new backflow for the Domestic Water Line and to repair the DDC.	\$842.00
CCD 049	Cost for T&M Work to dig up and expose the existing electrical line.	\$2,429.00

Not valid until signed by the Owner and Architect  
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$410,000.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$410,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$4,054.00
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$414,054.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates  <hr/> <b>ARCHITECT</b> 955 Overland Court, Suite 100 San Dimas, CA 91773 Address  By _____ SIGNATURE _____ DATE _____	Dan Worley Plumbing, Inc.  <hr/> <b>CONTRACTOR</b> 12160 Pawnee Road Apple Valley, CA 92308 Address  By _____ SIGNATURE _____ DATE _____	Victor Valley College District  <hr/> <b>OWNER</b> 18422 Bear Valley Road Victorville, CA 92395 Address  By _____ SIGNATURE _____ DATE _____
--	---	---

# CHANGE ORDER

**Spencer/Hoskins Associates**  
 955 Overland Court, Suite 100  
 San Dimas, CA 91773

Owner   
 Architect   
 CM   
 Project Inspector   
 Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
 Victorville CA 92395

**Date: 4/6/2009**

**To Contractor:**  
 E & R Glass Contractors, Inc.  
 5369 Brooks Street  
 Montclair, CA 91763

**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 010

**The Contract is hereby revised by the following items:**

**Change Order 10-01**

Item	Description	Amount
CCD 038	Delete Door #124 automatic biparting sliding door at main entry.	\$(6,658.00)
CCD 048	Delete wall mirrors at north wall in Room 101. (12) 5-0 X 6-8" mirror s.	\$(2,272.00)

Not valid until signed by the Owner and Architect  
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$147,024.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$147,024.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(8,930.00)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$138,094.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates                      E & R Glass Contractors, Inc.                      Victor Valley College District

<p><b>ARCHITECT</b>                  955 Overland Court, Suite 100                  San Dimas, CA 91773                  Address _____                  By _____                  SIGNATURE _____                  DATE _____</p>	<p><b>CONTRACTOR</b>                  5369 Brooks Street                  Montclair, CA 91763                  Address _____                  By _____                  SIGNATURE _____                  DATE _____</p>	<p><b>OWNER</b>                  18422 Bear Valley Road                  Victorville, CA 92395                  Address _____                  By _____                  SIGNATURE _____                  DATE _____</p>
---	---	--

# CHANGE ORDER

## Spencer/Hoskins Associates

955 Overland Court, Suite 100  
San Dimas, CA 91773

Owner   
Architect   
CM   
Project Inspector   
Contractor

**PROJECT:** Seismic Replacement Gymnasium **DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date: 5/1/2009**

**To Contractor:**

Donald M.Hoover Co.  
10130 Redwood Ave  
Fontana, CA 92335

**Architect's Project No:** 11002/2007-SH24-00

**Contract Date:** 3/12/2008

**Contract Number:** Bid Package 011

The Contract is hereby revised by the following items:

### Change Order 11-01

Item	Description	Amount
CCD 029	Omit flooring in janitors Rm 103 and Electrical Equipment Room 107.	\$(1,201.00)
CCD 051	Provide and install additional Protect-All resilient floor covering at Room 121 and Outdoor Court.	\$21,577.00

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$163,845.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$163,845.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$20,376.00
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$184,221.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

Donald M.Hoover Co.

Victor Valley College District

#### ARCHITECT

955 Overland Court, Suite 100  
San Dimas, CA 91773

Address

By \_\_\_\_\_

SIGNATURE

DATE

#### CONTRACTOR

10130 Redwood Ave  
Fontana, CA 92335

Address

By \_\_\_\_\_

SIGNATURE

DATE

#### OWNER

18422 Bear Valley Road  
Victorville, CA 92395

Address

By \_\_\_\_\_

SIGNATURE

DATE

Seismic Replacement Gymnasium

Change Order 11-01

# CHANGE ORDER

**Spencer/Hoskins Associates**  
 955 Overland Court, Suite 100  
 San Dimas, CA 91773

Owner   
 Architect   
 CM   
 Project Inspector   
 Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
 Victorville CA 92395

**Date: 4/6/2009**

**To Contractor:**  
 Risher Sutherland, Inc. dba United Contractors  
 334 West Oak Street  
 San Bernardino, CA 92401

**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 012

**The Contract is hereby revised by the following items:**

**Change Order 12-01**

Item	Description	Amount
CCD 011	Add fascia board to 121A, 121B and 124. Omit Alucabond Skin on all exterior canopies.	\$2,906.00
CCD 015	Omit all Alucabond "skin" and waterproofing on all sun screens.	\$(126,985.00)

Not valid until signed by the Owner and Architect  
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$197,274.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$197,274.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(124,079.00)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$73,195.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates	Risher Sutherland, Inc. dba United Contractors	Victor Valley College District
<hr/>	<hr/>	<hr/>
<b>ARCHITECT</b>	<b>CONTRACTOR</b>	<b>OWNER</b>
955 Overland Court, Suite 100	334 West Oak Street	18422 Bear Valley Road
San Dimas, CA 91773	San Bernardino, CA 92401	Victorville, CA 92395
Address	Address	Address
By _____	By _____	By _____
SIGNATURE	SIGNATURE	SIGNATURE
DATE	DATE	DATE

# CHANGE ORDER

**Spencer/Hoskins Associates**  
 955 Overland Court, Suite 100  
 San Dimas, CA 91773

Owner   
 Architect   
 CM   
 Project Inspector   
 Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
 Victorville CA 92395

**Date: 4/6/2009**

**To Contractor:**  
 Caston Plastering & Drywall, Inc.  
 354 S. Allen Street  
 San Bernardino, CA 92408-1508

**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 013

**The Contract is hereby revised by the following items:**

**Change Order 13-01**

Item	Description	Amount
CCD 004	Omit drywall associated with the relocation the fire riser.	\$(474.27)
CCD 012	Add stucco at three overhangs above Doorways 121B, 121A, and 124 for the addition of built-up roof at all exterior canopies located above the building entrances in lieu of Alucabond material.	\$3,218.59
CCD 034	Omit wing walls at east and west corners of the building and finish to match color and texture of adjacent surfaces typical.	\$(949.60)
CCD 040	Omit drywall in framed ceiling in Room 106.	\$(331.50)
CCD 047	Omit 1/2" gypsum board at all exterior walls and use self furnished lath with originally specified plaster finish.	\$(5,282.89)

Not valid until signed by the Owner and Architect  
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$349,985.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$349,985.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(3,819.67)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$346,165.33</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates	Caston Plastering & Drywall, Inc.	Victor Valley College District
<hr/>	<hr/>	<hr/>
<b>ARCHITECT</b>	<b>CONTRACTOR</b>	<b>OWNER</b>
955 Overland Court, Suite 100	354 S. Allen Street	18422 Bear Valley Road
San Dimas, CA 91773	San Bernardino, CA 92408-1508	Victorville, CA 92395
Address	Address	Address
By _____	By _____	By _____
SIGNATURE	SIGNATURE	SIGNATURE
DATE	DATE	DATE
_____	_____	_____

# CHANGE ORDER

**Spencer/Hoskins Associates**  
955 Overland Court, Suite 100  
San Dimas, CA 91773

Owner   
Architect   
CM   
Project Inspector   
Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date: 6/4/2009**

**To Contractor:**

Bell Roof Company, Inc.  
636 S. "I" Street  
San Bernardino, CA 92410

**Architect's Project No:** 11002/2007-SH24-00

**Contract Date:** 3/12/2008

**Contract Number:** Bid Package 015

**The Contract is hereby revised by the following items:**

## Change Order 15-01

Item	Description	Amount
CCD 014	Add built up roof and flashing at 124A, 121B and 124 for the addition of stucco soffit at all exterior canopies located above the building entrances in lieu of Alucabond material.	\$3,125.00
CCD 042	Omit the roof hatch, ladder & ceiling shaft in rooms #103 & #106 and install steel ladder on low roof in accordance with attached drawing.	\$(435.00)

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$50,869.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$50,869.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$2,690.00
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$53,559.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

Bell Roof Company, Inc.

Victor Valley College District

### ARCHITECT

955 Overland Court, Suite 100  
San Dimas, CA 91773

Address

By \_\_\_\_\_

SIGNATURE

DATE

### CONTRACTOR

636 S. "I" Street  
San Bernardino, CA 92410

Address

By \_\_\_\_\_

SIGNATURE

DATE

### OWNER

18422 Bear Valley Road  
Victorville, CA 92395

Address

By \_\_\_\_\_

SIGNATURE

DATE

Seismic Replacement Gymnasium

Change Order 15-01

# CHANGE ORDER

## Spencer/Hoskins Associates

955 Overland Court, Suite 100  
San Dimas, CA 91773

- Owner
- Architect
- CM
- Project Inspector
- Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date: 4/6/2009**

**To Contractor:**  
Southcoast Acoustical Interiors, Inc.  
9155 Archibald Ave, Suite 902  
Rancho Cucamonga, CA 91730

**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 016

**The Contract is hereby revised by the following items:**

**Change Order 16-01**

Item	Description	Amount
CCD 035	Omit all insulation in the J1 type exterior walls roof access room 123,	\$(4,738.00)
CCD 037	Replace with T-bar ceiling for roof access hatch in Room 106.	\$911.01

Not valid until signed by the Owner and Architect  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$54,540.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$54,540.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(3,826.99)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$50,713.01</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates  <hr/> <b>ARCHITECT</b> 955 Overland Court, Suite 100 San Dimas, CA 91773 Address  By _____ SIGNATURE _____ DATE _____	Southcoast Acoustical Interiors, Inc.  <hr/> <b>CONTRACTOR</b> 9155 Archibald Ave, Suite 902 Rancho Cucamonga, CA 91730 Address  By _____ SIGNATURE _____ DATE _____	Victor Valley College District  <hr/> <b>OWNER</b> 18422 Bear Valley Road Victorville, CA 92395 Address  By _____ SIGNATURE _____ DATE _____
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# CHANGE ORDER

**Spencer/Hoskins Associates**  
 955 Overland Court, Suite 100  
 San Dimas, CA 91773

Owner   
 Architect   
 CM   
 Project Inspector   
 Contractor

**PROJECT: Seismic Replacement Gymnasium DSA 04-108403**

18422 Bear Valley Road  
 Victorville CA 92395

**Date: 4/6/2009**

**To Contractor:**  
 K&Z Cabinet Co., Inc  
 1450 S. Grove Ave  
 Ontario, CA 91761

**Architect's Project No:** 11002/2007-SH24-00  
**Contract Date:** 3/12/2008  
**Contract Number:** Bid Package 017

**The Contract is hereby revised by the following items:**

**Change Order 17-01**

Item	Description	Amount
CCD 017	Omit all locks in all drawers of cabinets and provide credit.	\$(1,300.00)

Not valid until signed by the Owner and Architect  
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$39,477.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$39,477.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(1,300.00)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$38,177.00</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates                      K&Z Cabinet Co., Inc                      Victor Valley College District

<p><b>ARCHITECT</b>                      955 Overland Court, Suite 100                      San Dimas, CA 91773                      Address _____                      By _____                      SIGNATURE _____                      DATE _____</p>	<p><b>CONTRACTOR</b>                      1450 S. Grove Ave                      Ontario, CA 91761                      Address _____                      By _____                      SIGNATURE _____                      DATE _____</p>	<p><b>OWNER</b>                      18422 Bear Valley Road                      Victorville, CA 92395                      Address _____                      By _____                      SIGNATURE _____                      DATE _____</p>
---	--	--

# CHANGE ORDER

## Spencer/Hoskins Associates

955 Overland Court, Suite 100  
San Dimas, CA 91773

Owner   
Architect   
CM   
Project Inspector   
Contractor

**PROJECT:** Seismic Replacement Gymnasium **DSA 04-108403**

18422 Bear Valley Road  
Victorville CA 92395

**Date:** 5/7/2009

**To Contractor:**

Hanes & Associates, Inc.  
43903 N. Division Street  
Lancaster, CA 93534

**Architect's Project No:** 11002/2007-SH24-00

**Contract Date:** 3/12/2008

**Contract Number:** Bid Package 019

The Contract is hereby revised by the following items:

### Change Order 19-01

Item	Description	Amount
CCD 022	Disassemble framed wall, remove ledger and re framed using PSL studs, blocking and posts and new shear panel on T&M basis per RFI 19-20 response.	\$4,151.06
CCD 036	Omit framed ceiling from Room 106.	\$(443.55)
CCD 043	Omit 15/16" plywood at all exterior walls as indicated in addendum # two RFA 6.13 response and use self-furring lath with originally specified plaster finish.	\$(3,080.53)
CCD 050	Omit Alucabond "skin", waterproofing, plywood sheathing and wood framing on exterior canopies.	\$(12,983.62)

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$540,000.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$540,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$(12,356.64)
The new Contract Value including this Prime Contract Change Order will be.....	<b>\$527,643.36</b>
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

Hanes & Associates, Inc.

Victor Valley College District

#### ARCHITECT

955 Overland Court, Suite 100  
San Dimas, CA 91773

Address

By \_\_\_\_\_

SIGNATURE

DATE

#### CONTRACTOR

43903 N. Division Street  
Lancaster, CA 93534

Address

By \_\_\_\_\_

SIGNATURE

DATE

#### OWNER

18422 Bear Valley Road  
Victorville, CA 92395

Address

By \_\_\_\_\_

SIGNATURE

DATE

Seismic Replacement Gymnasium

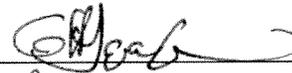
Change Order 19-01

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT \_\_\_ BOARD ACTION X BOARD INFORMATION (no action required) \_\_\_

TOPIC: NOTICE OF COMPLETION – SEISMIC RETROFIT / AUXILIARY GYMNASIUM REPLACEMENT (AKA: ADAPTED PE CENTER)

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: GH Javaheripour 

APPROVED BY: Robert Silverman 

**Description/Background:**

The district wishes to submit for approval Notices of Completion for the following contractors for the Seismic Retrofit / Auxiliary Gymnasium Replacement project (aka: Adapted PE Center).

<u>Bid Package</u>	<u>Contractor</u>	<u>Final Contract Amount</u>
01 – General Construction	ASR Constructors, Inc.	\$ 1,104,240.22
02 – Landscaping	Sierra Landscape	\$ 99,900.00
03 – Structural Steel	ASR Constructors, Inc.	\$ 174,169.00
04 – Doors, Frames & Door Hardware	Inland Bldg. Companies, Inc.	\$ 150,868.81
05 – Painting	Saunders & McMillin, Inc.	\$ 45,093.00
06 – Specialties	Inland Bldg. Companies, Inc.	\$ 117,953.00
07 – HVAC	West-Tech Mechanical, Inc.	\$ 377,840.00
08 – Plumbing	Dan Worley Plumbing, Inc.	\$ 414,054.00
09 – Electrical	Nekota Power, Inc.	\$ 525,000.00
10 – Glazing	E&R Glass Contractors	\$ 138,094.00
11 – Flooring	D.M. Hoover Co.	\$ 184,221.00
12 – Sheet Metal	Risher Sutherland, Inc. dba United Contractors	\$ 73,195.00
13 – Plaster & Gypsum Board Systems	Caston Plastering & Drywall	\$ 346,165.33
14 – Ceramic Tile	Inland Pacific Tile	\$ 114,500.00
15 – Roofing	Bell Roof Co.	\$ 53,559.00
16 – Acoustical Ceiling & Insulation	Southcoast Acoustical Interiors	\$ 50,713.01
17 – Casework	K & Z Cabinet Co., Inc.	\$ 38,177.00
18 – Fire Sprinklers	United Automatic Sprinklers	\$ 49,500.00
19 – Rough Carpentry	Hanes & Associates, Inc.	\$ 527,643.36
21 – Signal System Wiring	Apple Valley Communications, Inc.	\$ 73,299.00

Copies of the Notices of Completion are available for review in the Superintendent/President's office.

**Need:**

A Notice of Completion must be filed with the office of the county recorder for each contractor within 10 days of acceptance by the Board.

**Fiscal Impact:** No fiscal impact.

**Recommended Action:** It is recommended that the Board of Trustees approve the Notices of Completion as submitted.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X

**Reference for Agenda:** YES X NO \_\_\_

RECORDING REQUESTED BY

Victor Valley Community College District  
AND WHEN RECORDED MAIL TO

NAME Victor Valley College  
STREET 18422 Bear Valley Road  
ADDRESS  
CITY Victorville  
STATE California  
ZIP 92395-5850

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)  
Notice is hereby given that:

- 1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- 2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
- 3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
- 4. The nature of the interest or estate of the owner is: In fee.

**\*\*in fee\*\***

(If other than Fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
NONE	NONE

- 6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- 7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct:

- 8. The names of the contractor, if any, for such work of improvement was ASR Constructors, Inc.  
5230 Wilson Street, Riverside, CA 92509 (Date of Contract) March 11, 2008

(If no contractor for work of improvement as a whole, insert "None")

- 9. The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482.022.06

- 10. The street address of said property is 18422 Bear Valley Road

(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

**Robert M. Silverman, Superintendent/President**

**VERIFICATION**

I, the undersigned, say: I am the Superintendent/President the declarant of the foregoing Notice of Completion;

(President of, Manager of, Partner of, Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Victorville, California.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

**Robert M. Silverman, Superintendent/President**

Before you use this form, fill in all blanks, and make whatever changes are appropriate and necessary to your particular transaction. Consult a lawyer if you doubt the form's fitness for your purpose and use. Wolcotts makes no representation or warranty, express or implied, with respect to the merchantability or fitness of this form for an intended use or purpose.



RECORDING REQUESTED BY

Victor Valley Community College District  
AND WHEN RECORDED MAIL TO

NAME Victor Valley College  
STREET 18422 Bear Valley Road  
ADDRESS  
CITY Victorville  
STATE California  
ZIP 92395-5850

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

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Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
- The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
- The nature of the interest or estate of the owner is: in fee.  
**\*\*in fee\*\***

(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessor")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:  

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:  
New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C)
- The names of the contractor, if any, for such work of improvement was Sierra Landscape Co., Inc.  
73771 Dinah Shore Dr., Ste. 200, Palm Desert, CA 92211 March 11, 200  
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)
- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- The street address of said property is 18422 Bear Valley Road  
(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President declarant of the foregoing Notice of Completion;  
(President of, Manager of, Partner of, Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Victorville, California.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

Robert M. Silverman, Superintendent/President

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RECORDING REQUESTED BY

Victor Valley Community College District  
AND WHEN RECORDED MAIL TO

NAME Victor Valley College  
STREET ADDRESS 18422 Bear Valley Road  
CITY Victorville  
STATE California  
ZIP 92395-5850

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)  
Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT.
- The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.
- The nature of the interest or estate of the owner is: In fee.

**\*\*in fee\*\***

(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- The names of the contractor, if any, for such work of improvement was ASR Constructors, Inc.  
5230 Wilson Street, Riverside, CA 92509 March 11, 200

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- The street address of said property is 18422 Bear Valley Road  
(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

**Robert M. Silverman, Superintendent/President**

**VERIFICATION**

I, the undersigned, say: I am the Superintendent/President declarant of the foregoing Notice of Completion;  
(President of, Manager of, Partner of, Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, at Victorville, California.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

**Robert M. Silverman, Superintendent/President**

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RECORDING REQUESTED BY

Victor Valley Community College District  
AND WHEN RECORDED MAIL TO

NAME Victor Valley College  
STREET ADDRESS 18422 Bear Valley Road  
CITY Victorville  
STATE California  
ZIP 92395-5850

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)  
Notice is hereby given that:

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- The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
- The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
- The nature of the interest or estate of the owner is: in fee.

**\*\*in fee\*\***

(if other than Fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or "Lease")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- The names of the contractor, if any, for such work of improvement was Inland Building Construction Cos., In  
323 S. Sierra Way, San Bernardino, CA 92408 March 11, 200

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482.022.06

- The street address of said property is 18422 Bear Valley Road

(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

**Robert M. Silverman, Superintendent/President**

**VERIFICATION**

I, the undersigned, say: I am the Superintendent/President declarant of the foregoing Notice of Completion;

(President of, Manager of, Partner of, Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Victorville, California.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

**Robert M. Silverman, Superintendent/President**



RECORDING REQUESTED BY

Victor Valley Community College District  
AND WHEN RECORDED MAIL TO

NAME Victor Valley College  
STREET ADDRESS 18422 Bear Valley Road  
CITY Victorville  
STATE California  
ZIP 92395-5850

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)  
Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
- The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
- The nature of the interest or estate of the owner is: In fee.

**\*\*in fee\*\***

(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C)

- The names of the contractor, if any, for such work of improvement was Saunders & McMillin, Inc.  
6390 Columbus Avenue, Riverside, CA 92504 March 11, 2009

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482.022.06

- The street address of said property is 18422 Bear Valley Road

(If no street address has been officially assigned, insert "none")

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

**Robert M. Silverman, Superintendent/President**

**VERIFICATION**

I, the undersigned, say: I am the Superintendent/President declarant of the foregoing Notice of Completion;

(President of, Manager of, Partner or Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Victorville, California.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

**Robert M. Silverman, Superintendent/President**

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RECORDING REQUESTED BY  
Victor Valley Community College District  
AND WHEN RECORDED MAIL TO

NAME Victor Valley College  
STREET ADDRESS 18422 Bear Valley Road  
CITY Victorville  
STATE California  
ZIP 92395-5850

SPACE ABOVE THIS LINE FOR RECORDER'S USE

## NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)  
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
4. The nature of the interest or estate of the owner is: in fee.

**\*\*in fee\*\***

(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessor")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES  
NONE

ADDRESSES  
NONE

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES  
NONE

ADDRESSES  
NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C)

8. The names of the contractor, if any, for such work of improvement was Inland Building Construction Cos. In  
323 S. Sierra Way, San Bernardino, CA 92408 March 11, 20

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

9. The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482.022.06

10. The street address of said property is 18422 Bear Valley Road

(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Robert M. Silverman, Superintendent/President

### VERIFICATION

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(President of, Manager of, Partner of, Owner of, etc.)

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STREET 18422 Bear Valley Road  
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ZIP 92395-5850

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- The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
- The nature of the interest or estate of the owner is: in fee.  
**\*\*in fee\*\***

(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C)

- The names of the contractor, if any, for such work of improvement was West-Tech Mechanical, Inc.  
5589 Brooks Street, Montclair, CA 91763 March 11, 2009

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- The street address of said property is 18422 Bear Valley Road  
(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

**Robert M. Silverman, Superintendent/President**

VERIFICATION

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**\*\*in fee\*\***

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NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C)

- The names of the contractor, if any, for such work of improvement was Dan Worley Plumbing, Inc.  
12160 Pawnee Road, Apple Valley, CA 92308 March 11, 2009

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482.022.06

- The street address of said property is 18422 Bear Valley Road  
(If no street address has been officially assigned, insert "none".)

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- 4. The nature of the interest or estate of the owner is: in fee.

**\*\*in fee\*\***

(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessor")

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NAMES	ADDRESSES
NONE	NONE

- 6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- 7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- 8. The names of the contractor, if any, for such work of improvement was Nekota Power, Inc.  
519 E. Stuart Avenue, Redlands, CA 92374 March 11, 2009  
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- 9. The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482.022.06

- 10. The street address of said property is 18422 Bear Valley Road  
(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

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- The nature of the interest or estate of the owner is: in fee.

**\*\*in fee\*\***

(If other than fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
NONE	NONE

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NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- The names of the contractor, if any, for such work of improvement was E & R Glass Contractors, Inc.  
5369 Brooks Street, Montclair, CA 91763 March 11, 200

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482.022.06

- The street address of said property is 18422 Bear Valley Road

(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

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- The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850.
- The nature of the interest or estate of the owner is: In fee.  
**\*\*in fee\*\***

(If other than fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessor")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:  

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:  
New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- The names of the contractor, if any, for such work of improvement was Donald M. Hoover Co.  
10130 Redwood Avenue, Fontana, CA 92335 March 11, 2009  
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- The street address of said property is 18422 Bear Valley Road  
(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Robert M. Silverman, Superintendent/President

VERIFICATION

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ADDRESS  
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- The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
- The nature of the interest or estate of the owner is: in fee.

**\*\*in fee\*\***

(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- The names of the contractor, if any, for such work of improvement was Risher Sutherland, Inc. dba United Contractors - \$C) S. Stoddard Ave Ste. 1, San Bernardino, CA March 11, 200  
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville<sup>92401</sup>,  
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- The street address of said property is 18422 Bear Valley Road  
(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Robert M. Silverman, Superintendent/President

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4. The nature of the interest or estate of the owner is: in fee.
\*\*in fee\*\*

(If other than fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Leasee")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
NAMES NONE
ADDRESSES NONE

- 6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
NAMES NONE
ADDRESSES NONE

- 7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was: New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- 8. The names of the contractor, if any, for such work of improvement was Caston Plastering & Drywall, Inc.
354 S. Allen St., San Bernardino, CA 92408-1508
March 11, 2000
(if no contractor for work of improvement at a whole, insert "None") (Date of Contract)

- 9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- 10. The street address of said property is 18422 Bear Valley Road
(if no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Robert M. Silverman, Superintendent/President

VERIFICATION

I, the undersigned, say: I am the Superintendent/President (President of, Manager of, Partner of, Owner of, etc.) declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

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- The nature of the interest or estate of the owner is: in fee.

**\*\*in fee\*\***

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NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:  
New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- The names of the contractor, if any, for such work of improvement was Inland Pacific Tile, Inc.  
1808 Commercenter West, Suite B, San Bernardino, CA 92408 March 11, 200  
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
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- 4. The nature of the interest or estate of the owner is: in fee.  
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(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessor")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
NONE	NONE

- 6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- 7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE C1

- 8. The names of the contractor, if any, for such work of improvement was Bell Roof Company, Inc.  
636 S. "I" Street, San Bernardino, CA 92410 March 11, 200

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- 9. The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- 10. The street address of said property is 18422 Bear Valley Road

(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

**Robert M. Silverman, Superintendent/President**

VERIFICATION

I, the undersigned, say: I am the Superintendent/President declarant of the foregoing Notice of Completion;

(President of, Manager of, Partner of, Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at Victorville, California.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

**Robert M. Silverman, Superintendent/President**

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RECORDING REQUESTED BY

Victor Valley Community College District  
AND WHEN RECORDED MAIL TO

NAME Victor Valley College  
STREET 18422 Bear Valley Road  
ADDRESS  
CITY Victorville  
STATE California  
ZIP 92395-5850

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)  
Notice is hereby given that:

- 1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
3. The full address of the owner is 18422 Bear Valley Road, Victorville, CA 92395-5850
4. The nature of the interest or estate of the owner is: in fee.

\*\*in fee\*\*

(If other than Fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES ADDRESSES
NONE NONE

- 6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES ADDRESSES
NONE NONE

- 7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- 8. The names of the contractor, if any, for such work of improvement was Southcoast Acoustical Interiors, Inc 9155 Archibald Ave., Suite 902, Rancho Cucamonga, CA 91730 March 11, 2009

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- 9. The property on which said work of improvement was completed is in the City of Victorville, County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- 10. The street address of said property is 18422 Bear Valley Road

(If no street address has been officially assigned, insert "none".)

Dated

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Robert M. Silverman, Superintendent/President

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**\*\*in fee\*\***

(If other than fee, write "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

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NAMES	ADDRESSES
NONE	NONE

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NAMES	ADDRESSES
NONE	NONE

7. A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct  
8. The names of the contractor, if any, for such work of improvement was K & Z Cabinet Company, Inc.  
1450 S. Grove Aveune, Ontario, CA 91761 March 11, 200  
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

9. The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482 022 06

10. The street address of said property is 18422 Bear Valley Road  
(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

**Robert M. Silverman, Superintendent/President**

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**\*\*in fee\*\***

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NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:  

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:  
New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- The names of the contractor, if any, for such work of improvement was United Automatic Sprinklers, Inc.  
14161 Elsworth Street, Unit H, Moreno Valley, CA 92553-9007 March 11, 200  
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- The street address of said property is 18422 Bear Valley Road  
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Dated \_\_\_\_\_

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NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:

New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Ct

- The names of the contractor, if any, for such work of improvement was Hanes & Associates, Inc.

43903 N. Division Street, Lancaster, CA 93534 March 11, 200

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,

County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- The street address of said property is 18422 Bear Valley Road

(If no street address has been officially assigned, insert "none".)

Dated \_\_\_\_\_

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

**Robert M. Silverman, Superintendent/President**

**VERIFICATION**

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NAMES	ADDRESSES
NONE	NONE

- The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
NONE	NONE

- A work of improvement on the property hereinafter described was completed on June 9, 2009. The work done was:  
New Construction of Seismic Retrofit/Auxiliary Gym Replacement (Adapted PE Cent

- The names of the contractor, if any, for such work of improvement was Apple Valley Communications, Inc.  
21805 Hwy 18, Apple Valley, CA 92307

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

- The property on which said work of improvement was completed is in the City of Victorville,  
County of San Bernardino State of CA, and is described as follows: APN: 482-022-06

- The street address of said property is 18422 Bear Valley Road  
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Dated \_\_\_\_\_

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VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT \_\_\_ BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_

TOPIC: AGREEMENT RENEWAL – TREBRON COMPANY, INC.  
SUBMITTED BY: Frank Smith, Technology and Information Resources  
RECOMMENDED BY: G.H. Javaheripour   
APPROVED BY: Robert Silverman 

**Description/Background:**

The District wishes to renew it's three (3) year agreement with Trebron Company, Inc. to provide the Sophos Security Appliance and Sophos Anti-Virus software licensing for 4200 users starting July 1, 2009 through September 30, 2012.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

It is necessary to renew the agreement for workstations and servers throughout campus and one copy each for employees home use. Plus provides email security for staff and faculty email accounts.

**Fiscal Impact:** Budgeted Item - \$91,722.50 to be paid in three (3) yearly payments as follows:

- First Payment - \$30,574.17 due on July 1, 2009
- Second Payment - \$30,574.17 due on July 1, 2010
- Third Payment - \$30,574.17 due on July 1, 2011

**Recommended Action:**

It is recommended that the Board of Trustees approve the agreement with Trebron Company, Inc. in the amount of \$91,722.50.

**Legal Review:** YES X NOT APPLICABLE \_\_\_

**Reference for Agenda:** YES \_\_\_ NO \_\_\_



www.trebron.com

Date: April 24, 2009

Purchaser: Victor Valley College

Trebron Account Executive: Doug Peterson  
Trebron Company, Inc. 5506 35<sup>th</sup> Ave. N.E.

Mailing Address: 18422 Bear Valley Road  
Victorville, CA 92395-4271

Telephone: 417-473-9199 Direct  
206-527-3477 Corporate  
E-Mail: doug@trebron.com

Purchase Order # \_\_\_\_\_

## Purchase Agreement

The Parties hereto, Purchaser, Victor Valley College ("Victor Valley College") and Seller, Trebron Company, Inc. ("Trebron") hereby agree as follows:

1. Victor Valley College agrees to purchase from Trebron, Sophos Email Security and Control, Endpoint Security and Control and (1) ES5000 Email Appliance with 3 year warranty ("Product") for US \$91,722.50 (Ninety One Thousand Seven Hundred Twenty Two United States Dollars and 50/100), plus applicable sales tax, if any is due.
2. Trebron will sell to Victor Valley College a quantity of the Product sufficient for 1,200 Email and 3,000 Endpoint users. The Sophos license as set forth in the End User License Agreement limits Victor Valley College's use of the Product to the quantity stated therein.
3. The license to use the product expires on 9-30-2012. (3 years and 3 months)
4. Payment is to be made to Trebron in three annual installments of \$30,574.17 each. The first payment is due on or before July 1, 2009. The second payment is due on or before July 1, 2010. The third and final payment is due on or before July 1, 2011.
5. Victor Valley College's Purchase Order shall not alter the material terms of this Purchase Agreement. Victor Valley College's use of a Purchase Order is for its internal use only and by this reference the Purchase Order is not a part of this Purchase Agreement.
6. Victor Valley College understands that this Purchase Agreement may not be cancelled for any reason. By the signature of the authorized representative below Victor Valley College contracts to purchase the Product and to make payment in full, regardless of changes in circumstance or the performance, fitness or suitability of the Product for its intended use by Victor Valley College.
7. Victor Valley College will use the Product for an academic or business purpose.
8. Trebron is a reseller only of the Product. Victor Valley College has independently investigated the Product and determined the suitability of the Product for Victor Valley College's particular purposes. Trebron has made no representations or affirmations to Victor Valley College about the Product and played no part in Victor Valley College's selection of the Product.
9. Trebron makes no warranties, express or implied, on the Product.
10. Victor Valley College is limited to the warranties of Sophos for the Product. If Victor Valley College is dissatisfied with the Product for any reason, Victor Valley College's sole recourse is with the Product manufacturer, Sophos.
11. Sophos has provided to Victor Valley College a copy of the Sophos End User License Agreement ("EULA"), and Victor Valley College acknowledges prior receipt of the EULA and that it has had an opportunity to read the EULA and obtain independent legal advice regarding the meaning and effect of the EULA before entering into this Purchase Agreement.
12. Each installment payment is net 20.
13. Late installment payments shall accrue interest from the payment date of 18% (eighteen percent) per annum, or interest per annum at the maximum rate allowed by law, until paid. Trebron's acceptance of a late or partial installment payment or forbearance by Trebron in demanding or collecting any late fee shall not constitute a waiver of its rights under this Purchase Agreement. In the event that any payment or

Seattle (Corporate) 5506 35<sup>th</sup> Ave NE, Seattle, WA 98105 | Office (206) 527-3477 Fax (206) 527-4288  
Spokane P.O. Box 141346, Spokane Valley, WA 99214-1346 | Office (509) 926-6529 | Fax (509) 927-9829

amount owed is 90 days past due in addition to any late charges or legal fees to collect these monies all future payments which are still owed on this Purchase Agreement become payable and due in full.

- 14. In the event legal action is commenced to enforce this Purchase Agreement the prevailing party shall be entitled, in addition to damages, the statutory costs of bringing such action, including a reasonable attorney fee.
- 15. Any action by either party for enforcement of the Purchase Agreement shall be exclusively commenced in Superior Court for the State of Washington, and venue for such action shall be in King County. Any action for enforcement of the Purchase Agreement shall be governed by Washington State law and civil procedure.
- 16. This Purchase Agreement may be executed by fax and in counterparts, and a fax is as binding as an original. As soon as is practicable after sending a fax the faxing party shall deliver by first class U.S. mail the Original document to the other party.
- 17. Trebron's fax number is 206-527-4288. Trebron's mailing address is 5506 35<sup>th</sup> Ave. N.E. Seattle WA. 98105
- 18. Trebron shall deliver the Product to Victor Valley College at the address above, unless another delivery address is indicated to Trebron in writing. Victor Valley College shall select the manner of shipment of the Product and pay shipping costs.
- 19. Victor Valley College's installment payments to Trebron shall be made by check, Payable to "Trebron Company Inc." at 5506 35<sup>th</sup> Ave. N.E. Seattle WA. 98105.
- 20. The Purchase Agreement must be executed on or before 6-30-09 or it becomes void.
- 21. In the event one or more sections of this Purchase Agreement is or becomes invalid, the remaining portions of the Purchase Agreement shall remain valid and enforceable as far as possible.
- 22. The rights, obligations, duties and benefits of this Purchase Agreement may not be transferred or assigned to a third party without written permission.
- 23. To the extent Seller's employees have made any statements regarding the Product, they were opinions, and not affirmations or promises. Such statements if any were not the basis of the bargain, they do not constitute warranties, and they have not been relied upon by Purchaser, and are not a part of this Purchase Agreement.
- 24. This Purchase Agreement shall be fully executed when dated and signed below by Purchaser's authorized representative, and received by Trebron on or before the date set forth in Section 20 herein above. The undersigned warrants that Victor Valley College has authorized him or her to enter into the purchase agreement on behalf of Victor Valley College.

Date: 4.20.09

Date: \_\_\_\_\_

**Trebron Company, Inc.**

**Victor Valley College**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**Norbert van Dam**

\_\_\_\_\_  
Printed Name

Printed Name

President

\_\_\_\_\_  
Title

Title

**Must be signed by officer or appropriate person**

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** X **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** FOUNDATION DONATIONS

**SUBMITTED BY:** Victor Valley College Foundation

**RECOMMENDED BY:** G.H. Javaheripour  \_\_\_\_\_

**APPROVED BY:** Robert Silverman  \_\_\_\_\_

**Description/Background:**

The Victor Valley College Foundation has made expenditures from cash donations to specific funds and scholarships as listed for Victor Valley College \$235,545.39 in-kind cash donations, \$1,500.00 in scholarships) for a total amount of \$237,045.39. In addition the Foundation has also received property donations as listed. These donations are for the period ending April 2009.

**Need:** N/A

**Fiscal Impact:** N/A

**Recommended Action:**

It is recommended the Board of Trustees accept the donations as college property.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES X NO \_\_\_

**VVC FOUNDATION SUPPORT TO WC**  
**Expenditures Made From Cash Donations**  
**April, 2009**

<b>Project Description</b>	<b>Post date</b>	<b>Trans. Amount</b>	<b>Account Description</b>	<b>Reference</b>
Athletics-General	4/21/09	\$ 240.74	Equipment / Supplies	Baseball Equipment
Athletics-General	4/7/09	\$ 80.00	Equipment / Supplies	Credit Card Charges
Baseball Fund	4/21/09	\$ 240.00	Admission / Entry Fees	Mavs vs VVC Rams - 4/8/09
Baseball Fund	4/21/09	\$ 137.92	Printing	Baseball Flyers
Women's Basketball	4/21/09	\$ 75.00	Refund	Refund Entry Fee for Cancelled Tournament
<b>Athletics Total:</b>		<b>\$ 773.66</b>		
Fire Technology Program	4/21/09	\$ 133.16	Equipment / Supplies	Reimbursement for Chains for Fire Tech
Fire Technology Program	4/21/09	\$ 59.56	Hospitality	Fire Service for Fire Tech
<b>Fire Technology Total:</b>		<b>\$ 192.72</b>		
Friends of Botanical Gardens	4/21/09	\$ 272.61	Equipment / Supplies	Plants for Campus Projects
<b>Friends of Botanical Gardens Total:</b>		<b>\$ 272.61</b>		
General Scholarship Clearing Fund	4/7/09	\$ 1,500.00	Scholarships	Erin Cliff Scholarship
<b>Scholarships Total:</b>		<b>\$ 1,500.00</b>		
Spring - Odd Nursing Class	4/21/09	\$ 447.47	Awards & Recognition	Reimbursement for Faculty Luncheon
Spring - Odd Nursing Class	4/21/09	\$ 392.02	Equipment / Supplies	Reimbursement for Blood Drive Expenses
Spring - Odd Nursing Class	4/21/09	\$ 3,175.50	Awards & Recognition	Nursing Graduation Pins
Spring - Odd Nursing Class	4/7/09	\$ 781.32	Professional Services	Nursing Graduation Pictures
Spring - Odd Nursing Class	4/7/09	\$ 504.38	Equipment / Supplies	Nursing Caps for Pinning Ceremony
Spring - Odd Nursing Class	4/7/09	\$ 51.84	Hospitality	Reimbursement for Nursing Job Fair
<b>Nursing Total:</b>		<b>\$ 5,352.53</b>		
Dr. Prem Reddy Fund	4/21/09	\$ 2,347.50	Travel	Prem Reddy Grant Expenses
PTK Club	4/7/09	\$ 1,629.12	Grants Awarded	Transfer funds to PTK
VVC Nursing Weekend College	4/17/09	\$ 220,352.40	Grants Awarded	Evening/Weekend Nursing Qtrly Installment 01/09
<b>Grants Total:</b>		<b>\$ 224,329.02</b>		
The California Wellness Foundation	4/7/09	\$ 326.40	Travel	Credit Card Charges
The California Wellness Foundation	4/14/09	\$ 4,298.45	Grants Awarded	Grant Admin 3/4/09-4/2/09
<b>TCWF Total:</b>		<b>\$ 4,624.85</b>		
<b>GRAND TOTAL:</b>		<b>\$ 237,045.39</b>		

**Victor Valley College District Foundation, Inc.**  
**Gifts In Kind**

April, 2009

Date	Constituent	Fund	Gift Value Reference
3/23/2009	Christine M. Guinotte	FR-Library	\$180.00 Books
3/31/2009	Carol Golliber	FR-Library	\$200.00 2 boxes of paper back books
4/16/2009	Diana R. Sochor	FR-Library	\$1,000.00 Books (hardcover and paperbacks)
<b>Grand Total:</b>			<b>\$1,380.00</b>

3 Gift(s) listed

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** X **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** AGREEMENT RENEWAL – NOVELL, INC.

**SUBMITTED BY:** Frank Smith, Technology and Information Resources

**RECOMMENDED BY:** G.H. Javaheripour 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

Renewal of the Academic License Agreement (ALA) for Software maintenance and site licensing through June 30, 2010.

A copy of the original agreement is available for review in the Superintendent/President's office.

**Need:**

It is necessary to renew the agreement to run Novell critical systems including email systems, management, files and print services.

**Fiscal Impact:** Budgeted Item - \$139,790.50

**Recommended Action:**

It is recommended that the Board of Trustees approve the agreement with Novell, Inc. In the amount of \$139,790.50 for the software maintenance and site licensing.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES X NO \_\_\_

## Academic License Agreement Annual Fee Worksheet

(Attach a copy of this page to purchase order for each ALA Annual License Fee)

### PRIMARY INFORMATION

Name: <u>Victor Valley Community College</u>	Contact Name: <u>Brian Hatchell</u>
Street Address: <u>18422 Bear Valley Road</u>	Phone Number: <u>760.245.4271 x 2108</u>
City, State: <u>Victorville, CA</u>	Fax Number: _____
Postal Code: <u>92395</u>	E-mail Address: <u>hatchellb@vvc.edu</u>
Country: <u>USA</u>	Contract Number: <u>S1024469</u>

### PRODUCT SELECTION & BUNDLE CALCULATION INSTRUCTIONS:

- A. Using the worksheet on the adjoining page, place a check mark in the column to the left of the product(s) you wish to purchase OR select the Value Bundle. **If the Value Bundle is not selected, at least four (4) products must be selected.**
- B. Calculate the Total Bundled Price (TBP) by adding the appropriate prices of the products selected and the appropriate pricing model.
- C. The Total Bundled Price (TBP) will be used to calculate the Annual Fee below.
- D. The discount table below is also used to calculate the Annual Fee based on Workstation or FTE Population.
- E. Please sign and return BOTH pages to the address shown on the cover page.

### CUSTOMER CERTIFICATION & ANNUAL FEE CALCULATION

Annual Fee Calculation by Workstation of Dept. Workstation		Annual Fee Calculation by FTE Population	
A. Total Workstation Count	_____	A. Total Enrollment (FTE)	7725
B. Applicable Price per Station (see Product Selection and Bundle Calculation above)	x \$ _____	B. Total Employees (FTE)	490
C. Calculate Discount (if applicable) using discount schedule below (multiply discount by line B)	_____	C. Total Population (add lines A & B)	8215
D. Discounted Bundled Price (subtract C from B, if applicable)	- \$ _____	D. Applicable Price Per Person (see Product Selection and Bundle Calculation above)	x \$ 18.95
E. Annual Fee (multiply A with D)	- \$ _____	E. Calculate Discount (if applicable) using discount schedule below (multiply discount by line D)	x SPR# 1683824
		F. Discounted Bundled Price (subtract E from D, if applicable)	- \$ 16.70
		G. Annual Fee (multiply C with F)	- \$ 137,190.50
<b>Amount applied toward Perpetual Licenses</b>		<b>Amount applied toward Perpetual Licenses</b>	
F. Annual Fee (Line C or E as applicable)	\$ _____	H. Annual Fee (Line E or G as applicable)	\$ _____
G. License Factor (30%)	x 0.30	I. License Factor (30%)	x 0.30
H. Amount applied toward perpetual licenses (multiply line F by line G)	\$ _____	J. Amount applied toward Perpetual Licenses (multiply line G by line I)	\$ 41,157.15

### TIERED DISCOUNT SCHEDULE

Priced by Workstation or Department Workstation		Priced by FTE Population	
Total Workstations	Discount	Total FTE Population	Discount
1 - 2,899	0%	1 - 10,999	0%
2,900 - 6,999	11%	11,000 - 19,999	23%
7,000 - 13,999	16%	20,000 - 49,999	36%
14,000 +	22%	50,000 - 99,999	42%
		100,000 +	46%
*Minimum Annual Fee of \$5,000		*Minimum Annual Fee of \$5,000	

### RESELLER INFORMATION

Partners in North America must qualify for Academic rebates through the Demand Agent Program. Simply listing a partner on the Annual Fee Worksheet will NOT guarantee a rebate.

Reseller Name: <u>Novacoast, Inc</u>	Contact Name: <u>Heather Anderson</u>
Street Address: <u>1505 Chapala</u>	Phone Number: <u>800.949.9933 x 1</u>
City, State: <u>Santa Barbara, CA</u>	Fax Number: <u>801.303.7363</u>
Postal Code: <u>93101</u>	Email Address: <u>handerson@novacoast.com</u>
Country: <u>USA</u>	Authorization Number (if known): _____

### CUSTOMER SIGNATURE

By signing below, Customer certifies that as of the date below, the information contained herein (or attached) is complete and accurate to the best of its knowledge, and Customer agrees that use of ALA licenses will be governed by the Academic License Agreement provisions. In the case that a Novell Authorized Reseller has been named above by Customer, Customer certifies the named Reseller has provided sales and/or service on Novell products in connection with this Academic License Agreement.

Signature: _____	Title: _____
Printed Name: _____	Date: _____

# Academic License Agreement Annual Fee Worksheet

**April 2009**

**TO PREVENT DELAYS IN PROCESSING YOUR RENEWAL ORDER, PLEASE SUBMIT BOTH YOUR PURCHASE ORDER AND COMPLETED WORKSHEET TOGETHER**

**Product Selection & Bundle Calculation Instructions:**

- A. Place a check mark in the column to the left of the product(s) you wish to purchase OR select a Value Bundle. If a Value Bundle is not selected, at least four (4) products must be selected.
- B. Calculate the Total Bundled Price by adding up the appropriate points of the products selected and the appropriate pricing model.
- C. The Total Bundled Price will be used to calculate the Annual Fee on the next page.
- D. The discount table below is also used to calculate the Annual Fee on the next page based on Workstation or FTE Population.
- E. You may not use the FTE model in calculating your Annual Fee unless your FTE population exceeds your Workstation count.

**NOTE:** Any hospital approved by Novell to purchase under the ALA must purchase under the Workstation pricing schedule. Any school not purchasing as an entire unit must purchase using the Department Workstation Pricing schedule.

Please indicate the model you will be using, select only one:  FTE Model:  Workstation Model:  Dept. Workstation Model

Product Description	FTE Model		Workstation Model		Dept Workstation Model	
	USD	Part Number	USD	Part Number	USD	Part Number
Novell Access Manager	\$2.20	876-000459	\$8.80	876-000460	\$11.00	876-000461
Novell BorderManager	\$1.20	876-000436	\$5.70	876-000437	\$7.20	876-000438
Novell Compliance Management Platform	\$10.00	876-000619	\$42.00	876-000620	\$50.00	876-000621
<input checked="" type="checkbox"/> Novell Cluster Services	\$1.20	876-000255	\$5.70	876-000256	\$7.20	876-000257
The Edustructures products listed below are available in the U.S. and Canada only						
Edustructures SIFWorks Enterprise ZIS Academic License	\$3.75	876-000056	\$54.50	876-000184	\$68.50	876-000186
Edustructures SIFAgent for SASxp Academic License	\$1.00	876-000456	\$14.00	876-000457	\$16.75	876-000458
Novell GroupWise	\$1.40	876-000569	\$6.05	876-000570	\$7.70	876-000571
Novell Identity Audit	\$1.50	876-000594	\$6.50	876-000595	\$9.00	876-000596
Novell Identity Manager (includes connectors for eDirectory, LDAP, AD, Groupwise, Exchange, and Notes)	\$2.20	976-000289	\$8.80	976-000290	\$11.00	976-000291
Novell Identity Manager Roles Based Provisioning Module	\$2.60	876-000540	\$11.50	876-000541	\$14.00	876-000542
Novell Identity Manager Integration Module for Database	\$1.30	976-000294	\$6.10	976-000295	\$7.60	976-000296
Novell Identity Manager Integration Module for Tools (Delimited Text and SOAP)	\$1.30	976-000339	\$6.10	976-000340	\$7.60	976-000341
Novell Identity Manager Integration Module for Enterprise (PeopleSoft and SAP)	\$1.30	976-000304	\$6.10	976-000305	\$7.60	976-000306
Novell Identity Manager Integration Module for Enterprise - Custom Edition (provides connectivity to JD Edwards, Baan, Lawson, Siebel, and Oracle)	\$0.70	876-000236	\$3.00	876-000237	\$3.80	876-000238
Novell Identity Manager Integration Module for Mainframe MVS (RACF, Top Secret, ACF/2)	\$0.70	976-000399	\$3.00	976-000400	\$3.80	976-000401
Novell Identity Manager Integration Module for Help Desk (Remedy)	\$1.30	976-000309	\$6.10	976-000310	\$7.60	976-000311
Novell Identity Manager Integration Module for Education (SIF)	\$1.30	976-000299	\$6.10	976-000300	\$7.60	976-000301
Novell Identity Manager Integration Module for Linux and Unix	\$2.20	976-000379	\$9.90	976-000380	\$12.00	976-000381
Novell Identity Manager Integration Module for Linux and Unix User Settings	\$2.20	976-000394	\$9.90	976-000395	\$12.00	976-000396
Novell Identity Manager Integration Module for Message System	\$0.70	976-000349	\$3.00	976-000350	\$3.80	976-000351
Novell Identity Manager Integration Module for Midrange	\$0.70	976-000384	\$3.00	976-000385	\$3.80	976-000386
Novell Identity Manager Integration Module for PBX (Avaya)	\$0.70	976-000389	\$3.00	976-000390	\$3.80	976-000391
Novell Identity Manager Integration Module 3.5 for Scripting	\$2.20	876-000478	\$9.90	876-000479	\$12.00	876-000480
Novell iFolder	\$1.50	876-000441	\$6.60	876-000442	\$8.40	876-000443
Novell Open Enterprise Server	\$3.85	876-000103	\$19.55	876-000230	\$24.20	876-000232
Novell Open Workgroup Suite (Includes Novell Open Enterprise Server, Novell GroupWise, ZENworks Suite, SUSE Linux Enterprise Desktop, OpenOffice.org) (counts as four product menu choices)	\$6.75	876-000474	\$33.00	876-000475	\$40.00	876-000476
Novell Open Workgroup Suite with Teaming	\$8.10	876-000584	\$40.00	876-000585	\$48.00	876-000586
Novell SecureLogin	\$1.60	876-000451	\$20.00	876-000452	\$26.00	876-000453
Novell Storage Manager	\$1.10	876-000408	\$5.00	876-000409	\$6.25	876-000410
SUSE Linux Enterprise Desktop	\$1.25	876-000426	\$5.50	876-000427	\$7.00	876-000428
SUSE LINUX Enterprise Server (all platforms except mainframe)	\$2.25	876-000411	\$9.75	876-000412	\$12.00	876-000413
SUSE LINUX Enterprise Server - NLS Bundle	\$3.50	876-000258	\$17.75	876-000259	\$22.00	876-000260
SUSE LINUX Enterprise Server/ZENworks Linux Management/Novell Linux Desktop Bundle (counts as three product menu choices)	\$5.00	876-000326	\$21.75	876-000327	\$27.00	876-000328
<input checked="" type="checkbox"/> Novell Teaming	\$1.00	876-000547	\$15.00	876-000548	N/A	N/A

Product Description	FTE Model		Workstation Model		Dept Workstation Model		
	USD	Part Number	USD	Part Number	USD	Part Number	
	Novell Teaming - Conferencing	\$1.50	876-000549	\$22.50	876-000550	N/A	N/A
Novell ZENworks Application Virtualization	\$1.50	876-000574	\$6.50	876-000575	\$8.00	876-000576	
Novell ZENworks Asset Management	\$3.00	876-000469	\$20.00	876-000470	\$25.00	876-000471	
Novell ZENworks Asset Management for Unix/Linux	\$3.00	876-000464	\$20.00	876-000465	\$25.00	876-000466	
Novell ZENworks Configuration Management Standard	\$1.50	876-000505	\$6.50	876-000506	\$8.00	876-000507	
Novell ZENworks Configuration Management Advanced	\$4.50	876-000510	\$19.50	876-000511	\$24.00	876-000512	
X Novell ZENworks Configuration Management Enterprise	\$10.00	876-000515	\$43.00	876-000516	\$53.00	876-000517	
Novell ZENworks Desktop Management	\$1.80	876-000145	\$7.80	876-000146	\$9.60	876-000147	
Novell ZENworks Endpoint Security Management	\$1.50	876-000559	\$6.50	876-000560	\$8.00	876-000561	
Novell ZENworks Handheld Management	\$1.80	876-000150	\$7.80	876-000151	\$9.60	876-000152	
Novell ZENworks Linux Management	\$1.50	876-000160	\$6.50	876-000161	\$8.00	876-000162	
<p><b>When ordering ZENworks Patch Management listed below please mark the number of subscriptions if applicable. Due to one key per server, if using the product on multiple servers, you will need to request additional subscriptions. Example: If you have 10,000 nodes across 3 servers, you will need 3 subscriptions and then allocate the number of nodes per server.</b></p>							
<b>Novell ZENworks Patch Management Subscription for Windows</b> Number of subscriptions needed, if more than one _____ Quantity of nodes per server(s) _____	\$1.50	876-000084	\$6.50	876-000214	\$8.00	876-000216	
Novell ZENworks Server Management	\$1.80	876-000155	\$7.80	876-000156	\$9.60	876-000157	
Novell ZENworks Suite (Includes ZENworks Desktop Management, ZENworks Server Management, ZENworks Handheld Management, ZENworks LINUX Management, and a limited subscription to ZENworks Patch Management)	\$6.60	876-000132	\$28.60	876-000133	\$35.75	876-000134	
Windows Value Bundle (Includes Novell ZENworks Configuration Management Advanced Edition, Novell Storage Manager) (counts as two product menu choices)	\$5.60	876-000530	\$25.00	876-000531	\$31.00	876-000532	
X Value Bundle I* - (counts as four product menu choices)	\$6.75	976-000359	\$33.00	976-000360	\$40.00	976-000361	
Value Bundle II* - (counts as four product menu choices)	\$8.75	976-000362	\$42.00	976-000363	\$52.00	976-000364	
<p>*Value Bundle I Contains Novell Open Enterprise Server, Novell ZENworks Desktop Management, Novell ZENworks Server Management, Novell Identity Manager, Novell GroupWise, and SUSE LINUX Enterprise Server (all platforms except mainframe).            *Value Bundle II Contains Novell Open Enterprise Server, Novell ZENworks Suite, Novell Identity Manager, GroupWise, SUSE LINUX Enterprise Server (all platforms except mainframe).            Add-on products may be purchased for an additional price.</p>							
<b>Total Bundled Price \$</b>					<b>16.70</b>		

Include any Perpetual Licenses and/or Technical Support below that are not part of the ALA Annual Fee.

Perpetual Licenses				
Part Number	Description	Price	Qty	Extended Price
<b>Total:</b>				<b>\$0.00</b>

## Academic Technical Support Options

Novell customers receive support according to Novell's published Product Support Lifecycle, which defines the duration and type of support customers can expect to receive on specific products as they move through their life cycle. To view a current list of products supported by Novell, please refer to Novell's Support Life Cycle page at <http://support.novell.com/lifecycle>.  
 THE SERVICES DESCRIBED HEREIN WILL BE GOVERNED BY THE TERMS AND CONDITIONS OF THE MASTER SERVICES AGREEMENT ("MSA") WHICH CAN BE FOUND AT: <http://www.novell.com/services/premium/>.

Primary Contact	
Name	Brian Hatchell
Title	
Division	Technology
Address	18422 Bear Valley Road
City	Victorville
Province	CA
Postal Code	92395
Phone Number	760.245.4271 x 2108
Fax Number	
E-mail Address	thornhill@avvc.edu

Contact #2	
Name	
Title	
Division	
Address	
City	
Province	
Postal Code	
Phone Number	
Fax Number	
E-mail Address	

The Tiered Discount Schedule mentioned on page 1 does not apply to these Technical Support Options.

Service Option	Part Number	Price	Qty	Extended Price
Academic 5 Service Request Pack - NA	051-003770	\$2,600.00	1	2600
Academic 10 Service Request Pack - NA	051-003771	\$5,000.00		
Academic 20 Service Request Pack - NA	051-003772	\$9,500.00		
Advantage Service 20 Service Request Pack-NA	051-002110	\$24,000.00		
Advantage 10 Service Request Pack-NA	051-003916	\$13,500.00		
Assigned Support Engineer-US	051-002114	\$57,000.00		
Primary Support Engineer - US	051-002115	\$118,000.00		
Dedicated Support Engineer - US	051-002116	\$375,000.00		
Service Account Manager - NA	051-003764	\$12,000.00		
Onsite Support: 1 day (8 hours) (plus Travel Expenses)-US	051-002113	\$2,200.00		
Scheduled Standby (4 Hours) US	051-000947	\$1,000.00		
Extended Support 5 Service Request Pack	051-002997	\$7,500.00		
Activation Kit Novell Tech Select Service	873-008052	\$2,950.00		
Novell Tech Select Service - Renewal	051-003453	\$2,950.00		
Activation Kit Professional Resource Suite - Standard	873-008048	\$1,249.00		
Activation Kit Novell Professional Resource Suite - Portal Advantage Promotion	873-008063	\$1,999.00		
Activation Kit Professional Resource Suite - Electronic	873-008047	\$995.00		
Activation Kit Software Evaluation and Development Library - Expanded	873-008059	\$495.00		
Activation Kit Software Evaluation and Development Library - Standard	873-008058	\$399.00		
			<b>Total:</b>	<b>\$ 2,600.00</b>

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT \_\_\_ BOARD ACTION X BOARD INFORMATION (no action required) \_\_\_

TOPIC: RENEWAL OF ADMINISTRATOR CONTRACTS

SUBMITTED BY: Robert Silverman

RECOMMENDED BY: Robert Silverman *RMS*

APPROVED BY: Robert Silverman *RMS*

**Description/Background:**

The Board will consider renewing the following administrative contracts:

- Director, EOPS/CARE
- Director of Special Grants Programs
- Director, Trio Programs
- Dean Instructional Programs, Health Sciences & Public Safety
- Dean, Instructional Programs, Humanities, Arts & Social Sciences
- Dean, Instructional Programs, STEM
- Executive Dean of Institutional Effectiveness
- Executive Dean, Student Services
- Executive Dean, Technology & Information Resources
- Vice President, Administrative Services
- Vice President, Human Resources

**Need:**

Board approval is needed to renew administrator contracts

**Fiscal Impact:**

Budgeted

**Recommended Action:**

It is recommended the Board of Trustees approve the contracts

Legal Review: YES X NOT APPLICABLE \_\_\_

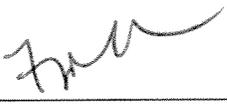
Reference for Agenda: YES \_\_\_ NO X

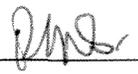
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

BOARD CONSENT \_\_\_ BOARD ACTION X BOARD INFORMATION (no action required) \_\_\_

**TOPIC:** NEW SHORT-TERM WORKER CATEGORY

**SUBMITTED BY:** Victoria Hindes

**RECOMMENDED BY:** Fusako Yokotobi 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

In an effort to support summer activities of grant funded programs, such as Upward Bound and Gear Up, the district is proposing the new short-term category of summer program assistant at \$9.00/hour. The summer program assistant will assist with program activities including, but not limited to, field trips and tours. All standard procedures regarding the appointment of short-term workers will apply.

**Need:**

The short-term category of summer program assistant is needed to assist with grant funded summer program activities.

**Fiscal Impact:**

Budgeted, categorically funded by federal grants.

**Recommended Action:**

It is recommended that the Board of Trustees approve the additional short-term worker position of summer program assistant, effective June 10, 2009.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X

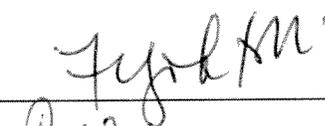
**Reference for Agenda:** YES \_\_\_ NO X

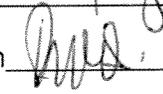
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** **X** **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT AND AFT PART-TIME FACULTY UNITED, LOCAL 6286 CFT/AFT, AFL-CIO - HEALTH BENEFITS PROGRAM

**SUBMITTED BY:** Fusako Yokotobi

**RECOMMENDED BY:** Fusako Yokotobi 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

Pursuant to Education Code sections 87860-68, the District and the Union would like to participate in the Part-Time Faculty Health Benefits Program available through the Chancellor's Office. This program funded in the Budget Act of 2008 for one million dollars (\$1,000,000.00) is limited to reimbursement of no more than 50 percent (50%) of the claim.

The District and the Union wish to submit a claim form to the Chancellor's Office for fiscal year 2008-2009. Both the District and the Union agree that fifty percent (50%) of the funds received from the state will be distributed to the Union towards their healthcare benefits and fifty percent (50%) of the funds will go to the District. The amount received from the State and distributed to the Union will be in addition to the amount specified in Article 10: Benefits.

**Fiscal Impact:**

Budgeted

**Recommended Action:**

It is requested that the Board approve the Memorandum of Understanding between AFT PART-TIME FACULTY UNITED, Local 6286 CFT/AFT and the District.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

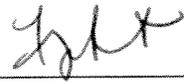
**Reference for Agenda:** YES \_\_\_ NO X \_\_\_

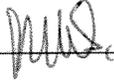
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT** \_\_\_ **BOARD ACTION** X **BOARD INFORMATION (no action required)** \_\_\_

**TOPIC:** PUBLIC HEARING FOR THE DISTRICT AND CTA JOINT INITIAL PROPOSALS FOR 2008-2009 CONTRACT REOPENERS

**SUBMITTED BY:** Fusako Yokotobi

**RECOMMENDED BY:** Fusako Yokotobi 

**APPROVED BY:** Robert Silverman 

**Description/Background:**

The District and the Victor Valley College Faculty Association, California Teachers Association (CTA) Chapter 1169, CCA-NEA jointly sunshined reopeners at the May 12, 2009 Board Meeting. It is now requested that the Board of Trustees conduct a public hearing to provide the opportunity for comments on their initial proposals, Article 38: Meet and Negotiate and Article 40: Term of the Agreement. It is in the interest of the District and CTA to rollover the current contract through 2013, and to limit negotiations to only salary and one agreed upon issue per party.

1. The Board President hereby declares the hearing open
2. The public may now comment on the initial proposal
3. The Board President hereby declares the hearing closed

**Fiscal Impact:**

None

**Recommended Action:**

It is recommended the Board of Trustees open and close a public hearing to accept comments regarding the joint proposal.

**Legal Review:** YES \_\_\_ NOT APPLICABLE X \_\_\_

**Reference for Agenda:** YES \_\_\_ NO X \_\_\_

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM

BOARD CONSENT \_\_\_ BOARD ACTION \_\_\_ BOARD INFORMATION (no action required) \_\_\_

TOPIC: MANAGEMENT APPOINTMENT – DEPUTY SUPERINTENDENT/  
EXECUTIVE VICE PRESIDENT

SUBMITTED BY: Fusako Yokotobi

RECOMMENDED BY: Fusako Yokotobi *Fusako Yokotobi*

APPROVED BY: Robert Silverman \_\_\_\_\_

**Description/Background:**

Recruitment for the position of Deputy Superintendent/Executive Vice President has been completed and it is recommended that Christopher O'Hearn be given a contract, beginning on or after July 1, 2009.

**Fiscal Impact:**

\$15,780 per month, plus benefits.

**Recommended Action:**

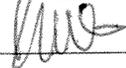
It is recommended that the Board of Trustees approve the appointment.

Legal Review: YES \_\_\_ NOT APPLICABLE \_\_\_

Reference for Agenda: YES \_\_\_ NO \_\_\_

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES  
AGENDA ITEM**

**BOARD CONSENT**  **BOARD ACTION**  **BOARD INFORMATION (no action required)**

**TOPIC:** MONTHLY FINANCIAL REPORTS  
**SUBMITTED BY:** Mary Pringle, Fiscal Services  
**RECOMMENDED BY:** G.H. Javaheripour   
**APPROVED BY:** Robert Silverman 

**Description/Background:**

Financial reports are being presented for the period ending April 30, 2009, for the General Fund (01), Debt Service Payment Fund (29), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Insurance Trust Fund (75), Health Trust Fund (78), ASB, Auxiliary Services, Bookstore, and Federal Grant Funds.

A copy of the original monthly financial reports is available in the Superintendent/President's office.

**Need:** N/A

**Fiscal Impact:** None

**Recommended Action:**

This is an information only item.

**Legal Review:** YES  NOT APPLICABLE

**Reference for Agenda:** YES  NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**GENERAL FUND - FUND 01**  
**As of 4/30/09**

	Budget	Actual	Budget Remaining	Percentage Remaining
<b>Beginning Fund Balance 7/1/08</b>	\$ 6,918,094			
<b>Revenues</b>				
Federal	\$ 5,369,274	\$ 3,905,216	\$ 1,464,058	27.27%
State	41,301,067	32,495,016	8,806,051	21.32%
Local	17,102,628	11,189,049	5,913,579	34.58%
Transfers In	5,000,000	2,312,310	2,687,690	53.75%
<b>Total Revenues</b>	<u>\$ 68,772,969</u>	<u>\$ 49,901,591</u>	<u>\$ 18,871,378</u>	27.44%
<b>Expenditures</b>				
Academic Salaries	\$ 26,342,276	\$ 18,444,814	\$ 7,897,462	29.98%
Classified Salaries	15,443,387	11,546,459	3,896,928	25.23%
Benefits	9,870,098	6,963,374	2,906,724	29.45%
Supplies	1,972,361	1,025,046	947,315	48.03%
Operating Expenses	9,806,794	6,025,324	3,781,470	38.56%
Capital Outlay	1,659,806	1,246,800	413,006	24.88%
Transfers, Grants	706,123	501,498	204,625	28.98%
Contingency	679,567	0	679,567	100.00%
Debt Service Retirement/Interest	3,050,000	1,419,852	1,630,148	53.45%
<b>Total Expenditures</b>	<u>\$ 69,530,412</u>	<u>\$ 47,173,167</u>	<u>\$ 22,357,245</u>	
Excess Revenues/(Expenditures)	\$ (757,443)	\$ 2,728,424		
<b>Month Ending Fund Balance 4/30/09</b>		\$ 9,646,518		
<b>Projected Ending Fund Balance</b>	\$ 6,160,651			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**DEBT SERVICE PAYMENT - FUND 29**  
**As of 4/30/09**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/08</b>	\$ 32,252,405			
<b><u>Revenues</u></b>				
Local Revenues	\$ 1,017,040	\$ 1,735,827	\$ (718,787)	-70.67%
Transfers In		\$ -	\$ -	
<b><u>Total Revenues</u></b>	\$ 1,017,040	\$ 1,735,827	\$ (718,787)	-70.67%
<b><u>Expenditures</u></b>				
Debt Service Payments	\$ 9,200,000	\$ 4,000,000	\$ 5,200,000	56.52%
<b><u>Total Expenditures</u></b>	\$ 9,200,000	\$ 4,000,000	\$ 5,200,000	
Net Change in Fund Balance	\$ (8,182,960)	\$ (2,264,173)		
<b>Month Ending Fund Balance 4/30/09</b>		\$ 29,988,232		
<b>Projected Ending Fund Balance</b>	\$ 24,069,445			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**CAPITAL OUTLAY PROJECTS - FUND 71**  
**As of 4/30/09**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/08</b>	\$ 1,705,078			
<b><u>Revenues</u></b>				
State	\$ 8,926,718	\$ 1,553,425	\$ 7,373,293	82.60%
Interest Income	25,000	84,503	-59,503	-238.01%
Redevelopment	696,150	1,702,349	-1,006,199	-144.54%
Miscellaneous Income	244,816	244,816	0	
Transfers In	4,700,000	2,000,000	2,700,000	57.45%
<b><u>Total Revenues</u></b>	<b>\$ 14,592,684</b>	<b>\$ 5,585,093</b>	<b>\$ 9,007,591</b>	<b>61.73%</b>
<b><u>Expenditures</u></b>				
Supplies	\$ 4,886	\$ 3,477	\$ 1,409	28.84%
Contracts	86,800	30,615	56,185	64.73%
Sites	0	0	0	
Buildings-New & Remodel	14,444,498	4,865,796	9,578,702	66.31%
Equipment	56,500	0	56,500	100.00%
Transfers/Grants/Contingency	0	0	0	
<b><u>Total Expenditures</u></b>	<b>\$ 14,592,684</b>	<b>\$ 4,899,888</b>	<b>\$ 9,692,796</b>	
Net Change in Fund Balance	\$ -	\$ 685,205		
<b>Month Ending Fund Balance 4/30/09</b>		<b>\$ 2,390,283</b>		
<b>Projected Ending Funding Balance</b>	<b>\$ 1,705,078</b>			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**CHILD DEVELOPMENT CENTER - FUND 72**  
**As of 4/30/09**

	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/08</b>	\$ 583,555			
<b><u>Revenues</u></b>				
Federal	\$ -	\$ (75,302)	\$ 75,302	
State	241,262	-71,696	312,958	129.72%
Local	0	175,124	-175,124	
Transfers In	0	0	0	
<b>Total Revenues</b>	<b>\$ 241,262</b>	<b>\$ 28,126</b>	<b>\$ 213,136</b>	<b>88.34%</b>
<b><u>Expenditures</u></b>				
Academic Salaries	\$ 224,849	\$ 139,057	\$ 85,792	38.16%
Classified Salaries	95,301	81,035	14,266	14.97%
Benefits	105,537	69,136	36,401	34.49%
Instructional Supplies	71,340	2,647	68,693	96.29%
Operating Expenses	4,400	1,822	2,578	
Equipment	0	0	0	
Reserve/Contingencies	0	0	0	0.00%
<b>Total Expenditures</b>	<b>\$ 501,427</b>	<b>\$ 293,697</b>	<b>\$ 207,730</b>	
Net Change in Fund Balance	\$ (260,165)	\$ (265,571)		
<b>Month Ending Fund Balance 4/30/09</b>		<b>\$ 317,984</b>		

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**STUDENT CENTER FEE - FUND 73**  
**As of 4/30/09**

	Budget	Actual	Budget Remaining	Percentage Remaining
<b>Beginning Fund Balance 7/1/08</b>	\$ 8,170			
<b><u>Revenues</u></b>	\$ 93,000	\$ 86,944	\$ 6,056	6.51%
<b><u>Expenditures</u></b>				
Transfers Out	\$ 93,000	\$ 45,661	\$ 47,339	50.90%
Net Change in Fund Balance	\$ -	\$ 41,283		
<b>Month Ending Fund Balance 4/30/09</b>		\$ 49,453		

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**HEALTH TRUST FUND - FUND 75**  
**As of 4/30/09**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/08</b>	\$ 62,819			
<b><u>Revenues</u></b>				
Interest Income	\$ 200	\$ 1,505	\$ (1,305)	-652.50%
Transfers In	15,800	0	15,800	0.00%
<b><u>Total Revenues</u></b>	<u>\$ 16,000</u>	<u>\$ 1,505</u>	<u>\$ 14,495</u>	90.59%
<b><u>Expenditures</u></b>				
Reserve For Contingencies	\$ -	\$ -	\$ -	
Outgoing Transfers	70,410	62,310	8,100	
<b><u>Total Expenditures</u></b>	<u>\$ 70,410</u>	<u>\$ 62,310</u>	<u>\$ 8,100</u>	
Net Change in Fund Balance	\$ (54,410)	\$ (60,805)		
<b>Month Ending Fund Balance 4/30/09</b>		\$ 2,014		
<b>Projected Ending Fund Balance</b>	\$ 8,409			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**SELF INSURANCE TRUST - FUND 78**  
**As of 4/30/09**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/08</b>	\$ 146,872			
<b><u>Revenues</u></b>				
Interest Income	\$ 12,900	\$ 3,109	\$ 9,791	75.90%
Miscellaneous Income	0	0	0	
Transfers In	41,100		41,100	
<b><u>Total Revenues</u></b>	<b>\$ 54,000</b>	<b>\$ 3,109</b>	<b>\$ 50,891</b>	<b>17.79%</b>
<b><u>Expenditures</u></b>				
Supplies	\$ 1,500	\$ -	\$ 1,500	100.00%
Contracted Services	47,353	38,929	8,424	17.79%
New Equipment	4,547	3,716	831	0.00%
Reserve for Contingencies	0	0	0	
<b><u>Total Expenditures</u></b>	<b>\$ 53,400</b>	<b>\$ 42,645</b>	<b>\$ 10,755</b>	<b>20.14%</b>
Net Change in Fund Balance	\$ 600	\$ (39,536)		
<b>Month Ending Fund Balance 4/30/09</b>		<b>\$ 107,336</b>		
<b>Projected Ending Fund Balance</b>	<b>\$ 147,472</b>			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**RAMS BOOKSTORE**  
**As of 4/30/09**

	Budget	Actual	Budget Remaining	Percentage Remaining
<b>Beginning Fund Balance 7/1/08</b>	\$ 1,947,271			
<b>Revenues</b>	\$ 4,683,000	\$ 3,958,879	\$ 724,121	15.46%
Less: Cost of Goods Sold	\$ 3,550,000	3,531,274	\$ 18,726	
Gross Margin from Local Revenues	\$ 1,133,000	\$ 427,605	\$ 705,395	
Total Other Income		27,628		
<b>Total Revenues</b>	\$ 1,133,000	\$ 455,233		
<b>Expenditures</b>	\$ 1,442,500	\$ 956,491		
Estimated labor to be invoiced		51,500		
<b>Total Expenditures</b>	\$ 1,442,500	\$ 1,007,991	\$ 434,509	30.12%
Revenues/(Expenditures)	-\$309,500	\$ (552,758)		
<b>Month Ending Fund Balance 4/30/09</b>		\$ 1,394,513		
<b>Projected Ending Fund Balance</b>	\$ 1,637,771			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**AUXILIARY SERVICES**  
**As of 4/30/09**

	Budget	Actual	Budget Remaining	Percentage Remaining
<b>Beginning Fund Balance 7/1/08</b>	\$ 239,902			
<b><u>Revenues</u></b>	\$ 443,000	\$ 298,312	\$ 101,581	22.93%
Estimated "Due From" District		<u>43,107</u>		
<b><u>Total Revenues</u></b>		\$ 341,419		
<b><u>Expenditures</u></b>				
District	\$ 443,000	\$ 330,726	\$ 28,274	6.38%
<b><u>Total Expenditures</u></b>		<u>84,000</u>		
		\$ 414,726		
Revenues/(Expenditures)	\$ -	\$ (73,307)		
<b>Month Ending Fund Balance 4/30/09</b>		\$ 166,595		
<b>Projected Ending Fund Balance</b>	\$ 239,902			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**ASB FUND**  
**As of 4/30/09**

	<b>Budget</b>	<b>Actual</b>	<b>Budget Remaining</b>	<b>Percentage Remaining</b>
<b>Beginning Fund Balance 7/1/08</b>	\$ 139,336			
<b><u>Revenues</u></b>	\$150,000	\$140,812	\$9,188	6.13%
Estimated amount "Due From" District		<u>7,797</u>		
<b><u>Total Revenues</u></b>		\$148,609		
<b><u>Expenditures</u></b>	\$150,000	\$98,563	\$51,437	34.29%
<b><u>Total Expenditures</u></b>				
Revenues/(Expenditures)	\$ -	\$ 50,046		
<b>Month Ending Fund Balance 4/30/09</b>		\$ 189,382		
<b>Projected Ending Fund Balance</b>	\$ 139,336			

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**2008-2009 Financial Statements**  
**FEDERAL/STATE GRANT FUNDS**  
**As of 4/30/09**

	Budget	Actual	Budget Remaining	Percentage Remaining
<b>Beginning Fund Balance 7/1/08</b>	\$ 65,911			
<b><u>Revenues</u></b>				
PELL	\$ 10,035,212	\$ 7,796,867	\$ 2,238,345	
SEOG	310,138	224,500	85,638	
Direct Loan	423,417	6,120,255	-5,696,838	
Cal Grant	742,062	916,020	-173,958	
CARE	103,595	160,000	-56,405	
TRIO	30,000	30,000	0	
EOPS	8,800	0	8,800	
ACG	0	16,600	-16,600	
<b>Total Revenues</b>	<b>\$ 11,653,224</b>	<b>\$ 15,264,242</b>	<b>\$ (3,611,018)</b>	
<b><u>Expenditures</u></b>				
PELL	\$ 10,035,212	\$ 7,934,050	\$ 2,101,162	
SEOG	310,138	223,400	86,738	
Direct Loan	423,417	5,844,231	-5,420,814	
Cal Grant	742,062	457,875	284,187	
CARE	103,595	102,460	1,135	
TRIO	30,000	15,000	15,000	
EOPS	8,800	0	8,800	
ACG	0	16,600	-16,600	
Bank Charges	0	0	0	
Origination Fee	0	0	0	
<b>Total Expenditures</b>	<b>\$ 11,653,224</b>	<b>\$ 14,593,616</b>	<b>\$ (2,940,392)</b>	
 Net Change in Fund Balance	 \$ -	 \$ 670,626		
<b>Month Ending Fund Balance 4/30/09</b>		<b>\$ 736,537</b>		
 <b>Projected Ending Fund Balance</b>	 <b>\$ 65,911</b>			